



Regular Council Meeting
January 26, 2026
Executive Summary

Item #	Summary
9A	Description: Items for Action by Unanimous Consent Recommended Action: Motion to approve the consent agenda as presented.
10A	Description: Second Reading and Adoption of Ordinance 636 Recommended Action: Conduct Second Reading and Adopt Ordinance 636 – North Ridge Estates Condominiums Planned Unit Development.
10B	Description: Temporary Signs at Bob King Park Recommended Action: Motion to stay Ordinance Section 58-38 (g) to allow two temporary signs for pickleball at Bob King Park to be removed no later than September 30, 2026.
10C	Description: Survey and Design Engineering Proposal – Pedestrian Island Recommended Action: Motion to approve Moore and Bruggink's survey and design engineering proposal for a pedestrian island in the amount of \$10,200 .



City of *Hastings* Michigan

(269) 945-2468
FAX (269) 948-9544

201 E. State Street 49058

Item #	Summary
10D	<p>Description: High Pressure District Elevated Storage Study</p> <p>Recommended Action: Motion to approve the proposal by Moore and Bruggink to complete a high-pressure district-elevated storage tank study for an amount not to exceed \$20,750.</p>
10E	<p>Description: Duty Weapon Replacement</p> <p>Recommended Action: Motion to authorize the trade-in of current duty & seized weapons and the purchase of new duty weapons from CMP Distributors for \$10,950.25.</p>
10F	<p>Description: MOU and Cooperative Programming Agreement with Thornapple Arts Council (TAC) for Hastings Live Events</p> <p>Recommended Action: Motion to authorize the City Manager to execute both the Memorandum of Understanding and Cooperative Programming Agreement with the Thornapple Arts Council as presented.</p>

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Agenda
January 26, 2026

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- ✓ 4. Approval of the agenda
- ✓ 5. Approval of the minutes of the January 12, 2026, regular meeting
- ✓ 6. Public Hearings: (None)
7. Public Comment:
8. Formal Recognitions and Presentations: (None)
- ✓ 9. Items for Action by Unanimous Consent:
 - * A. Consider approving the letter of support for the Barry County Recycling Grant as presented.
- ✓ 10. Items of Business:
 - * A. Conduct Second Reading and Adopt **Ordinance 636** regarding North Ridge Estates Condominiums Planned Unit Development.
 - * B. Consider staying **Ordinance Section 58-38 (g)** to allow two temporary signs for pickleball at Bob King Park.
 - * C. Consider approving Moore and Bruggink's survey and design engineering proposal for a pedestrian island in the amount of **\$10,200**.
 - * D. Consider approving Moore and Bruggink to complete a high-pressure district-elevated storage tank study for an amount not to exceed **\$23,750**.
 - * E. Consider authorizing the trade-in of current duty & seized weapons and the purchase of new duty weapons from CMP Distributors for **\$10,950.25**.
 - * F. Consider authorizing the City Manager to execute both the Memorandum of Understanding and Cooperative Programming Agreement with the Thornapple Arts Council as presented.

- 11. Staff Presentations and Policy Discussions
 - A. Marihuana Sales and Local Government
- 12. City Manager Report:
 - * A. Police Chief Boulter Monthly Report
 - * B. City Clerk/Treasurer Perin Monthly Financial Reports
 - * C. Community Development Director King Monthly Report
- ✓ 13. Reports and Communications:
 - * A. City of Hastings Downtown Development Authority DRAFT Meeting Minutes – January 15, 2026
 - * B. IO Board Emergency Purchase Report
 - * C. City of Hastings Brownfield Redevelopment Authority DRAFT Meeting Minutes – January 22, 2026
 - * D. 2025 Community Development Department Annual Report
- 14. Public Comment:
- 15. Mayor and Council comment:
- ✓ 16. Adjourn

***** Items with enclosures.
✓ Motion under agenda heading requires roll call vote.

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Meeting Minutes
January 12, 2026

1. Regular meeting called to order at 7:01 PM

2. Roll call

Councilmembers Present: Barlow, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

City Staff and Appointees Present: Moyer-Cale, Edelman, Jaquays, Jordan, King, Perin and Robins

3. Motion by Brehm, with support from Barlow, to excuse Councilmember Bergeron.

All ayes. Motion carried.

4. Pledge to the flag

5. Approval of the agenda

Motion by McLean, with support from Devroy, to approve the agenda as presented.

All ayes. Motion carried.

6. Mayor's Address

7. Elect Mayor Pro-Tem

Motion by Barlow, with support from Devroy, to nominate Jacquie McLean as Mayor Pro-Tem.

Close nominations.

Motion by Rocha, with support from Stenzelbarton, to elect Jacquie McLean as Mayor Pro-Tem.

All ayes. Motion carried.

8. Approval of the minutes:

- A. Consider approval of the minutes of the December 22, 2025, regular meeting.

Motion by McLean, with support from Devroy, to approve the minutes of the December 22, 2025, regular meeting.

All ayes. Motion carried

9. Public Hearings:

A. North Ridge Estates Condominiums Planned Unit Development and Final Site Plan Approval.

Comments from Dan King discussing the project.

Public Hearing Opened at 7:11 PM.

Comments from Jim Perry, asking what the condominiums will look like; walkouts or no basement, and one- or two-story buildings. He also asked about the impact on wildlife.

Comments from Ron and Glenda Koutz, stating some residents have been paying for weed control in the pond. They would like this responsibility and cost transferred to an HOA.

Public Hearing Closed at 7:13 PM.

Developer Scott Chandler answered the comments, with the buildings slated to be single-story ranch style homes, with daylight or walkout basements. He asked if there was already a current HOA in place for the condominiums, to which residents present confirmed there was not. Chandler confirmed there will be an HOA due to being a condominium project, so it will assume pond management.

10. Public Comment: (None)

11. Formal Recognitions and Presentations: (None)

12. Items for Action by Unanimous Consent:

A. Consider approving the Board and Commission Appointments for 2026 as presented.

Motion by McLean, with support from Ressegueie, to approve the Board and Commission Appointments for 2026 as presented.

Discussion held.

Ayes: Barlow, Brehm, Devroy, McLean, Ressegueie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: Bergeron

Motion carried.

B. Consider adopting the Council Rules of Procedure 2026 as amended through discussion.

Motion by Stenzelbarton, with support from McLean, to adopt the Council Rules of

Procedure 2026 as amended through discussion.

Discussion held, with the amendment of emailing or texting the City Clerk for absences; include the reason why the Councilmember will not be in attendance, but the reason will not be included in the Minutes.

Ayes: Barlow, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: Bergeron

Motion carried.

C. Consider approving the City Attorney Appointments for 2026 as presented.

Motion by Brehm, with support from McLean, to approve the City Attorney Appointments for 2026 as presented.

Discussion held.

Ayes: Barlow, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: Bergeron

Motion carried.

D. Consider approving the Meeting Dates for 2026 as presented.

Motion by McLean, with support from Devroy, to approve the Meeting Dates for 2026 as presented.

Ayes: Barlow, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: Bergeron

Motion carried.

E. Consider approving, under the direction of staff, the request from the Barry Roubaix to conduct the 17th annual gravel road race on **Saturday, April 18, 2025**, commencing and finishing in the City of Hastings. The event includes a pre-party to be held on **Friday, April 17, 2026**.

Motion by Stenzelbarton, with support from Brehm, to approve, under the direction of staff, the request from the Barry Roubaix to conduct the 17th annual gravel road race on **Saturday, April 18, 2025**, commencing and finishing in the City of Hastings. The event includes a pre-party to be held on **Friday, April 17, 2026**.

Comments from Matt Acker, co-director of Barry Roubaix, mentioned they are expecting 5,600 registrations this year. Matt also wanted to personally thank the City Council and the City of Hastings. There will also be free entry for youth riders. Matt mentioned that Barry Roubaix has raised \$40,000 annually for volunteer groups that

help with the race. Hastings Rotary also raises about \$30,000 from their beer sales. People may email info@barryroubaix.com with questions, or for information on how to be involved.

13. Items of Business:

A. Consider adopting **Ordinance 635** to amend Hastings-Rutland Joint Planning Commission Zoning Ordinance as presented.

Motion by Devroy, with support from McLean, to adopt **Ordinance 635** to amend Hastings-Rutland Joint Planning Commission Zoning Ordinance as presented.

