

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes
January 16, 2025

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:01 a.m. by Woods

Roll Call –

Present: Baker, Button, Hatfield, Peterson, Tossava, Ulberg, Wiswell, Woods, Ava Paterson (Student Member)

Absent: Albrecht

City Staff and Appointees: Hoke, King, Ponsetto, Resseguie

Others Present:

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Woods added the following items to the agenda under New Business:

C. Discussion of DDA publications

D. Reimbursement to City for Purchase of Rotary Broom for Clearing Snow from Sidewalks Downtown

E. Information and Discussion of Michigan Ave. Bridge Maintenance

Motion by Wiswell, second by Hatfield, to approve the agenda as amended.

All ayes, motion carried

4. Approval of Minutes of The Regular November 21, 2024, DDA Meeting—

Motion by Wiswell, second by Ulberg, to approve the minutes as presented.

All ayes, motion carried.

5. Financial Statements & Budget for Review –

King said the budget data have been updated through Dec. 31, 2024.

The board discussed line items for the upcoming 2025 – 2026 DDA budget.

6. Façade and BEIG Update-

King said the facade grant and BEIG spreadsheets have been updated through Dec. 31, 2024.

7. Open Public Comment and Discussion –

Woods read a letter to the DDA, from Charlotte and Michael Anton, praising the new downtown streetscape Christmas decorations.

8. Old Business-

A. Façade Grant Request from Nathan Winnick for 502 W. State St.-

No action was taken because the request did not meet the criteria to qualify for a façade grant.

9. New Business

A. Review and Consider Expenditure for Holiday Decorations-

Motion by Tossava, second by Hatfield, to approve the expenditure of \$29,734.00 for the purchase of holiday decorations.

Ayes: Baker, Button, Hatfield, Peterson, Tossava, Ulberg, Wiswell, Woods

Nays:

Absent: Albrecht

All ayes, motion carried.

B. Annual Election of Officers—

Motion by Tossava, second by Peterson, to elect the following slate of officers for 2025: Patty Woods, chair; Deb Hatfield, vice-chair; Deb Button, secretary.

All ayes, motion carried.

C. Discussion of DDA sponsored brochures for Hastings Live, Events, and Downtown Shopping and Dining-

Hoke introduced discussion about annual publications, and brochures. No action was taken.

D. Consider Request for Reimbursement of Cost for Large Rotary Broom Replacement-

Motion by Hatfield, second by Peterson, to approve reimbursing the city \$5,500.00 for the purchase of the large rotary broom used for clearing sidewalks.

Ayes: Baker, Button, Hatfield, Peterson, Tossava, Ulberg, Wiswell, Woods

Nays:

Absent: Albrecht

All ayes, motion carried.

E. Discussion of Michigan Ave. Bridge Maintenance—

King said the city is having an engineering study done regarding the procedure and costs of removing the flaking paint from the Michigan Ave. bridge. Discussion and information only, no action taken.

9. DDA Member Comment –

Woods asked about the date for the sculpture selection for the 2005- 2026 Downtown Sculpture Exhibit.

Hatfield said she would like to see staff use part of the \$4,000.00 budgeted for videography to hire a videographer to get some winter footage to use in online advertising.

Button said that Thornapple Township Supervisor, and former DDA member, Jim Brown had died, and a sympathy card should be sent to the family on behalf of the DDA.

Baker said the 2024 Jingle & Mingle was the biggest so far.

Peterson asked if staff had received any feedback from downtown merchants on the salt free snow melt distributed by the DDA.

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Wiswell, second by Hatfield, to adjourn.

All ayes, motion carried.

Meeting adjourned at 9:13 a.m.

