



City of *Hastings* Michigan

(269) 945-2468
FAX (269) 948-9544

201 E. State Street 49058

Regular Council Meeting
July 24, 2023
Executive Summary

Item #	Summary
9A-H	<p>Description: Items for unanimous consent</p> <p>Recommended Action: Motion to approve the consent agenda as presented</p>
10A	<p>Description: Approval of Royal Coach site plan and PUD and adoption of Ordinance No. 619</p> <p>Recommended Action: Motion to approve the final site plan and Planned Unit Development for parcels located at 328 and 420 East Mill Street as recommended by the Planning Commission and adopt Ordinance No. 619</p>
10B	<p>Description: Resolution 2023-24 amend fee schedule</p> <p>Recommended Action: Motion to adopt Resolution 2023-24 correcting the rate charged for monument foundations at Riverside Cemetery</p>
10C	<p>Description: Resolution 2023-25 Revive Barry County Festival</p> <p>Recommended Action: Motion to adopt Resolution 2023-25 approving, under the direction of staff, the Revive Barry County Festival at Tyden Park on Saturday, August 19, 2023 from 11:00 AM to 3:00 PM</p>

Item #	Summary
10D	<p>Description: Resolution 2023-26 MDOT road improvements</p> <p>Recommended Action: Motion to adopt Resolution 2023-26 to enter into an agreement with MDOT for surface transportation improvements on W. State Rd.</p>
10E	<p>Description: Streetscape improvements</p> <p>Recommended Action: Motion to approve the following bids associated with the streetscape improvements project:</p> <ul style="list-style-type: none"> • Streetscape Construction – Katerberg Verhage - \$2,800,777 • Streetscape Amenities – Landscape Forms - \$55,870 • Street Light Poles – MLS West - \$178,711
10F	<p>Description: Bucket truck purchase for DPS</p> <p>Recommended Action: Motion to approve the purchase of a bucket truck for the Department of Public Services from M-Tech in the amount of \$194,900</p>
10G	<p>Description: Asphalt paving and repairs</p> <p>Recommended Action: Motion to approve asphalt paving and repairs on E. Apple St. and N. Boltwood St. between N. Michigan St. and E. State St. by Murray’s Asphalt in the amount of \$14,900</p>
10H	<p>Description: Water treatment plant and water system upgrades</p> <p>Recommended Action: Motion to approve planned upgrades to the Water Treatment Plant and Water System by Integrated Controls, Inc. in the amount of \$25,375</p>

Item #	Summary
10I	<p>Description: Wastewater treatment plant upgrades and repairs</p> <p>Recommended Action: Motion to approve wastewater treatment plant upgrades to the SCADA system and repairs to the effluent flow meter by Integrated Controls, Inc. in the amount of \$12,500</p>
10J	<p>Description: Repairs to backflow preventers</p> <p>Recommended Action: Motion to approve the repair of various backflow preventers in downtown Hastings by Advantage Plumbing and Drain in the amount of \$7,578.59</p>

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Agenda
July 24, 2023

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- * 4. Approval of the agenda
- * 5. Approval of the minutes of the July 10, 2023 meeting
- √ 6. Public Hearings:
 - A. Public hearing to accept comment from the public concerning a Planned Unit Development rezoning and final site plan approval for certain properties located at 328 and 420 East Mill Street.
7. Public Comment:
8. Formal Recognitions and Presentations: (None)
- √ 9. Items for Action by Unanimous Consent:
 - * A. Consider a motion to confirm the City Manager's appointment of Mark Jordan as the City of Hastings Fire Chief.
 - B. Consider Mayoral appointment of Amber J. Holland, Business Director for Barry Intermediate School District, to the Local Development Finance Authority for a partial term expiring December 31, 2025.
 - * C. Consider request from Gina McMahon, Recreation and Outreach Director of the YMCA, to reserve Tyden Park Big Field, and Fish Hatchery Soccer Field for Youth Flag Football on dates and times outlined in the request.
 - * D. Consider request from the Barry County Serenity Club to sell merchandise and collect a free will offering during the Overdose Awareness Day concert on Thursday, August 31, 2023 at Thornapple Plaza.
 - * E. Consider request from the Youth Advisory Council to hold the 23rd annual Roof Sit in downtown Hastings on Saturday, October 28, 2023 from 9:00 AM to 11:30 AM.
 - * F. Consider request from the Hastings Area School System to hold a community

carnival on Saturday, July 29, 2023 from 3:00 PM to 7:00 PM at Hastings High School and close S. Young St. from W. Marshall St. to W. South St. during the event.

- * G. Consider request from Pavement Ends Inc. to host the Barry Roubaix Fall Fondo Fundraising cycling event on Sunday, October 8, 2023 from 9:00 AM to 6:00 PM with event staging at Fish Hatchery Park.
 - * H. Receive and place on file nine invoices totaling **\$206,922.20** as detailed in attachments.
- √ 10. Items of Business
- * A. Consider approval of final site plan and Planned Unit Development for certain properties located at 328 and 420 East Mill St. and adoption of **Ordinance No. 619**.
 - * B. Consider adoption of **Resolution 2023-24** to amend the city fee schedule.
 - * C. Consider adoption of **Resolution 2023-25** to stay necessary ordinances for the Revive Barry County Festival on August 19, 2023 at Tyden Park.
 - * D. Consider adoption of **Resolution 2023-26** to enter into an agreement with MDOT for road improvements on W. State Rd.
 - * E. Consider approval of bids for the Streetscape Improvements project from the following vendors:
 - Streetscape Construction – Katerberg Verhage - **\$2,800,777**
 - Streetscape Amenities – Landscape Forms - **\$55,870**
 - Street Light Poles – MLS West - **\$178,711**
 - * F. Consider approval of the purchase of a bucket truck for the Department of Public Services from M-Tech in the amount of **\$194,900**.
 - * G. Consider approval of asphalt paving and repairs on E. Apple St. and N. Boltwood St. between N. Michigan St. and E. State St. by Murray's Asphalt in the amount of **\$14,900**.
 - * H. Consider approval of water treatment plant and water system upgrades by Integrated Controls, Inc. in the amount of **\$25,375**.
 - * I. Consider approval of wastewater treatment plant upgrades and repairs by Integrated Controls, Inc. in the amount of **\$12,500**.
 - * J. Consider approval of repairs to backflow preventers in downtown Hastings by Advantage Plumbing and Drain in the amount of **\$7,578.59**.

11. Staff Presentations and Policy Discussions (None)

12. City Manager Report:

- * A. Police Chief Boulter Monthly Report
- * B. City Clerk/Treasurer Bever Monthly Financial Reports
- * C. Community Development Director King Monthly Report
- * D. Library Director Hemerling Monthly Report

√ 13. Reports and Communications:

- * A. Approved Minutes of the Riverside Cemetery Preservation Advisory Board, June 14, 2023.
- * B. Barry County Central Dispatch Statistics June 2023.
- * C. Draft Library Minutes July 10, 2023.
- * D. August 2023 Event Calendar.

14. Public Comment:

15. Mayor and Council comment:

16. Adjourn

* Items with enclosures.

√ Motion under agenda heading requires roll call vote.

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Minutes
July 10, 2023

1. Regular meeting called to order at 7:02 PM by Mayor Tossava in Council Chambers at City Hall.
2. Present at roll call were Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

City Staff and Appointees Present: Moyer-Cale, Bever, Boulter, Krouse, Tate, King and Robins.
3. Pledge to the flag
4. Approval of the agenda

Motion by Cary, with support by Furrow, to approve the agenda as presented.
All ayes. Motion carried.
5. Approval of the minutes of the June 26, 2023 regular meeting.

Motion by Jarvis, with support by Nesbitt to approve the minutes of the June 26, 2023 meeting as presented.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.
Nays: None.
Absent: None.
Motion carried.
6. Public Hearings: (None).
7. Public Comment:

None.
8. Formal Recognitions and Presentations: (None)
9. Items for Action by Unanimous Consent:
 - A. Consider casting a ballot on behalf of the City of Hastings for Christine Burns, Juan Ganum, Kevin Klynstra, Devin Olson, Adam Smith and David Tossava to serve 4-year terms on the MML Workers' Compensation Fund Board.

Motion by Furrow, with support by Cary, to authorize casting ballot for Christine Burns, Juan Ganum, Kevin Klynstra, Devin Olson, Adam Smith and David Tossava to serve 4-year terms on the MML Workers' Compensation Fund Board.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- B. Receive and place on file three invoices totaling **\$27,819.71** as detailed in attachments.

Motion by McLean, with support by Barlow, to receive and place on file invoices totaling **\$27,819.71**.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

10. Items of Business:

- A. Consider adoption of **Resolution 2023-23** to approve, under direction of staff, the Hastings Summerfest Committee request to hold the annual Summerfest celebration on August 25, 26, and 27, 2023 at locations and times included in the attachments.

Motion by Bowers, with support by McLean, to adopt **Resolution 2023-23**, and to approve under the direction of staff the Hastings Summerfest Committee to hold the annual Summerfest Celebration on August 25, 26, and 27, 2023 at locations and times included in attachments.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- B. Consider approval of the tentative agreement for Department of Public Services (DPS) wages effective July 1, 2023 and July 1, 2024.

Motion by McLean, with support by Jarvis, to approve the tentative agreement for Department of Public Services (DPS) wages effective July 1, 2023 and July 1, 2024.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.
Motion carried.

- C. Consider approval of a three-year agreement to purchase of cleaning products and associated supplies for the Hastings Fire Department from Cintas for approximately **\$253/month**.

City Manager Sarah Moyer-Cale addressed the Council.

Motion by Barlow, with support by Resseguie to approve the three-year agreement to purchase cleaning products and associated supplies for the Hastings Fire Department from Cintas for approximately **\$253/month**.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.
Nays: None.
Absent: None.
Motion carried.

- D. Consider approval of the following equipment purchases for the Hastings Fire Department:

- Two 800 MHz radios from C-Comm of Kalamazoo, Inc. for **\$9,801.84**.
- Four complete turnout gear sets from Municipal Emergency Services for **\$12,400**.
Four Self-Contained Breathing Apparatus (SCBA) and twelve tanks for use with SCBAs from Allied Fire Sales & Service, LLC for **\$41,344**.
- Four VHF radios from C-Comm of Kalamazoo, Inc. for **\$3,406.08**.

Question from Councilmember Jarvis.

Interim Fire Chief Krouse addressed the Council.

Motion by Jarvis, with support by McLean to approve the following equipment purchases for the Hastings Fire Department:

- Two 800 MHz radios from C-Comm of Kalamazoo, Inc. for **\$9,801.84**.
- Four complete turnout gear sets from Municipal Emergency Services for **\$12,400**.
Four Self-Contained Breathing Apparatus (SCBA) and twelve tanks for use with SCBAs from Allied Fire Sales & Service, LLC for **\$41,344**.
- Four VHF radios from C-Comm of Kalamazoo, Inc. for **\$3,406.08**.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.
Nays: None.
Absent: None.

Motion carried.

- E. Consider approval of upgrades to Well #3 and the Booster Station at Bob King Park by Peerless Midwest, Inc. in the amount of **\$100,046.91.**

Question from Councilmember Bowers.

Verne Robins addressed the Council.

Motion by Cary, with support by Barlow, to approve the upgrades to Well #3 and the Booster Station at Bob King Park by Peerless Midwest, Inc. in the amount of **\$100,046.91.**

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- F. Consider approval of the purchase of two tink buckets from Michigan Caterpillar in the amount of **\$38,852.94.**

Question by Councilmember Bowers.

Travis Tate addressed the Council.

Motion by Resseguie, with support by Barlow, to approve the purchase two tink buckets from Michigan Caterpillar in the amount of **\$38,852.94.**

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- G. Consider approval of the purchase of four hydrant diffusers from Ferguson Enterprises in the amount of **\$9,087.96.**

Question by Councilmember Bowers. Verne Robins addressed the Council.

Motion by Nesbitt, with support by Jarvis, to approve the purchase of four hydrant diffusers from Ferguson Enterprises in the amount of **\$9,087.96.**

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- H. Consider approval for the purchase of services to reduce the impact of fat, oil, and gas (FOG) at the Wastewater Treatment Plant by Clearbrooke Technologies in an annual amount of **\$20,430.50**.

Question by Councilmember Bowers.

Verne Robins addressed the Council.

Motion by McLean, with support by Barlow, to approve the purchase of services to reduce the impact of fat, oil, and gas (FOG) at the Wastewater Treatment Plant by Clearbrooke Technologies in an amount of **\$20,430.50**.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- I. Consider approval of a purchase order for diesel fuel from Kent Oil & Propane in the amount not to exceed **\$20,000**.

Motion by McLean, with support by Jarvis, to approve the purchase order for diesel fuel from Kent Oil and Propane in the amount not to exceed **\$20,000**.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- J. Consider approval of purchase orders from Ferguson Enterprises for the following items:
- Small meters with reading devices in an amount not to exceed **\$200,000**.
 - Large meters in an amount not to exceed **\$10,000**.

Question from Councilmember Bowers.

Response by City Manager Sarah Moyer-Cale and Verne Robins.

Motion by Cary, with support by McLean, to approve purchase orders from Ferguson Enterprises for the following items:

- Small meters with reading devices in an amount not to exceed **\$200,000**.
- Large meters in an amount not to exceed **\$10,000**.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and

Tossava.
 Nays: None.
 Absent: None.
 Motion carried.

- K. Consider approval of a purchase order for Wastewater Treatment Plant testing services Trace Labs in an amount not to exceed **\$12,000.**

Questions from Councilmember Bowers.

Verne Robins addressed the Council.

Motion by Barlow, with support by Resseguie, to approve a purchase order for Wastewater Treatment Plant testing services Trace Labs in an amount not to exceed **\$12,000.**

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.
 Nays: None.
 Absent: None.
 Motion carried.

- L. Consider approval of a purchase order for Wastewater Treatment Plant laboratory supplies from NC Labs in an amount not to exceed **\$10,000.**

Question by Councilmember Bowers.

Travis Tate addressed the Council.

Motion by Resseguie, with support by Nesbitt, to approve of a purchase order for Wastewater Treatment Plant laboratory supplies from NC Labs in an amount not to exceed **\$10,000.**

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.
 Nays: None.
 Absent: None.
 Motion carried.

- M. Consider setting a public hearing on Monday, July 24, 2023 at 7:00 PM to accept comment from the public concerning a Planned Unit Development rezoning and final site plan approval for certain properties located at 328 and 420 East Mill Street.

Motion by Bowers, with support by Barlow, to set a public hearing on Monday, July 24, 2023 at 7:00 PM to accept comments from the public concerning a Planned Unit Development rezoning and final site plan approval for certain properties located at 328 and 420 East Mill Street. All ayes. Motion carried.

11. Staff Presentations and Policy Discussions (None)
12. City Manager Report:
 - A. Public Services Director Tate presented his Monthly Report
 - B. Interim Fire Chief Krouse presented his Monthly Report
 - C. Assessor Rashid Monthly Report was presented.
13. Reports and Communications:
 - A. Draft Minutes DDA June 15, 2023
 - B. Draft Minutes LDFA June 22, 2023
 - C. Events Calendar July 2023

Motion by McLean, with support by Nesbitt, to receive and place on file Items #13.A. through #13.C. inclusive.
All ayes. Motion carried.

14. Public Comment:

None.

15. Mayor and Council comment:

Comments from Mayor Tossava, Councilmembers Resseguie, Barlow and Bowers.

16. Adjourn

Motion by McLean, with support by Barlow, to adjourn at 7:45 PM.
All ayes. Motion carried.

Read and Approved:

David J. Tossava, Mayor

Christopher R. Bever, City Clerk



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Confirmation of Mark Jordan as Fire Chief

Meeting Date: July 24, 2023

Recommended Action:

Motion to confirm the City Manager's appointment of Mark Jordan as Fire Chief.

Background Information:

The city received 15 applications for the fire chief position which were narrowed down to six applicants who were interviewed. The interviews were conducted by a panel consisting of myself, Chief Minshall from Mason, and Chief Burke from Elba Township. From those interviews, the panel narrowed down the final three candidates. A town hall meeting was scheduled, and the candidates were invited to participate in answering questions from myself and members of the public who attended. This was very well attended and speaks volumes for how important of a decision this is for our community.

I take selecting people to be on my management team very seriously and make leadership choices carefully. There are numerous upcoming critical investments to be made in the fire department and the city needs an experienced, approachable leader to make these investments a success. That is why I have selected Mark Jordan to be the next Fire Chief for the City of Hastings.

Mark holds an Associate of Science degree and various certifications. He served in the Bellevue Fire Department for many years including over five years as Fire Chief. He has also been a business owner and communications engineer in his prior experience. Mark is a very enthusiastic and capable leader. He believes in creating opportunities for empowerment and leading by example.

Financial Implications: *None.*



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA OF BARRY COUNTY

Dear Sarah Moyer-Cale,

The YMCA of Barry County would like to request the use of the following fields:

*Tyden Park Big Field (in the middle) and Fish Hatchery Soccer Field for YMCA youth flag football.

Monday through Thursday, 5:30pm-8:30pm

1. Tyden Park: 8/21/23-10/26/23
2. Fish Hatchery Park: 8/28/23-10/26/23

Thank you for your time and consideration. If you have any questions or concerns, please contact me at the YMCA of Barry County.

Sincerely,

Gina McMahon
Recreation & Outreach Director
YMCA of Barry County
July 6, 2023
269-945-4574
gina@ymcaofbarrycounty.org



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Barry County Serenity Club Overdose Awareness Concert

Meeting Date: July 24, 2023

Recommended Action:

Approve Barry County Serenity Club to sell merchandise (t-shirts, bracelets) and collect a free will offering during the Overdose Awareness Day concert on Thursday August 31, 2023 from 6:00 PM to 9:00 PM at Thornapple Plaza.

Background Information:

International Overdose Awareness Day is the world's largest annual campaign to end overdose, remember without stigma those who have died, and acknowledge the grief of the family and friends left behind. The campaign raises awareness of overdose, which is one of the world's worst public health crises and stimulates action and discussion about evidence-based overdose prevention and drug policy. The campaign acknowledges the profound grief felt by families and friends whose loved ones have died or suffered permanent injury from a drug overdose.

International Overdose Awareness Day spreads the message about the tragedy of drug overdose death and that drug overdose is preventable.

Staff has reviewed this request and has no concerns.

Financial Implications:

There are no financial implications for the City.

Attachments:

- Barry County Serenity Club Council Request Letter

To Whom it may Concern,

July 3rd 2023

The Barry County Serenity Club is a 501c3 non-profit organization who hosts 12 step recovery Meetings and helps people in need with Food, Clothes, & sometimes a warm safe place to get out of the weather in the winter.

We would like to host our 3rd annual overdose awareness concert @ the thornapple plaza again on Aug. 31st 2023 from 6-9pm. We would like to ask for permission to have the concert, and also to ask for free will donations & to sell t-shirts.

The money the Serenity Club raises goes towards literature and paying the Bills to keep our doors open.

Thank you for your time,

Lina Noble
Barry County Serenity Club
President.



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Youth Advisory Council (YAC) Request

Meeting Date: July 24, 2023

Recommended Action:

Approve, under direction of staff, the Youth Advisory Council (YAC) request to hold their 23rd annual Roof Sit in downtown Hastings on Saturday October 28, 2023 from 9:00 a.m. until 11:30 a.m. YAC members will be placed on the four corners of Jefferson and State Streets holding signs to solicit support for a local nonprofit agency. The nonprofit this year will be Green Gables Haven.

Background Information:

The Youth Advisory Council was created in 1996 by the directors of the Barry Community Foundation in response to a statewide challenge issued by the WK-Kellogg Foundation. Last year YAC was able to raise \$4,547.73 for Safe Harbor Children's Advocacy Center.

Financial Implications:

There are no financial implications for the City

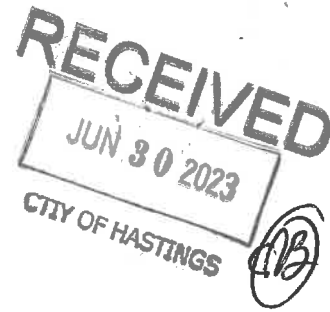
Attachments:

- *YAC Request Letter*
- *Special Event Application*



June 27, 2023

Hastings City Council
City of Hastings
201 E. State Street
Hastings, MI 49058



Dear Hastings City Council,

As representatives of the Youth Advisory Council, we would like to formally request approval to host our 23rd annual roof sit on October 28, 2023 in downtown Hastings. We would like to host the event on the corner of State and Jefferson, from 9:00 a.m.-11:30 a.m. Enclosed with this letter you will find a special event application form and an application for a banner permit.

Green Gables Haven is an outstanding organization that provides a refuge for victims of domestic violence. Green Gables Haven has served over 2,000 victims of domestic violence almost 900 of which were children. Green Gables Haven offers many supportive services such as counseling, assistance pursuing employment, food benefits, and referrals to other supportive services. Without this organization in our community many women and children would still be suffering from domestic abuse. All of us at the Youth Advisory Council are eager to raise money to help this amazing cause. The Roof Sit will involve student volunteers from the Youth Advisory Council holding signs in an attempt to raise money from community members and collecting pledges from local businesses.

Last year, YAC was able to raise \$4,547.73 for Safe Harbor Children's Advocacy Center. We hope to have similar if not greater results this year which would allow for a large impact on Green Gables Haven.

The YAC interns would be happy to attend a city council meeting if desired. Thank you for your consideration and for your history of allowing YAC to host this event in the past.

Kind Regards

Luke Froncheck
Advisor, Youth Advisory Council
Email: luke@barrycf.org

Blake Hardy, Evan Liu, Ryan Skidmore
Youth Advisory Council Interns

Encl. [Special event permit application] [Banner permit application]



City of Hastings
Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

Luke Froncheck / Youth Advisory Council (269) 245-2420
Applicant/Organization Name Phone

Blake Haray (616) 581-9008 blakeharay21@icloud.com
Contact Name Phone Email

S Broadway St Hastings MI 49058
Street City State Zip

Contact person on day of event (if different than above) Phone

Section 2: Event Information

YAC Annual Roof Sit
Name of Event

Fundraising event
Description of Event

10/28/2023 9:00 a.m. - 11:30 a.m.
Event Dates Time (From/To)

10/28/2023 8:45 a.m. - 9:00 a.m. 10/28/2023 11:30 a.m. - 11:45 a.m.
Set up Date(s) and Time(s) Clean Up Date(s) and Time(s)

Corner of State and Jefferson
Location(s) of Event
40-50
Estimated number of volunteers
unknown
Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
 - ☐ If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☐ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
 - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
 - ☐ If yes, provide copy of Health Department Food Service License
- ☐ Temporary structures (including tents or pavilions)
- ☒ Music
 - ☐ If yes, what time will music begin and end? 9:00 a.m. - 11:30 a.m.
 - ☐ If yes, what type of music is proposed? Live - Acoustic Live - Amplification Recorded
 - ☐ Loudspeakers or public address system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☐ Vendors/sale of goods
- ☐ Carnival rides
 - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☒ Donation collection/free will offering
- ☐ Other _____
- ☐ Alcohol
 - ☐ If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - ☐ If yes, provide a copy of Michigan Liquor Control License.
 - ☐ If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - ☐ If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

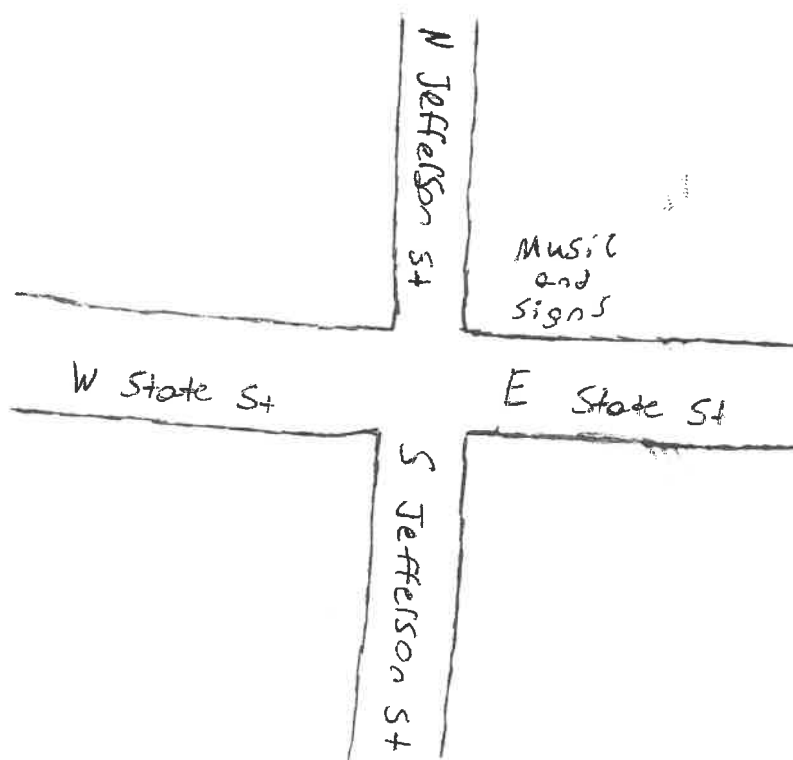
Please describe how garbage will be managed?

YAC members will promptly dispose of any garbage
in public trash cans.

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.



Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Luke Froncheck Barry Community Foundation

Printed Name of Applicant & Name of Organization



Signature

6-20-23

Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles ☐ Barricades ☐ Traffic cones ☐ Restroom Cleaning

☐ Fencing ☐ Water or Electric ☐ Other

Will this event require additional staff? If yes, please describe:

Other Comments:

C. Fire Chief Review

Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? ☐ Yes ☐ No



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Hastings Area School System (HASS) Community Carnival

Meeting Date: July 24, 2023

Recommended Action:

Approve, under direction of staff, Hastings Area School System (HASS) request to hold a community carnival on Saturday July 29th from 3:00 PM until 7:00 PM at Hastings High School and to close South Young Street from West Marshall to West South Street during the event.

Background Information:

HASS will be hosting the first community carnival at Hastings High School. Most of the activities will occur at Baum Stadium at Johnson Field or other school property. HASS is requesting the closure of South Young Street from West Marshall to West South Street to stage some of the district's new school buses as well as the Saxon Spirit Bus. Staff has no concerns with this event.

Financial Implications:

There are no financial implications for the City

Attachments:

- HASS Request Letter
- Special Event Application



HASTINGS AREA SCHOOL SYSTEM

232 West Grand Street • Hastings, Michigan 49058 • (269) 948-4400 • FAX (269) 948-4425
Web Site: www.hassk12.org

ADMINISTRATION

Matthew J. Goebel, Superintendent
Robert T. Berlin, Assistant Superintendent of Operations
Beth A. Stevens, Assistant Superintendent of Achievement

BOARD OF EDUCATION

Luke E. Haywood, President
Valerie A. Slaughter, Vice President
Jennifer L. Eastman, Secretary
Michael A. Nickels, Treasurer
Daniel F. Patton, Trustee
Bradley W. Tolles, Trustee
Louis F. Wierenga, Jr., Trustee

7-12-2023

Dear Honorable City Council Members,

Hastings Area School System is requesting consideration by the Hastings City Council to support the first ever Hastings Area School System Carnival. Our hope is to allow Community Members to come and have a fun afternoon while also learning more about our great school district. We would like to have 4 of our brand-new school buses on display for new 2023-2024 schoolyear riders. We would like to inform the Community of the upcoming Bond Proposal as well. We are inviting local law enforcement in hopes of displaying a police cruiser. We hope that the fire department will also have an interest in displaying one of the fire trucks as well. There will be free concessions, music, games, and much more.

The district would like to hold this event Saturday July 29, 2023, starting at 3:00pm and ending at 7:00pm.

Thank You, for your consideration in this request!

Respectfully,

Dale D. Krueger
Director of Maintenance and Grounds
Hastings Area School System
232 W. Grand St.
Hastings, MI 49058
Office Phone (269) 945-6152
Email Dale.krueger@hassk12.org



City of Hastings
Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

Hastings Area School System (269) 945-6152
Applicant/Organization Name Phone

Dale Krueger (269) 945-6152 dale@dale.krueger
Contact Name Phone Email @hassk12.org

232 West Grand St Hastings MI 49058
Street City State Zip

Dale Krueger Cell (269) 320-3082
Contact person on day of event (if different than above) Phone

Section 2: Event Information

Hastings Area School System Community Carnival
Name of Event

Event for community members and partners to learn
Description of Event more about Hastings Area School System.

Saturday July 29, 2023 3:00pm to 7:00pm
Event Dates Time (From/To)

Saturday July 29, 2023 2:00pm Saturday July 29, 2023
Set up Date(s) and Time(s) Clean Up Date(s) and Time(s)
8:00pm

Hastings High School
Location(s) of Event

Estimated number of volunteers

Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☒ Road closure
 - If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☐ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department) 2- Food Wagons
 - If yes, provide copy of Health Department Food Service License
- ☐ Temporary structures (including tents or pavilions)
- ☒ Music
 - If yes, what time will music begin and end? 3:00 pm / 7:00 pm
 - If yes, what type of music is proposed? Live - Acoustic Live - Amplification Recorded
Loudspeakers or public address system on football field using sound system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☐ Vendors/sale of goods
- ☐ Carnival rides
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Signs or banners
- ☒ Animals/petting zoo - on school property
- ☐ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other _____
- ☐ Alcohol
 - If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - If yes, provide a copy of Michigan Liquor Control License Application.
 - If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

On school property, District staff will be managing

Section 4: Site & Event Plan

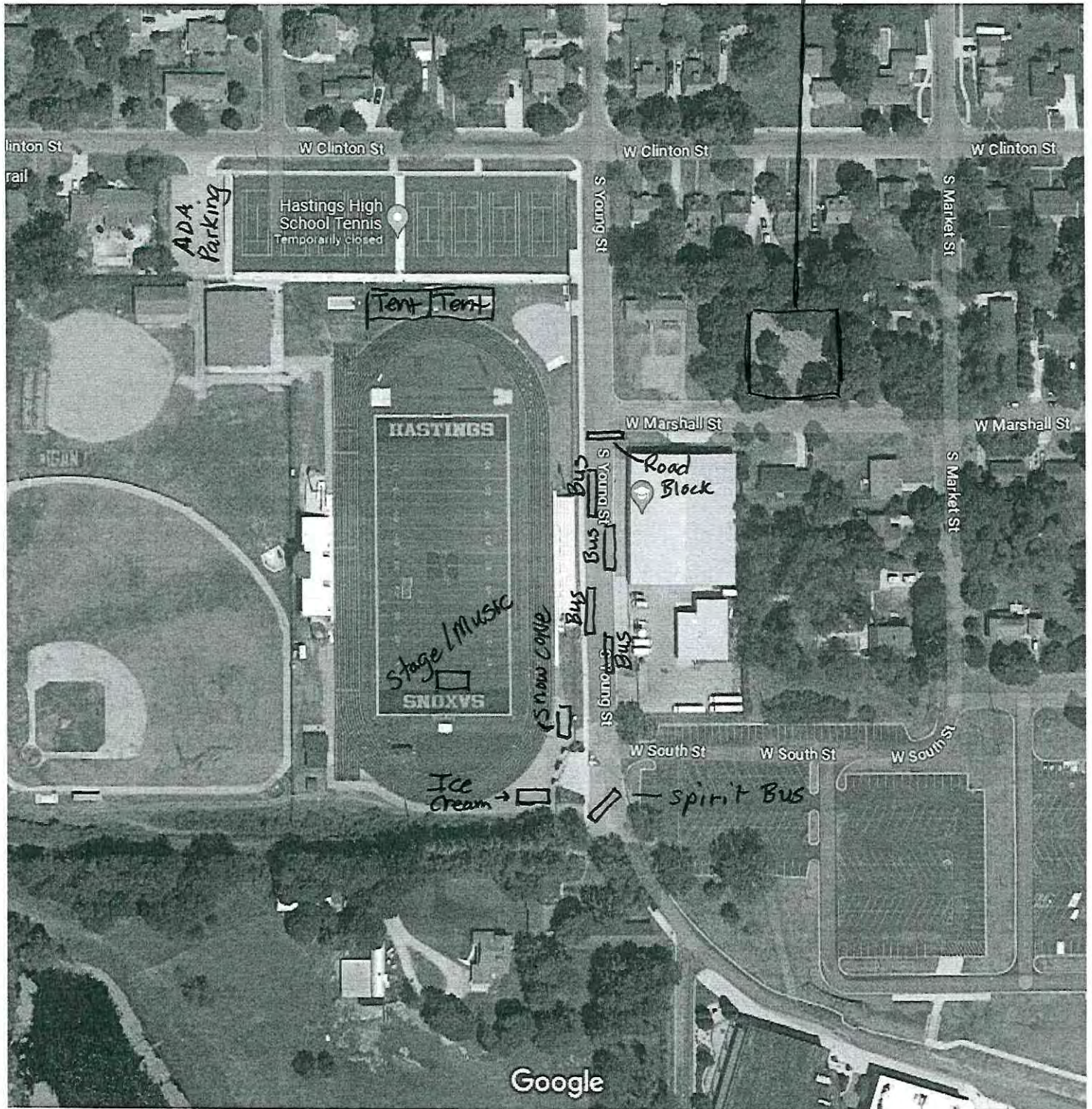
Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

See Attached Map

Google Maps

Animal Petting Area



Imagery ©2023 Airbus, CNES / Airbus, Maxar Technologies, Map data ©2023 100 ft

Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Dale D. Krueger - Hastings Area School System
Printed Name of Applicant & Name of Organization

[Signature]
Signature

7-14-2023

Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

We would love to invite 1 officer & Patrol Car for kids to see.

