



City of *Hastings* Michigan

(269) 945-2468
FAX (269) 948-9544

201 E. State Street 49058

Regular Council Meeting
March 11, 2024
Executive Summary

Item #	Summary
9A	Description: Items for Action by Unanimous Consent Recommended Action: Motion to approve the consent agenda as presented.
10A	Description: Airport Terminal Reconstruction Federal Grant Match Recommended Action: Motion to authorize the airport board to spend \$200,000 as a match for a federal grant to reconstruct the airport terminal.
10B	Description: Airport Fund Loan Resolution 2024-04 Recommended Action: Motion to adopt Resolution 2024-04 to authorize a loan from the City of Hastings General Fund to the Airport Fund.
10C	Description: Airport Terminal Study Recommended Action: Motion to authorize the airport board to spend \$10,000 to prepare a study required for the airport terminal grant.



City of *Hastings* Michigan

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201 E. State Street 49058

Item #	Summary
10D	<p>Description: Spring Girls' Night Out, Resolution 2024-05</p> <p>Recommended Action: Motion to approve, under direction of staff, the request from the Hastings Downtown Business Team to hold Spring Girls' Night Out on Thursday, May 2, 2024, from 5:00 PM until 8:00 PM and adopt Resolution 2024-05 to stay the necessary ordinances.</p>
10E	<p>Description: Block Party-Street Dances</p> <p>Recommended Action: Motion to approve, under direction of staff, the request from the Downtown Business Team to conduct three separate Block Party-Street Dances from 5:00 PM until 10:00 PM on Saturday, June 8, Saturday, July 13, and Saturday, August 10, 2024, and consent to street closures on the respective dates.</p>
10F	<p>Description: Very Barry Family Event</p> <p>Recommended Action: Motion to approve, under direction of staff, the 13th annual Very Barry Family Event to be held in Tyden Park utilizing the entire park and both pavilions on Saturday, June 8, 2024, from 9:00 AM until 12:00 PM.</p>
10G	<p>Description: 2024 Capital Improvement Plan</p> <p>Recommended Action: Motion to adopt the 2024 Capital Improvement Plan as presented.</p>



City of *Hastings* Michigan

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201 E. State Street 49058

Item #	Summary
10H	Description: Nonresident Yard Waste, Resolution 2024-06 Recommended Action: Motion to adopt Resolution 2024-06 to authorize acceptance of yard waste by certain nonresidents and to set fees for service.
10I	Description: Sales Listing Agreement, Resolution 2024-07 Recommended Action: Motion to adopt Resolution 2024-07 to approve a sales listing agreement with Miller Real Estate and approve the Mayor and Clerk to sign the sales listing agreement and authorize the City Manager to negotiate a purchase and development agreement.
10J	Description: Spring 2024 Lead Line Replacement Recommended Action: Motion to approve a contract for spring 2024 lead line replacements with Advantage Plumbing and Drain in the amount of \$41,288.63.
10K	Description: Security for Water Towers Recommended Action: Motion to approve security upgrades for both the north and south elevated water storage tanks to be performed by Grand Valley Automation (GVA) in the amount of \$21,235.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Agenda
March 11, 2024

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- * 4. Approval of the agenda
- * 5. Approval of the minutes of the February 26, 2024, regular meeting
- ✓ 6. Public Hearings: (None)
7. Public Comment:
8. Formal Recognitions and Presentations:
 - A. Presentation from Dave Hatfield, Barry County Commissioner.
 - B. Presentation from Justin Smith, Hammond Hill Disc Golf Course.
- ✓ 9. Items for Action by Unanimous Consent:
 - * A. Receive and place on file seven (7) invoices totaling **\$493,281.65** as detailed in attachments.
- ✓ 10. Items of Business:
 - * A. Consider authorizing the airport board to spend **\$200,000** as a match for a federal grant to reconstruct the airport terminal.
 - * B. Consider adopting **Resolution 2024-04** to authorize a loan from the City of Hastings General Fund to the Airport Fund.
 - * C. Consider authorizing the airport board to spend **\$10,000** to prepare a study required for the airport terminal grant.
 - * D. Consider approving, under direction of staff, the request from the Hastings Downtown Business Team to hold Spring Girls' Night Out on Thursday, May 2, 2024, from 5:00 PM until 8:00 PM and adopting **Resolution 2024-05** to stay the necessary ordinances.
 - * E. Consider approving, under direction of staff, the request from the Hastings Downtown Business Team to conduct three (3) separate Block Party-Street Dances from 5:00 PM until 10:00 PM on Saturday, June 8, Saturday, July 13, and

Saturday, August 10, 2024, and consent to street closures on the respective dates.

- * F. Consider approving, under direction of staff, the 13th annual Very Barry Family Event to be held in Tyden Park utilizing the entire park and both pavilions on Saturday, June 8, 2024, from 9:00 AM until 12:00 PM.
- * G. Consider adopting the 2024 Capital Improvement Plan (CIP).
- * H. Consider adopting **Resolution 2024-06** to authorize acceptance of yard waste by certain nonresidents and to set fees for service.
- * I. Consider adopting **Resolution 2024-07** to allow Mayor and Clerk to enter into a sales listing agreement with Miller Real Estate for the sale of vacant industrial property located on Star School Road and authorize the City Manager to negotiate a purchase and development agreement.
- * J. Consider approval of a contract for spring 2024 lead line replacements with Advantage Plumbing and Drain in the amount of **\$41,288.63**.
- * K. Consider approval of security upgrades for both the north and south elevated water storage tanks to be performed by Grand Valley Automation (GVA) in the amount of **\$21,235**.

11. Staff Presentations and Policy Discussions (None)

12. City Manager Report:

- * A. Public Services Director Tate Monthly Report
- * B. Fire Chief Jordan Monthly Report
- * C. Library Director Hemerling Monthly Report
- * D. Assessor Rashid Monthly Report

✓ 13. Reports and Communications:

- * A. February 21, 2024, YMCA Updates for the City of Hastings
- * B. March 4, 2024, Library Board Minutes
- * C. March 2024 Calendar

14. Public Comment:

15. Mayor and Council comment:

16. Adjourn

* Items with enclosures.

✓ Motion under agenda heading requires roll call vote.

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Minutes
February 26, 2024

1. Regular meeting called to order at 7:00 PM
2. Roll call

Present at roll call were Barlow, Brehm, Furrow, Jarvis, McLean, Resseguie, and Tossava.

Motion by Barlow, with support from Resseguie, to excuse Councilmembers Bowers and Nesbitt.

All ayes. Motion carried.

City staff and appointees present: Moyer-Cale, Bever, Boulter, Jordan, Tate, and King.
3. Pledge to the flag
4. Approval of the agenda

Motion by Brehm, with support from Jarvis, to approve the agenda as presented.

All ayes. Motion carried.
5. Approval of the minutes of the February 12, 2024, regular meeting and closed session.

Motion by Jarvis, with support from McLean, to approve the minutes of the February 12, 2024, regular meeting and closed session.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Resseguie, and Tossava.
Nays: None.
Absent: Bowers and Nesbitt.
Motion carried.
6. Public Hearings: (None)
7. Public Comment: (None)
8. Formal Recognitions and Presentations:
 - A. Dave Hatfield, Barry County Commissioner, was attending another meeting and did not present tonight.
9. Items for Action by Unanimous Consent:

- A. Receive and place on file ten invoices totaling **\$243,302.67** as detailed in attachments.

Motion by Resseguie, with support from Barlow, to receive and place on file ten invoices totaling **\$243,302.67** as detailed in attachments.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Resseguie, and Tossava.

Nays: None.

Absent: Bowers and Nesbitt.

Motion carried.

10. Items of Business:

- A. Compare developer proposals for City owned residential property acquisition and development and authorize the City Manager to negotiate a purchase and development agreement for the property for the Mayor and Clerk to sign.

Tammy Tiscareno, Valorem Construction Group, addressed council.

Brian Farkas, Allen Edwin Homes, addressed council.

Questions from Furrow, Jarvis, McLean, Resseguie, and Tossava.

Motion by Furrow, with support from Barlow, to authorize the City Manager to negotiate a purchase and development agreement for the property located on S. Orchard St. (parcel 55-240-105-00) with Valorem Construction Group and authorize the Mayor and Clerk to sign the agreement.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, and Resseguie.

Nays: Tossava.

Absent: Bowers and Nesbitt.

Motion carried.

- B. Consider approval, under direction of staff, the Downtown Business Team's request to hold Sidewalk Sales from 10:00 AM to 4:00 PM on Saturday April 20, 2024, and stay the necessary ordinances by adopting **Resolution 2024-03**.

Motion by McLean, with support from Barlow, to approve, under direction of staff, the Downtown Business Team's request to hold Sidewalk Sales from 10:00 AM to 4:00 PM on Saturday April 20, 2024, and stay the necessary ordinances by adopting **Resolution 2024-03**.

Jerrad VanDuser, Downtown Business Team, addressed council.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Resseguie, and Tossava.

Nays: None.

Absent: Bowers and Nesbitt.

Motion carried.

- C. Consider approval of the events at Hammond Hill as presented.

Motion by Brehm, with support from McLean, to approve the events at Hammond Hill as presented.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Resseguie, and Tossava.

Nays: None.

Absent: Bowers and Nesbitt.

Motion carried.

- D. Consider approval of the purchase of a modular pedestrian island from Professional Pavement Products for **\$6,707.43**.

Questions from Jarvis, Barlow, Brehm, Furrow, and Tossava.

Comments from City Manager Moyer-Cale.

Motion by Resseguie, with support from Barlow, to approve the purchase of a modular pedestrian island from Professional Pavement Products for **\$6,707.43**.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Resseguie, and Tossava.

Nays: None.

Absent: Bowers and Nesbitt.

Motion carried.

- E. Consider approval of the 63-month equipment lease agreement with Noordyk Business Equipment for **\$1,072.38/month** and a maintenance agreement for **\$449.19/month**.

Comments from City Manager Moyer-Cale.

Motion by Resseguie, with support from McLean, to approve the 63-month equipment lease agreement with Noordyk Business Equipment for **\$1,072.38/month** and a maintenance agreement for **\$449.19/month**.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Resseguie, and Tossava.

Nays: None.

Absent: Bowers and Nesbitt.

Motion carried.

- F. Consider approval of the purchase of six Colt SBR rifles from Ortwein International and trade in four existing Smith and Wesson rifles for a total cost of **\$10,878**.

Questions from Jarvis and Resseguie.

Comments from Police Chief Boulter.

Motion by Barlow, with support from Resseguie, to approve the purchase of six Colt SBR rifles from Ortwein International and trade in four existing Smith and Wesson rifles for a total cost of **\$10,878**.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Resseguie, and Tossava.

Nays: None.

Absent: Bowers and Nesbitt.

Motion carried.

- G. Consider creating one non-voting student position for each of the following: the Downtown Development Authority Board, Planning Commission, and the Library Board to terms as determined by the Mayor.

Questions from Brehm, Jarvis, and Tossava.

Comments from City Manager Moyer-Cale.

Motion by Brehm, with support from McLean, to create one non-voting student position for each of the following: the Downtown Development Authority Board, Planning Commission, and the Library Board to terms as determined by the Mayor.

Ayes: Barlow, Brehm, Furrow, Jarvis, McLean, Resseguie, and Tossava.

Nays: None.

Absent: Bowers and Nesbitt.

Motion carried.

11. Staff Presentations and Policy Discussions

A. Public Engagement Guide

Questions from Jarvis, McLean, and Tossava.

Comments from City Manager Moyer-Cale.

B. City Council Paperless Agenda Policy

Comments from City Manager Moyer-Cale.

Comments from Brehm, Furrow, and Tossava.

Council came to consensus to look into laptop pricing.

12. City Manager Report:

Comments from City Manager Moyer-Cale.

A. Police Chief Boulter presented his monthly report.

Comments from Police Chief Boulter.

B. City Clerk/Treasurer Bever presented his monthly financial reports.

Question from Jarvis.

Comment from Furrow.

Comments from City Clerk/Treasurer Bever.

- C. Community Development Director King presented his monthly report

Comments from Community Development Director King.

13. Reports and Communications:

- A. January 10, 2024, Riverside Cemetery Preservation Advisory Board Minutes
- B. February 15, 2024, Draft DDA Minutes

Motion by Brehm, with support from Furrow, to approve and place items A-B on file.

All ayes. Motion carried.

14. Public Comment: (None)

15. Mayor and Council comment:

Comments from Jarvis, Resseguie and Tossava.

16. Adjourn

Motion by McLean, with support from Barlow, to adjourn at 7:58 PM.

All ayes. Motion carried.

Read and Approved:

David J. Tossava, Mayor

Christopher R. Bever, City Clerk

Summary - City of Hastings Invoices
City Council Meeting
March 11, 2024

9.A

No.	Vendor	Amount	Description (with date paid)
1	DHE Plumbing and Mechanical	\$220,824.00	2/22/2024 Library Boiler Replacement
2	The Safety Company LLC dba Mtech	\$194,900.00	2/22/2024 Aerial Lift Bucket Truck
3	Moore+Bruggink Consulting Engineers	\$30,425.41	2/22/2024 Green and Market St. Improvements
4	YMCA Barry County	\$17,500.00	2/22/2024 Biannual Park & Rec Payment
5	Kent Oil & Propane	\$17,364.96	2/22/2024 Diesel Fuel
6	USALCO, LLC	\$6,342.28	2/22/2024 Liquid Aluminum Sulfate
7	Thornapple Arts Council	\$5,925.00	2/22/2024 Program Support for FY 2024 (to be reimbursed by the DDA)
7	Invoices	\$493,281.65	

City of Hastings

Check Voucher

Instructions

This form is used to generate a progress payment check against an existing, approved Purchase Order. Enter data as necessary; only in shaded cells. The spreadsheet will calculate totals for you. Review all data carefully, then print and sign the form and submit to your department head for approval. Attach relevant documentation. Please do not save the spreadsheet unless you change the file name and file location. Department head will forward the form to the City Manager (if required) and to Accounting for payment processing.

Today's Date 2/13/24
Requestor Name Peggy Hemerling
Department Library

Purchase Order No. 72179
Vendor Name DHE Plumbing + Mechanical
Account Number 271 790 975 000

ITEM NO.	DESCRIPTION	Amount
1	Payment Application 2	249,000.00 ✓
2	Payment Application 3	22,930.00 ✓
3	Payment Application 4	<22,070.00> ✓
4	Retainage	<29,036.00> ✓
5		
	24-271-02	
TOTALS		\$ -

220,824.00 ✓

Notes and Explanatory Comments:

PAID

FEB 13 2024	
CITY OF HASTINGS	

EMPLOYEE SIGNATURE

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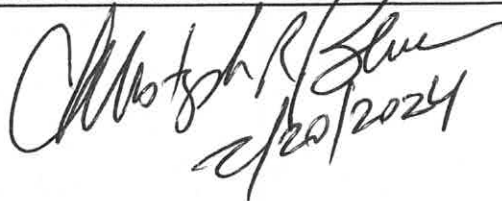
DEPARTMENT HEAD SIGNATURE

Peggy Hemerling

CITY MANAGER SIGNATURE (if over \$300)

--

ACCOUNTING USE ONLY

 2/20/2024



The Safety Company LLC dba MTech
7401 First Place, Suite G
Cleveland OH 44146
800.362.0240
sales@MTechCompany.com

FISCAL

23-24-

5499
Invoice
No. IN237649
10/06/2023

Bill To	Ship To
Hastings DPS, City of 201 E. State St. Hastings MI 49058 United States	Hastings DPS, City of 201 E. State St. Hastings MI 49058 United States

Sales Rep	Terms	Ship Via	FOB	Col/PPD
Scott D Silberzahn	Net 20	20 - Best Way	Origin	Prepaid

PO No.	SO No.
70435	Sales Order #SO236429

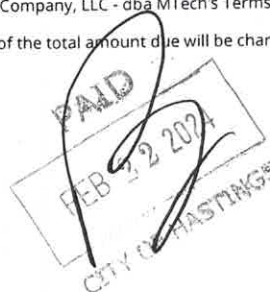
Item	Description	Qty	Unit Price	Total
999-AxionLift Hastings Truck	MTech AxionLift Truck Package for the City of Hastings, MI. Fully Assembled Aerial Lift Bucket Truck to Include: Chassis: Ford F-550 Diesel 4x4 SD Regular Cab Body: VIN# 1FDUF5HT4PDA03249 Custom Stahl CST134VVD-52.5 NWB Challenger ST II 11' Steel Body w/Special Aerial Reinforced Body Package: S/N: 423-001263 Aerial Lift: AxionLift AT4313i w/44.3' Working Height: S/N: 0700.22.225 Muncie Ford 10 Speed PTO: S/N: Muncie Pump Assy: S/N: 8220721571 Purchase Price Includes Delivery & Training. See Detailed Specs Attached. Delivery Date: 9/29/2023	1	\$194,900.00	\$194,900.00

Remit To:
The Safety Company, LLC dba MTech
PO Box 74436
Cleveland, OH 44194
Mastercard, Visa, American Express accepted. Charges subject to a processing
fee.

Subtotal	\$194,900.00
Tax Total (0%)	\$0.00
Total	\$194,900.00
Credits/Payments	\$0.00
Amount Due	\$194,900.00

Comments: 2023 Liberty Ford F550 4x4 AT4313i Stahl #5 Stock (Hastings)

- All returns must be preauthorized and must be requested within 30 days of invoice date. Returns are subject to a 25% restocking fee. Customer is responsible for all shipping and handling charges.
- Customer is responsible for the winterization and emptying all debris from all equipment prior to leaving at MTech.
- If you are not already using the ACH system to pay your invoices, please call our office to set this up.
- As agreed to by Buyer, this invoice and the goods and/or services purchased hereunder are subject to the Safety Company, LLC - dba MTech's Terms and Conditions of Sale found at: <https://mtechcompany.com>
- Please note that all payments are due within the Terms stated. Please be advised that a monthly late fee of 1.5% of the total amount due will be charged on overdue payments. Payments are considered overdue when they are submitted after the Terms listed.