Patty Woods, Chair

Deb Button, Secretary

City of Hastings
Downtown Development Authority

DRAFT Meeting Minutes

February 20, 2025

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:02 a.m. by Woods

Roll Call –

Present: Button, Hatfield, Peterson, Tossava, Woods

Absent: Albrecht, Baker, Wiswell

City Staff and Appointees: Hoke, King, Moyer-Cale, Ponsetto, Resseguie

Others Present:

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Woods added a discussion on a request for funding from the Barry County Chamber of Commerce and Economic Development Alliance (BCCCEDA) for program support as Item D. under New Business; and a discussion of DDA funding for the burial of power lines at the Thornapple Plaza, as Item E. under New Business.

Motion by Tossava, second by Hatfield, to approve the agenda as amended.

All ayes motion carried

4. Approval of January 16, 2025, Minutes -

Motion by Hatfield, second by Peterson, to approve the minutes as presented.

All ayes motion carried

5. Financial Statements & Budget for Review –

King said budget data has been updated through January 31, 2025.

6. Façade and BEIG Update-

King said the façade grant spreadsheet has been updated through January 31, 2025.

7. Open Public Comment and Discussion – None

8. Old Business- None

9. New Business

A. Thornapple Arts Council Annual Request-

Motion by Hatfield, second by Peterson, to approve the annual request for program support in the amount of \$5,925.

Ayes: Button, Hatfield, Peterson, Woods

Nays: Tossava

Absent: Albrecht, Baker, Wiswell

Vote was 4 – 1 in favor of the request, motion carried.

B. Discuss Strategic Planning Opportunity

City staff and board discussed the potential benefits of hiring a consultant to assist the DDA with strategic planning.

C. Fiscal Year 2025-2026 Budget and Capital Improvement Plan

The board discussed the draft DDA budget for the 2025-2026 fiscal year.

D. BCCCEDA Request for Support

The board briefly discussed the request and asked that it be included on the agenda for the March 20, 2025, meeting when more board members would be present.

E. Consumers Energy Request to bury power lines in Thornapple Plaza

The board briefly discussed the request before directing staff to add it to the agenda of its March 20, 2025, meeting.

10. DDA Member Comment – None

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Hatfield, second by Tossava to adjourn.

All ayes motion carried

Meeting adjourned at 9:32 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings

City of Hastings
Downtown Development Authority

DRAFT Meeting Minutes

March 20, 2025

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:02 a.m. by Woods

Roll Call –

Present: Albrecht, Baker, Button, Hatfield, Peterson, Resseguie (mayor pro-tem), Schantz, Tossava, Wiswell, Woods, Patterson (student member)

Absent: Tossava

City Staff and Appointees: Hoke, King, Ponsetto

Others Present: Consumers Energy Representatives: Kylee Maycroft, manager, LVD Engineering Design; Cole Rochowiak, lead engineer, LVD Design; Tim Voss, Sr. project manager, Major Projects, Real Estate Dept.; Greg Moore, sr. community affairs manager

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Woods added Request from the Barry Community Foundation for financial support for Farmers Market as item 9C. under New Business.

Motion by Peterson, second by Baker, to approve the agenda as amended.

All ayes motion carried

4. Approval of Minutes –

Motion by Baker, second by Peterson, to approve the February 20, 2025, minutes as presented.

All ayes motion carried.

5. Financial Statements & Budget for Review –

King said the budget data has been updated through February 28, 2025.

6. Façade and BEIG Update-

King said there has been no change in the BEIG loan data and the quarterly update for the BEIG loan would be available in April.

7. Open Public Comment and Discussion – None

8. Old Business-

A. BCCEDA Funding Request Discussion—

DDA board members discussed the request for financial support from the BCCEDA and directed staff to Request that BCCEDA staff attend an upcoming DDA meeting to discuss the request.

B. Discuss Strategic Plan Initiative—

Board members discussed the need for a strategic plan, then directed staff to solicit quotes for a DDA Strategic Plan.

9. New Business

A. Consumers Energy Thornapple Plaza Powerline Information Presentation—

Representatives from Consumers Energy presented information on burying low voltage lines on the south of the Thornapple Plaza and raising both the low and high voltage lines that run on the west side of the plaza to allow for tree growth or the installation of shade sails.

