

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2025-17
FEES FOR VARIOUS SERVICES

WHEREAS, the City Council of the City of Hastings has determined that it is necessary to set fees charged for various services; now

THEREFORE, BE IT RESOLVED that the fees set by this resolution shall go into effect on July 1, 2025 and remain in effect until changed by the Hastings City Council; and

BE IT FURTHER RESOLVED that service fees be set by the Hastings City Council as follows:

CLERK	
Check or ACH Transaction Returned for Any Reason	\$50.00
Copy Charges (Per B/W Page)	\$0.10/per FOIA Policy
Downtown Handicapped Parking Permit	\$20.00
Entertainment Venue, Large - Refundable Security Deposit	\$300.00
Entertainment Venue, Large - Up to 4 hours (City Residents/Taxpayer)	\$200.00
Entertainment Venue, Large - Up to 4 hours (Non-residents/Non-resident Taxpayer)	\$300.00
Entertainment Venue, Large - Additional time (per hour)	\$50.00
Entertainment Venue, Small - Refundable Security Deposit	\$300.00
Entertainment Venue, Small - Up to 4 Hours (City Residents/Taxpayer)	\$100.00
Entertainment Venue, Small - Up to 4 Hours (Non-residents/Non-resident Taxpayer)	\$150.00
Entertainment Venue, Small - Additional Time (per hour)	\$25.00
Fish Hatchery Building Rental - Refundable Key Deposit	\$20.00
Fish Hatchery Building Rental - Refundable Security Deposit	\$300.00
Fish Hatchery Building Rental - Up to 4 Hours (City Residents/Taxpayer)	\$150.00
Fish Hatchery Building Rental - Up to 4 Hours (Non-residents)	\$200.00
Fish Hatchery Building Rental - Additional Hour (per hour)	\$25.00
Fish Hatchery Conference Room Rental - Up to 2 Hours	\$50.00
Fish Hatchery Conference Room Rental - Additional Time (per hour)	\$25.00
Going Out of Business Sale Permit	\$50.00
Liquor License Application (Including Transfer)	\$50.00
Map - City Map from Plotter	\$25.00
Map - Original Plat	\$15.00
Notary Service (Per Document)	\$10.00
Online Access (via Internet) to City Charter and Updated Municipal Code	\$0.00
Park Pavilion Reservation (City Residents/Taxpayer)	\$50.00
Park Pavilion Reservation (Non-residents/Non-resident Taxpayer)	\$80.00
Park Use Clean-up Fee - additionally (Groups of 50 or More)	\$80.00
Sidewalk Cafes (per year)	\$50.00
Tax Information – non-taxpayer (per parcel)	\$5.00/per FOIA Policy
Tax Information – online access or for taxpayer	\$0.00
Telecommunication Permit Application	\$500.00
Truck Parking (E State St) fee (per month)	\$50.00
Truck Parking - Electric service (per month)	\$35.00
Voter Registration List (per label)	per FOIA policy
Voter Registration List (per name)	per FOIA policy
Voter Registration on Disk (+ per name)	per FOIA policy
Wedding Administrative Fee	\$25.00

CODE ENFORCEMENT	
Keeping of Animals Administration Fee	\$25.00
Keeping of Animals Permits	\$100.00
Noxious Weed, Vegetation Control, Blight Elimination (Plus labor, equipment rental, supplies, and contractual service)	\$165.00
Vacant/Foreclosed Property Registration	\$25.00

ECONOMIC DEVELOPMENT	
Address Application Form (per address)	\$20.00
Brownfield Redevelopment Authority Exemption Certificate Fee	\$1,200.00
Commercial Redevelopment District Exemption Certificate Fee	\$1,200.00
Commercial Rehabilitation Exemption Certificate Application Fee	\$1,200.00
Export of entire Assessment/Property Tax Data File (per season)	actual cost
Export of limited Assessment/Property Tax Data File	actual cost
Industrial Facilities Exemption Application Fee	\$1,200.00
Lot Combinations	\$35.00
Lot Splits	\$100.00
Lot Splits - per parcel created	\$25.00
Neighborhood Enterprise Zone	\$1,200.00
Obsolete Property Rehabilitation Application Fee	\$1,200.00
Property Data - per parcel (No charge will be made during the Board of Review or to the Property Owner)	actual cost

FIRE DEPARTMENT	
False Alarm Run (Only for mechanical alarms that have more than 3 occurrences per calendar year)	\$750.00
Fire Reports	\$5.00

PLANNED UNIT DEVELOPMENT	
Basic Application Fee	\$380.00
Escrow for Direct Costs (Additional Direct Cost Escrow May Be Required)	\$1,250.00

PLANNING & ZONING	
Fence Permits	\$25.00
Re-zoning Request	\$350.00
Site Plan Review - Application	\$250.00
Site Plan Review - Escrow	\$1,250.00
Site Plan Review - Storm Water Review	\$200.00
Site Plan Review - Administrative Fee	\$100.00
Site Plan Review - Outside Sales Fee	\$250.00
Special Use Permit Application	\$250.00
Special Use Permit Escrow	\$1,250.00
Zoning Application/Letter Form	\$30.00
Zoning Board of Appeals (ZBA) Variance Request	\$350.00