Ayes: Barlow, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: Bergeron

Motion carried.

B. Conduct first reading of **Ordinance 636** to schedule a public hearing for the final North Ridge Estate Condominiums PUD and development plan approval.

C. Consider approving the purchase of new lamps for the wastewater UV system from Trojan in the amount of **\$10,556.02**.

Motion by McLean, with support from Brehm, to approve the purchase of new lamps for the wastewater UV system from Trojan in the amount of **\$10,556.02**.

Discussion held.

Ayes: Barlow, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: Bergeron

Motion carried.

D. Consider approving the proposal from RS Technical Services Inc. for purchase, installation and set-up of a Halogen Valve Systems Terminator Actuator with Gemini Controller Emergency Valve Shutoff System for **\$14,287**.

Motion by Barlow, with support from McLean, to approve the proposal from RS Technical Services Inc. for purchase, installation and set-up of a Halogen Valve Systems Terminator Actuator with Gemini Controller Emergency Valve Shutoff System for **\$14,287**.

Discussion held.

Ayes: Barlow, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: Bergeron

Motion carried.

E. Consider approving Integrated Controls Inc. (ICI) to update logic and add standalone local runtimes for both facilities for **\$44,381.33**.

Motion by Brehm, with support from Devroy, to approve Integrated Controls Inc. (ICI) to update logic and add standalone local runtimes for both facilities for **\$44,381.33**.

Ayes: Barlow, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: Bergeron

Motion carried.

F. Consider adopting the revised investment policy as presented.

Motion by McLean, with support from Devroy, to adopt the revised investment policy as presented.

Ayes: Barlow, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: Bergeron

Motion carried.

G. Consider approving **Resolution 2026-01** to approve depositories for funds of the City of Hastings.

Motion by Stenzelbarton, with support from Brehm, to approve **Resolution 2026-01** to approve depositories for funds of the City of Hastings.

Ayes: Barlow, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: Bergeron

Motion carried.

14. Staff Presentations and Policy Discussions:

A. Compensation Method for Council Members

City Manager shared brief overview with the Council.

Discussion held, with the offer that the City Manager will provide more details for the next Council meeting on January 26, 2026.

15. City Manager Report:

Provided a reminder that there will be a 6:00 PM workshop meeting on January 26, 2026 to develop goals.

Invited Council members to attend any sessions of the Citizen's Academy.

Distributed copies of the Conflict-of-Interest policy, to be reviewed and signed annually. They are to be returned to the City Manager or City Clerk.

- A. Fire Chief Jordan Monthly Report
- B. Library Director Edelman Monthly Report
- C. Utilities Superintendent Robins Monthly Report

16. Reports and Communications:

- A. 2025 City Council Significant Actions
- B. 2025 DPS Street Department Yearly Report
- C. Hastings Public Library Board of Trustees DRAFT Minutes – January 5, 2026

Motion by Brehm, with support from Barlow, to accept and place on file items A-C.

All ayes. Motion carried.

17. Public Comment: (None)

18. Mayor and Council comment:

Comments from the Mayor, reminding Council members to pay more attention to emails; MML Virtual Training sessions are coming, and there is an email list to sign up to receive regular notices.

Comments from McLean, thanking the Council for electing her to the Mayor Pro-Tem position.

Comments from Barlow, Brehm, Devroy and Resseguie.

19. Adjourn:

Motion by Brehm, with support from Stenzelbarton, to adjourn.
All ayes. Motion carried. Meeting adjourned at 8:10 PM.

Read and Approved:

David J. Tossava, Mayor

Linda Perin, City Clerk



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Letter of Support for Barry County Recycling Grant

Meeting Date: January 26, 2026

Recommended Action:

Motion to approve the letter of support for the Barry County Recycling Grant as presented.

Background Information:

The County is applying for a grant through EGLE to fund 2-3 cardboard compactors to be placed in various, under-resourced parts of the county. It is anticipated that this will improve the county's recycling rate and reduce the amount of landfilled materials. The letter of support will be included with their grant application.

Financial Implications:

None.

Attachments:

- Draft Letter of Support



City of *Hastings* Michigan

(269) 945-2468
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201 E. State Street 49058

January 26, 2026

Michigan Department of Environment, Great Lakes, and Energy (EGLE)
525 West Allegan Street
Lansing, MI 48933

Re: Support for Barry County's Recycling Infrastructure Grant Proposal

Dear EGLE Grant Committee,

The City of Hastings strongly supports the grant proposal to increase recycling access in Barry County by installing cardboard compactor units where additional service is needed. This project will significantly benefit the state and residents of Barry County, who have limited or no accessible options for recycling cardboard.

This project is another step toward reducing the amount of landfilled materials in our county. These units will significantly increase the amount of cardboard collected for recycling and provide access to recycling for rural residents. By collecting cardboard only, we will provide clean feedstocks for local processors while reducing the amount of recyclable materials being burned or sent to the landfill. This project would support the State's new amendments to Part 115 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, by reducing the amount of cardboard entering landfills from Barry County residents and businesses.

Barry County identified the need to increase access to recycling through curbside pickup, shared drop-off sites, and mobile recycling units as the top priority to create increased opportunities within materials management programs and infrastructure. Improving convenient recycling options was determined to be the top priority project to implement. This project will address all of these gaps by allowing all County residents to use any and all cardboard recycling units through this County-run recycling program.

If funding is approved, the City of Hastings commits to promoting the new recycling program to our residents through our website, social media accounts, and other outreach methods.

Thank you for your time and consideration.

Sincerely,

Sarah Moyer-Cale
City Manager, on behalf of the City Council of the City of Hastings



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Second Reading of Ordinance 636 – North Ridge Estates Condominiums Planned Unit Development (PUD)

Meeting Date: January 26, 2026

Recommended Action:

Conduct second reading and adopt **Ordinance 636**.

Background Information:

The Hastings Planning Commission conducted a public hearing on Monday December 1, 2025, for consideration of the North Ridge Estates Condominiums PUD and final development plan. Planning Commission referred the final site plan and PUD to City Council with an approval recommendation. City Council conducted the first reading of the Ordinance during the January 12, 2026, meeting.

Financial Implications: There are no direct financial implications from this request.

Attachments:

Ordinance # 636

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 636

AN ORDINANCE TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED, BY ADDING THE FOLLOWING: ARTICLE 90-VII-D – NORTH RIDGE ESTATES CONDOMINIUMS PLANNED UNIT DEVELOPMENT, SECTIONS 90-730.19 TO 90-730.23

THE CITY OF HASTINGS ORDAINS:

SECTION I.

Chapter 90 is hereby amended by adding Article 90-VII-D North Ridge Estates Condominiums Planned Unit Development, Sections 90-730.19 TO 90-730.23.

Sec 90-730.19 Amendment of Zoning Map

The zoning ordinance of the City of Hastings is hereby amended by rezoning the following described lands from the R-1 One Family Residential District to PUD Planned Unit Development District, in accordance with the final development plan of the North Ridge Estates Condominiums Planned Unit Development, subject to all of the terms and conditions of this division:

COM N 1/4 POST SEC 8 T3N R8W, TH S0*54'41"W 1509.27FT, TH N88*30'W 514FT TO POB; TH N88*30'W 434.25FT, TH 53.93FT ON LEFT CURVE RADIUS 354.46FT CHORD N17*38'29"W 53.88FT, TH N22*W 145.9FT, TH S68*W 66FT, TH N22*W 97.52FT, TH N88*30'W 480.78FT, TH N01*30'E 478.19FT, TH N88*59'33"W 43.07FT, TH N01*00'27"E 133.45FT, TH N13*17'15"W 68.11FT, TH N01*00'27"E 136.09FT, TH S88*46'18"E 1012.5FT, TH S0*54'41"W 340FT, TH S44*57'22"E 168.81FT, TH S0*54'41"W 550FT, TO POB. EX NORTH RIDGE ESTATES #3. 13.99 ACRES +/-.

General Location: Located along the east side of Calgary Drive and the north side of Briar Hill Drive and addressed as 1700 N. Jefferson Street Block. This parcel contains approximately 13.99 acres.