Moore+Bruggink

Consulting Engineers

2020 Monroe Avenue NW
Grand Rapids MI 49505-6298
P 616.363.9801 F 616.363.2480

FISCAL

23 - 24 -

YEAR

CITY OF HASTINGS
TRAVIS TATE
201 EAST STATE STREET
HASTINGS, MI 49058

Invoice number 230232.1-2
Date 02/09/2024

Project **230232.01 GREEN STREET AND
MARKET STREET IMPROVEMENTS**

Invoice from January 1, 2024 through February 2, 2024

Base Design

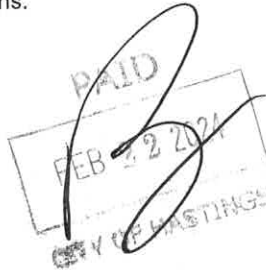
1. Complete field topographic survey and drawing.
2. Establish road right of way on Green & Market.
3. Preliminary cross section design.
4. Preliminary utility design.

Subtotal: \$24,601.42

Roundabout Design

1. Preliminary roundabout design and layout for 3 intersections.

Subtotal: \$5,823.99



Description	Current Billed
DESIGN LABOR	24,601.42
ROUNDABOUT LABOR	5,823.99

Invoice total **30,425.41**

Please Mail remittance to:
Moore & Bruggink, Inc., 2020 Monroe Avenue, N.W., Grand Rapids, MI 49505-6298

A service charge of one percent per month will be added to all accounts not paid within 30 days of invoice



23-24

YEAR

City of Hastings

71583

201 East State Street • Hastings, Michigan 49058

269.945.2468 • FAX 269.948.9544

FEIN 38-6004562

PURCHASE ORDER

2-19-24

DATE

Vendor Name YMCA Perry Co

Department _____

Ship To Address _____

Vendor Number _____

Item Description	Account Number	Price	Project Number	Received Y or N
B. Annual Police Rec Payment	101-751-877-000	17,500		
TOTAL		17,500		

Special Instructions

Requested by _____

Department Head Approval _____

City Manager Approval _____
(IF OVER \$300)2-19-24
DATECity Council Approval _____
(IF OVER \$5000)Approved Contract 11/28/22
MEETING DATE



735 Durkee St. Nashville, MI 49073
(517) 852-9210



Pay your bill online at
kentoilpropane.com

CITY OF HASTINGS
201 E STATE ST
ATTN: ACCOUNTS PAYABLE
HASTINGS, MI 49058



Kent Oil and Propane
735 Durkee St
Nashville, MI 49073

INVOICE

INVOICE #

5855816

CUSTOMER PO #

71315

INVOICE DATE

01/24/2024

ACCOUNT NUMBER

9012846

INVOICE #

5855816

AMOUNT PAID

Total Amount Due
\$17,364.96

Payment Terms: Net 30

QUANTITY	ITEM #	DESCRIPTION	UNIT PRICE	SUBTOTAL	TOTAL
7002.000	EXTREME DIESEL-LS-DYED/RED	EXTREME DIESEL-LS-DYED/RED PO #: 71315 BOL #: 334418259	2.479		\$17,357.96
SUBTOTAL:				\$17,357.96	
Fed LUST Tax					\$7.00
TAX SUBTOTAL:				\$7.00	

FREIGHT OVERVIEW

Freight Total Amount (included in Total Amount Due): \$0.00

Need PO

PAID
FEB 22 2024
CITY OF HASTINGS

Tank/Equipment:
For Fuel or Service At: 201 E STATE ST ATTN: ACCOUNTS PAYABLE HASTINGS, MI 49058

Download our Kent Propane App!
Simply scan the QR code and
select the appropriate device type.



ENERGY FOR EVERYONE

propane

INVOICE DATE

01/24/2024

ACCOUNT NUMBER

9012846

TOTAL TAX

\$7.00

INVOICE #

5855816

CUSTOMER PO #

71315

Total Amount Due
\$17,364.96

The finance charge is computed by a periodic rate of 1.5% per month which is an annual percentage of 18%. The finance charge is computed on the adjusted balance. The adjusted balance is the previous balance, less the payments and credits appearing on this statement.

INVOICE

910088262



FISCAL

23-24

YEAR

2601 Cannery Ave
Baltimore, MD 21226
(800) 453-2586
orders@usalco.com
www.usalco.com

Invoice Date	31-Jan-2024
Due Date	01-Mar-2024
Payment Terms	Net 30 Days
Date Shipped	16-Jan-2024
BOL/SO Number	410032113 /310088342
Customer Reference	70370
Release NO/APO	
Carrier	KUHNLE BROTHERS INC
Freight Terms	Prepaid

Deliver To:

Hastings, MI WWTP
825 W. Apple St
Hastings MI 49058-
USA

Invoice To:

Hastings, MI (City of)
201 East State Street
Attn: Accounts Payable
Hastings MI 49058
USA

Line	Part Code Description	WH	Sales Qty	Sales UOM	Price USD	Price UOM	Extended Price USD
1		MI	43,180.00	LB	\$293.7600	TON	6,342.28
	Customer Part	LIQUID ALUM SULFATE					
Line Totals							\$6,342.28
Miscellaneous							\$0.00
Tax							\$0.00
Incl Freight							\$0.00
Total Invoice Value							\$6,342.28



Lock Box Information G2O TECHNOLOGIES LLC or USALCO, LLC PO Box 654379 Dallas, TX 75265-4379	Overnight Lockbox Packages (FedEx, UPS and other Couriers) G2O TECHNOLOGIES LLC or USALCO, LLC Attn: Lockbox Operations 654379 2701 East Grauwyler Rd. BLDG 1 Irving TX 75061	EFT/Wire Transfer ACCOUNT NO: 6315172702 ABA/Routing Number (ACH): 036076150 ABA/Routing Number (Wires): 036076150 SWIFT Code: CTZIUS 33 (Charles, Tango, Zulu, Indigo, Uncle, Sierra and number)
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This invoice is Seller's offer to Buyer and is subject, and its acceptance is expressly limited, to the terms states on its face and Seller's Standard Terms and Conditions on the reverse side hereof, attached hereto, or posted at <https://www.usalco.com/wp-content/uploads/2023/07/STCS.pdf> which are hereby incorporated herein by reference. Any additional or different terms, whether or not materially different, set forth in any communication from Buyer and herby objected to and rejected.

FISCAL

SCANNED

2-21-24

23-24-

72074



YEAR

201 East State Street • Hastings, Michigan 49058

269.945.2468 • FAX 269.948.9544

FEIN 38-6004562

1063

PURCHASE ORDER

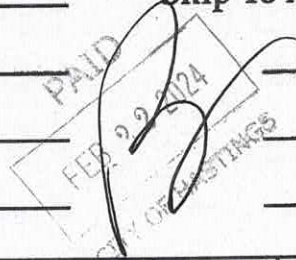
2-16-2024

DATE

Vendor Name Thornapple Arts
CouncilDepartment DDA - Arts. (C) turn

Ship To Address

Vendor Number _____



Item Description	Account Number	Price	Project Number	Received Y or N
Program Support FY 24	101-806-876-DDD	\$5,925.00		
TOTAL		\$5,925.00		

Special Instructions

✓
 To be reimbursed by DDA through intergovernmental
 transfer minutes of 2-15-24 DDA meeting attached

Requested by _____

Department Head Approval _____

City Manager Approval _____
(IF OVER \$300)

2/21/24

2/16/24
DATECity Council Approval _____
(IF OVER \$5000)

MEETING DATE



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Approval of Airport Board Spending - \$200,000 Match for Federal Grant

Meeting Date: March 11, 2024

Recommended Action:

Motion to authorize the airport board to spend \$200,000 as a match for a federal grant to reconstruct the airport terminal.

Background Information:

The airport secured at 2024 Airport Terminal Program federal grant in the amount of \$1.8 million to reconstruct the terminal at the Hastings City/Barry County Airport. The terminal is dated and has many issues including noncompliance with current Americans with Disabilities Act standards. When the grant was initially applied for, Larry Baum intended to supply the match required for the grant. Since Mr. Baum passed away, the airport will need an alternative funding source for the match.

The airport commission plans to contribute \$200,000 (50%) of the required match. This will cause an approximately 50% reduction to the Airport Fund Balance. It was requested that the County and City contribute the additional required match, \$100,000 each. The airport is jointly owned by both the City and Barry County. The City and County used to need to supply funding to the airport on a regular basis but have not needed to do so for several years as it has become self-sustaining.

We had not planned to supply funding for this grant and have various priorities for funding already established. As such, the City and County have tentatively proposed to loan the airport the funds to be repaid in \$12,500 increments until paid in full. This would allow the airport to move forward with the terminal reconstruction (improving a city owned asset) without depleting airport funds too much in any given year. This is a significant grant for our airport and terminal reconstruction could not take place without it.



Regular Council Agenda Item Memorandum

The Council needs to approve two items to approve the grant match. The Council must approve the airport to spend \$200,000 for their portion of the match. As a separate action item, Council must approve a \$100,000 loan to the airport.

Airport Manager Mark Noteboom plans to attend the meeting to answer questions from the Council and provide more information about the project.

Financial Implications:

None.

Attachments:

None.



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Resolution 2024-04 to Approve \$100,000 Loan for Airport Federal Grant Match

Meeting Date: March 11, 2024

Recommended Action:

Adopt Resolution 2024-04 to authorize a loan from the City of Hastings General Fund to the Airport Fund.

Background Information:

The airport secured at 2024 Airport Terminal Program federal grant in the amount of \$1.8 million to reconstruct the terminal at the Hastings City/Barry County Airport. The terminal is dated and has many issues including noncompliance with current Americans with Disabilities Act standards. When the grant was initially applied for, Larry Baum intended to supply the match required for the grant. Since Mr. Baum passed away, the airport will need an alternative funding source for the match.

The airport commission plans to contribute \$200,000 (50%) of the required match. This will cause an approximately 50% reduction to the Airport Fund Balance. It was requested that the County and City contribute the additional required match, \$100,000 each. The airport is jointly owned by both the City and Barry County. The City and County used to need to supply funding to the airport on a regular basis but have not needed to do so for several years as it has become self-sustaining.

We had not planned to supply funding for this grant and have various priorities for funding already established. As such, the City and County have tentatively proposed to loan the airport the funds to be repaid in \$12,500 increments until paid in full. This would allow the airport to move forward with the terminal reconstruction (improving a city owned asset) without depleting airport funds too much in any given year. This is a significant grant for our airport and terminal reconstruction could not take place without it.



Regular Council Agenda Item Memorandum

The Council needs to approve two items to approve the grant match. The Council must approve the airport to spend \$200,000 for their portion of the match. As a separate action item, Council must approve a \$100,000 loan to the airport.

Airport Manager Mark Noteboom plans to attend the meeting to answer questions from the Council and provide more information about the project.

Financial Implications:

Approval of this Resolution will authorize \$100,000 to be used for the grant match from the General Fund balance. Funds will be returned to the General Fund over time.

Attachments:

- Resolution 2024-04

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2024-04

**TO AUTHORIZE A LOAN FROM THE CITY OF HASTINGS GENERAL FUND TO THE
AIRPORT FUND, JOINTLY OWNED BY THE CITY OF HASTINGS AND BARRY COUNTY**

WHEREAS, the City of Hastings and Barry County jointly own the Hastings City/Barry County Airport; and

WHEREAS, the Airport is presented as a component unit the in the County's financial statements and the airport operating agreement requires that each governmental unit provide 50% of the net budget appropriation requirements; and

WHEREAS, the Hastings City/County Airport has been self-sustaining for a number of years and the City has not needed to contribute its own funds for airport operations; and

WHEREAS, the Airport has secured a \$1.8 million federal grant through the 2024 Airport Terminal Program which requires matching funds, the balance of which is not feasible for the airport fund to bear in its entirety; and

WHEREAS, the Airport will provide at least 50% (\$200,000) of the required match and Barry County and the City of Hastings intend to cover the remaining 50% (\$100,000 each); and

WHEREAS, Barry County and the City of Hastings have each expressed that General Fund dollars have been designated for other expenses and there was not planned airport funding; and

WHEREAS, the Hastings City Council has determined that the city would substantially benefit from the planned terminal improvements,

NOW, THEREFORE, BE IT RESOLVED that the City of Hastings City Council hereby authorizes a loan of \$100,000 from the General Fund to the Airport Fund to which Barry County has fiduciary responsibility.

BE IT ALSO RESOLVED that the loan will be repaid to the City General Fund in the amount of Twelve Thousand Five Hundred dollars (\$12,500) annually until it is repaid in full. The first payment must be made within thirty (30) days of the project reaching substantial completion.

A motion to adopt the foregoing resolution being offered by Member _____, with support by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended Regular Meeting the 11th day of March 2024 by the City Council of the City of Hastings, by a vote of _____ members voting in favor thereof, _____ members voting against, and _____ members absent.

Christopher R. Bever, City Clerk



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Approval of Airport Board Spending - \$10,000 for study

Meeting Date: March 11, 2024

Recommended Action:

Motion to authorize the airport board to spend \$10,000 to prepare a study required for the airport terminal grant.

Background Information:

The airport secured at 2024 Airport Terminal Program federal grant to reconstruct the terminal at the Hastings City/Barry County Airport. The airport commission moved to spend up to \$10,000 for a required project study.

Airport Manager Mark Noteboom plans to attend the meeting to answer questions from the Council and provide more information about the project.

Financial Implications:

None.

Attachments:

None.



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Hastings Downtown Business Team Request for Spring Girls' Night Out

Meeting Date: March 11, 2024

Recommended Action:

Motion to approve, under direction of staff, the request from the Hastings Downtown Business Team to hold Spring Girls' Night Out on Thursday, May 2, 2024, from 5:00 PM until 8:00 PM and adopt Resolution 2024-05 to stay the necessary ordinances.

Background Information:

The Hastings Downtown Business Team conducts a spring and fall Girls' Night Out event in downtown Hastings. These events draw many people to downtown Hastings for shopping and dining. Staff has reviewed similar prior requests and has no concerns.

The ordinances referenced in the resolution are from the Hastings Municipal Code Article 22-I, Section 22-2 and address sidewalk displays in the City of Hastings.

Financial Implications:

There are no financial implications for the City.

Attachments:

- Resolution 2024-05
- Hastings Downtown Business Team Request Letter
- Special Event Application

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2024-05

**TO STAY THE NECESSARY ORDINANCES FOR SPRING GIRLS NIGHT OUT, MUSIC
AND SIDEWALK SALES IN DOWNTOWN HASTINGS**

WHEREAS, the Hastings Downtown Business Team, by way of correspondence, has requested permission to conduct Spring Girls Night Out, Music and Sidewalk Sales in downtown Hastings; and

WHEREAS, the Hastings Downtown Business Team requests a stay under Section 22-2 of Hastings Ordinances for Thursday, May 2, 2024 from 5:00 PM until 8:00 PM; and

WHEREAS, the Hastings Downtown Business Team wants to ensure that said Sidewalk Sales is conducted in good taste and in accordance with all laws and regulations; and

WHEREAS, the City Council of the City of Hastings desires to support and encourage the businesses in downtown Hastings; now

THEREFORE, BE IT RESOLVED that the City of Hastings hereby stays for the purpose of said Spring Girls Night Out, Music and Sidewalk Sales on Thursday May 2, 2024 from 5:00 PM until 8:00 PM in Article 22-I of the Hastings City Code, the following Ordinance: Section 22-2

A motion to adopt the foregoing resolution being offered by Member _____, second by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 11th day of March 2024, by the City Council of the City of Hastings, by a vote of _____ members voting in favor thereof, _____ member being absent, and _____ members voting against.

Christopher R. Bever, City Clerk

2/27/2024

Dear Board Members,

I am requesting on behalf of the Hastings Downtown Business Team, that you approve the stay of ordinance Section 22-2 Sub(a), pertaining to the display of wares of merchandise on the sidewalk. We are having a Girls Night Out event on Thursday May, 2, 2024. We request a stay of the ordinance for the duration of this event, which is from 5pm to 8pm.

Thank you

A handwritten signature in blue ink, appearing to read 'K. Ayers', with a large, stylized flourish at the end.

Korin Ayers, Member



City of Hastings Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

Hastings Downtown Business Team			269-945-3423
Applicant/Organization Name		Phone	
		kayers@farmersagent.com	
Korin Ayers/Katie Gould	269-945-3423	katie.kayers@farmersagency.com	
Contact Name	Phone	Email	
128 W Mill St.	Hastings	Michigan	49058
Street	City	State	Zip
Contact person on day of event (if different than above)			Phone

Section 2: Event Information

Girls Night Out- Spring 2024	
Name of Event	
A Shopping event for Hastings Downtown	
Description of Event	
May 2, 2024	5:00-8:00 PM
Event Dates	Time (From/To)
May 2, 2024	8:00 PM
Set up Date(s) and Time(s)	Clean Up Date(s) and Time(s)

Downtown Hastings, Michigan 49058

Location(s) of Event

Two

300-700 People

Estimated number of volunteers

Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
 - If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☐ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
 - If yes, provide copy of Health Department Food Service License
- ☐ Temporary structures (including tents or pavilions)
- ☒ Music
 - If yes, what time will music begin and end? 5:00-8:00 PM
 - If yes, what type of music is proposed? Live – Acoustic Live - Amplification Recorded
Loudspeakers or public address system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☒ Vendors/sale of goods
- ☐ Carnival rides
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other _____
- ☐ Alcohol
 - If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - If yes, provide a copy of Michigan Liquor Control License.
 - If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

Each Participant will take care of garbage

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Korin Ayers

Printed Name of Applicant & Name of Organization



Signature

2-23-24

Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

No

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles ☐ Barricades ☐ Traffic cones ☐ Restroom Cleaning
☐ Fencing ☐ Water or Electric ☐ Other

Will this event require additional staff? If yes, please describe:

Other Comments:

C. Fire Chief Review

Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? ☐ Yes ☐ No



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Downtown Business Team Block Party-Street Dance Request

Meeting Date: March 11, 2024

Recommended Action:

Motion to approve, under direction of staff, the request from the Downtown Business Team to conduct three (3) separate Block Party-Street Dances from 5:00 PM until 10:00 PM on Saturday, June 8, Saturday, July 13, and Saturday, August 10, 2024, and consent to street closures on the respective dates.

