

**AGENDA
HASTINGS CITY / BARRY COUNTY AIRPORT COMMISSION
REGULAR MEETING**

**February 28, 2024
Hastings City/Barry County Airport
2505 Murphy Drive, Hastings, MI 49058**

1. Call to Order at 4:30 p.m.
2. Pledge of Allegiance
3. Roll Call
4. *Approval of Agenda
5. **Limited Public Comment
6. *Meeting Minutes
 - A. *Consider approval of the January 24, 2024 Regular Meeting Minutes.
7. Financial Reports
 - A. *Consider approval of the January 2024 Financial Report.
8. Old Business
 - A. Discussion with Tomy Cordova regarding eviction issue.
9. New Business
 - A.
10. Airport Manager's Report
11. Board Comments
12. ** Limited Public Comment
13. Adjournment

* Indicates Attachment

**** Guidelines for Public Comment**

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard. All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

Hastings City/Barry County Airport Commission
Draft Meeting Minutes
January 24, 2024

Call to Order. The meeting was called to order by Secretary-Treasurer Tossava at 4:30 p.m.

Pledge of Allegiance. Tossava led the Pledge of Allegiance.

Roll Call. Roll was taken. Members present: Teunessen, Tossava, Smelker and Nesbitt.
Members absent: Holley.

Approval of Agenda.

Motion by Tossava, Second by Smelker to approve the agenda. All members present voting yes; motion carried.

Appointment of Officers (Chair, Vice-chair, Secretary-Treasurer)

Motion by Smelker, second by Teunessen to appoint Holley Chair of the Airport Commission. All members present voting yes; motion carried.

Motion by Smelker, second by Nesbitt to appoint Teunessen Vice-chair of the Airport Commission. All members present voting yes; motion carried.

Motion by Teunessen, second by Smelker to appoint Tossava Secretary-Treasurer of the Airport Commission. All members present voting yes; motion carried.

Limited Public Comment.

1. Attorney Brad Gee introduced himself and said that he was attending on behalf of Tomy Cordova regarding an eviction issue.

Approval of Minutes. There were no modifications proposed for the draft minutes of the November 22, 2023 regular meeting of the Airport Commission.

Motion by Smelker, Seconded by Tossava to approve the minutes from the November 22, 2023 regular meeting of the Airport Commission as presented. All members present voting yes; motion carried.

Financial Reports. Teunessen introduced discussion regarding the December, 2023 Financial report.

Motion by Tossava, Seconded by Nesbitt to accept and place on file the financial report for December, 2023. All members present voting yes; motion carried.

Old Business.

A. Consider Eviction of Two Tenants – (postponed from October 25, 2023 meeting.)

- a. Noteboom advised the renter has come into compliance with the Airport Rules and Regulations and action is no longer necessary by the Airport Commission.
- b. Teunessen addressed Attorney Brad Gee's concerns and suggested that it would be helpful to have Tomy Cordova attend the next Airport Commission meeting to discuss his concerns directly with the Airport Commission.

The Airport Commission agreed and extended an invitation through Brad Gee to Tomy Cordova to attend the February 28, 2024 Airport Commission meeting.

New Business. None.

Airport Manager's Report. Noteboom presented and explained the Airport Manager's report.

Board Comments. Teunessen asked for additional comments from the Airport Commission. No comments were made by members.

Limited Public Comment. The Hastings Flying Association informed the Airport Commission that they are in discussion with a vending machine company to get the vending machines back in operation.

Adjournment.

The Airport Commission adjourned at 4:25 pm.

Revenue Status Report

revstat.rpt
02/14/2024 10:20AM
Periods: 1 through 1

BARRY COUNTY
1/1/2024 through 1/31/2024

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
295 AIRPORT FUND					
000 DEPT					
000-553-000 STATE GRANT	0.00	0.00	0.00	0.00	0.00
000-580-000 CONTRIBUTIONS FROM LOCAL UNITS CONT	0.00	0.00	0.00	0.00	0.00
000-608-000 HANGER RENT & TIE DOWN FEES	155,000.00	21,570.00	21,570.00	133,430.00	13.92
000-609-050 OTHER	250.00	0.00	0.00	250.00	0.00
000-648-000 SALE OF GAS	225,000.00	6,300.76	6,300.76	218,699.24	2.80
000-675-000 DONATIONS	0.00	0.00	0.00	0.00	0.00
000-679-000 MISC REVENUE	1,000.00	10,731.00	10,731.00	-9,731.00	1073.10
000-679-010 MISC REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
Total AIRPORT FUND	381,250.00	38,601.76	38,601.76	342,648.24	10.13