Sec 90-730.20 Development Plan

The rezoning of the above-described lands to the PUD Planned Unit Development District, in accordance with the final development plan of the North Ridge Estates Condominiums Planned Unit Development ("the development"), is expressly subject to all the following terms and conditions:

1. Development plan. The North Ridge Estates Condominiums Planned Unit Development shall comply in all respects with the final PUD plan of the development. The final

development plan has a last revision date of November 12, 2025, as prepared by Pathfinder Engineering, Inc., and also includes the landscaping plan dated November 14, 2025, the application for planned unit development rezoning; the October 16, 2025, project summary narrative; and all other materials submitted with the application, except to the extent that any such materials may be inconsistent with this ordinance.

2. The final PUD plan of the development includes the conditionally approved preliminary site condominium plan.

Sec 90-730.21 Permitted Uses

1. The North Ridge Estates Condominiums PUD is approved for use as (8) 3-unit single family residential condominiums, (3) 4-unit single family residential condominiums, and (1) 2-unit single family residential condominium with a total unit count of 38.

Sec 90-730.22 Development Requirements

1. Setbacks will conform to R-2 Single Family Residential District standards.
2. Unit sizes will range from 1,100 to 2,000 square feet.
3. Building width will range from 68 feet to 136 feet.
4. Calgary Drive will be extended from the west and Briar Hill Drive will be extended from the south and will be subject to city public road construction standards. Sidewalks will be constructed on both sides of the Calgary and Briar Hill public road extensions subject to city sidewalk construction standards.
5. The stormwater management plan and utility system (sewer/water) proposal shall be subject to City review/approval, per the approval of the Planning Commission on December 1, 2025.
6. The location, description, use/occupancy and maintenance provisions for all general and limited common elements shall be provided in the master deed for the project and shall be subject to City review/approval.
7. The development will adhere to the 10% Open Space minimum requirement.

Sec 90-730.23 Findings

The city council hereby determines that the development complies with the provisions of the city zoning ordinance and promotes its intent and purpose. The council further finds that the development, upon construction and use in full compliance with all of the terms and provisions of this division and the city zoning ordinance, will be compatible with city master plan, adjacent uses of lands, the natural environment and the capacities of public services and facilities affected by the department. The city council further determines that the development will not have unreasonable economic impact on adjacent lands and will not change the essential character of the area.

SECTION II.

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by , with support by , that Ordinance No. be adopted as read.

YEAS:

NAYS:

ABSENT:

CITY OF HASTINGS

Adoption Date:

Effective Date:

First Reading: January 12, 2026

Second Reading: January 26, 2026

By: Linda Perin
Hastings City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Hastings, at a regular meeting of the City Council on the th day of 2026, at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated: , 2025

Linda Perin
City Clerk



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Approval of Temporary Signs at Bob King Park

Meeting Date: January 26, 2026

Recommended Action:

Motion to stay **Ordinance Section 58-38 (g)** to allow two temporary signs for pickleball at Bob King Park to be removed no later than September 30, 2026.

Background Information:

Municipal Code Section 58-38 prohibits people from affixing signs within parks. A group is trying to establish a pickleball league and would like to affix a temporary sign to the fencing to let people know when the courts will be reserved for league play and how to sign up to join. The other sign lets people know the name of the court so that they can reference it when using an app called "PickleUp" to connect with other pickleball players.

Financial Implications:

None.

Attachments:

None.



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Hana Jaquays, Assistant City Manager

Subject: Survey and Design Engineering Proposal – Pedestrian Island

Meeting Date: January 26, 2026

Recommended Action:

Motion to approve Moore and Bruggink's survey and design engineering proposal for a pedestrian island in the amount of **\$10,200**.

Background Information:

One of Council's goals is to improve mobility-related infrastructure, specifically at N. Broadway Avenue and Thorn Street by evaluating the value and impact of a pedestrian island. The City completed a pilot program using a modular crossing and initiated a community survey to gauge the desire and effectiveness of the island.

To continue prioritizing pedestrian safety, a permanent fixture is strongly encouraged. The proposed infrastructure will include a concrete pedestrian island at N. Broadway with ADA detectable warning surfaces, rapid rectangular flashing beacon, and pavement markings.

Surveying and design engineering is the required first step before MDOT's approval for construction.

Financial Implications:

The City is preparing a grant application to AARP.

Attachments:

- Proposal by Moore and Bruggink dated January 15, 2026



January 15, 2026

*Proposal – M-43/Broadway Avenue
& Thorn Street Pedestrian Island
Crossing*

Ms. Sarah Moyer-Cale
City of Hastings
201 East State Street
Hastings, Michigan 49058

Dear Ms. Moyer-Cale,

Moore+Bruggink, Inc., is pleased to provide a proposal for design engineering and construction engineering services for the pedestrian island crossing of M-43/Broadway Avenue at Thorn Street in the city of Hastings.

In preparing this quote, we met with you, City staff, and MDOT to field review the location. We then completed a conceptual layout for the new pedestrian island, which has initial support from MDOT.

Based on this background, our services for design and construction engineering will include the following:

1. **Topographic Survey**: Our experienced survey crew will perform a full topographic survey of the roadway where improvements are to be made. This survey will give us a base map of the roadway improvement area and allow us to log all construction related items. This information will serve as a base for the design of the planned improvements.
2. **Prepare Plans**: Based on work item 1 above, we will prepare preliminary removal and improvement plans, detail sheets, and cost estimates for City and MDOT review.
3. **Prepare and Apply for All Permits**: We anticipate that an MDOT right-of-way permit will be required for the work on Broadway Avenue (M-43), and a Soil Erosion and Sedimentation Control (SESC) permit will be required. Moore & Bruggink will provide all documentation for the permit applications.
4. **Contract Quantities**: We will confirm the project scope and compile pay items with quantities for the project. We will finalize an engineer's estimate of project costs prior to bidding and review with the City to confirm project budgets. We will identify and discuss any areas of potential project savings with you and your staff.
5. **Bid Documents**: We will prepare contract documents that meet City and MDOT requirements. These documents include progress schedules, maintenance of



traffic provisions, construction special provisions, and an engineer's estimate. These documents will be digitally advertised and opened using Bid Express.

6. **Bid Services**: Moore & Bruggink will respond to questions from bidders throughout the bid process and issue addendums if necessary. We will review the low bid and will prepare a final project budget for the City.
7. **Preconstruction Meetings**: Upon confirmation of the low bid, we will coordinate and schedule a preconstruction meeting with the contractor, City, MDOT representatives, and utility companies. The meeting will be an opportunity to verbally reinforce any special work items that are identified in design. We will also review permit requirements, communication plans, and project schedules.
8. **Construction Staking**: Our survey crew will field stake all proposed improvements for the contractor. This will ensure the project is constructed per plan to meet necessary budget constraints.
9. **Construction Inspection**: Moore & Bruggink will provide construction inspection for the project. We have estimated a 2-week construction period during which we will monitor all stages of construction to ensure the project is constructed per the plans and specifications. We will utilize Field Book and Field Manager to document and track the project. We will prepare pay estimates based on as-built quantities at the completion of the work. We will also prepare all necessary change orders.
10. **Testing**: Moore & Bruggink will coordinate all necessary testing with Soils & Structures as required by MDOT and the City. This will ensure all construction materials meet the specified requirements for gradation, density, and placement procedures. We will also collect material certifications and track all materials used during construction.
11. **Construction Records**: Based on previous projects, we anticipate a few days following construction to complete the necessary MDOT paperwork and record file keeping. During this period, the inspector will obtain as-built measurements and drawings, prepare final pay recommendations and review with contractor, and verify that all punch list items are completed. We will also finalize the project files with MDOT and attend the final inspection.

Moore & Bruggink understands the City's requirements for budgets and project financial planning. There are many project variables in establishing fees. However, we only charge for our time required by our client needs. Based on our experience in projects such as this and based on a typical project with good communication and detailed bid packages, we are providing a not-to-exceed budget for your use as follows:

Design Phase

– Topographic Survey	\$5,200.00
– Permitting, Design and Bid Package Preparation	\$4,800.00
– Miscellaneous (mileage, printing, etc.)	<u>\$200.00</u>
Subtotal	\$10,200.00



Ms. Sarah Moyer-Cale
January 15, 2026
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Construction Phase

– Construction Staking	\$1,450.00
– Construction Engineering & Inspection	\$12,900.00
– Materials Testing (Soils & Structures)	\$1,000.00
– Miscellaneous (mileage, printing, etc.)	<u>\$450.00</u>
Subtotal	\$15,800.00

Total Design & Construction Engineering Cost: **\$26,000.00**

For your reference, we have attached our level of effort breakdown for design engineering and construction engineering for the project.