PLAT REVIEW	
Plat - Sketch	\$300.00
Plat/Site Condominium - Preliminary Flat Fee (+ Per Lot)	\$1,500.00
Plat/Site Condominium - Preliminary Per Lot	\$20.00
Plat/Site Condominium - Final	\$1,500.00
Vacating Public Right of Way Application	\$300.00
Vacating Public Right of Way Escrow	\$1,000.00

POLICE DEPARTMENT	
Bicycle License	\$1.00
Breath Test (Preliminary)	\$5.00
Documents (e.g., photos) on CD-ROM	per FOIA policy
Door-to-door solicitation – daily only	\$25.00
DVD Video	per FOIA policy
False Alarm Responses <i>(Only for mechanical alarms that have more than 3 occurrences per calendar year)</i>	\$250.00
Hawker/Peddler/Transient (Street) Vendor or Dealer (Daily)	\$25.00
Hawker/Peddler/Transient (Street) Vendor or Dealer (Annually)	\$100.00
Liquor License (24 Hour)	\$25.00
Notary Service (Per Document)	\$10.00
Second Hand & Junk Dealers' License (Annually)	\$20.00

PUBLIC SERVICES DEPARTMENT	
Banner Installation	\$100.00
Building Disconnection or Demolition Sewer Inspection Fee	\$150.00
Data Log (one free per calendar year) additional	\$112.00
Driveway Permits (Initial)	\$100.00
Driveway Permits (Reconstruction)	\$80.00
Pavement Cut Permits	\$100.00

RIVERSIDE CEMETERY	
Burial Rights - Babyland Space (Bonafide legal resident of the City/Non-resident taxpayer)	\$150.00
Burial Rights - Babyland Space (Non-resident)	\$450.00
Burial Rights - Certificate Transfer (Plus difference between resident/taxpayer and non-resident fee)	\$25.00
Burial Rights - Cremation Space (Bonafide legal resident of the City/Non-resident taxpayer)	\$150.00
Burial Rights - Cremation Space (Non-resident)	\$450.00
Burial Rights - Regular Lot (Bonafide legal resident of the City/Non-resident taxpayer)	\$300.00
Burial Rights - Regular Lot (Non-resident)	\$900.00
Grave Opening/Closing - Adult (Monday - Friday 8 AM - 5 PM)	\$700.00
Grave Opening/Closing - Adult (Saturday, Holiday, Other Hours)*	\$850.00
Grave Opening/Closing - Child, coffin 4 ft or less (Monday - Friday 8 AM - 5 PM)	\$350.00
Grave Opening/Closing - Child, coffin 4 ft or less (Saturday, Holiday, Other Hours)*	\$450.00
Grave Opening/Closing - Cremains (Monday - Friday 8 AM - 5 PM)	\$200.00
Grave Opening/Closing - Cremains (Saturday, Holiday, Other Hours)*	\$300.00
<i>*Note: Holidays include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.</i>	
Monument Foundation (per square inch)	\$0.50
Winter Burial Fee (additional) November 15 – March 31	\$150.00

HAZ-MAT COST RECOVERY FEE SCHEDULE

PERSONNEL: Personnel cost shall be calculated as the actual labor expenses including eligible backfill and over-time rates in accordance with the fire department's existing labor contracts and pay schedules. In the event the incident requires the Hastings Fire Department utilize fire, police and public service or other mutual aid agreements, the Hastings Fire Department will recover costs for other agencies. These costs will consist of the actual labor expenses including eligible backfill and overtime rates in accordance with the mutual aid agency's actual labor expenses including eligible backfill and overtime rates. Mutual aid fire equipment will be billed at the rates contained in this fee schedule. Non-fire department equipment will be billed at the provider's rates.

VOLUNTEER FIREFIGHTERS FROM OTHER DISTRICTS: In the event volunteer firefighters from a mutual aid agency are utilized, the rate shall be that agency's predetermined rate.

APPARATUS: Cost shall be calculated according to the following schedule; mileage and fuel rates are included in the hourly equipment rates. Cost for fire mutual aid agencies will also be calculated using this schedule. Additional non-fire department equipment shall be compensated according to that agency, department, or private contractor's schedule of charges.

Fire Engine (Pumper)	\$125.00 per hour
Ladder Truck (Aerial)	\$225.00 per hour
Rescue Unit	\$125.00 per hour
Tankers	\$90.00 per hour
Grass Trucks	\$55.00 per hour
Hazardous Materials Units	\$75.00 per hour
Support* Units	\$50.00 per hour

**Support Units support haz-mat units, i.e., air units, mobile command posts, etc.)*

MILEAGE RATES: Mileage is paid for vehicles that are not eligible for hourly rate compensation. Payment rates are "wet rates" - all fuel, oil, insurance, maintenance, repair, and other costs are included in the rate.

All vehicle mileage rates shall equal the rate set by the Internal Revenue Service from time to time.

SUPPLIES: Consumable supplies shall be billed at the actual replacement cost.

GENERAL GUIDELINES: All costs shall be submitted utilizing provided forms. Additional documentation shall be submitted if requested.

A motion to adopt the foregoing resolution being offered by Member Rocha, second by Member Stenzelbarton:

YEAS: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

NAYS: None

ABSENT: None

MOTION DECLARED ADOPTED.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 23rd day of June 2025 by the City Council of the City of Hastings, by a vote of nine (9) member(s) voting in favor thereof, zero (0) member(s) voting against, and zero (0) member(s) absent.


Linda Perin, City Clerk