



City of *Hastings* Michigan

(269) 945-2468  
FAX (269) 948-9544

201 E. State Street 49058

Regular Council Meeting  
March 25, 2024  
Executive Summary

| Item # | Summary  |
|--------|--|
| 9A     | <b>Description:</b> Items for Action by Unanimous Consent<br><br><b>Recommended Action:</b> Motion to approve the consent agenda as presented.   |
| 10A    | <b>Description:</b> Sidewalk Sales April 19, 2024, <b>Resolution 2024-08</b><br><br><b>Recommended Action:</b> Motion to approve, under direction of staff, the request from the Hastings Downtown Business Team to hold Sidewalk Sales from 10:00 AM to 4:00 PM on Friday, April 19, 2024, and adopt Resolution 2024-08 to stay the necessary ordinances.                   |
| 10B    | <b>Description:</b> HHSC Fundraiser, <b>Resolution 2024-09</b><br><br><b>Recommended Action:</b> Motion to approve, under direction of staff, the request from the Hastings Hardball and Softball Club to hold a fundraising event in Fish Hatchery Park on Sunday, May 18, 2024, from 12:00 PM until 5:00 PM and adopt Resolution 2024-09 to stay the necessary ordinances. |



City of *Hastings* Michigan

(269) 945-2468  
FAX (269) 948-9544

201 E. State Street 49058

| Item # | Summary   |
|--------|---|
| 10C    | <p><b>Description:</b> Michigan Cyclocross, <b>Resolution 2024-10</b></p> <p><b>Recommended Action:</b> Motion to approve, under direction of staff, the request from Michigan Cyclocross, LLC, to conduct a bicycle cyclocross racing event in Fish Hatchery Park from 8:00 AM to 5:00 PM on Sunday, August 18, 2024, and adopt Resolution 2024-10 to stay the necessary ordinances.</p> |
| 10D    | <p><b>Description:</b> WWTP UV Disinfection System Service</p> <p><b>Recommended Action:</b> Motion to approve a proposal to inspect and service the Wastewater Treatment Plant UV disinfection system performed by Piedmont Technical Services (PTS) in the amount of \$5,650.</p>   |
| 10E    | <p><b>Description:</b> Asphalt Repairs</p> <p><b>Recommended Action:</b> Motion to approve a purchase order for asphalt repairs associated with lead water line replacements to be performed by Murray's Asphalt in the amount of \$6,930.</p>  |

**City of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

---

**City Council Agenda**  
**March 25, 2024**

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- \* 4. Approval of the agenda
- \* 5. Approval of the minutes of the March 11, 2024, regular meeting
- ✓ 6. Public Hearings: (None)
7. Public Comment:
8. Formal Recognitions and Presentations:
  - A. Presentation from Dave Hatfield, Barry County Commissioner.
- ✓ 9. Items for Action by Unanimous Consent:
  - \* A. Receive and place on file eight (8) invoices totaling **\$185,669.97** as detailed in attachments.
- ✓ 10. Items of Business:
  - \* A. Consider, under direction of staff, the request from the Hastings Downtown Business Team to hold Sidewalk Sales from 10:00 AM to 4:00 PM on Friday, April 19, 2024, and adopt **Resolution 2024-08** to stay the necessary ordinances.
  - \* B. Consider, under direction of staff, the request from the Hastings Hardball and Softball Club to hold a fundraising event in Fish Hatchery Park on Sunday, May 18, 2024, from 12:00 PM until 5:00 PM and adopt **Resolution 2024-09** to stay the necessary ordinances.
  - \* C. Consider, under direction of staff, the request from Michigan Cyclocross, LLC, to conduct a bicycle cyclocross racing event in Fish Hatchery Park from 8:00 AM to 5:00 PM on Sunday, August 18, 2024, and adopt **Resolution 2024-10** to stay the necessary ordinances.
  - \* D. Consider approval of a proposal to inspect and service the Wastewater Treatment Plant UV disinfection system performed by Piedmont Technical Services (PTS) in the amount of **\$5,650**.

- \* E. Consider approval of a purchase order for asphalt repairs associated with lead water line replacements to be performed by Murray's Asphalt in the amount of **\$6,930.**
  - 11. Staff Presentations and Policy Discussions (None)
  - 12. City Manager Report:
    - \* A. Police Chief Boulter Monthly Report
    - \* B. City Clerk/Treasurer Bever Monthly Financial Reports
    - \* C. Community Development Director King Monthly Report
  - ✓ 13. Reports and Communications:
    - \* A. February 14, 2024, Riverside Cemetery Preservation Advisory Board Minutes
  - 14. Public Comment:
  - 15. Mayor and Council comment:
  - 16. Adjourn
- 
- \* Items with enclosures.
  - ✓ Motion under agenda heading requires roll call vote.

#### Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

**City of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

---

**City Council Minutes**  
**March 11, 2024**

1. Regular meeting called to order at 7:00 PM
2. Roll call  
  
Present at roll call were Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.  
  
Motion by Brehm, with support from Nesbitt, to excuse Councilmember Bowers.  
All ayes. Motion carried.  
  
City staff and appointees present: Bever, Boulter, Hemerling, Tate, and King.
3. Pledge to the flag
4. Approval of the agenda  
  
Motion by McLean, with support from Jarvis, to approve the agenda as presented.  
All ayes. Motion carried.
5. Approval of the minutes of the February 26, 2024, regular meeting  
  
Motion by Jarvis, with support from Barlow, to approve the minutes of the February 26, 2024, regular meeting.  
  
Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.  
Nays: None.  
Absent: Bowers.  
Motion carried.
6. Public Hearings: (None)
7. Public Comment: (None)
8. Formal Recognitions and Presentations:
  - A. Presentation from Dave Hatfield, Barry County Commissioner.  
  
Question and comment from Tossava.  
  
Comment from Dave Hatfield.
  - B. Presentation from Justin Smith, Hammond Hill Disc Golf Course.

Comment from Jarvis.

Question from Tossava.

Comments from Justin Smith.

9. Items for Action by Unanimous Consent:

- A. Receive and place on file seven (7) invoices totaling **\$493,281.65** as detailed in the attachments.

Motion by Resseguie, with support from Barlow, to receive and place on file seven (7) invoices totaling **\$493,281.65** as detailed in the attachments.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

10. Items of Business:

- A. Consider authorizing the airport board to spend **\$200,000** as a match for a federal grant to reconstruct the airport terminal.

Questions from Furrow, Jarvis, and Resseguie.

Comments from Jarvis and Tossava.

Comments from Mark Noteboom, Airport Manager.

Motion by Nesbitt, with support from Resseguie, to authorize the airport board to spend **\$200,000** as a match for a federal grant to reconstruct the airport terminal.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

- B. Consider adopting **Resolution 2024-04** to authorize a loan from the City of Hastings General Fund to the Airport Fund.

Question from Furrow.

Comment from City Clerk/Treasurer Bever.

Motion by Resseguie, with support from Nesbitt, to authorize a loan from the City of Hastings General Fund to the Airport Fund.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.  
 Absent: Bowers.  
 Motion carried.

- C. Consider authorizing the airport board to spend **\$10,000** to prepare a study required for the airport terminal grant.

Question from Tossava.

Comments from Mark Noteboom.

Motion by Barlow, with support from Jarvis, to authorize the airport board to spend **\$10,000** to prepare a study required for the airport terminal grant.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.  
 Nays: None.  
 Absent: Bowers.  
 Motion carried.

- D. Consider approving, under direction of staff, the request from the Hastings Downtown Business Team to hold Spring Girls' Night Out on Thursday, May 2, 2024, from 5:00 PM until 8:00 PM and adopting **Resolution 2024-05** to stay the necessary ordinances.

Questions from McLean and Tossava.

Comments from Korin Ayers, Hastings Downtown Business Team.

Motion by McLean, with support from Furrow, to approve, under direction of staff, the request from the Hastings Downtown Business Team to hold Spring Girls' Night Out on Thursday, May 2, 2024, from 5:00 PM until 8:00 PM and adopting **Resolution 2024-05** to stay the necessary ordinances.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.  
 Nays: None.  
 Absent: Bowers.  
 Motion carried.

- E. Consider approving, under direction of staff, the request from the Hastings Downtown Business Team to conduct three (3) separate Block Party-Street Dances from 5:00 PM until 10:00 PM on Saturday, June 8, Saturday, July 13, and Saturday, August 10, 2024, and consent to street closures on the respective dates.

Questions from Barlow, McLean and Tossava.

Comments from Brian Reynolds, Hastings Downtown Business Team.

Motion by Nesbitt, with support from McLean, to approve, under direction of staff, the request from the Hastings Downtown Business Team to conduct three

(3) separate Block Party-Street Dances from 5:00 PM until 10:00 PM on Saturday, June 8, Saturday, July 13, and Saturday, August 10, 2024, and consent to street closures on the respective dates.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

- F. Consider approving, under direction of staff, the 13th annual Very Barry Family Event to be held in Tyden Park utilizing the entire park and both pavilions on Saturday, June 8, 2024, from 9:00 AM until 12:00 PM.

Motion by Resseguie, with support from Brehm, to approve, under direction of staff, the 13th annual Very Barry Family Event to be held in Tyden Park utilizing the entire park and both pavilions on Saturday, June 8, 2024, from 9:00 AM until 12:00 PM.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

- G. Consider adopting the 2024 Capital Improvement Plan (CIP).

City Clerk/Treasurer Bever addressed council.

Questions and comments from Tossava.

Comment from Public Services Director Tate.

Motion by Barlow, with support from Resseguie, to adopt the 2024 Capital Improvement Plan (CIP).

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

- H. Consider adopting **Resolution 2024-06** to authorize acceptance of yard waste by certain nonresidents and to set fees for service.

Question from Resseguie.

Comment from Public Services Director Tate.

Comment from Tossava.



Motion by McLean, with support from Furrow, to adopt **Resolution 2024-06** to authorize acceptance of yard waste by certain nonresidents and to set fees for service.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

- I. Consider adopting **Resolution 2024-07** to allow Mayor and Clerk to enter into a sales listing agreement with Miller Real Estate for the sale of vacant industrial property located on Star School Road and authorize the City Manager to negotiate a purchase and development agreement.

Question by Brehm.

Comment from Community Development Director King.

Motion by Brehm, with support from Nesbitt, to adopt **Resolution 2024-07** to allow Mayor and Clerk to enter into a sales listing agreement with Miller Real Estate for the sale of vacant industrial property located on Star School Road and authorize the City Manager to negotiate a purchase and development agreement.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

- J. Consider approval of a contract for spring 2024 lead line replacements with Advantage Plumbing and Drain in the amount of **\$41,288.63**.

Motion by Barlow, with support from Jarvis, to approve a contract for spring 2024 lead line replacements with Advantage Plumbing and Drain in the amount of **\$41,288.63**.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

- K. Consider approval of security upgrades for both the north and south elevated water storage tanks to be performed by Grand Valley Automation (GVA) in the amount of **\$21,235**.

Question from Jarvis.

Comment from Public Services Director Tate.

Motion by Resseguie, with support from McLean, to approve security upgrades for both the north and south elevated water storage tanks to be performed by Grand Valley Automation (GVA) in the amount of **\$21,235**.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

11. Staff Presentations and Policy Discussions (None)
12. City Manager Report:  
City Clerk/Treasurer Bever addressed council on behalf of the City Manager.
  - A. Public Services Director Tate presented his monthly report.  
Question from Jarvis.  
Comment from Public Services Director Tate.
  - B. Fire Chief Jordan's monthly report was presented.
  - C. Library Director Hemerling presented her monthly report.
  - D. Assessor Rashid's monthly report was presented.
13. Reports and Communications:
  - A. February 21, 2024, YMCA Updates for the City of Hastings
  - B. March 4, 2024, Library Board Minutes
  - C. March 2024 CalendarMotion by Furrow, with support from McLean, to accept and place on file items 13 A – C.  
All ayes. Motion carried.
14. Public Comment: (None)
15. Mayor and Council comment:  
Comments from Brehm and Tossava.
16. Adjourn  
Motion by McLean, with support from Barlow, to adjourn at 8:27 PM.  
All ayes. Motion carried.