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles ☐ Barricades ☐ Traffic cones ☐ Restroom Cleaning
☐ Fencing ☐ Water or Electric ☐ Other

Will this event require additional staff? If yes, please describe:

Other Comments:

C. Fire Chief Review

Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? ☐ Yes ☐ No



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Barry Roubaix Fall Fondo Fundraising Request

Meeting Date: July 24, 2023

Recommended Action:

Approve, under direction of staff, the request from the Barry Roubaix to conduct the sixth Fall Fondo Fundraising cycling event with staging in Fish Hatchery Park on Sunday October 8, 2023 from 9:00 AM until 6:00 PM.

Background Information:

After a four-year hiatus, Barry Roubaix organizers are bringing back the sixth Fall Fondo fundraising event to the City of Hastings on Sunday October 8, 2023 from 9:00 AM until 6:00 PM. Organizers anticipate between 400-600 riders will participate in this event. This year the Roubaix will be partnering with the Barry County Animal Shelter and Barry County Imagination Library as the charity organizations that will receive proceeds from the ride. Unlike the annual Roubaix, this event will be entirely staged at Fish Hatchery Park. Staff has reviewed the request and has no concerns.

Financial Implications:

Pavement Ends, Inc/Barry Roubaix are billed for direct expenses incurred by the City of Hastings.

Attachments:

- Pavement Ends Request Letter
- Special Event Application
- Event Map

August 13, 2023

Mayor David Tossava
City Council Members
201 E. State Street
Hastings, MI 49508

Re:Fall Fondo Ride 2023

Dear Mayor and Council Members:

We are writing to you on behalf of Pavement Ends Inc. regarding the Barry Roubaix Fall Fondo Fundraising cycling event. We are requesting permission from the City hold the benefit ride on **Sunday, October 8, 2023 from 9 AM – 6 PM.**

This will be the sixth year for the event and we are excited to bring this event back, since the last ride in 2019. We enjoy organizing this ride not only for the cycling community but for the City of Hastings who have been wonderful partners with our Barry Roubaix events. This year we will once again partner with the Barry County Animal Shelter and the Barry County Imagination Library as the charity organizations who'll receive proceeds from the ride. To date, the Fall Fondo fundraiser has generated over \$12,000 for the charities and their annual operating budgets.

This event will be on a much smaller level than The Barry-Roubaix Spring Race, as we anticipate around 400 - 600 riders. There won't be any race chute, street closings or big after-parties. The only impact to the city will be added traffic and the ride roll out at Noon. One change for this year's event is the request to use Fish Hatchery Park for parking, rider check-in and the gathering before and after the ride. There will also be the bike traffic on Green St. for a small window of time from 12 to 12:10 when riders depart the park for the ride. We plan to stage riders in the park service drive from 11:50 – Noon and depart promptly at Noon. If the City police are available, we would also ask that they hold up West bound traffic on Green St. outside the park entrance, as well as at the corner of Green St. and Cook. This should take no more than 10 minutes to get everyone out of the park and safely on Cook Road as they hit the Barry Roubaix course.

Upon completion of the ride, participants will visit restaurants and explore the City of Hastings.

Thank you for your consideration of this request. Should you have questions regarding this event please contact us at any time.

Best regards,

Scott TenCate and Matt Acker: Co-Event Directors
Pavement Ends Inc. - 616-292-2395



City of Hastings
Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

PAVEMENT ENDS INC. / FALL FONDO 616-292-2395
Applicant/Organization Name Phone

Scott TenCate 616-292-2395 Tenner@BarryRoubaix.ca
Contact Name Phone Email

6575 5 mile ROAD NE ADA, MI 49301
Street City State Zip

Contact person on day of event (if different than above) Phone

Section 2: Event Information

FALL FONDO
Name of Event

Group Ride Benefiting Barry Animal Shelter + IMAGINATION LIBRARY
Description of Event

10/8/23 9AM - 6PM
Event Dates Time (From/To)

10/8/23 9AM 10/8/23 6PM
Set up Date(s) and Time(s) Clean up Date(s) and Time(s)

FISH HATCHERY PARK + BARRY ROUBAIX COURSE
Location(s) of Event

10 VOLUNTEERS
Estimated number of volunteers

400 RIDERS
Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
 - ☐ If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☒ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
 - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
 - ☐ If yes, provide copy of Health Department Food Service License
- ☒ Temporary structures (including tents or pavilions)
- ☐ Music
 - ☐ If yes, what time will music begin and end? _____
 - ☐ If yes, what type of music is proposed? Live – Acoustic Live - Amplification Recorded
Loudspeakers or public address system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☐ Vendors/sale of goods
- ☐ Carnival rides
 - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Signs or banners
- ☐ Animals/petting zoo
- ☒ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other _____
- ☐ Alcohol
 - ☐ If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - ☐ If yes, provide a copy of Michigan Liquor Control License Application.
 - ☐ If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - ☐ If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.



See Attached Map

Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Scott TenCate Pavement Erod Inc.

Printed Name of Applicant & Name of Organization

Scott D TenCate

Signature

7/16/23

Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles ☐ Barricades ☐ Traffic cones ☐ Restroom Cleaning
☐ Fencing ☐ Water or Electric ☐ Other

Will this event require additional staff? If yes, please describe:

Other Comments:

C. Fire Chief Review

Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? ☐ Yes ☐ No

2023 Fall Fondo - Fish Hatchery Event Map



Summary - City of Hastings Invoices
City Council Meeting
July 24, 2023

9.H.

No.	Vendor	Amount	Description
1	Aunalytics, Inc.	\$13,925.00	Managed services, Security / Storage June 2023
2	Aunalytics, Inc.	\$13,025.00	Managed services, Security/Storage, WWTP and WTP internet July 2023
3	Highpoint Community Bank	\$67,530.45	Annual Vactor payment
4	MCSA GROUP, INC.	\$37,921.00	Streetscape improvements 2023
5	Midwest Collaborative for Library	\$6,165.49	Digital library materials
6	Prein & Newhof	\$6,380.00	Elevated tank improvements
7	Wickham Cemetery Care	\$7,837.50	Sexton charges, burial services
8	Wickham Cemetery Care	\$36,637.76	Foundation work
9	YMCA of Barry County	\$17,500.00	July 1, 2023 to December 31, 2023 agreement between YMCA and City.
Total Items 9		\$206,922.20	

aunalytics

FISCAL

23-24

YEAR

Remit To: Aunalytics, Inc.
PO Box 809113
Chicago, IL 60680-9113

Bill To
City of Hastings, MI
201 E. State St.
Hastings, MI 49058

PO Number:
Account Number: C-001323

Date: 06/01/2023
Invoice Number: 29985151
Payment Terms: Net 30
Payment Due Date: 07/01/2023

ID	Date	Item Description	Type	Quantity	Rate/Cost	Tax Amount	Billable Amount
1	07/01/2023	Backup SAN Storage (per TB) Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	3.00	100.00	0.00	300.00
2	07/01/2023	Cloud Backup: Veeam Backup & Replication Enterprise Plus License Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	6.00	12.00	0.00	72.00
3	07/01/2023	Cloud Backup: Veeam Cloud Connect VM License Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	1.00	4.00	0.00	4.00
4	07/01/2023	Cloud Backup: Veeam O365 Exchange Online (per User) Date: 07/01/2023 - 07/31/2023 Contract: Other Services, 29890776	Service	66.00	5.00	0.00	330.00
5	07/01/2023	CSP-GCC (Monthly): Microsoft Defender for Office 365 (Plan 1) GCC Date: 07/01/2023 - 07/31/2023 Contract: Other Services, 29890776	Service	67.00	0.00	0.00	0.00
6	07/01/2023	CSP-GCC (Monthly): Office 365 G1 GCC Date: 07/01/2023 - 07/31/2023 Contract: Other Services, 29890776	Service	15.00	8.80	0.00	132.00
7	07/01/2023	CSP-GCC (Monthly): Office 365 G3 GCC Date: 07/01/2023 - 07/31/2023 Contract: Other Services, 29890776	Service	54.00	22.00	0.00	1,188.00
8	07/01/2023	CSP-GCC (Monthly): Project Plan 3 for GCC Date: 07/01/2023 - 07/31/2023 Contract: Other Services, 29890776	Service	1.00	30.00	0.00	30.00
9	07/01/2023	DRaaS (VMware Availability) - Standard Server License Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	6.00	10.00	0.00	60.00

We strongly encourage our clients to consider electronic payment of your invoices. Aunalytics new ACH banking information is as follows:

Bank Routing # (ABA) - 021052053
Account # - 38257164
Remittance Email: AR@aunalytics.com

aunalytics

Remit To: Aunalytics, Inc.
PO Box 809113
Chicago, IL 60680-9113

ID	Date	Item Description	Type	Quantity	Rate/Cost	Tax Amount	Billable Amount
10	07/01/2023	DRaaS: GB RAM Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	84.00	6.00	0.00	504.00
11	07/01/2023	DRaaS: TB Storage Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	2.00	100.00	0.00	200.00
12	07/01/2023	DRaaS: vCPU Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	20.00	10.00	0.00	200.00
13	07/01/2023	GB RAM Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	84.00	10.00	0.00	840.00
14	07/01/2023	HaaS: Access Point M-MR33 Date: 07/01/2023 - 07/31/2023 Contract: Managed Services (Wireless - City Hall), 29887516	Service	6.00	35.00	0.00	210.00
15	07/01/2023	HaaS: Access Point M-MR33 Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	2.00	40.00	0.00	80.00
16	07/01/2023	HaaS: Firewall M-MX64 Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	2.00	160.00	0.00	320.00
17	07/01/2023	HaaS: Firewall M-MX84 Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	1.00	300.00	0.00	300.00
18	07/01/2023	HaaS: Firewall MX65 Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	1.00	180.00	0.00	180.00
19	07/01/2023	HaaS: Router - M2M Date: 07/01/2023 - 07/31/2023 Contract: Managed Services & HaaS (Water Plant) M2M (pending cancellation 3/1/23), 29885129	Service	1.00	30.00	0.00	30.00
20	07/01/2023	HaaS: Router Date: 07/01/2023 - 07/31/2023 Contract: Connectivity, 29889486	Service	1.00	30.00	0.00	30.00
21	07/01/2023	HaaS: Server - ESX ProLiant Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	1.00	400.00	0.00	400.00

We strongly encourage our clients to consider electronic payment of your invoices. Aunalytics new ACH banking information is as follows:

Bank Routing # (ABA) - 021052053
Account # - 38257164
Remittance Email: AR@aunalytics.com

aunalytics

Remit To: Aunalytics, Inc.
PO Box 809113
Chicago, IL 60680-9113

ID	Date	Item Description	Type	Quantity	Rate/Cost	Tax Amount	Billable Amount
22	07/01/2023	HaaS: Switch (USW-PRO-24-POE) Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	2.00	40.00	0.00	80.00
23	07/01/2023	Internet Service- M2M Cellular - Water Treatment Plant Date: 07/01/2023 - 07/31/2023 Contract: Connectivity, 29888190	Service	1.00	75.00	0.00	75.00
24	07/01/2023	Internet Service- M2M Cellular Date: 07/01/2023 - 07/31/2023 Contract: Connectivity, 29889486	Service	1.00	75.00	0.00	75.00
25	07/01/2023	Internet Service: 100Mbps Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	1.00	290.00	0.00	290.00
26	07/01/2023	Internet Service: Broadband - Waste Water Treatment Plant - 225 N. Cass St. Date: 07/01/2023 - 07/31/2023 Contract: Connectivity, 29888190	Service	1.00	300.00	0.00	300.00
27	07/01/2023	Internet Service: Broadband - Water Treatment Plant - 135 W. Mill St Date: 07/01/2023 - 07/31/2023 Contract: Connectivity, 29888190	Service	1.00	200.00	0.00	200.00
28	07/01/2023	Managed Service: Access Point (Controller Based) Date: 07/01/2023 - 07/31/2023 Contract: Managed Services (Wireless - City Hall), 29887516	Service	6.00	20.00	0.00	120.00
29	07/01/2023	Managed Service: Access Point (Controller Based) Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	2.00	20.00	0.00	40.00
30	07/01/2023	Managed Service: Access Point (Stand Alone) Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	6.00	35.00	0.00	210.00
31	07/01/2023	Managed Service: Domain Hosting Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	2.00	10.00	0.00	20.00
32	07/01/2023	Managed Service: Firewall Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	4.00	250.00	0.00	1,000.00
33	07/01/2023	Managed Service: Multi-Function Device Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	3.00	50.00	0.00	150.00

We strongly encourage our clients to consider electronic payment of your invoices. Aunalytics new ACH banking information is as follows:

Bank Routing # (ABA) - 021052053
Account # - 38257164
Remittance Email: AR@aunalytics.com

aunalytics

Remit To: Aunalytics, Inc.
PO Box 809113
Chicago, IL 60680-9113

ID	Date	Item Description	Type	Quantity	Rate/Cost	Tax Amount	Billable Amount
34	07/01/2023	Managed Service: Network Device (Router) - M2M (1) Date: 07/01/2023 - 07/31/2023 Contract: Managed Services & Haas (Water Plant) M2M (pending cancellation 3/1/23), 29885129	Service	1.00	100.00	0.00	100.00
35	07/01/2023	Managed Service: Network Device (Router) (1) Date: 07/01/2023 - 07/31/2023 Contract: Connectivity, 29889486	Service	1.00	70.00	0.00	70.00
36	07/01/2023	Managed Service: Network Device (Switch) (1) Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	11.00	40.00	0.00	440.00
37	07/01/2023	Managed Service: Secure Managed Workstation (Legacy OS) (1) Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service Bundle	1.00	120.00	0.00	120.00
38	07/01/2023	Managed Service: Secure Managed Workstation CSP Defender, Device Encryption, Managed Service Workstation, OpenDNS Umbrella, Security Awareness, Sophos Central Intercept X Endpoint, Two Factor Authentication (1) Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service Bundle	40.00	70.00	0.00	2,800.00
39	07/01/2023	Managed Service: Server (Virtualization Host, ESX or Hyper-V) - ESX ProLiant is Physical on Site (1) Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	1.00	250.00	0.00	250.00
40	07/01/2023	Managed Service: Server (Windows Virtual) (1) Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service Bundle	8.00	100.00	0.00	800.00
41	07/01/2023	Managed Service: UPS (1) Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	5.00	20.00	0.00	100.00
42	07/01/2023	Performance Storage (1000 iops) - per TB (2) Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	2.00	180.00	0.00	360.00
43	07/01/2023	SPLA: Windows Remote Desktop Services SAL (per User) (2) Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	42.00	8.00	0.00	336.00
44	07/01/2023	SPLA: Windows Server (per vCPU) (2) Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	22.00	7.00	0.00	154.00

We strongly encourage our clients to consider electronic payment of your invoices. Aunalytics new ACH banking information is as follows:

Bank Routing # (ABA) - 021052053
Account # - 38257164
Remittance Email: AR@aunalytics.com

aunalytics

Remit To: Aunalytics, Inc.
PO Box 809113
Chicago, IL 60680-9113

ID	Date	Item Description	Type	Quantity	Rate/Cost	Tax Amount	Billable Amount
45	07/01/2023	SSL Certificates Date: 07/01/2023 - 07/31/2023 Contract: Managed Services, 29890775	Service	1.00	15.00	0.00	15.00
46	07/01/2023	ST:M2M Backup Connectivity - 35Mb/10Mb w/1GB Data Allowance Date: 07/01/2023 - 07/31/2023 Contract: SNET M2M Backup (Pending cancellation 3/1/23), 29885132	Service	1.00	50.00	0.00	50.00
47	07/01/2023	vCPU Date: 07/01/2023 - 07/31/2023 Contract: Cloud Services, 29890774	Service	20.00	18.00	0.00	360.00

Questions about your invoice?
Email us at contracts@aunalytics.com

Account Manager:
Jeff Ray
jeff.ray@aunalytics.com

Tax ID: 45-3679420

Total Billable Hours	0.00
Total Billable Amount	\$13,925.00
Total Taxes	\$0.00
Grand Total	\$13,925.00

①	Managed SVCS	6600.00
②	Security/Storage	6,750.00
③	WWTP	300.00
④	WTP	275.00
		<hr/>
		13925.00

We strongly encourage our clients to consider electronic payment of your invoices. Aunalytics new ACH banking information is as follows:

Bank Routing # (ABA) - 021052053
Account # - 38257164
Remittance Email: AR@aunalytics.com



FISCAL

23 - 24 -

YEAR

Remit To: Aunalytics, Inc.

PO Box 809113

Chicago, IL 60680-9113

Bill To
City of Hastings, MI
201 E. State St.
Hastings, MI 49058

PO Number:
Account Number: C-001323

✓
Date: 07/01/2023
Invoice Number: 29986750

Payment Terms: Net 30
Payment Due Date: 07/31/2023

ID	Date	Item Description	Type	Quantity	Rate/Cost	Tax Amount	Billable Amount
1	05/01/2023	ST:M2M Backup Connectivity (Prorated) - 35Mb/10Mb w/1GB Data Allowance Date: 05/01/2023 - 05/31/2023 Contract: SNET M2M Backup (Cancelled 7/1/23), 29885132	Service Adjustment	-1.00	50.00	0.00	-50.00
2	07/01/2023	HaaS: Router (Prorated) - M2M Date: 07/01/2023 - 07/31/2023 Contract: Managed Services & HaaS (M2M cancelled 7/1/23), 29885129	Service Adjustment	-1.00	30.00	0.00	-30.00
3	07/01/2023	HaaS: Router (Prorated) Date: 07/01/2023 - 07/31/2023 Contract: Connectivity (Cancelled 7/1/23), 29889486	Service Adjustment	-1.00	30.00	0.00	-30.00
4	07/01/2023	Internet Service- M2M Cellular (Prorated) - Water Treatment Plant Date: 07/01/2023 - 07/31/2023 Contract: Connectivity, 29888190	Service Adjustment	-1.00	75.00	0.00	-75.00
5	07/01/2023	Internet Service- M2M Cellular (Prorated) Date: 07/01/2023 - 07/31/2023 Contract: Connectivity (Cancelled 7/1/23), 29889486	Service Adjustment	-1.00	75.00	0.00	-75.00
6	07/01/2023	Managed Service: Network Device (Router) (Prorated) - M2M Date: 07/01/2023 - 07/31/2023 Contract: Managed Services & HaaS (M2M cancelled 7/1/23), 29885129	Service Adjustment	-1.00	100.00	0.00	-100.00
7	07/01/2023	Managed Service: Network Device (Router) (Prorated) Date: 07/01/2023 - 07/31/2023 Contract: Connectivity (Cancelled 7/1/23), 29889486	Service Adjustment	-1.00	70.00	0.00	-70.00
8	07/01/2023	ST:M2M Backup Connectivity (Prorated) - 35Mb/10Mb w/1GB Data Allowance Date: 07/01/2023 - 07/31/2023 Contract: SNET M2M Backup (Cancelled 7/1/23), 29885132	Service Adjustment	-1.00	50.00	0.00	-50.00

We strongly encourage our clients to consider electronic payment of your invoices. Aunalytics new ACH banking information is as follows:

Bank Routing # (ABA) - 021052053
Account # - 38257164
Remittance Email: AR@aunalytics.com

1 ✓

aunalytics

Remit To: Aunalytics, Inc.
PO Box 809113
Chicago, IL 60680-9113

ID	Date	Item Description	Type	Quantity	Rate/Cost	Tax Amount	Billable Amount
9	08/01/2023	Backup SAN Storage (per TB) Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	Service	3.00	100.00	0.00	300.00
10	08/01/2023	Cloud Backup: Veeam Backup & Replication Enterprise Plus License Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	Service	6.00	12.00	0.00	72.00
11	08/01/2023	Cloud Backup: Veeam Cloud Connect VM License Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	Service	1.00	4.00	0.00	4.00
12	08/01/2023	Cloud Backup: Veeam O365 Exchange Online (per User) Date: 08/01/2023 - 08/31/2023 Contract: Other Services, 29890776	Service	66.00	5.00	0.00	330.00
13	08/01/2023	CSP-GCC (Monthly): Microsoft Defender for Office 365 (Plan 1) GCC Date: 08/01/2023 - 08/31/2023 Contract: Other Services, 29890776	Service	67.00	0.00	0.00	0.00
14	08/01/2023	CSP-GCC (Monthly): Office 365 G1 GCC Date: 08/01/2023 - 08/31/2023 Contract: Other Services, 29890776	Service	15.00	8.80	0.00	132.00
15	08/01/2023	CSP-GCC (Monthly): Office 365 G3 GCC Date: 08/01/2023 - 08/31/2023 Contract: Other Services, 29890776	Service	54.00	22.00	0.00	1,188.00
16	08/01/2023	CSP-GCC (Monthly): Project Plan 3 for GCC Date: 08/01/2023 - 08/31/2023 Contract: Other Services, 29890776	Service	1.00	30.00	0.00	30.00
17	08/01/2023	DRaaS (VMware Availability) - Standard Server License Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	Service	6.00	10.00	0.00	60.00
18	08/01/2023	DRaaS: GB RAM Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	Service	84.00	6.00	0.00	504.00
19	08/01/2023	DRaaS: TB Storage Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	Service	2.00	100.00	0.00	200.00
20	08/01/2023	DRaaS: vCPU Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	Service	20.00	10.00	0.00	200.00

We strongly encourage our clients to consider electronic payment of your invoices. Aunalytics new ACH banking information is as follows:

Bank Routing # (ABA) - 021052053
Account # - 38257164
Remittance Email: AR@aunalytics.com



Remit To: Aunalytics, Inc.
PO Box 809113
Chicago, IL 60680-9113

ID	Date	Item Description	Type	Quantity	Rate/Cost	Tax Amount	Billable Amount
21	08/01/2023	GB RAM Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	② Service	84.00	10.00	0.00	840.00
22	08/01/2023	HaaS: Access Point M-MR33 Date: 08/01/2023 - 08/31/2023 Contract: Managed Services (Wireless - City Hall), 29887516	② Service	6.00	35.00	0.00	210.00
23	08/01/2023	HaaS: Access Point M-MR33 Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	② Service	2.00	40.00	0.00	80.00
24	08/01/2023	HaaS: Firewall M-MX64 Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	② Service	2.00	160.00	0.00	320.00
25	08/01/2023	HaaS: Firewall M-MX84 Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	② Service	1.00	300.00	0.00	300.00
26	08/01/2023	HaaS: Firewall MX65 Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	② Service	1.00	180.00	0.00	180.00
27	08/01/2023	HaaS: Server - ESX ProLiant Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	② Service	1.00	400.00	0.00	400.00
28	08/01/2023	HaaS: Switch (USW-PRO-24-POE) Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	② Service	2.00	40.00	0.00	80.00
29	08/01/2023	Internet Service: 100Mbps Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	① Service	1.00	290.00	0.00	290.00
30	08/01/2023	Internet Service: Broadband - Waste Water Treatment Plant - 225 N. Cass St. Date: 08/01/2023 - 08/31/2023 Contract: Connectivity, 29888190	③ Service	1.00	300.00	0.00	300.00
31	08/01/2023	Internet Service: Broadband - Water Treatment Plant - 135 W. Mill St. Date: 08/01/2023 - 08/31/2023 Contract: Connectivity, 29888190	④ Service	1.00	200.00	0.00	200.00
32	08/01/2023	Managed Service: Access Point (Controller Based) Date: 08/01/2023 - 08/31/2023 Contract: Managed Services (Wireless - City Hall), 29887516	① Service	6.00	20.00	0.00	120.00

We strongly encourage our clients to consider electronic payment of your invoices. Aunalytics new ACH banking information is as follows:

Bank Routing # (ABA) - 021052053
Account # - 38257164
Remittance Email: AR@aunalytics.com

aunalytics

Remit To: Aunalytics, Inc.
PO Box 809113
Chicago, IL 60680-9113

ID	Date	Item Description	Type	Quantity	Rate/Cost	Tax Amount	Billable Amount
33	08/01/2023	Managed Service: Access Point (Controller Based) Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	Service	2.00	20.00	0.00	40.00
34	08/01/2023	Managed Service: Access Point (Stand Alone) Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	Service	6.00	35.00	0.00	210.00
35	08/01/2023	Managed Service: Domain Hosting Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	Service	3.00	10.00	0.00	30.00
36	08/01/2023	Managed Service: Firewall Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	Service	4.00	250.00	0.00	1,000.00
37	08/01/2023	Managed Service: Multi-Function Device Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	Service	3.00	50.00	0.00	150.00
38	08/01/2023	Managed Service: Network Device (Switch) Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	Service	11.00	40.00	0.00	440.00
39	08/01/2023	Managed Service: Secure Managed Workstation (Legacy OS) Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	Service Bundle	1.00	120.00	0.00	120.00
40	08/01/2023	Managed Service: Secure Managed Workstation CSP Defender, Device Encryption, Managed Service Workstation, OpenDNS Umbrella, Security Awareness, Sophos Central Intercept X Endpoint, Two Factor Authentication Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	Service Bundle	40.00	70.00	0.00	2,800.00
41	08/01/2023	Managed Service: Server (Virtualization Host, ESX or Hyper-V) - ESX ProLiant is Physical on Site Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	Service	1.00	250.00	0.00	250.00
42	08/01/2023	Managed Service: Server (Windows Virtual) Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	Service Bundle	8.00	100.00	0.00	800.00
43	08/01/2023	Managed Service: UPS Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	Service	5.00	20.00	0.00	100.00

We strongly encourage our clients to consider electronic payment of your invoices. Aunalytics new ACH banking information is as follows:

Bank Routing # (ABA) - 021052053
Account # - 38257164
Remittance Email: AR@aunalytics.com

aunalytics

Remit To: Aunalytics, Inc.
PO Box 809113
Chicago, IL 60680-9113

ID	Date	Item Description	Type	Quantity	Rate/Cost	Tax Amount	Billable Amount
44	08/01/2023	Performance Storage (1000 iops) - per TB Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	② Service	2.00	180.00	0.00	360.00
45	08/01/2023	SPLA: Windows Remote Desktop Services SAL (per User) Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	② Service	42.00	8.00	0.00	336.00
46	08/01/2023	SPLA: Windows Server (per vCPU) Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	② Service	22.00	7.00	0.00	154.00
47	08/01/2023	SSL Certificates Date: 08/01/2023 - 08/31/2023 Contract: Managed Services, 29890775	① Service	1.00	15.00	0.00	15.00
48	08/01/2023	vCPU Date: 08/01/2023 - 08/31/2023 Contract: Cloud Services, 29890774	② Service	20.00	18.00	0.00	360.00

Questions about your invoice?
Email us at contracts@aunalytics.com

Account Manager:
Jeff Ray
jeff.ray@aunalytics.com

Tax ID: 45-3679420

Total Billable Hours	0.00
Total Billable Amount	\$13,025.00
Total Taxes	\$0.00
Grand Total	\$13,025.00

①	Managed srvc	7470 ⁰⁰
②	Security/storage	5130 ⁰⁰
③	WWTP	300 ⁰⁰
④	WTP	125 ⁰⁰
		<hr/> 13025 ⁰⁰

We strongly encourage our clients to consider electronic payment of your invoices. Aunalytics new ACH banking information is as follows:

Bank Routing # (ABA) - 021052053
Account # - 38257164
Remittance Email: AR@aunalytics.com



150 W Court St
Hastings, MI 49058
highpointcommunitybank.com

7/9 2023/2024

5057

Page 001



PAYMENT INFORMATION

ACCOUNT NUMBER	XXXXX7649
STATEMENT CLOSING DATE	6/21/23
PAYMENT DUE DATE	7/20/23
PAST DUE AMOUNT	0.00
CURRENT DUE AMOUNT	67,530.45
PRINCIPAL AMOUNT	63,163.23
INTEREST AMOUNT	4,367.22
NEW BALANCE	258,760.46

*****SINGLP
1 0.5070 SP 0.600 1 1 1
CITY OF HASTINGS
201 E STATE ST
HASTINGS MI 49058-1954

Payment Stub on Reverse

Please return coupon portion with your payment

TAX-EXEMPT

If you have any questions, please call HCB at 1-888-422-2280.

STATEMENT ACTIVITY

ACCOUNT NUMBER	XXXXX7649
PAYMENT DUE DATE	7/20/23
CHECKS & ADVANCES	0.00
OTHER CHARGES	0.00

PAYMENTS AMOUNT DUE

STATEMENT CLOSING DATE	6/21/23
MINIMUM PAYMENT DUE	67,530.45
PAYMENTS & CREDITS	67,530.45

DATE	CHECK #	DESCRIPTION OF TRANSACTIONS	AMOUNT	RUNNING BALANCE
6/22/22		PREVIOUS PRINCIPAL BALANCE		320,868.24
7/18/22		Interest Payment Split Out	5,422.67	320,868.24
7/18/22		Principal Payment Split Out	62,107.78	258,760.46

VACTOR
Truck
Payment

CBS

FISCAL

23-24-

YEAR





529 Greenwood Avenue S.E.
East Grand Rapids, MI 49506
616.451.3346

FISCAL
22-23-
YEAR

2932

City of Hastings
Sarah Moyer-Cale, City Manager
201 East State Street
Hastings, MI 49058

Invoice number 7
Date 07/07/2023
Project **2180 CITY OF HASTINGS -
STREETSCAPE IMPROVEMENTS 2023**

Invoice Period: June1-30, 2023

For Professional Services in connection with Streetscape Improvements, including: Design Development, Construction Documents, Bidding and Construction Administration. This months services include the topographic survey.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Current Billed
Professional Services	220,000.00	67.66	110,929.26	148,850.26	71,149.74	37,921.00
Total	220,000.00	67.66	110,929.26	148,850.26	71,149.74	37,921.00

Invoice total **37,921.00**

INVOICE SUMMARY

Description	Prior Billed	Total Billed	Current Billed
Professional Services	110,929.26	148,850.26	37,921.00
Total	110,929.26	148,850.26	37,921.00



OK
D. [Signature]

INVOICE



MIDWEST
COLLABORATIVE
for LIBRARY
SERVICES

1407 Rensen Street, Suite 1, Lansing, MI 48910-3657
Phone: 800-530-9019, 517-394-2420 Fax: 517-394-2096 www.mcls.org

INVOICE DATE 7/6/2023

INVOICE NO 363586

PAGE 1

Questions?
Call 800-530-9019 ext 405
or email accounting@mcls.org

S 1511000
O Hastings Public Library
L Peggy Hemerling
D 227 E. State Street
T Hastings, MI 49058
O

FISCAL

23 - 24

YEAR

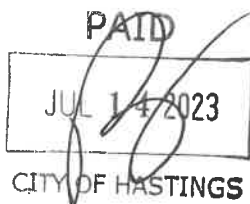
S 227 E State St
H Hastings, MI 49058
I
P
T
O

NOTES OverDrive, Inc.