We estimate that the work described herein can commence within three weeks of your authorization to proceed.

We look forward to being of service to you on this project. If you have any questions or concerns, please let me know.

Sincerely,

A handwritten signature in blue ink that reads "Ryan M. Arends".

Ryan Arends, P.E.
Project Manager

Attachment



M-43/Broadway Avenue & Thorn Street Pedestrian Island Crossing

Task	Project Manager Arends	Design Engineer	CAD Tech	Chief Surveyor Green	Survey 2-Man Crew	Clerical	Total Hours
Design Phase							
<u>Preliminary Design</u>							
Survey and Base Plans		1	10	3	16	1	31
60% Plans and Specifications	1	8	4				13
Preliminary Estimate		1					1
80% Plans and Specifications	1	4	4			1	10
Prepare & Submit SESC & MDOT Permits	1	3					4
<u>Final Design</u>							
Revisions to Plans		2	4				6
Revisions to Specifications		2				1	3
Revisions to Estimate		1					1
Prepare Bid Package & Solicit Bids	2	3				1	6
Subtotal Design Hours	5	25	22	3	16	4	75
Subtotal Labor Cost							\$10,000.00
Reimbursable Expenses							\$200.00
Total Road Design Engineering Cost							\$10,200.00



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Approval of High-Pressure District Elevated Storage Study

Meeting Date: January 26, 2026

Recommended Action:

Motion to approve the proposal by Moore and Bruggink to complete a high-pressure district - elevated storage tank study for an amount not to exceed **\$23,750**.

Background Information:

The City will need to construct an additional water tower to support new development opportunities on the horizon. To identify the best location for the tower and optimize the design, we need to complete a study to gather and review information on the system. The city completed a cursory review a few years ago, but this study will provide greater detail and influence the final system design.

This study will inform the tower design, but does not include any actual design engineering for a future storage tank. That would come at a later time.

Financial Implications:

This item was not specifically budgeted for, but there are funds available due to the postponement of other water system improvements. This study is necessary for estimating future costs.

Attachments:

- Proposal by Moore and Bruggink dated January 20, 2026



January 20, 2026

*Proposal – High-Pressure District
Study*

Ms. Sarah Moyer-Cale
City of Hastings
201 East State Street
Hastings, Michigan 49058

Dear Ms. Moyer-Cale,

Moore+Bruggink, Inc., is pleased to provide a proposal for engineering services to assist the City of Hastings in evaluating potential locations for an elevated water storage tank to supply the high-pressure district within the city of Hastings to address currently planned and future development.

In preparing this proposal, we reviewed evaluations and water reliability studies prepared by Prein & Newhof, and reviewed objectives of the study with you and Verne Robbins. It is understood that the City of Hastings wishes to add water storage to ensure that a sufficient water supply is maintained to the high-pressure district under all operational conditions, including potential emergency situations. In our initial discussions, it has been agreed that an elevated storage tank is the best option to achieve the desired level of service. Making improvements to the booster pumps alone or installation of a ground storage tank would not provide the same reliability of an elevated tank as either would be more susceptible to mechanical or electrical equipment failure.

Based on this background, our services for this study will include the following:

1. Evaluate the existing studies and background material. In addition to previously provided information, we would request the following documentation:
 - a. WaterCAD hydraulic model files from most recent WRS;
 - b. High-pressure district water usage information as available (e.g., booster station pumpage reports, water meter records, water billing, etc.);
 - c. SCADA record data for average and high use periods, as available (e.g., pump statuses, pump suction/discharge pressures, flows, tank levels, etc.);
 - d. PRV set point information and/or calibration records;
 - e. As-built records for the high-pressure district booster station and pump curves/shop drawings for the current pumps;
 - f. As-built records for water main interconnections between the main distribution system and the high-pressure district;
 - g. As-built records for all modifications to the water system since the latest WRS; and



- h. Additional Information on the potential development, including locations and water demands.
2. Review and update information on recent and planned residential development within the high-pressure district and review water usage records.
 - a. Map out existing and future residential development locations.
 - b. Develop basis of design for existing and future water usage in the high-pressure district.
3. Propose potential locations for installation of an elevated storage tank.
 - a. Review locations with City Staff for land acquisition evaluation.
 - b. Refine list of location alternatives for analysis.
4. Perform hydraulic analysis for potential tank locations.
 - a. Review water system SCADA records and make necessary adjustments to hydraulic model. Verify and evaluate supply pressures and flows to the high-pressure district booster station for existing conditions.
 - b. Expand WaterCAD model for future residential development within the high-pressure district, and add scenarios to evaluate potential locations for an elevated storage tank. Identify potential distribution system improvements necessary for each tank location.
 - c. Evaluate the high-pressure district pump capacities and performance when used in conjunction with the proposed elevated storage tank.
5. Provide a concise technical report detailing the findings of the analysis.
 - a. Conceptual plans for the tank location alternatives, including an overview of impacts to the water system.
 - b. Opinion of probable construction cost estimates for the conceptual alternatives.
 - c. Recommendations for the preferred alternative.

Moore+Bruggink understands the City's requirements for budgets and project financial planning. There are many project variables in establishing fees. However, we only charge for our time as required by our client needs. Based on our experience in projects such as this, we are providing a not-to-exceed budget for your use as follows:

Estimated N.T.E. Fee for Engineering Services: \$23,750.00

For your reference, we have included our level of effort breakdown for our engineering services.

It would be our intent to use this study to develop a proposal to do the detailed engineering design on the selected alternative.



Ms. Sarah Moyer-Cale
January 20, 2026
Page 3

We look forward to being of service to you on this project. If you have any questions or concerns, please let me know.

Sincerely,

Ryan M. Arends, P.E.
Project Manager

Attachment

cc: Verne Robbins, City of Hastings



Prepared By
Moore & Bruggink
Grand Rapids, Michigan

January 2026

Hastings High Pressure District Study

M&B Task Description	BJH/RMA Principal in Charge	Project Engineer III	Clerical	Hours Per Task
Preliminary Study Phase				
Kickoff Coordination and Record Review, Requesting Additional Information	6	3		9
Review WaterCAD Model and Existing Scenarios	1	10		11
Review Information on Development Areas and Plotting Over Elevation Contours	1	6		7
Confirm Alternatives for Analysis	2	2		4
Review Records on Water Mains and Booster Station/Pump Curves	1	2		3
Review Water System SCADA Records	1	6		7
Prepare Initial Basis of Design with Tank Sizing for Each Alternative	2	6		8
WaterCAD Modeling for Potential Alternatives		24		24
WaterCAD Output Reports/Plots		8		8
Prepare Initial CAD Plots for Alternatives	1	8		9
Request Budget Prices for Tanks	1	1		2
Prepare Cost Estimates	4	4		8
Prepare Draft Technical Report & Draft QA/QC	2	12	3	17
Review Draft Report with Owner	4	2	1	7
Revise Report Alternatives & Modeling	1	8		9
Finalize Report/Documents & QA/QC	4	8	3	15
M&B Preliminary Study Phase Hours	31	110	7	148
M&B Preliminary Study Phase Engineering				\$23,714.00
M&B Preliminary Study Phase Reimbursables (mileage & printing)				<u>\$36.00</u>
Total Not-To-Exceed Amount				\$23,750.00



Regular Council Agenda Item Memorandum

To: Honorable Mayor and City Council

From: Chief Dale Boulter

Meeting Date: January 26th, 2026

Subject: Duty Weapon Replacement

Recommended Action:

Motion to authorize the trade-in of current duty & seized weapons and the purchase of new duty weapons from CMP Distributors for **\$10,950.25**.

Background:

- Current duty weapons were purchased in 2014 using the same process now proposed.
- These firearms are over ten years old and show significant wear; one has been removed from service due to operational issues.
- Spare weapons are maintained for contingencies, but the inventory is aging.
- The department currently has:
 - 19 duty firearms
 - 8 seized/forfeited firearms available for trade-in.

Regular replacement is essential for reliability, officer safety, and alignment with modern technology and best practices. Advances in weapon platforms since 2014 offer improved versatility and performance.