Background Information:

The Downtown Business Team is requesting a closure of Jefferson Street from State Street to the northern edge of the alley directly behind the Union Block Building from 5:00 PM until 10:00 PM on June 8, July 13, and August 10, 2024. The goal is to create an environment where people can come listen to music, dance, participate in outdoor games, or socialize with friends and neighbors. The location chosen is in the heart of the Commons Area of the Social District. The Downtown Business Team feel events such as a these will bring awareness to the public of the Social District, enhancing economic development for the core downtown area.

The Downtown Business Team organizes the two Girls Night Out events as well as the Jingle and Mingle event annually. Historically the events are well organized and staffed with engaged volunteers.

Financial Implications:

All barricades, traffic cones, and picnic tables would be made available to the organizers during regular Public Service Department hours of operation.

Attachments:

- Request Letter
- Special Event Application with Site Plan

AN OBSERVATION

When the “Social District” was proposed for downtown Hastings, we were in the beginnings of the Covid pandemic. It was designed and intended to create an outdoor place where families and groups of friends could safely get together to socialize and enjoy food and drinks together. It was also intended to be a lifeline for the downtown restaurants that were struggling to survive with dramatically reduced business.

The discussion at that time featured the already successful Social District in Rockford. Perhaps the downtown Hastings restaurant businesses could enjoy the same level of success. With the increased pedestrian traffic, the retail shops would benefit, too.

The hoped-for economic boost to our Central Business District has never really materialized. With a focused promotional campaign, that could change for the better.

AN IDEA

The Hastings Social District does not yet have any clear identity in the community. Many of our own residents have not heard of the Social District; they don’t know what it is, or why it is. People from nearby communities who might visit Hastings have never heard of the Social District at all. A properly promoted event (or series of events) would change that.

The Social District could be the centerpiece, the focus, the SPONSOR of one or more events. Any such event (or events) would necessarily be at the center of the district itself. The corner of State Street and Jefferson is the obvious perfect location.

Of course, the availability of walkable adult-beverages is what the Social District is about. And, yes, that should be a big part of the promotion. But there is so much more potential.

This should promote the multitude of meal OPTIONS available. Want to enjoy a margarita with your Mexican Connexion meal? Heck, yeah! How about a cold beer to go with your Hungry Howie’s pizza or BBQ from across the street? You bet! Everyone can have exactly what they want. A family of four could dine together, each enjoying food from different restaurants, and a variety of drinks from others. A party of eight adult friends could do the same.

Everyone can mix and match as they wish.

THE EVENT

Outdoor food and drinks alone will not draw a crowd downtown. But dance music in a party atmosphere will. The concept is to have a Block Party – Street Dance. It would feature music provided by a DJ for the early part (say 5:30-7:30 PM) and a live band later (maybe 7:45-10 PM). It would require closing the half-block of Jefferson Street from State Street to just north of the alley, the area directly below the big map mural. Free flow of traffic would still be open from the alley to the south half of the block of Jefferson Street.

The DJ would play music appropriate for the dinner hour. Danceable music, yes, but not loud or harsh, to allow for easy dinnertime conversations. The live band later would have more flexibility after most have finished their supper. A festive atmosphere will keep people downtown longer.

At regular intervals throughout the event, the MC would mention by name any supporting event sponsors. The taverns who provide walkable drinks would be named (and specifically pointed out), the restaurants offering food-to-go would likewise be named, and supporting merchants would be pointed out and mentioned by name. The opportunity for cross-promotion would be maximized.

In Hastings (except for Summerfest), most community events happen Monday through Friday. Saturday evenings might be perfect for this. Since not much happens on Saturdays in Hastings, these functions are unlikely to conflict with any other event.

GETTING ORGANIZED

Who is the Hastings Social District? Is this a function of the Barry County Chamber of Commerce? Or maybe the Hastings Downtown Development Authority? Or the city's Economic Development staff?? The current answer is "nobody". No government agency or private organization oversees (or is responsible for) the Social District.

After inquiring among the existing organizations, the Downtown Business Team seems to be the most logical group to get the Hastings Social District organized. The DBT already has a visible presence via the twice-a-year "Girl's Night Out" and the "Jingle Mingle" Christmas events. They already know how to organize and promote.

THE BUDGET

Of course, there will be expenses associated with this. We hope that the labor for the event itself will be provided by a dedicated few volunteers to set up the barricades and arrange the picnic tables. Set-up might take 15-30± minutes. Closing-up should be similar.

The initial budget looks like this:	Cost for the DJ:	\$400
	Cost for the live band:	600
	Promotional costs:	<u>400</u>
	Total cost per event:	\$1400

Where would the money come from? Good question. Once the series of events has begun and proved successful, local businesses that benefit from customer traffic might choose to be named financial sponsors. Passing the coffee can amongst the audience has worked well at the Thornapple Plaza concerts. But initially we will surely need some seed money from some of our generous local businesses, philanthropic citizens and/or the Barry Community Foundation.

CITY GOVERNMENT AS A WORKING PARTNER

Closing the street will require approval by the City Council, which, in turn, must have a favorable review by the police chief, fire chief, and other affected officials and departments. If approved, we would need to have some city-owned assets pre-positioned the day before each event.

The requirements are quite modest: five small lightweight portable street barricades, maybe ten orange traffic control cones, ten (maybe more) picnic tables, and two trash receptacles, one for each side of Jefferson Street. If available, some fun games (cornhole? connect four?) would be a plus. Event volunteers would place the barricades, cones, games and tables at the beginning at 5PM, and put them back at the end.

THIS YEAR. FUTURE YEARS?

We are proposing three monthly “events”, one each in June, July, and August of 2024. These would be on the “Second Saturday” of each month. We certainly hope that these events prove to be so popular, that the series will be continued in future calendar years.

Is this limited to just one event per month? For only three months?

Well, not necessarily. If the ultimate goal is to establish Hastings as a “fun” destination, a regularly scheduled series of fun events could do that. Maybe twice each month for four (or more) months? The future economic potential is big.



RECEIVED

FEB 2 X 2024

City of Hastings

City of Hastings
Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

Tracy Baker / Down Town Business Team		269.217.2078	
Applicant/Organization Name		Phone	
Tracy Baker	269.217.2078	Tracy@Athomerealestate.org	
Contact Name	Phone	Email	
107 E. State Street	Hastings	Michigan	49058
Street	City	State	Zip
Brian Reynolds		269.838.5147	
Contact person on day of event (if different than above)		Phone	

Section 2: Event Information

Hastings Social District 2024 Block Party	
Name of Event	
Invite people to come to down town, grab some food and drinks, enjoy the music and company	
Description of Event	
Saturday, June 8th, July 13th and August 10th	5:00 p.m. - 10:00 p.m.
Event Dates	Time (From/To)
June 8th, July 13th and August 10th	5:00 p.m. - 11:00 p.m.
Set up Date(s) and Time(s)	Clean Up Date(s) and Time(s)

Jefferson Street in front of the Untied States mural between State Street and Alley next to OTT

Location(s) of Event

5 people

100 people

Estimated number of volunteers

Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☒ Road closure
 - If checked, please provide a proposed detour route.
- ☒ Closure of public parking area
- ☐ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
 - If yes, provide copy of Health Department Food Service License
- ☐ Temporary structures (including tents or pavilions)
- ☒ Music
 - If yes, what time will music begin and end? 5:30 p.m. - 10:00 p.m.
 - If yes, what type of music is proposed? Live – Acoustic Live - Amplification Recorded
 Loudspeakers or public address system Recorded From 5:30 - 8:00 Live from 8:00 - 10:00
- ☐ Parade
- ☐ Race (ex: 5K)
- ☐ Vendors/sale of goods
- ☐ Carnival rides
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other _____
- ☐ Alcohol
 - If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - If yes, provide a copy of Michigan Liquor Control License Application.
 - If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

2 additional trash can will need to be dropped off

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

See Attached

Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Tracy Baker/Down Town Business Team

Printed Name of Applicant & Name of Organization

Tracy Baker

dotloop verified
02/20/24 10:01 AM EST
T8LT-8ERM-VFAH-RZLC

02/20/2024

Signature

Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

No

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☒ Trash receptacles ☒ Barricades ☒ Traffic cones ___ Restroom Cleaning
___ Fencing ☒ Water or Electric ___ Other

Will this event require additional staff? If yes, please describe:

Other Comments:

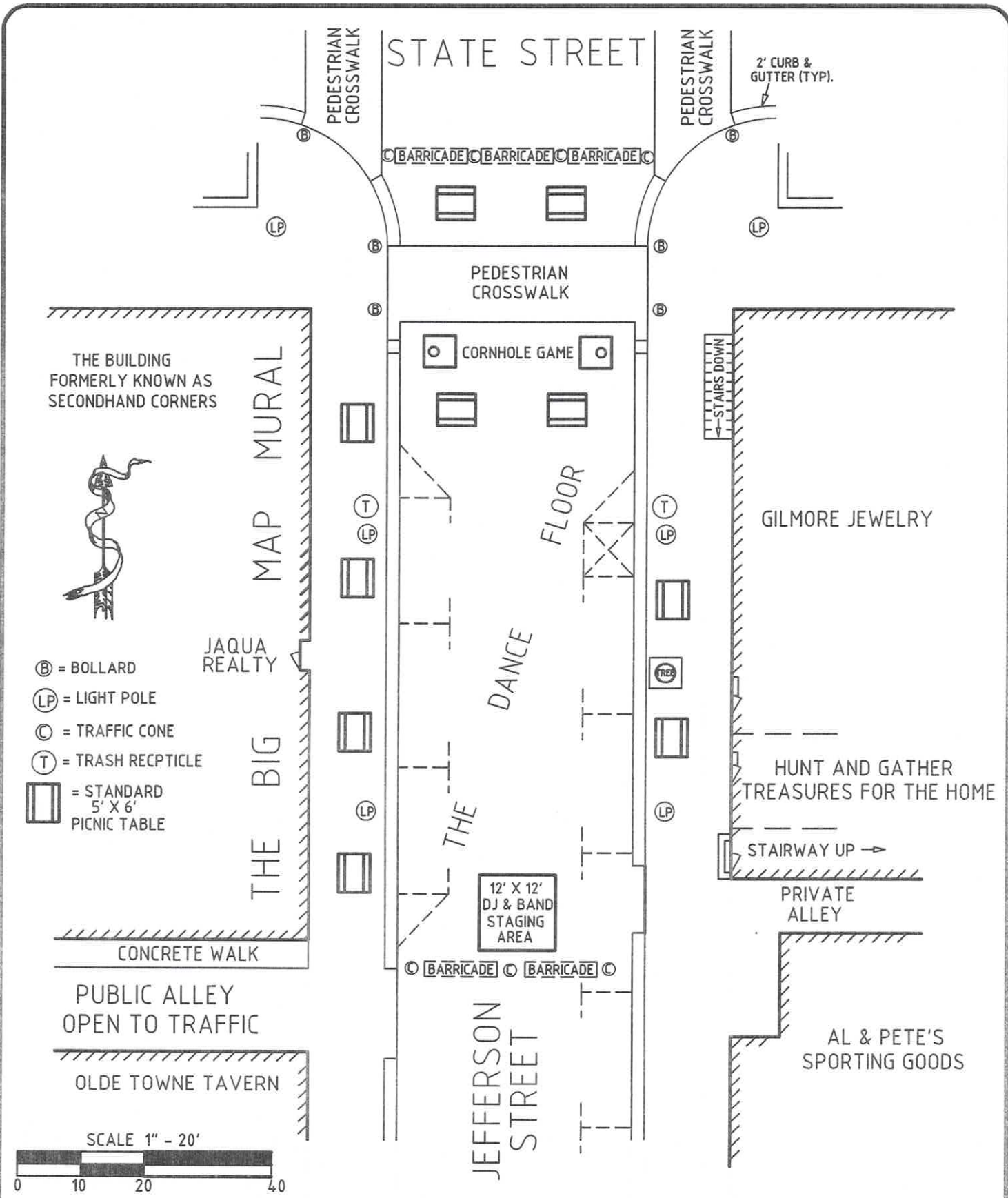
C. Fire Chief Review

Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? ___ Yes ___ No



CLIENT

Downtown Business Team

SCALE

1"=20'

DRAWN BY

BRIAN REYNOLDS

DATE

FEBRUARY 19, 2024

Site Plan for the Proposed
Street Dance & Block Party



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Very Barry Family Event

Meeting Date: March 11, 2024

Recommended Action:

Motion to approve, under direction of staff, the 13th annual Very Barry Family Event to be held in Tyden Park utilizing the entire park and both pavilions on Saturday, June 8, 2024, from 9:00 AM until 12:00 PM.

Background Information:

This event focuses on services for early childhood which includes birth to eight years old and their families. Sponsored by local organizations, this is a free event to attend. Tyden Park has proven to be a fantastic venue for this event.

Financial Implications:

There are no significant financial implications to the City.

Attachments:

- Very Barry Family Event Planning Committee Request Letter
- Special Event Application

Feb 7, 2024

Honorable David Tossava and Hastings City Council
City of Hastings
201 E. State Street
Hastings, Michigan 49058

RE: Very Barry Family Event

Dear Mayor Tossava and City Council Members:

I am writing on behalf of the Very Barry Family Event Planning Committee. We organize the annual event and would like to request permission to hold it again at Tyden Park on June 8,, 2024 from 9:00 am – noon.

The Very Barry Family Event focuses on services for early childhood which includes children birth to 8 and their families. It is a fun free event that is sponsored by local organizations to provide greater awareness of who they serve and to better prepare parents to connect with community services. In addition, local agencies offer free information and activities that give families free or low cost ideas to do with their children during the summer months. In the past, VBFE has always been an opportunity for families with young children to participate in activities & giveaways, enjoy a free breakfast, receive a free book, interact with community helpers such as fire fighters, police officers, the sheriff and his posse, Barry County Transit driver, Head Start bus driver, vision and hearing screeners and representatives of many agencies and organizations. Children's names are also entered into drawings for new bikes (organized by the Hastings Rotary).

Feedback from surveys families completed after past events have been overwhelmingly positive. They reported that they and their children had a great time, they got new ideas to do with their children and were able to access and learn about community resources they did not know existed.

We again request the following for the 13th Annual Very Barry Family Event:

- 1) Reserve the entire Tyden Park for our event on Saturday, June 8, 2024 from 7:30 a.m. to 1:00p.m.
- 2) Use both pavilions.
- 3) Close the gates to traffic for the entirety of the event as families will enter on foot.

Thank you for your consideration of this request. Should you have any questions regarding this event please do not hesitate to contact me: LeeAnn Miller-Busson, Barry County Great Start Collaborative Coordinator at (269) 838-2938 or bussonl@calhounisd.org.

Respectfully submitted,

The Very Barry Family Event Planning Committee



City of Hastings
Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

Barry County Great Start Collaborative 269-838-2938
Applicant/Organization Name Phone

LeeAnn Busson 269 838-2938 bussonl@calhounisd.org
Contact Name Phone Email

231 S. Broadway Hastings, MI 49058
Street City State Zip

Same
Contact person on day of event (if different than above) Phone

Section 2: Event Information

Very Barry Family Event (VBFE)
Name of Event

The VBFE is an annual event that focuses on connecting families to local resources and agencies. There are free activities, free breakfast, free bike helmets, bike giveaways + gift basket raffles. The past few years have had 600-800 people in attendance.