Grand Total

38,601.76

38,601.76

38,601.76

381,250.00

342,648.24

10.13

**BARRY COUNTY
EXPENDITURE VS BUDGET REPORT
PERIOD ENDING 1/2024 FISCAL PERIOD 1 YEAR 2024**

2/2/2024

FUND 295 AIRPORT FUND	BUDGETED EXPENSE	ACTUAL MTD	ACTUAL YTD	BUDGET REMAINING	PERCENT REMAINING
FUND ACCOUNT # DESCRIPTION					
895 AIRPORT					
708 000	85,000.00	8,583.33	8,583.33	76,416.67	89.90%
	85,000.00	8,583.33	8,583.33	76,416.67	89.90%
	TOTAL PAYROLL EXPENDITURES				
727 000	800.00	33.88	33.88	766.12	95.77%
729 000	180.00	0.00	0.00	180.00	100.00%
734 000	13,500.00	277.28	277.28	13,222.72	97.95%
745 000	500.00	0.00	0.00	500.00	100.00%
748 000	500.00	0.00	0.00	500.00	100.00%
802 010	0.00	0.00	0.00	0.00	0.00%
806 000	4,000.00	0.00	0.00	4,000.00	100.00%
807 000	1,200.00	0.00	0.00	1,200.00	100.00%
808 000	0.00	0.00	0.00	0.00	0.00%
809 000	1,650.00	0.00	0.00	1,650.00	100.00%
816 000	0.00	0.00	0.00	0.00	0.00%
851 000	100.00	124.99	124.99	-24.99	-24.99%
910 000	8,100.00	0.00	0.00	8,100.00	100.00%
921 000	12,000.00	1,094.64	1,094.64	10,905.36	90.88%
925 000	750.00	0.00	0.00	750.00	100.00%
931 000	4,500.00	0.00	0.00	4,500.00	100.00%
932 000	4,000.00	281.19	281.19	3,718.81	92.97%
960 000	1,000.00	0.00	0.00	1,000.00	100.00%
960 100	6,750.00	140.92	140.92	6,609.08	97.91%
974 000	6,500.00	0.00	0.00	6,500.00	100.00%
975 000	0.00	0.00	0.00	0.00	0.00%
976 000	15,000.00	0.00	0.00	15,000.00	100.00%
977 000	17,500.00	0.00	0.00	17,500.00	100.00%
979 000	5,000.00	167.72	167.72	4,832.28	96.65%
979 010	200,000.00	7,477.00	7,477.00	192,523.00	96.26%
990 000	0.00	0.00	0.00	0.00	0.00%
	303,530.00	9,597.62	9,597.62	293,932.38	96.84%
	TOTAL OPERATING EXPENDITURES				
895 AIRPORT TOTAL DEPARTMENT	388,530.00	18,180.95	18,180.95	370,349.05	95.32%
295 AIRPORT FUND TOTAL FUND	388,530.00	18,180.95	18,180.95	370,349.05	95.32%

ACCUMULATED PAID LIST
 Period Ending 1/2024 Fiscal Period 1 Year 2024

BARRY COUNTY
 02/02/2024

Invoice #	Inv. Date	Account Number	Description	Invoice Amount	Check Number	Check Date
295 AIRPORT FUND						
895 AIRPORT						
295-895-708-000						
041972	JAN.24	295-895-708-000	AIRPORT	\$8,583.33	340437	01/04/2024
			ACCOUNT TOTAL	8,583.33		
			DEPARTMENT TOTAL	\$8,583.33		
041972	01/23/2024	295-895-727-000	AIRPORT/SUPPLIES	\$33.88	340903	01/25/2024
			ACCOUNT TOTAL	33.88		
			DEPARTMENT TOTAL	\$33.88		
056933	2/1-29/24	295-895-851-000	AIRPORT/ACC#1351022	\$124.99	340388	01/11/2024
			ACCOUNT TOTAL	124.99		
			DEPARTMENT TOTAL	\$124.99		
008300	01/17/2024	295-895-921-000	AIRPORT/GAS	\$16.00	340729	01/18/2024
008300	01/17/2024	295-895-921-000	AIRPORT/GAS	\$87.68	340729	01/18/2024
014546	12/9/23-1/11/24	295-895-921-000	AIRPORT/ENERGY USE	\$990.96	340874	01/25/2024
			ACCOUNT TOTAL	1,094.64		
			DEPARTMENT TOTAL	\$1,094.64		
034865	16058/1	295-895-932-000	AIRPORT/FUEL FARM PARTS	\$8.36	340532	01/11/2024
041972	11/14/34	295-895-932-000	AIRPORT/REIMBURSE/NOZZLES	\$123.65	340552	01/11/2024
024748	153775	295-895-932-000	AIRPORT/BATTERY	\$149.18	340726	01/18/2024
			ACCOUNT TOTAL	281.19		
			DEPARTMENT TOTAL	\$281.19		
041972	1/23/2024	295-895-979-000	AIRPORT/SUPPLIES	\$167.72	340903	01/25/2024
			ACCOUNT TOTAL	167.72		
			DEPARTMENT TOTAL	\$167.72		
046076	01/17/2024	295-895-979-010	AIRPORT/JET A FUEL	\$7,477.00	340711	01/18/2024
			ACCOUNT TOTAL	7,477.00		
			DEPARTMENT TOTAL	\$7,477.00		
			FUND TOTAL	\$17,762.75		

Add Sales Tax \$ 277.28
 Add Bank/Credit Card Fees \$ 140.92
TOTAL \$18,180.95