Motion by Hatfield, second by Resseguie, to approve the expenditure of the \$66,185.00 for the reconfiguration of power lines at the Thornapple Plaza.

Ayes: Baker, Hatfield, Peterson, Schantz, Resseguie, Woods

Nays: Albrecht, Button, Wiswell

Absent: Tossava

Six ayes, three nays, motion carried.

Button left the meeting at 9:15 a.m.

Hatfield left the meeting at 9:26 a.m.

B. Façade Grant Application from Jackie Elliot of Frozen Spoons for 329 N. Broadway—

Motion by Wiswell, second by Peterson, to approve a façade grant request totaling \$1,785.94 for Frozen Spoons.

Ayes: Albrecht, Baker, Peterson, Schantz, Resseguie, Wiswell, Woods

Nays:

Absent: Button, Hatfield, Tossava

All ayes motion carried

C. Funding Request from BCF for 2025 Farmers Market—

Motion by Resseguie, second by Baker, to approve the BCF request for \$1,500 to support the 2025 Farmers market.

Ayes: Albrecht, Baker, Peterson, Schantz, Resseguie, Wiswell, Woods

Nays:

Absent: Button, Hatfield, Tossava

All ayes motion carried

10. DDA Member Comment –

Woods said she did not like the current billboard and would like to have just one or two designs that are switched throughout the year.

Albrecht asked when the light poles on S. Jefferson Street would be replaced. King said the plan was to wait a couple years before replacing them.

Patterson said she would like to have an elected or appointed official make a presentation to her Youth in Government class at Hastings High School.

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Wiswell, second by Albrecht, to adjourn.

All ayes motion carried.

Meeting adjourned at 9:38 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings

City of Hastings
Downtown Development Authority

DRAFT Meeting Minutes

April 17, 2025

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:00 a.m. by Woods

Roll Call –

Present: Albrecht, Baker, Button, Hatfield, Peterson. Schantz, Tossava, Wiswell, Woods, Patterson (student member)

Absent:

City Staff and Appointees: Ponsetto, Resseguie

Others Present:

2. Pledge to the Flag-

3. Approval/Additions/Deletions to Agenda –

Motion by Wiswell, second by Peterson, to approve the agenda as presented.

All ayes motion carried.

4. Approval of Minutes –

Motion by Wiswell, second by Schantz, to approve the minutes as presented.

All ayes motion carried.

5. Financial Statements & Budget for Review –

Budget data, updated through March 31, 2025, was included in the DDA packet for review.

6. Façade and BEIG Update-

Façade and BEIG spreadsheets, updated through March 31, 2025, were included in the DDA packet.

7. Open Public Comment and Discussion – None

8. Old Business-

A. BCCEDA Funding Request Discussion-

DDA Board members discussed the request and directed staff to ask a representative from the BCCEDA to attend the May 15, 2025, DDA meeting to answer questions.

B. Strategic Plan Request for Proposals Information-

The request for proposals for a DDA Strategic Plan was included in the DDA packet as an information item.

9. New Business

A. Façade Grant Application Reimbursement for Nathan Winnick, as 228 N. Jefferson St.

Information only, no action required.

10. DDA Member Comment –

Wood said the DDA Marketing Committee would discuss hiring a videographer to do some promotional videos for the DDA.

Peterson said the Barry-Roubaix was good for business this year but suggested that letters should be sent to residents on Green St., notifying them of the event and timing of road closures next year.

Baker said the Jingle & Mingle Golf Outing Fund Raiser is scheduled for July.

Patterson said Hastings High School was holding its annual Follies tonight in the Hastings Performing Arts Center.

Hatfield asked staff to consider scheduling an evening Art Hop after the new sculptures are installed downtown.

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Wiswell, second by Baker, to adjourn.