Event Dates Sat. June 8, 2024 Time (From/To) 9-12

Set up Date(s) and Time(s)

7:00am

Clean Up Date(s) and Time(s)

1:00pm

Tyden Park
Location(s) of Event

100
Estimated number of volunteers

1200-800 (weather effects attendance)
Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
 - If checked, please provide a proposed detour route.
- ☒ Closure of public parking area - The loop of the park will be closed
- ☒ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
 - If yes, provide copy of Health Department Food Service License
- ☒ Temporary structures (including tents or pavilions) Both pavilions, easy ups
- ☒ Music
 - If yes, what time will music begin and end? 10-11 am
 - If yes, what type of music is proposed? Live - Acoustic Live - Amplification Recorded Loudspeakers or public address system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☐ Vendors/sale of goods
- ☐ Carnival rides
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other _____
- ☐ Alcohol
 - If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - If yes, provide a copy of Michigan Liquor Control License Application.
 - If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

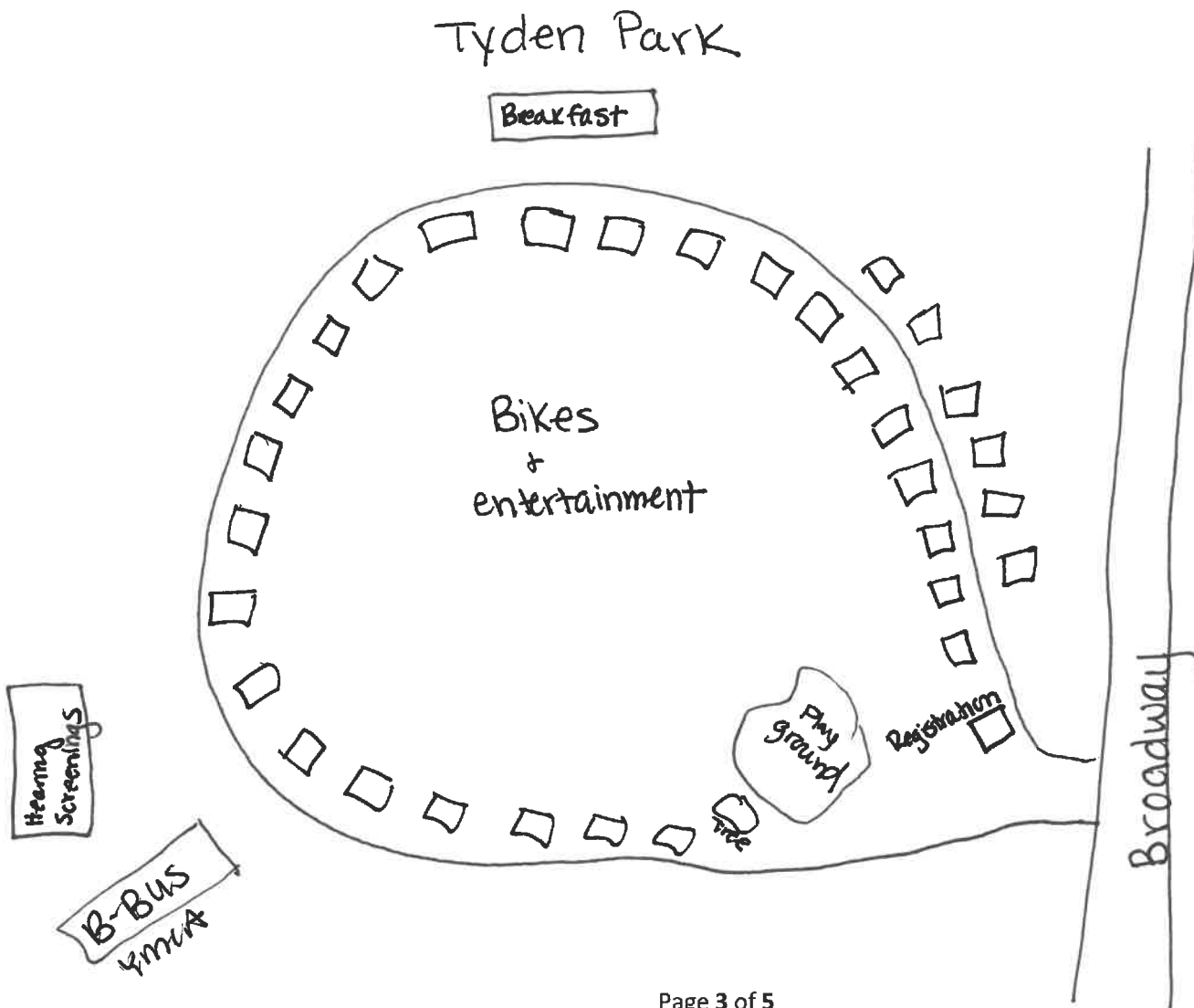
Please describe how garbage will be managed?

Participants will use trash receptacles. Overflow
will be taken out.

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.



Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

LeeAnn Bussan - Barry Great Start Collaborative
Printed Name of Applicant & Name of Organization

LeeAnn Bussan
Signature

Feb. 7, 24
Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

Yes, we would like an officer to help families
Cross Broadway

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles ☐ Barricades ☐ Traffic cones ☐ Restroom Cleaning
☐ Fencing ☐ Water or Electric ☐ Other

Will this event require additional staff? If yes, please describe:

Other Comments:

C. Fire Chief Review

Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? ☐ Yes ☐ No



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Capital Improvement Plan

Meeting Date: March 11, 2024

Recommended Action:

Motion to adopt the 2024 Capital Improvement Plan as presented.

Background Information:

The Capital Improvement Plan describes the City's planned projects for the upcoming six-year period. It is required by the State of Michigan, but more importantly it is a beneficial tool for long term planning, rate setting, and budgeting.

The CIP contains capital improvements that are greater than \$10,000 in value. This CIP represents 193 projects estimated to cost over \$66 million in the next 6 years. Projects are only contained in the CIP if it is *feasible* to fund them within the given timeline. Funding sources may include current year's budgeted funds, fund balance, grants, or loans. Some funding sources are secured while others need to be applied for or are not fully known. The Water/Sewer and Streets projects are the most challenging to plan as funding sources, costs, and project scopes change frequently.

Council's adoption of the CIP does not commit funding to these projects. Rather, it indicates to staff that this is the general plan for future capital project planning.

Projects that you may want to note because they have been recently added include the following:

- City Hall elevator modernization
- Library Roof Replacement
- Wastewater - Final Clarifier #1 and #2 rotating mechanism replacements
- Wastewater - Scum Collector/Separator
- Radar Trailer Replacement



Regular Council Agenda Item Memorandum

- Aerial Replacement
- Dust Control Attachment

Financial Implications:

No direct financial impacts due to adoption of CIP.

Attachments:

- 2024 Capital Improvement Plan



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Resolution 2024-06 to Authorize Acceptance of Yard Waste by Certain Nonresidents and to Set Fees for Service

Meeting Date: March 11, 2024

Recommended Action:

Motion to adopt Resolution 2024-06 to authorize acceptance of yard waste by certain nonresidents and to set fees for service.

Background Information:

I was approached by Rutland Township Supervisor Larry Watson with the suggestion that we work out a way for residents of Lake Algonquin to access the compost facility. Lake lots are small and options are limited for eliminating yard waste. Our compost facility did accept yard waste from township residents in the past until management difficulties at the site eliminated that option. We believe we can work out a system where Lake Algonquin residents can pay to access the compost facility at the same times it is available to City residents.

We have received a map from Rutland Township indicating the area they want to include for this service. Qualifying residents would need to come to City Hall during regular business hours to purchase a pass. Passes are suggested to cost \$10 for up to seven bags of compostable material and \$20 for eight or more bags or for loose material in a trailer. Passes will include the home address of the pass holder and the address will be verified by drivers license so that the pass cannot be transferred to someone outside the qualifying area. Passes may be used once and surrendered to the person on duty at the facility at time of delivery.

I think we can try this for one year and see how it works out. We can make adjustments or end the program altogether if it isn't working effectively.



Regular Council Agenda Item Memorandum

Financial Implications:

Minor – this will help offset some of the cost of operating the facility. The hours will stay the same, so we do not anticipate any additional costs.

Attachments:

- Resolution 2024-06
- Map of proposed service area
- Compost Site Pass Sample

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2024-06

**TO AUTHORIZE ACCEPTANCE OF YARD WASTE BY CERTAIN NONRESIDENTS
AND TO SET FEES FOR SERVICE**

WHEREAS, Rutland Township has identified a need to better serve its residents who have limited options for yard waste composting due to the limited size and characteristics of their lots; and

WHEREAS, the City of Hastings owns and operates a compost facility that is suitable for accepting yard waste from these residents; and

WHEREAS, the City and Rutland Township intend to cooperate to provide this service to the residents it has identified as being underserved,

NOW, THEREFORE, BE IT RESOLVED that the City shall allow the issuance of paid passes for nonresidents as detailed in the map provided by Rutland Township to use the compost facility during its regular hours.

BE IT FURTHER RESOLVED that fees for compost passes shall be as follows until changed by future Resolution of the City Council:

Up to seven yard waste bags or the equivalent	\$10
Eight or more yard waste bags or loose material in trailer	\$20

A motion to adopt the foregoing resolution being offered by Member _____, with support by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 11th day of March 2024 by the City Council of the City of Hastings, by a vote of _____ members voting in favor thereof, _____ members voting against, and _____ members absent.

Christopher R. Bever, City Clerk

Algonquin Lake Area

Barry County, Michigan

This tax map was compiled for tax administration purposes from county and township records. It does not represent a land survey.

May 19, 2022

Barry County
Land Information Services

Legend:

- Address
- Cap
- Overlap
- Proposed 2022 Control Number



CITY OF HASTINGS

COMPOST SITE PASS

Level:
BLUE
Year:
2024

1303 WEST STATE ROAD
HASTINGS, MICHIGAN 49058



FULL NAME:

ADDRESS:

PASS LEVEL:

BLUE

Up to seven (7) yard waste
bags or the equivalent

Note: This pass is one-time use only and will be given to Compost Site staff when you bring your yard waste. Please bring your ID so they can verify your name and address.

CITY OF HASTINGS COMPOST SITE PASS

Level:
GOLD
Year:
2024

1303 WEST STATE ROAD
HASTINGS, MICHIGAN 49058



FULL NAME:

ADDRESS:

PASS LEVEL:

GOLD

Eight (8) or more yard waste
bags or loose material in a trailer

Note: This pass is one-time use only and
will be given to Compost Site staff when
you bring your yard waste. Please bring
your ID so they can verify your name and
address.



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Star School Road Vacant Industrial Property Real Estate Listing

Meeting Date: March 11, 2024

Recommended Action:

Motion to adopt Resolution 2024-07 to approve a sales listing agreement with Miller Real Estate and approve the Mayor and Clerk to sign the sales listing agreement and authorize the City Manager to negotiate a purchase and development agreement.

Background Information:

On November 12, 2019, City Council authorized executing a sales listing agreement with Pat Doezeema of Green Ridge Realty for the subject property. Although the listing agreement expired, on January 22, 2024, Council authorized executing a one-time show/sell agreement from Ms. Doezeema now representing Keller Williams Realty. The interested party subject to the show/sell agreement decided not to pursue purchase of the property. Staff subsequently issued a Request for Proposals (RFP) for real estate brokerage services for the subject property with a due date of March 1, 2024. Miller Real Estate was the sole respondent to the RFP. Staff is recommending Council adopt Resolution 2024-07.

Financial Implications:

Sale of the subject property will result in a non-recurring revenue source for the General Fund.

Attachments:

- Resolution 2024-07
- RFP Response

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2024-07

**TO APPROVE SALES LISTING AGREEMENT WITH MILLER REAL ESTATE AND
APPROVE THE MAYOR AND CLERK TO SIGN THE SALES LISTING AGREEMENT AND
AUTHORIZE THE CITY MANAGER TO NEGOTIATE A PURCHASE AND DEVELOPMENT
AGREEMENT.**

WHEREAS, the City of Hastings owns vacant industrial parcels of land commonly known as PP #08-55-265-026-20 and PP #08-255-034-10 Star School Road; and

WHEREAS, the City of Hastings desires to sell said parcel; and

WHEREAS, the City Council of the City of Hastings authorizes the Mayor and City Clerk to execute the sales listing agreement with Miller Real Estate of 149 West State Street, Hastings, MI 49058 for said parcel; and

WHEREAS, the City Council of the City of Hastings authorizes the City Manager to negotiate a purchase and development agreement for said vacant industrial properties as presented by an authorized agent of Miller Real Estate for said parcel; now

THEREFORE, BE IT RESOLVED that the City Council of the City of Hastings hereby authorizes the Mayor and City Clerk to sign a sales listing agreement with Miller Real Estate of 149 West State Street, Hastings, MI 49058 for vacant industrial parcels of property commonly known as PP #08-55-265-026-20 and PP #08-255-034-10 Star School Road and authorizes the City Manager to negotiate a purchase and development agreement.

A motion to adopt the foregoing resolution being offered by Member _____, second by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 11th day of March 2024, by the City Council of the City of Hastings, by a vote of _____ voting in favor thereof, _____members voting against, and _____ members absent.

Christopher Bever, City Clerk

RECEIVED

MAR 01 2024

CITY OF HASTINGS



CITY OF HASTINGS
Industrial Property
Notice of Request for Proposals
Real Estate Agent/Broker

OBJECTIVE:

The City of Hastings is accepting proposals from interested real estate agents/brokers for selection as an exclusive party for the purpose of executing a real estate listing and sales agreement for the sale of an approximately 8.00-acre parcel of land zoned D-2 industrial on Star School Rd in the City of Hastings. The City wishes to sell the property to promote the construction and operation of a high-quality business or industry that will contribute to the vitality and economic growth of the community, while conforming to the building standards of the zone and advancing the goals of the City's Master Plan. It is the intent of the City to select a proposal and execute a sales listing agreement for the rights to list, represent, market, and sell the property.

LOCATION AND CONDITION:

The site is located on Star School Road Parcel ID 55-265-026-20 and Parcel ID 55-255-034-10 in the City of Hastings, County of Barry, State of Michigan. The property is currently vacant and is owned and maintained by the City of Hastings. The parcel is in an Opportunity Zone and a Foreign Trade Zone.

UTILITIES:

Streets, Sanitary Sewer, Water, Storm, and Right-of-way

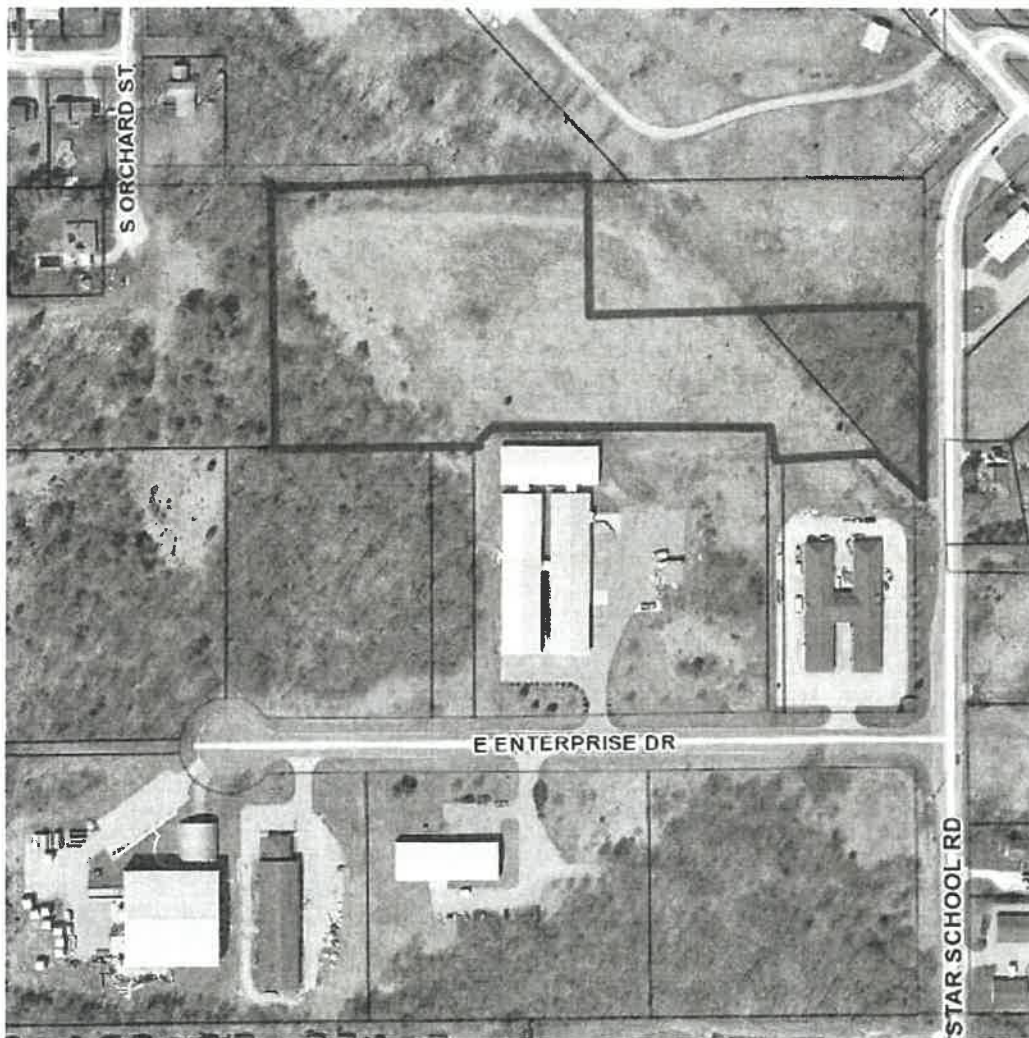
City of Hastings Public Services – Travis Tate, Director
201 E. State St, Hastings, MI 49058
269-945-2468

Gas & Electric

Consumers Energy - telephone (800) 477-5050

ZONING:

Industrial (D-2) Permitted uses and development requirements can be found here: https://hastings.municipalcodeonline.com/book?type=ordinances#name=DIVISION_90-VI-15_D-2_INDUSTRIAL_DISTRICT



PROPOSAL REQUIREMENTS:

Proposals must be submitted on the proposal form provided in this package. Supplemental information may be provided in attached pages. Prospective real estate agents/brokers should have a minimum of three years' experience in the sale of commercial and industrial real estate, have a valid real estate license, possess, or obtain the necessary insurance including liability insurance, and have an office in Barry County.

SCOPE OF SERVICES:

Advertise the property for sale on the Multiple Listing Service (MLS), present offers to the City of Hastings, and upon request provide a monthly list of contacts made. As part of the sales process, inform prospective purchasers of the City's desire to execute a Development Agreement in conjunction with a purchase agreement.

REQUIRED PROPOSAL CONTENT:

1. Commission- All proposals shall include a listing agent commission based on a percentage of the sales price.
2. Recommended sales price consistent with current land values.
3. Draft listing agreement.
4. Conflict of Interest Statement and supporting documentation. Proposals shall disclose any professional or personal financial interests which could be a possible or perceived conflict of interest in representing the City. Example attached.

SUBMITTAL REQUIREMENTS:

The City of Hastings ("City") will receive proposals c/o Community Development Department at City Hall located 201 E. State Street, Hastings, MI 49058 marked REQUEST FOR PROPOSALS - REAL ESTATE AGENT. Proposals will be accepted until 12:00 p.m. on March 1, 2024. Proposals submitted after that time will not be accepted. For more information, please

contact Dan King at (269) 945-2468 or dking@hastingsmi.gov.

The City reserves the right to reject any or all proposals and to waive irregularities or informalities as may be deemed in the City's interest. It is the City's intent to award the sales listing to the Agent that has the best overall qualifications which will assist the City in marketing and selling the property.

Each respondent must submit one original and one electronic copy of their proposal and must label the exterior of the sealed envelope containing the proposal with the proposal name, due date and time, and your company's name.

BASIS OF SELECTION:

Proposals will be reviewed by the City of Hastings per the criteria stated in this Request for Proposal. Interviews may or may not be scheduled with respondents. Selection of the real estate agent/broker will consist of staff review of the proposals and staff recommendation to the Hastings City Council for formal approval.