Read and Approved:

---

David J. Tossava, Mayor

---

Christopher R. Bever, City Clerk

**Summary - City of Hastings Invoices  
City Council Meeting  
March 25, 2024**

9.A

| No. | Vendor   | Amount              | Description (with date paid)                                     |
|-----|--|---------------------|--|
| 1   | Motorola Solutions                               | \$74,645.70         | 3/7/2024 Police Department Radios                                |
| 2   | Battle Creek Glass                               | \$48,330.00         | 3/7/2024 Library Windows Billing #7                              |
| 3   | Eckhoff & DeVries Painging and Wallcovering, Inc | \$16,200.00         | 3/7/2024 Library Painting and Wallcovering                       |
| 4   | Aunalytics                                       | \$14,508.18         | 3/7/2024 IT Support, Security, Service, and Storage              |
| 5   | Infrastructure Alternatives                      | \$13,882.12         | 3/7/2024 Wastewater Service Contract                             |
| 6   | High Point Tree Service LLC                      | \$8,000.00          | 3/7/2024 Tree Removal Services                                   |
| 7   | Carlton Township                                 | \$5,076.92          | 3/7/2024 Township Sewer Base and Usage                           |
| 8   | 360 Fire & Flood Grand Rapids, LLC               | \$5,027.05          | 3/7/2024 City Hall Final Repair Invoice - 2nd Floor Water Damage |
|     |  |                     |  |
|     |  |                     |  |
| 8   | <b>Invoices</b>                                  | <b>\$185,669.97</b> |  |



**Motorola Solutions, Inc.**  
500 West Monroe  
Chicago IL 60661  
United States  
**Federal Tax ID: 36-1115800**

Visit our website at [www.motorolasolutions.com](http://www.motorolasolutions.com)

## ORIGINAL INVOICE

|   |  |   |
|---|--|---|
| <b>Transaction Number</b><br>8281817682   | <b>Transaction Date</b><br>10-FEB-2024 | <b>Transaction Total</b><br><b>74,645.70 USD</b>  |
| <b>P.O. Number</b><br>NTP<br><b>76381</b>   | <b>P.O. Date</b><br>12-SEP-2023        | <b>Customer Account No</b><br>3010369876  |
| <b>Payment Terms</b><br>Net Due in 30 Days  | <b>Payment Due Date</b><br>11-MAR-2024 |   |
| <b>Bill To Address</b><br>HASTINGS POLICE DEPARTMENT<br>ATTN: Accounts Payable<br>201 EAST STATE STREET<br>HASTINGS MI 49058<br>United States | <b>FISCAL</b><br><br><b>23 - 24 -</b>  | <b>Ship To Address</b><br>HASTINGS POLICE DEPARTMENT<br>201 EAST STATE STREET<br>HASTINGS MI 49058<br>United States |

### IMPORTANT INFORMATION

**Ultimate Destination**  
United States

**Freight Terms:** FREIGHT  
PREPAID  
**Inco Term:** CPT  
NEAREST PORT OF IMPORT  
**Forwarder:** 0002

**YEAR**

**For all invoice payment inquiries contact**  
[AccountsReceivable@motorolasolutions.com](mailto:AccountsReceivable@motorolasolutions.com)  
Telephone: 800-247-2346  
Fax: +1(631)883-4238

**Sales Order(s):** 3203106018  
**Delivery Number(s):** 9110777420

### SPECIAL INSTRUCTIONS / COMMENTS

| Line<br>Item # | Item Number  | Description  | Qty. | Unit Price<br>(USD) | Amount<br>(USD) |
|----------------|--------------|--|------|---------------------|-----------------|
| 1              | H98UCF9PW6BN | APX6000 700/800 MODEL 2.5 PORTABLE<br><b>SO Line #: 1.1</b><br><b>Ship Date: 09-FEB-2024</b><br><b>SERIAL NUMBERS</b><br>481CAD3090 481CAD3091 481CAD3092 481CAD3093<br>481CAD3094 481CAD3095 481CAD3096 481CAD3097<br>481CAD3098 481CAD3099 481CAD3100 481CAD3101<br>481CAD3102 481CAD3103 481CAD3104 | 15   | 2,696.25            | 40,443.75       |
| 1.1            | QA05570AA    | ALT: LI-ION IMPRES 2 IP68 3400 MAH   | 15   | 86.63               | 1,299.45        |
| 1.2            | LSV01S03347A | HA00690AA - ADD: 7Y ESSENTIAL SERVICE HTP : Duration<br>Service From: 10-FEB-2024 Service To: 09-FEB-2031  | 15   | 386.00              | 5,790.00        |
| 1.3            | Q667BB       | ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)  | 15   | 0.00                | 0.00            |

Please detach here and return the bottom portion with your payment



**Motorola Solutions, Inc.**  
 500 West Monroe  
 Chicago IL 60661  
 United States  
**Federal Tax ID: 36-1115800**

# ORIGINAL INVOICE

|  |  |  |  |  |
|--|--|--|--|--|
| <b>Transaction Number</b><br>8281817682    |  | <b>Transaction Date</b><br>10-FEB-2024 | <b>Transaction Total</b><br><b>74,645.70 USD</b> |  |
| <b>P.O. Number</b><br>NTP                  |  | <b>P.O. Date</b><br>12-SEP-2023        | <b>Customer Account No</b><br>3010369876         |  |
| <b>Payment Terms</b><br>Net Due in 30 Days |  |  | <b>Payment Due Date</b><br>11-MAR-2024           |  |

Visit our website at [www.motorolasolutions.com](http://www.motorolasolutions.com)

| Line Item # | Item Number | Description                          | Qty. | Unit Price (USD)      | Amount (USD)     |
|-------------|-------------|--------------------------------------|------|-----------------------|------------------|
| 1.4         | QA09113AB   | ADD: BASELINE RELEASE SW             | 15   | 0.00                  | 0.00             |
| 1.5         | QA09006AA   | ADD: ADAPTIVE NOISE SUPPRESSION      | 15   | 123.75                | 1,856.25         |
| 1.6         | QA01833AH   | ADD: EXTREME 1-SIDED NOISE REDUCTION | 15   | 21.00                 | 315.00           |
| 1.7         | HA00690AA   | ADD: 7Y ESSENTIAL SERVICE HTP        | 15   | 0.00                  | 0.00             |
| 1.8         | Q361AR      | ADD: P25 9600 BAUD TRUNKING          | 15   | 247.50                | 3,712.50         |
| 1.9         | H38BT       | ADD: SMARTZONE OPERATION             | 15   | 990.00                | 14,850.00        |
| 1.10        | Q806BM      | ADD: ASTRO DIGITAL CAI OPERATION     | 15   | 425.25                | 6,378.75         |
|             |             |                                      |      | <b>USD Subtotal</b>   | <b>74,645.70</b> |
|             |             |                                      |      | <b>USD Total Tax</b>  | <b>0.00</b>      |
|             |             |                                      |      | <b>USD Total</b>      | <b>74,645.70</b> |
|             |             |                                      |      | <b>USD Amount Due</b> | <b>74,645.70</b> |

5438



Battle Creek Glass  
21472 Bedford Road N  
Battle Creek, MI 49017-8035

# Invoice

| Date      | Invoice # |
|-----------|-----------|
| 2/29/2024 | 4408      |

Phone # 269-968-2791

Bill To  
Hastings Public Library  
227 E State Street  
Hastings, MI 49058

FISCAL

23 - 24 -

YEAR

Ship To  
Job # 232773  
Hastings Public library

| P.O. No.  |       | Terms                                    | Due Date   | Account # | Project             |
|-----------|-------|--|------------|-----------|---------------------|
| 223019-18 |       | Net 30                                   | 3/30/2024  |           | 232773 Hastings ... |
| Qty       | Item  | Description                              | Price Each | Amount    |                     |
| 1         | 335   | Billing #7 for Glass, Glazing & Aluminum | 2,142.00   | 2,142.00  |                     |
| 1         | 335.1 | Construction Sales Labor                 | 46,188.00  | 46,188.00 |                     |

PAID

MAR 07 2024

CITY OF HASTINGS

A 3% FEE WILL BE ADDED FOR ALL CREDIT CARD PAYMENTS

|                  |             |
|------------------|-------------|
| Total            | \$48,330.00 |
| Payments/Credits | \$0.00      |
| Balance Due      | \$48,330.00 |



TO OWNER: Christman Company /  
Hastings Public Library

PROJECT: Hastings Public Library

APPLICATION NO: 3

Distribution to: AIA3HA5TPUB

EMAIL:

FROM CONTRACTOR:

Eckhoff & DeVries Painting & Wallcovering, Inc.  
1407 Chicago Drive SW  
Grand Rapids, MI 49509

JOB No.: H1507

PERIOD TO: 2/29/2024

PROJECT/CONTRACT NO: 223019-24

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.

|   |              |
|---|--------------|
| 1. ORIGINAL CONTRACT SUM  | \$ 61,485.00 |
| 2. Net change by Change Orders  | \$ 11,660.00 |
| 3. CONTRACT SUM TO DATE (Line 1 + 2)                                      | \$ 73,145.00 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)                    | \$ 53,200.00 |
| 5. RETAINAGE:   |              |
| a. 10% of Completed Work (Column D + E on G703)                           | \$5,320.00   |
| b. 0% of Stored Material (Column F on G703)                               | \$0.00       |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703)              | \$ 5,320.00  |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)                 | \$ 47,880.00 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | \$ 31,680.00 |
| 8. CURRENT PAYMENT DUE  | \$ 16,200.00 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)            | \$ 25,265.00 |

| CHANGE ORDER SUMMARY                               | ADDITIONS   | DEDUCTIONS |
|--|-------------|------------|
| Total changes approved in previous months by Owner | \$0.00      | \$0.00     |
| Total approved this Month                          | \$11,660.00 | \$0.00     |
| TOTALS   | \$11,660.00 | \$0.00     |
| NET CHANGES by Change Order                        | \$11,660.00 |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: \_\_\_\_\_ Date: 2/15/2024

State Michigan County of: Kent  
Subscribed and sworn to before me this 15 day of February 2024  
Notary Public: Susan Hopkins  
My Commission expires on: 11/16/2029

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the

Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor

is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)  
ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUSAN HOPKINS  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF KENT  
My Commission Expires November 10, 2029

**City of Hastings****Check Voucher****Instructions**

This form is used to generate a progress payment check against an existing, approved Purchase Order. Enter data as necessary; only in shaded cells. The spreadsheet will calculate totals for you. Review all data carefully, then print and sign the form and submit to your department head for approval. Attach relevant documentation. Please do not save the spreadsheet unless you change the file name and file location. Department head will forward the form to the City Manager (if required) and to Accounting for payment processing.

**Today's Date**  
**Requestor Name**  
**Department**

03/01/24  
Betty Hartman

**Purchase Order No.**  
**Vendor Name**  
**Account Number**

70504  
Aunalytics  
See Below

| ITEM NO.      | DESCRIPTION                             | Amount              |
|---------------|---|---------------------|
| 1             | Invoice # 30006155                      |                     |
|               | April 2023                              |                     |
| 2             | IT Support 101.228.809.000              | \$ 6,290.00         |
| 3             | IT Security / Storage 101.228.809.010   | \$ 7,718.18         |
| 4             | Internet Services- WWTP 592.550.852.000 | \$ 300.00           |
| 5             | Internet Services- WTP 592.540.852.000  | \$ 200.00           |
| 6             | IT Security / Storage 592.550.809.010   | \$ -                |
| 7             |   |                     |
|               | 2023-2024                               |                     |
| <b>TOTALS</b> |   | <b>\$ 14,508.18</b> |

**Notes and Explanatory Comments:**

Remaining on PO \$71,541.27

**EMPLOYEE SIGNATURE**

B. Hartman

**DEPARTMENT HEAD SIGNATURE****CITY MANAGER SIGNATURE (if over \$300)**

Signature

**ACCOUNTING USE ONLY**

Signature  
3/4/2024



**INFRASTRUCTURE  
ALTERNATIVES, INC.**7888 Childsdale Ave. NE | Rockford, MI 49341  
Phone 616.866.1600 | Fax 616.866.1611**CLEAN WATER SOLUTIONS****Bill To**City of Hastings  
201 E. State Street  
Hastings, MI 49058

FISCAL

**23 - 24 -**

YEAR

**Invoice**

| Date         | Invoice # |
|--------------|-----------|
| 3/1/2024     | 33462     |
| Reference #  |           |
|              |           |
| P.O. Number: |           |
|              |           |

**HAS301-Hastings - MLS WW**

| Description  | Quantity | Amount    |
|--|----------|-----------|
| MONTHLY CONTRACT OPERATIONS PROVIDED FOR THE CITY OF<br>HASTINGS WASTEWATER SYSTEMS FOR THE SERVICES PROVIDED IN<br>THE MONTH OF:<br>MARCH 1, 2024 | 1        | 13,882.12 |



Thank you for putting your trust in Infrastructure Alternatives, Inc.  
All invoices are due on receipt.  
All past due invoices are subject to a service charge of 1.5% per month or 18% annum.  
Invoices payable in US Currency only. FEIN: 38-3535922

|                  |             |
|------------------|-------------|
| Sales Tax (6.0%) | \$0.00      |
| Total            | \$13,882.12 |
| Payments/Credits | \$0.00      |

