

**RESOLUTION 2023-21**

**FEEES FOR VARIOUS SERVICES**

**WHEREAS**, the City Council of the City of Hastings has determined that it is necessary to set fees charged for various services; now

**THEREFORE, BE IT RESOLVED** that the fees set by this resolution shall go into effect on July 1, 2023 and remain in effect until changed by the Hastings City Council; and

**BE IT FURTHER RESOLVED** that service fees be set by the Hastings City Council as follows:

CLERK

Online Access (via Internet) to City Charter and Updated Code .....	\$ 0.00
Original Plat Map .....	\$15.00
City Map from Plotter .....	\$25.00
Copy Charges (Per B/W Page) .....	\$0.10 Per FOIA Policy
Going Out of Business Sale Permit .....	\$50.00
Downtown Handicapped Parking Permit .....	\$20.00
Check or ACH Transaction Returned for Any Reason .....	\$50.00
Liquor License Application (Including Transfer) .....	\$50.00
Notary Service (Per Document) .....	\$10.00
Park Pavilion Reservation (Residents/Taxpayer) .....	\$45.00
Park Pavilion Reservation (Non-residents/Non-resident Taxpayer) .....	\$70.00
Park Use Clean-up Fee – additionally (Groups of 50 or More) .....	\$70.00
Small Entertainment Venue Refundable Security Deposit .....	\$300.00
Small Entertainment Venue (Up to 4 Hours)	
(Residents/Taxpayer) .....	\$100.00
(Non-residents/Non-Resident Taxpayer) .....	\$150.00
Additional time per hour.....	\$ 25.00
Large Entertainment Venue Refundable Security Deposit .....	\$300.00
Large Entertainment Venue (up to 4 hours)	
(Residents/Taxpayer) .....	\$200.00
(Non-residents/Non-Resident Taxpayer) .....	\$300.00
Additional time (per hour) .....	\$ 50.00
Fish Hatchery Building Refundable Security Deposit .....	\$300.00
Fish Hatchery Building Refundable Key Deposit .....	\$ 20.00
Fish Hatchery Building Rental (Up to 4 Hours)	
(Residents/Taxpayer) .....	\$ 150.00
(Non-residents) .....	\$ 200.00
Additional time (per hour).....	\$ 25.00
Conference Room Rental (Up to 2 Hours) .....	\$ 50.00
Additional time (per hour) .....	\$ 25.00
Voter Registration List (per name).....	per FOIA policy
Voter Registration List (per label).....	per FOIA policy
Voter Registration on Disk (+ per name) .....	per FOIA policy

Sidewalk Cafes (per year) .....	\$50.00
Tax Information – online access .....	\$0.00
Tax Information – non-tax payer (per parcel) .....	\$5.00
Tax Information – tax payer .....	\$0.00
Telecommunication Permit Application.....	\$500.00
Truck Parking (E State St) per month .....	\$ 30.00
Electric service per month .....	\$ 35.00
Wedding Administrative Fee .....	\$ 10.00

ASSESSOR/TREASURER

Address Application Form.....	\$20.00 per address
Brownfield Redevelopment Authority Exemption Certificate Fee.....	\$1,200.00
Commercial Redevelopment District Exemption Certificate Fee .....	\$1,200.00
Commercial Rehabilitation Exemption Certificate Application Fee .....	\$1,200.00
Industrial Facilities Exemption Application Fee.....	\$1,200.00
Neighborhood Enterprise Zone.....	\$1,200.00
Obsolete Property Rehabilitation Application Fee .....	\$1,200.00
Lot Splits .....	\$100.00
Plus \$25.00 per parcel created	
Combinations .....	\$ 35.00
Export of limited Assessment/Property Tax Data File.....	\$ 50.00
Export of entire Assessment/Property Tax Data File...(per season) .....	\$ 500.00
Property Data – online access .....	\$ 0.00
Property Data – walk-in (per parcel).....	\$ 5.00
(No charge will be made during the Board of Review or to the Property Owner)	

CEMETERY

Burial Rights	
Regular Lot	
Bonafide legal resident of the City/Non-resident taxpayer .....	\$300
Non-resident .....	\$900
Cremation Space	
Bonafide legal resident of the City/Non-resident taxpayer .....	\$150
Non-resident .....	\$450
Babyland Space	
Bonafide legal resident of the City/Non-resident taxpayer .....	\$150
Non-resident .....	\$450
Burial Rights Certificate Transfer .....	\$ 25
plus difference between resident/taxpayer and non-resident/non-resident taxpayer fee, if applicable	
Grave Opening/Closing (Adult)	
Monday thru Fridays 8 AM to 5 PM .....	\$600.00
-Saturdays, Holidays, and Other Hours .....	\$700.00
Grave Opening/Closing (Children – Coffin 4 ft or less)	
Monday thru Fridays 8 AM to 5 PM .....	\$350.00
Saturdays, Holidays, and Other Hours .....	\$450.00
Grave Opening/Closing (Cremains)	
Monday thru Fridays 8 AM to 5 PM .....	\$200.00
Saturdays Holidays, and Other Hours .....	\$300.00
Winter Burial Fee (additional) .....	\$100.00
Monument Foundation .....	\$0.44 per square inch
NOTE: "Holidays" include New Year's Day, Memorial Day, Independence Day, Labor Day,	

Thanksgiving Day, and Christmas Day.