Financial Impact:

- Budgeted Amount: \\$11,000 (approved as a CIP request in the current budget)
- Total Purchase Price: \\$10,950.25
- Vendor: CMP Distributors, Inc.



Regular Council Agenda Item Memorandum

Attachments:

Quote supplied by CMP Distributors

CMP Distributors, Inc.
 16753 Industrial Parkway
 Lansing, MI 48906
 Phone # 517-721-0970
 Fax # 517-721-0974

Quote

Date	Quote #
1/8/2026	16495

Bill To	Ship To
Hastings Police Department 201 E. State Hastings, MI 49058	Hastings Police Department 201 E. State Hastings, MI 49058

Sales Rep	Account #	Terms	Expiration Date	Shipping Terms
BB		Net 30	2/7/2026	Best Way

Description	Qty	Price	Total
Glock 19, Gen 5, MOS, 9mm, Glock Night Sights, 5.5 Lb. Trigger, w/ Front Serrations and 3 Magazines	4	481.00	1,924.00T
Glock 45, Gen 5, MOS, 9mm, Glock Night Sights, w/Front Serrations, 5.5LB and 3 magazines	15	481.00	7,215.00T
Glock 79012, GTL II Tactical Light	16	119.95	1,919.20T
Holosun SCS-MOS-GR, Green Dot Sight for Glock MOS, 2MOA	16	149.95	2,399.20T
Alien Gear, Rapid Force Level III Duty Holster, Compact Light , Black Basketweave, Glock 45MOS	13	149.95	1,949.35T
Alien Gear, Rapid Force Level III Duty Holster, Compact Light , Black Basketweave, Glock 19 MOS	3	145.00	435.00T
Alien Gear, Rapid Force Level II Duty Holster, Comapct Light, Plain Black, Glock 19 MOS	3	75.00	225.00T
Alien Gear Rapid Force Paddle Only, Black	3	24.50	73.50T
Less trade in weapons			
Used Glock Models, 22, 23 and 27, .40 Cal Pistol	-19	225.00	-4,275.00T
Used Smith & Wesson M&P 15-22, .22 Cal	-1	100.00	-100.00T
Used Ruger American .45	-1	175.00	-175.00T
Used Kimber Micro CDP, .380	-1	375.00	-375.00T
Used Bond Arms Roughneck, 9mm	-1	75.00	-75.00T
Used SCCY CPX2, 9mm	-1	50.00	-50.00T
Used Taurus G3C, 9mm	-1	50.00	-50.00T
Used Smith & Wesson SD40VE, .40 cal	-1	75.00	-75.00T
Used Sundance Industries BOA, .25 Cal	-1	15.00	-15.00T

Shipping & Handling Terms: - Freight to be added at time of shipment - Ships UPS Ground	Sales Tax (0.0%)	\$0.00
	Total	\$10,950.25

This is a quotation on the goods named, subject to the conditions noted below:

1. Pricing is good for 30 days unless otherwise noted.
2. Please include the quote number on all correspondence to insure proper pricing when ordered.
3. To accept this quotation, please sign and return.



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: MOU and Cooperative Programming Agreement with Thornapple Arts Council (TAC) for Hastings Live Events

Meeting Date: January 26, 2026

Recommended Action:

Motion to authorize the City Manager to execute both the Memorandum of Understanding and Cooperative Programming Agreement with the Thornapple Arts Council as presented.

Background Information:

The City and TAC work cooperatively throughout the year to make Hastings Live a success. The City of Hastings and Thornapple Arts Council have been operating under a Memorandum of Understanding and Cooperative Programming Agreement since 2022. The agreements are similar to the agreements from previous years.

Financial Implications:

There are minimal general fund financial implications for Hastings Live programming at the Thornapple Plaza.

Attachments:

- 2026 Cooperative Programming Agreement
- Memorandum of Understanding

2026 Hastings Live/Thornapple Plaza Cooperative Programming Agreement

The Thornapple Arts Council agrees to:

- Sign contracts with all Hastings Live performers for agreed upon performance dates and amounts.
- Fulfill performer contracts and riders with the understanding that hotel requests will only be fulfilled with a \$150 per room buy-out, and nobody associated with Hastings Live will be responsible to provide lodging.
- Solicit sponsorship support from local businesses.
- Accept all sponsorship payments and donations and disburse checks to performers and production companies, unless otherwise specified.
- Provide marketing and promotion for Hastings Live.
- Work cooperatively with City staff to secure performers.
- Provide proof of insurance with the City of Hastings listed as additional insured on TAC policy.
- Serve as an information office for all performances.
- Work cooperatively with City staff to make sure staff/volunteers are available to work at each Hastings Live performance.
- Reimburse the City of Hastings General Fund for costs related to labor and maintenance of the Thornapple Plaza during the Hastings Live event season. The reimbursement is to be calculated at 75% of the net Hastings Live-related revenue after payment of all TAC-related Hastings Live expenditures.
- Prior to June 1, 2026, coordinate with City of Hastings staff to address hosting responsibilities each Wednesday and Friday night of the Hastings Live season.
- Coordinate with the Hastings Police Department to ensure that appropriate law enforcement presence is at events.
- Provide volunteers/hosts with list of responsibilities and announcements; pertinent sponsor information; appropriate contact information for band and staff support.

The City of Hastings agrees to:

- Provide insurance for events held at the Thornapple Plaza and the Spray Plaza.
- Provide marketing materials to TAC.
- Work cooperatively with TAC to secure performers; initiate the contract process where applicable; and send contracts to performers. Performers must sign the contract and any other required documents, return to TAC for the final execution of the contract.
- Maintain performance calendar.
- Work cooperatively with TAC staff to make sure staff/volunteers are available to work at each Hastings Live performance.
- Prior to June 1, 2026, coordinate with Thornapple Arts Council staff to address hosting responsibilities each Wednesday and Friday night of the Hastings Live season.

The hosting organization and volunteers agree to:

- Be available in person to meet the sound technician and performer for the evening performance.
- Fulfill commitments to sponsors and host sponsoring organization representatives.
- Fulfill performer contracts and riders.
- Initiate weather-related cancelations and inform the other partner, the Hastings Police Department, and the Hastings Rotary and Kiwanis Clubs of cancelation.

- Work cooperatively with City staff and the Hastings Police Department to monitor spectators' adherence to City of Hastings codes and ordinances pertaining to the Thornapple Plaza and report, if possible, violations to the nearest uniformed law enforcement representative.

Dated:

X _____
Megan Lavell
Thornapple Arts Council

X _____
Sarah Moyer-Cale
City of Hastings

Memorandum of Understanding

This Memorandum of Understanding (MOU), hereinafter referred to as the Memorandum, is entered into on January 26, 2026, and between the City of Hastings, 201 E. State Street, Hastings, MI 49058 and the Thornapple Arts Council 231 S. Broadway St., Hastings, MI 49058.

Whereas, the above-named parties have collaborated to present the “Hastings Live” event and wish to continue to do so in the future; and

Whereas, the parties have a Letter of Understanding that describes the responsibilities and expectations of both parties; and

Whereas, the City of Hastings is fiduciary to money from the Baum Family Foundation which has been set aside for the purpose of bringing music and events to the Thornapple Plaza; and

Whereas, the parties wish to enter a mutual understanding of how reimbursements will be made to the Thornapple Arts Council by the City of Hastings;

Therefore, The parties agree as follows:

The Thornapple Arts Council will sign and maintain contracts with all Hastings Live performers at the agreed upon dates and amounts and disburse checks to performers and/or production companies.

The Thornapple Arts Council will make a good faith effort to solicit sponsorship of Hastings Live events from local businesses and other donors.

The Thornapple Arts Council will, at the end of the event season and no later than September 30 of each year, submit an invoice to the City of Hastings, c/o Community Development Director detailing the revenue and expenses associated with Hastings Live performances that took place at the Thornapple Plaza location. The invoice should include documentation of the following:

- A description of all revenues
 - “Pass the Can” performance donations broken out by each performance.
 - Sponsorships or portions of sponsorships for all performances held at Thornapple Plaza.
 - Miscellaneous revenue from sources such as the Hastings Downtown Development Authority.
- Expenditures including
 - Costs for City Band performances.
 - Thornapple Plaza Performers (including meals and buyouts).
 - Sound tech for the Thornapple Plaza.
 - Marketing costs.
 - Hosting and facility expenses, including refreshments, towels, small electrical needs, etc.