QUESTIONS:

If you have questions about the site or this proposal, please contact Community Development Director Dan King at dking@hastingsmi.gov or by phone at 269-945-2468.

RIGHT TO ACCEPT OR REJECT PROPOSAL:

The City reserves the right to accept any proposal in whole or in part, reject all proposals, waive any informality in the proposal received, and negotiate as deemed in the best interests of the City.

ADDITIONAL INFORMATION:

The City of Hastings will not be responsible for any costs associated with the preparation of responses to the Request for Proposal.

Proposal Form

For: Real Estate Agent/Broker for Marketing and Sale of Star
School Rd Parcel ID: 55-265-026-20 and 55-255-034-10

Real Estate Agent/Broker:

Name: JUSTIN PECK w/ MILLER REAL ESTATE.

Address: 149 W. STATE ST. HASTINGS, MI 49058

Telephone Number: 269.760.4965 Email: JUSTIN@MILLERREALESTATE.
NET

Proposed Real Estate Commission:

Commission: % 6

Recommended Sales Listing Price:

Sales Price: \$ 74,900 or APPROX. \$9,300 / ACRE.

Conflict of Interest Statement:

Please attach to this proposal form. ✓

With my signature below, I confirm that I have the legal authorization to submit this proposal and that the information provided is true and correct to the best of my knowledge.

Signature

Date

Conflict of Interest Statement

To avoid any potential conflict of interest situation when submitting a Request for Proposal (Proposal) to the City of Hastings, interested parties must submit a Conflict-of-Interest (COI) Statement with their proposal.

Types of COI include relational, financial, and competitive.

- Relational – The responder has a familial relationship with either an elected or appointed official of the City of Hastings
- Financial – A financial interest in the subject of the Proposal outside of the scope of the Proposal.
- Competitive – A competitive disadvantage for the issuer would be created by submission of a response to the Proposal.

By submitting this Proposal, I set forth below:

☒ Not aware of a conflict or potential conflict of interest

☐ Am aware of an actual or potential conflict of interest. The conflict or potential conflict of interest is described as follows: _____

Date: 2.29.2024

Signature: _____

Printed Name: _____

SUSTAN PEK



To: City of Hastings

Re: Parcels 08.55.265.026.20 & 08.55.255.034.10

Date: 2.29.2024

THIS IS A MARKET ANALYSIS, NOT AN APPRAISAL, AND WAS PREPARED BY A LICENSED REAL ESTATE ASSOCIATE BROKER. THE PREPARER IS LICENSED THROUGH THE STATE OF MICHIGAN AND IS AN EMPLOYEE AND CO-OWNER OF MILLER REAL ESTATE.

At your request, we certify we have carefully prepared an analysis of the property legally described as:

LONG LEGAL

In our opinion, a Fair Market Cash Value of **LAND ONLY** for above-described parcel is:

As-Is Value = \$65,000 to \$75,000

Recommended List Price = \$74,900

- We obtained this pricing based on included comparables and the aptitude of our knowledge on the real estate market as a whole.
- Comparables included are of like size, similar foot traffic and features.
- Value is determined based on an average of similarity in comparable features.

We further certify that we have no personal interest in this property or in the findings of this analysis, that employment of examiner is in no way contingent upon the amount of valuation, and that this analysis is made in accordance with the standards of practice located in the Code of Ethics of the National Association of Realtors of which we are a member.


Justin Peck Realtor

Parcel Numbers: 08.55.265.026.20 and 08.55.255.034.10 (Approximately 8 Acre D2 Zoned Vacant Parcels)

Site Makeup:

The Eastern edge of this property includes road frontage of approximately 297' on Star School Road with easy access to East State Street and South M-37 Highway. This eastern frontage is mainly made up of young, wooded growth with approximately 25' of mowed area that extends to curb. There looks to be a curb cut with cement approach accessing property at the most SE corner of property. This is unknown due to proximity of Southern property owner.

The property extends West and opens into a large area that is made up of a large grassy prairie. Directly West of the wooded frontage on Star School Road there is a very large natural indentation in the earth that is approximately 8-10' deep and gradually tapers upward both East and West. There is what looks to be a large drainage system with drain cover in the middle of this indentation that has a concrete culvert near the SE edge of the property. There is also a small drainage ditch that extends from this area directly East, and the neighboring Southern property owners' building has a large drainage pipe that falls into this area. (See included pictures for clarity).

The very Western edge of this property includes a more sparsely wooded makeup. My approximate measurements show 1.75 acres of wooded area and 6.25 of open prairie.

Site Comments:

There may be some additional dollars a potential buyer would have to consider in the development of property regarding drainage systems on site. There would also be some slight deforestation costs they would need to incur to gain access to the entire property. The site would be a wonderful setting for additional D-2 development due to its generally level slope and access to Star School Road.

Market Comments:

The entire commercial land market has been very slow over the past 2-3 years. The cost of building and infrastructure has not only kept residential buildings at a low, but commercial markets have also felt a significant decrease in dollars invested. Commercial lenders have also tightened guidelines due to the volatility in the rate markets and passed that burden onto potential commercial developers.

Many larger industrial contractors have felt a shift into the residential market due to increased rental rates and shortage of residential housing stocks. The commercial tenant rates have dropped in many areas where it has become almost a disadvantage for industrial / commercial development unless there is a mixed-use component to the site.

I share these comments so to allow anyone to understand that the sale of this property may take longer than other more desirable zoning classifications. There is a neighboring 3.9-acre parcel that has been on and off the market for over 4 years. They recently did have a contract pending but that did fall apart. The other 14 acre parcel we have been representing has also been on the market for over a year. We have had some interest, 1 low offer and another government entity dabbling in their desire for the parcel. Most of the interest over the time we have gotten on the property has been those reaching out in desire to develop residential housing.... which isn't possible in this D-2 zoned district.

Comparable Sales:

There are few to no comparable sales to determine an exact pricing strategy. While it is never an exact science, we do our best to look at other similar sized areas for comparable sales.

We were able to find a couple of sales in the last 3 years near the Battle Creek, Charlotte and Wayland areas. The detraction to use Wayland and Charlotte examples is their proximity to US 131 and I-69. We do our best to deduct value due to that added advantage.

We also looked at the neighboring parcel price points and property site makeups to determine what we think is a reasonable listing price. Due to this site having a slightly more attractive road frontage access and the lack of a parcel in the middle of the property (like we have on the 14 acre parcel), we felt that the per acre list price should be a bit higher.

Our Promise:

We promise to promote and update city administration as often and in as wide of area as possible. We are members of both the Greater Regional Alliance of Realtors and the Commercial Alliance of Realtors. This allows our listings to be placed favorably on both MLS platforms for a much wider reach.

This dual membership also allows us to reach out to a broader audience of cooperating members in hopes of acquiring a ready and willing buyer.

Thank you for your consideration!

Justin Peck

Miller Real Estate

149 W. State Street

Hastings, MI 49058

Cell: 269.760.4965

Email: justin@millerrealestate.net



Property Photos

1. Road Frontage Looking North



2. Road Frontage Looking South (Possible Property Curb Cut)



3. Low Depression Area with Drain Cover



4. Drainage Culvert Near Extreme SE Corner of Property



5. Open Prarie Area Looking West



6. Drainage from Southern Neighboring Property that Extends to Ditch Running East to Road front (hard to see pipe coming out of ground underneath pictured building.



7.

Land For Sale



Miller Real Estate

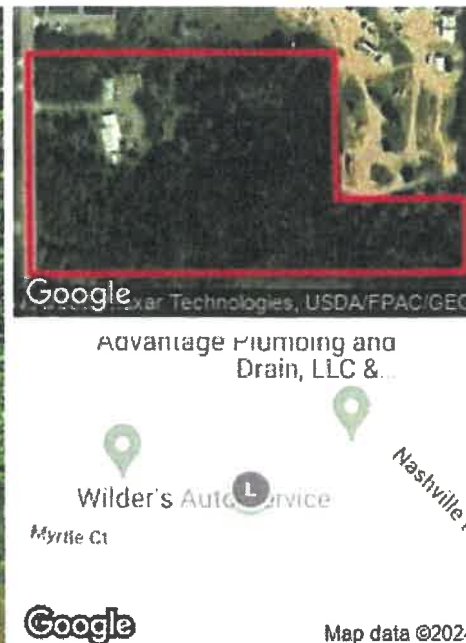
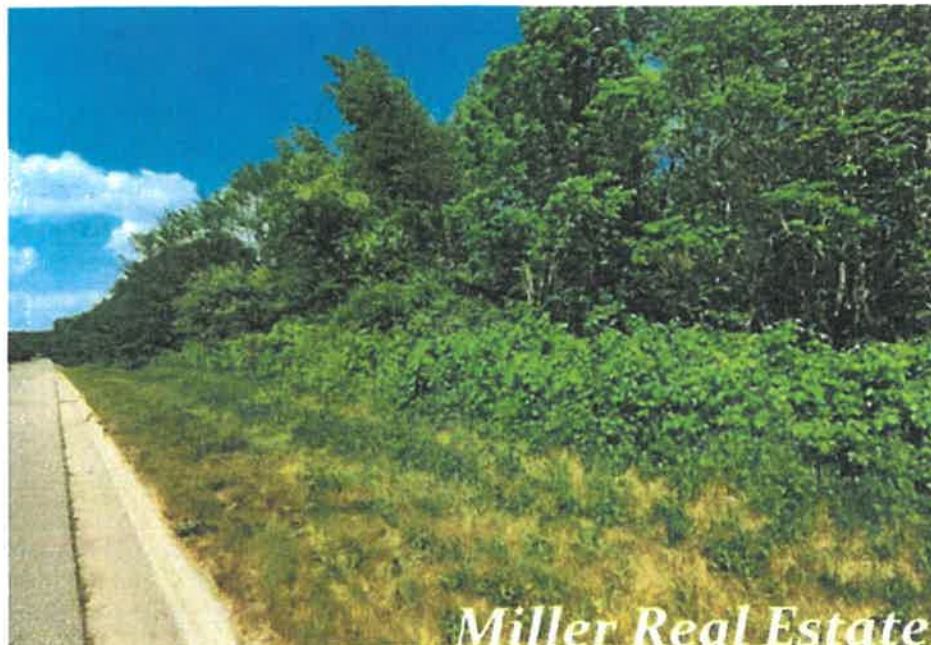
149 W. State St. Hastings, MI 49058 | 269-945-5182

Wooded 14 Acre Industrial Site

1500 Star School Road, Hastings, MI, 49058

Land: Industrial For Sale

Prepared on February 29, 2024



Listing Details | Land For Sale

Secondary Uses	Industrial	Available Date	Now
Total Available Space	Unknown	Days On Market	378 days
Asking Price	\$99,900	Date Listed	2/16/2023
Listing Price Per SF	\$0.16	Last Modified	2/15/2024
List Price Per Acre	\$7,136	Listing ID	38628272
Cap Rate (Actual)	-	Parking Spaces	-
Possession	Now	Electric Service	-
Signage	Free-Standing	Water	-
Show Instructions	Call broker	Sanitary Sewer	-
Free & Clear	Yes		

Description

Located in the growing industrial district within the City of Hastings find this large parcel ready for your next opportunity. Speaking of opportunity, this property is located in an Opportunity Zone & Foreign Trade Zone. This allows for potential grant dollars & incentives for capital investment. Property make up includes mostly wooded acreage & over 600 feet of road frontage. Hastings is nicely located between the larger regional cities of Grand Rapids, Kalamazoo, Battle Creek & Lansing. Reach out to Justin for area trade reports & traffic count information.

Property Details

Zoning	D2	County	Barry
Parcels	55-265-050-01	In Opportunity Zone	Yes
Legal Owner	City Of Hastings	Water	-
Submarket	-	Natural Gas	-

Contact



Justin Peck
269-945-5182
jpeck1585@gmail.com



Miller Real Estate

MOODY'S
ANALYTICS

CRE

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Land For Sale

Miller Real Estate

149 W. State St. Hastings, MI 49058 | 269-945-5182

1000 Enterprise Drive

1000 Enterprise Drive, Hastings, MI, 49058

Land For Sale

Prepared on February 29, 2024



Listing Details | Land For Sale

Total Available Space	Unknown	Date Listed	7/13/2023
Asking Price	\$39,900	Last Modified	2/27/2024
Listing Price Per SF	\$0.24	Listing ID	38596517
List Price Per Acre	\$10,284	Parking Spaces	-
Cap Rate (Actual)	-	Electric Service	-
Available Date	Now	Water	Yes
Days On Market	231 days	Sanitary Sewer	Yes

Description

3.88 Acre industrial site in Hasting Business Park. Corner site with great exposure and access. All improvements located in the street. . Zoned D-2. Priced at \$10,284/ Acre.

Property Details

Zoning	D-2 INDUSTRIAL	County	Barry
Occupancy Type	Single Tenant	In Opportunity Zone	Yes
Parcels	55-265-021-00	Water	Yes
Legal Owner	-	Natural Gas	-
Submarket	-	Sanitary Sewer	Yes

Contact



Justin Peck
269-945-5182
jpeck1585@gmail.com



Miller Real Estate

Land For Sale

Miller Real Estate

149 W. State St. Hastings, MI 49058 | 269-945-5182

1961 Capital Avenue

1961 Capital Ave NE, Battle Creek, MI, 49017

Land For Sale (Pending)

Prepared on February 29, 2024



Listing Details | Land For Sale (Pending)

Total Available Space	Unknown	Date Listed	8/10/2022
Asking Price	\$234,900	Last Modified	2/06/2024
Listing Price Per SF	\$0.35	Listing ID	32003113
List Price Per Acre	\$15,403	Parking Spaces	-
Cap Rate (Actual)	-	Electric Service	-
Show Instructions	Call broker	Water	Yes
Available Date	Now	Sanitary Sewer	Yes
Days On Market	568 days		

Description

Attractive 15.25 acre land assembly at Capital Ave. and Morgan Rd.; has traffic signal. With more than 630' of frontage and flexible CBD zoning (housing allowed by special land use, not rezoning), this property sits along the path of growth. Join other recent area housing subs or be part of the commercial growth in Pennfield Township. Former gas station was a residence afterward and can be demolished or integrated into future development. Tanks removed decades ago. With municipal utilities currently being installed along Capital Ave, we are ready for your project.

Property Details

Zoning	CBD	County	Calhoun
Occupancy Type	Single Tenant	Water	Yes
Parcels	18-029-907-00	Natural Gas	-
Legal Owner	-	Sanitary Sewer	Yes
Submarket	-		

Contact



Justin Peck
269-945-5182
jpeck1585@gmail.com

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Miller Real Estate

Land For Sale

Miller Real Estate

149 W. State St. Hastings, MI 49058 | 269-945-5182

VL 1.65 Acres Lawrence Hwy/Wheaton Rd

Land For Sale

Lawrence Hwy, Charlotte, MI, 48813

Prepared on February 29, 2024



Listing Details | Land For Sale

Total Available Space	1.65 Acres	Date Listed	10/15/2020
Asking Price	\$29,900	Last Modified	2/26/2024
Listing Price Per SF	\$0.42	Listing ID	25270643
List Price Per Acre	\$18,121	Parking Spaces	-
Cap Rate (Actual)	-	Electric Service	-
Investment	No	Water	Yes
Available Date	Now	Sanitary Sewer	Yes
Days On Market	1232 days		

Description

High profile 1.65-acre site zoned B-3 and ready for immediate development in Charlotte. Lawrence Highway frontage with easy access to I-69.

Property Details

Zoning	B-3	County	Eaton
Occupancy Type	Single Tenant	Water	Yes
Parcels	20001420007702	Natural Gas	-
Legal Owner	-	Sanitary Sewer	Yes
Submarket	-		

Contact



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Land



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149 W. State St. Hastings, MI 49058 | 269-945-5182

4203 Morren - 1

4203 Morren Street, Wayland, MI, 49348

Land (Sold)

Prepared on February 29, 2024



Google

Map data ©2024

Transaction Details | Land (Sold)

Total Sold Space	5.96 Acres	Listing ID	29236435
Sold Price	\$160,000	Legal Buyer Name	-
Sold Price Source	Broker	Min Div/Max Contig	5.96 Acres
Sale Price Per Unit	-	Date Listed	9/03/2015
Sale Price Per SF	\$0.62	Off-Market Date	4/20/2021
Sale Price Per Acre	\$26,846	Days On Market	2056 days
Asking Price	\$160,000	Parking Spaces	-
Cap Rate (Transact.)	-	Electric Service	-
Investment	No	Water	Yes
Date Sold	4/20/2021	Sanitary Sewer	Yes

Description

VACANT LAND - Fully improved industrial lots available from 1 up to 9.5 acres. Located minutes from US-131 at 142nd Avenue. Great place to operate your business!

Property Details

Zoning	I-1 INDUSTRIAL	Submarket	-
Occupancy Type	Single Tenant	County	Allegan
Parcels	13-265-ROW 1	Water	Yes
True Owner	-	Natural Gas	-

Contact



Justin Peck
269-945-5182
jpeck1585@gmail.com



Miller Real Estate

Land

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149 W. State St. Hastings, MI 49058 | 269-945-5182

6.47 Acres for Sale

738 770 S Main Street, Wayland, MI, 49348

Land (Sold)

Prepared on February 29, 2024



Cedar St

4 One 2 Directory

Sub Rumery

Googlepliance Mart

Map data ©2024

Transaction Details | Land (Sold)

Total Sold Space	6.47 Acres	Listing ID	29560490
Sold Price	\$315,000	Legal Buyer Name	-
Sold Price Source	Broker	Min Div/Max Contig	6.47 Acres
Sale Price Per Unit	-	Date Listed	3/19/2021
Sale Price Per SF	\$1.12	Off-Market Date	6/17/2021
Sale Price Per Acre	\$48,686	Days On Market	89 days
Asking Price	\$325,000	Parking Spaces	-
Cap Rate (Transact.)	-	Electric Service	-
Investment	No	Water	Yes
Sale Terms	Cash to Seller	Sanitary Sewer	Yes
Date Sold	6/16/2021		

Description

6.5 Acres with great traffic counts. Zoned Light Industrial and B2- General Business.

* CLOSE TO 131!