DEPARTMENT OF PUBLIC SERVICES

Pavement Cut Permits .....	\$150.00
Driveway Permits (Initial) .....	\$200.00
Driveway Permits (Reconstruction) .....	\$150.00
Data Log (one free per calendar year) additional.....	\$112.00
Building Disconnection or Demolition Sewer Inspection Fee .....	\$150.00

PLANNING & ZONING

Zoning Application/letter Form.....	\$ 30.00
Fence Permits .....	\$ 25.00
Site Plan Review Application .....	\$250.00
Storm Water Review.....	\$200.00
Site Plan Review Escrow .....	\$1,250.00
Special Use Permit Application .....	\$ 250.00
Special Use Permit Escrow .....	\$1,250.00
Re-Zoning Request:.....	\$ 350.00
Administrative Site Plan Review .....	\$ 100.00
Outside Sales Site Plan Review .....	\$ 250.00

PLAT REVIEW

Sketch Plat .....	\$300.00
Preliminary Plat (+ per lot) .....	\$460.00
Per Lot .....	\$120.00
Final Plat .....	\$640.00
Vacating Public Right Of Way Application.....	\$300.00
Vacating Public Right Of Way Escrow .....	\$1,000.00

PLANNED UNIT DEVELOPMENT

Basic Application Fee .....	\$380.00
Escrow for Direct Costs .....	\$1,250.00
(Additional Direct Cost Escrow May Be Required)	

ZBA VARIANCE REQUESTS..... \$350.00

CODE ENFORCEMENT

Keeping of Animals Permits .....	\$100.00
Keeping of Animals Administration Fee.....	\$ 25.00
Noxious Weed, Vegetation Control, Blight Elimination .....	\$165.00
(plus labor, equipment rental, supplies and contractual service)	
Vacant/Foreclosed Property Registration.....	\$ 25.00

POLICE

Documents (e.g. photos) on CD-ROM .....	per FOIA policy
DVD Video .....	per FOIA policy
Twenty-four Hour Liquor License.....	25.00
Hawker/Peddler/Transient (Street) Vendor or Dealer annually.....	\$ 100.00
Hawker/Peddler/Transient (Street) Vendor or Dealer – Daily .....	\$ 25.00
Door-to-door solicitation – daily only.....	\$ 25.00
Notary Service (Per Document) .....	\$ 10.00
License to Purchase a Hand Gun .....	\$ 5.00
Second Hand & Junk Dealers License (annually) .....	\$ 20.00
False Alarm Responses.....	\$250.00
(Only for mechanical alarms that have more than 3 occurrences per calendar year)	
Vehicle Inspection (other than simple VIN verification) .....	\$100.00

Bicycle License .....\$1.00  
**Preliminary Breath Test..... \$5.00**

FIRE

Fire Reports .....\$5.00  
 False Alarm Run ..... \$750.00  
 (Only for mechanical alarms that have more than 3 occurrences per calendar year)

**HAZ-MAT COST RECOVERY FEE SCHEDULE**

**PERSONNEL:** Personnel cost shall be calculated as the actual labor expenses including eligible backfill and over-time rates in accordance with the fire department’s existing labor contracts and pay schedules. In the event the incident requires the Hastings Fire Department utilize fire, police and public service or other mutual aid agreements, the Hastings Fire Department will recover costs for other agencies. These costs will consist of the actual labor expenses including eligible backfill and overtime rates in accordance with the mutual aid agency’s actual labor expenses including eligible backfill and overtime rates. Mutual aid fire equipment will be billed at the rates contained in this fee schedule. Non-fire department equipment will be billed at the provider’s rates.

**VOLUNTEER FIREFIGHTERS FROM OTHER DISTRICT:** In the event volunteer firefighters from a mutual aid agency are utilized, the rate shall be that agency’s predetermined rate.

**APPARATUS:** Cost shall be calculated according to the following schedule; mileage and fuel rates are included in the hourly equipment rates. Cost for fire mutual aid agencies will also be calculated using this schedule. Additional non-fire department equipment shall be compensated according to that agency, department or private contractor’s schedule of charges.

Fire Engine (Pumper) .....	\$125.00 per hour
Ladder Truck (Aerial) .....	\$225.00 per hour
Rescue Unit. ....	\$125.00 per hour
Tankers .....	\$ 90.00 per hour
Grass Trucks.....	\$ 55.00 per hour
Hazardous Materials Units .....	\$175.00 per hour
Support Units .....	\$ 50.00 per hour

(These are supplemental units in support of the hazardous materials unit, i.e.: air unit, mobile command posts etc.)

**MILEAGE RATES:** Mileage is paid for vehicles that are not eligible for hourly rate compensation. Payment rates are “wet rates” - all fuel, oil, insurance, maintenance, repair and other costs are included in the rate.

All vehicle mileage rates shall equal the rate set by the Internal Revenue Service from time to time.

**SUPPLIES:** Consumable supplies shall be billed at the actual replacement cost.

**GENERAL GUIDELINES:** All costs shall be submitted utilizing provided forms. Additional documentation shall be submitted if requested.