**Invoice Total** **\$13,882.12**

# INVOICE

High Point Tree Service LLC    nevaflash@gmail.com  
1800 Maple Grove Rd  
Hastings, MI 49058

FISCAL

23-24-

YEAR

5314

City of Hastings

## Bill to

payroll Betty Hartman  
City of Hastings  
201 E State Street  
Hastings, Michigan 49058  
United States

## Ship to

Betty Hartman  
City of Hastings  
201 E State Street  
Hastings, Michigan 49058  
United States

## Invoice details

Invoice no.: 1001  
Terms: Due on receipt  
Invoice date: 02/21/2024  
Due date: 03/15/2024

| #  | Date | Product or service                       | SKU | Qty | Rate       | Amount     |
|----|------|--|-----|-----|------------|------------|
| 1. |      | <b>Services</b>                          |     | 4   | \$1,000.00 | \$4,000.00 |
|    |      | 2/5/2024 Removal at 1308 Ridgewood Drive |     |     |            |            |
| 2. |      | <b>Services</b>                          |     | 2   | \$1,000.00 | \$2,000.00 |
|    |      | 2/8/2024 Removal at 940 W Madison        |     |     |            |            |
| 3. |      | <b>Services</b>                          |     | 1   | \$1,000.00 | \$1,000.00 |
|    |      | 2/9/2024 Removal at 310 W Madison        |     |     |            |            |
| 4. |      | <b>Services</b>                          |     | 1   | \$1,000.00 | \$1,000.00 |
|    |      | 2/9/2024 Removal at 730 W Walnut         |     |     |            |            |

## Ways to pay

BANK

Check or bank transfer

Pay invoice

Total

\$8,000.00



FISCAL

5417

23-24-

City of Hastings

70574



200 East State Street • Hastings, Michigan 49058

269.945.2468 • FAX 269.948.9544

FEIN 38-6004562

## PURCHASE ORDER

03-04-2024

DATE

Vendor Name Carlton Twp

Department \_\_\_\_\_

85 Welcome Rd.

Ship To Address

Hastings MI 49058

Vendor Number \_\_\_\_\_

| Item Description     | Account Number | Price      | Project Number | Received Y or N |
|----------------------|----------------|------------|----------------|-----------------|
| Received 2-1 to 2-29 | 592-000-214593 |            |                |                 |
| Twp Base             | ↓              | 2,443.45 ✓ |                |                 |
| Twp Usage            |                | 2,633.47   |                |                 |
|                      |                |            |                |                 |
|                      |                |            |                |                 |
|                      |                | TOTAL      | 5076.92 ✓      |                 |

Special Instructions

Requested by [Signature]Department Head Approval [Signature]City Manager Approval [Signature]

(IF OVER \$300)

DATE

City Council Approval \_\_\_\_\_

(IF OVER \$5000)

MEETING DATE

3/4/2024

3/4/24



Remit To:

FISCAL

5274

Invoice

360 Fire & Flood Grand Rapids, LLC 23 - 24 -

PO Box 604

Caledonia, MI 49316

YEAR

Date

2/29/2024

Invoice #

1867

Bill To

City Of Hastings  
201 East State St  
Hastings, MI 49058  
USA

Loss Address

City Of Hastings  
201 East State St  
Hastings, MI 49058  
USA

P.O. No.

Terms

Project

Net 30

GR24-0007-STR

Description

Quantity

Rate

Total

Amount

Final invoice for completed repairs

5,027.05

5,027.05

PAID

MAR 07 2024

CITY OF HASTINGS

Phone: 616-900-6999

Office:

4740 Talon Ct., STE 4, Grand Rapids, MI 49512

Total

\$5,027.05





# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** Sidewalk Sales

**Meeting Date:** March 25, 2024

---

## Recommended Action:

Motion to approve, under direction of staff, the request from the Hastings Downtown Business Team to hold Sidewalk Sales from 10:00 AM to 4:00 PM on Friday, April 19, 2024, and adopt Resolution 2024-08 to stay the necessary ordinances.

## Background Information:

The Hastings Downtown Business Team has been conducting Sidewalk Sales annually in downtown Hastings for decades. Historically sidewalk sales are conducted in July, but this year they would like to conduct the event on both the day before, and the day of the Barry Roubaix to capitalize on the extra foot traffic present during the event.

The ordinances referenced in the resolution are from the Hastings Municipal Code Article 22-I, Section 22-2 and address sidewalk displays in the City of Hastings.

## Financial Implications:

There are no financial implications for the City.

## Attachments:

- Resolution 2024-08
- Request Letter
- Special Event Application

**City Of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

---

**RESOLUTION 2024-08**

**TO STAY THE NECESSARY ORDINANCES FOR SIDEWALK SALES IN DOWNTOWN  
HASTINGS APRIL 19, 2024**

WHEREAS, the Hastings Downtown Business Team, by way of correspondence, has requested permission to conduct Sidewalk Sales in downtown Hastings; and

WHEREAS, the Hastings Downtown Business Team requests a stay under Section 22-2 of Hastings Ordinances from 10:00 AM to 4:00 PM on Friday April 19, 2024; and

WHEREAS, the Hastings Downtown Business Team wants to ensure that said Sidewalk Sales is conducted in good taste and in accordance with all laws and regulations; and

WHEREAS, the City Council of the City of Hastings desires to support and encourage the businesses in downtown Hastings; now

THEREFORE, BE IT RESOLVED that the City of Hastings hereby stays for the purpose of said Sidewalk Sales from 10:00 AM to 4:00 PM on Friday April 19, 2024 in Article 22-1 of the Hastings City Code, the following Ordinance:

Section 22-2

A motion to adopt the foregoing resolution being offered by Member \_\_\_\_\_, with support by Member \_\_\_\_\_:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED \_\_\_\_\_.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 25th day of March 2024 by the City Council of the City of Hastings, by a vote of \_\_\_\_ members voting in favor thereof, \_\_\_\_ members voting against, and \_\_\_\_ members absent.

---

Christopher R. Bever, City Clerk

## Downtown Business Team

107 E State St

Hastings, MI 49058

RE: Special Event Application 4/19/2024

Dear Mayor and City Council board members,

This letter is to ask permission for The Downtown Business Team, to allow the businesses to set up canopies, and outdoor displays on Friday April 19<sup>th</sup> 2024, which would be the same event the council approved on April 20<sup>th</sup> 2024.

This would help the businesses, because the Barry Roubaix crowds will be walking around town and possibly shopping.

The downtown business team wants to make this event the sidewalk sales event for this year. The businesses would set up during the day from approximately 10am to 4pm.

During this time, each business will be responsible for their setup space in regards to safety, and garbage.

Thank You for your consideration



Jerrad VanDuser

Abstract Glass



City of Hastings  
Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

**Section 1: Applicant/Organization Information**

Downtown Business Team 616-477-3493  
Applicant/Organization Name Phone

Jessad Van Duser 616-477-3493 abstractglass269@gmail  
Contact Name Phone Email

107 E State St Hastings MI 49058  
Street City State Zip

\_\_\_\_\_  
Contact person on day of event (if different than above) Phone

**Section 2: Event Information**

Sidewalk Sales  
Name of Event

Businesses will set up displays on the sidewalk.  
Description of Event

4-19/4-20 10am - 4pm  
Event Dates Time (From/To)

\_\_\_\_\_  
Set up Date(s) and Time(s)

\_\_\_\_\_  
Clean Up Date(s) and Time(s)



Downtown Side walks  
Location(s) of Event

0  
Estimated number of volunteers

2  
Estimated daily attendance (if known)

### Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
  - ☐ If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☐ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
  - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
  - ☐ If yes, provide copy of Health Department Food Service License
- ☐ Temporary structures (including tents or pavilions)
- ☐ Music
  - ☐ If yes, what time will music begin and end? \_\_\_\_\_
  - ☐ If yes, what type of music is proposed? Live – Acoustic   Live - Amplification   Recorded  
Loudspeakers or public address system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☒ Vendors/sale of goods
- ☐ Carnival rides
  - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other \_\_\_\_\_
- ☐ Alcohol
  - ☐ If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
  - ☐ If yes, provide a copy of Michigan Liquor Control License Application.
  - ☐ If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
  - ☐ If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

*Garbage will be cleaned up and managed  
by the participating businesses.*

#### **Section 4: Site & Event Plan**

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

## Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Jerrad Van Duser      Downtown Business Team  
Printed Name of Applicant & Name of Organization

[Signature]  
Signature

3-12-2024  
Date

**Section 6: City Review – For Office Use Only**

**A. Police Department Review:**

Will this event require additional officers and/or equipment? If yes, please describe:

---

Other Comments:

**B. Public Services Director Review**

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles    ☐ Barricades    ☐ Traffic cones    ☐ Restroom Cleaning  
☐ Fencing    ☐ Water or Electric    ☐ Other

Will this event require additional staff? If yes, please describe:

---

Other Comments:

**C. Fire Chief Review**

Comments:

**D. Community Development Department Review**

Comments:

Date of Meeting for Council Approval \_\_\_\_\_ Approved? ☐ Yes ☐ No



# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** Hastings Hardball and Softball Club Request

**Meeting Date:** March 25, 2024

---

## Recommended Action:

Motion to approve, under direction of staff, the request from the Hastings Hardball and Softball Club to hold a fundraising event in Fish Hatchery Park on Sunday, May 18, 2024, from 12:00 PM until 5:00 PM and adopt Resolution 2024-09 to stay the necessary ordinances.

## Background Information:

The Hastings Hardball and Softball Club conducts an annual fundraiser that generates funds to pay for equipment, umpires, field rentals, and other miscellaneous costs that allows kindergarten through 8<sup>th</sup> grade boys and girls the opportunity to learn the games of baseball and softball. This annual fundraiser was held in Fish Hatchery Park for the first time in 2023 with great support from the community.

The ordinance referenced in the resolution, Article 58-II, Section 58-38(h), allows for events to be held in city parks upon approval by City Council.

## Financial Implications:

There are no financial implications for the City.

## Attachments:

- Resolution 2024-09
- Request Letter
- Special Event Application

**City Of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

---

**RESOLUTION 2024-09**

**TO STAY THE NECESSARY ORDINANCE  
FOR THE HASTINGS HARBALL AND SOFTBALL CLUB TO HOLD A FUNDRAISING  
EVENT IN FISH HATCHERY PARK FROM 12:00 PM TO 5:00 PM ON MAY 18, 2024**

WHEREAS, Hastings Hardball and Softball Club, by way of correspondence, has requested permission to hold bicycle a fundraising event in Fish Hatchery Park from 12:00 p.m. to 5:00 p.m. on Sunday May 18, 2024; and

WHEREAS, holding this event requires a stay of Section 58-38(h) of the Hastings Code of Ordinances from 12:00 p.m. to 5:00 p.m. on Sunday August 18, 2024; and

WHEREAS, the Hastings Hardball and Softball Club wants to ensure that said fundraising event is conducted in good taste and in accordance with all laws and regulations; and

WHEREAS, the City Council of the City of Hastings desires to support and encourage such events; now

THEREFORE, BE IT RESOLVED that the City of Hastings hereby stays, for the purpose of said fundraising event from 12:00 p.m. to 5:00 p.m. on Sunday May 18, 2024, in Article 58-II of the Hastings Code of Ordinances the following section:

Section 58-38(h)

A motion to adopt the foregoing resolution being offered by Member \_\_\_\_\_, with support by Member\_\_\_\_\_:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED \_\_\_\_\_.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 25<sup>th</sup> day of March 2024, by the City Council of the City of Hastings, by a vote of \_\_\_\_\_ members voting in favor thereof, \_\_\_\_\_ members voting against, and \_\_\_\_\_ members being absent.

---

Christopher R. Bever  
City Clerk

March 13, 2024

Hastings Hardball and Softball  
636 West Madison Street  
Hastings, MI 49058

RE: HHSC FUNdraiser

Dear Mayor Tossava and Council Members,

I am writing to request the use of Fish Hatchery Park on Saturday, May 18, 2024 for our annual hardball and softball FUNdraiser. Last year we had huge success with our venue change to Fish Hatchery Park and we continue to need a venue that allows for our growing club.

Our volunteer organization is focused on building young athletes with strong character, integrity and the ability to work together. We are focused on developing our youth baseball and softball players in kindergarten through eighth grades with the skills and knowledge of the sport to better prepare them for their future endeavors.

On the day of the fundraiser, we plan to have a silent auction, dunk tank, and bounce houses. This fundraiser brings in a large amount of funds that allow us to be able to pay for equipment for our athletes, umpires, field rentals, our grounds crew and any other miscellaneous costs that we may incur during the season. Without these funds, we would not be able to provide our athletes with the needed necessities for them to learn the game of baseball and softball.