INVOICE BALANCE DUE 6,165.49

PO NUMBER	FEDERAL TAX ID	TERMS	DUE DATE	ORDER DATE	ORDER NO
	23-7436918	NET 30	8/5/2023	7/6/2023	973549
ITEM ID	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT
20980	MCLS Digital Libraries - Deposit OverDrive, Inc.	each	1.00	6,165.49	6,165.49

Effective Dates: 7/1/2023 to 6/30/2024



Freight	0.00
Invoice Total	6,165.49
Prepayment	0.00
INVOICE BALANCE DUE	6,165.49

Please return this stub with your payment.

Account. 1511000
Invoice No. 363586
Notes OverDrive, Inc.

Invoice Total 6,165.49
Prepayment 0.00
INVOICE BALANCE DUE 6,165.49

Prein & Newhof

Engineers • Surveyors • Environmental • Laboratory

3355 Evergreen Drive NE Grand Rapids, MI 49525
t. 616-364-8491 f. 616-364-695 p. 616-364-695
www.preinnewhof.com

3649

Invoice

22 - 23

YEAR

CITY OF HASTINGS
TRAVIS TATE
OFFICE OF THE CITY CLERK/TREASURER
201 E STATE ST.
HASTINGS, MI 49058

Invoice number 75056
Date 06/06/2023

Project 2210548 ELEVATED TANK
IMPROVEMENTS-HASTINGS

BILLING PERIOD: 04/30/23 TO 05/27/23

PROFESSIONAL SERVICES RELATED TO
ONE YEAR WARRANTY INSPECTION

PO NUMBER: 65959

26,669.18

Invoice Total 6,380.00 ✓

TERMS: NET 30: 1-1/2% PER MONTH SERVICE CHARGE ON PAST DUE ACCOUNTS



✓

4742

INVOICE

FISCAL

22 - 23

YEAR



Wickham Cemetery Care, LLC
3590 E Barnum Rd
Hastings, MI

joshuawickham3@gmail.com
+1 (269) 589-9816

Riverside Cemetery - City Of Hastings

Bill to

Riverside Cemetery - City Of
Hastings

Invoice details

Invoice date: 06/30/2023

Product or service

Amount

1. Cemetery Contract	1 unit × \$6,937.50	\$6,937.50
2. Cremation - Weekend Service date: 06/24/2023 John Ironside	1 unit × \$300.00	\$300.00
3. Full Burial - Weekend Service date: 06/24/2023 Frank Thiel	1 unit × \$600.00	\$600.00

Total

\$7,837.50

Checks can be made payable to Wickham Cemetery Care, LLC.
Thank you!



4742

INVOICE

FISCAL

23 - 24 -

YEAR

Wickham Cemetery Care, LLC
3590 E Barnum Rd
Hastings, MI

joshuawickham3@gmail.com
+1 (269) 589-9816



Riverside Cemetery - City Of Hastings

Bill to

Riverside Cemetery - City Of
Hastings

Invoice details

Invoice date: 07/05/2023

Product or service

Amount

1. Foundation 20in x 46in - Norman and Keith Cooley	1 unit x \$404.80	\$404.80
2. Foundation 20in x 62in - Perry and Mary Ann Wiseman	1 unit x \$545.60	\$545.60
3. Foundation 16in x 44in - Constance Merritt	1 unit x \$309.76	\$309.76
4. Foundation 16in x 42in - Jersey Family (George, Luella, Pearl)	1 unit x \$296.68	\$296.68
5. Foundation 20in x 50in - Floyd and Ruth Main	1 unit x \$440.00	\$440.00
6. Foundation 20in x 44in - Bert and Edna Place	1 unit x \$387.20	\$387.20
7. Foundation 16in x 42in - Marry Hollyman and Baby Hoevenair	1 unit x \$295.68	\$295.68
8. Foundation 108in x 16in - Henry and Eliza Meyers	1 unit x \$746.24	\$746.24
9. Foundation 82in x 20in - Mary and Catherine Hinman	1 unit x \$721.60	\$721.60
10. Foundation 22in x 48in - Erastus and Mary	1 unit x \$464.64	\$464.64



29. Foundation 28in x 22in - Jacob and Elizabeth Bechtel	1 unit × \$561.44	\$561.44
30. Foundation 20in x 32in - Jessie Brunson	1 unit × \$281.60	\$281.60
31. Foundation 20in x 14in - Faydella Joan	1 unit × \$123.20	\$123.20
32. Foundation 28in x 18in - Hannah Mills	1 unit × \$221.76	\$221.76
33. Foundation Andrew, Eli and Glenn Henry	1 unit × \$651.20	\$651.20
34. Foundation 72in x 20in - Maurice, Lavina and Robert Pierson	1 unit × \$633.60	\$633.60
35. Foundation 18in x 112in - Peter, Hattie June and Laura Fulton	1 unit × \$887.04	\$887.04
36. Foundation 32in x 18in - Sarah Davies	1 unit × \$253.44	\$253.44
37. Foundation 20in x 32in - Mary A.	1 unit × \$281.60	\$281.60
38. Foundation 42in x 32in - Grace and Milton Murphy	1 unit × \$591.36	\$591.36
39. Foundation 22in x 18in - George Cappy	1 unit × \$174.24	\$174.24
40. Foundation 24in x 20in - Wife of George Cappy	1 unit × \$211.20	\$211.20
41. Foundation 30in x 14in - George W and Alice Cappy	1 unit × \$184.80	\$184.80
42. Foundation 32in x 12in - Lake	1 unit × \$168.96	\$168.96
43. Foundation 20in x 120in - Marquis Lake, Dan Lake and Jannette McIntosh	1 unit × \$1,056.00	\$1,056.00
44. Foundation 16in x 20in - James Murphy	1 unit × \$140.80	\$140.80
45. Foundation 18in x 16in - Wife of James Murphy	1 unit × \$126.72	\$126.72
46. Foundation	1 unit × \$601.92	\$601.92

11. Foundation 32in x 20in - W.I. Stone	1 unit × \$281.60	\$281.60
12. Foundation 16in x 24in - Cora Mills	1 unit × \$168.96	\$168.96
13. Foundation 16in x 24in - John Doe	1 unit × \$168.96	\$168.96
14. Foundation 16in x 26in - AB Stephenson	1 unit × \$183.04	\$183.04
15. Foundation 18in x 43in - John Doe	1 unit × \$340.56	\$340.56
16. Foundation 12in x 20in - Henry	1 unit × \$105.60	\$105.60
17. Foundation 18in x 26in - John Doe	1 unit × \$205.92	\$205.92
18. Foundation 18in x 28in - Nellie May	1 unit × \$221.76	\$221.76
19. Foundation 22in x 38in - Custer	1 unit × \$367.84	\$367.84
20. Foundation 22in x 48in - Mary Parsons	1 unit × \$464.64	\$464.64
21. Foundation 18in x 144in - Young Family	1 unit × \$1,140.48	\$1,140.48
22. Foundation 44in x 16in John Doe	1 unit × \$309.76	\$309.76
23. Foundation 36in x 22in - John Doe	1 unit × \$348.48	\$348.48
24. Foundation 84in x 18in - Rennice and James Spencer	1 unit × \$665.28	\$665.28
25. Foundation 56in x 22in - Lional and Arnold	1 unit × \$542.08	\$542.08
26. Foundation 32in x 20in - James Weber	1 unit × \$282.60	\$282.60
27. Foundation 46in x 24in - Sophia Webber	1 unit × \$485.76	\$485.76
28. Foundation	1 unit × \$492.80	\$492.80

76in x 18in - S.W. Coucher and Alice Coucher

47.	Foundation 38in x 18in - Joseph Harding	1 unit × \$300.96	\$300.96
48.	Foundation 80in x 20in - Blanche and Clarence Coucher	1 unit × \$704.00	\$704.00
49.	Foundation 38in x 18in - Phoebe J	1 unit × \$300.96	\$300.96
50.	Foundation 22in x 56in - Jane and Alexander Gilleland	1 unit × \$542.08	\$542.08
51.	Foundation 20in x 32in - George Durkee	1 unit × \$281.60	\$281.60
52.	Foundation 42in x 22in - John and Ida Carrol	1 unit × \$406.56	\$406.56
53.	Foundation 26in x 27in - Merritt	1 unit × \$308.88	\$308.88
54.	Foundation 39in x 20in - JC House	1 unit × \$243.20	\$243.20
55.	Foundation 38in x 18in JC House	1 unit × \$300.96	\$300.96
56.	Foundation 56in x 18in - Hugo F and Blanche	1 unit × \$443.52	\$443.52
57.	Foundation 20in x 80in - Swan and Violet	1 unit × \$704.00	\$704.00
58.	Foundation 20in x 60in - Ralph Denies and Baby Denies	1 unit × \$528.00	\$528.00
59.	Foundation 90in x 18in - Ioa Isabelle and John Crowley	1 unit × \$712.80	\$712.80
60.	Foundation 26in x 90in - Rosa, Leah and Lee Cobb	1 unit × \$1,029.60	\$1,029.60
61.	Foundation 28in x 18in - Evelyn Matthews	1 unit × \$221.76	\$221.76
62.	Foundation 22in x 81in - Samuel and Carrie Stanley	1 unit × \$784.08	\$784.08
63.	Foundation 18in x 62in - Irving and Amelia	1 unit × \$491.04	\$491.04

64. Foundation 52in x 18in - Ida Geiger and WJ Klipper	1 unit × \$411.84	\$411.84
65. Foundation 66in x 22in - Lizzie Shellenbarger and Joseph Apsey	1 unit × \$600.16	\$600.16
66. Foundation 54in x 20in - Helen Apsey and Richard Shellenbarger	1 unit × \$475.20	\$475.20
67. Foundation 30in x 22in - Niall Wellman	1 unit × \$290.40	\$290.40
68. Foundation 30in x 22in - Mary Wellman	1 unit × \$290.40	\$290.40
69. Foundation 14in x 59in - Edward and Louisa	1 unit × \$363.44	\$363.44
70. Foundation 44in x 22in - Clarence Ferris	1 unit × \$406.56	\$406.56
71. Foundation 44in x 22in - Matilda Ferris Schroeder	1 unit × \$406.56	\$406.56
72. Services Stone Setting	1 unit × \$6,550.00	\$6,550.00

Total\$36,637.76

Checks can be made payable to Wickham Cemetery Care, LLC.
Thank you!



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Fy 23/24

YMCA OF BARRY COUNTY

1400

O/C
JEB

FISCAL

23-24

YEAR

July 1, 2023

City of Hastings
201 East State Street
Hastings, MI 49058

Dear Sarah Moyer-Cale,

The YMCA of Barry County requests the payment of the contracted recreation agreement between the City of Hastings and the YMCA for the period of July 1, 2023 through December 31, 2023 in the amount of \$17,500.

We look forward to delivering the mission of the YMCA to the residents of Hastings through summer camp, youth sports, swim lessons, childcare, literacy outreach, feeding outreach and other initiatives that come up when there is a need.

This last year saw record numbers of participants in our camp, outreach and sports programs. We continue to provide safe and organized activities for youth and adults participants.

Please send payment to the attention of: Jon Sporer, YMCA of Barry County, P.O. Box 252, Hastings, MI 49058.

Sincerely,

Jon

Jon Sporer
YMCA CEO/Executive Director



101-751-877-000



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Final Site Plan and Planned Unit Development for Parcels Located at 328 and 420 East Mill Street and Adoption of Ordinance No. 619

Meeting Date: July 24, 2023

Recommended Action:

Motion to approve the final site plan and Planned Unit Development for parcels located at 328 and 420 East Mill Street as recommended by the Planning Commission and adopt Ordinance No. 619.

Background Information:

The parcels located at 328 and 420 East Mill Street have long been identified as desirable locations for residential housing options. The failure of the Michigan State Housing Development Authority (MSHDA) to reserve low-income housing tax credits for General Capital's 73-unit attainable housing project resulted in a brief pause to secure other development interest for the parcels. CopperRock Construction, having completed other projects in the city, stepped in with a robust plan for market rate apartments and a mixed-use component. The Planning Commission conducted a public hearing during their July 3, 2023 meeting to review and consider final site plan approval and Planned Unit Development zoning for the parcels. Per Section 90-670 (a) of the Municipal Code, after receiving the recommendation of the Planning Commission, Council shall hold a public hearing and either approve, deny, or approve with conditions the PUD application and final site plan.

Financial Implications:

There are no direct financial implications from this request.

Attachments:

- Ordinance No. 619
- Public hearing notice
- Draft minutes of the July 3, 2023 Planning Commission meeting
- Site Plan

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 619

AN ORDINANCE TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS
AMENDED, BY DELETING ARTICLE VII-C ROYAL COACH PUD AND ADDING ARTICLE
VII-C 420 E MILL PUD

As recommended by the Planning Commission on July 3, 2023

THE CITY OF HASTINGS ORDAINS:

SECTION I.

Chapter 90 of the Code of Ordinances, City of Hastings, Michigan, is amended to
DELETE Article VII-C and **ADDING** Article VII-C as follows:

Article VII-C: 420 E MILL PUD

Sec. 90-730.13. - Zoning map.

The zoning ordinance of the City of Hastings is hereby amended by rezoning the following described lands from the D-1, Industrial District to the PUD, Planned Unit Development District, in accordance with the final development plan of the 420 E Mill Planned Unit Development, subject to all the terms and conditions of this division:

DESCRIPTION

ALL OF LOTS 330, 332, 333, AND 334 AND PART OF LOTS 329, 331, AND 335 AND PART OF VACATED PLATTED HANOVER STREET, AND PART OF VACATED PLATTED BOLTWOOD STREET, ALL IN THE ORIGINAL PLAT OF THE VILLAGE (NOW CITY) OF HASTINGS, BARRY COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE NORTH ¼ CORNER OF SECTION 17, TOWN 3 NORTH, RANGE 8 WEST: THENCE S00°15'23"W, 1121.83 FEET ALONG THE NORTH-SOUTH ¼ LINE OF SAID SECTION 17 TO THE SOUTH LINE OF PLATTED MILL STREET; THENCE ALONG SAID SOUTH LINE N89°46'48"W, 534.08 FEET TO THE TRUE POINT OF BEGINNING; THENCE S34°44'13"W, 359.13 FEET TO AN INTERMEDIATE TRAVERSE LINE OF THE NORTH BAND OF THE THORNAPPLE RIVER; THENCE ALONG SAID TRAVERSE LINE N50°51'15"W, 331.34 FEET; THENCE CONTINUING ALONG SAID TRAVERSE LINE N68°47'24"W, 82.56 FEET TO THE END OF SAID INTERMEDIATE TRAVERSE LINE; THENCE ALONG THE WEST LINE OF VACATED BOLTWOOD STREET N00°19'59"E, 58.15 FEET TO SAID SOUTH LINE OF MILL STREET; THENCE ALONG SAID SOUTH

LINE S89°46'48"E, 538.24 FEET TO THE POINT OF BEGINNING. INCLUDING LAND LYING BETWEEN SAID INTERMEDIATE TRAVERSE LINE AND THE WATERS OF THE THORNAPPLE RIVER, AS LIMITED BY THE SIDE LINES EXTENDED TO THE WATER EDGE. CONTAINING 1.95 ACRES OF LAND, MORE OR LESS, TO SAID INTERMEDIATE TRAVERSE LINE, PLUS AS UNDETERMINED AND VARIABLE AREA BETWEEN SAID TRAVERSE LINE AND THE WATERS OF THE THORNAPPLE RIVER.SPLIT/COMBINED ON 01/13/2017 FROM 55-001-001-00.

General Location: 328 E Mill St. This parcel contains approximately 2.152 acres.

and;

The zoning ordinance of the City of Hastings is hereby amended by rezoning the following described lands from Royal Coach PUD to Planned Unit Development, in accordance with the final development plan of 420 E Mill Planned Unit Development, subject to all the terms and conditions of this division:

DESCRIPTION

ALL OF LOTS 322 THRU 328, LOTS 336 THRU 348, PART OF LOTS 329 AND 335, ALL OF THE BLANK LOTS LYING WEST OF LOT 348, SOUTH OF APPLE STREET AND NORTHERLY OF THE THORNAPPLE RIVER, AND PART OF VACATED HANOVER, EAST AND APPLE STREETS, ALL IN THE ORIGINAL PLAT OF THE VILLAGE (NOW CITY) OF HASTINGS, BARRY COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH 1/4 POST OF SECTION 17, TOWN 3 NORTH, RANGE 8 WEST, HASTINGS TOWNSHIP, BARRY COUNTY, MICHIGAN; THENCE S00°15'25"W 1121.72 FEET ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 17 TO THE SOUTH LINE OF PLATTED MILL STREET (SAID POINT LYING 1.39 FEET EAST OF AN IRON PIPE); THENCE S00°15'25"W, 499.60 FEET ALONG SAID 1/4 LINE TO AN INTERMEDIATE TRAVERSE LINE OF THE NORTH BANK OF THE THORNAPPLE RIVER; THENCE S70°55'22"W, 268.20 FEET ALONG SAID INTERMEDIATE TRAVERSE LINE; THENCE N72°46'49"W, 215 .56 FEET ALONG SAID INTERMEDIATE TRAVERSE LINE; THENCE N50°12'27"W, 358 .27 FEET TO THE END OF SAID INTERMEDIATE TRAVERSE LINE; THENCE N34 °44'13"E, 360 .42 FEET TO SAID SOUTH LINE OF MILL STREET; THENCE S89°46'48"E, 531.53 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING. INCLUDING ALL LAND LYING BETWEEN SAID INTERMEDIATE TRAVERSE LINE AND THE WATERS OF THE THORNAPPLE RIVER AS LIMITED BY THE SOUTHERLY EXTENSION OF THE SIDELINES. CONTAINING 7.71 ACRES OF LAND, MORE OR LESS, TO SAID INTERMEDIATE TRAVERSE LINE, PLUS AN UNDETERMINED AND VARIABLE AREA BETWEEN SAID TRAVERSE LINE AND THE WATERS OF THE THORNAPPLE RIVER.

General Location: 420 E Mill St. This parcel contains approximately 8.21 acres.

Sec. 90-730.14. - Development plan.

The rezoning of the above-described lands to the planned unit development district, in accordance with the final PUD plan of the 420 E Mill Planned Unit Development ("the development") is subject to all the following terms and conditions:

The 420 E Mill Planned Unit Development shall comply in all respects with the final PUD plan of the development. The final development plan has a date of June 15, 2023, as prepared by Dixon Engineering on behalf of CopperRock Construction and includes the application for planned unit development rezoning, the PUD narrative, architectural elevation drawings of the proposed buildings and other materials submitted with the application, except to the extent that any such materials may be inconsistent with this division.

In the case of conflicts or discrepancies between any part of the final development plan and the terms of this division, this division shall control.

Sec. 90-730.15. - Permitted uses.

Only the principal and accessory uses noted below shall be allowed in the 420 E Mill PUD District:

- (a) Building "A" consisting of Eighteen (18) one-bedroom units, thirty (30) two-bedroom units, and three (3) three-bedroom units for an overall unit count of fifty-one (51).
- (b) Building "B" consisting of nine (9) one-bedroom units, forty-two (42) two-bedroom units, and three (3) three-bedroom units for an overall unit count of fifty-four (54) units.
- (c) Building "C" consisting of nine (9) one-bedroom units, nineteen (19) two-bedroom units, and two (2) three-bedroom units for an overall unit count of thirty (30) units.
- (d) Phase II shall consist of the land and parking lot area to the northeast of the proposed commercial building consisting of 10,080 square feet with a use consistent with this Article.

Sec. 90-730.16. – District Regulations.

The district regulations for the 420 E Mill PUD will be the same as A-1 (Sec. 90-394) with the following departures:

- (a) Building front setback for multi-family buildings with more than four dwelling units is a minimum of 5 feet.
- (b) The unit density is 24.5 units per acre of development area and multiple family buildings to exceed 24 units per building.

- (c) Maximum building height is 40 feet.
- (d) 30 feet building separation

Sec. 90-730.17. - Development requirements.

(1) *Street and access.*

- (a) Ingress and egress shall be by way of three (3) driveways from Mill Street to the north.
- (b) Pedestrian access will also be by the existing trestle bridge over the Thornapple River.

(2) *Utilities.* The uses shall be served by public water and sanitary sewer as approved by the director of public services for the City of Hastings.

(3) *Surface water drainage.* Stormwater management plan as approved by director of public services for the City of Hastings with review by the Department of Energy, Great Lakes, and Environment.

(4) *Open space.* Development will provide approximately 3.50 acres or 35% of open space on the site.

(5) *Preservation of natural area.* Placement of buildings, site improvements, and open space is largely respectful of wetlands, floodplain, Butler Creek, and the Thornapple River frontage.

(6) *Landscaping.* Landscaping shall be provided in compliance with Article XII and approved by administrative staff.

(7) *Lighting.* Lighting plans shall be approved by administrative staff.

(8) *Signs.* Signs for the 420 E Mill PUD shall comply with all regulations of article XI of the Hastings Zoning Ordinance as are applicable to the use.

(9) *Parking.* 254 parking spaces required and 282 parking spaces will be provided.

(10) *Uses and development regulations not specified.* For all uses and development regulations not specified in this division, the requirements of the multifamily buildings shall use the requirements of the A-1 zone.

Sec. 90-730.18. - Findings.

The city council hereby determines that the final site plan and PUD zone for 420 E Mill project complies with the provisions of the Hastings Zoning Ordinance and promotes its intent and purposes. The council also finds that granting the PUD rezoning will result in a recognizable and substantial benefit to the users of the project and to the community and that the proposed type and density of use shall not result in a material increase in

the need for public services, facilities and utilities, and shall not place a material burden upon the subject or surrounding land or property owners and occupants or the natural environment.

The council further finds that based on the design of the PUD, the proposed use is appropriate for the proposed location and is not likely to lead to a significant change in the uses master planned in the area adjacent to the 420 E Mill PUD. Also, the proposed development will not have a significant negative impact on the surrounding area and the proposed development will be under single ownership and control for completing the project in conformity with this article.

SECTION II.

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

All ordinances or part of ordinances in conflict herewith are hereby repealed.

SECTION IV

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by Member _____, with support by Member _____, that **Ordinance No. 619** be adopted as read.

YEAS:

NAYS:

ABSENT:

Adoption Date:

Effective Date:

CITY OF HASTINGS

By: Christopher R. Bever
City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Hastings City Council, of the City of Hastings, at a regular meeting of the City Council on the 24th day of July 2023, at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Christopher R. Bever
City Clerk

City of Hastings

NOTICE OF PUBLIC HEARING REGARDING PLANNED UNIT DEVELOPMENT REZONING AND FINAL SITE PLAN APPROVAL

The City Council for the City of Hastings will hold a Public Hearing for the purpose of hearing written and/or oral comments from the public concerning a Planned Unit Development rezoning and final site plan approval for 420 E. Mill, LLC certain properties located at 328 East Mill Street parcel #08-55-001-001-02 and 420 East Mill Street parcel # 08-001-001-04. The City Council will consider rezoning 328 East Mill Street parcel #08-55-001-001-02 from D-1 Industrial District to PUD Planned Unit Development and 420 East Mill Street parcel #08-001-001-04 from Royal Coach PUD to PUD Planned Unit Development. The City Council will review and consider final site plan approval for a mixed-use development that will include construction of 138 units of multifamily housing. The public hearing will be held at 7:00 PM on Monday July 24, 2023 in the City Council Chambers on the second floor of City Hall, 201 East State Street, Hastings, Michigan 49058.



A copy of the proposed site plan and map are available for public inspection from 9:00 AM to 4:00 PM Monday through Friday at the Office of the Community Development Director, 201 East State Street, Hastings, Michigan 49058. Questions or comments can be directed to Dan King, Community Development Director, at 269.945.2468 or dking@hastingsmi.org

The City will provide necessary reasonable aids and services upon five days' notice to the City Clerk at 269.945.2468 or TDD call relay services 800.649.3777.

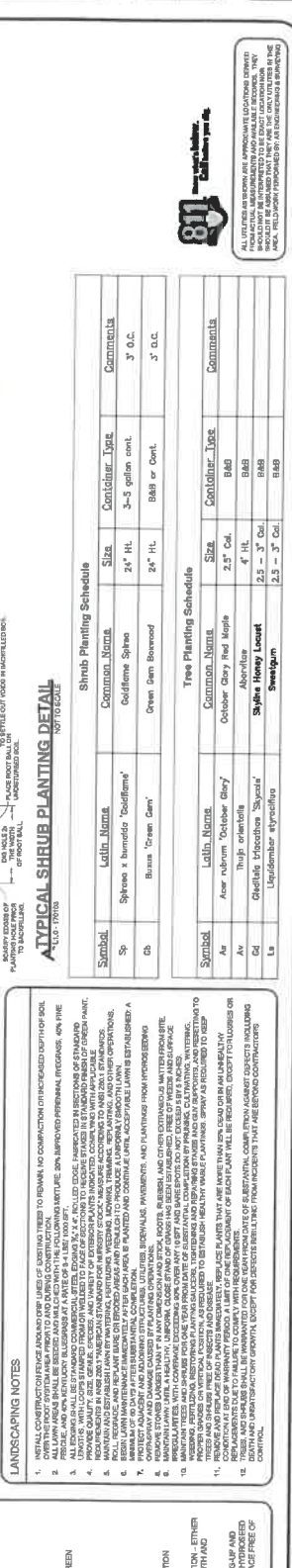
Christopher R. Bever
City Clerk

MISS DIG 811



24. DRIVEWAY LAYOUT AND CONNECTION TO E MILLS ST ASPECTS OF THE CITY OF HASTINGS DRIVE PERMIT.

[illegible][illegible]

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PROPOSED ENVIROMENT TREE

PROPOSED 4" x 6" OCCULTING SCREEN

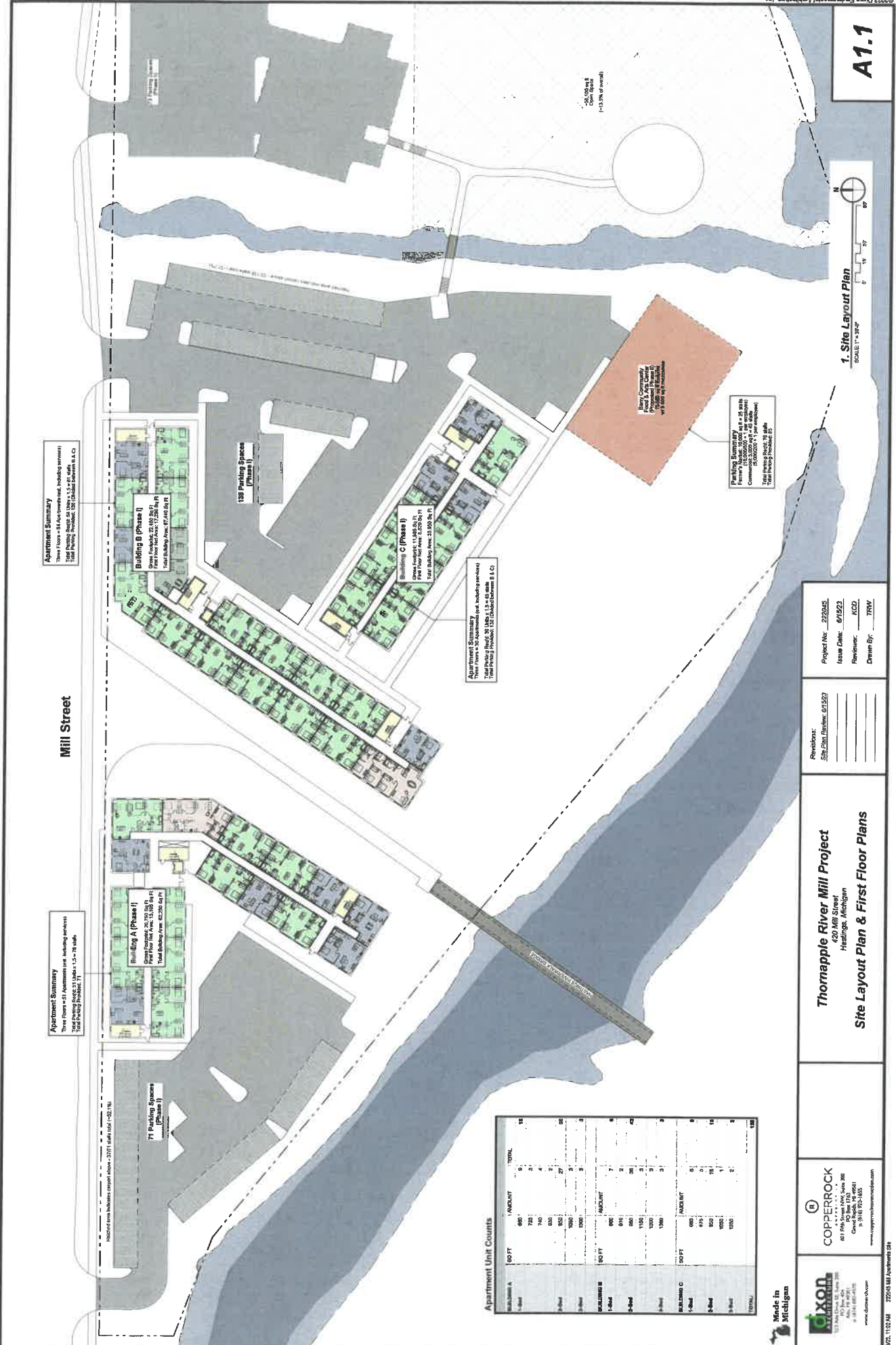
OPEN SPACE

DOD LANE WITH IRRIGATION ON 4" TOSOL

PERMANENT GRASS WITHOUT IRRIGATION ON 4" TOSOL

ALL PLANTINGS AND UNLOCATED BODS BECAUSE IRRIGATION, EITHER Drip OR ON METER, ARE REQUIRED TO ESTABLISH GROWTH AND MAINTAIN HEALTH OF ALL PLANTINGS/LANDSCAPED BODS.

LANDSCAPE CONTRACTOR RESPONSIBLE FOR TOUCHING UP AND REPAIRING ALL PLANTINGS AND BODS TO BE INSTALLED ON A SMOOTH AND LEVEL SURFACE FREE OF CLUMPS, STICKS, POLES, ETC.



A1.1

1. Site Layout Plan
SCALE: 1" = 30'-0"

Apartment Summary
Three Floors + 51 Apartments (incl. including services)
Total Parking Spaces: 131 (Phase I: 71, Phase II: 60)
Total Building Area: 107,000 sq. ft. (107,000 sq. ft. ±)

Apartment Summary
Three Floors + 51 Apartments (incl. including services)
Total Parking Spaces: 131 (Phase I: 71, Phase II: 60)
Total Building Area: 107,000 sq. ft. (107,000 sq. ft. ±)

Mill Street

Building A (Phase I)
Ground Floor: 11,100 sq. ft.
First Floor: 11,100 sq. ft.
Total Building Area: 22,200 sq. ft.

Building A (Phase I)
Ground Floor: 11,100 sq. ft.
First Floor: 11,100 sq. ft.
Total Building Area: 22,200 sq. ft.

Building B (Phase I)
Ground Floor: 11,100 sq. ft.
First Floor: 11,100 sq. ft.
Total Building Area: 22,200 sq. ft.

Building B (Phase I)
Ground Floor: 11,100 sq. ft.
First Floor: 11,100 sq. ft.
Total Building Area: 22,200 sq. ft.

138 Parking Spaces (Phase I)

71 Parking Spaces (Phase I)

Building C (Phase I)
Ground Floor: 11,100 sq. ft.
First Floor: 11,100 sq. ft.
Total Building Area: 22,200 sq. ft.

Building C (Phase I)
Ground Floor: 11,100 sq. ft.
First Floor: 11,100 sq. ft.
Total Building Area: 22,200 sq. ft.