The City of Hastings will use Baum funds to reimburse Thornapple Arts Council for any expenses incurred for Hastings Live at the Thornapple Plaza that are not covered by revenue from donations or sponsorships. In no event will the City expend more money than the balance of the Baum funds.

Sarah Moyer-Cale
City Manager
City of Hastings

Name:
Thornapple Arts Council

Hastings City Police



201 E. State St.
Hastings, MI 49058
(269) 948-4800 Dispatch
(269) 945-5744 Office
(269) 945-4358 Fax



Dale Boulter
Chief of Police

Julissa Kelly
Deputy Chief

Hastings Police Department Council report for the month of December 2025

Staffing

Ofc. Brennan Sensiba is progressing well and currently in his 5th week of training. He has been assigned to Field Training Officer Brown and Keeler. Brennan will be transitioning to 6p-6a shift to continue with his field training program.

Interviews for the D/Sgt position will be held on the January 27th, and the results will be presented to my office following the interviews.

We currently have one officer off due to injury with an unknown date of return.

STATS

The past month officers responded to 439 calls for service, with a total of 15 arrests, 21 traffic accidents, and 6 non-traffic accidents. Officers issued a total of 21 citations, 11 being moving violations, 10 being Non-moving violations. Officers conducted a total of 91 traffic stops for the month of December.

RESERVE OFFICERS

The Reserve Department contributed 42 hours for the month of December. Thank you to the Reserve Department for the contribution of volunteer hours associated with the New Year's Eve Ball Drop party.

TRAINING:

Funds were again received for training regarding the continued professional education required by MCOLES. All officers including myself and the Deputy Chief have completed the required hours of Continued Education Credits for 2025.

MIOSHA/Bloodborne Pathogen training completed for each person as required for 2025

Training continues with scheduling training for the new requirements of 2026. The mandatory training topic for this year is Tactics. Each officer must have no less than eight hours of designated training associated with this topic.

This will be the second year of the pilot program MCOLES has put in place regarding CPE along with the second round of funding. We will continue to utilize the training funds while fulfilling the needs of the department.

Taser 10 training

Taser 10 training is set for the end of the month with units set to be deployed following the training.

Code Compliance report

Attached

Respectfully submitted,

Dale Boulter

Chief of Police

**HASTINGS CITY COUNCIL
MONTHLY REPORT
MONTH OF DECEMBER 2025**

From Hastings Police Department

Chief Dale Boulter

Total Complaints: 439

Total Arrests: 15

Adults 8 A & B-3, No Insurance-2, DWLS-1, Sex Offense-1, Family Weapon (other)-1.

Juveniles: 0

Arrests Warrants for Other Departments: 7 Obstructing Justice-7.

Traffic Summary:

Traffic Accidents: 21

Property Damage: 17 Injuries: 4 Fatal: 0 Non-Traffic: 6.

Tickets Issued: 21

Moving Violations Issued: 11

Non-Moving Violations: 10

POLICE VEHICLES

TOTAL MILES: **6,226**

TOTAL GALLONS OF FUEL USED: **623.8**

<u>VEHICLE</u>	<u>MILEAGE</u>	<u>VEHICLE</u>	<u>MILEAGE</u>
41/2020 FORD	73,399	45/2018 FORD	52,775
42/2021 FORD	75,223	46/2022 FORD	9,126
43/2023 FORD	25,166	47/2023 FORD	28,358
44/2025 FORD	6,864	48/2016 FORD	95,473

ADDITIONAL INFORMATION:

The Hastings Police Reserve officers worked a total of **42** hours for the month.

<u>CLASSIFICATION</u>	<u>CURRENT MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YTD CURRENT</u>	<u>YTD PREVIOUS</u>	<u>YTD COMPARED</u>
<u>FATAL ACCIDENTS</u>	0	0	0	0	0
<u>INJURY ACCIDENTS</u>	4	1	35	28	+7
<u>P D ACCIDENTS</u>	17	19	140	129	+11
<u>NON-TRAFFIC</u>	6	4	65	103	-38
<u>SPEEDING</u>	3	10	82	72	+10
<u>OTHER HAZARDOUS</u>	8	13	127	108	+19
<u>NON-HAZARDOUS</u>	10	9	158	184	-26
<u>PARKING</u>	72	82	373	312	+61
<u>TOTAL</u>	<u>120</u>	<u>138</u>	<u>990</u>	<u>886</u>	<u>+104</u>

City of Hastings
Code Compliance Officer
December 2025 Activity Report



QUANTITY	COMPLAINT
3	Animal related (90-835)
0	Grass and weeds more than 8" tall (38-105)
1	Compostable yard debris and refuse in right-of-way, snow piles (74-39, 74-71, 74-72)
2	Garbage Code Violations (66-88/89/90/93/94)
0	Vehicles parked on unapproved surfaces – residential zones (90-929)
11	Unlicensed/Inoperable vehicles, parts, or tire storage (38-76, 77, 78)
6	Refuse and debris in unscreened area of yard (90-881, 90-882)
10	Rental Property Issues & Complaints
4	Signage issues/ Signs in Right-Of-Way
0	Fencing Issues
0	Fence Permits Issued
1	Structure & Building Maintenance Issues
1	Recreational Vehicle Issues
0	Abandoned refrigerator w/door attached (54-61)
0	Sidewalk parking/right-of-way obstructions (74-71)
20	Miscellaneous Issues & Complaints
59	Total Violations/Complaints Handled
9	Letters sent
2	Citations issued
72	Follow Ups
NOTES:	Miscellaneous Issues/ Complaints details

Miscellaneous Issues/ Complaints details, continued

Prepared By: Frank Jesensek

Date: 1/13/26

City of Hastings
Investments & Deposits Status Report as of December 31, 2025

Institution	Account Description	Balance	Interest
			Rate
Flagstar	Common Cash (Primary Checking)	\$ 2,954,427.23	0.45%
	Payroll	\$ 52,016.51	0.45%
	Savings	\$ 8,975,104.11	2.71%
	**Tax Collection	\$ 1,188,166.93	N/A
	Total	\$ 13,169,714.78	
<i>** Includes funds collected on behalf of other governmental agencies</i>			
Highpoint	Common Cash	\$ 38,473.45	N/A
	Drug Enforcement	\$ 18,211.94	N/A
	*Tax Collection	\$ 41,641.75	N/A
	Total	\$ 98,327.14	
<i>* Includes funds collected on behalf of other governmental agencies</i>			
Michigan CLASS	General Fund (Pooled)	\$ 6,751,492.24	3.9473%
	Water & Sewer	\$ 620,392.53	3.9473%
	Equipment Fund	\$ 315,103.89	3.9473%
	Total	\$ 7,686,988.66	
American Dep Mgmt Co	Money Market Account	\$ 4,080,725.19	3.55%
	Total	\$ 4,080,725.19	
Total, All Investments & Deposits		\$ 25,035,755.77	

Institution	Balance	% of Total
Flagstar	\$ 13,169,714.78	52.6%
Highpoint	\$ 98,327.14	0.4%
Michigan CLASS	\$ 7,686,988.66	30.7%
American Dep Mgmt Co	\$ 4,080,725.19	16.3%
Total	\$ 25,035,755.77	

Type of Investment or Deposit	Balance	% of Total
Interest	\$ 23,749,261.70	94.9%
Non-Interest	\$ 1,286,494.07	5.1%
Total	\$ 25,035,755.77	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

THIS YEAR FISCAL YTD 31-DEC-25	REVISED BUDGET 2025-2026	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-DEC-24	REVISED BUDGET 2024-2025	FISCAL YTD % OF BUDGET
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FUND 101 - GENERAL FUND

