

CITY OF HASTINGS
DRAFT PLANNING COMMISSION MEETING MINUTES
April 3, 2023

The meeting was called to order at 7:00 p.m. by Chairperson Hatfield with the following Commissioners present: Jordan Brehm, David Hatfield, Nichole Lyke, Tom Maurer, Sarah Moyer-Cale, and Dave Tossava. Absent: Lois Bowers, Chelsey Foster, Jacquie McLean.

Call to Order

Also present: Community Development Director Dan King, Planning Consultant Rebecca Harvey, and DPS Director Tate.

It was MOVED by Maurer and SECONDED by Lyke to approve the agenda as presented. All members present voting yes; motion carried.

Approval of the Agenda

It was MOVED by Maurer and SECONDED by Tossava that the proposed minutes of the meeting of March 6, 2023 be approved. All members present voting yes; motion carried.

Approval of the Minutes

Chairperson Hatfield noted the council workshop on April 10th regarding the proposed emergency communications tower and that the Barry County Master Plan Draft is now available and has been distributed electronically to members.

Informative Items

The public hearing on proposed amendments to the zoning ordinance to add Food Trucks and Food Truck Parks was held. Members reviewed the updated documents and it was the consensus of the commission members to remove section #7 pertaining to license transfers since zoning only pertains to property. Chairperson Hatfield opened the hearing for public comment at 7:27pm. No members of the public spoke. Chairperson Hatfield closed the public comment portion of the hearing at 7:27pm.

Public Hearing:
Food Trucks

It was MOVED by Brehm and SECONDED by Lyke to recommend approval of the amendments to the City Council with the removal of item #7. All members present voting yes; motion carried.

Discussion was held regarding the required width of driveways at the property line for single- and two-family residences. The Commission determined more thought and information was needed before determining if it would be desirable to modify the text. It was MOVED by Brehm and SECONDED by Tossava to table the matter until the next regular meeting. All members present voting yes; motion carried.

New Business:
Set hearing for drives

It was MOVED by Tossava and SECONDED by Brehm to set a public hearing for May 1, 2023 to accept comment on the site plan and special land use request regarding a communications tower at 1037 E. State St by Barry County Central Dispatch. All members present voting yes; motion carried.

Set hearing for 911 tower

DPS Director Tate provided an overview of the revised storm water standards for the City of Hastings. Discussion was held.

Storm Water Standards

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| King and Moyer-Cale provided information on the revised Capital Improvement Plan. It was noted by the Commission. | 2023 CIP |
| Moyer-Cale reported that neither the JPA nor JPC had met since the last Planning Commission meeting. | Old Business: JPA/JPC Update |
| King noted that tree species recommendations had been added to the work task list. | Work Task List |
| No changes. | Tracking Terms and Conditions |
| The Commission reviewed the contents of a memo from Harvey regarding trailers and RVs. The Commission provided direction on a draft ordinance. It was noted that draft text would be available at the next meeting. | Trailer, Tractor, RV Parking Text |
| No public comment was received. | Public Comment |
| King stated that he reviewed and approved two administrative site plan applications. | Staff Comments |
| Moyer-Cale commented that King had recently completed his zoning administration certification. | Commission Comments |
| It was MOVED by Tossava and SUPPORTED by Maurer to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:25 p.m. | Adjournment |
| Respectfully submitted, | |
| Sarah Moyer-Cale, Secretary | |