Apartment Summary
Three Floors + 51 Apartments (incl. including services)
Total Parking Spaces: 131 (Phase I: 71, Phase II: 60)
Total Building Area: 107,000 sq. ft. (107,000 sq. ft. ±)

Apartment Unit Counts			
Unit Type	150 FT	180 FT	TOTAL
1-Bed	600	0	600
2-Bed	750	0	750
3-Bed	140	0	140
4-Bed	0	0	0
5-Bed	0	0	0
6-Bed	0	0	0
7-Bed	0	0	0
8-Bed	0	0	0
9-Bed	0	0	0
10-Bed	0	0	0
11-Bed	0	0	0
12-Bed	0	0	0
13-Bed	0	0	0
14-Bed	0	0	0
15-Bed	0	0	0
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41-Bed	0	0	0
42-Bed	0	0	0
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125-Bed	0	0	0
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129-Bed	0	0	0
130-Bed	0	0	0
131-Bed	0	0	0

Parking Summary
Total Parking Spaces: 131 (Phase I: 71, Phase II: 60)
Total Building Area: 107,000 sq. ft. (107,000 sq. ft. ±)

Project No.: 220345
Issue Date: 01/23
Reviewer: KCD
Drawn By: TRW

Revisions:
Site Plan Revisions: 01/23

Thornapple River Mill Project
420 Mill Street
Hastings, Michigan
Site Layout Plan & First Floor Plans

COPPERROCK
601 Park Street, Suite 300
Grand Rapids, MI 49503
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www.copperrock.com

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KCD
1000 E. Main Street
Grand Rapids, MI 49503
P: 616.482.4332
www.kcd.com



2. Second / Third Floor Plans
SCALE: 1/8" = 1'-0"



1. First Floor Plan
SCALE: 1/8" = 1'-0"

Project No. 222045
Issue Date: 01/15/23
Reviewer: KCD
Drawn By: TRW

Revisions:
Site Plan Review: 01/15/23

Thornapple River Mill Project
420 Mill Street
Hesdings, Michigan
Building 'A' Floor Plans

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Grand Rapids, MI 49501
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Window & Height

Window & Height



1. North Elevation (Mill Street)

SCALE: 1/8" = 1'-0"

MATERIAL CALCULATIONS

TOTAL SQFT - 7,200 sq ft
GLAZING - 1,512 sq ft (21%)
METAL PANELS - 5,688 sq ft (79%)



2. South Elevation (Thornapple River)

SCALE: 1/8" = 1'-0"

MATERIAL CALCULATIONS

TOTAL SQFT - 7,200 sq ft
GLAZING - 1,512 sq ft (21%)
METAL PANELS - 5,688 sq ft (79%)



3. East Elevation (Towards Building 'B')

SCALE: 1/8" = 1'-0"

MATERIAL CALCULATIONS

TOTAL SQFT - 7,200 sq ft
GLAZING - 1,512 sq ft (21%)
METAL PANELS - 5,688 sq ft (79%)



4. West Elevation (Parking Lot)

SCALE: 1/8" = 1'-0"

MATERIAL CALCULATIONS

TOTAL SQFT - 7,200 sq ft
GLAZING - 1,512 sq ft (21%)
METAL PANELS - 5,688 sq ft (79%)

Exterior Materials Legend (or Design Equivalent)			
LAYER	MATERIAL	MANUFACTURER STYLE	COLOR
1	MODULAR BRICK	SELECTION A1	COMMON BRICK
2	ALUMINUM WINDOW	SELECTION A1	BRICK COLOR
3	ALUMINUM WINDOW	SELECTION A1	BRICK COLOR
4	ALUMINUM WINDOW	SELECTION A1	BRICK COLOR
5	ALUMINUM WINDOW	SELECTION A1	BRICK COLOR
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98	ALUMINUM WINDOW	SELECTION A1	BRICK COLOR
99	ALUMINUM WINDOW	SELECTION A1	BRICK COLOR
100	ALUMINUM WINDOW	SELECTION A1	BRICK COLOR



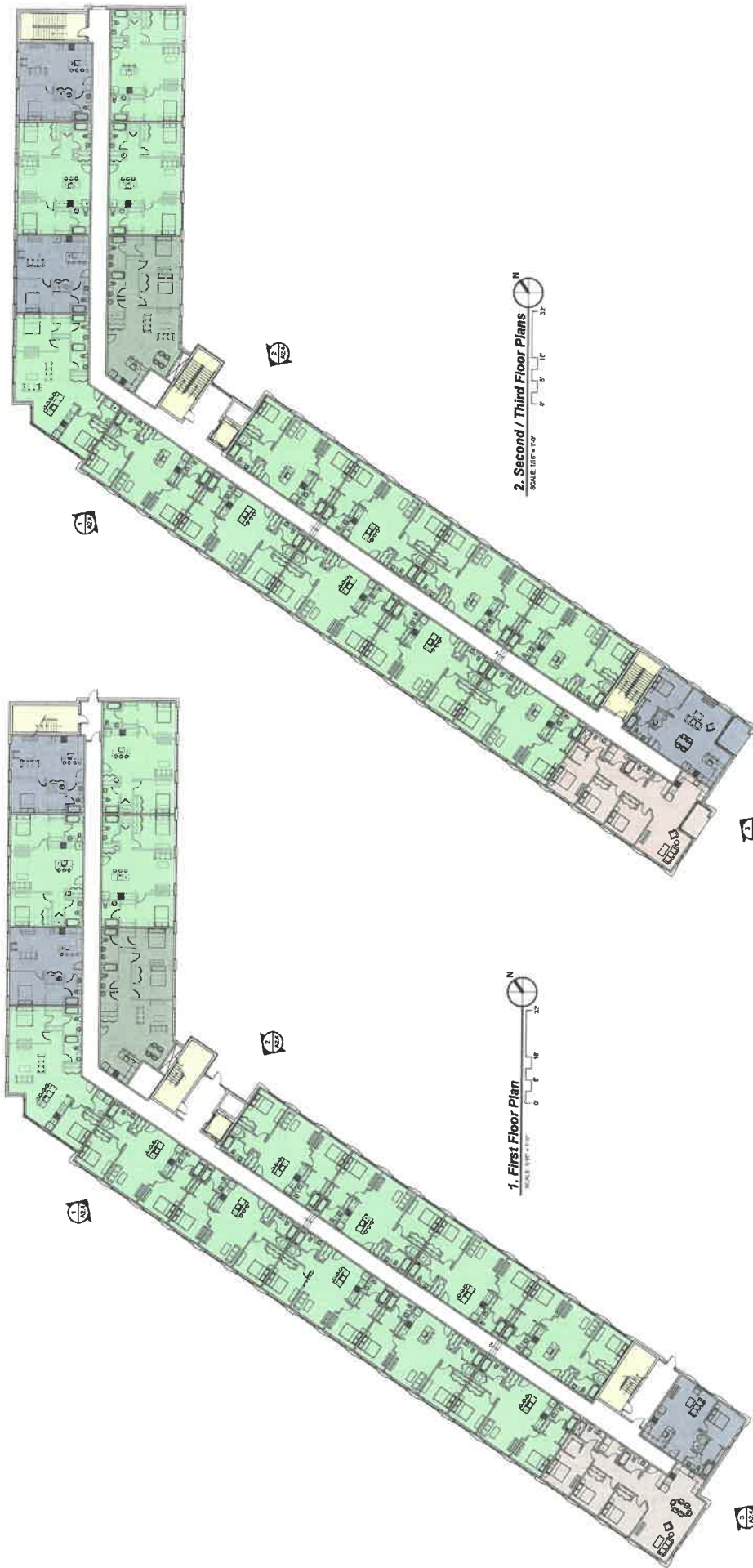
601 180 Jones Hwy, Suite 200
Grand Rapids, MI 49501
P: (616) 750-4551
www.copperbrock.com

Thornapple River Mill Project
420 Mill Street
Hastings, Michigan
Building 'A' Exterior Elevations

Revisions:
Site Plan Review: 07/23
Issue Date: 07/23
Reviewed: KTD
Drawn By: TRW

Project No.: 22046
Issue Date: 07/23
Reviewed: KTD
Drawn By: TRW

A2.3



2. Second / Third Floor Plans
SCALE 1/8" = 1'-0"

1. First Floor Plan
SCALE 1/8" = 1'-0"

Project No. 22045
Issue Date: 07/2023
Reviewed: KCD
Drawn By: TFW

Revisions:
Site Plan Revision: 07/2023

Thornapple River Mill Project
420 Mill Street
Haslingers, Michigan
Building 'B' Floor Plans

COPPERROCK
681 Hill Street, Suite 200
Grand Rapids, MI 49503
P: (616) 965-1655
www.copperrock.com

dixon
223 Main Street, Suite 200
Grand Rapids, MI 49503
P: (616) 965-1655
www.dixonarch.com

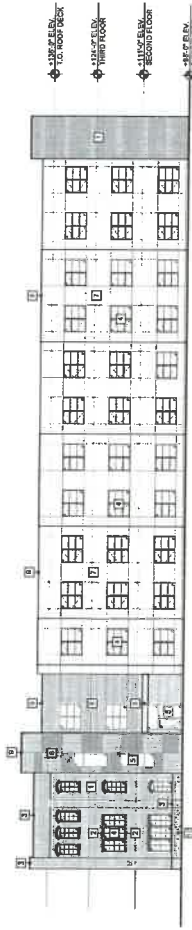






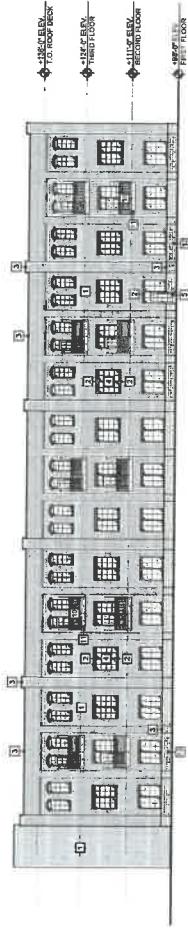
1. First Floor Plan
SCALE: 1/8" = 1'-0"

2. Second / Third Floor Plans
SCALE: 1/8" = 1'-0"



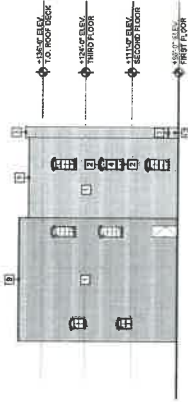
3. North Elevation (Parking Lot)
SCALE: 1/8" = 1'-0"

MATERIAL CALCULATIONS
TOTAL SQ. FT. - 4,320 SF
BRICK VENEER - 1,440 SF (10%)
GLAZING - 1,280 SF (10%)
METAL PANELS - 1,600 SF (10%)



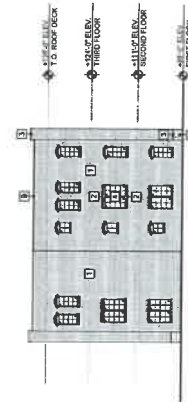
4. South Elevation (Thornapple River)
SCALE: 1/8" = 1'-0"

MATERIAL CALCULATIONS
TOTAL SQ. FT. - 4,320 SF
BRICK VENEER - 1,440 SF (10%)
GLAZING - 1,280 SF (10%)
METAL PANELS - 1,600 SF (10%)



5. West Elevation (Towards Bldg B)
SCALE: 1/8" = 1'-0"

MATERIAL CALCULATIONS
TOTAL SQ. FT. - 2,200 SF
BRICK VENEER - 2,200 SF (100%)
GLAZING - 120 SF (5%)



6. East Elevation
SCALE: 1/8" = 1'-0"

MATERIAL CALCULATIONS
TOTAL SQ. FT. - 2,200 SF
BRICK VENEER - 2,200 SF (100%)
GLAZING - 120 SF (5%)

Exterior Materials Legend (OR DESIGN EQUIVALENT)

ITEM	MANUFACTURER	STYLE	COLOR
1	BRICK	COMMON BRICK	RED
2	BRICK	GLAZED BRICK	RED
3	BRICK	SMOOTH FACE	RED
4	BRICK	SMOOTH FACE	RED
5	BRICK	SMOOTH FACE	RED
6	BRICK	SMOOTH FACE	RED
7	BRICK	SMOOTH FACE	RED
8	BRICK	SMOOTH FACE	RED
9	BRICK	SMOOTH FACE	RED
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100	BRICK	SMOOTH FACE	RED

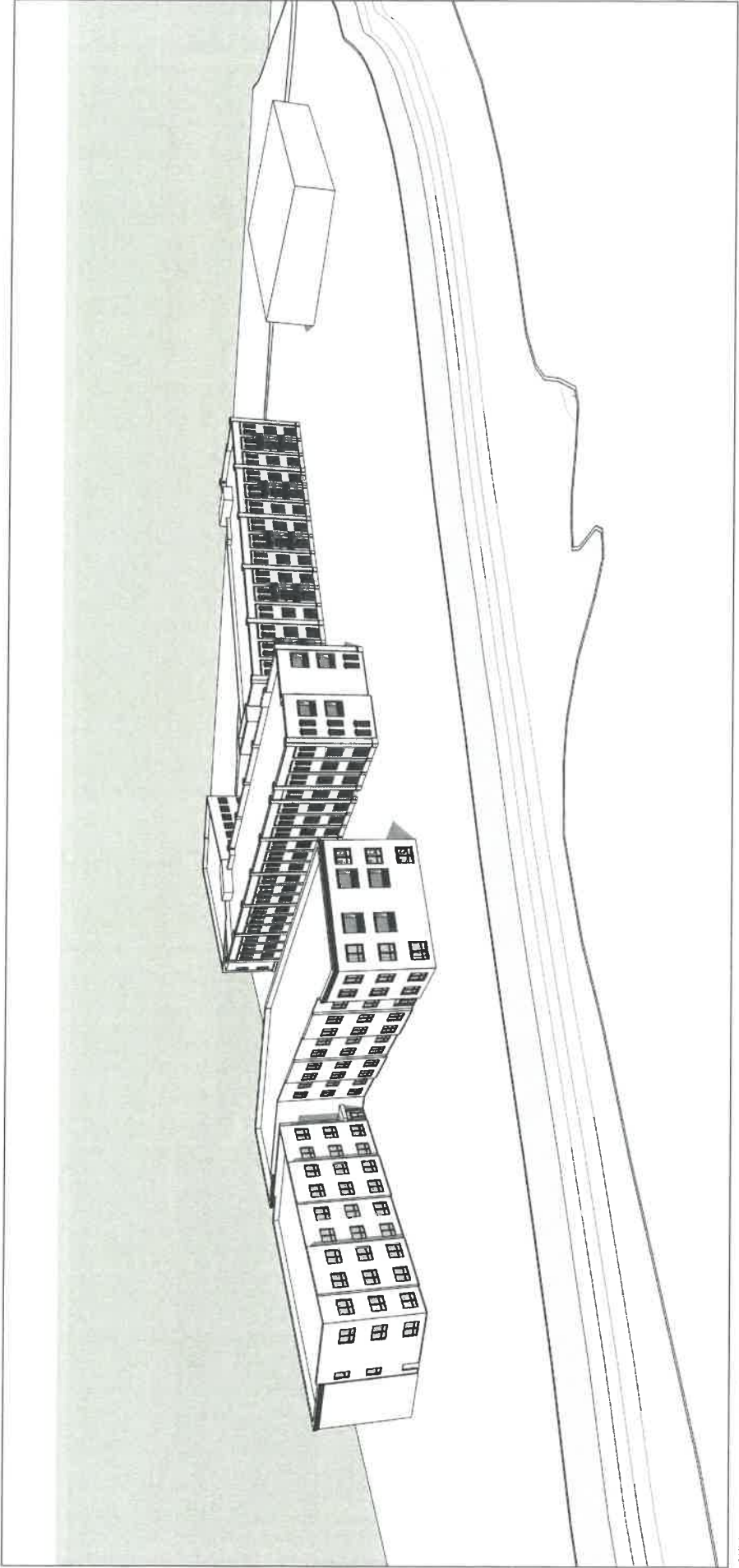
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Thornapple River Mill Project
420 Mill Street
Hasling, Michigan

Building 'C' Floor Plans & Exterior Elevations

Project No.: Z22045
Issue Date: 07/15/22
Review: KCD
Drawn By: TWW



VIEW FROM ACROSS THORNAPPLE RIVER



Thornapple River Mill Project
420 Mill Street
Hastings, Michigan
Site Mass Model

Revisions:
SAR Plan Review: 07/19/23

Project No.: 222045
Issue Date: 07/19/23
Reviewer: KCD
Drawn By: TEW

A3.1

CITY OF HASTINGS
DRAFT PLANNING COMMISSION MEETING MINUTES
July 3, 2023

The meeting was called to order at 7:00 p.m. by Chairperson Hatfield with the following Commissioners present: Jordan Brehm (7:01pm), Lois Bowers, Chelsey Foster, David Hatfield, Nichole Lyke, Tom Maurer, Sarah Moyer-Cale, Jacquie McLean and Dave Tossava. Members absent: none.

Call to Order

Also present: Community Development Director Dan King, DPS Director Tate, and Interim Fire Chief Krouse.

It was MOVED by Maurer and SECONDED by McLean to approve the agenda as presented. All members present voting yes; motion carried.

Approval of the Agenda

It was MOVED by Bowers and SECONDED by Foster that the proposed minutes of the meeting of June 5, 2023 be approved. All members present voting yes; motion carried.

Approval of the Minutes

None.

Informative Items

Public hearing to review and consider the final site plan/PUD for 420 E. Mill St. King provided an overview of the request. Greg Taylor spoke on behalf of the application.

Public Hearing:
Final Site
Plan/PUD for 420
E Mill St.

Chairperson Hatfield opened the floor to public comment at 7:16 p.m. Bonnie Gettys and John Resseguie spoke in favor of the application. The public comment portion was closed at 7:18 p.m.

Discussion was held. It was MOVED by Tossava and SECONDED by McLean to recommend approval of the PUD amendment and Final Site Plan to the City Council with the following contingencies:

- Acceptance of 24.5 units/acre, five foot setback, and 40 ft building height.
- Confirmation that there is a 30 ft building separation
- Delineation of the phased development showing the commercial building and parking lot to the northeast as "phase two".
- Lighting, landscaping, and building exterior to be reviewed and approved by administrative staff
- Acceptance of the parking lot encroachment into the 100 yr floodplain
- DPS and Fire review approval.

All members present voting yes; motion carried.

The Planning Commission reviewed the preliminary site plan for the apartments proposed at 710 Barfield Dr. King provided an overview of the application and a representative from the applicant answered questions.

New Business:
Preliminary Plan
Review for 710
Barfield Dr –
Meadowstone

It was MOVED by Tossava and SECONDED by Lyke to set a public hearing for the PUD amendment and site plan on August 7, 2023 at 7:00 pm. All members present voting yes; motion carried.

Apts

Moyer-Cale reported that neither the JPA nor the JPC had recently met.

Old Business:
JPA/JPC Update

None.

Work Task List

None.

Tracking Terms
and Conditions

Public comment was received in support of the PUD project.

Public Comment

None.

Staff Comments

None.

Commission
Comments

It was MOVED by McLean and SUPPORTED by Bowers to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 7:49 p.m.

Adjournment

Respectfully submitted,

Sarah Moyer-Cale,
Secretary



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Christopher Bever, City Clerk/Treasurer/Director of Finance

Subject: Resolution 2023-24 – Update of City Fees for Services

Meeting Date: July 24, 2023

Recommended Action:

Approval of Resolution 2023-24 correcting the rate charged for monument foundations at Riverside Cemetery.

Background Information:

On June 26, 2023, City Council approved fees for various city services effective July 1, 2023 through Resolution 2023-21. The fee for monument foundations at Riverside Cemetery was incorrectly listed on the resolution at \$0.37 per square inch. The fee should be \$0.44 per square inch, as that is the amount charged by the cemetery's sexton for this service.

Resolution 2023-24 will correct that error and make the fee \$0.44 per square inch effective July 25, 2023 and in effect until changed by City Council.

Fiscal Impact:

Adjustment of the rate will allow the city to recover the full cost of monument foundations.

Attachments:

- Resolution 2023-24

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2023-24

CORRECTION TO RESOLUTION 2023-21 FEES FOR VARIOUS SERVICES

WHEREAS, the City Council of the City of Hastings approved fees for various city services effective July 1, 2023 through Resolution 2023-21; and

WHEREAS, the cost for monument foundations at the Riverside Cemetery was incorrectly stated; now

THEREFORE, BE IT RESOLVED that the fee for monument foundations at Riverside Cemetery set by this resolution shall go into effect July 25, 2023 and remain in effect until changed by the Hastings City Council; and

BE IT FURTHER RESOLVED that service fee be set by the Hastings City Council as follows:

CEMETERY

Monument Foundation \$0.44 per square inch

A motion to adopt the foregoing resolution being offered by Member _____, second by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 24th day of July 2023 by the City Council of the City of Hastings, by a vote of _____ member(s) voting in favor thereof _____ member(s) voting against and _____ member(s) absent.

Christopher Bever
City Clerk



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Resolution 2023-25 - Revive Barry County Festival

Meeting Date: July 24, 2023

Recommended Action:

Approve Resolution 2023-25, to allow, under direction of staff, the Revive Barry County Festival to be held in Tyden Park on Saturday, August 19, 2023 from 11:00AM until 3:00 PM.

Background Information:

This event focuses on bringing people together and celebrating with carnival games, free hot dogs, music, and giveaways by participating vendors. The pavilions within the park will not be utilized during the event and will remain open for rental or general use of the public. Staff has had an opportunity to review this request with no comments received.

Resolution 2023-25 will stay the following ordinances:

- Section 58-35(d) – it is expected that pop-up tents/canopies and other small temporary structures from vendors.
- Section 58-38(g) – it is anticipated that pamphlets, handbills, or printed materials will be distributed during the event.
- Section 58-38(h) – vendors are anticipated to be displaying and selling goods.

Financial Implications:

There are no financial implications to the City.

Attachments:

- *Resolution 2023-25*
- *Relevant Sections of City Ordinances*
- *Revive Barry County Request Letter*
- *Special Event Application*

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2023-25

**TO STAY NECESSARY ORDINANCES FOR PHILLIP JOSEPH USE OF TYDEN PARK FOR
THE REVIVE BARRY COUNTY FESTIVAL ON AUGUST 19, 2023.**

WHEREAS, Phillip Joseph, by way of correspondence, has requested the use of Tyden Park and the adjacent parking lot to hold the Revive Barry County Festival; and

WHEREAS, Phillip Joseph has requested that the approved hours of the event be 11:00 AM Saturday, August 19, 2023 through 3:00 PM, Saturday August 19, 2023.

WHEREAS, Phillip Joseph has requested a stay under Section 2-34 of the Hastings Code of Ordinances Saturday, August 19, 2023 11:00 AM through 3:00 PM Saturday August 19, 2023; and

WHEREAS, Phillip Joseph desires to ensure that the Revive Barry County Festival is conducted in good taste and in accord with all laws and regulations; now

THEREFORE, BE IT RESOLVED, that the City of Hastings hereby stays from 11:00 AM August 19, 2023 through 3:00 PM August 19, 2023 as provided under Section 2-34 of the Hastings City Code, the following:

Section 58-35 (d); Section 58-38 (g) and (h)

A motion to adopt the foregoing resolution being offered by Member_____, with support by Member_____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 24th day of July 2023 by the City Council of the City of Hastings, by a vote of ____ voting in favor thereof, ____ members being absent, and ____ members voting against.

Christopher R. Bever, City Clerk

Sec 2-34 Staying Of Ordinances

The council may cause to be stayed any city ordinance, or portion thereof, for reasons of public necessity by the affirmative vote of at least six members of the council.

(Code 1970, § 13.1)

Sec 58-35 Park Property

No person in any park shall:

- a) Willfully mark, deface, disfigure, injure, displace or remove any building, table, bench, fireplace, railings, pavement, water lines, or other public utilities or appurtenances.
- b) Fail to cooperate in maintaining restrooms or washrooms in a neat and sanitary condition, nor shall any person over the age of six years use the restroom facilities of the opposite sex.
- c) Dig or remove soil, rocks, stones, trees, shrubs, or plants, nor pick flowers, nor attach any rope, wire or other device to any tree, plant or any structure.
- d) Construct or erect any building or structure of any kind, either permanent or temporary, nor run public services into park lands, except on special written permit issued by the director.
- e) Climb any tree; or walk, stand or sit upon any monument, vases, fountains, railings, or fences, nor upon any other property not designated or customarily used for such purposes.

(Code 1970, § 4.2)

Sec 58-38 Prohibited Acts

- a) No parades, drills, exhibitions, meetings, concerts, speeches, lectures or public entertainment shall be held in any park except with permission of the council.
- b) Fires are prohibited except in fireplaces or stoves provided for such purposes, and such fires shall be extinguished after such use.
- c) During the nighttime, no person shall sleep whether in a vehicle, trailer, tent, hammock, other manner in a park, public way or other public place.
- d) No person shall hunt, trap, pursue any wildlife at any time, in any manner, shape or form, nor use any weapon of any description nor any kind of trapping device.
- e) No person shall play baseball, football, hockey, roller skate or ice skate, or engage in any other violent or rough exercise or play in any park except in such areas designated for such use.
- f) No adult person shall in any manner use any of the playground apparatus or devices meant exclusively for the use of children.
- g) No person shall advertise any placard or advertisement of any kind in the park, nor shall any person distribute in any manner, nor place any handbill, pamphlet,

circular, etc., nor post, stencil or otherwise affix any notice or bills, advertisement or other papers upon any structure or thing in or about the park.

- h) No person shall carry on any trade or business or sell or display any goods, wares or merchandise in any park or conduct any commercial enterprise thereon (per the deed restriction for Tyden Park); however, nonprofit organizations generally recognized as operating in the community by the city council may hold or formally sponsor events and fundraising activities at city parks upon permit of the council.
- i) No person shall solicit alms or contributions for any purpose whether public or private, except as provided in subsection (h) of this section.
- j) No person shall interfere with or in any manner hinder any employee of the city while engaged in constructing, repairing or caring for any park property.
- k) No person shall enter upon any portion of the park where persons are prohibited from going as indicated by sign or notice.
- l) No person shall use any threatening, obscene, profane nor indecent language in any park or be guilty of any disorderly or indecent conduct therein, nor shall any person engage in any game or conduct which threatens the general enjoyment of the park to the public.
- m) No person shall bring any animal, whether domestic pet or otherwise, into any city park; however, the council may by resolution provide for exceptions to this rule for a special event or special situation, and may allow household pets as described in section 90-835 into certain city parks or public lands under specific conditions.
- n) No person shall consume alcoholic liquor nor be in possession of alcoholic liquor in a park.
- o) No person shall use a tobacco product or vapor product, as defined in Section 54-91 of this Code, in or on the grounds of the following city-owned facilities:
1. Bob King Park;
 2. Fish Hatchery Park;
 3. Tyden Park, including the adjoining city-owned property north of the Thornapple River;
 4. First Ward Park;
 5. Second Ward Park;
 6. Third Ward Park;
 7. Hastings Dog Park;
 8. Hastings Riverwalk, including lands within ten (10) feet either side of the pavement, and the improved areas adjoining the trail (stairs, overlooks, etc.)
 9. Bliss Riverfront Park;
 10. Hastings Outdoor Nature Area (Sweezy's Pond area);
 11. Hammond Road Disc Golf Course and Zhigaawin Trail Area;
 12. Hastings Spray Plaza;
 13. Riverside Cemetery; and
 14. All buildings and/or facilities owned and/or operated by the City.

(Code 1970, § 4.6; Ord. No. 356, § 1, 8-26-02; Ord. No. 385, § I, 8-23-04; Ord. No. 465, § I, 3-14-11; Ord. No. 503, § I, 9-9-13; Ord. No. 504, § I, 9-23-13; Ord. No. 537, § I, 9-12-16)

HISTORY

Amended by Ord. [573](#) on 5/31/2019

I'm writing on behalf of **Revive: Barry County Festival**, asking that a place be added to an upcoming agenda to discuss our request to reserve Tyden Park on August 19th 2023. We would like to reserve the entire park from 10 am to 4 pm. This year's message for the event is "you are special, you are loved, and you belong". More than anything else this is a festival for our community that allows everyone to come together and celebrate.

The theme of this celebration is our Christian heritage and will be centered on our biblical history. This is not a religious or political event and is being hosted by an individual and not any organization. This will be open to everyone of the public regardless of any affiliation anyone may hold.

As a way of generating a community event, we will offer the space at Tyden Park to vendors to set up their own booths running from 11-3. We are not charging any fee's for the vendors to be a part of this as we are not raising money for anything and only ask the vendors to bring their own offerings for the public to be a part of.

We are planning on having some carnival games for kids, free hotdogs (pending Health department approval), music and singing, and free give aways from the vendors.

Not all the planning has been completed for the event. However we are expecting to have people walk the track in order to visit the booths where the vendors will offer their respective activities. We already have 14 vendors confirmed for this event pending your approval.

All vendors will have responsibility to clean their respective spaces and my team will ensure cleanliness of the park.

Best Regards,
Phillip Joseph



City of Hastings Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

<u>Phillip Joseph</u>			<u>810.358.7289</u>
Applicant/Organization Name			Phone
<u>Phillip Joseph</u>			<u>Phillip Joseph philipjoseph6@gmail.com</u>
Contact Name	Phone	Email	
<u>5663 Windsor dr.</u>	<u>Defton</u>	<u>M.</u>	<u>48046</u>
Street	City	State	Zip

Contact person on day of event (if different than above)	Phone
--	-------

Section 2: Event Information

<u>Revive Barry County Festival</u>	
Name of Event	
<u>Family Friendly Community Festival</u>	
Description of Event	
<u>Aug. 19th</u>	<u>11am-3pm</u>
Event Dates	Time (From/To)
<u>Aug 19th</u>	<u>10am/4pm</u>
Set up Date(s) and Time(s)	Clean Up Date(s) and Time(s)

Tyden Park	
Location(s) of Event	
50	Unknown
Estimated number of volunteers	Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
 - o If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☒ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
 - o If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
 - o If yes, provide copy of Health Department Food Service License
- ☒ Temporary structures (including tents or pavilions)
- ☒ Music
 - o If yes, what time will music begin and end? 12-3pm
 - o If yes, what type of music is proposed? Live - Acoustic ~~Live - Amplification~~ Recorded
Loudspeakers or public address system - still unknown
- ☐ Parade
- ☐ Race (ex: 5K)
- ☒ Vendors/sale of goods
- ☐ Carnival rides
 - o If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☒ Donation collection/free will offering
- ☐ Other _____
- ☐ Alcohol
 - o If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - o If yes, provide a copy of Michigan Liquor Control License.
 - o If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - o If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

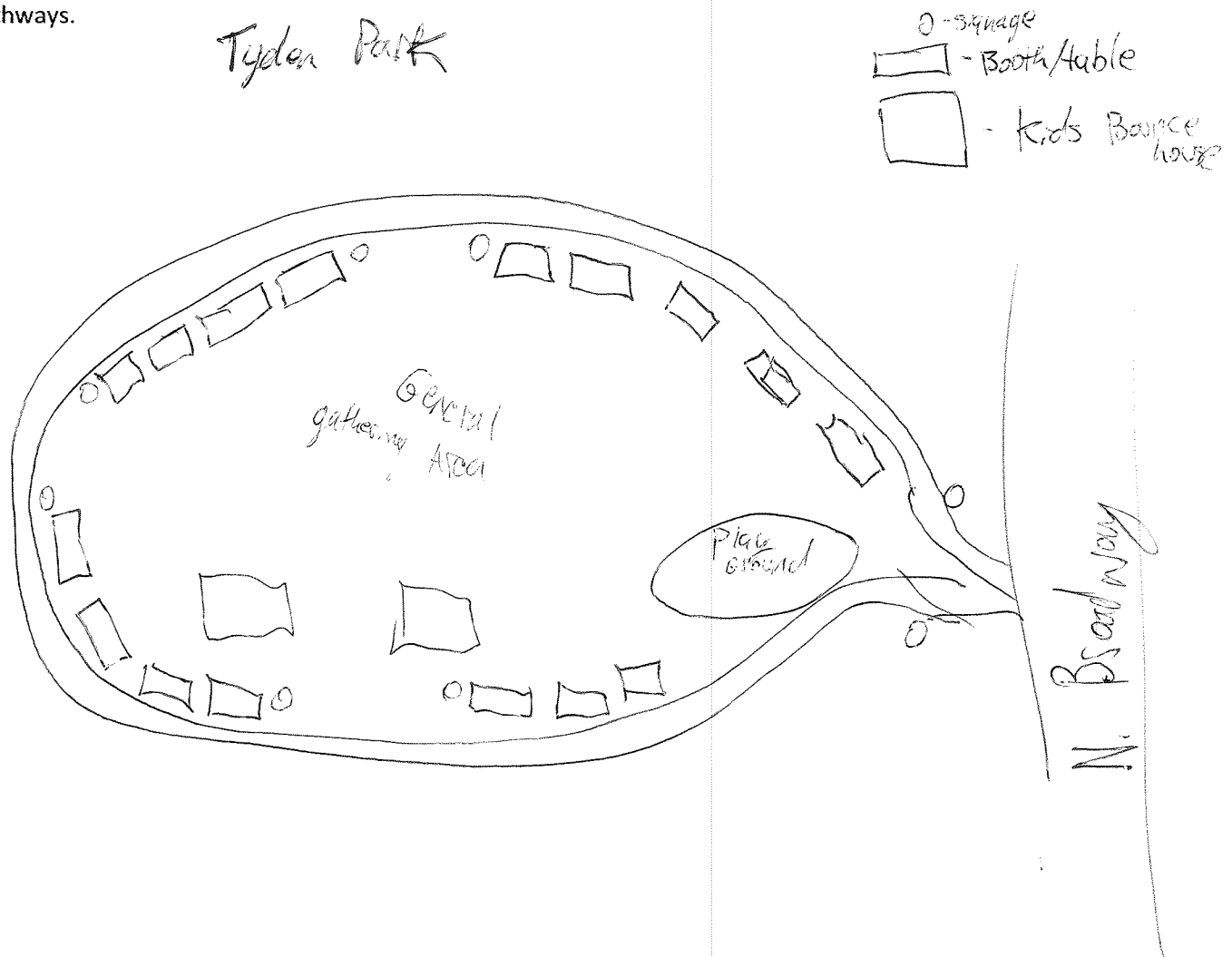
Please describe how garbage will be managed?