REVENUE

TAXES	3,673,117.36	3,746,294	98.00%	3,520,424.78	3,638,300	97.00%
SPECIAL ASSESSMENTS	42,703.39	43,650	98.00%	26,693.21	32,500	82.00%
LICENSES & PERMITS	2,902.60	17,775	16.00%	9,647.92	19,250	50.00%
FEDERAL REVENUES	.00	0	0.00%	.00	236,216	0.00%
STATE SHARED REVENUES	496,366.13	1,153,016	43.00%	639,944.26	1,139,391	56.00%
INTERGOVERNMENTAL REVENUES	241,519.92	570,000	42.00%	34,439.40	923,228	4.00%
CHARGES FOR SERVICES	544,712.01	646,150	84.00%	19,828.82	668,100	3.00%
FINES & FORFEITURES	9,767.57	10,000	98.00%	3,740.00	8,500	44.00%
INTEREST AND RENTALS	846,423.89	430,840	196.00%	213,864.36	335,400	64.00%
OTHER REVENUE	106,780.90	73,500	145.00%	143,449.49	451,300	32.00%
INCOMING TRANSFERS	.00	0	0.00%	.00	0	0.00%
 TOTAL REVENUE & INCOMING TRANSFERS	 5,964,293.77	 6,691,225	 89.00%	 4,612,032.24	 7,452,185	 62.00%

EXPENDITURES

CITY COUNCIL	43,871.88	77,525	57.00%	51,090.59	82,326	62.00%
MAYOR	6,508.55	16,445	40.00%	8,537.48	14,811	58.00%
CITY MANAGER	97,963.72	201,801	49.00%	95,505.84	192,810	50.00%
FINANCE DEPARTMENT	236,134.62	431,096	55.00%	172,055.72	396,945	43.00%
CLERK	52,799.16	121,552	43.00%	54,874.43	117,396	47.00%
INFORMATION TECHNOLOGY	131,379.08	271,100	48.00%	123,326.18	244,000	51.00%
BOARD OF REVIEW	22.93	2,612	1.00%	622.78	2,512	25.00%
TREASURER	45,920.46	95,730	48.00%	38,890.30	83,928	46.00%
ASSESSOR	85,742.43	197,742	43.00%	69,186.67	171,282	40.00%
ELECTIONS	38,908.50	57,681	67.00%	28,553.13	56,368	51.00%
CITY HALL & GROUNDS	238,285.57	523,500	46.00%	61,496.31	158,950	39.00%
LEGAL AND AUDIT	15,234.00	73,500	21.00%	15,076.00	70,000	22.00%
OTHER GENERAL GOVERNMENT	517,563.81	568,147	91.00%	394,046.62	588,415	67.00%
POLICE	934,622.70	2,327,377	40.00%	917,212.42	2,099,689	44.00%
CODE COMPLIANCE	17,812.02	55,660	32.00%	23,125.25	50,962	45.00%
FIRE DEPARTMENT	385,311.06	614,032	63.00%	222,132.87	524,545	42.00%
INSPECTIONS	27,519.00	65,000	42.00%	38,724.00	100,000	39.00%
DEPT OF PUBLIC SERVICE ADMIN	58,574.38	191,890	31.00%	78,490.16	159,240	49.00%
PARKING LOTS - NON SAD	5,648.00	21,000	27.00%	6,053.64	23,000	26.00%
PARKING LOTS - SAD	10,364.25	31,460	33.00%	244,622.16	267,500	91.00%
STREET LIGHTING	49,229.66	118,000	42.00%	55,085.44	99,500	55.00%
COMMUNITY SERVICES	228,374.89	389,399	59.00%	126,454.89	300,355	42.00%
BROWNFIELD GRANT	.00	0	0.00%	.00	0	0.00%
PLANNING AND ZONING	4,849.11	17,736	27.00%	4,821.52	18,685	26.00%
JOINT PLANNING & ZONING	625.89	100	626.00%	37.50	400	9.00%
COMMUNITY & ECONOMIC DEVELOPMNT	73,565.76	160,957	46.00%	73,152.04	143,143	51.00%

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

THIS YEAR FISCAL YTD YTD ACTUAL	REVISED BUDGET	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-DEC-24	REVISED BUDGET	FISCAL YTD % OF BUDGET
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FUND 101 - GENERAL FUND

COMMUNITY DEVELOPMENT GRANTS	.00	100	0.00%	61,536.50	65,100	95.00%
CABLE ACCESS	4,860.09	12,422	39.00%	6,679.73	13,776	48.00%
PARKS AND RECREATION	316,892.67	542,581	58.00%	129,141.20	1,344,325	10.00%
ARTS AND CULTURAL ACTIVITIES	44,811.92	41,840	107.00%	52,886.18	81,526	65.00%
OTHER FINANCING USES	281,624.00	281,624	100.00%	.00	549,696	0.00%
 TOTAL EXPENDITURES & OUTGOING TRANSFERS	 3,955,020.11	 7,509,609	 53.00%	 3,153,417.55	 8,021,185	 39.00%
 NET REVENUE OVER EXPENDITURES	 2,009,273.66	 (818,384)	 1,458,614.69	 (569,000)		

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

	THIS YEAR FISCAL YTD 31-DEC-25	REVISED BUDGET 2025-2026	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-DEC-24	REVISED BUDGET 2024-2025	FISCAL YTD % OF BUDGET
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FUND 202 - MAJOR STREETS

REVENUES	409,033.62	841,849	49.00%	403,792.91	1,235,556	33.00%
INCOMING TRANSFERS	.00	0	0.00%	.00	225,000	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	409,033.62	841,849	49.00%	403,792.91	1,460,556	28.00%
EXPENDITURES	376,530.94	805,878	47.00%	250,928.48	1,593,169	16.00%
OUTGOING TRANSFERS	150,000.00	150,000	100.00%	.00	150,000	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	526,530.94	955,878	55.00%	250,928.48	1,743,169	14.00%
NET REVENUE OVER EXPENDITURES	(117,497.32)	(114,029)		152,864.43	(282,613)	

FUND 203 - LOCAL STREETS

REVENUES	166,038.98	370,551	45.00%	162,575.55	373,772	43.00%
INCOMING TRANSFERS	250,000.00	250,000	100.00%	.00	300,000	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	416,038.98	620,551	67.00%	162,575.55	673,772	24.00%
EXPENDITURES	307,608.07	688,525	45.00%	271,872.98	721,691	38.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	307,608.07	688,525	45.00%	271,872.98	721,691	38.00%
NET REVENUE OVER EXPENDITURES	108,430.91	(67,974)		(109,297.43)	(47,919)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

	THIS YEAR FISCAL YTD 31-DEC-25	REVISED BUDGET 2025-2026	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-DEC-24	REVISED BUDGET 2024-2025	FISCAL YTD % OF BUDGET
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FUND 209 - CEMETERY FUND

REVENUES	220,666.33	235,401	94.00%	218,148.55	273,779	80.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	220,666.33	235,401	94.00%	218,148.55	273,779	80.00%
	=====	=====	=====	=====	=====	=====
EXPENDITURES	85,724.77	178,883	48.00%	182,371.27	312,362	58.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	85,724.77	178,883	48.00%	182,371.27	312,362	58.00%
	=====	=====	=====	=====	=====	=====
NET REVENUE OVER EXPENDITURES	134,941.56	56,518		35,777.28	(38,583)	
	=====	=====		=====	=====	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

	THIS YEAR FISCAL YTD 31-DEC-25	REVISED BUDGET 2025-2026	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-DEC-24	REVISED BUDGET 2024-2025	FISCAL YTD % OF BUDGET
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FUND 243 - BROWNFIELD REDEVELOPMENT AUTH

REVENUES	54,573.88	140,450	39.00%	84,147.81	63,200	133.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	54,573.88	140,450	39.00%	84,147.81	63,200	133.00%
	=====	=====	=====	=====	=====	=====
EXPENDITURES	4,000.00	41,000	10.00%	.00	45,000	0.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	4,000.00	41,000	10.00%	.00	45,000	0.00%
	=====	=====	=====	=====	=====	=====
NET REVENUE OVER EXPENDITURES	50,573.88	99,450		84,147.81	18,200	
	=====	=====		=====	=====	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

	THIS YEAR FISCAL YTD 31-DEC-25	REVISED BUDGET 2025-2026	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-DEC-24	REVISED BUDGET 2024-2025	FISCAL YTD % OF BUDGET
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FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES	1,125,102.99	836,300	135.00%	780,669.74	807,950	97.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	<u>1,125,102.99</u>	<u>836,300</u>	<u>135.00%</u>	<u>780,669.74</u>	<u>807,950</u>	<u>97.00%</u>
EXPENDITURES	563,967.61	789,229	71.00%	743,010.59	883,391	84.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	<u>563,967.61</u>	<u>789,229</u>	<u>71.00%</u>	<u>743,010.59</u>	<u>883,391</u>	<u>84.00%</u>
NET REVENUE OVER EXPENDITURES	<u>561,135.38</u>	<u>47,071</u>		<u>37,659.15</u>	<u>(75,441)</u>	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