Our 8u, 10u, 12u, and 14u baseball and softball teams will be using the baseball field during the event. Towards the end of our event, we hold our eighth grade exhibition game where the girls and boys get to enjoy a friendly game between one another. We are planning on lining and grading the field in order for the field to be level and safe for our players.

We are planning on having a food truck (S & S Bailey's Concessions) again; however, we are hopeful to be allowed to move it closer to the ballpark (see map). They have assured us that they have all of the required permits and equipment needed for the day of the event.

We appreciate your willingness to review our request.

Sincerely,

Holly A. Donnini  
*HHSC Secretary*  
*HHSC FUNdraiser Chair*



## City of Hastings Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

### Section 1: Applicant/Organization Information

|  |                |                           |                |
|--|----------------|---------------------------|----------------|
| Hastings Hardball and Softball Club (HHSC)               |                |                           | (269) 838-8563 |
| Applicant/Organization Name                              |                |                           | Phone          |
| Holly Donnini  | (269) 838-8563 | holly.donnini@hassk12.org |                |
| Contact Name   | Phone          | Email                     |                |
| 636 West Madison Street                                  | Hastings       | MI                        | 49058          |
| Street   | City           | State                     | Zip            |
| Contact person on day of event (if different than above) |                |                           | Phone          |

### Section 2: Event Information

|   |                              |
|---|------------------------------|
| HHSC FUNdraiser   |                              |
| Name of Event   |                              |
| Fundraiser to raise money to cover cost for local youth baseball and softball organization. |                              |
| Description of Event  |                              |
| May 18, 2024  | 2:00-5:00 PM                 |
| Event Dates   | Time (From/To)               |
| May 18, 2024 12:00 PM   | May 18, 2024 5:00 PM         |
| Set up Date(s) and Time(s)  | Clean Up Date(s) and Time(s) |



Fish Hatchery Park

Location(s) of Event

20+

500+

Estimated number of volunteers

Estimated daily attendance (if known)

### Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
  - If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☒ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
  - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department) Please read letter of request for more information.
  - If yes, provide copy of Health Department Food Service License
- ☒ Temporary structures (including tents or pavilions) [We will have an announcer for our softball/baseball games and music in between. We will begin around 2:00 pm. We will provide the speaker and microphone.](#)
- ☒ Music
  - If yes, what time will music begin and end? [microphone.](#)
  - If yes, what type of music is proposed? Live – Acoustic   Live - Amplification   Recorded Loudspeakers or public address system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☒ Vendors/sale of goods
- ☐ Carnival rides
  - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☒ Other [Baseball Field](#)
- ☐ Alcohol
  - If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
  - If yes, provide a copy of Michigan Liquor Control License Application.
  - If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
  - If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

HHSC will provide black trash bins that will be set up near food locations. All trash and food left behind will be picked up during after the conclusion of the event.

---

#### **Section 4: Site & Event Plan**

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

**See map provided.**

## Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Holly Donnini Hastings Hardball and Softball (HHSC)

Printed Name of Applicant & Name of Organization

  
Signature

March 13, 2024

Date

## Section 6: City Review – For Office Use Only

### A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

---

Other Comments:

### B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles    ☐ Barricades    ☐ Traffic cones    ☐ Restroom Cleaning  
☐ Fencing    ☐ Water or Electric    ☐ Other

Will this event require additional staff? If yes, please describe:

---

Other Comments:

### C. Fire Chief Review

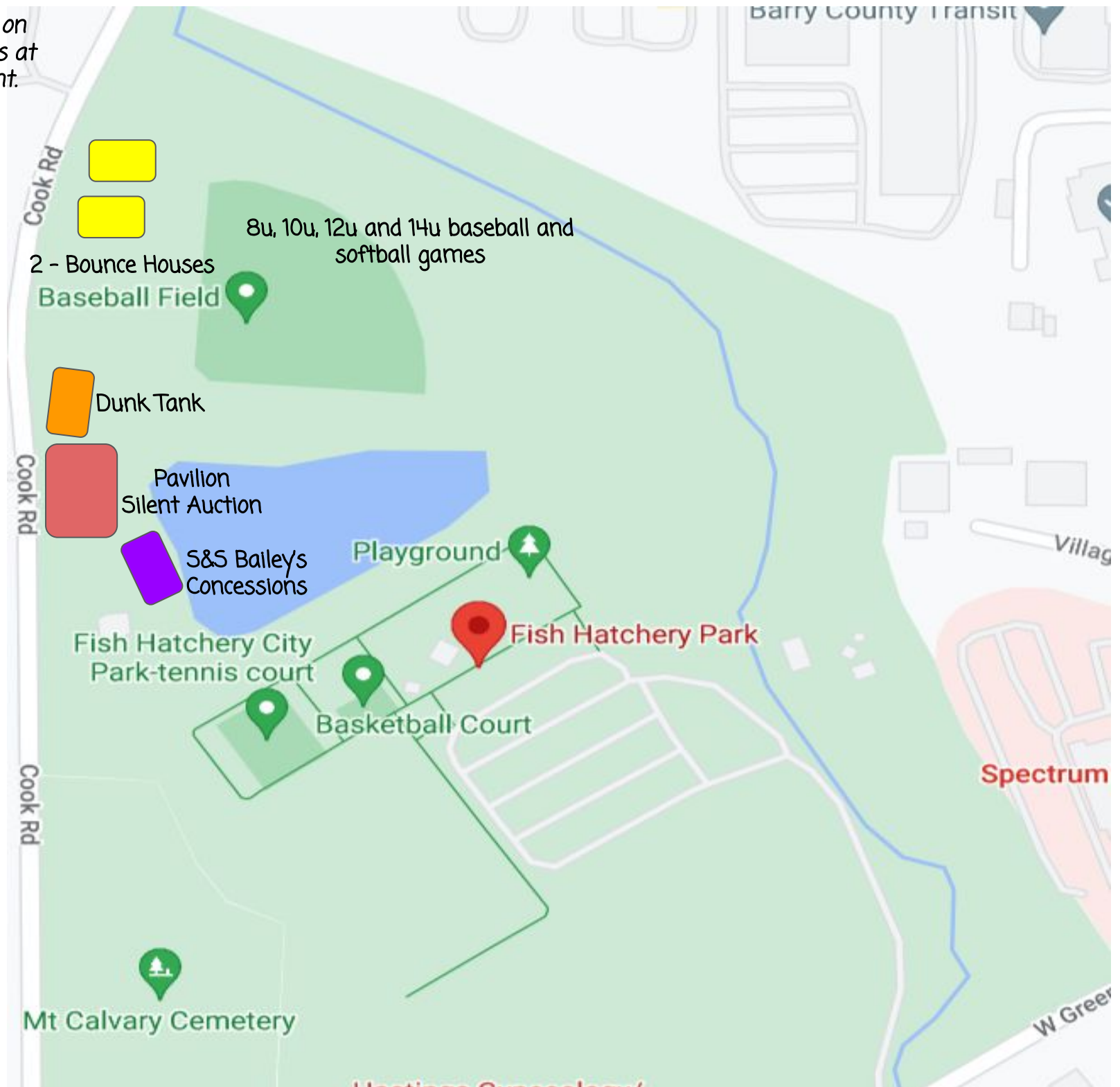
Comments:

### D. Community Development Department Review

Comments:

Date of Meeting for Council Approval \_\_\_\_\_ Approved? ☐ Yes ☐ No

Plan A - Depending on how wet the ground is at the time of the event.



## Plan B





# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** Michigan Cyclocross, LLC Event

**Meeting Date:** March 25, 2024

---

## Recommended Action:

Approve, under direction of staff, the request from Michigan Cyclocross, LLC, to conduct a bicycle cyclocross racing event in Fish Hatchery Park from 8:00 AM to 5:00 PM on Sunday, August 18, 2024, and adopt Resolution 2024-10 to stay the necessary ordinances.

## Background Information:

Bicycle cyclocross racing events were held in Fish Hatchery Park from 2017 through 2021 under the direction of two different race organizers. The new organizer of the Cyclocross series desires to bring the event back to Hastings. Fish Hatchery Park is an ideal venue for an event of this nature due to the size, layout, and topography. Staff recommends approval of this request.

The ordinance referenced in the resolution, Article 58-II, Section 58-38(h), allows for events to be held in city parks upon approval by City Council.

## Financial Implications:

There are no financial implications for the City.

## Attachments:

- Resolution 2024-10
- Request Letter
- Special Event Application

**City Of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

---

**RESOLUTION 2024-10**

**TO STAY THE NECESSARY ORDINANCE  
FOR A BICYCLE CYCLOCROSS RACING EVENT  
IN FISH HATCHERY PARK FROM 8:00 AM TO 5:00 PM ON AUGUST 18, 2024**

WHEREAS, Michigan Cyclocross, LLC, by way of correspondence, has requested permission to hold bicycle a cyclocross racing event in Fish Hatchery Park from 8:00 a.m. to 5:00 p.m. on Sunday August 18, 2024; and

WHEREAS, holding this event requires a stay of Section 58-38(h) of the Hastings Code of Ordinances from 8:00 a.m. to 5:00 p.m. on Sunday August 18, 2024; and

WHEREAS, holding these events in Fish Hatchery Park will contribute to the vitality of the Hastings economy by attracting visitors to the community who will patronize local businesses; and

WHEREAS, the City Council of the City of Hastings determines that contributing to the vitality of the Hastings economy is a public purpose and is in the interests of the City and its citizens; now

THEREFORE, BE IT RESOLVED that the City of Hastings hereby stays, for the purpose of said bicycle cyclocross racing event from 8:00 a.m. to 5:00 p.m. on Sunday August 24, 2024, in Article 58-II of the Hastings Code of Ordinances the following section:

Section 58-38(h)

A motion to adopt the foregoing resolution being offered by Member \_\_\_\_\_, with support by Member \_\_\_\_\_:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED \_\_\_\_\_.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 25<sup>th</sup> day of March 2024, by the City Council of the City of Hastings, by a vote of \_\_\_\_\_ members voting in favor thereof, \_\_\_\_\_ members voting against, and \_\_\_\_\_ members absent.

---

Christopher R. Bever  
City Clerk



City of Hastings - Community Development  
201 .E State Street  
Hastings, MI 49058

March 14, 2024

To whom it may concern,

Thank you for considering a Michigan Cyclocross LLC event as we propose a day of bicycle cyclocross racing in Hastings. Cyclocross is a specific type of bike race on mostly off road surfaces contained in a park. It is a family and spectator friendly style of racing because of doing multiple laps on a short course.

We are hoping to begin our season of bicycle racing with cyclocross races at the Fish Hatchery Park on Sunday, August 18, 2024. The races will run from about 11:30 am until approx. 4pm & each race will last 30-60 min. We offer multiple race classes so riders of all skill levels can compete throughout the day, including youth. Set up for the races would start at about 8:00 am and we would be cleaned up by approx. 5 pm. We expect about 150 racers and spectators throughout the day. It is much smaller than your Barry Roubaix event but we still have people who travel from outside GR (east side, Traverse area, and Indiana). We would be happy to recommend some restaurants and businesses to these racers for the city.

Our races do not need advanced setup. We will set up an approx. 1- 1.5 mile course and mark the route with stakes & ribbons offering a traditional cyclocross course using the natural contours and features of the park. We will set the course avoiding damage to the park property, trees and foliage. The grass will get pushed down on the course from the multiple times it gets ridden over. If it is raining the dirt usually gets pulled up over the grass but the grass typically is not ruined and will just show through after a rain. We rake the course post race to hasten the return to normal. We have been invited back to the same parks many years in a row. We are in our 3rd year of managing the race series, which has been around for over 20 years. We are looking for a new venue this year because there will be construction at one of the parks we normally use. It would be wonderful to put another location in our rotation.

Expectations from the park-

- Any gates shall be unlocked prior to the 7:30 arrival time.
- Any public toilets at the park shall be unlocked and clean.

Thank you for your time & consideration on our event proposal. Our course map is attached. Any trailers will be parked in the lot. We look forward to bringing cyclists along with their families and friends to your city for this event.

Sincerely,



Jason and Betsy Smith - KissCross - Michigan Cyclocross LLC  
2854 Concord Dr., Hudsonville, MI 49426



## City of Hastings Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

### Section 1: Applicant/Organization Information

Michigan Cyclocross LLC

616-210-0040

Applicant/Organization Name

Phone

Jason or Betsy Smith

616-430-9661

jsmith@michigancyclocross.com

Contact Name

Phone

Email

2854 Concord Dr, Hudsonville, MI 49426

Street

City

State

Zip

Contact person on day of event (if different than above)

Phone

### Section 2: Event Information

Kisscross Cyclocross

Name of Event

Mixed surface bicycle race in and around park. Approx 1-1.5 mile course set up using stakes and "caution" tape for races of 30-60 minutes throughout the day.