All ayes, motion carried

Meeting adjourned at 8:34 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings

CITY OF HASTINGS
******MEETING NOTICE******
DOWNTOWN DEVELOPMENT AUTHORITY BOARD

Notice is hereby given that the **DOWNTOWN DEVELOPMENT AUTHORITY BOARD** of the City of Hastings is **canceling their May 15, 2025, meeting** due to the lack of agenda items. The next meeting is scheduled to be held on Thursday, June 19, 2025, 8:00 AM, in the City of Hastings 2nd Floor Council Chambers.

The City will provide necessary aids and services to individuals with disabilities upon five days' notice to the Clerk of the City of Hastings. Individuals requiring these services should contact the City of Hastings at 269-945-2468, or via email at mpeacock@hastingsmi.gov.

Linda Perin
City Clerk/Treasurer

City of Hastings
Downtown Development Authority

DRAFT Meeting Minutes

June 19, 2025

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:00 a.m. by Woods

Roll Call –

Present: Baker, Button, Hatfield, Peterson, Tossava, Wiswell, Woods

Absent: Albrecht, Schantz

City Staff and Appointees: Hoke, King, Ponsetto, Resseguie

Others Present: Nicole Lyke and Jennifer Heinzman, Barry County Chamber of Commerce and Economic Development Alliance; Zach Corey, re: Hometown Hero Banners

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Motion by Baker, second by Button, to approve the agenda as presented.

All ayes motion carried.

4. Approval of Minutes of the April 17, 2025, DDA Meeting –

Baker noted that the Jingle & Mingle golf outing was scheduled for June, not July, as stated in the minutes

Motion by Baker, second by Hatfield to approve the minutes as amended

All ayes motion carried.

5. Financial Statements & Budget for Review –

King answered questions from DDA members about the budget for the 2024 - 2025 fiscal year.

6. Façade and BEIG Update-

King said there had been no façade grant expenditures since the previous DDA meeting.

7. Open Public Comment and Discussion – None

8. Old Business-

A. BCCEDA Funding Request Discussion-

Heinzman and Lyke presented information about activities that the BCCEDA that benefit the City of Hastings. No action was taken.

B. Strategic Plan RFP Response

Motion by Hatfield, second by Baker, to approve the expenditure of \$7,220.00 for Dual Haul Solutions to develop a Strategic Plan for the DDA. The MEDC will pay 75 percent, the balance of the \$28,960 total.

Ayes: Baker, Button, Hatfield, Peterson, Tossava, Woods

Nays: Wiswell

Absent: Albrecht, Schantz

Vote 5 – 1 in favor, motion carried

C. Videography Discussion—

It was the consensus of the board to get quotes for videography without issuing an RFP.

9. New Business

A. Façade Grant Request from Troy Dalman at 128 W. Mill St.—

Motion by Tossava, second by Baker, to approve the \$4,989.20 grant request.

Ayes: Baker, Button, Hatfield, Peterson, Tossava, Wiswell Woods

Nays:

Absent: Albrecht, Schantz

All ayes motion carried.

Button left the meeting at 9:20 a.m.

B. Facade Grant Request from Carole Barlow at 111 W. State St.—

Motion by Hatfield, second by Wiswell, to conditionally approve the \$10,000 façade grant, contingent upon the receipt and approval of an architectural rendering.

Ayes: Baker, Hatfield, Peterson, Wiswell, Woods

Nays:

Abstain: Tossava

Absent: Albrecht, Button, Schantz

All ayes motion carried

C. BEIG Loan Request from Carole Barlow at 111 W. State St.—

Motion to conditionally approve the request for a \$10,000 BEIG loan request contingent upon approval of primary funding from the Barry Community Foundation.

Ayes: Baker, Hatfield, Peterson, Wiswell, Woods

Nays:

Abstain: Tossava

Absent: Albrecht, Button, Schantz

All ayes motion carried.

D. Outfront Medias Contract Renewal Discussion—

Motion by Woods, second by Hatfield, to approve the expenditure of \$24,050 for a one-year contract with Outfront Media for static and digital billboards and mobile advertising starting July 1, 2025.