Each booth/sponsor will have a receptacle of their own. They will
all be responsible for the cleanup of the event

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.



Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Phillip Joseph

Printed Name of Applicant & Name of Organization

Signature

June 13, 2023

Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles ☐ Barricades ☐ Traffic cones ☐ Restroom Cleaning

☐ Fencing ☐ Water or Electric ☐ Other

Will this event require additional staff? If yes, please describe:

Other Comments:

C. Fire Chief Review

Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? ☐ Yes ☐ No



Resolution

Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Resolution to Enter Agreement with MDOT for Surface Transportation Improvements on West State Road.

Meeting Date: July 24, 2023

Recommended Action:

Approve Resolution to enter agreement, Contract No. 23-5282 with MDOT for Surface Transportation Improvements on West State Road.

Background Information:

This project is described as:

“Hot mix asphalt cold milling and resurfacing, concrete curb and gutter and permanent pavement markings along West State Road from Glenwood Drive to Broadway Avenue (M-37); and all together with necessary related work.”

The estimated cost for the project is \$321,500.00. The federal funding will cover up to \$231,204.00 through Small Urban and COVID Relief Funding. The City’s obligation will be \$90,296.00 based on the Engineer’s Estimate.

Financial Implications:

The budgeted amount for this project is \$274,954 of which the City’s obligation was \$43,750.00. The engineer’s estimate is \$321,500 for an increase of \$45,546.00 to the original budget.

Attachments:

- *Resolution 2023-26*
- *MDOT Agreement for Contract 23-5282*
- *Small Urban Program Application*

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

Resolution 2023-26

**Resolution to Enter Agreement with MDOT for Surface Transportation
Improvements on West State Road.**

WHEREAS, the City of Hastings will be doing road improvements at West State Road, and

WHEREAS, a contract with MDOT must be entered in order to establish the rights and obligations of the parties in agreeing to the improvements.

THEREFORE, BE IT RESOLVED, that CONTRACT NO. 23-5282, by and between the Michigan Department of Transportation and the City of Hastings is hereby accepted and that Christopher Bever, Clerk/Treasurer, is authorized to sign the said contract.

A motion to adopt the foregoing resolution being offered by Member _____, with support by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 24th day of July 2023 by the City Council of the City of Hastings, by a vote of ____ member(s) voting in favor thereof and ____ member(s) voting against, and ____ member(s) absent.

Christopher Bever, City Clerk

STP, HIC

DA

Control Section	STUL 08000
Job Number	218469CON
Project	23A0620
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	23-5282

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF HASTINGS, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Hastings, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated June 13, 2023, attached hereto and made a part hereof:

Hot mix asphalt cold milling and resurfacing, concrete curb and gutter and permanent pavement markings along West State Road from Glenwood Drive to Broadway Avenue (M-37); and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

HIGHWAY INFRASTRUCTURE PROGRAM COVID SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

The Michigan Department of Environment, Great Lakes, and Energy has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to Michigan Department of Environment, Great Lakes, and Energy. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT, including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

- A. Design or cause to be designed the plans for the PROJECT.
- B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- C. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing

adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in part by contributions by the Federal Government. Federal Surface Transportation Funds in combination with Federal Highway Infrastructure Program COVID Funds shall be applied to the eligible items of the PROJECT COST. Federal Highway Infrastructure Program COVID Funds shall be applied to the eligible items of the PROJECT COST up to the lesser of: (1) \$56,204, or (2) an amount such that 100 percent, the normal Federal participation ratio for such funds, is not exceeded at the time of the award of the construction contract. Federal Surface Transportation Funds shall then be applied to the eligible items of the PROJECT COST up to the lesser of: (1) \$175,000, or (2) an amount such that 81.85 percent, the normal Federal participation ratio for such funds, is not exceeded at the time of the award of the construction contract. The balance of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds shall be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

7. At such time as traffic volumes and safety requirements warrant, the REQUESTING PARTY will cause to be enacted and enforced such ordinances as may be necessary to prohibit parking in the traveled roadway throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that it is not aware if and has no reason to believe that the property on which the work is to be performed under this agreement is a facility, as defined by the Michigan Natural Resources and Environmental Protection Act [(NREPA), PA

451, 1994, as amended 2012]; MCL 324.20101(1)(s). The REQUESTING PARTY also certifies that it is not a liable party pursuant to either Part 201 or Part 213 of NREPA, MCL 324.20126 et seq. and MCL 324.21323a et seq. The REQUESTING PARTY is a local unit of government that has acquired or will acquire property for the use of either a transportation corridor or public right-of-way and was not responsible for any activities causing a release or threat of release of any hazardous materials at or on the property. The REQUESTING PARTY is not a person who is liable for response activity costs, pursuant to MCL 324.20101 (vv) and (ww).

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Michigan Department of Environment, Great Lakes, and Energy, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Michigan Department of Environment, Great Lakes, and Energy and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the contract documents. It is understood that the REQUESTING PARTY shall own the facilities and shall operate and maintain the facilities in accordance with all applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act (ADA), 42 USC 12131 et seq., and its associated regulations and standards, and DEPARTMENT Road and Bridge Standard Plans and the Standard Specifications for Construction.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF HASTINGS

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
for Department Director MDOT

By _____
Title:



June 13, 2023

EXHIBIT I

CONTROL SECTION	STUL 08000
JOB NUMBER	218469CON
PROJECT	23A0620

ESTIMATED COST

CONTRACTED WORK

Estimated Cost	\$321,500
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COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$321,500
Less Federal Funds*	<u>\$231,204</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 90,296

*Federal Funds for the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

DOT

TYPE B
BUREAU OF HIGHWAYS
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

SECTION I

COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
 - 1. Engineering
 - a. FAPG (6012.1): Preliminary Engineering
 - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
 - c. FAPG (23 CFR 635A): Contract Procedures
 - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
 - 2. Construction
 - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
 - b. FAPG (23 CFR 140B): Construction Engineering Costs
 - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
 - d. FAPG (23 CFR 635A): Contract Procedures
 - e. FAPG (23 CFR 635B): Force Account Construction
 - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
 - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
 - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
- 3. Modification Or Construction Of Railroad Facilities
 - a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
 - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
 - 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
 - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
 - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

SECTION II

PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

SECTION III

ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package
The Data Collection Form
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education
Accounting Service Center
Hannah Building
608 Allegan Street
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number _____", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

SECTION IV

MAINTENANCE AND OPERATION

- A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

- a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

- b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

- c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

- d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

SECTION V

SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

MDOT SMALL URBAN PROGRAM ROAD PROJECT APPLICATION

ALL FIELDS MUST BE COMPLETED

REQUESTING AGENCY INFORMATION

AGENCY NAME	CONTACT PERSON	TELEPHONE NUMBER
STREET ADDRESS	CITY/ZIP	E-MAIL ADDRESS

PROJECT INFORMATION

SMALL URBAN AREA	SMALL URBAN AREA PRIORITY	YEAR OF IMPROVEMENT	LENGTH (MILES)
ROAD NAME	WORK TYPE CODE		

PROJECT LIMITS/LOCATION

DESCRIPTION

IS THE ROAD SEGMENT/PROJECT FEDERAL-AID ELIGIBLE?	YES	NO
IS SIDEWALK WORK TO BE INCLUDED IN THE PARTICIPATING COSTS?	YES	NO
IS RIGHT-OF-WAY/LAND ACQUISITION REQUIRED?	YES	NO

If Yes, please explain:

DOES THE ROAD HAVE TRUCK RESTRICTIONS?	YES	NO
--	-----	----

If Yes, please explain:

COST INFORMATION

Include participating construction capital costs and non-participating costs. (Do not include ROW, feasibility studies, design, testing, preliminary engineering, or construction engineering.) Non-participating costs can include water, sewer, utilities, etc.

STP-URBAN REQUESTED (Federal Participating)	\$
LOCAL MATCH (Local Participating)	\$
NON-PARTICIPATING COSTS.....	\$
OTHER (Describe:)	\$
PARTICIPATING CONSTRUCTION CAPITAL TOTAL	\$

ADVANCE CONSTRUCT (AC)	YEAR	AMOUNT \$
ADVANCE CONSTRUCT CONVERSION (ACC)	YEAR	AMOUNT \$

OTHER COMMENTS

SUBMITTED BY	TITLE	DATE
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Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Approval of Bid for Streetscape Construction

Meeting Date: July 24, 2023

Recommended Action:

Motion to approve the bid from Katerberg Verhage for streetscape construction in the amount of \$2,800,777, the quote from Landscape Forms for site amenities for \$55,870, and the light pole purchase from MLS West for \$178,711.

Background Information:

The invitation to bid was sent directly to 42 contractors and two plan rooms, but we received only one bid.

The streetscape costs are planned as follows:

Construction – Katerberg Verhage \$2,800,777

Street Light Purchase - \$178,711

Street Amenity Purchase \$55,870

Professional Fees \$220,000

Contingency \$280,000

Total Project Cost: \$3,535,358

Financial Implications:

Funding for the project is planned to include \$2.7 million in bond financing which the DDA will repay and \$800,000 in cash from the DDA's fund balance, committed dollars from the sale of the Tyden Lofts property (closing Aug 2), and City/ARPA funds. Additional details will be explained at the meeting.



Regular Council Agenda Item Memorandum

Attachments:

- Bid from Katerberg Verhage
- Landscape Forms Quote
- MLS West Lightpole Quote

Bidder Company Name Katerberg VerHage Inc.

PROPOSAL FORM
City of Hastings Streetscape Improvements

TO: Amy Hubbell
Deputy Clerk
City of Hastings
201 E State Street
Hastings, Mi 49058

The undersigned bidder has carefully examined the plans and specifications for the construction of the City of Hastings Streetscapes Improvements, as prepared by M. C. Smith Associates and Architectural Group, Inc. and, having carefully examined the site and completely familiarized himself with local conditions affecting the cost of the work; hereby states that he will provide all necessary labor, equipment, tools, machinery, apparatus and all other means of construction, do all the work and furnish all materials called for by said plans and specifications in the manner prescribed by in accordance with the requirements of the contract, specifications and drawings; and will accept as full and complete payment therefore the Lump Sum Bid Amount Which Is The Summation Of The Cost Of The Items Of Work And Must Be Equal To The Summation Of The Extension Of The Unit Prices in the amount of :

two million eight hundred thousand seven hundred seventy seven dollars

and Zero Cents (\$ 2,800,777.00)

This is not a unit price contract. The following unit prices will be utilized to assess bids, revise contract amounts, and develop change orders. Bidders must provide unit prices for every bid item at the time the bid is submitted. The Base Bid amount must be equal to the summation of the extension of all unit prices; Items 1 through 76. Bids which are incomplete or inaccurate will be subject to disqualification.

Bidders shall immediately notify the Landscape Architect of any perceived errors, omissions or discrepancy in the bid item quantities so they and other bidders can be advised of an acceptable bid procedure. This is a Lump Sum Bid. The base bid as submitted is for complete construction as shown by the plans, details and specifications.

The bidder agrees to reduce or add to the amount of the Base Bid under this proposal for any items deleted or added in accordance with the following unit prices. These unit prices shall include overhead and profit for each associated work item.

GENERAL CONDITIONS

Item No.	Description	Qty	Unit *	Installed Unit Price	Unit Total
1.	Mobilization and maintaining traffic complete.	1	LS	\$ 107,000.00	\$ 107,000.00
2.	The cost of project related bonds and insurance.	1	LS	\$ 40,125.00	\$ 40,125.00
3.	All layout and staking of site work elements complete.	1	LS	\$ 13,375.00	\$ 13,375.00
4.	General conditions: management, overhead and profit. Unit price shall be equal to 5% of the total base bid.	1	LS	\$ 132,500.50	\$ 132,500.50

SITE PREPARATION AND REMOVALS

Item No.	Description	Qty.	Unit *	Installed Unit Price	Unit Total
5.	Site Preparation and Grading including Soil Erosion, Sedimentation Control, Restoration Seeding and all other work shown on the plans but not otherwise listed below.	1	LS	\$ 49,541.00	\$ 49,541.00
6.	Remove Existing Site Amenities including Bike Racks, Waste Receptacles, and Benches as per plans and specifications.	1	LS	\$ 2,675.00	\$ 2,675.00 +
7.	Sawcut and Remove Existing Bituminous Paving Complete as per plans and specifications.	1,548	SY	\$ 15.75	\$ 24,381.00+
8.	Sawcut and Remove Concrete Paving and Brick Pavers complete as per plans and specifications.	44,556	SF	\$ 2.00	\$ 89,112.00+
9.	Sawcut and Remove Colored Concrete Crosswalks complete as per plans and specifications.	7,192	SF	\$ 2.75	\$ 19,778.00+
10.	Sawcut and Remove Curb and Gutter and Valley Gutter complete as per plans and specifications.	1,601	LF	\$ 17.00	\$ 27,217.00+
11.	Remove Existing Banner and Light poles, fixtures and bases complete per plans and specifications.	70	EA	\$ 710.00	\$ 49,700.00+
12.	Remove Existing Brick Walls Complete as per plans and specifications.	89	LF	\$ 75.00	\$ 6,675.00 +
13.	Remove Existing Trees and Grates Complete as per plans and specifications.	27	EA	\$ 1,117.00	\$ 30,159.00+
14.	Repaint Existing Bollards, Over the Street Banner Poles and Strain Poles Complete as per plans and specifications.	1	LS	\$ 8,025.00	\$ 8,025.00 +
15.	Tuckpoint and Clean Brick Walls as per plans and specifications (Square Face Foot).	720	SFF	\$ 9.00	\$ 6,480.00

GENERAL SITE IMPROVEMENTS

Item No.	Description	Qty.	Unit *	Installed Unit Price	Unit Total
16.	Furnish and install sealcoat and striping as per plans and specifications.	92,595	SF	\$ 0.25	\$ 23,148.75
17.	Furnish and install Bituminous Patch complete as per detail no. 3 on sheet 8.1 and as per plans and specifications.	986	SY	\$ 53.75	\$ 52,997.50
18.	Furnish and install 4" Concrete paving per detail no. 1 on sheet 8.1 and per plans and specifications.	25,553	SF	\$ 7.75	\$ 198,035.75
19.	Furnish and install 6" Concrete paving per detail no. 1 on sheet 8.1 and per plans and specifications.	1,230	SF	\$ 11.50	\$ 14,145.00
20.	Furnish and install 4" Colored Concrete as per detail no. 1 on sheet 8.1 and per plans and specifications.	4,101	SF	\$ 12.50	\$ 51,262.50
21.	Furnish and install 6" Colored Concrete Crosswalks including Concrete band as per detail no. 8 on sheet 8.1 and per plans and specifications.	6,997	SF	\$ 32.00	\$ 223,904.00
22.	Furnish and install Exposed Aggregate Paving as per detail no. 2 on sheet 8.1 and per plans and specifications.	10,490	SF	\$ 13.00	\$ 136,370.00
23.	Furnish and install Concrete Sculpture Pedestals as per detail no. 7 on sheet 8.2 and per plans and specifications.	244	SF	\$ 79.75	\$ 19,459.00
24.	Furnish and install Concrete Curb and Gutter per detail no. 4 on sheet 8.1 and per plans and specifications.	1,660	LF	\$ 35.50	\$ 58,930.00
25.	Furnish and install Planter Curb as per detail no. 5 on sheet 8.1 and per plans and specifications.	420	LF	\$ 102.00	\$ 42,840.00
26.	Furnish and install Tree Grates as per details nos. 1 and 2 on sheet 8.7 and per plans and specifications.	12	EA	\$ 2,927.00	\$ 35,124.00
27.	Furnish and install Tree Pit as per detail no. 3 on sheet 8.7 and per plans and specifications. Note soil mix is provided by owner.	38	EA	\$ 2,574.00	\$ 97,812.00
28.	Furnish and install Duralast Detectable Warning Plate as per detail no. 7 on sheet 8.1 and per plans and specifications.	576	SF	\$ 75.50	\$ 43,488.00
29.	Furnish and install Holland Stone Pavers as per detail no. 6 on sheet 8.1 and per plans and specifications.	4,801	SF	\$ 39.50	\$ 189,639.50
30.	Furnish and install Nordic Cobble Pavers as per detail no. 6 on sheet 8.1 and per plans and specifications.	620	SF	\$ 57.00	\$ 35,340.00

GENERAL SITE IMPROVEMENTS CONTINUED

Item No.	Description	Qty.	Unit *	Installed Unit Price	Unit Total
31.	Furnish and install Brick Walls as per detail no. 1-4 on sheet 8.2 and per plans and specifications.	332	LF	\$ 323.00	\$ 107,236.00

LIGHTING AND ELECTRICAL

32.	Install Light A AAL 14' Single Site Lights with Plant Holders including fixture, base, and all electrical connections as per detail no. 1 on sheet 8.6 and per plans and specifications.	27	EA	\$ 2,031.00	\$ 54,837.00
33.	Install Light B AAL 20' Single Site Lights with Banner Arm including fixture, base, and all electrical connections as per detail no. 2 on sheet 8.6 and per plans and specifications.	12	EA	\$ 2,210.00	\$ 26,520.00
34.	Install Commercial String Lights with Poles as per detail no. 3 on sheet 8.6 as per plans and specifications.	4	location	\$ 6,474.00	\$ 25,896.00
35.	Furnish and install Beacon Lamp to Existing Strain Pole as per sheet 9 series and per plans and specifications.	4	EA	\$ 364.00	\$ 1,456.00
36.	Furnish and install all Electrical Complete including lighting control panel, connections, and distribution as per plan sheet 9 series and specifications.	3,125	LF	\$ 13.50	\$ 42,187.50

SITE STRUCTURES/AMENITIES

37.	Furnish and install Outdoor Fireplace including gas connections as per sheet 8.8 and per plans and specifications.	1	LS	\$ 87,847.00	\$ 87,847.00
38.	Furnish and install Entry Feature as per detail no. 6 on sheet 8.4 and per plans and specifications.	4	EA	\$ 15,301.00	\$ 61,204.00
39.	Furnish and install 2' x 6' Planters with pedestal, soil, and irrigation as per detail no. 3 on sheet 8.3 and per plans and specifications.	12	EA	\$ 3,919.00	\$ 47,028.00
40.	Furnish and install 3' Diameter Planters with concrete pedestal, soil, and irrigation as per detail no. 2 on sheet 8.3 and per plans and specifications.	58	EA	\$ 2,349.00	\$ 136,242.00
41.	Furnish and install Umbrella Shade Sail as per detail no. 3 on sheet 8.5 and per plans and specifications.	2	EA	\$ 18,525.00	\$ 37,050.00

SITE STRUCTURES/AMENITIES (CONTINUED)

Item No.	Description	Qty.	Unit *	Installed Unit Price	Unit Total
42.	Furnish and install Dual Triangle Shade Sail as per detail no. 1 on sheet 8.5 and per plans and specifications.	1	EA	\$ 45,750.00	\$ 45,750.00
43.	Install Scarborough Dual Litter/Recycle Receptacles as per detail no. 6 on sheet 8.3 and per plans and specifications.	12	EA	\$ 485.00	\$ 5,820.00
44.	Furnish and install Dumor 165-60PL Benches as per detail no. 1 on sheet 8.3 and per plans and specifications.	4	EA	\$ 2,515.00	\$ 10,060.00
45.	Furnish and install Cycle Safe Classic U Rack Bike Racks as per detail no. 4 on sheet 8.3 and per plans and specifications.	5	EA	\$ 590.00	\$ 2,950.00
46.	Furnish and Install Reliance Foundry R-7585 Bollards as per detail no. 5 on sheet 8.3 and per plan and specifications.	16	EA	\$ 2,834.00	\$ 45,344.00
47.	Furnish and install Barrier Free, Stop and Yield to Pedestrian Signs and Commons/ Social District Signs on Poles as per sheets 7.1-7.3 and as per plans and specifications.	26	EA	\$ 590.00	\$ 15,340.00
48.	Relocate Directional Signs as per sheets 7.1-7.3 and per plans and specifications.	3	EA	\$ 485.00	\$ 1,455.00

SITE DRAINAGE

Item No.	Description	Qty.	Unit *	Installed Unit Price	Unit Total
49.	Furnish and Install 4' Manhole as per sheet 5.1 and per plans and specifications.	1	EA	\$ 4,280.00	\$ 4,280.00
50.	Furnish and install 4' CB as per sheet 5.1 and per plans and specifications.	3	EA	\$ 4,280.00	\$ 12,840.00
51.	Furnish and install 12" HDPE as per sheet 5.1 and per plans and specifications.	86	LF	\$ 50.00	\$ 4,300.00

IRRIGATION

52.	Furnish and install Irrigation System Complete as per sheet 11 series and per plans and specifications.	1	LS	\$ 159,430.00	\$ 159,430.00
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LANDSCAPE PLANT MATERIALS

Furnish and install the following landscape plant material, complete as per sheet 8.7.

Deciduous Canopy Trees (Balled and Burlap)

Item No.	Botanical Name Common Name	Qty.	Min. Size/ Unit	Installed Unit Price	Unit Total
53.	Acer freemanii 'Celzam' Celebration Maple	6	2 1/2" Cal	\$ 720.00	\$ 4,320.00
54.	Ginkgo biloba Ginkgo	9	2 1/2" Cal	\$ 800.00	\$ 7,200.00
55.	Tilia cordata Little Leaf Linden	6	2 1/2" Cal	\$ 725.00	\$ 4,350.00
56.	Nyssa sylvatica Black Gum	9	2 1/2" Cal	\$ 762.00	\$ 6,858.00
57.	Ostrya virginia American Hornbeam	4	2 1/2" Cal	\$ 725.00	\$ 2,900.00
58.	Zelkova serrata 'Green Vase' Japanese Zelkova	6	2 1/2" Cal	\$ 725.00	\$ 4,350.00

Perennials

Item No.	Botanical Name Common Name	Qty.	Min. Size/ Unit	Installed Unit Price	Unit Total
59.	Achillea millefolium 'Oertel's Rose' 'Oertel's' Rose Yarrow	8	#1 Pot	\$ 16.50	\$ 132.00
60.	Campanula 'Samantha' 'Samantha' Bellflower	7	8 Cell Flats	\$ 16.50	\$ 115.50
61.	Coreopsis verticillate 'Moonbeam' Moonbeam Threadleaf coreopsis	44	#1 Pot	\$ 16.50	\$ 726.00
62.	Echinacea 'Crazy Pink' 'Crazy Pink' Coneflower	8	#1 Pot	\$ 19.50	\$ 156.00
63.	Echinacea 'Fragrant Angel' 'Fragrant Angel' Coneflower	17	#1 Pot	\$ 19.50	\$ 331.50
64.	Echinacea supreme 'Cantaloupe' Supreme 'Cantaloupe' Coneflower	30	#1 Pot	\$ 19.50	\$ 585.00
65.	Heemerocallis 'Big Smile' 'Big Smile' Daylily	15	#1 Pot	\$ 15.00	\$ 225.00
66.	Heemerocallis 'Mardi Gras Parade' 'Mardi Gras Parade' Daylily	11	#1 Pot	\$ 15.00	\$ 165.00
67.	Heemerocallis 'Strawberry Candy' 'Strawberry Candy' Daylily	6	#1 Pot	\$ 15.00	\$ 90.00
68.	Heuchera 'Forever Purple' 'Forever Purple' Coral Bells	28	#1 Pot	\$ 16.50	\$ 462.00
69.	Leucanthemum X superbum 'Snowcap' 'Snowcap' Shasta Daisy	9	#1 Pot	\$ 16.50	\$ 148.50

Bidder Company Name Katerberg VerHage

70.	Nepeta X faassenii 'Purrsian Blue' 'Purrsian Blue' Nepeta	6	8 Cell Flats	\$ 15.00	\$ 90.00
71.	Perovskia atriplicifolia 'Lacey Blue' 'Lacey Blue' Russian Sage	17	#1 Pot	\$ 16.50	\$ 280.50
72.	Phlox paniculata 'Bright Eyes' 'Bright Eyes' Phlox	18	#1 Pot	\$ 15.00	\$ 270.00
73.	Rudbeckia speciosa 'Viette's Little Suzy' 'Little Suzy' Dwarf Orange Coneflower	17	#1 Pot	\$ 19.50	\$ 331.50
74.	Salvia nemorosa 'Marcus' 'Marcus' Sage	9	#1 Pot	\$ 16.50	\$ 148.50
75.	Salvia nemorosa 'Sensation Deep Rose Improved' 'Sensation Deep Rose Improved' Sage	18	#1 Pot	\$ 16.50	\$ 297.00
76.	Syringa X 'Bloomerang Dwarf' Bloomerang Dwarf Purple Lilac	16	#3 Pot	\$ 63.00	\$ 1,008.00
77.	Replace Water Stop Valve Boxes (ADD #2)	1	EA	\$925.00	\$925.00
Total Base Bid					\$ 2,800,777.00

***Unit Descriptions**

LS	=	Lump Sum	LF	=	Lineal Feet	SF	=	Square Feet
SY	=	Square Yard	CY	=	Cubic Yard	EA	=	Each
HT	=	Height	SFF	=	Square Face Feet			

Bidder Company Name Katerberg VerHage Inc.

The undersigned agrees as follows:

To do any extra work not covered by the above schedule of prices, which may be ordered by the Landscape Architect, and to accept compensation therefore as provided in Section 23 of the General Conditions entitled "Unclassified Work".

Begin work as soon as possible after the contract is executed and perform said work in such a manner as to complete it in accordance with Section 18 of the Information to Bidders and to coordinate their work with the other contractors involved.

The undersigned acknowledges the right of the Owner to accept or reject any proposal or part of any proposal submitted.

We hereby acknowledge receipt of the following addenda and have included them in our proposal; Addenda Nos. 1 + 2

#1 7/7/23 #2 7/16/23 Dated _____

Dated this 11th day of July, 2023.

By: Signature of Bidder Joel VerHage

Name of Business Katerberg VerHage Inc.

Business Address of Bidder 3717 Michigan St. NE
Grand Rapids, MI 49525

Business Telephone of Bidder 616-295-5374

Business Fax Number of Bidder _____

Business Email Address of Bidder joel@katerbergverhage.com

Incorporated under the laws of the State of Michigan

President Carla VerHage

Secretary _____

Treasurer _____

If Non-incorporated: _____

Names and Addresses of Members of the Firm:

Bidder Company Name Katerberg Verhage

Name of Subcontractor	Type of Work	Amount
<u>Burgess Survey</u>	<u>Staking</u>	<u>\$10,000</u>
<u>Kent Companies</u>	<u>Concrete</u>	<u>\$760,000</u>
<u>Bazen Electric</u>	<u>Electrical</u>	<u>\$175,000</u>
<u>Give 'Em a Brake</u>	<u>Traffic Control</u>	<u>\$25,000</u>
<u>Kenowa Companies</u>	<u>Irrigation</u>	<u>\$90,000</u>
<u>Postema Signs</u>	<u>Entry Signs</u>	<u>\$40,000</u>
<u>RiteWay</u>	<u>Mechanical</u>	<u>\$10,000</u>
<u>Onder Construction</u>	<u>Shade Install</u>	<u>\$20,000</u>
<u>Jk Masonry</u>	<u>Masonry</u>	
<u>Al Asphalt</u>	<u>Paving, sealcoat, striping</u>	<u>\$55,000</u>

PROGRESS SCHEDULE

Schedule to be provided upon notification of contract award.

Project Name: Hastings Streetscape Improvements

OUTLINE OF PROPOSED ORDER OF WORK FOR MAJOR ITEMS INCLUDED IN PROPOSAL -

If approved, this outline will become part of the contract.

<u>Item of Work</u>	<u>Proposed Starting Date</u>	<u>Proposed Completion Date</u>
---------------------	-------------------------------	---------------------------------

I would anticipate starting all work on the north side of the road after Labor Day. The intent would be to do all removals, underground work, and much of the flat work on the N. side during the fall of '23. Crosswalks and the south side would be done in the spring of '24.

The north side would not be complete this fall, but it would be roughed in and usable. Specialty features (i.e. entry's, planters, fireplace, shades, +/landscapes) would be worked on as weather allows in the winter and in the spring.

CONTRACTOR:

BY:

DATE:

Katerberg Verthage



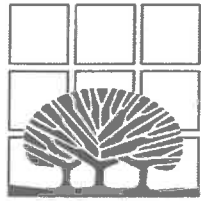
7/11/23

QUALIFICATION STATEMENT

Each bidder may be requested to submit qualifications in accordance with the following questions:

All questions shall be answered and the data given must be clear and comprehensive. The bidder may submit any additional information he desires.

1. Name of bidder.
2. Permanent main office address.
3. When organized.
4. If a corporation, where incorporated.
5. How many years have you been engaged in and worked under your present or trade name?
6. Contracts on hand: (Schedule these, showing gross amount of each contract and the appropriate anticipated dates of completion).
7. General character of work performed by you, i.e. total gross sales of the year, percentage and percentage by subcontractors, breakdown by categories.
8. Have you ever defaulted on a contract? If so, where and why?
9. Have you ever failed to complete any work awarded to you? If so, where and why.
10. List five contracts recently completed by you, starting approximate gross cost for each, and the month and year completed. Provide names and telephone numbers of Owners and/or architects for same.
11. List your major equipment available for this contract.
12. Experience in construction of work similar in scale to this project.
13. Background and experience of the principal members of your organization, including the officers.
14. Give bank and supplier references.
15. Percentage and types of work to be performed by your people and percentages and types of subcontractors.
16. List subcontractors to be used on this work.
17. Completion and submittal of all the above questions by your subcontractors may be requested from the successful bidder.
18. Sign and date this data and all attachments.