Description of Event

August 18, 2024

7:30am to 5 pm

Event Dates

Time (From/To)

Same as above

Set up Date(s) and Time(s)

Clean Up Date(s) and Time(s)

## Fish Hatchery Park

Location(s) of Event

10

150

Estimated number of volunteers

Estimated daily attendance (if known)

### Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
  - If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☒ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
  - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
  - If yes, provide copy of Health Department Food Service License
- ☒ Temporary structures (including tents or pavilions) **Possible 2-4 8x8 tents**
- ☒ Music
  - If yes, what time will music begin and end? **11-4 most likely and only 1-2 speakers**
  - If yes, what type of music is proposed? Live – Acoustic   Live - Amplification   Recorded  
**Loudspeakers or public address system**
- ☐ Parade
- ☒ Race (ex: 5K)
- ☐ Vendors/sale of goods
- ☐ Carnival rides
  - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Signs or banners
- ☐ Animals/petting zoo
- ☒ Portable restroom facilities   **Possibly 1-2**
- ☐ Donation collection/free will offering
- ☐ Other \_\_\_\_\_
- ☐ Alcohol
  - If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
  - If yes, provide a copy of Michigan Liquor Control License Application.
  - If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
  - If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

Spectators and racers will use trash cans already around park for their minimal trash. We will dispose of the course tape that we use on our own. We will clean up any trash that is left around the course as we tear down the course.

#### **Section 4: Site & Event Plan**

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

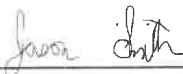
## Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Jason Smith Michigan Cyclocross LLC

Printed Name of Applicant & Name of Organization



Signature

3-8-24

Date

**Section 6: City Review – For Office Use Only**

**A. Police Department Review:**

Will this event require additional officers and/or equipment? If yes, please describe:

---

Other Comments:

**B. Public Services Director Review**

Will this event require the use of any of the following municipal equipment?

☒ Trash receptacles    ☐ Barricades    ☐ Traffic cones    ☒ Restroom Cleaning  
☐ Fencing    ☐ Water or Electric    ☐ Other

Will this event require additional staff? If yes, please describe:

---

Other Comments:

**C. Fire Chief Review**

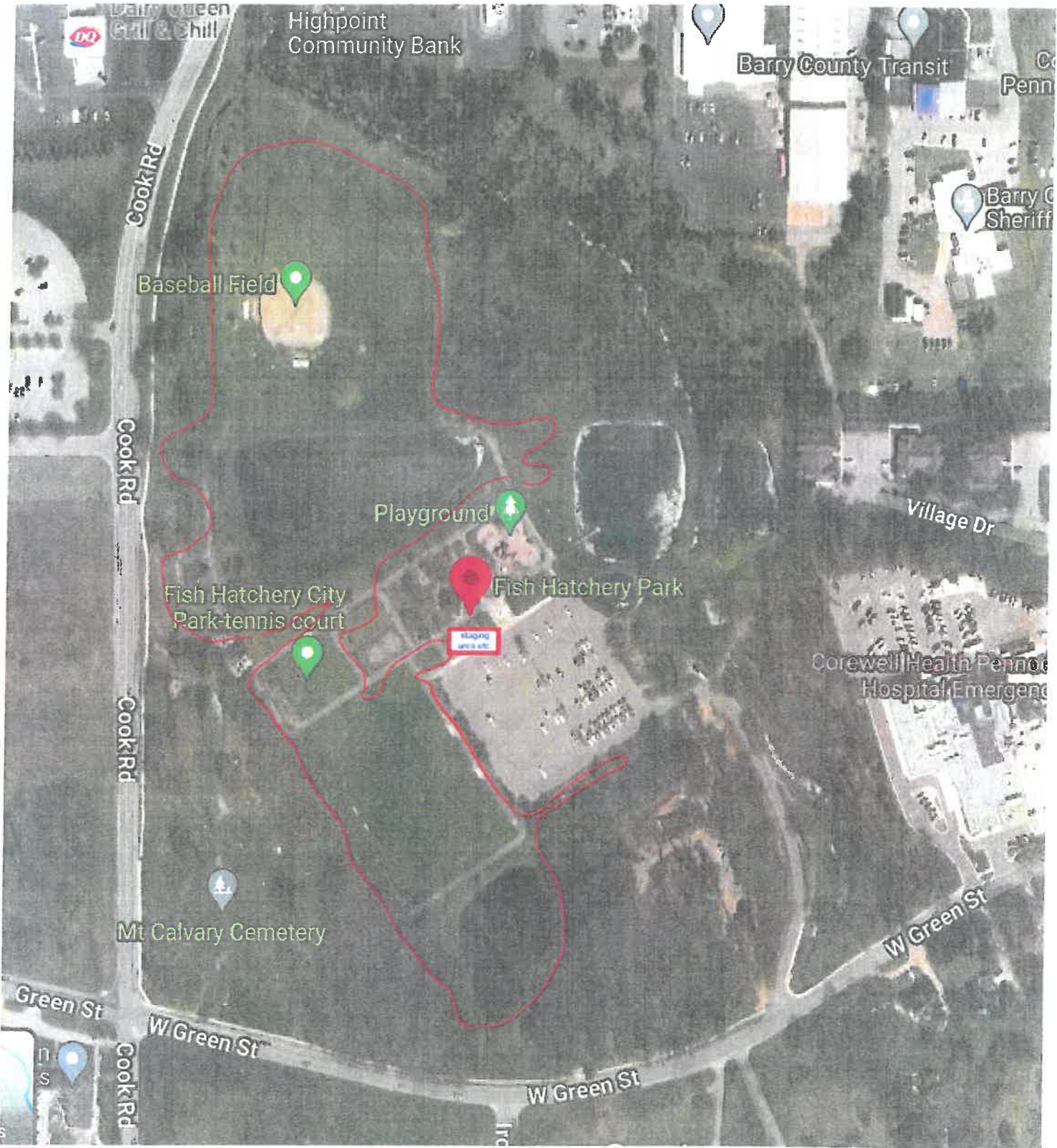
Comments:

**D. Community Development Department Review**

Comments:

Date of Meeting for Council Approval \_\_\_\_\_ Approved? ☐ Yes ☐ No









# Regular Council Agenda Item Memorandum

**To: City Council**

**From: Travis J. Tate, P.E., Director of Public Services**

**Subject: WWTP UV System Inspection and Service – Piedmont Technical Services**

**Meeting Date: March 25, 2024**

---

**Recommended Action:**

Motion to approve a proposal to inspect and service the Wastewater Treatment Plant UV disinfection system performed by Piedmont Technical Services (PTS) in the amount of \$5,650.

**Background Information:**

From Ford Hamman (IAI) Operator in Charge at the WWTP: “The WWTP has experienced several issues with the Trojan UV 3000 Plus ranging from ballast failures, blown fuses, lamps or entire racks not functioning as well as properly achieving the necessary intensity levels. This has at times caused very concerning elevations of fecal coliform counts which could cause a discharge permit exceedance. Trojan’s technical services and their representative in Michigan have been of poor assistance in solving these issues with unsatisfactory results.”

The PTS proposal includes travel and lodging expenses, inspecting system components, verifying electric connections, verifying external devices are properly connected to the System Control Center, verifying and inspecting many other technical functions of the system (see attached proposal), inspecting water levels, verifying integrity of waterproof seals, making any repairs where necessary (if parts are available), and providing a report of findings, corrective actions and recommendations.

**Financial Implications:**

While year-to-date expenditures associated with equipment repair and maintenance at the Wastewater Treatment Plant have exceeded the \$30,000 budget line-item, there are sufficient funds available in the entire Wastewater Treatment Plant budget to cover this expenditure. A budget amendment will be prepared by staff - if needed - before fiscal year end.

**Attachments:**

- Piedmont Proposal



**Piedmont Technical Services**

Post Office Box 608  
Hillsborough, North Carolina 27278

**Proposal**

**Date:** 2/23/24

**Submitted To:** Ford Hamman  
Infrastructure Alternatives Inc.  
C/O Hastings MI WWTP  
7888 Childsdales Ave. NE  
Rockford, MI 49341

**Reference:** **Service Proposal:**  
**One Full Day of Inspection and Service including Travel**  
**and expenses for :**  
**Hastings MI WWTP – UV Disinfection System**

**This Scope of Work shall include:**

- **Inspection of system components, verify proper adjustment and installation**
- **Verify integrity of electrical connections**
- **Verify external devices are properly connected to the System Control Center**
- **Inspect and Confirm analog input information at the System Control Center**
- **Verify communication to each PDC and Module**
- **Confirm system settings and configuration data (O & M required to be provided by plant)**
- **Test and validate dose pacing logic. System is introduced with a simulated flow and UVT conditions to ensure correct reaction to parameter changes.**
- **Monitor sensor operation**
- **Inspect water levels**
- **Validate alarm indications**
- **Verify integrity of waterproof seals**
- **Verify cleaning system operation where applicable**
- **Hands on Operational and maintenance training will be provided while PTS is performing inspection and PM of the equipment if desired. (Plant must have all materials available)**

- Careful inspection will be made to look for findings as to why the system may not be obtaining disinfection
- Any repairs where parts are available by the facility during this visit will be made and can be made in the time allocated.
- Provide a report of all findings, corrective actions and recommendations for the service visit.

**Service visit \$5,650.00**

**Supply and disposal of all materials such as lubricants, phosphoric acid, oils, fluids, lamps, ballasts, etc. is the responsibility of the customer and must be available at the scheduled time of the service visit.**

**Any additional work or service calls that may be required between service visits will be invoiced at a rate of \$200.00 per hour, per technician, plus expenses including flights, travel time, car rental, gas, motel, and per diem or as otherwise agreed upon.**

**This offer shall remain in effect for 30 days.**

**We thank you in advance for the opportunity to serve you**

**Respectfully Submitted,**

**Sherri Bos  
Piedmont Technical Services**



# Regular Council Agenda Item Memorandum

**To: The Honorable Mayor, City Council Members, and City Manager Sarah Moyer-Cale**

**From: Rob Neil Superintendent of Streets**

**Subject: Asphalt Repair Associated with Lead Line Replacement**

**Meeting Date: March 25, 2024**

---

Recommended Action:

Motion to approve a purchase order for asphalt repairs associated with lead water line replacements to be performed by Murray's Asphalt in the amount of \$6,930.

Background Information:

The service provided by Murray's Asphalt will be for repairing asphalt that was torn out due to work performed when replacing lead water lines. Asphalt repairs will take place on Green St. and E. Mill St. as detailed in the attached quote.

Financial Implications:

Funding in the amount of \$50,000 for asphalt repairs associated with water and sewer work was included in the fiscal year 2023/2024 Water and Sewer Fund budget. To date, \$28,062 has been expended, leaving an available balance of \$21,938.

Attachments:

- Quote from Murray's Asphalt



# Mid-Michigan's Asphalt Specialist

## Serving The Area

### For Over 30 Years

Murray's Asphalt  
1727 Moore Road  
Woodland, MI 48897  
(269)948-9369  
www.murraysasphalt.com

City of Hastings  
Hastings, MI 49058  
269-838-8395  
rneil@hastingsmi.gov

03-20-2024

All seal coat prices are valid for 30 days.

All paving prices are valid for 15 days.

**Cash, checks, money orders, Visa & Master-card**  
**ALL CREDIT CARD TRANSACTIONS HAVE**  
**3.5% INTEREST FOR HOMEOWNERS AND**  
**3.5% FOR CORPORATIONS.**

We hereby submit specifications and estimates for:

#### Asphalt Patching

- Apply tack coat for bonding
- Install 3" Commercial Asphalt top
  - 100 Sq. Feet– 527 E. Green St.– 9' X 7', 5' X 5' and 4' X 4'
  - 102 Sq. Feet– 527 E. Mill St – 8'6" X 9'6" and 4' X 4'
  - 48 Sq. Feet– 544 E. Mill St.– 8' X 6'
  - 110 Sq. Feet– 636 E. Mill St.– 10' X 11'
  - 81 Sq. Feet– 700 E. Mill St.– 9' X 9'
  - 176 Sq. Feet– 708 E. Mill St.– 10' X 9'6" and 3'6" X 18'6"
  - 132 Sq. Feet– 804 E. Mill St.– 12' X 10'6"
  - 80 Sq. Feet– 826 E. Mill St.– 9'6" X 8'
  - 100 Sq. Feet– 924 E. Mill St.- 9'6" X 9'6"
  - 181 Sq. Feet– Added Patching– 8' X 8', 3' X 6' and 9' X 11'

We propose to furnish material & labor-complete in accordance with the above specifications for the sum of: \$6,930.00

\$ Six Thousand Nine Hundred Thirty Dollars

With payments made as follows: 50% due at signing, balance paid ON completion

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully

Submitted: Willie Murray

#### Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature: \_\_\_\_\_

Date Of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



# Hastings City Police

201 E. State St.  
Hastings, MI 49058  
(269) 948-4800 Dispatch  
(269) 945-5744 Office  
(269) 945-4358 Fax



12.A

Dale Boulter  
Chief of Police

Julissa Kelly  
Deputy Chief

## **Hastings Police Department Council report for month of February 2024**

### **STAFFING**

Ofc. Bailey continues with her training and is progressing well. She has made the transition to 6P-6A shift with Sgt. Rangel for the remainder of step 3 and 4 of the training phases.