Ayes: Baker, Hatfield, Peterson, Tossava, Woods

Nays: Tossava

Absent: Albrecht, Button, Schantz

5 – 1 in favor motion carried.

E. BEIG Loan Policy and Standards Discussion-

It was the consensus of the board to discuss updating the BEIG loan policy and standards until the next meeting.

F. PA 57 of 2018 Informational Meeting—

The board conducted its first PA 57 of 2018 Informational Meeting of 2025

G. Hometown Hero Banner Discussion

Zach Corey, made a presentation and answered board questions about the Hometown Hero Banner program that he would like to see implemented in Hastings.

10. DDA Member Comment –

Hatfield thanked the DDA for its support of the Adopt-A-Corner program, the board discussed the condition of flower beds, tree replacement, and the need for the traffic light at N. Michigan and Mill streets to not switch to blinking on the weekends

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Wiswell, second by Baker, to adjourn

All ayes motion carried.

Meeting adjourned at 9:51 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings

City of Hastings
Downtown Development Authority

DRAFT Meeting Minutes

July 17, 2025

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:03 a.m. by Woods

Roll Call –

Present: Baker, Button, Hatfield, Peterson. Schantz, Tossava, Wiswell (in at 8:08); Woods

Absent: Albrecht

City Staff and Appointees: King, Hoke, Ponsetto, Resseguie

Others Present: Patterson

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Motion by Hatfield, second by Baker, to approve the agenda as presented.

All ayes motion carried.

4. Approval of Minutes -

Motion by Baker, second by Hatfield, to approve June 19, 2025, minutes as presented.

All ayes motion carried.

5. Financial Statements & Budget for Review –

King said the budget data had been updated through June 30, 2025, and the bulk of the financial data represents the end of the fiscal year. Some invoices that arrive in July will require to be accounted for in the fiscal year that ended June 30, 2025.

6. Façade and BEIG Update-

King said the BEIG and Façade grant data had been updated through June 30, 2025, and included BEIG loan for Barlow's and Façade grant reimbursement for the Riverwalk Café.

7. Open Public Comment and Discussion – None

8. Old Business-

A. Videography Discussion-

The board discussed the services, fees and availability of three local videographers.

Motion by Button, second by Schantz to approve the expenditure of up to \$4,000.00 to retain the services of Welton Media to provide video of the DDA district, events and more for the DDA website.

Ayes: Baker, Button, Hatfield, Peterson, Schantz, Tossava, Wiswell, Woods

Nays:

Absent: Albrecht

All ayes motion carried.

B. BEIG Loan Policy and Standards Discussion

The discussion was tabled.

C. Strategic Plan Update

King told the board that the staff and DDA representatives had an initial meeting with Dual Haul regarding the DDA strategic plan. Staff from Dual Haul will give a presentation at the August 21, 2025, DDA meeting.

9. New Business

A. Façade Grant Reimbursement for Andrew Ortwein at 135 E. State St.

King said the work on Ortwein's building had been completed and a reimbursement check was issued.

B. Streetscape Maintenance

The board discussed the need to repaint street light poles, weed control, and the replacement of a tree on S. Jefferson Street. Staff was directed to talk to DPS street superintendent about those issues.

C. Chargepoint Five-Year Cloud Plan Maintenance Agreement Renewal (Electrical Vehicle Charging Station)

Motion by Tossava, second by Baker, to approve the expenditure of \$5,800.00 for a five-year cloud plan and maintenance agreement with Chargepoint.

Ayes: Baker, Button, Hatfield, Peterson, Schantz, Tossava, Wiswell, Woods

Nays:

Absent: Albrecht

All ayes motion carried.

10. DDA Member Comment –

Woods opened discussion about the Barry County Chamber of Commerce and Economic Development Alliance's request for support through its Level Up program.

Motion by Wiswell, second by Hatfield, to approve the expenditure of \$5,000.00 per year for three years to support the BCCCEDA Level Up program

Ayes: Baker, Button, Hatfield, Peterson, Schantz, Tossava, Wiswell, Woods

Nays:

Absent: Albrecht

All ayes motion carried.