Landscape Architects and Architects
EAST GRAND RAPIDS - MICHIGAN

MCSA
GROUP, Inc.

Landscape Architecture
Park & Recreation Planning
Architecture • Urban Design
Sports Facility Planning

**ADDENDUM FOR
HASTINGS STREETSCAPE IMPROVEMENTS
for
CITY OF HASTINGS
June 16, 2023**

This addendum forms a part of the contract documents and modifies the original specification and bid proposal as noted below. Acknowledge receipt of this addendum by attaching a copy of the Bid Proposal Form. Failure to do so may subject bidder to disqualification. This addendum consists of (1) pages.

1. A pre-bid meeting will not be held.
2. All questions must be in by June 30, 2023. A final Addendum, if necessary, will be issued on Friday, July 7, 2023.
3. Please fill out and provide with your bid the Progress Schedule PS-1.

Paul Blum
7/11/23



Landscape Architecture
Park & Recreation Planning
Architecture • Urban Design
Sports Facility Planning

**ADDENDUM #2 FOR
HASTINGS STREETSCAPE IMPROVEMENTS
for
CITY OF HASTINGS
July 7, 2023**

This addendum forms a part of the contract documents and modifies the original specification and bid proposal as noted below. Acknowledge receipt of this addendum by attaching a copy of the Bid Proposal Form. Failure to do so may subject bidder to disqualification. This addendum consists of 6 pages.

1. The South side of State Street from the building face to curb and gutter complete where there are entrances from the South side of the building may be closed during construction. In all other locations, access to the building entrances must be maintained during construction.
2. Completion date has been extended to Friday June 28, 2023
3. Please provide a unit price to replace the Water Stop Valve Boxes as Bid Item 77 on the bid form.
4. Bid Item. 35 Beacon Lamp to Existing Strain Pole is owner provided, contractor installed. Attached is a cut sheet.
5. The existing bollards and banner poles should be painted as follows: Sand poles and bollards to remove chalk, loose and peeling paint, and existing loose rust. Base coat with a coat of Epoxy primer followed by a topcoat of Aliphatic Urethane.
6. All Poles, Fixtures and String Lights with Poles are provided by Owner.
7. Please find attached updated sheets 9.4, 9.5 and 9.6.
8. Please find attached updated sheet 11.2.

Paul Kline
7/11/23

Katerberg VerHage Projects and References

Gezon Park – Completed Summer 2022

- Splash pad, pavilion, bike trails, utilities, site grading and drainage

5651 Gezon Ct SW, Wyoming, MI 49519

Tyler Sprague – JHLE Studio – tsprague@jhle-studio.com – 734-668-7416

William Toan Park – Completed Fall 2021

- Splash pad, community fire place, playground improvements, walking paths, utilities & site grading

150 S. Water St, Portland, MI 48875

Jon Moxey – Fleis & Vandenbrink – jmoxey@fveng.com – 616-977-1000

Jaycee Park – Completed Fall 2021

- Basketball court, play equipment, walking paths, utilities & site grading

1088 Gentian Dr SE, Kentwood, MI 49508

Tiffany Smith – MCSA Group – tas@mcsagroup.com – 616-451-3346

Dwight Lydell Park – Completed Spring 2021

- Walking paths, play equipment, mass earthwork, boardwalks, bridge improvements, riverbank restoration & landscaping

4040 Leland Ave. NE, Comstock Park, MI 49321

Brian Mulligan – Kent County Parks – brian.mulligan@kentcountymi.gov - 616-632-7836

Roberto Clemente Park – Completed Summer 2021

- Restroom building, play equipment, pavilion, walking paths, bioswale, utilities, site grading & landscaping

546 Rumsey St. SW, Grand Rapids, MI 49503

Karie Enriquez – Grand Rapids Park and Recreation – kenriquez@grand-rapids.mi.us - 616-456-4281

Jackson Park – Completed Fall 2020

- Restroom building, splash pad, play equipment, parking lot, site utilities, site grading & landscaping

1331 33rd St. SW, Wyoming, MI 49509

Tiffany Smith – MCSA Group, Inc – tas@mcsagroup.com – 616-451-3346

Grand Haven Bicentennial Park Riverwatch – Completed Summer 2020

- Overlook plaza improvements, new sidewalks, electrical improvements, new structural retaining wall, & landscaping

1 S. Harbor Dr., Grand Haven, MI 49417

Derek Gajdos – Grand Haven Public Works – dgajdos@grandhaven.org – 616-847-3493

Quote

Date: 06/08/2023

LF Quote#: 0000384498

PO#:

Project: City of Hastings - Streetscape Improvements

Bill To: City of Hastings
ATTN: Accounts Payable
135 W. Mill St
Hastings, MI 49058

CORPORATE

7800 E. Michigan Avenue
Kalamazoo, MI 49048-9543
P: 800.521.2546 F: 269.381.3455
www.landscapeforms.com
Federal I.D.# 38-1897577
FSC# NC-COC-001261

Ship To: City of Hastings
ATTN: Travis Tate
201 E State St.
Hastings, MI 49058

Ship To Contact Phone: 269-945-6006

Ship Via: Common Carrier

F.O.B.: Destination

Qty	Description	Unit Price	Total Price
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Bill of Lading Instructions: DELIVERY APPT REQUIRED PLEASE CONTACT
Travis Tate 269.945.6006 ttate@hastingsmi.org

When ordering please confirm:

- Shipping address and contact information (name and ph#)
- Billing address and contact information
- Is your firm or the project tax exempt? If so, exemption certificate must accompany order
- Delivery schedule:

____ Ship immediately upon completion

OR Ship On/After the date: _____

18	21 Chair Arm Option: <i>No Arms</i> Frame Powdercoat Color: <i>To Be Advised</i> Panel Powdercoat Color: <i>To Be Advised</i>	\$ 510.00	\$ 9,180.00
18	21 Chair Arm Option: <i>End Arms</i> Frame Powdercoat Color: <i>To Be Advised</i> Panel Powdercoat Color: <i>To Be Advised</i>	\$ 530.00	\$ 9,540.00
8	Chipman Chair Style: <i>Stool, Bar Height</i> Arm Option: <i>Not Available</i> Powdercoat Color: <i>To Be Advised</i>	\$ 720.00	\$ 5,760.00
4	Tables	\$ 1,320.00	\$ 5,280.00

Page: 1 of 4

Cust #: 9L4C7
SSR: Zachary Filippetti
Rep: Amanda Nawara, MI6

Landscape Forms Customer Service

Purchaser

Seller

landscapeforms®

Quote

Date: 06/08/2023

LF Quote#: 0000384498

PO#:

Project: City of Hastings - Streetscape Improvements

Bill To: City of Hastings
ATTN: Accounts Payable
135 W. Mill St
Hastings, MI 49058

CORPORATE

7800 E. Michigan Avenue
Kalamazoo, MI 49048-9543
P: 800.521.2546 F: 269.381.3455
www.landscapeforms.com
Federal I.D.# 38-1897577
FSC# NC-COC-001261

Ship To: City of Hastings
ATTN: Travis Tate
201 E State St.
Hastings, MI 49058

Ship To Contact Phone: 269-945-6006

Ship Via: Common Carrier

F.O.B.: Destination

Qty	Description	Unit Price	Total Price
	Top Style: <i>Catena Powdercoated - Solid</i> Size: <i>36" Dia.</i> Umbrella Hole: <i>No</i> Support/Mounting: <i>Catena - Surface Mount</i> Table Top Color: <i>To Be Advised</i> Support Color: <i>To Be Advised</i>		
2	Chipman Table Style: <i>ROUND - 36" Table, Standing Height (42" Height)</i> Umbrella Hole: <i>No</i> Mounting: <i>Surface Mount</i> Table Top Powdercoat Color: <i>To Be Advised</i> Support Powdercoat Color: <i>To Be Advised</i>	\$ 1,420.00	\$ 2,840.00
6	Scarborough Recycling Litter Style: <i>Dual Use</i> Opening 1: <i>To Be Advised</i> Sign Option for Opening 1: <i>To Be Advised</i> Opening 2: <i>To Be Advised</i> Sign Option for Opening 2: <i>To Be Advised</i> Body Powdercoat Color: <i>To Be Advised</i> Lid Powdercoat Color: <i>To Be Advised</i> Liner Color: <i>To Be Advised</i>	\$ 1,890.00	\$ 11,340.00
6	Scarborough Litter Style: <i>Side Opening, 30 gal. capacity</i> Side Panel: <i>To Be Advised</i> Powdercoat Color: <i>To Be Advised</i> Liner Color: <i>To Be Advised</i> Standard Features: <i>Freestanding/Surface Mountable</i>	\$ 1,460.00	\$ 8,760.00

Page: 2 of 4

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Ship To Contact Phone:269-945-6006

Ship Via: Common Carrier

F.O.B.: Destination

Qty	Description	Unit Price	Total Price
	Standard Liner: 30 gallon Polyethylene Liner		
Item Total			\$ 52,700.00
Shipping & Handling			\$ 3,170.00
Sub Total			\$ 55,870.00
Estimated Tax			\$ 0.00
Document Total			\$ 55,870.00

Payment Terms: NET 30 - PENDING CRED APPROVAL

Landscape Forms, Inc. reserves the right to change payment terms based on payment history as well as information obtained from commercial credit reporting agencies.

- Purchaser is responsible for confirming options, materials, quantities, etc., for completeness and conformity to plans and specifications.
- Changes to or cancellations of orders may incur a penalty charge of 30% or more. Special orders may not be changed or cancelled.
- Studio 431 (custom) orders cannot be cancelled once purchase order is received and approved.
- Studio 431 orders are subject to price increase after engineering/product development is complete and approved by designer, end user and purchaser. Modifications in price will be handled via Change Order.
- All orders that include a swing product must include an executed liability waiver to be accepted and entered into production.
- Only the Material Supplier Standard Limited Warranty shall apply to all product sold by Landscape Forms. No other warranties or changes to the standard warranty will be applied or accepted.
- No merchandise can be returned without authorization from Landscape Forms. Returns may be subject to a disposition fee of 30-100%.
- Prices based on quantities shown and quantity changes may affect price.
- QUOTED prices are held for 60 days. After receipt of a written ORDER, prices will be held for up to twelve months from receipt of the order. Changes in quantity or specification may affect pricing. Upfit pricing will only be held for six months after receipt of a written order.

Page: 3 of 4

Cust #: 9L4C7
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Quote

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LF Quote#: 0000384498

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ATTN: Travis Tate
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Hastings, MI 49058

Ship To Contact Phone: 269-945-6006

Ship Via: Common Carrier

F.O.B.: Destination

- Pricing includes selection from our standard color palette. Optional colors and custom color matches are available for an additional fee and will extend lead-time. Please contact our corporate office for more information.
- Fixtures for custom products are the property of Landscape Forms, Inc., and are not available for sale.
- Landscape Forms is a supplier only and ships via common carrier. Customer is responsible for offloading and installing unless otherwise indicated above.
- Handling fees alone will apply on third party and customer pick-up orders.
- Mounting hardware is only available on a limited number of products. Please consult the installation recommendations or contact our corporate office to confirm. In the event hardware is provided, it MUST be used for proper installation.
- Refer to Care and Maintenance guidelines for more detailed information and instructions.
- All orders ship upon completion of fabrication. A one-week grace period may be available, after which storage fees will apply.
- This Agreement contains the entire understanding between the parties. All prior communications are merged into this Agreement. The terms of this Agreement shall control any conflict between documents.
- This Agreement may be signed by the parties separately and by facsimile, and together they shall be deemed one binding, original Agreement.
- Purchaser shall pay all costs and expenses paid or incurred by Landscape Forms, Inc. in collecting any amounts due for goods purchased by Purchaser, including without limitation, reasonable attorneys' fees and collection costs. Balances on invoices not paid within 30 days of date of invoice, or within an alternate period of time as determined and indicated by Landscape Forms, shall incur interest at a rate of 18% per annum. Cash discounts are not offered.
- Tax is estimated. Actual tax will be charged on final invoice and shall be payable by the Purchaser. U.S. customers must provide a valid sales tax exemption or resale certificate to remove liability.
- To the extent purchaser supplies or modifies the standard specifications for any products, Landscape Forms, Inc. expressly disclaims all representations and warranties related to such products or their design whether express or implied except that the products shall be manufactured in accordance with purchaser's specifications.
- **REMITTANCE OPTIONS:** For information on paying via credit card, ACH, direct bank transfer, or wire please email us at AR@landscapeforms.com. Please note all credit card charges will be subject to a 3% surcharge. Mail payments to:

USD Checks

Landscape Forms, Inc.
Dept 78073
PO Box 78000
Detroit, MI 48278-0073
USA

CAD Cheques

Landscape Forms, Inc.
PO Box 2408
Station A
Toronto, Ontario M5W 2K6
CAN

Page: 4 of 4

Cust #: 9L4C7
SSR: Zachary Filippetti
Rep: Amanda Nawara, MI6

Landscape Forms Customer Service

Purchaser

Seller

landscapeforms®

Date: Jun 2, 2023

Quote: MLS23-112949-6

Quote



Page 1/3

Michigan Lighting Systems West
2853 Northridge Dr NW Suite A
Grand Rapids MI 49544
Phone: (616) 785-1415
Fax: (616) 785-1282
From: Jeff Adams
Quoter Ph: (616) 419-5165x.
Email: jadams@mls-west.com

Project City of Hastings Streetscape - For
Purchase from Distribution

Location

Quote MLS23-112949-6

To: Tiffany Smith

M.C.Smith

529 Greenwood SE

East Grand Rapids MI 49506

Phone: (616) 451-3346

Fax: (616) 451-1935

Email: ag134@mcsagroup.com

For

Bid Date Jun 2, 2023

Expires Jul 2, 2023

Specifier: M.C.Smith

QTY	Type	MFG	Part	Price	UQ	ExtPrice
27		AAL	14' POST TOP ASSEMBLY CONSISTING OF:	\$3,344.00		\$90,288.00
27		AAL	PROV2-36L-510-3K7-3-BLT-STND MNT-DL-UNV	(included)		-
27		AAL	DB5-4F15-188-BLT-(2) PLT @ 180 DEGREES-RBC	(included)		-
Line Note: PLT @ 11'/RBC @ 14'-90 degrees from PLT						
12		AAL	20' POST TOP -SINGLE BANNER ASSEMBLY CONSISTING OF:	\$5,616.00		\$67,392.00
12		AAL	PROL2-72L-425-3K7-5W-BLT-DL-UNV	(included)		-
12		AAL	DB3-5F20-188-BLT-RBC	(included)		-
Line Note: RBC @ 19'						
24		AAL	BBS5-24-BLT	(included)		-
Line Note: Top arm@ 15', Bottom arm @11', 180 degrees from fixture arm						
16		VALM	DS340-400V120-ND-FP-BK-FBC-AB	\$584.00		\$9,344.00
12', 4" straight round steel pole.						
Line Note: Festoon/cantinary lighting poles						
1		LM	BISTRO STRING LIGHT SYSTEM CONSISTING OF:	\$4,343.00		\$4,343.00
200		LM	BK-E17-BK-V	(included)		-
Price per ft.						
Line Note: Festoon/cantinary lighting - cord/sockets						
160		LM	LED-BK-G50-1-120-FILAMENT	(included)		-
Line Note: Festoon/cantinary lighting - lamps						
210		LM	BK-CABLE-1/16TH	(included)		-
Price per ft.						
Line Note: Festoon/cantinary lighting - Cable						
32		LM	BK-CABLE CLAMP	(included)		-
Line Note: Festoon/cantinary lighting - Clamps						
100		LM	BK-TIES-BK	(included)		-
Line Note: Festoon/cantinary lighting - Cable Ties						

QTY	Type	MFG	Part	Price	UQ	ExtPrice
1		MLS	ESITMATED SHIPPING COSTS FOR BISTRO LIGHTING	(included)		-
4		BEAC	MET30-PC-48L-110-3K7-UNV-3-DEF-BLT	\$1,836.00		\$7,344.00
Line Note: Fixture						

Total: \$178,711.00

Terms and conditions of sale:

- 1) Michigan Lighting Systems will NOT be responsible for errors resulting on orders released without receipt of Approved Submittals, or errors missed in the Approval Process.
- 2) Michigan Lighting Systems is not responsible for any manufacturer price increase and/or freight term changes after quotation date.
- 3) Verify voltage before ordering.
- 4) Prices do not include lamps, spare material, fuses, special finishes, mounting devices, installation, or applicable taxes unless otherwise specified herein.
- 5) Prices are firm for 30 days from date of quotation, and shipment within 180 days of date of quotation unless otherwise specified herein. All quotations are subject to the manufacturer's standard freight/ sales terms and conditions of sale unless otherwise noted herein.
- 6) Complete quote must be used, partials may be subject to requote. Pricing is quantity based and may be affected if ordered quantity varies.
- 7) This quotation is for the listed materials only. Please refer to this quotation by quote number when ordering.
- 8) Standard manufacturer's warranty for applies to lighting product. Please see product data sheet for length of warranty (varies by manufacturer/product).

Mfg Terms:

	Allowance	Order
	Freight	Minimum
CL	Current Lighting Freight Allowed	\$50.00
	Freight Allowed \$3500 (effective 7/11/22)/Min. Billing \$50-\$25 Parts/1% 10th Net 30	
	Programming by Contractor unless called out in the quote that it is provided.	
MLS	MICHIGAN LIGHTING SYSTEMS Freight	
	PLUS FREIGHT 30 DAYS NET	
VALM	VALMONT INDUSTRIES Freight Allowed	\$500.00
	** Freight terms are prepaid and add for orders below \$1500.00. Freight charges will be incurred on Anchor Bolts shipped ahead. Min. Billing is \$500 and any orders under \$500 are subject to a \$50 administrative fee.	
	/Net 30	
	** Freight allowance for Lightspeed Quick Ship orders is \$2000.00	



Regular Council Agenda Item Memorandum

To: The Honorable Mayor, City Council Members, and Sarah Moyer-Cale

From: Rob Neil, Superintendent of Streets and Travis Tate, DPS Director

Subject: 2023 Bucket Truck Purchase for DPS

Meeting Date: July 24, 2023

Recommended Action:

Motion to approve the purchase of a bucket truck for the Department of Public Services from M-Tech in the amount of \$194,900.

Background Information:

This is for the replacement of the current bucket truck, a 1995 Super Duty. The current truck is aging and is very hard to find available parts for repair both for the truck and for the aerial lift unit. There were 3-quotes requested, 1-Cannon Equipment (did not quote) 2-Altec Ind. (minimum 2-year delivery) 3- M-Tech Ind. (\$194,900.00)

Financial Implications:

The Department of public Services included this item in the CIP program and 2023/2024 fiscal year budget in the amount of \$205,000. The quote from MTech is \$194,900 which is \$10,100 below the intended budget.

Attachments:

- M-Tech quote
- CIP Form – Bucket Truck



7401 First Place
Cleveland, Ohio 44146
800.362.0240 - 440.646.0996
440.646.9953 Fax
sales@mtechcompany.com

Quote

Date	Quote #
7/12/2023	

Name / Address
City of Hastings 301 E. Court St Hastings, MI

Customer Contact	
Rob Neil	
Customer Phone	Customer E-mail
(269) 945-5083 DPS	rneil@hastingsmi.org
Customer Fax	Delivery
	Prepaid

Cust. Account #	Sales Rep.	Terms	Quotation Valid	FOB
	SS	Net 30	Prices & availability are subject to change without notice.	Origin/MTech

Qty	Item	Description	Unit Price	Total
1	999-AxionLift City of Hastings	MTech AxionLift Truck Package for the City of Hastings, MI. Fully Assembled Aerial Lift Bucket Truck toInclude: Chassis: Ford F-550 Diesel 4x4 SD Regular Cab Body: Custom Stahl CST134VVD-52.5 NWB Challenger ST II 11' Steel Body w/Special Aerial Reinforced Body Package Aerial Lift: AxionLift AT4313i w/44.3' Working Height Purchase Price Includes Delivery & Training. See Detailed Specs Attached.	194,900.00	194,900.00

Note	Subtotal	\$194,900.00
Thank you for the opportunity! MasterCard, Visa, American Express accepted. Charges subject to a processing fee.	Sales Tax (6.0%)	\$0.00
All returns subject to a 20% restocking fee and customer is responsible for all shipping charges.	Total	\$194,900.00

Signature _____

Customer is responsible to winterize/drain all water/air out all systems before leaving any vehicle on MTech's premises



Preview Order T201 - F5H 4x4 Reg Chas Cab DRW : Order Summary Time of Preview: 10/28/2022 14:47:19

Dealership Name : Liberty Ford, Inc.

Sales Code : F44613

Dealer Rep.	Tyler Gribble
Customer Name	X XXXXX

Type	Retail
Priority Code	10

Vehicle Line	Superduty
Model Year	2023

Order Code	T201
Price Level	315

DESCRIPTION

F550 4X4 CHASSIS CAB DRW/169
169 INCH WHEELBASE
OXFORD WHITE
VINYL 40/20/40 SEATS
MEDIUM DARK SLATE
PREFERRED EQUIPMENT PKG.660A
.XL TRIM
.AIR CONDITIONING -- CFC FREE
.AM/FM STEREO MP3/CLK
6.7L POWER STROKE V8 DIESEL
10-SPEED AUTO TORQSHIFT
225/70R19.5G TRACTION TIRES
4.30 RATIO LIMITED SLIP AXLE
PAYLOAD PLUS PACKAGE UPGRADE
CV LOT MANAGEMENT
PLATFORM RUNNING BOARDS
19500# GVWR PACKAGE

DESCRIPTION

ENGINE BLOCK HEATER
50 STATE EMISSIONS
120V/400W OUTLET
SNOW PLOW PREP PACKAGE
HIGH CAPACITY TRAILER TOW PKG
CENTER HIGH MOUNT STOP LAMP
JACK
40 GAL AFT OF AXLE FUEL TNK
332 AMP ALTERNATOR
DUAL BATTERY
REAR VIEW CAMERA & PREP KIT
XL CHROME PACKAGE
.FOG LAMPS
.BRIGHT GRILLE
.REMOTE START SYSTEM
FUEL CHARGE
PRICED DORA
DESTINATION & DELIVERY

This order has not been submitted to the order bank.

This is not an invoice.

ARTICULATING AERIAL DEVICE

WORKING HEIGHT	CODE	TYPE	MODEL			
44.3	70.19.27122	Telescopic Articulated	AT 4313i			

Working height	44.3 ft.
Ground to bottom of the platform	39.4 ft.
Stowed travel height	10.2 ft.
Platform capacity	400 lb.
Platform dimensions	30 x 24 x 42 in.
Rotation	360° Continuous Infinite

	YES	NO
Manual emergency pump	X	
Electric emergency pump	X	
Emergency stop valves at the upper and lower control stations	X	
End-Mount platform	X	
Lower control with override to the platform	X	
Device against accidental operation at the platform	X	
Single-hand control. Joystick	X	
Hydraulic platform leveling system	X	
Gear Box + slewing drive rotation	X	
Self-lubrication bushing	X	
Hydraulic hoses fully embedded inside booms	X	
Holding valves integrated in hydraulic cylinders	X	
Insulated 46 kv Cat. C - ANSI SIA A92.2-2015	X	
Chassis insulation system (Lower boom)	X	
Engine Start-Stop at platform (RF)	X	
Throttle at the platform	X	
Horometer	X	
Liner	X	
180° Hydraulic platform rotator	X	
Hydraulic platform tilt	X	
1 Set "A" Frame outriggers	X	
Inclinometer	X	
Outrigger boom interlock system	X	
Vynil platform and insert cover	X	
Lower arm rest	X	
Mounting brackets (Skid) & stationary set-ups	X	



NON-CONTRACTUAL PHOTO. ACTUAL PRODUCT MAY VARY FROM THE ONE SHOWN.

AT LEADING SIDE REACH

Quality Management System certified by TÜV Rheinland.
AXION is a company committed to quality.

City of Hastings – Capital Improvement Plan Project Application Form



Project Title: _____

Project ID #: _____ CIP ID #: _____

Department: _____ Anticipated Start Date: _____

Date Prepared: _____

Project Description: Provide a brief physical description of the project. Please be specific.

Project Need: Provide a brief explanation of why the project is necessary.

Planning: Is the project included in a prior program, plan, or policy? If so, identify the plan here:

Does the project share space or overlap with other CIP projects? Please describe.

Project Cost: _____

Potential Funding Sources:

Please check one of the following for cost basis:

- ☐ Cost of comparable facility/equipment
- ☐ Cost estimate from engineer/architect
- ☐ Rule of thumb indicator/unit cost
- ☐ Preliminary estimate
- ☐ Ballpark "guesstimate"

List of Attachments (quotes, photos, etc.):



Regular Council Agenda Item Memorandum

To: The Honorable Mayor, City Council Members, and Sarah Moyer-Cale

From: Rob Neil, Superintendent of Streets & Travis Tate, DPS Director

Subject: Murray's Asphalt Quote Apple St/Boltwood St Asphalt Patching

Meeting Date: July 24, 2023

Recommended Action:

Motion to approve asphalt paving and repairs on E. Apple St. and N. Boltwood St. between N. Michigan St. and E. State St. by Murray's Asphalt in the amount of \$14,900.

Background Information:

There is a need for asphalt patching along the curb in several locations along this stretch of road. This would be approximately 5 feet out from the curb in the necessary locations requiring repair. This would take place after some driveway and catch basin repair has been completed.

There were 3-quotes requested:

- Murray's Asphalt - \$14,900
- A-1 Asphalt - \$17,000
- Lakeland Asphalt- No quote submitted

Financial Implications:

There is \$150,000 budgeted in Fiscal Year 2023/2024 for Contracted paving/Chipseal for major streets.

Attachments:

- Murray's Asphalt Quote
- A1-Asphalt Quote

Murray's

Asphalt Maintenance



Mid-Michigan's Asphalt Specialist

Serving The Area
For Over 30 Years

Murray's Asphalt
1727 Moore Road
Woodland, MI 48897
(269)948-9369
www.murraysasphalt.com

City of Hastings
269-838-8395
rneil@hastingsmi.gov

06-27-2023

All seal coat prices are valid for 30 days.

All paving prices are valid for 15 days.

Cash, checks, money orders, Visa & Master-card

**ALL CREDIT CARD TRANSACTIONS HAVE
3.5% INTEREST FOR HOMEOWNERS AND
3.5% FOR CORPORATIONS.**

We hereby submit specifications and estimates for:

**5' X 800' Patch Starting on S. Boltwood St. at State St.
And Ending at Michigan Ave.**

- **Install 2" Commercial Base**
- **Install 2: Commercial Top**
- **4" total average thickness**
4,000 Sq. Feet

We propose to furnish material & labor-complete in accordance with the above specifications for the sum of: **\$14,900.00**

\$ Fourteen Thousand Nine Hundred Dollars

With payments made as follows: **50% due at signing, balance paid ON completion**

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully

Submitted: *Willie Murray*

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature: _____

Date Of Acceptance: _____

Signature: _____



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Upgrades to the Water Treatment Plant and Water System by Integrated Controls, Inc.

Meeting Date: July 24, 2023

Recommended Action:

*Motion to approve planned upgrades to the Water Treatment Plant and Water System by Integrated Controls, Inc. for the total price of **\$25,375**.*

Background Information:

There are two items for the water system improvements. They are as follows:

- *Upgrade all Radios to New Series GE Radios (8 Units) = \$19,000*
- *Replace Magnetic Fill Flow Meter and Labor = \$6,375*

Financial Implications:

Radio upgrades for Water System were included in the fiscal year 2023/2024 budget at \$19,000. Repairs and upgrades to the Water Plant Ground Storage Fill Flow Meter were included in the fiscal year 2023/2024 budget at \$10,000.

Attachments:

- *ICI Proposal for capital improvements*
- *Capital Improvement Project Forms*



REF: Capital Improvement Budget Numbers Per Request As Follows;

Attn: Vern Robins

ITEM	DESCRIPTION	COST
FWTP		
1	Update plant VFDs as follows; Quote ref QUOTE: #HFWTP-6922 VFD Logic Updates constant flow on HSPs and option for constant city pressure logic if both towers in OOS condition.	\$ 18,000.00
1	Replace mag meter to res tank (meter only)	\$ 4,375.00
1	Meter R&R labor (miss hardware)	\$ 2,000.00
1	Well VFD speed control update (All Sites)	\$ 6,000.00
1	Upgrade all Radios to New Series GE Radios (existing are at end of Life) 8 units	\$19,000
WWTP		
1	<ul style="list-style-type: none">Update WWTP to ICI Cloud SCADA (one time fee).Transfer WWTP SCADA to ICI Secure Cloud redundant high availability servers with MFA login and secure web access (on site server to maintain runtime for local access to WWTP Only) No web access through WWTP Server.Provide 1) IPsec vpn appliance w/cell fail over to ICI servers from plant PLCs & configure local network for high security (additional hardware not included)Owner to provide full level admin rights login and pw for existing VT Scada application and network hardware	\$ 7,500.00
1	WWTP ANNUAL CLOUD SCADA SUPPORT WITH REMOTE PLC SUPPORT (Modifications to existing logic for errors and omissions are not included and negotiated on a per-instance bases) SCADA FEE-\$300.00/m	
1	Update existing plant effluent flow meter install new Transmitter in a SS enclosure for protection from environment	\$ 5,000.00

TOTAL BUDGET NUMBER \$ 61,875.00

6,375
19,000
\$ 25,375

City of Hastings – Capital Improvement Plan Project Application Form



Project Title: Radio Upgrades for Water System

Project ID #: _____ CIP ID #: _____

Department: Water Anticipated Start Date: 07/2023

Date Prepared: 02/15/2023

Project Description: Provide a brief physical description of the project. Please be specific.

Upgrade all radios to new Series GE radios (8 units).

Project Need: Provide a brief explanation of why the project is necessary.

Current radios are no longer supported. parts are limited and will become hard to find for replacements.

Planning: Is the project included in a prior program, plan, or policy? If so, identify the plan here:

Does the project share space or overlap with other CIP projects? Please describe.

Project Cost: \$ 19,000.00

Potential Funding Sources:

Please check one of the following for cost basis:

- ☐ Cost of comparable facility/equipment
- ☐ Cost estimate from engineer/architect
- ☐ Rule of thumb indicator/unit cost
- ☒ Preliminary estimate
- ☐ Ballpark "guesstimate"

List of Attachments (quotes, photos, etc.):

City of Hastings – Capital Improvement Plan Project Application Form



Project Title: Replace Water Plant Ground Storage Fill Flow Meter

Project ID #: _____ CIP ID #: _____

Department: _____ Anticipated Start Date: 07/2023

Date Prepared: 02/15/2023

Project Description: Provide a brief physical description of the project. Please be specific.

Replacement of non-functioning flow meter.

Project Need: Provide a brief explanation of why the project is necessary.

This meter measures the flow of water into our ground storage reservoir. The meter is no longer functional and needs to be replaced. The meter is used to monitor the water flow between the distribution system and the reservoir to maintain water tower levels and fill the reservoir at the same time. Without this meter, we do not have readings on how much water is put into the ground storage reservoir.

Planning: Is the project included in a prior program, plan, or policy? If so, identify the plan here:

Does the project share space or overlap with other CIP projects? Please describe.

Project Cost: \$ 10,000.00

Potential Funding Sources:

Please check one of the following for cost basis:

- ☐ Cost of comparable facility/equipment
- ☐ Cost estimate from engineer/architect
- ☐ Rule of thumb indicator/unit cost
- ☒ Preliminary estimate
- ☐ Ballpark "guesstimate"

List of Attachments (quotes, photos, etc.):



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: WWTP SCADA and Effluent Meter Upgrades by ICI

Meeting Date: July 24, 2023

Recommended Action:

Motion to approve WWTP upgrades to the SCADA system and repairs to the effluent flow meter by ICI for a total price of \$12,500.

Background Information:

DPS determines there is a need to transition the SCADA system from Windemuller to ICI. There have been and is currently reliability issues with the SCADA system that is provided by Windemuller. Computer, internet, server interface issues, along with the Amazon Cloud, which is managed by Windemuller, has not been operating optimally. This is causing unsustainable reliability issues at the WWTP.