We have an addition to our HPD family, Deputy Chief Kelly gave birth to a healthy baby girl. DC Kelly and baby are doing great.

New reserve Officer Rich Rau came on board with the department and will be a great addition to our Reserve Officer Team.

### **STATS**

The past month officers responded to **483** calls for service, with a total of 34 arrests, 10 traffic accidents 2 non-traffic accidents. Officers issued a total of 25 citations, 7 being moving violations, 18 being Non-moving violations. Officers conducted a total of 101 traffic contacts for the month of February.

### **RESERVE OFFICERS**

The Reserve Department contributed 23 hours for the month of February.

### **2:00 AM – 6:00 AM WINTER PARKING ON STREETS**

The 2-6 AM parking enforcement has been lifted due to the mild winter. Typically, the enforcement last until April 1<sup>st</sup> but after coordination with the street crews the decision was made to lift enforcement. The enforcement will begin once more on November 1<sup>st</sup>, 2024. All other on street parking ordinances are still being enforced.

**EVENTS:**

ST. Patrick's Day Parade was a success with many thanks to our Hastings Police Reserve Unit. The Reserve Unit supplied six reserve officers to help make this a safe and fun event.

**UP COMING EVENTS:**

Barry Roubaix Bike Race scheduled for 04-20-24

National DEA drug take back day 04-27-24 at Walgreens from 10:00 AM – 2:00 PM

**PORTABLE RADIO PURCHASE UPDATE:**

The new portable radios have been received from Motorola. They are currently waiting on programming from the State of Michigan. I anticipate another 1-2 months before the radios will be issued to officers.

**Code Compliance report**

Code enforcement took a total of 81 complaints for the month of January.

Report attached

Respectfully submitted,

Dale Boulter

Chief of Police



# **HASTINGS CITY COUNCIL MONTHLY REPORT MONTH OF February 2024**

**From Hastings Police Department**

**Chief Dale Boulter**

**Total Complaints: 483**

**Total Arrests: 34**

**Adults: 21 OWI-2, Weapons Offence-3, Poss. of Meth-2, DWLS-1, Poss of Alc. In MV-1, Fleeing and Eluding-1, A&B-3, Disturbing the peace-1, Kidnapping-2, R&O Police-1, Child Endangerment-1, Child Neglect-1, Disorderly-1, MDOP-1.**

**Juveniles: 0**

**Arrests Warrants for other Departments: 8 Obstructing justice-8.**

**Traffic Summary:**

**Traffic Accidents: 10**

**Property Damage: 10**

**Injuries: 0**

**Fatal: 0**

**Non-Traffic: 2**

**Tickets Issued: 25**

**Moving Violations Issued: 7**

**Non-Moving Violations: 18**

## POLICE VEHICLES

TOTAL MILES: **5,989**

TOTAL GALLONS OF FUEL USED: **574.8**

| <u>VEHICLE</u> | <u>MILAGE</u> | <u>VEHICLE</u> | <u>MILAGE</u> |
|----------------|---------------|----------------|---------------|
| 41/2020 FORD   | 47,669        | 45/2022 FORD   | 2,094         |
| 42/2021 FORD   | 44,030        | 46/2015 FORD   | 56,297        |
| 43/2020 FORD   | 1,549         | 47/2023 FORD   | 11,134        |
| 44/2018 FORD   | 41,005        | 48/2016 FORD   | 92,580        |
|                |               | 49/2010 DODGE  | 63,659        |

### ADDITIONAL INFORMATION:

The Hastings Police Reserve officers worked a total of **23** hours for the month.

| <u>CLASSIFICATION</u> | <u>CURRENT<br/>MONTH</u> | <u>PREVIOUS<br/>YEAR</u> | <u>YTD<br/>CURRENT</u> | <u>YTD<br/>PREVIOUS</u> | <u>YTD<br/>COMPARED</u> |
|-----------------------|--------------------------|--------------------------|------------------------|-------------------------|-------------------------|
| FATAL ACCIDENTS       | 0                        | 0                        | 0                      | 0                       | 0                       |
| INJURY ACCIDENTS      | 0                        | 2                        | 3                      | 2                       | +1                      |
| P D ACCIDENTS         | 10                       | 15                       | 21                     | 21                      | 0                       |
| NON-TRAFFIC           | 2                        | 6                        | 4                      | 11                      | -7                      |
| SPEEDING              | 4                        | 1                        | 7                      | 2                       | +5                      |
| OTHER HAZARDOUS       | 2                        | 13                       | 12                     | 17                      | -5                      |
| NON-HAZARDOUS         | 18                       | 49                       | 31                     | 63                      | -32                     |
| PARKING               | 83                       | 62                       | 139                    | 92                      | +47                     |
| <u>TOTAL</u>          | 119                      | 148                      | 215                    | 208                     | +7                      |

City of Hastings  
Code Compliance Officer  
February 2024 Activity Report



| QUANTITY      | COMPLAINT  |
|---------------|--|
| 4             | Animal related (90-835)  |
| 0             | Grass and weeds more than 8" tall (38-105)   |
| 11            | Compostable yard debris and refuse in right-of-way, snow piles (74-39, 74-71, 74-72) |
| 5             | Garbage Code Violations (66-88/89/90/93/94)  |
| 7             | Vehicles parked on unapproved surfaces – residential zones (90-929)                  |
| 10            | Unlicensed/Inoperable vehicles, parts, or tire storage (38-76, 77, 78)               |
| 13            | Refuse and debris in unscreened area of yard (90-881, 90-882)                        |
| 3             | Rental Unit complaints   |
| 13            | Signage issues/ Signs in Right-Of-Way  |
| 0             | Sign Permits Issued  |
| 0             | Fencing Issues   |
| 2             | Fence Permits Issued   |
| 6             | Structure & Building Maintenance Issues  |
| 4             | Recreational Vehicle Issues  |
| 0             | Abandoned refrigerator w/door attached (54-61)                                       |
| 6             | Sidewalk parking/right-of-way obstructions (74-71)                                   |
| 17            | Miscellaneous Issues & Complaints  |
| <b>101</b>    | <b>Total Violations/Complaints Handled</b>   |
| 28            | Letters sent   |
| 1             | Citations issued   |
| 127           | Follow Ups   |
| <b>NOTES:</b> | <b>Miscellaneous Issues/ Complaints details</b>                                      |



**Investments & Deposits Status Report as of February 29, 2024**

| <u>Institution</u>  | <u>Account Description</u>      | <u>2/29/2024<br/>Balance</u> | <u>Interest<br/>Rate</u> |
|---|---------------------------------|------------------------------|--------------------------|
| <b>Flagstar</b>   | Common Cash (Primary Checking)  | \$ 1,021,786.83              | 1.05%                    |
|   | Payroll                         | \$ 47,012.76                 | 1.05%                    |
|   | *Savings                        | \$ 3,747,265.99              | 4.15%                    |
|   | **Tax Collection                | \$ 1,907,484.07              | 1.05%                    |
|   | <b>Total</b>                    | <b>\$ 6,723,549.65</b>       |                          |
| <i>*Includes proceeds from DDA/Streetscape Bonds</i>                        |                                 |                              |                          |
| <i>** Includes funds collected on behalf of other governmental agencies</i> |                                 |                              |                          |
| <b>Highpoint</b>  | Common Cash                     | \$ 65,283.38                 | N/A                      |
|   | Drug Enforcement                | \$ 18,211.94                 | N/A                      |
|   | Library PayPal                  | \$ 500.00                    | N/A                      |
|   | *Tax Collection                 | \$ 55,077.56                 | N/A                      |
|   | <b>Total</b>                    | <b>\$ 139,072.88</b>         |                          |
| <i>* Includes funds collected on behalf of other governmental agencies</i>  |                                 |                              |                          |
| <b>Michigan CLASS</b>   | General Fund (Pooled)           | \$ 6,046,686.67              | 5.4533%                  |
|   | Water & Sewer                   | \$ 568,904.09                | 5.4533%                  |
|   | Equipment Fund                  | \$ 288,952.39                | 5.4533%                  |
|   | LDFA                            | \$ 144,476.84                | 5.4533%                  |
|   | <b>Total</b>                    | <b>\$ 7,049,019.99</b>       |                          |
| <b>American Dep Mgmt Co</b>   | Money Market Account            | \$ 3,760,142.29              | 5.30%                    |
|   | 3-Month Certificates of Deposit | \$ -                         | N/A                      |
|   | 6-Month Certificates of Deposit | \$ -                         | N/A                      |
|   | <b>Total</b>                    | <b>\$ 3,760,142.29</b>       |                          |
| <b>Total, All Investments &amp; Deposits</b>                                |                                 | <b>\$ 17,671,784.81</b>      |                          |

| <u>Institution</u>   | <u>2/29/2024<br/>Balance</u> | <u>% of<br/>Total</u> |
|----------------------|------------------------------|-----------------------|
| Flagstar             | \$ 6,723,549.65              | 38.0%                 |
| Highpoint            | \$ 139,072.88                | 0.8%                  |
| Michigan CLASS       | \$ 7,049,019.99              | 39.9%                 |
| American Dep Mgmt Co | \$ 3,760,142.29              | 21.3%                 |
| <b>Total</b>         | <b>\$ 17,671,784.81</b>      |                       |

| <u>Type of Investment or Deposit</u> | <u>2/29/2024<br/>Balance</u> | <u>% of<br/>Total</u> |
|--------------------------------------|------------------------------|-----------------------|
| Interest                             | \$ 17,532,711.93             | 99.2%                 |
| Non-Interest                         | \$ 139,072.88                | 0.8%                  |
| <b>Total</b>                         | <b>\$ 17,671,784.81</b>      |                       |

# CITY OF HASTINGS

## SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

| THIS YEAR<br>FISCAL YTD<br>29-FEB-24 | REVISED<br>BUDGET<br>2023-2024 | FISCAL YTD<br>% OF<br>BUDGET | LAST YEAR<br>FISCAL YTD<br>28-FEB-23 | REVISED<br>BUDGET<br>2022-2023 | FISCAL YTD<br>% OF<br>BUDGET |
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|

### FUND 101 - GENERAL FUND

#### REVENUE

|                            |              |           |         |              |           |          |
|----------------------------|--------------|-----------|---------|--------------|-----------|----------|
| TAXES                      | 3,332,162.09 | 3,463,000 | 96.00%  | 3,204,200.43 | 3,362,500 | 95.00%   |
| SPECIAL ASSESSMENTS        | 26,022.27    | 43,650    | 60.00%  | .00          | 56,750    | 0.00%    |
| LICENSES & PERMITS         | 20,285.49    | 21,175    | 96.00%  | 21,537.15    | 26,525    | 81.00%   |
| FEDERAL REVENUES           | 535,133.00   | 768,199   | 70.00%  | 17,850.00    | 365,000   | 5.00%    |
| STATE SHARED REVENUES      | 769,806.15   | 1,398,813 | 55.00%  | 611,566.70   | 1,273,000 | 48.00%   |
| INTERGOVERNMENTAL REVENUES | 29,189.15    | 868,416   | 3.00%   | .00          | 590,320   | 0.00%    |
| CHARGES FOR SERVICES       | 9,622.12     | 614,950   | 2.00%   | 13,620.81    | 599,950   | 2.00%    |
| FINES & FORFEITURES        | 10,957.10    | 6,500     | 169.00% | 6,026.65     | 6,500     | 93.00%   |
| INTEREST AND RENTALS       | 309,096.26   | 209,000   | 148.00% | 212,832.02   | 113,000   | 188.00%  |
| OTHER REVENUE              | 283,206.07   | 30,500    | 929.00% | 242,360.42   | 16,500    | 1469.00% |
| INCOMING TRANSFERS         | .00          | 0         | 0.00%   | .00          | 0         | 0.00%    |

|                                    |              |           |        |              |           |        |
|------------------------------------|--------------|-----------|--------|--------------|-----------|--------|
| TOTAL REVENUE & INCOMING TRANSFERS | 5,325,479.70 | 7,424,203 | 72.00% | 4,329,994.18 | 6,410,045 | 68.00% |
|------------------------------------|--------------|-----------|--------|--------------|-----------|--------|