Property Details

Zoning	B2 AND LIGHT INDUSTR...	Submarket	-
Occupancy Type	Single Tenant	County	Allegan
Parcels	56-006-125-00	Water	Yes
True Owner	-	Natural Gas	-

Contact



Justin Peck
269-945-5182
jpeck1585@gmail.com



Miller Real Estate

Land

Miller Real Estate

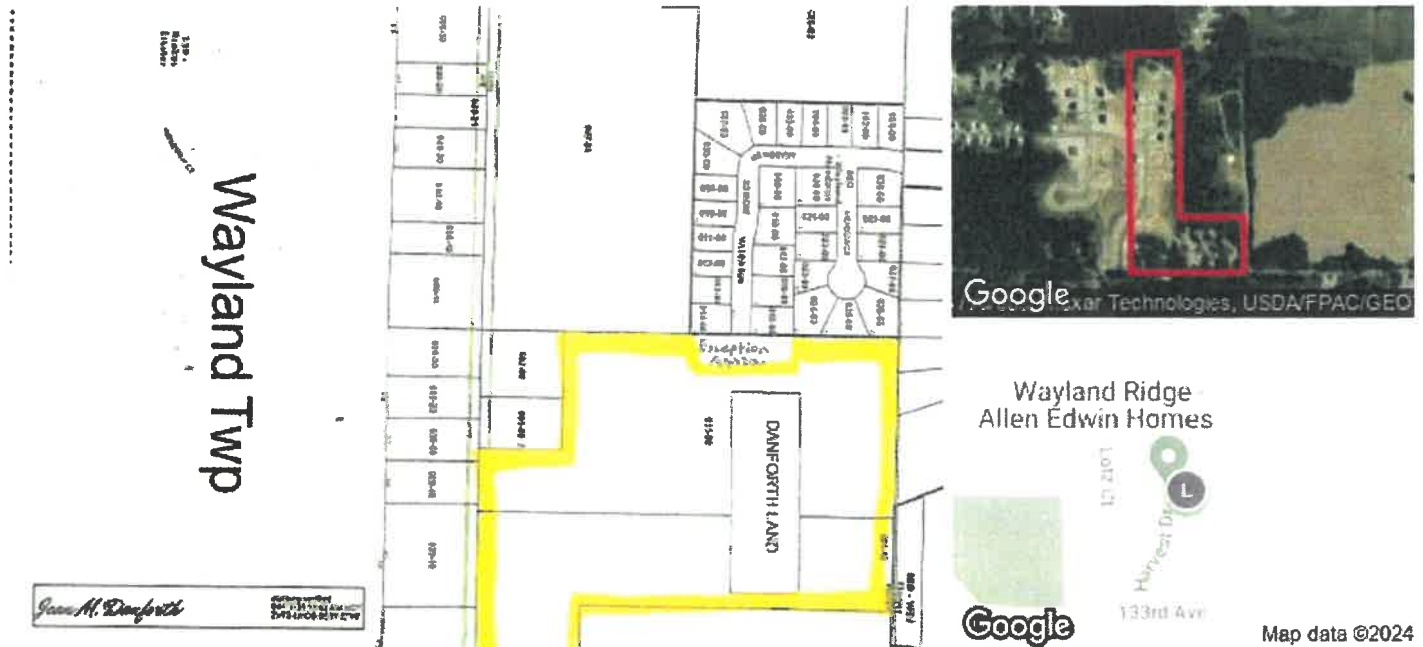
149 W. State St. Hastings, MI 49058 | 269-945-5182

Acreage City of Wayland

915 133rd Ave, Wayland, MI, 49348

Land (Sold)

Prepared on February 29, 2024



Transaction Details | Land (Sold)

Total Sold Space	26 Acres	Listing ID	29559672
Sold Price	\$312,500	Legal Buyer Name	-
Sold Price Source	Broker	Min Div/Max Contig	26 Acres
Sale Price Per Unit	-	Date Listed	9/16/2020
Sale Price Per SF	\$0.28	Off-Market Date	6/30/2021
Sale Price Per Acre	\$12,019	Days On Market	121 days
Asking Price	\$395,000	Parking Spaces	-
Cap Rate (Transact.)	-	Electric Service	-
Investment	No	Water	Yes
Date Sold	1/15/2021	Sanitary Sewer	Yes

Description

Acreage in the City of Wayland for sale! Approximately 26 acres with water, sewer, natural gas, electric, cable & high-speed internet are all available. Prime development, superb location, nearby schools with so much potential. Bring your ideas and your offers!

Property Details

Zoning	RA	County	Allegan
Occupancy Type	Single Tenant	Water	Yes
Parcels	56-008-001-10	Natural Gas	-
True Owner	-	Sanitary Sewer	Yes
Submarket	-	Lot Width	872 ft

Contact



Justin Peck
269-945-5182
jpeck1585@gmail.com



Miller Real Estate

Land

Miller Real Estate

149 W. State St. Hastings, MI 49058 | 269-945-5182

4204 MORREN LN

4204 Morren Street, Wayland, MI, 49348

Land (Sold)

Prepared on February 29, 2024



142nd Ave

Google

Map data ©2024

Transaction Details | Land (Sold)

Total Sold Space	1.4 Acres	Legal Buyer Name	-
Sold Price	\$79,900	Min Div/Max Contig	1.4 Acres
Sale Price Per Unit	-	Date Listed	9/28/2013
Sale Price Per SF	\$1.31	Off-Market Date	11/21/2022
Sale Price Per Acre	\$57,071	Days On Market	3341 days
Asking Price	\$79,900	Parking Spaces	-
Cap Rate (Transact.)	-	Electric Service	-
Investment	No	Water	Yes
Date Sold	11/21/2022	Sanitary Sewer	Yes
Listing ID	28562486		

Description

Newer industrial park with Class A road located close to US 131

TERMS: Cash

Property Details

Zoning	I-1	Submarket	-
Occupancy Type	Single Tenant	County	Allegan
Parcels	13-265-018-00	Water	Yes
True Owner	-	Natural Gas	-

Contact



Justin Peck
269-945-5182
jpeck1585@gmail.com

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Miller Real Estate



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Spring 2024 Proposed Lead Line Replacements Contracted Services

Meeting Date: March 11, 2024

Recommended Action:

Motion to approve a contract for spring 2024 lead line replacements with Advantage Plumbing and Drain in the amount of **\$41,288.63**.

Background Information:

Advantage Plumbing and Drain was the low and only bidder for the project. This is for the lead line replacement program required by EGLE.

This service will provide the replacement of approximately 25 water services in an area South of State Road, East of Michigan, West of Butler Creek & North of Thornapple River. DPS will do most of the work in the ROW and outside of the home and Advantage Plumbing & Drain will help with some work outside the home and all work inside the home.

Financial Implications:

The fiscal year 2023/2024 budget included \$120,000 for contracted water maintenance which includes lead line replacement work. After completion of lead line replacement work in fall 2023, a balance of \$82,226 from the original budget remains for additional lead line replacements.

Attachments:

- Sealed Bid Opening Results
- Attachment A
- List of Addresses

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

Scaled Bid Opening Results

Procurement Number: 2024-03001 [Assigned by Clerk's Office]

Bid Name: Lead Line Replacement

Opening Date & Time: March 5, 2024 10AM

Vender Bids:

Name: Advantage Plumbing Amount: 41,288.63

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

Name: _____ Amount: _____

Present at

Opening: Travis, Rob, Amy and Alexis from Advantage

Bid Granted to: _____

PO #: _____ ISSUED TO: _____ ON: _____
APPROVED VENDOR DATE

Process Final Sign Off By: _____ **ON:** _____
CLERK'S REPRESENTATIVE DATE



Attachment A

Spring 2024 Proposed Lead Line Replacement

A. Description:

1. As part of the Lead Line Replacement Program for the City of Hastings, which is to replace existing lead or galvanized water services in the entire city. The program will replace (this Spring) approximately 25 services from the existing watermain to the meter connection inside the house or building.
2. The City will be responsible for removing existing water services, curb stops & boxes, and placing new copper services with new corporation stops, curb stops and boxes.
3. The Contractor will place a roll of copper tubing(provided by the city) inside of the house to be pulled from the outside by the City along with the existing water service. The copper roll shall be long enough to connect the meter to the curb stop.
4. In the event the City cannot pull the existing and new service. The City will excavate a trench from the curb stop to the wall of the house. the Contractor will be responsible to place the service from outside the house to inside.
5. A coupling connection, generally, will not be required by the Contractor provided the service is successfully pulled from the house to curb box
6. Contractor shall be responsible to coordinate with the City (DPS) and homeowner (property owner) for each proposed water service lead line replacement. A list of house addresses and property owners is provided with this attachment.
7. Contractor shall be a licensed plumber with the State of Michigan.
8. Contractor shall be responsible for placing the new copper service from the meter (inside the house) through the house wall and connecting to the city placed new service (outside the house). All services shall be Copper, Type K, for both inside and outside the house. All fittings shall be brass inside the home. Contractor shall

- jackhammer and/or remove concrete of basement wall/floor to remove existing service, install new concrete/hydraulic cement as needed and sealing connection through wall, both inside and out.
9. The City shall furnish and install a new meter and R900 radio read device for each service. The typical distance from meter to wall is 18 inches, but could vary.
 10. The City shall furnish the meter fittings to the Contractor who will install it.
 11. A new shutoff valve shall be furnished and installed by the Contractor. It shall be placed between the meter and interior of the foundation/basement wall. All fittings required for this shall be furnished and installed by the Contractor.
 12. Contractor shall be responsible for acquiring a plumbing permit (including fee) for each service, with Professional Code Inspectors (PCI). PCI is located at 110 W. Center Street, Suite A, Hastings, MI 49058. Phone number is (269) 948-4088.
 13. Contractor shall be responsible for providing and installing, a wood, access panel inside the house, if requested. The access panel shall be painted to match existing color wall.
 14. Any finish wall repair that is needed (such as dry wall, brick, finished wood panels, ect.) shall be an additional cost paid by the City. The Contractor shall subcontract this work to a qualified contractor, and approved by the City. The cost must be approved by the City before work begins.
 15. Contractor shall submit shop drawings or product data information at least two weeks prior to installation.
 16. The contractor receiving the bid award will provide proof of insurance in the amount shown on the attached policy prior to commencement of work. Insurance will be kept current and in full force throughout the duration of the work.
 17. The contractor will have all safety programs included in the attached contractor's checklist in place throughout the duration of work.
 18. Contractors will show satisfactory evidence that they have performed similar work for at least five consecutive years previously, and that they have adequate equipment and labor to perform the work in a timely fashion.
 19. Any damage to existing City utilities or structures will be replaced by the contractor at the contractors' sole expense.

20. Any damage to Homeowners property, will be replaced by the contractor at the contractors' sole expense.
21. Contingencies will not be paid unless there is (an) approved Change Order(s) that require additional cost to the contract.
22. A pre-construction meeting will be required 1 week minimum before construction activities will start. The Contractor will be responsible for coordinating with the city.
23. Ten percent of the full contract price will be withheld from payment, until after final completion.
24. A one hundred (100) dollar per day disincentive fee, will be applied to the contract for each business day (Monday through Saturday) the project continues after the stated completion date. This amount will be taken out of the final payment (ten percent) of the contract and retained by the City.

B. Bid Prices:

Please complete the following bid tabulation. The City reserves the right to reduce or increase the contract up to thirty percent (30%). The Engineer's estimate of probable cost is \$50,000.00.

Description	Quantity	Unit Price	Total
Water Service Connection	25 Each		
Construction Subtotal:			
Add 5% of Subtotal for Mobilization and General Conditions			
Add 5% of Subtotal for Contingencies			

**Spring 2024 Lead Line Replacement Bid
Total:**

Service Address
222 E MILL ST
232 E MILL ST
235 E MILL ST
303 E MILL ST
313 E MILL ST
203 E HIGH ST
209 E HIGH ST
215 E HIGH ST
220 E HIGH ST
226 E HIGH ST
227 E HIGH ST
235 E HIGH ST
236 E HIGH ST
305 E HIGH ST
309 E HIGH ST
317 E HIGH ST
325 E HIGH ST
313 N BOLTWOOD
527 N BOLTWOOD
518 N HANOVER
534 N HANOVER
538 N HANOVER
546 N HANOVER
302 E STATE RD
312 E STATE RD



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Water Tower Security Proposal – Grand Valley Automation

Meeting Date: March 11, 2024

Recommended Action:

Motion to approve security upgrades for both the north and south elevated water storage tanks to be performed by Grand Valley Automation (GVA) in the amount of \$21,235.

Background Information:

GVA submitted two alternate proposals for upgrading security at the North and South Elevated Water Storage Tanks. The first was to provide and install motion detecting cameras for both sites. This was the least expensive alternative at \$8,439. However, choosing this alternative would complicate operations. The reason for this is that staff would be alerted and sent video and require action from them. DPS staff is not trained in security surveillance so this task would not be appropriate for them. Also, someone would have to be in charge of managing this system by changing numbers for those who are on call. Finally, motion detection systems have a high rate of false alarms.

The second option was to provide a non-motion detection system totaling \$21,235. This one is called RBtec Perimeter Security System with an IRONCLAD fence alarm system. This system is tied to movement of the fence and gate and is a better indicator of illegal entry. Once the alarm is tripped the system will call out to a number of our choosing. An option would be the Police Department during the day and Barry County 911 outside of normal hours.

Financial Implications:

This item is not budgeted for this fiscal year; however, it was budgeted for the previous fiscal year but not completed. We had anticipated doing this project last year but did not because of high cost and other complications. The fiscal year 2023/2024 budget was already approved when we asked for revised proposals. The money that was budgeted for last fiscal year was \$40,000 but was not spent and went back to the Water and Sewer Fund Balance. We would like to use this money to pay for this upgrade.



Regular Council Agenda Item Memorandum

Attachments:

- GVA Proposal
- IRONCLAD fencing brochure

Quotation No. 9024015-TS

February 21, 2024

To: City of Hastings

For: Blair St and S Broadway Water Tower Cameras/Gate
Contacts

Attn: Travis Tate

Blair St and S Broadway Water Tower Cameras/Gate Contacts Proposal

Currently the current monitoring of the water tower gates is either failing or not functioning. We propose to furnish and install a monitoring system for the two water towers.

Scope #1

We will furnish and install two Vosker V300 Cameras at each water tower location. These would trip on motion and allow the township to view the water tower remotely without having to drive to the site to verify no one is there.

This proposal **includes** the following:

- Furnish and install (4) 1080 Vosker V300 Cameras with external solar panels.**
- Furnish and install (4) Vosker security boxes and locks for cameras.
- Install Vosker camera app on up to (10) users phones to receive notifications.
- Startup and checkout of each component system.
- One-year material warranty on balance of components provided by GVA.
- One-year Labor warranty on balance of work provided by GVA.

The cost for the **Proposed work** as outlined above is:

\$8,439.00*

***Each camera will require a \$216/yr storage plan plus an additional \$20/mth plan for viewing real-time video streams.*

This proposal **does not** include the following:

- After hours, weekend, or holiday premium labor costs.
- Line voltage, high voltage wiring, assumes all controls wiring as 24 volts.

Scope #2

We will furnish and install one RBtec Perimeter Security System per water tower location. This will include IRONCLAD fence alarm system, monitoring, arm/disarm capability and alarm call-out service. This system will notify the township every time someone touches the water tower's perimeter fence. There is less chance of false alarms than motion sensors with this solution.

This proposal **includes** the following:

- Furnish and install (2) RB-IROC1Z500 Single Zone 1,000 ft kit.
- Furnish and install (2) Vista -20PUL Residio Panels.
- Furnish and install (2) Gate contact with the ability to have up to 3" between the contact points.
- Furnish and install (2) Residio 6160C Keypads.
- Furnish and install (2) Residio LTEM_XV Modular Communicators.
- Furnish and install (2) new NEMA 4-rated enclosure with heater and cooling fans to mount the power supplies, I/O module and batteries in.
- Furnish and install (2) Altronix power supplies for gate contacts.

- Furnish and install (4) 7ah batteries for backup power.
- Furnish and install (4) wood posts for mounting panels.
- Furnish and install wiring and conduit from the gate to the new panel.
- Furnish and install wiring and conduit from the RBtex security panel to the new panel.
- Provide all hardware, wiring and conduit required to complete the system.
- Provide wiring diagrams, documentation and as-builts.
- Startup and checkout of each component system.
- One-year material warranty on balance of components provided by GVA.
- One-year Labor warranty on balance of work provided by GVA.

The cost for the **Proposed work** as outlined above is:

\$21,235.00*

*Each panel requires a \$40/mth monitoring agreement on a minimum 5-year Contract to be operational.

This proposal **does not** include the following:

- After hours, weekend, or holiday premium labor costs.
- Line voltage, high voltage wiring, assumes all controls wiring as 24 volts.
- Repairs to power wiring to the panel, assumes in good working condition.

Pricing is valid for 30 days from the date of the proposal.

If you have any questions, feel free to contact me anytime.

Best Regards,

Tony Savickas
Account Representative
Grand Valley Automation
Desk: 616-551-5158
Cell: 616-581-0880
gvainc.com



Acceptance of Proposal

Signature: _____ Date: _____

IRONCLAD

Fence Alarm System

Perimeter Security Made Easy, Reliable and Affordable.
The easiest and most reliable fence sensor cable you ever installed!

- Plug and Deploy - Ready for installation affordable kits.
- 3 Layers of False Alarm Filtration - Extreme low false alarm rate.
- Protects fences up 3m/10ft with a single run of cable.
- No training or special tools needed, comes with installation manual.
- Simple calibration - The system self-calibrates.
- Maintenance free - 2 years warranty on the sensor cable.
- 500 Levels of sensitivity per zone easily adjustable.
- Dry contact relay outputs (NO/NC), can be connected to any alarm system/CCTV.
- Ideal for installation on any metallic fence.
- Optional: Weather Station, Stainless steel twist ties, Gate connector.