Woods also suggested that staff contact building owners to tidy up vacant buildings (clean windows and cover them with paper. Remove leaves and debris from the entrance area) and congratulated Wiswell on his business' 80th anniversary.

Patterson talked about doing a segment about the DDA and Planning Commission on the Hastings High School TVP.

Wiswell said the latest block party in downtown Hastings was a great success and suggested that the DDA may want to provide financial support in the future.

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Tossava, second by Hatfield, to adjourn.

All ayes motion carried.

Meeting adjourned at 9:22 a.m.

Patty Woods, Chair

Deb Button, Secretary

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes
August 21, 2025

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8: 00 a.m. by Woods

Roll Call –

Present: Albrecht, Baker, Button, Hatfield, Peterson, Schantz, Tossava, Wiswell, Woods

Absent:

City Staff and Appointees: Hoke, King, Ponsetto, Resseguie, Stenzelbarton

Others Present: Mitch Foster and Torri Mathes (Double Haul Solutions)

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Motion by Hatfield, second by Wiswell, to approve the agenda as presented.

All ayes motion carried

4. Approval of Minutes –

Motion by Wiswell, second by Hatfield, to approve the minutes of the July 17, 2025, DDA Meeting.

All ayes motioned carried.

5. Financial Statements & Budget for Review –

King said the budget has been updated through July 31, 2025.

6. Façade and BEIG Update-

King said the façade grant spreadsheet has been updated through July 31, 2025.

7. Open Public Comment and Discussion – None

8. Old Business- None

9. New Business

A. Strategic Plan Presentation by Double Haul Solutions

Foster and Mathes from Double Haul Solutions gave a presentation and got feedback from the DDA Board about the DDA Strategic Plan.

B. Façade Grant Reimbursement for Razor's Edge, 112 E. Court St.

King said the work has been completed and is subject to reimbursement.

C. Façade Grant Reimbursement for Troy Dalman, 128 W. Mill St.

King said the work has been completed and is subject to reimbursement.

10. DDA Member Comment –

Woods said Welton Media has been hired to create new video content for the DDA and is expected to start this weekend.

King said city staff met with MDOT and reconstruction of W. State Street between Broadway and Cook Road is scheduled for 2028. MDOT will reconstruct with existing conditions. Public input will help determine traffic calming enhancements and/or lane reduction.

King also gave an update on the potential of a Meijer in Rutland Township and progress on Riverwalk Lofts on Mill Street.

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Hatfield, second by Baker, to adjourn.

All ayes motion carried.

Meeting adjourned at 10:13 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes
September 18, 2025

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:00 a.m. by Woods

Roll Call –

Present: Baker, Hatfield, Peterson, Schantz, Resseguie (mayor pro-tem), Wiswell, Woods

Absent: Albrecht, Button, Tossava

City Staff and Appointees: Hoke, King, Ponsetto

Others Present: Hatfield

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Motion by Hatfield, second by Baker to approve the agenda as presented.

All ayes motion carried

4. Approval of Minutes –

Motion by Baker, second by Hatfield, to approve the minutes of the August 21, 2025, meeting.

All ayes motion carried

5. Financial Statements & Budget for Review –

King said the budget data has been updated through August 31, 2025.

6. Façade and BEIG Update-

King said the façade grant spreadsheet has been updated through August 31, 2025.

7. Open Public Comment and Discussion –

Dave Hatfield said, as a county commissioner, he is always available to answer questions about what is happening in the county.

8. Old Business-

Woods said that while it was not officially added to the agenda under old business, she would like to know what progress has been made on the strategic plan.

King said he received a summary of the kick-off meeting from Double Haul Solutions yesterday afternoon and would forward it to DDA board members this afternoon.