#### EXPENDITURES

|                                 |              |           |         |              |           |         |
|---------------------------------|--------------|-----------|---------|--------------|-----------|---------|
| CITY COUNCIL                    | 45,091.43    | 74,001    | 61.00%  | 42,791.98    | 68,604    | 62.00%  |
| MAYOR                           | 10,644.37    | 14,752    | 72.00%  | 8,425.50     | 13,347    | 63.00%  |
| CITY MANAGER                    | 120,527.35   | 183,080   | 66.00%  | 115,781.17   | 181,323   | 64.00%  |
| FINANCE DEPARTMENT              | 245,782.51   | 313,745   | 78.00%  | 190,791.03   | 328,063   | 58.00%  |
| CLERK                           | 69,412.47    | 118,397   | 59.00%  | 76,698.88    | 146,355   | 52.00%  |
| INFORMATION TECHNOLOGY          | 151,576.53   | 244,000   | 62.00%  | 155,255.95   | 223,000   | 70.00%  |
| BOARD OF REVIEW                 | 628.97       | 2,862     | 22.00%  | 710.71       | 2,392     | 30.00%  |
| TREASURER                       | 45,155.59    | 78,808    | 57.00%  | 45,379.75    | 75,496    | 60.00%  |
| ASSESSOR                        | 90,812.03    | 162,581   | 56.00%  | 87,083.34    | 122,169   | 71.00%  |
| ELECTIONS                       | 16,703.88    | 64,277    | 26.00%  | 34,930.48    | 38,970    | 90.00%  |
| CITY HALL & GROUNDS             | 70,583.93    | 187,500   | 38.00%  | 67,356.33    | 175,945   | 38.00%  |
| LEGAL AND AUDIT                 | 35,583.00    | 70,000    | 51.00%  | 51,351.30    | 78,000    | 66.00%  |
| OTHER GENERAL GOVERNMENT        | 262,611.58   | 753,387   | 35.00%  | 386,026.56   | 764,675   | 50.00%  |
| POLICE                          | 1,151,429.00 | 2,005,929 | 57.00%  | 1,039,503.79 | 2,026,807 | 51.00%  |
| CODE COMPLIANCE                 | 24,017.88    | 50,171    | 48.00%  | 31,888.65    | 47,690    | 67.00%  |
| FIRE DEPARTMENT                 | 963,850.64   | 1,057,797 | 91.00%  | 287,441.55   | 526,004   | 55.00%  |
| INSPECTIONS                     | 91,090.00    | 55,000    | 166.00% | 36,706.00    | 40,000    | 92.00%  |
| DEPT OF PUBLIC SERVICE ADMIN    | 106,335.22   | 182,683   | 58.00%  | 106,554.31   | 173,662   | 61.00%  |
| PARKING LOTS - NON SAD          | 5,842.12     | 19,750    | 30.00%  | 9,053.72     | 59,500    | 15.00%  |
| PARKING LOTS - SAD              | 13,481.24    | 234,000   | 6.00%   | 97,605.09    | 80,850    | 121.00% |
| STREET LIGHTING                 | 62,669.44    | 102,500   | 61.00%  | 56,926.17    | 94,500    | 60.00%  |
| COMMUNITY SERVICES              | 84,881.96    | 162,085   | 52.00%  | 88,980.22    | 114,022   | 78.00%  |
| BROWNFIELD GRANT                | .00          | 0         | 0.00%   | .00          | 0         | 0.00%   |
| PLANNING AND ZONING             | 2,475.83     | 18,285    | 14.00%  | 5,343.72     | 21,570    | 25.00%  |
| JOINT PLANNING & ZONING         | 77.50        | 550       | 14.00%  | 1,425.95     | 600       | 238.00% |
| COMMUNITY & ECONOMIC DEVELOPMNT | 82,212.09    | 141,500   | 58.00%  | 96,795.03    | 137,886   | 70.00%  |



# CITY OF HASTINGS

## SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

| THIS YEAR<br>FISCAL YTD<br>YTD ACTUAL | REVISED<br>BUDGET<br>BUDGET | FISCAL YTD<br>% OF<br>BUDGET | LAST YEAR<br>FISCAL YTD<br>28-FEB-23 | REVISED<br>BUDGET<br>BUDGET | FISCAL YTD<br>% OF<br>BUDGET |
|---------------------------------------|-----------------------------|------------------------------|--------------------------------------|-----------------------------|------------------------------|
|---------------------------------------|-----------------------------|------------------------------|--------------------------------------|-----------------------------|------------------------------|

### *FUND 101 - GENERAL FUND*

|   |              |            |        |              |            |        |
|---|--------------|------------|--------|--------------|------------|--------|
| COMMUNITY DEVELOPMENT GRANTS            | 71,197.00    | 75,100     | 95.00% | 70,593.09    | 75,000     | 94.00% |
| CABLE ACCESS                            | 5,704.25     | 13,457     | 42.00% | 6,978.58     | 23,757     | 29.00% |
| PARKS AND RECREATION                    | 125,235.72   | 977,657    | 13.00% | 140,316.07   | 714,164    | 20.00% |
| ARTS AND CULTURAL ACTIVITIES            | 71,153.99    | 80,400     | 88.00% | 31,067.92    | 57,775     | 54.00% |
| OTHER FINANCING USES                    | .00          | 316,449    | 0.00%  | .00          | 160,105    | 0.00%  |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 4,026,767.52 | 7,760,703  | 52.00% | 3,369,762.84 | 6,572,231  | 51.00% |
| NET REVENUE OVER EXPENDITURES           | 1,298,712.18 | ( 336,500) |        | 960,231.34   | ( 162,186) |        |

# CITY OF HASTINGS

## SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

| THIS YEAR<br>FISCAL YTD<br>29-FEB-24 | REVISED<br>BUDGET<br>2023-2024 | FISCAL YTD<br>% OF<br>BUDGET | LAST YEAR<br>FISCAL YTD<br>28-FEB-23 | REVISED<br>BUDGET<br>2022-2023 | FISCAL YTD<br>% OF<br>BUDGET |
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|

### FUND 202 - MAJOR STREETS

|   |            |            |        |            |            |        |
|---|------------|------------|--------|------------|------------|--------|
| REVENUES                                | 548,429.91 | 1,045,218  | 52.00% | 778,038.16 | 942,650    | 83.00% |
| INCOMING TRANSFERS                      | .00        | 0          | 0.00%  | .00        | 0          | 0.00%  |
| TOTAL REVENUE & INCOMING TRANSFERS      | 548,429.91 | 1,045,218  | 52.00% | 778,038.16 | 942,650    | 83.00% |
| EXPENDITURES                            | 249,749.04 | 1,097,335  | 23.00% | 556,425.73 | 944,877    | 59.00% |
| OUTGOING TRANSFERS                      | .00        | 150,000    | 0.00%  | .00        | 150,000    | 0.00%  |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 249,749.04 | 1,247,335  | 20.00% | 556,425.73 | 1,094,877  | 51.00% |
| NET REVENUE OVER EXPENDITURES           | 298,680.87 | ( 202,117) |        | 221,612.43 | ( 152,227) |        |

### FUND 203 - LOCAL STREETS

|   |              |           |        |               |            |        |
|---|--------------|-----------|--------|---------------|------------|--------|
| REVENUES                                | 218,220.89   | 351,008   | 62.00% | 173,346.42    | 320,075    | 54.00% |
| INCOMING TRANSFERS                      | .00          | 300,000   | 0.00%  | .00           | 150,000    | 0.00%  |
| TOTAL REVENUE & INCOMING TRANSFERS      | 218,220.89   | 651,008   | 34.00% | 173,346.42    | 470,075    | 37.00% |
| EXPENDITURES                            | 230,955.22   | 733,661   | 31.00% | 326,040.74    | 730,651    | 45.00% |
| OUTGOING TRANSFERS                      |              |           |        |               |            |        |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 230,955.22   | 733,661   | 31.00% | 326,040.74    | 730,651    | 45.00% |
| NET REVENUE OVER EXPENDITURES           | ( 12,734.33) | ( 82,653) |        | ( 152,694.32) | ( 260,576) |        |

# CITY OF HASTINGS

## SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

|   | THIS YEAR<br>FISCAL YTD<br>29-FEB-24 | REVISED<br>BUDGET<br>2023-2024 | FISCAL YTD<br>% OF<br>BUDGET | LAST YEAR<br>FISCAL YTD<br>28-FEB-23 | REVISED<br>BUDGET<br>2022-2023 | FISCAL YTD<br>% OF<br>BUDGET |
|---|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
| <i>FUND 209 - CEMETERY FUND</i>         |                                      |                                |                              |                                      |                                |                              |
| REVENUES                                | 229,855.98                           | 244,780                        | 94.00%                       | 435,223.93                           | 426,800                        | 102.00%                      |
| INCOMING TRANSFERS                      |                                      |                                |                              |                                      |                                |                              |
| TOTAL REVENUE & INCOMING TRANSFERS      | 229,855.98                           | 244,780                        | 94.00%                       | 435,223.93                           | 426,800                        | 102.00%                      |
| EXPENDITURES                            | 112,648.61                           | 279,100                        | 40.00%                       | 311,189.65                           | 400,499                        | 78.00%                       |
| OUTGOING TRANSFERS                      |                                      |                                |                              |                                      |                                |                              |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 112,648.61                           | 279,100                        | 40.00%                       | 311,189.65                           | 400,499                        | 78.00%                       |
| NET REVENUE OVER EXPENDITURES           | 117,207.37                           | ( 34,320)                      |                              | 124,034.28                           | 26,301                         |                              |

# CITY OF HASTINGS

## SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

|  | THIS YEAR<br>FISCAL YTD<br>29-FEB-24 | REVISED<br>BUDGET<br>2023-2024 | FISCAL YTD<br>% OF<br>BUDGET | LAST YEAR<br>FISCAL YTD<br>28-FEB-23 | REVISED<br>BUDGET<br>2022-2023 | FISCAL YTD<br>% OF<br>BUDGET |
|--|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
| <b>FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY</b> |                                      |                                |                              |                                      |                                |                              |
| REVENUES   | 3,528,975.90                         | 3,463,990                      | 102.00%                      | 728,900.20                           | 703,200                        | 104.00%                      |
| INCOMING TRANSFERS                               |                                      |                                |                              |                                      |                                |                              |
| TOTAL REVENUE & INCOMING TRANSFERS               | 3,528,975.90                         | 3,463,990                      | 102.00%                      | 728,900.20                           | 703,200                        | 104.00%                      |
| EXPENDITURES                                     | 1,150,875.97                         | 3,745,207                      | 31.00%                       | 154,639.51                           | 535,357                        | 29.00%                       |
| OUTGOING TRANSFERS                               |                                      |                                |                              |                                      |                                |                              |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS          | 1,150,875.97                         | 3,745,207                      | 31.00%                       | 154,639.51                           | 535,357                        | 29.00%                       |
| NET REVENUE OVER EXPENDITURES                    | 2,378,099.93                         | ( 281,217)                     |                              | 574,260.69                           | 167,843                        |                              |

## FUND 250 - LCL DVLPMNT FINANCE AUTHORITY

|   |              |            |        |           |        |         |
|---|--------------|------------|--------|-----------|--------|---------|
| REVENUES                                | 64,375.66    | 81,500     | 79.00% | 72,057.24 | 46,700 | 154.00% |
| INCOMING TRANSFERS                      |              |            |        |           |        |         |
| TOTAL REVENUE & INCOMING TRANSFERS      | 64,375.66    | 81,500     | 79.00% | 72,057.24 | 46,700 | 154.00% |
| EXPENDITURES                            | 135,832.96   | 187,800    | 72.00% | 369.46    | 10,550 | 4.00%   |
| OUTGOING TRANSFERS                      |              |            |        |           |        |         |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 135,832.96   | 187,800    | 72.00% | 369.46    | 10,550 | 4.00%   |
| NET REVENUE OVER EXPENDITURES           | ( 71,457.30) | ( 106,300) |        | 71,687.78 | 36,150 |         |

# CITY OF HASTINGS

## SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

| THIS YEAR<br>FISCAL YTD<br>29-FEB-24 | REVISED<br>BUDGET<br>2023-2024 | FISCAL YTD<br>% OF<br>BUDGET | LAST YEAR<br>FISCAL YTD<br>28-FEB-23 | REVISED<br>BUDGET<br>2022-2023 | FISCAL YTD<br>% OF<br>BUDGET |
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|