Get Better Perimeter Protection for Sites Such as those:

- Solar farms and Photovoltaic power plants.
- Water, Electrical and Utility substations.
- Car, Camper, Boat or Equipment storage areas.
- Commercial and Industrial parks.
- Logistic and Self Storage facilities.
- Radio, Cellular, Communication towers.
- Any fenced location.



Scan me for more
information





2024 March Council Report

To: The City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: DPS Monthly Council Report

Meeting Date: March 11, 2024

DDA Streetscape Project:

Katerberg VerHage will begin March 11 on both sides of the block between Broadway and Church with removal, foundations, sleeves, light pole base, and flatwork. Then moving to the next block east which should be around April 1, then the next block east on April 29, then the last block around May 20th. The landscaping, irrigation, brick, site furniture, and streetlight poles will be installed lagging after the flatwork. Finally, crosswalk and asphalt sealcoating will take place in June. At this time State Street will be closed to traffic, but the sidewalks will remain open.

Green and Market Street Improvements Project:

Moore & Bruggink, Inc. are continuing to work on preliminary layout and utility design.

DWAM Lead Line Replacement Program:

DPS and Advantage plumbing & Drain started earlier in March to complete 11 services from the Fall 23 Lead Line Replacement project. Then with Council approval, they will continue in April with 25 services to be replaced. We are planning on budgeting 100 – 90 services for next fiscal year.

DDA Parking Lot 8 Improvements:

Parking lot 8 Improvement project will occur after the streetscape project has finished. This is a complete reconstruction with new landscape islands, landscaping, ornamental metal fence with brick columns, concrete curb & gutter, sidewalk, drive approach, storm sewer, new gravel base and asphalt pavement. It will be completely closed during this project and should take about 4-6 weeks to complete. Katerberg Verhage is the contractor(same as the streetscape).

DWSRF and USDA Loan Applications:

Moore & Bruggink, the consulting engineer is preparing USDA RD Loan applications and DWSRF Plan application this Spring.

Budget:

Working on budget for fiscal year 2025.



2024 March Council Report

Upcoming Spring Projects:

- Chip Seal for Apple Street (Boltwood to Broadway) and West State Road (Glenwood to West City Limits).
- Lead Line Replacement Program
- Valve Exercising Program
- PASER Ratings
- Elevated Storage Tanks Security System
- Cemetery Memorial Design-Bid
- Small Urban Project – East State Road – Preliminary Design
- Compost Facility Opening
- Leaf and Brush Pick-up
- Parking Lot 8 Improvement

Upcoming Summer Projects:

- Parking Lot 8 Improvement
- Cemetery Memorial Wall Construcion
- WTP Generator Wall
- Streetline Painting

I will gladly answer any questions that Council members have at the meeting.

Respectfully,

Travis Tate, P.E.

DPS Director

START WEEK OF MARCH 11TH

WEEK # (RED = SIDEWALK CLOSED TO PUBLIC)

1 - DEMO, CURB
2 - CONDUITS, SLEEVING
3 & 4 - FLATWORK

ONGOING WORK: INDIVIDUAL PARKING SPACES MAY BE CLOSED INTERMITTENTLY

- LANDSCAPE AND IRRIGATION
- BRICK
- SITE FURNISHINGS
- FIRE PLACE CONSTRUCTION

ONGOING WORK: INDIVIDUAL PARKING SPACES MAY BE CLOSED INTERMITTENTLY

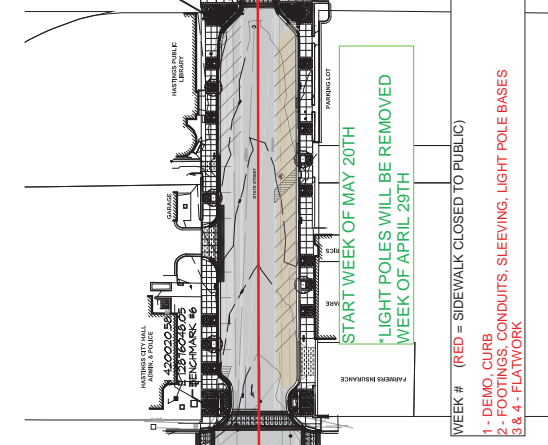
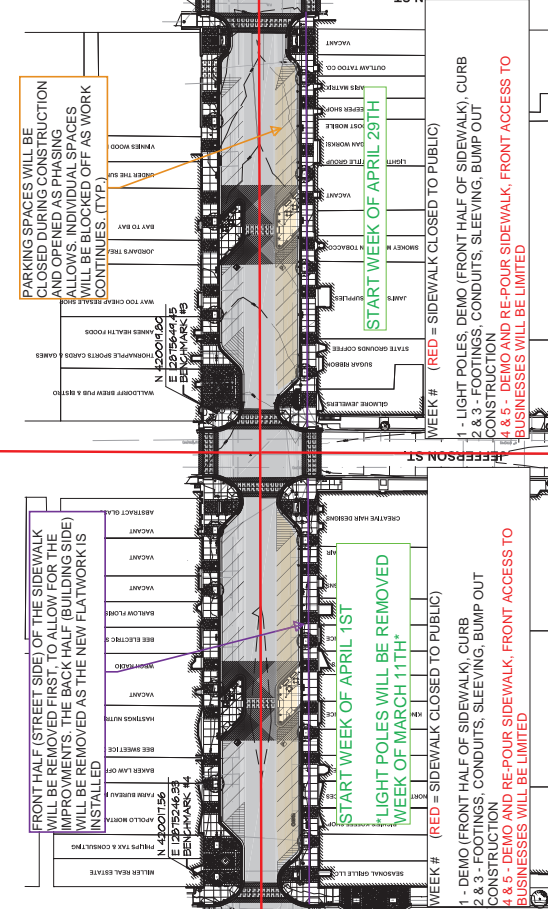
- LANDSCAPE AND IRRIGATION
- BRICK
- SITE FURNISHINGS
- SHADE STRUCTURE INSTALL

ONGOING WORK: INDIVIDUAL PARKING SPACES MAY BE CLOSED INTERMITTENTLY

- LANDSCAPE AND IRRIGATION
- BRICK
- SITE FURNISHINGS
- ENTRY SIGN INSTALLATION

ONGOING WORK: INDIVIDUAL PARKING SPACES MAY BE CLOSED INTERMITTENTLY

- LANDSCAPE AND IRRIGATION
- BRICK
- SITE FURNISHINGS



ONGOING WORK: INDIVIDUAL PARKING SPACES MAY BE CLOSED INTERMITTENTLY

- LANDSCAPE AND IRRIGATION
- BRICK
- SITE FURNISHINGS
- ENTRY SIGN INSTALLATION

ONGOING WORK: INDIVIDUAL PARKING SPACES MAY BE CLOSED INTERMITTENTLY

- LANDSCAPE AND IRRIGATION
- BRICK
- SITE FURNISHINGS

ONGOING WORK: INDIVIDUAL PARKING SPACES MAY BE CLOSED INTERMITTENTLY

- LANDSCAPE AND IRRIGATION
- BRICK
- SITE FURNISHINGS

ONGOING WORK: INDIVIDUAL PARKING SPACES MAY BE CLOSED INTERMITTENTLY

- LANDSCAPE AND IRRIGATION
- BRICK
- SITE FURNISHINGS
- ENTRY SIGN INSTALLATION

CROSSWALK CONSTRUCTION AND ASPHALT SEALCOATING IS ESTIMATED TO TAKE PLACE IN JUNE. STATE STREET BLOCKS WILL BE CLOSED TO TRAFFIC. CITY SIDEWALKS WILL REMAIN OPEN.

City of *Hastings* Michigan

(269) 945-2468
FAX (269) 948-9544

201 E. State Street 49058

Fire Department Report for February 2024

The department responded to a total of 53 calls for service in January: 18 in the city, 32 in the townships and 3 mutual aid. Total calls for service in 2024 is 146.

Training

In February our members trained a total of 40 hours. We welcomed Consumers Energy to provide electrical and gas emergency training. Our second meeting we conducted glucometer and oral glucose administration training.

Smoke/ CO detector installations

We installed 29 smoke detectors and 9 carbon monoxide detectors in February . We are continuing to push and increase awareness to this program, which is sponsored by the State and the United Way.

Department activities

The month of February was a nice change of pace from January giving us time to catch our breath and focus on equipment maintenance and inspections. Each truck is inspected at least once a month along with every piece of equipment on each truck. We have established Automatic Aid with four (4) neighboring departments for structure fires within the district. I plan to complete the last 2 in March. This will give use auto aid for 100% of the district.

February 1st, we implemented our new burn permit process for the townships. This has gone very well with good response from the residents.

Chief's comments

The department is implementing goals for 2024. We will complete at least five (50) business building fire inspections and 5 business Fire Pre-plan each month. A pre-plan is document we develop for any incident at a high risk or larger facility. We will also visit and test 100% of our Knox boxes in the district to ensure they have the correct keys in place. We currently have 53 Knox boxes on businesses with another six (6) in the process of been ordered or installed.

I will not be at the meeting as I am attending a training class. Please contact if you have questions.

Respectfully,

Chief Mark Jordan

City of Hastings Fire Department

NFIRS Reports Analysis

2/1/2024 - 2/29/2024

INCIDENT TYPE CATEGORY BREAKDOWN

Code	Incident Type Series	Occurrences	Percentage
100-199	Fire/Explosion	4	7.5%
200-299	Overpressure Rupture	1	1.9%
300-399	Rescue Call	28	52.8%
400-499	Hazardous Condition	5	9.4%
500-599	Service Call	2	3.8%
600-699	Good Intent Call	9	17.0%
700-799	False Call	4	7.5%
800-899	Severe Weather/Natural Disaster	0	0.0%
900-999	Special Type/Complaint	0	0.0%
Total		53	100.0%

FIRE DISTRICT BREAKDOWN

District	Occurrences	Percentage
Baltimore Twp	3	5.7%
Carlton Twp	2	3.8%
Hastings Twp	10	18.9%
Irving Twp	8	15.1%
Rutland Twp	9	17%
Ward 1	3	5.7%
Ward 2	5	9.4%
Ward 3	2	3.8%
Ward 4	8	15.1%
Total	50	94.5%

MUTUAL AID DISTRICT BREAKDOWN

District	Fire	EMS	Other	Total	Percentage
Mutual Aid	1	1	1	3	5.7%
Total	1	1	1	3	5.7%

City of Hastings Fire Department

Apparatus Summary

2/1/2024 - 2/29/2024

Total Runs for Date Period 53

RESPONSE TOTALS PER APPARATUS

831	2023 Pumper	1528.3 %
832	1999 Pumper	11.9 %
833	2018 Pick up Wild-land Use	59.4 %
8331	2002 Pickup Wild-land Use	11.9 %
834	2023 Tanker 3000 Gallons	47.5 %
835	2021 Command/fast response	2547.2 %
836	1999 100 ft Aerial	00 %
837 .	2022 Pick up Medical Rescue	2139.6 %
Air Trailer	portable Air fill station	11.9 %
EM82	Emergency Management Pick up	59.4 %
Haz1	Haz Matt Trailer	00 %
LT1 .	Light Tower.....	00 %
POV	Personally owned vehicles	1935.8 %



HASTINGS PUBLIC LIBRARY

Explore • Imagine • Grow

Library Director's Report for the March 4, 2024 Board Meeting

February was busy exciting month. Progress on the windows seemed to speed up. We held our first big program of the year and as you can see on January's statistics, we had almost 850 more visits to the building than in January 2023.



I'm happy to report we expect the window project to be completed by the end of the first week of March. There may be a few items to clean up, but the windows are all in. They have been trimmed, caulked and professionally cleaned. I've had several community members tell me they enjoy driving by the building at night, because it seems to glow and they can actually see the books. I want to commend Battle Creek Glass (BCG) for doing an excellent job for us.

In order for the windows to be replaced most of the window sills in the building needed to be removed. Unfortunately, several of the sills were broken in the process. BCG is paying to have them replaced. They are working with the James Cary Co., owned by Hastings resident Jim Cary. Now that the drywalling and painting have been completed the sill

work can be done. It will be completed by March 8. I appreciate Jim and his staff doing this work.

DHE Plumbing & Mechanical has finished all the work on the HVAC system. They came back in the middle of February to fix areas in the building that weren't heating adequately and to balance the system. All areas are now comfortable and the systems is running smoothly. They will do their first preventative maintenance visit in April.

The last work to be done is finishing the drywall and painting. The drywaller worked Thursday and Friday, February 29 and March 1, repairing around the last windows to be installed and fixing other areas needing more attention. The painters will be done by March 8, if not before. It will be great to put furniture and other things back where they belong.

As you can imagine, there is construction dust everywhere. Reg Howard, our janitor, has tried to keep ahead of it, but it just wasn't possible. With that in mind, in an item of new business I will be asking you to approve hiring a professional cleaning service to do a thorough cleaning of the building. This will include: all the carpeting; all fabric covered furniture; all hard surfaces, including book shelves, desks, counter tops, etc.; stairways; and more. We received three quotes from cleaning companies. I recommend Customized Cleaning Services, Inc. All three companies estimated it would take three weeks to get the job done.

Once the project is complete and the building cleaned we are planning a celebration to thank all the people that helped make it possible. It will be near the end of April and all the donors and others involved will be invited. It will be a time to celebrate a job well done.

Not only has the window project gone well, but I received some good news from Christman, our general contractor. They provided a project manager to help us get the bid documents and contracts together. The intent was to have him oversee the project through completion, but he left the company in July. He wasn't replaced. Christman had very little involvement through the rest of the project. The week of February 26 I let them know the project would be wrapped up by March 8. This was the reply I received from Brian Crissman, "Thanks for letting me know. I am glad we could help and since you have really been able to supervise everything, we do not plan to submit any costs." That is a savings of about \$25,000!

Now on to other things. Family Science Night was a big hit again this year. Erin will tell you about it in her report from the youth department.

The Friends of the Library held their semi-annual book sale February 8-10. The community donated a lot of books. It took 25 volunteers to set it up and run the sale, with a total of 157.5 volunteer hours. They made \$3,000. They had 82 boxes of book left at the end of the sale. They were taken away by an online book seller they work with. This was a very successful sale.

Megan Gould turned in her resignation on February 20. Her last day will be March 5. She is leaving to move to Traverse City and seek other opportunities. Megan has been part of

the staff for eight years and will be greatly missed. We have hired her replacement. He will begin working the week of March 4 and we hope to have him trained by mid-March.

Assistant Director, David Edelman's report:

February is the shortest month, even with the leap day this year, but it seemed really long. Below are a few things that happened. Let me know of any questions.

- The Maple Valley News pdf upload is complete and live for patron use.
- I reset the James Dibble WW II pilot display in the MI Room. Jim Dibble, his nephew, has started a Go Fund me called "Find Mickey" Jame's plane. He wants to go back to Italy and excavate it from the river where it was dumped in 1943. WZZM (ABC Ch. 13 from G.R.) did an interview here at the library Friday 2/23 about the project. You can see an article on their website [here](#).
- I have solidified the Digital Literacy schedule for Spring: Apr 3, iPhone Apps; May 7, Internet Basics & Beyond; June 5, Editing photos on your phone.
- I have begun weeding DVDs that are not circulating. We have several hundred that have not left the building since 2018 and before. This will make space to spread existing DVD out and make it easier to browse.
- The last few Library of Things Jr. items were completed and are out for patron use. Check out the Tonies (kids audiobooks), our ukulele and the folding piano!

One last topic is the annual Volunteer and Donation Report. It is complete for the 2023 calendar year and has been posted to the website. Peggy is also including it in the meeting packet. If anyone has questions, please let me know.

Circulation Supervisor, Tess Allarding's report:

As part of hiring of Megan's replacement, I will be reviewing our training documents as the new staff member comes on board. I'm planning to add some training on pronouns, diversity, and microaggressions.

Erin and I have been organizing all our fiction sections in an effort to improve the patron browsing experience. We are alphabetizing by title all books by the same author. I began reorganizing in adult fiction and plan to recruit some volunteers to help me with the project. I am hoping to get all of adult fiction done by the end of the first week of March, then I will move on to the much smaller task of alphabetizing titles in Large Print. Erin and I are hoping that this will not only assist patrons when they are searching for specific titles, but will also make it easier for staff when locating items requested by patrons.

Erin and I have also discussed moving our Grand Rapids Children's Museum pass from our regular Library of Things into Library of Things Jr., in hopes of increasing its circulation. Since moving it to Library of Things Jr., we have already seen it circulate once. We plan on collaborating to make the DVD case for the item more eye-catching to hopefully entice more patrons to check it out.

Marketing & Adult Services, Barbara Haywood's report:

Marketing:

- I worked on marketing and advertising for all regular events. I put together a big marketing push for our March 2nd "Eclipse: Standing in the Shadow of the Moon" program, which will be presented by the Kalamazoo Astronomical Society. This is one of the Eclipse programs we'll be hosting in March to fulfill the requirements of a grant that provided us with solar glasses to distribute.
- The Friends of the Library new logo & Friends bookmark handout was completed and approved.

Events:

- February's "Lift Every Voice" programs had a total attendance of 201 people at the three Monday night events. These programs allowed everyone to hear the life stories of local community members to better understand their perspectives. Attendees commented on how much they enjoyed the programs.
- I continued to work on the upcoming Earth Day celebration. We had 70 kids signed up to receive a tree to plant provided by the "Neighborhood Forest: giving trees to children" program. The trees will be handed out at the library on April 22 to families that have committed to care for a tree before March 15. The April 22 celebration will include Earth Day education tables, a window display and a movie at 6pm. This collaboration continues to get great response for GotSneakers? donation box. The Library is a member of the Barry County Earth Day Alliance.
- I also worked on planning and advertising for programs in the coming months, as well as for summer reading. This included participating with eight other libraries in the 2024 Library Quilt Tour to celebrate National Quilting Month in March.