9. New Business

A. Façade Grant Application for 118 S. Jefferson Street-

Motion by Hatfield, second by Wiswell, to approve the \$10,000 grant request

Ayes: Baker, Hatfield, Schantz, Resseguie, Wiswell, Woods

Nays:

Abstain: Peterson

Absent: Albrecht, Button

All ayes, one abstaining, motion carried.

B. Jingle & Mingle Funding Request-

Hatfield, second by Peterson, to approve the Jingle & Mingle Committee's request for \$4,000 in support. After discussion Wiswell made a motion to amend the amount to \$5,500. The previous motion was amended, Resseguie seconded the new motion.

Ayes: Baker, Hatfield, Peterson, Schantz, Resseguie, Wiswell, Woods

Nays:

Absent: Albrecht, Button

All ayes motion carried.

C. Wayfinding Sign Repair Expenditure-

Motion by Hatfield, second by Baker to approve the expenditure of \$6,340 for the repair and reinstall

a damaged Wayfinding sign.

Ayes: Baker, Hatfield, Peterson, Schantz, Resseguie, Wiswell, Woods

Nays:

Absent: Albrecht, Button

All ayes motion carried.

D. Tree Replacement in front of 114 S. Jefferson Street-

Motion by Hatfield, second by Resseguie, to approve the expenditure of up to \$7,500 to replace multiple trees on S. Jefferson St.

Ayes: Baker, Hatfield, Peterson, Schantz, Resseguie, Wiswell, Woods

Nays:

Absent: Albrecht, Baker

All ayes motion carried

9. DDA Member Comment –

King spoke to the board about the Michigan Department of Transportation's plans to resurface W. State Street from Broadway to Cook Road in 2028 and the opportunity for the DDA and the City Council to split the costs of creating a plan to enhance the roadway. Resseguie concurred.

Hatfield asked about the feasibility of installing small sun sails, awnings or umbrellas at the Spray Plaza.

The board asked for and received an update on the Copper Rock project.

Hoke said he was working with Outfront Media on developing designs for digital billboards and asked if the DDA Marketing Committee would like to meet to provide some input on content.

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Hatfield, second by Baker to adjourn.

All ayes motion carried.

Meeting adjourned at 9:01 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes
October 16, 2025

1. Meeting Call to Order and Roll Call—

The meeting was called to order at a.m. by Woods

Roll Call –

Present: Baker, Button, Peterson, Schantz, Tossava, Wiswell, Woods

Absent: Albrecht, Hatfield

City Staff and Appointees: King, Ponsetto, Resseguie

Others Present: Hatfield, County Board of Commissioners; Ava Patterson, student representative

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Motion by Wiswell, second by Baker, to approve the agenda as presented.

All ayes motion carried.

4. Approval of Minutes –

Motion by Peterson, second by Baker, to approve the minutes of the Sept. 18, 2025, DDA meeting.

All ayes motion carried.

5. Financial Statements & Budget for Review –

King said the budget data had been updated through Sept. 30, 2025, and answered questions from the board regarding streetscape funds.

6. Façade and BEIG Update-

King said the façade grant and BEIG loan spreadsheets have been updated through Sept. 30, 2025. He said approximately \$84,000 funds are available for BEIG loans.

7. Open Public Comment and Discussion –

Hatfield said the electric box on the northwest corner of the courthouse lawn has been replaced.

8. Old Business-

A. Strategic Plan Update--

King gave the board an update on the strategic plan and said they were planning to hold morning and evening community workshops on Thursday, Nov. 6, 2025.

B. Street Light Painting Update—

King said that painting companies are currently scheduling projects for next season and city staff would send out an RFP in the next week or two to get bids for painting the light poles and other streetscape components in the spring.

C. Street Tree Replacement Update

Motion by Wiswell, second by Tossava to replace the tree removed in front of Full Moon Saloon and the tree on the southeast corner of S. Jefferson St.

Ayes: Baker, Button, Peterson, Schantz, Tossava, Wiswell, Woods

Nays:

Absent: Albrecht, Hatfield

All ayes, motion carried.