### FUND 265 - DRUG ENFORCEMENT

|   |                 |       |        |              |       |       |
|---|-----------------|-------|--------|--------------|-------|-------|
| REVENUES                                | 786.00          | 2,800 | 28.00% | .00          | 3,500 | 0.00% |
| INCOMING TRANSFERS                      |                 |       |        |              |       |       |
| TOTAL REVENUE & INCOMING TRANSFERS      | 786.00          | 2,800 | 28.00% | .00          | 3,500 | 0.00% |
| EXPENDITURES                            | .00             | 5,600 | 0.00%  | .00          | 5,600 | 0.00% |
| OUTGOING TRANSFERS                      |                 |       |        |              |       |       |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | .00             | 5,600 | 0.00%  | .00          | 5,600 | 0.00% |
| NET REVENUE OVER EXPENDITURES           | 786.00 ( 2,800) |       |        | .00 ( 2,100) |       |       |

### FUND 266 - POLICE TRAINING

|   |                    |       |        |                |       |        |
|---|--------------------|-------|--------|----------------|-------|--------|
| REVENUES                                | 156.90             | 2,950 | 5.00%  | 1,203.43       | 2,901 | 41.00% |
| INCOMING TRANSFERS                      |                    |       |        |                |       |        |
| TOTAL REVENUE & INCOMING TRANSFERS      | 156.90             | 2,950 | 5.00%  | 1,203.43       | 2,901 | 41.00% |
| EXPENDITURES                            | 664.86             | 4,600 | 14.00% | 1,142.69       | 4,600 | 25.00% |
| OUTGOING TRANSFERS                      |                    |       |        |                |       |        |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 664.86             | 4,600 | 14.00% | 1,142.69       | 4,600 | 25.00% |
| NET REVENUE OVER EXPENDITURES           | ( 507.96) ( 1,650) |       |        | 60.74 ( 1,699) |       |        |

# CITY OF HASTINGS

## SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

|                                     | THIS YEAR<br>FISCAL YTD<br>29-FEB-24 | REVISED<br>BUDGET<br>2023-2024 | FISCAL YTD<br>% OF<br>BUDGET | LAST YEAR<br>FISCAL YTD<br>28-FEB-23 | REVISED<br>BUDGET<br>2022-2023 | FISCAL YTD<br>% OF<br>BUDGET |
|-------------------------------------|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
| <b>FUND 271 - LIBRARY FUND</b>      |                                      |                                |                              |                                      |                                |                              |
| <b>OPERATIONS</b>                   |                                      |                                |                              |                                      |                                |                              |
| OPERATING REVENUES                  | 860,525.75                           | 1,373,449                      | 63.00%                       | 313,224.55                           | 1,331,794                      | 24.00%                       |
| OPERATING INCOMING TRANSFERS        |                                      |                                |                              |                                      |                                |                              |
| TOTAL OPERATING REV & IN TRNSFRS    | 860,525.75                           | 1,373,449                      | 63.00%                       | 313,224.55                           | 1,331,794                      | 24.00%                       |
| OPERATING EXPENDITURES              | 1,215,692.41                         | 1,708,154                      | 71.00%                       | 432,439.23                           | 1,737,347                      | 25.00%                       |
| OPERATING OUTGOING TRANSFERS        |                                      |                                |                              |                                      |                                |                              |
| TOTAL OPERATING EXP & OUT TRNSFRS   | 1,215,692.41                         | 1,708,154                      | 71.00%                       | 432,439.23                           | 1,737,347                      | 25.00%                       |
| NET OPERATING REV OVER EXP          | ( 355,166.66)                        | ( 334,705)                     |                              | ( 119,214.68)                        | ( 405,553)                     |                              |
| <b>CAPITAL IMPROVEMENTS</b>         |                                      |                                |                              |                                      |                                |                              |
| CAP IMPRVMT EXPENDITURES            | .00                                  | 0                              | 0.00%                        | .00                                  | 0                              | 0.00%                        |
| CAP IMPRVMT OUTGOING TRANSFERS      |                                      |                                |                              |                                      |                                |                              |
| TOTAL CAP IMPRVMT EXP & OUT TRNSFRS | .00                                  | 0                              | 0.00%                        | .00                                  | 0                              | 0.00%                        |
| NET CAP IMPRVMT REV OVER EXP        | .00                                  | 0                              |                              | .00                                  | 0                              |                              |

# CITY OF HASTINGS

## SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

|  | THIS YEAR<br>FISCAL YTD<br>29-FEB-24 | REVISED<br>BUDGET<br>2023-2024 | FISCAL YTD<br>% OF<br>BUDGET | LAST YEAR<br>FISCAL YTD<br>28-FEB-23 | REVISED<br>BUDGET<br>2022-2023 | FISCAL YTD<br>% OF<br>BUDGET |
|--|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
| <i>FUND 592 - WATER &amp; SEWER FUND</i> |                                      |                                |                              |                                      |                                |                              |
| REVENUES                                 | 3,126,325.80                         | 4,347,620                      | 72.00%                       | 2,482,923.78                         | 3,512,690                      | 71.00%                       |
| INCOMING TRANSFERS                       |                                      |                                |                              |                                      |                                |                              |
| TOTAL REVENUE & INCOMING TRANSFERS       | 3,126,325.80                         | 4,347,620                      | 72.00%                       | 2,482,923.78                         | 3,512,690                      | 71.00%                       |
| EXPENDITURES                             | 1,974,731.96                         | 4,106,072                      | 48.00%                       | 1,613,375.31                         | 3,544,182                      | 46.00%                       |
| OUTGOING TRANSFERS                       | .00                                  | 0                              | 0.00%                        | .00                                  | 0                              | 0.00%                        |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS  | 1,974,731.96                         | 4,106,072                      | 48.00%                       | 1,613,375.31                         | 3,544,182                      | 46.00%                       |
| NET REVENUE OVER EXPENDITURES            | 1,151,593.84                         | 241,548                        |                              | 869,548.47                           | ( 31,492)                      |                              |



# CITY OF HASTINGS

## SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

|  | THIS YEAR<br>FISCAL YTD<br>29-FEB-24 | REVISED<br>BUDGET<br>2023-2024 | FISCAL YTD<br>% OF<br>BUDGET | LAST YEAR<br>FISCAL YTD<br>28-FEB-23 | REVISED<br>BUDGET<br>2022-2023 | FISCAL YTD<br>% OF<br>BUDGET |
|--|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
| <i>FUND 661 - EQUIPMENT REVOLVING FUND</i> |                                      |                                |                              |                                      |                                |                              |
| REVENUES                                   | 157,517.26                           | 939,500                        | 17.00%                       | 334,293.88                           | 913,750                        | 37.00%                       |
| INCOMING TRANSFERS                         |                                      |                                |                              |                                      |                                |                              |
| TOTAL REVENUE & INCOMING TRANSFERS         | 157,517.26                           | 939,500                        | 17.00%                       | 334,293.88                           | 913,750                        | 37.00%                       |
| EXPENDITURES                               | 281,018.95                           | 510,592                        | 55.00%                       | 331,060.74                           | 487,225                        | 68.00%                       |
| OUTGOING TRANSFERS                         |                                      |                                |                              |                                      |                                |                              |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS    | 281,018.95                           | 510,592                        | 55.00%                       | 331,060.74                           | 487,225                        | 68.00%                       |
| NET REVENUE OVER EXPENDITURES              | ( 123,501.69)                        | 428,908                        |                              | 3,233.14                             | 426,525                        |                              |



12.C

# Hastings City Council Memorandum

**Date:** March 20, 2024  
**To:** Honorable Mayor Tossava & Members of the Hastings City Council  
**From:** Dan King, Community Development Director  
**Subject:** March Community Development Department Report

A summary of the current activities in the Community Development Department includes:

## Streetscape

The downtown streetscape project resumed construction on Monday March 11<sup>th</sup>. Contractors are currently working on both the north and south side of State Street between Church and Broadway. Light poles on the south side of State Street are being removed in preparation for continued construction. The project schedule can be found on the City's website under the Announcements tab.

## Michigan Sculpture Initiative (MSI)

The 2024 sculptures have been chosen with a fantastic response to the sculpture selection survey. Pictures of the selected sculptures can be found on the City of Hastings Facebook page.



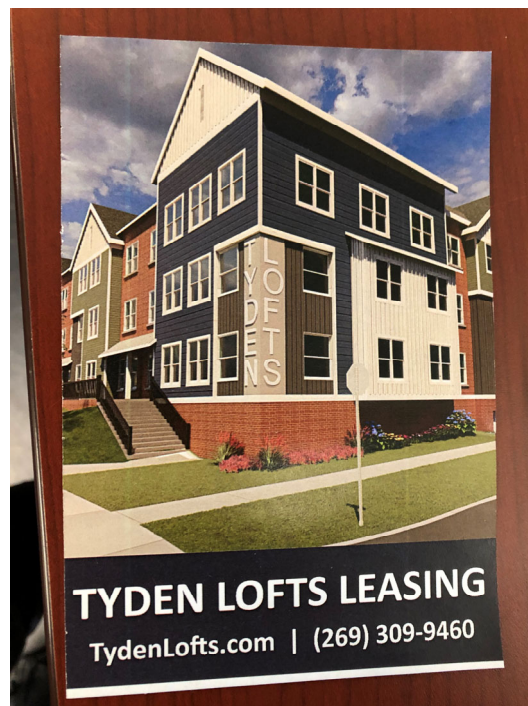
## **Barry Roubaix**

Do not forget to mark your calendars for Friday April 19<sup>th</sup> and Saturday April 20<sup>th</sup> for the annual Barry Roubaix. Over 5,000 riders have registered for this year's race. Staff continues to be in contact with race organizers to ensure another fantastic event.



## **Tyden Lofts**

Leasing is currently underway for the 60-unit workforce housing development. Units may be open as soon as August bringing much needed housing to the City.



## **Thornapple Jazz Festival**

The Thornapple Jazz Festival will be held April 25, 26, and 27 bringing many high school and college groups to town for a fantastic few days of music in and around the City of Hastings.



## **Upcoming Events**

Sidewalk Sales – April 19, 20

Barry Roubaix – April 20

Thornapple Jazz Festival – April 25, 26, 27

Girl's Night Out – May 2

St. Rose 5K Fun Run – May 4

Memorial Day Parade – May 27

If you have any questions, concerns, or ideas please feel free to contact Sandy, Steve, or me at [sponsetto@hastingsmi.gov](mailto:sponsetto@hastingsmi.gov) [shoke@hastingsmi.gov](mailto:shoke@hastingsmi.gov) [dking@hastingsmi.gov](mailto:dking@hastingsmi.gov)



**City of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

---

**Riverside Cemetery Preservation Advisory Board Meeting Minutes  
February 14, 2024**

1. Call to Order by Chair Huntley at 3:02 PM in the City Hall Conference Room.
2. Roll Call: Huntley, Watson, Bever, Hubbell, Tossava, and Tate. Absent: Buehl and Coleman.  
Guest: John Resseguie

3. Pledge of Allegiance

4. Approval of Agenda

Motion by Mayor Tossava and supported by Watson to approve the agenda as presented. All ayes, motion carried.

5. Approval of the Minutes of the Meeting of January 10, 2024

Motion by Mayor Tossava and supported by Bever to approve the minutes of the January 10, 2024, Riverside Cemetery Preservation Advisory Board meeting. All ayes, motion carried.

6. Public Comment and Communications

None

7. Sexton Update

Josh Wickham was not present to give an update.

8. Unfinished Business

A. Cemetery Memorial Design (Tate)

Tate gave recommendations to contact companies for contract drawings of the Memorial Project. Motion by Tossava and supported by Watson to accept Tate's recommendation. All ayes, motion carried.

B. Cemetery Fencing (Hubbell)

Hubbell gave an update of when the fence should be installed.

C. Cemetery Chapel (Bever & Hubbell)

Discussion to meet at the Riverside Cemetery Chapel at the next meeting to review condition of the chapel. Bever will coordinate the meeting date and time.

9. New Business

- A. Barry Community Foundation (BCF) Funds Reports for December 2023 and January 2024
- B. Fiscal Year 2024 Revenues and Expenditures through December 31, 2023
- C. Memorial Project Accounting as of February 9, 2024

Bever presented the documents. No questions.

10. Board Member Comments

Comments made about the state of the landscaping at the cemetery. Consensus to include landscaping discussion at the Riverside Cemetery site visit.

11. Public Comment

None

12. Adjourn

Motion by Mayor Tossava and supported by Watson to adjourn the meeting at 3:38 PM. Next meeting is Wednesday March 13<sup>th</sup>, at 3:00 PM. Will discuss the location of the meeting, Bever will coordinate with staff, advisory board, and the cemetery sexton on a site visit.