ICI operates the water system SCADA with little or no issues, therefore it seems reasonable to have them monitor both systems. They offer their own secure cloud with multiple back-up levels and actively monitor their systems and ours to insure proper operation of the system.

The effluent meter internal components needs to be replaced and repaired, along with reprogramming it with the SCADA System.

Financial Implications:

Updating the SCADA system at the WWTP will not exceed \$7,500 for ICI to transfer the system. This was not in the budget, however it is an urgent need. The flow meter was found to not be functioning properly a couple months ago after the budget was already approved but the cost will be handled by the equipment repair and maintenance item. Sufficient fund balance is available to cover this unanticipated expense.

Attachments:

- ICI Quote



CITY OF HASTINGS C.I. BUDGET

INTEGRATED CONTROLS, INC.

REF: Capital Improvement Budget Numbers Per Request As Follows;

Attn: Vern Robins

ITEM	DESCRIPTION	COST
FWTP		
1	Update plant VFDs as follows; Quote ref QUOTE: #HFWTP-6922 VFD Logic Updates constant flow on HSPs and option for constant city pressure logic if both towers in OOS condition.	\$ 18,000.00
1	Replace mag meter to res tank (meter only)	\$ 4,375.00
1	Meter R&R labor (miss hardware)	\$ 2,000.00
1	Well VFD speed control update (All Sites)	\$ 6,000.00
1	Upgrade all Radios to New Series GE Radios (existing are at end of Life) 8 units	\$19,000.00
WWTP		
1	<ul style="list-style-type: none">Update WWTP to ICI Cloud SCADA (one time fee).Transfer WWTP SCADA to ICI Secure Cloud redundant high availability servers with MFA login and secure web access (on site server to maintain runtime for local access to WWTP Only) No web access through WWTP Server.Provide 1) IPsec vpn appliance w/cell fail over to ICI servers from plant PLCs & configure local network for high security (additional hardware not included)Owner to provide full level admin rights login and pw for existing VT Scada application and network hardware	\$ 7,500.00
1	WWTP ANNUAL CLOUD SCADA SUPPORT WITH REMOTE PLC SUPPORT (Modifications to existing logic for errors and omissions are not included and negotiated on a per-instance bases) SCADA FEE-\$300.00/m	
1	Update existing plant effluent flow meter install new Transmitter in a SS enclosure for protection from environment	\$ 5,000.00
TOTAL BUDGET NUMBER		\$ 61,875.00

\$12,500



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Repair Backflow Preventers for Various Downtown Locations

Meeting Date: July 24, 2023

Recommended Action:

*Motion to approve the repair of various backflow preventers in the downtown area by Advantage Plumbing and Drain for the total price of **\$7,578.59**.*

Background Information:

The result of testing the backflow preventers earlier this year has found repairs necessary. These include parking lots, streetscape, Spray Plaza and City Hall. The irrigation for the streetscape and parking lots have not been turned on because of these necessary repairs. This has caused a hardship for maintaining landscaped flower beds.

Financial Implications:

This will be funded by various facility or building repair and maintenance budget items.

Attachments:

- *Advantage Plumbing and Drain quotes*



1690 E State St., Hastings, MI 49058

E-mail

alexiss@advantageplumbinganddrain.com

Web Site

advantageplumbinganddrain.com

Quote

Date	Quote #
7/11/2023	W051520-2113

Phone #	2699450300
Fax #	(269) 948-4932

Name / Address
City of Hastings 201 E State St Hastings MI 49058

SITE ADDRESS
City of Hastings 151 W Court Lot #1 Hastings, MI 49058
Customer Phone

Description	Total
QUOTED JOB FOR PLUMBING SERVICE (Labor & Materials) Lot #1 - Remove and replace 1" RPZ Backflow device and test.	1,358.40
Payment is due full upon acceptance, prior to commencement of work. (Unless specified differently)	Total \$1,358.40 QUOTE VALID FOR 30 DAYS

Upon acceptance, a signed contract and payment must be received before stated work will begin (Unless specified differently). Quote does not include any additional costs that may be due to circumstances not apparent upon evaluation. An automatic 3.5% processing fee is added to any payment being made with credit / debit card. Please call the office if you have any questions. Thank you for the opportunity to serve you!

****PORTA-JOHN RENTALS****

Customer assumes all liability of porta john unit, including, but not limited to theft, vandalism, damage & loss. Unless customer pays an additional \$5 / unit / billing cycle. Please contact office to set up insurance if interested.



1690 E State St., Hastings, MI 49058

E-mail

alexiss@advantageplumbinganddrain.com

Web Site

advantageplumbinganddrain.com

Quote

Date	Quote #
7/11/2023	W051520-2114

Phone #	2699450300
Fax #	(269) 948-4932

Name / Address
City of Hastings 201 E State St Hastings MI 49058

SITE ADDRESS	
City of Hastings 135 E Court Lot #2 Hastings, MI 49058	
Customer Phone	269-953-6163 - Jim Ja

Description	Total
QUOTED JOB FOR PLUMBING SERVICE (Labor & Materials) Lot #2 - Remove and replace 1" RPZ Backflow device and test.	1,358.40

Payment is due full upon acceptance, prior to commencement of work. (Unless specified differently)	Total	\$1,358.40
	QUOTE VALID FOR 30 DAYS	

Upon acceptance, a signed contract and payment must be received before stated work will begin (Unless specified differently). Quote does not include any additional costs that may be due to circumstances not apparent upon evaluation. An automatic 3.5% processing fee is added to any payment being made with credit / debit card. Please call the office if you have any questions. Thank you for the opportunity to serve you!

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1690 E State St., Hastings, MI 49058

E-mail

alexiss@advantageplumbinganddrain.com

Web Site

advantageplumbinganddrain.com

Quote

Date	Quote #
7/11/2023	W051520-2116

Phone #	2699450300
Fax #	(269) 948-4932

Name / Address
City of Hastings 201 E State St Hastings MI 49058

SITE ADDRESS	
City of Hastings 200 N Michigan Lot #3 Hastings, MI 49058	
Customer Phone	269-953-6163 - Jim Ja

Description	Total
QUOTED JOB FOR PLUMBING SERVICE (Labor & Materials) Lot #3 - Rebuild 1" RPZ unit and replace Y strainer then test unit. * Disclaimer* - Repair of backflow devices does not guarantee unit passes testing. - Possible further repairs / replacements may be needed.	653.98
Payment is due full upon acceptance, prior to commencement of work. (Unless specified differently)	Total \$653.98 QUOTE VALID FOR 30 DAYS

Upon acceptance, a signed contract and payment must be received before stated work will begin (Unless specified differently). Quote does not include any additional costs that may be due to circumstances not apparent upon evaluation. An automatic 3.5% processing fee is added to any payment being made with credit / debit card. Please call the office if you have any questions. Thank you for the opportunity to serve you!

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1690 E State St., Hastings, MI 49058

E-mail

alexiss@advantageplumbinganddrain.com

Web Site

advantageplumbinganddrain.com

Quote

Date	Quote #
7/11/2023	W051520-2117

Phone #	2699450300
Fax #	(269) 948-4932

Name / Address
City of Hastings 201 E State St Hastings MI 49058

SITE ADDRESS	
City of Hastings 100 W Apple Lot#4 Hastings, MI 49058	
Customer Phone	269-953-6163 - Jim Ja

Description	Total
QUOTED JOBS, CHOOSE APPROPRATE SERVICE (Labor & Materials) Lot #4 - Rebuild RPZ Backflow unit and test. * Disclaimer* - Repair of backflow devices does not guarantee unit passes testing. - Possible further repairs / replacements may be needed.	470.91
Payment is due full upon acceptance, prior to commencement of work. (Unless specified differently)	Total \$470.91 QUOTE VALID FOR 30 DAYS

Upon acceptance, a signed contract and payment must be received before stated work will begin (Unless specified differently). Quote does not include any additional costs that may be due to circumstances not apparent upon evaluation. An automatic 3.5% processing fee is added to any payment being made with credit / debit card. Please call the office if you have any questions. Thank you for the opportunity to serve you!

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1690 E State St., Hastings, MI 49058

E-mail

alexiss@advantageplumbinganddrain.com

Web Site

advantageplumbinganddrain.com

Quote

Date	Quote #
7/11/2023	W051520-2118

Phone #	2699450300
Fax #	(269) 948-4932

Name / Address
City of Hastings 201 E State St Hastings MI 49058

SITE ADDRESS	
City of Hastings 227 E State Hastings, MI 49058	
Customer Phone	269-945-2468 city ha

Description	Total
QUOTED JOB FOR PLUMBING SERVICE (Labor & Materials) - Replace the leaking test port and retest the unit. * Disclaimer* - Repair of backflow devices does not guarantee unit passes testing. - Possible further repairs / replacements may be needed.	360.00
Payment is due full upon acceptance, prior to commencement of work. (Unless specified differently)	Total \$360.00 QUOTE VALID FOR 30 DAYS

Upon acceptance, a signed contract and payment must be received before stated work will begin (Unless specified differently). Quote does not include any additional costs that may be due to circumstances not apparent upon evaluation. An automatic 3.5% processing fee is added to any payment being made with credit / debit card. Please call the office if you have any questions. Thank you for the opportunity to serve you!

****PORTA-JOHN RENTALS****

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1690 E State St., Hastings, MI 49058

E-mail

alexiss@advantageplumbinganddrain.com

Web Site

advantageplumbinganddrain.com

Quote

Date	Quote #
7/11/2023	W051520-2119

Phone #	2699450300
Fax #	(269) 948-4932

Name / Address
City of Hastings 201 E State St Hastings MI 49058

SITE ADDRESS	
City of Hastings DDA Streetscape Hastings, MI 49058	
Customer Phone	269-953-6163 - Jim Ja

Description	Total
QUOTED JOB FOR PLUMBING SERVICE (Labor & Materials) - Replace test ports on PVB device and test unit. * Disclaimer* - Repair of backflow devices does not guarantee unit passes testing. - Possible further repairs / replacements may be needed.	386.71
Payment is due full upon acceptance, prior to commencement of work. (Unless specified differently)	Total \$386.71 QUOTE VALID FOR 30 DAYS

Upon acceptance, a signed contract and payment must be received before stated work will begin (Unless specified differently). Quote does not include any additional costs that may be due to circumstances not apparent upon evaluation. An automatic 3.5% processing fee is added to any payment being made with credit / debit card. Please call the office if you have any questions. Thank you for the opportunity to serve you!

****PORTA-JOHN RENTALS****

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1690 E State St., Hastings, MI 49058

E-mail

alexiss@advantageplumbinganddrain.com

Web Site

advantageplumbinganddrain.com

Quote

Date	Quote #
7/11/2023	W051520-2120

Phone #	2699450300
Fax #	(269) 948-4932

Name / Address
City of Hastings 201 E State St Hastings MI 49058

SITE ADDRESS	
City of Hastings 112 E Center Lot#6 Hastings, MI 49058	
Customer Phone	269-953-6163 - Jim Ja

Description	Total
QUOTED JOB FOR PLUMBING SERVICE (Labor & Materials) Lot #6 - Remove defective unit and replace with new 1" PVB unit and test.	1,010.12

Payment is due full upon acceptance, prior to commencement of work. (Unless specified differently)	Total	\$1,010.12
	QUOTE VALID FOR 30 DAYS	

Upon acceptance, a signed contract and payment must be received before stated work will begin (Unless specified differently). Quote does not include any additional costs that may be due to circumstances not apparent upon evaluation. An automatic 3.5% processing fee is added to any payment being made with credit / debit card. Please call the office if you have any questions. Thank you for the opportunity to serve you!

****PORTA-JOHN RENTALS****

Customer assumes all liability of porta john unit, including, but not limited to theft, vandalism, damage & loss. Unless customer pays an additional \$5 / unit / billing cycle. Please contact office to set up insurance if interested.



1690 E State St., Hastings, MI 49058

E-mail

alexiss@advantageplumbinganddrain.com

Web Site

advantageplumbinganddrain.com

Quote

Date	Quote #
7/11/2023	W051520-2121

Phone #	2699450300
Fax #	(269) 948-4932

Name / Address
City of Hastings 201 E State St Hastings MI 49058

SITE ADDRESS
City of Hastings Splash Plaza Hastings, MI 49058
Customer Phone

Description	Total
QUOTED JOB FOR PLUMBING SERVICE (Labor & Materials) - Remove existing RPZ unit and replace with new then test.	1,302.77

Payment is due full upon acceptance, prior to commencement of work. (Unless specified differently)	Total	\$1,302.77
	QUOTE VALID FOR 30 DAYS	

Upon acceptance, a signed contract and payment must be received before stated work will begin (Unless specified differently). Quote does not include any additional costs that may be due to circumstances not apparent upon evaluation. An automatic 3.5% processing fee is added to any payment being made with credit / debit card. Please call the office if you have any questions. Thank you for the opportunity to serve you!

****PORTA-JOHN RENTALS****

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1690 E State St., Hastings, MI 49058

E-mail

alexiss@advantageplumbinganddrain.com

Web Site

advantageplumbinganddrain.com

Quote

Date	Quote #
7/11/2023	W051520-2122

Phone #	2699450300
Fax #	(269) 948-4932

Name / Address
City of Hastings 201 E State St Hastings MI 49058

SITE ADDRESS	
City of Hastings 201 E State St Hastings MI 49058	
Customer Phone	269-838-8395 Rob Neil

Description	Total
QUOTED JOB FOR PLUMBING SERVICE (Labor & Materials) - Repair leak after unit in A/C area. - Install test port on PVB unit in drive through and test unit. * Disclaimer* - Repair of backflow devices does not guarantee unit passes testing. - Possible further repairs / replacements may be needed.	677.30

Payment is due full upon acceptance, prior to commencement of work. (Unless specified differently)	Total	\$677.30
	QUOTE VALID FOR 30 DAYS	

Upon acceptance, a signed contract and payment must be received before stated work will begin (Unless specified differently). Quote does not include any additional costs that may be due to circumstances not apparent upon evaluation. An automatic 3.5% processing fee is added to any payment being made with credit / debit card. Please call the office if you have any questions. Thank you for the opportunity to serve you!

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Hastings City Police

201 E. State St.
Hastings, MI 49058
(269) 948-4800 Dispatch
(269) 945-5744 Office
(269) 945-4358 Fax



Dale Boulter
Chief of Police

Julissa Kelly
Deputy Chief

Hastings Police Department Council report for month of June 2023

Staffing

Ofc. Joseph James started with us on June 26th and is currently teamed with Field Training Officer Sensiba. Joseph was one of our first participants in the cadet program and has been around HPD for many years. Joseph completed his training at Kellogg Community College in early June and is now part of the HPD team. Current Plans are to send one individual to the police academy starting in August, given all requirements are met by the individual, and continue to seek certified individuals to add to our roster.

STATS

The past month officers responded to 579 calls for service, with a total of thirty-one arrests, twenty-four traffic accidents eight non-traffic accidents. Officers issued a total of thirty-three citations, 16 being moving violations, 17 being Non-moving violations.

RESERVE OFFICERS

The Reserve Department contributed 53 hours for the month of June.

TRAINING

All members including office staff attended CPR/AED/Narcan training

FOIA/redaction training attended by Anne Lockman (Kent County)

Distracted Driving course (Police1 training academy) all members

City Eloomi trainings (x's 3)

Cops in Court attended by Babcock, Meher, and Holmes

LIFE SAVING AWARD

Officer Brett Holmes was issued a life Saving Award for actions performed in the month of May.

Hastings Firefighters Chris Komondy and Erica Krouse are recognized by the police department as key members of the Hastings Fire Department involved in the life saving efforts on this same day in May. If not for the efforts, knowledge, and response of those involved, the life of an individual would have been lost. Thank you to each one of you and your dedication to human life. The police department and fire department are fortunate to have members such as yourselves on our team.

Code Compliance report

Report attached

Respectfully submitted,

Dale Boulter

Chief of Police

HASTINGS CITY COUNCIL MONTHLY REPORT MONTH OF June 2023

From Hastings Police Department

Chief Dale Boulter

Total Complaints: 579

Total Arrests: 31

Adults: 14 OWI-5, MDOP-1, CSC-1, Prostitution-1, Failed to report accident-1, Health and Safety-1, Police strong arm-1, Public peace-1, Larceny-1, A&B-1.

Juveniles: 0

Arrests Warrants for other Departments: 17 Obstruction justice-17.

Traffic Summary:

Traffic Accidents: 24

Property Damage: 16 Injuries: 8 Fatal: 0 Non-Traffic: 8

Tickets Issued: 33

Moving Violations Issued: 16

Non-Moving Violations: 17

Total: 33

POLICE VEHICLES

TOTAL MILES: 7,103

TOTAL GALLONS OF FUEL USED: 563.3

<u>VEHICLE</u>	<u>MILAGE</u>	<u>VEHICLE</u>	<u>MILAGE</u>
41/2020 FORD	36,938	45/2015 FORD	50,240
42/2021 FORD	32,447	46/2010 DODGE	63,154
43/2020 FORD	40,351	47/2023 FORD	1,892
44/2017 FORD	35,649	48/2016 FORD	93,545

ADDITIONAL INFORMATION:

The Hastings Police Reserve officers worked a total of 53 hours for the month.

<u>CLASSIFICATION</u>	<u>CURRENT MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YTD CURRENT</u>	<u>YTD PREVIOUS</u>	<u>YTD COMPARED</u>
FATAL ACCIDENTS	0	0	0	1	-1
INJURY ACCIDENTS	8	3	24	16	+8
P.D. ACCIDENTS	16	5	62	47	+15
NON-TRAFFIC	8	4	30	35	-5
SPEEDING	1	1	4	11	-7
OTHER HAZARDOUS	15	6	65	43	+22
NON-HAZARDOUS	17	15	177	69	+108
PARKING	0	6	258	294	-36
<u>TOTAL VIOLATIONS</u>	65	40	620	516	+104

Sum Issued by Badge-Violation

Run Date: July 11, 2023
Run Time: 10:23 AM

Badge: All

Issued Timestamp From: 6/01/23 12:00 AM To: 6/30/23 11:59

Violation: All

Badge:

Parking

Final Total:

0

City of Hastings
Code Compliance Officer
June 2023 Activity Report



QUANTITY	COMPLAINT
2	Animal related (90-835)
12	Grass and weeds more than 8" tall (38-105)
6	Compostable yard debris and refuse in right-of-way, snow piles (74-39, 74-71, 74-72)
2	Garbage Code Violations (66-88/89/90/93/94)
12	Vehicles parked on unapproved surfaces – residential zones (90-929)
5	Unlicensed/Inoperable vehicles, parts, or tire storage (38-76, 77, 78)
18	Refuse and debris in unscreened area of yard (90-881, 90-882)
3	Rental Unit complaints
27	Signage issues/ Signs in Right-Of-Way
0	Sign Permits Issued
1	Fencing Issues
9	Fence Permits Issued
3	Building Maintenance & Structure Issues
0	Recreational Vehicle Issues
1	Abandoned refrigerator w/door attached (54-61)
10	Sidewalk parking/right-of-way obstructions (74-71)
16	Miscellaneous Issues & Complaints
127	Total Violations/Complaints Handled
46	Letters sent
2	Citations issued
117	Follow Ups

NOTES: **Miscellaneous Issues/ Complaints details**

QUANTITY	COMPLAINT
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16

1. Most misc. are for request for ordinance information and general help with who to contact for help.
2. **719 E. Colfax** informal hearing on June 12. Reason chronic code violation offender. Magistrate ruled in favor of the City and fines were issued. To date property remains in compliance.
3. **133 E. State St.** old Vinnies site. Formal hearing before a judge on June 20. Reason: post fire demolition and returning property to green field state as required not completed. Defendant was a no show. Working with city attorney on next steps.

BY: Frank Jesensek

DATE: 7/5/23



Hastings City Police

LETTER OF COMMENDATION



Officer Brett Holmes

The Hastings Police Department believes in the recognition of Officers, their actions, and outstanding efforts in service to the community and their fellow Officers. In keeping with this belief, the City of Hastings and the Hastings City Police Department recognizes Officer Brett Holmes for his outstanding efforts that occurred in May 2023.

On Tuesday, May 9th, 2023 at approximately 20:30 hours, Officer Holmes heard another officer being dispatched to a nearby medical in the 600 block of W. Grand St. where a male patient had reportedly suffered a seizure but was no longer breathing. Officer Holmes responded from his location, arriving on scene approximately two minutes later. Upon his arrival, Officer Holmes retrieved his Automated External Defibrillator (AED) from his patrol vehicle and entered the residence. Inside he found Hastings Firefighters, Chris Komondy and Erica Krouse on scene performing CPR.

Officer Holmes quickly assessed the need for the AED and took quick action applying the AED pads. After the AED assessed the patient a shock was advised and delivered. FF's Komondy and Krouse continued CPR efforts, successfully regaining positive signs of life. A short period later, as an EMS unit from Nashville arrived on scene, Ofc. Holmes recognized the patient's breathing and heart rate had slowed to a rate not capable of sustaining life. At that point CPR was continued while EMS staff established Advanced Medical Care.

The patient was then transported to the Hastings High School where he was turned over to Aero Med for transport. It was found later the male patient survived this incident and is currently home with added medical aids in place. In speaking with family members, medical staff believe the patient may have suffered a heart attack in the days prior, which caused the seizure and ultimately cardiac arrest this day.

Officer Holmes recognized the imminent danger and risk to the patient and responded quickly. FF's Komondy, Krouse and Officer Holmes' direct actions undoubtedly saved this individual's life. Therefore, these actions by Officer Holmes qualify him for the Hastings Police Department Life Saving Award. The Hastings Police Department and City of Hastings bestow upon him their appreciation.

David J. Tossava, Mayor

Dale Boulter, Chief of Police

City of Hastings

Investments & Deposits Status Report as of June 30, 2023

<u>Institution</u>	<u>Account Description</u>	<u>6/30 Balance</u>	<u>Interest Rate</u>
Flagstar	Common Cash (Primary Checking)	\$ 704,269.31	1.00%
	Payroll	\$ 5,135.53	1.01%
	Savings	\$ 1,505,531.17	4.02%
	Tax Collection	\$ 33,822.78	1.01%
	Total	\$ 2,248,758.79	
Highpoint	Common Cash	\$ 35,280.99	N/A
	Drug Enforcement	\$ 18,211.94	N/A
	Library PayPal	\$ 500.00	N/A
	Tax Collection	\$ -	N/A
	Total	\$ 53,992.93	
Michigan CLASS	General Fund (Pooled)	\$ 5,829,737.35	5.2245%
	Water & Sewer	\$ 548,492.35	5.2245%
	Equipment Fund	\$ 278,585.12	5.2245%
	LDFA	\$ 139,293.14	5.2245%
	Total	\$ 6,796,107.96	
American Dep Mgmt Co	Money Market Account	\$ 2,910,616.80	5.00%
	3-Month Certificates of Deposit	\$ 720,000.00	4.85%-5.1%
	6-Month Certificates of Deposit	\$ -	N/A
	Total	\$ 3,630,616.80	
Total, All Investments & Deposits		\$ 12,729,476.48	

<u>Institution</u>	<u>6/30 Balance</u>	<u>% of Total</u>
Flagstar	\$ 2,248,758.79	17.7%
Highpoint	\$ 53,992.93	0.4%
Michigan CLASS	\$ 6,796,107.96	53.4%
American Dep Mgmt Co	\$ 3,630,616.80	28.5%
Total	\$ 12,729,476.48	

<u>Type of Investment or Deposit</u>	<u>6/30 Balance</u>	<u>% of Total</u>
Interest	\$ 12,675,483.55	99.6%
Non-Interest	\$ 53,992.93	0.4%
Total	\$ 12,729,476.48	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2023

THIS YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
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FUND 101 - GENERAL FUND

REVENUE

TAXES	3,325,652.42	3,362,500	99.00%	3,142,646.45	3,135,300	100.00%
SPECIAL ASSESSMENTS	.00	56,750	0.00%	43,565.27	43,800	99.00%
LICENSES & PERMITS	23,989.67	26,525	90.00%	30,385.42	26,800	113.00%
FEDERAL REVENUES	21,000.00	365,000	6.00%	401,953.63	364,000	110.00%
STATE SHARED REVENUES	940,645.84	1,273,000	74.00%	731,684.02	883,120	83.00%
INTERGOVERNMENTAL REVENUES	.00	590,320	0.00%	560,535.31	561,225	100.00%
CHARGES FOR SERVICES	23,041.55	599,950	4.00%	576,397.98	559,780	103.00%
FINES & FORFEITURES	10,094.35	6,500	155.00%	19,317.17	8,900	217.00%
INTEREST AND RENTALS	144,070.74	113,000	127.00%	110,383.68	113,000	98.00%
OTHER REVENUE	292,558.82	16,500	1773.00%	232,054.67	10,000	2321.00%
INCOMING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	4,781,053.39	6,410,045	75.00%	5,848,923.60	5,705,925	103.00%

EXPENDITURES

CITY COUNCIL	57,739.90	68,604	84.00%	65,059.89	65,579	99.00%
MAYOR	11,967.69	13,347	90.00%	10,931.00	11,605	94.00%
CITY MANAGER	161,449.87	181,323	89.00%	170,998.50	274,217	62.00%
FINANCE DEPARTMENT	262,536.91	328,063	80.00%	287,511.33	325,974	88.00%
CLERK	105,018.58	146,355	72.00%	135,942.11	134,771	101.00%
INFORMATION TECHNOLOGY	204,809.94	223,000	92.00%	216,207.78	212,000	102.00%
BOARD OF REVIEW	2,124.76	2,392	89.00%	2,196.43	2,542	86.00%
TREASURER	66,675.82	75,496	88.00%	65,023.47	76,818	85.00%
ASSESSOR	129,624.59	122,169	106.00%	97,546.70	125,994	77.00%
ELECTIONS	35,229.47	38,970	90.00%	12,879.06	14,201	91.00%
CITY HALL & GROUNDS	84,279.33	175,945	48.00%	166,113.13	103,620	160.00%
LEGAL AND AUDIT	57,297.30	78,000	73.00%	48,827.73	85,000	57.00%
OTHER GENERAL GOVERNMENT	456,720.43	764,675	60.00%	329,535.86	726,810	45.00%
POLICE	1,448,350.57	2,026,807	71.00%	1,576,654.44	2,064,605	76.00%
CODE COMPLIANCE	43,162.87	47,690	91.00%	38,669.08	52,837	73.00%
FIRE DEPARTMENT	419,153.11	526,004	80.00%	414,995.47	535,963	77.00%
INSPECTIONS	38,805.00	40,000	97.00%	47,179.00	25,000	189.00%
DEPT OF PUBLIC SERVICE ADMIN	145,986.52	173,662	84.00%	135,649.71	141,511	96.00%
PARKING LOTS - NON SAD	47,010.06	59,500	79.00%	6,815.93	23,650	29.00%
PARKING LOTS - SAD	64,166.93	80,850	79.00%	15,785.72	31,650	50.00%
STREET LIGHTING	79,854.41	94,500	85.00%	79,905.79	100,000	80.00%
COMMUNITY SERVICES	114,014.73	114,022	100.00%	83,657.31	104,609	80.00%
BROWNFIELD GRANT	.00	0	0.00%	.00	0	0.00%
PLANNING AND ZONING	13,606.60	21,570	63.00%	8,602.59	24,870	35.00%
JOINT PLANNING & ZONING	2,158.65	600	360.00%	138.75	600	23.00%
COMMUNITY & ECONOMIC DEVELOPMNT	130,718.27	137,886	95.00%	110,506.58	123,410	90.00%

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2023

THIS YEAR FISCAL YTD YTD ACTUAL	REVISED BUDGET BUDGET	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-22	REVISED BUDGET BUDGET	FISCAL YTD % OF BUDGET
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FUND 101 - GENERAL FUND

COMMUNITY DEVELOPMENT GRANTS	70,593.09	75,000	94.00%	.00	0	0.00%
CABLE ACCESS	9,900.42	23,757	42.00%	10,860.59	13,242	82.00%
PARKS AND RECREATION	166,343.08	714,164	23.00%	179,895.64	322,694	56.00%
ARTS AND CULTURAL ACTIVITIES	42,142.49	57,775	73.00%	42,288.86	29,750	142.00%
OTHER FINANCING USES	.00	160,105	0.00%	501,920.00	502,670	100.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	4,471,441.39	6,572,231	68.00%	4,862,298.45	6,256,192	78.00%
NET REVENUE OVER EXPENDITURES	309,612.00	(162,186)		986,625.15	(550,267)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2023

THIS YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
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FUND 202 - MAJOR STREETS

REVENUES	1,051,437.04	942,650	112.00%	556,685.24	1,091,000	51.00%
INCOMING TRANSFERS	.00	0	0.00%	150,000.00	150,000	100.00%
TOTAL REVENUE & INCOMING TRANSFERS	1,051,437.04	942,650	112.00%	706,685.24	1,241,000	57.00%
EXPENDITURES	674,623.33	944,877	71.00%	263,737.50	1,293,727	20.00%
OUTGOING TRANSFERS	.00	150,000	0.00%	162,000.00	162,000	100.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	674,623.33	1,094,877	62.00%	425,737.50	1,455,727	29.00%
NET REVENUE OVER EXPENDITURES	376,813.71	(152,227)		280,947.74	(214,727)	

FUND 203 - LOCAL STREETS

REVENUES	280,119.45	320,075	88.00%	259,894.26	310,400	84.00%
INCOMING TRANSFERS	.00	150,000	0.00%	362,000.00	362,000	100.00%
TOTAL REVENUE & INCOMING TRANSFERS	280,119.45	470,075	60.00%	621,894.26	672,400	92.00%
EXPENDITURES	448,593.02	730,651	61.00%	474,447.24	837,726	57.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	448,593.02	730,651	61.00%	474,447.24	837,726	57.00%
NET REVENUE OVER EXPENDITURES	(168,473.57)	(260,576)		147,447.02	(165,326)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2023

	THIS YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
<i>FUND 209 - CEMETERY FUND</i>						
REVENUES	451,541.42	426,800	106.00%	223,345.78	208,550	107.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	451,541.42	426,800	106.00%	223,345.78	208,550	107.00%
EXPENDITURES	344,715.19	400,499	86.00%	132,965.54	189,809	70.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	344,715.19	400,499	86.00%	132,965.54	189,809	70.00%
NET REVENUE OVER EXPENDITURES	106,826.23	26,301		90,380.24	18,741	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2023

	THIS YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
<i>FUND 243 - BROWNFIELD REDEVELOPMENT AUTH</i>						
REVENUES	23,594.01	22,700	104.00%	22,475.77	22,580	100.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	23,594.01	22,700	104.00%	22,475.77	22,580	100.00%
EXPENDITURES	7,337.99	9,500	77.00%	9,973.23	10,000	100.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	7,337.99	9,500	77.00%	9,973.23	10,000	100.00%
NET REVENUE OVER EXPENDITURES	16,256.02	13,200		12,502.54	12,580	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2023

THIS YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
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FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES	725,313.85	703,200	103.00%	649,910.10	644,625	101.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	725,313.85	703,200	103.00%	649,910.10	644,625	101.00%
EXPENDITURES	245,584.57	535,357	46.00%	370,029.54	458,432	81.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	245,584.57	535,357	46.00%	370,029.54	458,432	81.00%
NET REVENUE OVER EXPENDITURES	479,729.28	167,843		279,880.56	186,193	

FUND 250 - LCL DVLPMNT FINANCE AUTHORITY

REVENUES	69,799.61	46,700	149.00%	101,127.60	41,500	244.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	69,799.61	46,700	149.00%	101,127.60	41,500	244.00%
EXPENDITURES	3,338.44	10,550	32.00%	2,988.42	8,850	34.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	3,338.44	10,550	32.00%	2,988.42	8,850	34.00%
NET REVENUE OVER EXPENDITURES	66,461.17	36,150		98,139.18	32,650	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2023

THIS YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
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FUND 265 - DRUG ENFORCEMENT

REVENUES	.00	3,500	0.00%	.00	1,005	0.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	.00	3,500	0.00%	.00	1,005	0.00%
EXPENDITURES	5,729.50	5,600	102.00%	572.00	1,000	57.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	5,729.50	5,600	102.00%	572.00	1,000	57.00%
NET REVENUE OVER EXPENDITURES	(5,729.50)	(2,100)		(572.00)	5	

FUND 266 - POLICE TRAINING

REVENUES	2,747.80	2,901	95.00%	2,407.15	2,925	82.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	2,747.80	2,901	95.00%	2,407.15	2,925	82.00%
EXPENDITURES	2,530.81	4,600	55.00%	3,234.86	4,100	79.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	2,530.81	4,600	55.00%	3,234.86	4,100	79.00%
NET REVENUE OVER EXPENDITURES	216.99	(1,699)		(827.71)	(1,175)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2023

	THIS YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
FUND 271 - LIBRARY FUND						
OPERATIONS						
OPERATING REVENUES	508,583.35	1,331,794	38.00%	652,390.21	644,220	101.00%
OPERATING INCOMING TRANSFERS						
TOTAL OPERATING REV & IN TRNSFRS	508,583.35	1,331,794	38.00%	652,390.21	644,220	101.00%
OPERATING EXPENDITURES	593,226.54	1,737,347	34.00%	613,251.14	637,992	96.00%
OPERATING OUTGOING TRANSFERS						
TOTAL OPERATING EXP & OUT TRNSFRS	593,226.54	1,737,347	34.00%	613,251.14	637,992	96.00%
NET OPERATING REV OVER EXP	(84,643.19)	(405,553)		39,139.07	6,228	
CAPITAL IMPROVEMENTS						
CAP IMPRVMT EXPENDITURES	.00	0	0.00%	.00	0	0.00%
CAP IMPRVMT OUTGOING TRANSFERS						
TOTAL CAP IMPRVMT EXP & OUT TRNSFRS	.00	0	0.00%	.00	0	0.00%
NET CAP IMPRVMT REV OVER EXP	.00	0		.00	0	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2023

	THIS YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
FUND 592 - WATER & SEWER FUND						
REVENUES	3,270,560.26	3,512,690	93.00%	3,276,630.69	3,542,156	93.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	3,270,560.26	3,512,690	93.00%	3,276,630.69	3,542,156	93.00%
EXPENDITURES	2,359,294.44	3,544,182	67.00%	2,209,620.66	3,225,640	69.00%
OUTGOING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	2,359,294.44	3,544,182	67.00%	2,209,620.66	3,225,640	69.00%
NET REVENUE OVER EXPENDITURES	911,265.82	(31,492)		1,067,010.03	316,516	

FUND 593 - TOWNSHIP SEWER MAINT FUND

REVENUES	45,272.63	53,675	84.00%	54,189.41	51,690	105.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	45,272.63	53,675	84.00%	54,189.41	51,690	105.00%
EXPENDITURES	48,025.91	92,184	52.00%	65,551.09	76,519	86.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	48,025.91	92,184	52.00%	65,551.09	76,519	86.00%
NET REVENUE OVER EXPENDITURES	(2,753.28)	(38,509)		(11,361.68)	(24,829)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2023

	THIS YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
<i>FUND 661 - EQUIPMENT REVOLVING FUND</i>						
REVENUES	576,232.21	913,750	63.00%	369,928.58	779,942	47.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	576,232.21	913,750	63.00%	369,928.58	779,942	47.00%
EXPENDITURES	429,764.05	487,225	88.00%	436,057.48	463,438	94.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	429,764.05	487,225	88.00%	436,057.48	463,438	94.00%
NET REVENUE OVER EXPENDITURES	146,468.16	426,525		(66,128.90)	316,504	



Hastings City Council Memorandum

Date: July 19, 2023
To: Honorable Mayor Tossava & Members of the Hastings City Council
From: Dan King, Community Development Director
Subject: July Community Development Department Report

A summary of the current activities in the Community Development Department includes:

Tyden Lofts

General Capital will be staging the site by removing trees and installing construction fencing around the area before July 31st. We would anticipate that once the site is staged, site preparation and construction would commence in August. We will provide more updates as they are received.

