



CITY OF HASTINGS, MICHIGAN

REQUEST FOR QUOTES (RFQ)

FOR

2021 Ford Explorer Fire Command Vehicle

PROCUREMENT NAME: ***2021 Ford Explorer Fire Command Vehicle***

RFP ISSUE DATE: ***September 1, 2026***

PROPOSAL DUE DATE: ***September 14, 2026***

Requests for Proposals and related documents may be obtained during normal business hours from the City Clerk/Treasurer's office located in Hastings City Hall at 201 East State Street, Hastings, MI 49058.

OVERVIEW OF THE PROCUREMENT PROCESS

The City of Hastings is employing a formal proposal or bid process in this procurement. All General and Specific Terms and Conditions as described below apply.

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NOTE: The documents provided as attachments and exhibits are not exhaustive or presumed to be complete and are provided for reference only

A. GENERAL TERMS AND CONDITIONS

1. The City of Hastings assumes no responsibility of any kind or nature for any costs incurred by any potential vendor in the preparation of a response to this RFQ. This applies to and includes any costs of delivery a quote timely.
2. The City of Hastings reserves the exclusive, unencumbered right to:
 - a. Cancel, revise, or amend the RFQ;
 - b. Reject any proposal or bid or all proposals or bids submitted in response hereto in whole or in part;
 - c. To waive any irregularities in any proposal or bid;
3. Sealed proposals or bids must be received on or before **September 14, 2026 at 12PM** at Hastings City Hall. Date and time will be recorded on delivery. Deadline is for physical delivery to the specified location; postmarks or other indicators of sending or delivery will not be accepted.

Proposals or bids are to be delivered to:

City of Hastings
Attn: Chief Jordan
201 E. State Street
Hastings, MI 49058

4. Any questions regarding the RFQ must be submitted before **September 7, 2026**. If necessary, an addendum to the RFQ will be provided to all holders of the RFQ of record.
5. No proposal or bid may be withdrawn for a period of sixty (60) days after the opening of the proposals or bids except as provided in the RFQ.
6. Quotes must be submitted in accordance with the instructions and requirements contained in this RFQ. Failure to do so may result in the proposal or bid being considered non-responsive and it may be rejected. An offeror must promptly notify the Fire Chief of any ambiguity, inconsistency, or error, which may be discovered upon examination of the RFQ. An offeror requesting clarification or interpretation of this RFP should contact the **Fire Chief Jordan** at [269-945-5384](tel:269-945-5384) [x3](#).
8. Ownership of all data, materials, and documentation originated and prepared for the City pursuant to the RFQ shall belong exclusively to the City and be subject to public inspection in accordance with the Michigan Freedom of Information Act.

9. No information regarding the contents of responses to the RFQ will be released prior to award. Once an award has been made, all quotes will be open to public inspection subject to the provisions set forth above.
10. The City may make investigations to determine the ability of the offeror to perform or supply the services and/or items as described in this RFQ.
11. The successful offeror must comply with all applicable City, State, and Federal laws, codes, provisions, and regulations.
12. Responses to this RFQ must be in the prescribed format.
13. The City may request additional information, clarification, or presentations from any of the offerors after review of the proposals received.
14. Only the City will make news releases or other public announcements pertaining to this RFQ or the proposed award of a contract.

B. SPECIFIC TERMS AND CONDITIONS

1. General Information/Background

Hastings/B.I.R.C.H Fire Department is accepting sealed bids for a 2021 Ford Explorer.

2. Specific or Technical Requirements of the Work or Goods

The retired command car has 70,000 miles and has been replaced due to department equipment replacement schedule. The vehicle is being sold in as is condition and can be viewed at the Hastings Fire Department located at 110 E Mill Street, Hastings MI 49058.

If buyer is private party all emergency lighting/sirens will be removed prior to sale completion along with all stickering/lettering.

3. Evaluation Criteria

- a. The ability, capacity, and skill of the offeror to provide items described in this RFQ in a prompt and timely manner without delay or interference.
- b. The character, integrity, reputation, judgment, experience, efficiency, and effectiveness of the offeror.
- c. Compliance by the offeror with laws and ordinances regarding prior contracts, purchases, or services.
- d. Price.

5. Selection Process

- a. Sealed quotes will be publicly opened immediately after the deadline for submitting proposals.
- b. Quotes will be opened at Hastings Fire Department, 110 E. Mill Street Hastings MI 49058 September 14th at 12PM.
- c. Quotes not submitted timely will not be opened or considered.
- d. Fire staff will evaluate quotes according to the evaluation criteria noted in the RFQ.

C. RESPONSE SUBMITTAL FORM

CERTIFICATION

In compliance with this request for quotes and subject to all terms and conditions imposed herein, which are incorporated in this proposal by reference, the undersigned offers and agrees to furnish the services and/or items requested in this solicitation if the undersigned is selected as the successful offeror.

Legal Name of Entity Submitting Proposal:

Address:

Phone: _____ ***Fax:*** _____

Email: _____

PRICE

Quote:

_____ \$ _____

TOTAL PRICE REFLECTING ALL SPECIFICATIONS OF THE RFQ

\$ _____

FOR SALE

Hastings/B.I.R.C.H Fire Department is accepting sealed bids for a 2021 Ford Explorer. The retired command car has 70,000 miles and has been replaced due to department equipment replacement schedule. The vehicle is being sold in as is condition and can be viewed at the Hastings Fire Department located at 110 E Mill Street, Hastings MI 49058



If buyer is private party all emergency lighting/sirens will be removed prior to sale completion along with all stickering/lettering.

All sealed bids can be provided to Chief Jordan of the Hastings Fire Department by **September 14th, 2026, at 12pm.**