The board also discussed winter/holiday fill for the streetscape planters.

Motion by Wiswell, second by Schantz to approve the expenditure of up to \$15,000 for the holiday/winter fill for planters in the downtown business district.

Ayes: Baker, Button, Peterson, Schantz, Tossava, Wiswell, Woods

Nays:

Absent: Albrecht, Baker

9. New Business

A. Consider Scheduling Second PA 57 Of 2018 Informational Meeting for Nov. 20, 2025

It was the consensus of the board to set Nov. 20, 2025, as the date for the second PA 57 of 2018 Informational Meeting.

B. Façade Grant Reimbursement Trumble Agency 128 S. Jefferson St.

King said staff have processed façade grant reimbursement for the Trumble Agency at 128 S. Jefferson St.

10. DDA Member Comment –

Woods said the DDA marketing committee would be meeting soon.

Patterson invited all board members to attend a concert this evening at the high school.

11. Open Public Comment and Discussion – none

12. Adjournment

Motion by Tossava, second by Button, to adjourn

All ayes, motion carried

Meeting adjourned at 8:46 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes
November 20, 2025

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:02 a.m. by Woods

Roll Call –

Present: Albrecht, Baker, Button, Peterson, Schantz, Tossava, Wiswell, Woods

Absent: Hatfield, Patterson (Student Representative)

City Staff and Appointees: King, Ponsetto, Resseguie

Others Present:

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Motion by Tossava, second by Baker, to approve the agenda as presented.

All ayes motion carried.

4. Approval of Minutes –

Motion by Tossava, second by Albrecht, to approve the minutes of the October 16, 2025, DDA meeting.

All ayes motion carried.

5. Financial Statements & Budget for Review –

King said that the budget data has been updated through October 31, 2025.

6. Façade and BEIG Update-

King said the facade grant and BEIG loan data has been updated through October 31, 2025.

7. Open Public Comment and Discussion – None

8. Old Business-

A. Strategic Plan Update-

King gave the DDA an update on the strategic planning process.

9. New Business

A. New Year's Eve Ball Drop Request-

Motion by Tossava, second by Button, to approve the request for \$2,000.00 to support the annual New Year's Eve Ball Drop.

Ayes: Albrecht, Baker, Button, Peterson, Schantz, Tossava, Woods

Nays:

Absent: Hatfield, Wiswell

B. Conduct Second PA 57 of 2018 Information Meeting—

King presented a list of DDA activities for the 2025-2026 FY.

C. Establish Meeting Schedule for 2026—

By consensus the DDA set 8 a.m. on the third Thursday of each month as its meeting schedule for 2026.

D. Consider Cancelling December 18, 2025, Meeting—

Cancelled its December 18, 2025, meeting by consensus.

10. DDA Member Comment –

Woods expressed concern about how the DDA's promotional video was posted on their website; asked how and where; asked about the installation of new banners for downtown parking lots and the need for new banners for the trail and S. Jefferson Street, asked about the DDA hiring a DPS employee to work 20 hours per week to maintain streetscape elements in the DDA district; and also asked about adding additional electrical outlets on street lights.

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Tossava, second by Schantz, to adjourn

All ayes, motion carried

Meeting adjourned at 8:40 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings

CITY OF HASTINGS
******MEETING NOTICE******
DOWNTOWN DEVELOPMENT AUTHORITY BOARD

Notice is hereby given that the **DOWNTOWN DEVELOPMENT AUTHORITY BOARD** of the City of Hastings is **canceling their December 18, 2025, meeting** due to the lack of agenda items. The next meeting is scheduled to be held on Thursday, January 15, 2026, 8:00 AM, in the City of Hastings 2nd Floor Council Chambers.

The City will provide necessary aids and services to individuals with disabilities upon five days' notice to the Clerk of the City of Hastings. Individuals requiring these services should contact the City of Hastings at 269-945-2468, or via email at mpeacock@hastingsmi.gov.

Linda Perin
City Clerk/Treasurer