Neighborhood Enhancement Program Grant (NEP)

The Community Development Department is currently processing six grants in the total amount of \$48,600.00. We are still accepting grant applications and have \$26,400.00 left to commit to homeowners in the target area. All grant funds must be committed and funded no later than December 31, 2023.

Planning Commission

Planning Commission will be conducting a public hearing and final site plan review during the August 7th Planning Commission meeting for Meadowstone Apartments on Barfield Drive. The plan calls for the construction of five additional buildings with a total of 90 additional one-bedroom units. Plans also call for community and recreation space to be added to the development.

Redevelopment Ready Communities Economic Development and Marketing Strategies

Staff has received the initial draft of the Economic Development and Marketing strategies from Joe Borgstrom of Place + Main Advisors. Staff will be meeting with Mr. Borgstrom to discuss the draft strategies for content.

LDFA

The milling of Enterprise Drive is completed. The resurfacing with 4" on new asphalt will be completed by July 31st. Thank you Local Development Finance Authority!



Upcoming Events

Farmer Market Wednesdays and Saturdays until October 31st

Hastings Live Wednesdays, Thursdays, and Fridays through August

Summerfest August 25th-27th

If you have any questions, concerns, or ideas please feel free to contact Maiya, Sandy, or me at mmerrick@hastingsmi.org sponsetto@hastingsmi.org dking@hastingsmi.org,





Library Director's Report for the July 10, 2023 Board Meeting

It's hard to believe the 2022-2023 fiscal year is over. June was a busy month to finish it up. There was summer reading, which brought a big influx of people into the building, I talked with landscapers about the RFQ, had meetings with C2AE and our mechanical contractor, did staff evaluations, as well as day to day interactions.

Summer reading is going very well this year. We've had many people of all ages sign up. You'll get more information about what's been going on in reports from Barb and Paige.

The requests for quotes (RFQ) went out to seven landscaping companies at the beginning of the month. Four of them were local. There seemed to be a lot of interest, but when the deadline came we only received a bid from one landscaper, Katerberg Verhage out of Grand Rapids. They bid on the removal and installation phases of the project. They recently re-landscaped around City Hall and did a wonderful job. I am requesting approval of their bid, which is included in your packet.

There have been meetings with C2AE, DHE (our mechanical contractor), Aeon (the manufacturer), Dawson Forner, Jeff Mansfield and myself to discuss the roof top units (RTUs). It's been determined we need to upsize RTU #1 from 20 to 25 tons and RTU #2 from 10 to 13 tons. This will insure the building is adequately heated and cooled. The footprint of the units is nearly the same, so we won't need to reinforce the roof. The electrical demand will be greater for RTU #1, so the current 150-amp breaker will need to be replaced with a 225-amp one.

After these meetings, C2AE finished their analysis and made recommendations for other changes to the RTUs from what was originally quote. I believe we will end up with equipment that will do a better job of maintaining the temperature of the building and will cost about \$20,000 less than the original bid.

We should receive the shop drawings for the windows from Battle Creek Glass by the second week of July. Once we have accepted them they will begin production. The start date for installation is still set for the first week of September.

Dawson has put together a tentative time line for the whole project. We realize the schedule will need to change and adapt as we go along, but it's great to have an idea of when the work will likely take place. The first work to be done is the replacement of the boiler in July. The installation should be completed by August 1. It's exciting to know the construction is about to start.

Staff evaluations took place during June. Each staff member was asked to do a self-evaluation and set goals for this coming year. Their direct supervisor then put in their observations, David as assistant director added his remarks and then I put in my comments. This procedure was done with the desk staff. I will be meeting one on one with the staff that reports directly to me during the second week of July. We have a wonderful staff that takes their work seriously and works hard to serve our community well. I feel fortunate to work with each one.

In the middle of the month I noticed the read out on the solar inverter in the staff lounge was blinking that there was a failure of some kind. I contacted Dave Hollens at New Energy Solutions, who inspected our array this spring. He sent a solar tech to trouble shoot the problem. Brian Zeemering came June 30 and determined our 15-year-old solar inverter needs to be replaced. Even though the solar panels are still generating electricity, the inverter is not converting it to AC, so we aren't getting any benefit. The new inverter will solve the problem. It will cost \$2,758 for the inverter and installation.

I want to let you know our online catalog is now scoped. This mean when patrons search the catalog only materials we own will be visible. Prior to the middle of June, catalog searches brought up items from 40 libraries in the Co-op. Now to see everything they have to select that option.

We have had two members of the Elks invite us to submit projects for potential grants. We gave them two projects we would like to have help funding:

- Youth Library of Things – the staff has developed a list of non-traditional items we believe would be helpful and enjoyable for our younger patrons.
- With the next solar eclipse taking place in April 2024, as part of March is Reading Month, we would like to bring a portable planetarium to the Library and invite all the students from the elementary grade that studies a big unit on space to come to the planetarium. It would be available to other people in the community in the evening.

We are waiting to hear back from them.

As of June 30, we are no longer offering Hoopla as a service for digital downloads. Their pricing structure made the service too expensive. It was a difficult decision to make and I know we have patrons who will miss it, but we believe it will allow us to offer other services that benefit a greater number of people.

The Friends of the Library will be holding their next book sale on July 13-15. Book sales are some of their biggest fundraisers and allow them to do many things to support the Library. They will take donations until July 11. This gives the group time to get all the donations sorted and set up. I invite you to stop in and pick up some books.



Assistant Director, David Edelman's report:

Lots of exciting things going on this month.

- We have received another grant as of June 19 from PLA and AT&T for \$1,500. With this money we will hold workshops on the Affordable Connectivity Program (ACP), a federal assistance program for helping people afford internet access. More to come.
- Homebound delivery has now been running for several weeks. We still have one participant but expect more over the next few weeks. Feedback has been positive.
- The new display case is refurbished and set in the Michigan Room. Peggy purchased a new glass pane for the cracked one on top and Reg re-painted the white doors. We may still put some LED lights inside, but it looks great. The Dibble display has been reset into

the case for now, along with some Hastings history items. Going forward, we will swap out displays every few months and let patrons display as well. In October 2023 we are looking at a possible display on the Great Chicago Fire from a patron.

- We've had many volunteers in to help with weeding around the building, which is starting to look much better. Some kids are now in regularly doing supervised community service and a few local volunteers are in most weeks as well. All is being overseen by volunteer Karen Dyer.
- Invitations for the Friday July 21 Volunteer Party have been mailed/emailed. Save the date, we hope board members can join us for food and a concert by the Grand Rapids Symphony.
- Inventorying the local history collection will soon reach a milestone with all material having been reviewed once. Some collections still need more detailed content descriptions, but we are now over 4,800 items and I anticipate we will easily be near 10,000 once boxes described as "35 photos" or "assorted papers" are detailed. Not to mention the hundreds of digital files we've accumulated over the last 10+ years.
- The picnic table and solar canopy are ready, we are just waiting for the city to install the concrete pad. We hope all will be complete by mid-July.

Circulation Supervisor, Sarah Proulx's report:

- Staff reviews have been finalized. One on one meetings with staff were set up for the week of the 25th. I was excited to sit down with staff individually to discuss their roles and moving forward in the library.
- I have had several sit-down meetings with David and Peggy to discuss how to improve some of our policies to allow flexibility for staff to make in the moment decisions while feeling supported by policy and to allow for more diverse, equitable, and inclusive protections and wordings to protect both patrons and staff while keeping the mission of the library in mind.
- I have been continuing to spruce up our shelves to remove old outdated information or books that look worse for wear to make room for new additions while also continuing to recommend and get patrons more comfortable with suggesting new titles that help diversify our adult collection. In this process I have also been trying to make books more accessible by trying to avoid the very top and bottom shelves that may be difficult for some patrons to reach. I'm also turning titles forward facing at the ends of shelves to make them more visible. Talks of an accessibility audit have recently come up and I think we could definitely benefit from this.
- Invitations to vendors for Art @ the Library went out this month with a large number of applicants already responding. I expect this year to be one of our biggest yet.
- I have met briefly with the Youth Services team to look at ways to aid the middle school and high school with library access and materials since they currently do not have library services at the school. We have many ideas to sift through, and I am looking forward to tackling this with Paige and Emma once summer reading is over.

Marketing & Adult Services, Barbara Haywood's report:

Summer Reading is off to a good start with many adults signing up to get their water bottle stickers and track their reading on the same game board as the youth. They also receive the same prizes. Totes as a first prize has been a big draw. We decided to verbally advertise this year that people can read whatever they like. They don't have to read library Books. They can also participate without being a library card holder and reading to one another counts for all parties involved.

Our *Trail Mixer* and *Camping 101* programs were held back to back and had nine people in attendance. We have enough trail mix donations that we will be offering trail mix for our August 1st *No Family Left Indoors* program in the little park across from the Thornapple Plaza.

Inviting Birds into Your Yard brought 7 into the library including Joyce Leppard from Audubon Society of Kalamazoo as speaker. *Take 30 Barry County – Explore 30 trails for 30 minutes* with Blue Zones' Catherine Getty had 13 walkers and hikers ready to hit the trails. Catherine also pointed out some little-known trails and upcoming trail growth.



Attendees looking at the maps and other info. during the *Take 30* program

Marketing wise: this summer's theme, "Read Beyond the Beaten Path" has worked great for planning and marketing the reading portion and programs we're offering. It's been easier to work within the theme than ever before.

Youth Services Librarian, Paige Brandli's report:

June has been very busy in the youth department! We had lots of families in the building every day and there were people in the children's section throughout most days.

Summer Reading Challenge Registrants (online via Beanstack) as of June 30:

Little Ones: 76

Kids: 163

Teens: 55

Youth Total: 294

Adults: 185

There are more people who are participating using paper reading logs, so our numbers are higher than what is on Beanstack. We will be inputting the offline readers in the coming weeks to get an accurate count of how many actually took part.

Patrons have responded well to our reading incentives. After reading for 5 days all participants can get a canvas tote bag. They collect patches, buttons, or stickers for every additional 5 days they read. The bags are large enough to hold several books, it's been great to see families leaving the library with their tote bags full of books.

Storytimes (Itsy Bitsy Book Club & Preschool):

We held six storytimes during the month, with a total of 120 people attending. We've been enjoying blowing bubbles and doing messy crafts on the patio during these warm months!

Specialty Programs:

We've had Kate Carpenter performing children's music and Mr. Jim doing a magic show as part of our All Ages Wednesdays. We had 50 & 44 people respectively attend those programs.



Mrs. Kate and Brandt Roaring like Lions.



Mrs. Kate and her assistant for the day, Zach



Mr. Jim wowing adults and children with his magic!



The last weekend in June we hosted an “I Survived” Escape Room based on the popular chapter book series by Lauren Tarshis. This program was a hit, all slots were filled and we had a waitlist. In total 58 people went through the room between Friday and Saturday. Everyone had a great time and we received positive feedback from participants.



Working on clues during one session of the escape room

We’ve also been hosting a hiking club through 4H, although attendance has been small there are a few loyal participants. At our monthly Lego Club meeting kids were challenged to build their dream campsite. They are on display in the children’s area and I encourage you to take a look when you’re in the building. The kids are very creative.

As has happened for many summers, adults have an opportunity to earn a free pizza from Hungry Howie’s for bringing their kids into the library. Each week on Monday a winner is drawn. So far 61 families have entered the contest.

As Director I want to say that June was a busy, wonderful month and a great way to conclude the 2022-2023 fiscal year.

**Hastings Public Library Board of Trustees
Minutes**

Date: July 10, 2023 – 4:30PM

**Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room**

1. CALL TO ORDER

The Meeting was called to order by Newberry at 4:30 p.m.

- Board members present: Kelli Newberry, Dave Koons, Audrey Burton, Cloe Oliver, Jane Cybulski, Jeff Kniaz, Bill Nesbitt, Chloe Kelly, Brenda Stacy.
- Also present were Peggy Hemerling and David Edelman.

2. AGENDA: Jeff Kniaz motioned to accept agenda as amended for the library to close the entire day of October 18, 2023. Seconded by Brenda Stacey. Approved.

3. MINUTES: Audrey Burton motioned to approve the June 5, 2023 board minutes, seconded by Jeff Kniaz. Motion approved.

4. FINANCIAL REPORTS: REVIEW MAY 2023, REPORTS and INVOICES – Jeff Kniaz moved we accept the financial reports as written, seconded by Brenda Stacey. Motion approved.

5. LIBRARY DIRECTORS REPORT: June 2023

6. COMMITTEES

- a. Budget and Finance –
- b. Building and Grounds –
- c. Personnel – Committee meeting date set for July 31, 2023 at 4:30 p.m.
- d. Policy – Committee meeting date set for July 20, 2023 at 3:00 p.m.
- e. Marketing-
- f. Capital Campaign-

7. NEW BUSINESS

- a. Jeff Kniaz moved to approve closing the library on October 18, 2023, all day, for the purpose of staff training and development, seconded by Audrey Burton. CPR and censorship are on the agenda. Motion approved.
- b. Jeff Kniaz motioned to approve bids from Katerberg Verhage for the removal and installation of the landscaping as it pertains to the window project. Motion seconded by Cloe Oliver. Roll call vote: Cloe Oliver – Yes, Bill Nesbitt – Yes, Dave Koons – Yes, Jeff Kniaz - Yes, Audrey Burton – Yes, Jane Cybulski – Yes, Chloe Kelly – Yes, Brenda Stacey – Yes. Motion carried.
- c. Jeff Kniaz motioned to increase the cap on what the library director can spend from \$5,000.00 to \$10,000.00 to only be used solely for unexpected expenses pertaining to the window project. Motion seconded by Chloe

Kelly. Jeff Kniaz motioned to amend the request to increase the spending limit from \$5,000.00 to \$10,000.00 to be limited to two times before the board has to approve further fund expenditures, and with input and approval of the Board President. Seconded by Chloe Kelly. Roll call vote: Bill Nesbitt – Yes, Jeff Kniaz – Yes, Dave Koons – Yes, Audrey Burton – Yes, Jane Cybulski – Yes, Chloe Kelly – Yes, Brenda Stacey – Yes, Cloe Oliver – Yes. Motion carried.

8. NEXT MEETING DATE

- a. Next board meeting on Monday August 7, 2023, at 4:30 p.m.

9. ADJOURNMENT: Meeting was adjourned at 5 p.m.

YEAR TO DATE COMPARISON JUNE 2023

MONTH	Police	MEI	Traf Stops	FIRE	FIRE Out Co	MFR	EMS	BACD	DPW /Wreckers	Total Calls
January	2,383	9	512	130	10	153	704	231	146	4,278
February	2,176	10	481	145	5	182	689	268	186	4,142
March	2,440	11	586	136	5	192	679	269	125	4,443
April	2,513	11	540	152	6	215	673	352	131	4,593
May	3,011	13	545	169	8	211	764	547	109	5,377
June	2,875	11	485	184	4	193	724	557	149	5,182
July										
August										
September										
October										
November										
December										
2023 YTD	15,398	65	3,149	916	38	1,146	4,233	2,224	846	28,015
% of Calls	55.0%	0.2%	11.2%	3.3%	0.1%	4.1%	15.1%	7.9%	3.0%	100%
2022 YTD	14,118	68	2,530	941	57	1,227	4,647	1,476	811	25,875
% Difference	9.07%	-4.41%	24.47%	-2.66%	-33.33%	-6.60%	-8.91%	50.68%	4.32%	8.27%

BACD- Barry Co Central Dispatch
 DPW- Department of Public Works
 EMS- Emergency Medical Service

MEI- Medical Examiner Investigator
 MFR- Medical First Responders

LAW ENFORCEMENT RESPONSE

June 2023

AREA	BASH	BTPD	DNR	FPD	HPD	MSP	NPD	PTPD	WPD	BACD	MEI	TOTAL
ASSYRIA	74	0	0	0	3	8	3	0	0	17	0	105
BALTIMORE	57	0	0	0	1	14	0	0	0	22	1	95
BARRY	69	72	0	0	2	6	0	12	0	27	0	188
CARLTON	46	0	0	0	4	15	0	0	0	27	1	93
CASTLETON	68	0	1	0	1	19	2	0	0	14	1	106
HASTINGS TWP	131	0	1	0	10	28	0	0	0	74	0	244
HOPE	91	4	1	0	0	15	0	0	0	35	2	148
IRVING	57	0	3	0	0	16	0	0	0	12	0	88
JOHNSTOWN	94	3	1	0	1	16	0	0	0	28	0	143
MAPLE GROVE	44	0	0	0	0	4	2	0	0	20	0	70
ORANGEVILLE	112	4	4	0	0	25	0	4	0	35	2	186
PRAIRIEVILLE	52	10	4	0	0	8	0	45	0	19	0	138
RUTLAND	139	1	1	0	5	32	0	0	0	67	1	246
THORNAPPLE	108	0	1	0	1	17	0	0	0	32	0	159
WOODLAND	66	0	0	0	3	11	2	0	11	27	0	120
YANKEE SPRINGS	130	0	11	0	1	37	0	0	0	53	0	232
FREEPORT	6	0	0	0	0	4	0	0	0	3	0	13
HASTINGS CITY	46	0	4	0	625	23	0	0	1	15	3	717
MIDDLEVILLE	192	0	1	0	1	8	0	0	0	21	0	223
NASHVILLE	54	0	1	0	0	9	54	0	0	8	0	126
WOODLAND	4	0	0	0	0	0	0	0	0	1	0	5
TOTALS	1640	94	34	0	658	315	63	61	12	557	11	3445

Total Traffic Stops: 485

BASH- Barry Co Sheriff Dept
 BTPD- Barry Twp Police Dept
 DNR- Dept Of Natural Resources
 FPD- Freeport Police Dept
 HPD- Hastings Police Dept
 MSP- Michigan State Police

NPD- Nashville Police Dept
 PTPD- Prairieville Twp Police Dept
 WPD- Wooddland Twp Police Dept

BACD- Barry Co Central Disp
 MEI- Medical Examiner Investigator
 Fire- All Fire Dept

EMERGENCY SERVICES RESPONSE

JUNE 2023

TOWNSHIP VILLAGE & CITY	POLICE	FIRE	MFR	EMS	OTHER
ASSYRIA	88	9	9	12	7
BALTIMORE	72	6	0	18	5
BARRY	161	19	25	43	5
CARLTON	65	4	3	10	8
CASTLETON	91	5	1	8	5
HASTINGS TWP	170	6	1	45	7
HOPE	111	8	17	31	3
IRVING	76	2	2	6	6
JOHNSTOWN	115	6	21	24	9
MAPLE GROVE	53	8	3	10	6
ORANGEVILLE	149	19	31	59	10
PRAIRIEVILLE	119	22	24	42	12
RUTLAND	178	6	0	27	8
THORNAPPLE	127	9	0	26	6
WOODLAND	93	7	14	17	9
YANKEE SPRINGS	174	8	20	35	7
FREEPORT	10	0	2	2	0
HASTINGS CITY	699	24	10	239	23
MIDDLEVILLE	202	9	1	52	5
NASHVILLE	118	7	8	17	7
WOODLAND	4	0	1	1	1
TOTALS	2875	184	193	724	149

**TRAFFIC STOPS
JUNE 2023**

AREA	BASH	BTPD	DNR	FPD	HPD	MSP	NPD	PTPD	WPD	TOTAL
ASSYRIA	18	0	0	0	0	0	0	0	0	18
BALTIMORE	7	0	0	0	0	5	0	0	0	12
BARRY	3	12	0	0	0	3	0	0	0	18
CARLTON	9	0	0	0	0	5	0	0	0	14
CASTLETON	12	0	0	0	0	6	1	0	1	20
HASTINGS TWP	18	0	0	0	3	6	0	0	0	27
HOPE	3	0	0	0	0	2	0	0	0	5
IRVING	2	0	0	0	0	1	0	0	0	3
JOHNSTOWN	2	0	0	0	0	2	0	0	0	4
MAPLE GROVE	6	0	0	0	0	4	0	0	0	10
ORANGEVILLE	5	0	0	0	0	8	0	1	0	14
PRAIRIEVILLE	0	3	0	0	0	1	0	0	0	4
RUTLAND	18	0	0	0	5	19	0	0	0	42
THORNAPPLE	9	0	0	0	0	18	0	0	0	27
WOODLAND	10	0	0	0	0	4	0	0	4	18
YANKEE SPRINGS	5	0	3	0	0	21	0	0	0	29
FREEPORT	0	0	0	0	0	0	0	0	0	0
HASTINGS CITY	9	0	0	0	115	7	0	0	0	131
MIDDLEVILLE	64	0	0	0	0	2	3	0	0	69
NASHVILLE	3	0	0	0	0	3	14	0	0	20
WOODLAND	0	0	0	0	0	0	0	0	0	0
TOTALS	203	15	3	0	123	117	18	1	5	485

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 PTPD- Prairieville Twp Police Dept
 WPD- Wooddland Twp Police Dept

BACD- Barry Co Central Disp
 MEI- Medical Examiner Investigator
 Fire- All Fire Dept

MONTHLY CALL SUMMARY REPORT JUNE 2023

MONTH	911 LINES	A911	TEXT 911	VOIP	WIRELESS	IN- 7 DIGIT	OUTBOUND	TOTAL
JANUARY	163	179	24	61	1,146	2,850	1,787	6,210
FEBRUARY	121	117	20	85	1,440	2,704	1,775	6,262
MARCH	176	152	8	72	1,162	2,903	1,672	6,145
APRIL	228	163	16	50	1,387	3,242	1,950	7,036
MAY	178	214	29	66	1,746	3,512	2,159	7,904
JUNE	151	208	14	58	1,912	3,459	2,400	8,202
JULY								
AUGUST								
SEPTEMBER								
OCTOBER								
NOVEMBER								
DECEMBER								
TOTAL YTD	1017	1033	111	392	8793	18670	11743	41759

Total number of 911 call are the combination of 1st 5 columns

A911-Abandon 911 Call

VOIP- Voice Over Internet Provider

2ND QUARTER BREAKDOWN SUMMARY REPORT

TOWNSHIP/VILLAGE	BASH	BTPD	DNR	FPD	HPD	MSP	NPD	PTPD	WPD	BACD	MEI	FIRE	OOC	MFR	EMS	OTHER	TOTAL
ASSYRIA	196	1	0	0	3	33	7	0	0	53	0	13	0	21	13	4	344
BALTIMORE	166	2	2	0	9	34	0	0	0	52	1	18	0	7	38	12	341
BARRY	193	195	5	0	2	24	0	39	0	71	0	57	0	63	63	9	721
CARLTON	127	0	2	0	7	32	0	0	1	47	1	8	0	14	23	11	273
CASTLETON	179	0	2	0	2	46	13	0	1	38	1	17	0	15	28	12	354
HASTINGS TWP	301	2	1	0	36	81	6	0	0	181	4	19	0	6	90	9	736
HOPE	249	17	9	0	3	62	0	2	0	91	3	24	0	51	64	13	588
IRVING	160	0	7	0	0	47	0	0	0	50	0	12	0	7	28	14	325
JOHNSTOWN	263	6	2	0	1	41	0	1	0	83	3	23	2	78	178	5	686
MAPLE GROVE	119	0	1	0	0	18	11	0	0	43	0	16	0	20	22	8	258
ORANGEVILLE	300	4	8	0	0	81	0	8	0	93	4	40	1	80	84	18	721
PRAIRIEVILLE	124	21	10	0	0	25	0	154	0	43	2	45	2	61	62	27	576
RUTLAND	432	1	9	0	54	107	0	0	0	151	3	30	0	3	65	22	877
THORNAPPLE	263	0	3	0	3	61	0	0	0	110	0	26	4	2	43	8	523
WOODLAND	164	0	0	0	5	21	5	0	23	50	1	17	3	30	23	13	355
YANKEE SPRINGS	359	0	26	0	1	143	0	0	0	125	2	30	0	83	90	10	869
FREEPORT	18	0	0	0	0	6	0	0	0	12	0	5	1	6	6	0	54
HASTINGS CITY	157	0	7	0	1,993	63	2	0	1	47	8	61	0	38	516	42	2,935
MIDDLEVILLE	531	0	2	0	5	44	0	0	0	78	2	28	3	2	84	18	797
NASHVILLE	119	0	2	0	3	29	189	0	0	33	0	15	5	25	26	4	450
WOODLAND	27	0	0	0	0	3	0	0	5	5	0	1	0	7	7	0	55
4 QUARTER TOTAL																	
3 QUARTER TOTAL																	
2 QUARTER TOTAL	4,447	249	98	0	2,127	1,001	233	204	31	1,456	35	505	21	619	1,553	259	12,838
1 QUARTER TOTAL	3,156	229	52	1	2,193	972	169	195	33	768	30	411	20	527	2,072	457	11,285
GRAND TOTAL	3,156	229	52	1	2,193	972	169	195	33	768	30	411	20	527	2,072	457	11,285

DATE: JUNE 2023

BASH- Barry Co Sheriff Dept
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 HPD- Hastings Police D PTPD- Prairieville Twp Police MEI- Medical Examiner Investigator
 MSP-Michigan State Pc WPD- Wooddland Twp Police Fire- All Fire Dept

MFR- Medical First Responder
 EMS- Emergency Medical Service
 Other- Wreckers-Dept Public Works

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

**Riverside Cemetery Preservation Advisory Board Minutes
June 14, 2023**

1. Call to Order by Bonnie Huntley at 3:00pm in the City Hall Conference Room.
2. Present at Roll Call: Huntley, Mayor Tossava, Buehl, Coleman, Watson, Bever, Tate. Absent: Hubbell. Also in attendance: Josh Wickham and Michael Snyder.

3. Approval of the Agenda

Motion by Mayor Tossava and supported by Coleman to approve the agenda as presented. All ayes. Motion carried.

4. Pledge of Allegiance

5. Approval of the Minutes of the Meeting of May 10, 2023

Motion by Mayor Tossava and supported by Buehl to approve the minutes of the May 10, 2023 Riverside Cemetery Preservation Advisory Board meeting. All ayes. Motion carried.

6. Public Comment and Communications

None

7. Sexton Update

Josh Wickham provided an update on cemetery maintenance activities. There is some tree damage to a fence that will need repaired and submitted to insurance. Additional insurance claim for four sections of fence that were stolen. Foundation repairs are underway.

8. Unfinished Business

A. Sign for Unmarked Graves – Chris Bever

Bever provided pictures of the sign for unmarked graves and its location in the cemetery. This initiative has been completed.

B. Cemetery Memorial Design

Discussion led by Huntley on initial thoughts regarding design alternatives. Bever to provide Landscape Architects and Planners (LAP) comments regarding narrowing down the memorial design.

Board discussion on alternatives for road accessing the proposed memorial site. Tate to work with LAP on two options and rough cost estimates.

C. Riverside Cemetery Capital Improvement and Development Plan

Discussion regarding future cemetery initiatives and work plan for next year. Memorial is the most immediate priority. Bever stated updated mapping could occur next spring / summer depending on resources required. Discussion of frequency of advisory board meetings once memorial project is completed.

9. New Business

- A. Barry Community Foundation (BCF) Funds Report as of May 31, 2023
- B. Fiscal Year 2023 Revenues and Expenditures through April 30, 2023

Motion by Mayor Tossava and supported by Coleman to file reports. All ayes.
Motion carried.

10. Board Member Comments

None

11. Public Comment

Michael Snyder provided comments to the advisory board.

12. Adjourn

Motion by Mayor Tossava supported by Coleman to adjourn at 4:36pm. The next meeting is Wednesday, July 12, 2023 at 3:00pm in City Hall

AUGUST 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
6	7 Planning Commission 7:00 PM Library 4:30 PM	8	9 Cemetery 3:00 PM	10	11	12
13	14 Council 7:00 PM	15 ZBA 7:00 PM	16 JPC@Rutland 5:30	17 DDA 8:00 AM	18	19
20	21 JPA@Rutland 5:30	22	23 Airport 4:30 PM	24 LDFA 8:00 AM	25	26
27	28 Council 7:00 PM Library 4:30 PM (Sept Mtg)	29	30	31	1	2