Youth Services Librarian, Erin Quada's reports:

Youth services picked up speed in the month of February as I got into the swing of things and continued our recurring programming. I had a couple really large groups for Itsy Bitsy Book Club, with 20 kids being the largest. I have been working to increase attendance at Preschool Storytime and have been getting a few families that come every week.



LEGO Club had a really large group this month with 46 people attending (kids and caregivers). If you stop into the Children's Room, you can see the LEGO creations on display on top of the stacks each month.

Family Science Night, our annual February event, was booming. We had 214 people either attending, presenting, or helping to make the event a success. Thirteen organizations from all over Barry County participated, making a wide variety of science topics fun and approachable for local families. The presenters were happy with the turnout and the event as a whole. We heard a lot of positive comments from the families as well.



KCC Chemistry Department



Barry County Recycles



Kalamazoo Astronomical Society

A couple other things to note:

- With the window project wrapping up, I was able to get the picture books back on the shelves where they belong.
- We received a donation of math books and toys through a grant Kim Domke wrote, funded through Thrivent. I was able to pick out books and toys for our collection and plan to build four early math kits that will contain books and games for families to check out. All of the items were delivered on 2/26/24.

March Special Activities:

- 2nd – Eclipse program with the Kalamazoo Astronomical Society, 1:30pm.
Free eclipse glasses will be given out at the event.
- 11th – Teen Neon Sign making program, 3:30pm.
- 19th – Young Authors book release event, 5:30pm.
- 20th – Arm Chair Travel – visit the Maldives, 6:00pm.

Monthly Statistics - January 2024

Net Promoter Score*: 80



Physical Library Visits
 LY Month 4,717
 TY Month 5,564
 YTD 44,635



Library Card Holders

	City	Hastings Twp	Rutland Twp	Non-Resident
Total	3,109	884	1,168	95
New	18	11	12	1



Volunteer Hours
 LY Month 253
 TY Month 113
 YTD 945



Item Circulation

	Children's	Non-Children's	Mobile	Total
LY Month	2,501	2,906	406	5,813
TY Month	2,333	2,735	34	5,102
YTD	19,513	19,932	2,997	42,442



Wireless Sessions
 LY Month -
 TY Month 766
 YTD 5,583



Inter-Library Loans

	To HPL	From HPL	Total
LY Month	559	449	1,008
TY Month	473	460	933
YTD	2,928	2,684	5,612



Library of Things

	TY Month	YTD
LoT	55	242
Hotspots	16	162
Museums	1	4



Programs

	Virtual	In Person
Offered	-	19
Attendance	-	246
YTD	-	214
		3,568



Digital Downloads
 LY Month 1,851
 TY Month 2,224
 YTD 15,607



Computer Sessions

	Adult	Kids	Teen	ML Room
LY Month	398	52	25	8
TY Month	346	92	145	4
YTD	2,745	615	842	26

Miscellaneous

	TY Month	YTD
Princh Documents	115	1,150
Study Room Usage	28	152
Non-HPL Community Room Usage	35	125



		Websites	
		Sessions	Users
HPL	LY Month	2,413	1,596
	TY Month	2,700	1,744
BCHP	LY Month	15,708	10,465
	TY Month	455	186
		Page Views	
		2,886	1,038
			24,861



ANNUAL DONATION AND VOLUNTEER REPORT

CALENDAR YEAR 2023

REPORT DATE: FEBRUARY 22, 2024

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A MESSAGE FROM THE DIRECTOR

It's hard to believe another year has come and gone, and I hope all of you had a great 2023. Our year was very busy with so many exciting projects, some of which are discussed in this report. The biggest project was without question the start of our window replacement in October 2023. I cannot say often enough how thankful I am for the generosity of you, our community, in helping make this project a reality.

I think that really sums up how I, the entire staff and the board feel overall. We are all so deeply grateful for the generosity of the community and the support we receive. It doesn't matter whether someone donates large sums, spare change or gives a half hour of their time. It all makes a difference and shows that you care about us, our mission, and everyone who lives here.

We are successful in no small part due to your help. Thousands of volunteer hours help make this library run. Tens of thousands of dollars in donations help us provide resources and programs that would not be possible within our regular budget.

Thank you for your support, and for helping us help the community at large. I look forward to 2024 and am happy we will get to experience it together.



Peggy Hemerling
Library Director

DONATION SUMMARY

Donations from Library supporters enable HPL to:

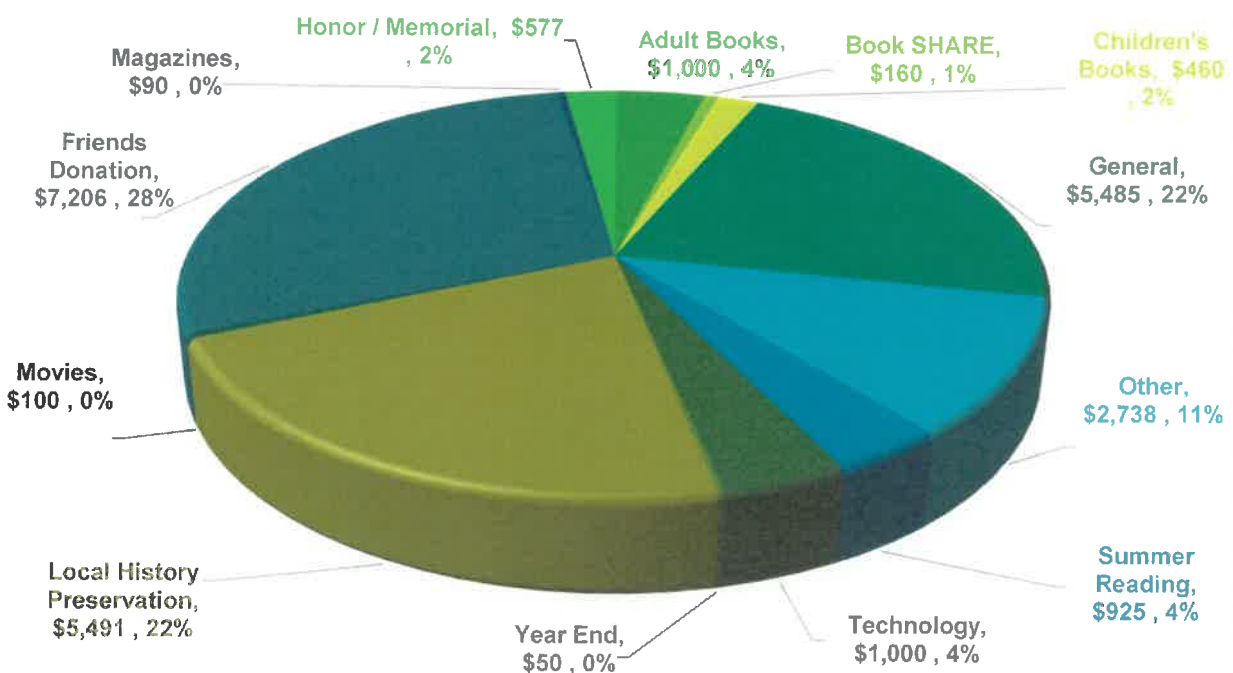
1. Offer programs and services we could not otherwise afford.
2. Buy equipment and supplies in support of programming.
3. Make our money "go farther".

In calendar year 2023, HPL received financial donations in excess of \$189,000. Donations towards the window replacement project totaled \$165,000 and accounted for 87% of the year's total donations.

Donated amounts are broken out below, including a percent of the total, excluding the window funds.

HPL 2023 DONATIONS RECAP

\$25,282 Total, excluding \$165,000 for Windows



With these donations, among other things we:

- ♥ Created a Library of Things Jr. assortment with a \$2,000 grant from the Hastings Elks Lodge #1965.
- ♥ Digitized all of the Nashville News newspaper microfilm rolls, with all costs paid for by the Nashville Historical Society.



- ♥ Renewed the service for several hotspots and paid for our movie licenses.
- ♥ Brought in live performers for Summer Reading programs.

The window donations of \$165,000 pushed the total high enough to have the entire project paid for, and work began in October 2023.

VOLUNTEER SUMMARY

We are indebted to all of our volunteers, without whom we could not provide as many services as we do for the community. In 2023 we received help from patrons, community members, and service organizations:

- ♥ Volunteers helped with landscaping maintenance and weeding.
- ♥ United Way volunteers helped with projects inside and outside for a Day of Caring.
- ♥ One volunteer helped with genealogy research and three others helped with local history organization.
- ♥ Many individuals ran programs regularly held at HPL like chess, mahjong, Dungeons & Dragons and the weekly movie night.

We especially want to thank all of the dedicated Friends of Hastings Public Library members who give so much of their time to help make our Library a special place. See more about them in the next section.

OUR VOLUNTEERS DID A LOT IN 2023

More than 15 regular volunteers and dozens of others who helped occasionally gave more than 2,110 hours of their time to the library and our community.

Some of the programs and projects they helped make possible included:

- ♥ 2023 Summer Reading Events that served more than 300 community members.
- ♥ Rain Garden and Landscaping Maintenance
 - ♥ A great big THANK YOU to Karen D. who spent another year helping us maintain our rain garden.
- ♥ Reading is Fundamental & Reach Out and Read School Visits.
- ♥ Local History & Genealogy Research and Organization Assistance.
- ♥ New Item Quality Checks and Book Covering (over 150 hours!).
- ♥ Setting up and running Friends of the Library book sales.

We are also proud to be able to help those needing to complete community service. We like that we can help them meet their obligations while they help us. Several worked hours at the library over the course of the year.



FRIENDS OF THE HASTINGS PUBLIC LIBRARY

Our Friends group does so much for us, sometimes it's hard to track it all. They are very dedicated to supporting our mission and give so much of their time and energy to us, no matter the ask, we are forever grateful.

Without this group, many programs and library tasks would not happen at all, or would be much more challenging to execute, including:

- ♥ Summer Reading Events
- ♥ Cookies with Santa
- ♥ Book Re-shelving
 - ♥ The Friends re-shelved **over 35,000 items** in 2023!



The Friends also hold many fundraising events throughout the year. The money raised is then made available to the Library to help cover anything and everything such as supplies and equipment, books, program presenter fees, membership dues in local service organizations and library associations, and even training sessions and conference fees.

Some of 2023's fundraisers included:

- ♥ Two used book sales.
- ♥ Selling parking spaces at the annual Barry Roubaix bicycle race.
- ♥ The annual October Wine Pairing and Basket Auction at Seasonal Grille.
- ♥ Art @ the Library raffles.
- ♥ Holiday candy sales.

All of the Friends deserve recognition, but we especially want to recognize a few who devote so much of their time to HPL:

- | | |
|---------------|---------------|
| ♥ Judy K. | ♥ Rita B. |
| ♥ Tammy W. | ♥ Diane H. |
| ♥ Ellyn M. | ♥ Kelli N. |
| ♥ Ed S. | ♥ Gwen M. |
| ♥ Marcia S. | ♥ Pam S. |
| ♥ Kristine M. | ♥ Patricia W. |
| ♥ Karen D. | ♥ Tammy N. |



SUCCESS STORIES

2023 saw many successful projects accomplished with help from both the monetary donations and the time donations from our volunteers. Here are just a few of the projects.

NEWSPAPER DIGITIZATION

HPL launched a new local history website in 2022 to provide easy access to anyone to digitized local history material, especially local newspapers. The [Barry County History Portal](#) has been very successful, and in 2023 we uploaded two more newspaper collections.

The Nashville Historical Society provided over \$4,000 in funding to digitize our entire collection of the Nashville News on microfilm. That then opened up more funds from previous donations, so we were able to also digitize our Sun & News collection and most of the Maple Valley News. All of the Nashville News and Sun & News are available online now. The Maple Valley News is being uploaded and will be available in early 2024.

In total, since 2022, we have spent over \$36,000 on newspaper digitization, all donated by the community.



SUMMER READING



2023's theme was Read Beyond the Beaten Path, and everyone had a blast getting outside and trying new things. Patrons loved the canvas bags we gave out and all of the stickers and patches they earned for reading. Many local businesses donated to support summer reading programming, including: Southside Pediatrics, Thornapple Credit Union and Stacey Garrison DDS. Pizza Hut and Dairy Queen gave generously with coupons we used as prizes for reading completion. There were a lot of happy kids with personal pizzas and ice cream cones last summer. Hungry Howie's provided a pizza per week as a random raffle drawing prize for parents who brought their kids to the library.

Ultimately, over \$925.00 was donated to directly support programs and the purchase of supplies needed to keep summer reading fun, while many volunteers gave their time to help make the programs a success.

Among other events, we sang and danced with Kate Carpenter, saw a magic show with Mr. Jim, broke open rocks to learn about geodes with Professor Steve Tchozeski, saw live reptiles close-up with the Michigan Society of Herpetologists, and learned about science through interactive story-telling with Talewise.



Mrs. Kate and Brandt Roaring like Lions.



Felix and Yvette checking out a snake

EARLY LITERACY

HPL has two regular reading programs that we execute in partnership with local schools: Reading is Fundamental (RIF) and Reach Out and Read (ROAR). Both programs rely heavily on volunteers to visit schools and help kids with literacy skills. In 2023, 18 volunteers read over 200 hours to kids across four elementary schools. We also gave out more than 150 books to the kids!

At the library, we still hold two separate story time events each week. Emily H. from the YMCA and Geneva W. from Barry County Great Start donate their time to help with the weekly Wednesday Itsy Bitsy Book Club, while Ellen H. from Pierce Cedar Creek Institute helps with periodic Friday Science Story Times. Regular weekly Friday preschool story time is also on our calendar.

LOCAL HISTORY INVENTORY

Several volunteers spent countless hours helping us comb through all of our local history material to build a master tracking database. Work continues, but we have now accounted for over 5,000 specific items in our collection. All of those items are now detailed for content and are assigned storage locations so we can more easily find them to help genealogy and history researchers.

Thank you Val F., Karen D., Diane H., and Marji F. for all of the help on this project.



Prof. Steve Tchozeski breaking rocks





12.D

Regular Council Agenda Item Memorandum

To: City Council
From: Assessing Department
Subject: Assessing Report
Meeting Date: March 11, 2024

Recommended Action:

Background Information:

Over the last month we have been working on the following:

- Mailed out assessment notices.
- Processing personal property statements, new laws this year
- March Board of Review is being held in the upstairs conference room March 12th and March 13th. We held the organizational meeting on March 5th.

If you have any questions, please feel free to contact me.

Respectfully submitted,

Debbie Rashid

Financial Implications:

Attachments:

February 21, 2024

YMCA Updates for the City of Hastings

- **Spring Sports:** Registration is now open; enrollment goal for 2024 is 950 (the 2023 goal of 930 was met/exceeded).
- **2024 Summer Camp registrations:** registration opened October 14; camp registration is nearing maximum capacity.
- **Adult and Family programming:** goal for 2024 is 300 participants; 2023 goal was met (269; up from 158 in 2022).

Other Updates:

- Building purchase (2350 Iroquois Trail) – the purchase has been finalized; work is ongoing!
- Staff has been more active with community outreach and has participated in several career fairs and outreach events throughout the winter.

Respectfully submitted,

Jon Sporer, CEO

Nichole Lyke, YMCA Board Secretary

**Hastings Public Library Board of Trustees
Minutes**

Date: March 4, 2024 – 4:30PM

**Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room**

1. CALL TO ORDER

The Meeting was called to order by Chloe Kelly at 4:30 p.m.

- Board members present: Jane Cybulski, Carol Dwyer, Sam Cale, Brenda Stacy, Chloe Kelly, Rebecca Lectka, and Kelli Newberry. Not present were Cloe Oliver and Bill Nesbitt.
- Also present were Peggy Hemerling and David Edelman.

2. AGENDA: No changes.

3. MINUTES: Kelli Newberry motioned to approve the February 5, 2024, minutes as amended for meeting date correction to March 4, from March 6, seconded by Brenda Stacy. Motion approved.

4. FINANCIALS:

- a. January 2024 Invoices and Budget Report: Jane Cybulski motioned to approve the financials, seconded by Sam Cale. Motion approved.

5. LIBRARY DIRECTOR REPORTS: January 2024

6. COMMITTEES

- a. Budget and Finance – Second meeting held February 27, 2024.
- b. Building and Grounds –
- c. Personnel –
- d. Policy –
- e. Marketing-

7. NEW BUSINESS

- a. Carol Dwyer motioned that we approving the 2024-2025 fiscal year budget as presented, seconded by Jane Cybulski. Discussion held and motion passed.
- b. Kelli Newberry motioned that we hiring Customized Cleaning Service to provide a one-time building interior and carpet cleaning to clean up from the construction for the sum of \$5999.78, and allow the library to be closed for three days as part of this process, seconded by Carol Dwyer. Discussion held and motion passed with roll call vote: Kelli Newberry-Yes, Rebecca Lectka-Yes, Sam Cale-Yes, Carol Dwyer-Yes, Brenda Stacy-Yes, Jane Cybulski-Yes.

c.

8. NEXT MEETING DATE

- a. Next board meeting on Monday, April 1, 2024, at 4:30 p.m.
- 9. ADJOURNMENT: Meeting was adjourned at 5:06 p.m.



MARCH

13.C

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28 4:30 PM Airport	29	01	02
03	04 7:00 PM PC 4:30 PM Library Board	05	06	07	08	09
10	11 7:00 PM Council	12	13 3:00 PM Cemetery	14	15	16 4:30 PM St. Patrick's Day Parade
17	18	19 7:00 PM ZBA	20 10:30 AM Parks 5:30 PM JPC (Rutland)	21 8:00 AM DDA	22	23
24	25 7:00 PM Council	26	27 4:30 PM Airport	28 8:00 AM LDFA/BRA	29 City Hall Closed Good Friday	30
31	01	02	03	04 PC (Planning Commission) ZBA (Zoning Board of Appeals) DDA (Downtown Development Authority) LDFA/BRA (Local Development Finance Authority/ Brownfield Redevelopment Authority) JPA (Hastings/Rutland Joint Planning Alliance) JPC (Hastings/Rutland Joint Planning Commission)	05	06