	THIS YEAR FISCAL YTD 31-DEC-25	REVISED BUDGET 2025-2026	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-DEC-24	REVISED BUDGET 2024-2025	FISCAL YTD % OF BUDGET
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FUND 265 - DRUG ENFORCEMENT

REVENUES	5.00	0	0.00%	30.00	2,500	1.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	5.00	0	0.00%	30.00	2,500	1.00%
	=====	=====	=====	=====	=====	=====
EXPENDITURES	.00	5,000	0.00%	(480.00)	5,600	(9.00%)
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	.00	5,000	0.00%	(480.00)	5,600	(9.00%)
	=====	=====	=====	=====	=====	=====
NET REVENUE OVER EXPENDITURES	5.00	(5,000)		510.00	(3,100)	
	=====	=====		=====	=====	

FUND 266 - POLICE TRAINING

REVENUES	4,031.89	3,600	112.00%	81.67	3,400	2.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	4,031.89	3,600	112.00%	81.67	3,400	2.00%
	=====	=====	=====	=====	=====	=====
EXPENDITURES	806.96	6,800	12.00%	1,537.11	4,900	31.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	806.96	6,800	12.00%	1,537.11	4,900	31.00%
	=====	=====	=====	=====	=====	=====
NET REVENUE OVER EXPENDITURES	3,224.93	(3,200)		(1,455.44)	(1,500)	
	=====	=====		=====	=====	

CITY OF HASTINGS

**SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025**

THIS YEAR	REVISED	FISCAL YTD	LAST YEAR	REVISED	FISCAL YTD
FISCAL YTD	BUDGET	% OF	FISCAL YTD	BUDGET	% OF
31-DEC-25	2025-2026	BUDGET	31-DEC-24	2024-2025	BUDGET

FUND 271 - LIBRARY FUND

OPERATIONS

OPERATING REVENUES	334,277.66	709,941	47.00%	115,029.32	673,516	17.00%
OPERATING INCOMING TRANSFERS						
TOTAL OPERATING REV & IN TRNSFRS	<u>334,277.66</u>	<u>709,941</u>	<u>47.00%</u>	<u>115,029.32</u>	<u>673,516</u>	<u>17.00%</u>
OPERATING EXPENDITURES	347,932.90	713,969	49.00%	320,466.20	656,799	49.00%
OPERATING OUTGOING TRANSFERS						
TOTAL OPERATING EXP & OUT TRNSFRS	<u>347,932.90</u>	<u>713,969</u>	<u>49.00%</u>	<u>320,466.20</u>	<u>656,799</u>	<u>49.00%</u>
NET OPERATING REV OVER EXP	(13,655.24)	(4,028)		(205,436.88)	16,717	

CAPITAL IMPROVEMENTS

CAP IMPRVMNT EXPENDITURES	.00	0	0.00%	.00	0	0.00%
CAP IMPRVMNT OUTGOING TRANSFERS						
 TOTAL CAP IMPRVMNT EXP & OUT TRNSFRS	 .00	 0	 0.00%	 .00	 0	 0.00%
 NET CAP IMPRVMNT REV OVER EXP	 .00	 0		 .00	 0	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

	THIS YEAR FISCAL YTD 31-DEC-25	REVISED BUDGET 2025-2026	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-DEC-24	REVISED BUDGET 2024-2025	FISCAL YTD % OF BUDGET
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FUND 590 - SEWER FUND

REVENUES	1,591,663.49	0	0.00%	.00	0	0.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	1,591,663.49	0	0.00%	.00	0	0.00%
	=====	=====	=====	=====	=====	=====
EXPENDITURES	1,099,037.89	0	0.00%	.00	0	0.00%
OUTGOING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	1,099,037.89	0	0.00%	.00	0	0.00%
	=====	=====	=====	=====	=====	=====
NET REVENUE OVER EXPENDITURES	492,625.60	0		.00	0	
	=====	=====		=====	=====	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

	THIS YEAR FISCAL YTD 31-DEC-25	REVISED BUDGET 2025-2026	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-DEC-24	REVISED BUDGET 2024-2025	FISCAL YTD % OF BUDGET
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FUND 591 - WATER FUND

REVENUES	1,057,852.94	0	0.00%	.00	0	0.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	1,057,852.94	0	0.00%	.00	0	0.00%
	=====	=====	=====	=====	=====	=====
EXPENDITURES	935,784.94	0	0.00%	.00	0	0.00%
OUTGOING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	935,784.94	0	0.00%	.00	0	0.00%
	=====	=====	=====	=====	=====	=====
NET REVENUE OVER EXPENDITURES	122,068.00	0		.00	0	
	=====	=====		=====	=====	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

	THIS YEAR FISCAL YTD 31-DEC-25	REVISED BUDGET 2025-2026	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-DEC-24	REVISED BUDGET 2024-2025	FISCAL YTD % OF BUDGET
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FUND 661 - EQUIPMENT REVOLVING FUND

REVENUES	487,827.86	870,000	56.00%	433,524.70	908,000	48.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	<u>487,827.86</u>	<u>870,000</u>	<u>56.00%</u>	<u>433,524.70</u>	<u>908,000</u>	<u>48.00%</u>
EXPENDITURES	341,673.10	534,080	64.00%	231,753.79	626,963	37.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	<u>341,673.10</u>	<u>534,080</u>	<u>64.00%</u>	<u>231,753.79</u>	<u>626,963</u>	<u>37.00%</u>
NET REVENUE OVER EXPENDITURES	<u>146,154.76</u>	<u>335,920</u>		<u>201,770.91</u>	<u>281,037</u>	



Hastings City Council Memorandum

Date: January 22, 2026
To: Honorable Mayor Tossava & Members of the Hastings City Council
From: Dan King, Community Development Director
Subject: January Community Development Department Report

A summary of the current activities in the Community Development Department includes:

New Year's Eve Celebration

Cold temperatures and flurries did not stop a good turnout for the ball drop on New Year's Eve.



MDOT W. State Street Reconstruction Project.

The next big steps in the project include Progressive Companies meeting with MDOT representatives to review design considerations, steering committee convening to discuss MDOT feedback, and the community open house tentatively scheduled for March 19th.

Woodlawn Meadows Planned Unit Development

Representatives from the developer, city staff, and Moore and Bruggink conducted a preconstruction meeting for the project on January 13th. The project will be moving forward with site balancing and site preparation within the coming weeks. Moore and Bruggink will be conducting periodic inspections of the water, sanitary sewer, and storm sewer components of the project.

1320 W. State St.

The building and property at 1320 W. State St. (former Kentucky Fried Chicken) has now been listed for both sale and lease after attempts at leasing the building did not result in any interest. Real estate listing signage has been placed on the property and provided to the Barry County Chamber of Commerce and Economic Development Alliance.

Upcoming Events

St. Patrick's Day Parade TBD

Barry Roubaix April 17 - 18

If you have any questions, concerns, or ideas please feel free to contact Sandy, Allison or me at sponsetto@hastingsmi.gov adevries@hastingsmi.gov dking@hastingsmi.gov



City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes
January 15, 2026

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:02 a.m. by Woods

Roll Call –

Present: Baker, Button, Hatfield, Peterson, Schantz, Tossava, Woods

Absent: Albrecht, Wiswell

City Staff and Appointees: DeVries, King, Ponsetto

Others Present: Patterson

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Motion by Hatfield, second by Peterson, to approve the agenda as presented.

All ayes motion carried.

4. Approval of Minutes -

Motion by Hatfield, second by Baker, to approve the minutes as presented.

All ayes motion carried.

5. Financial Statements & Budget for Review –

King said the budget has been updated through December 31, 2025. He also answered budget questions from the board.

6. Façade and BEIG Update-

King said the façade grant and BEIG loan spreadsheets have been updated through December 31, 2025.

7. Open Public Comment and Discussion – None

8. Old Business-

A. Strategic Plan Update—

King gave the board an update on the strategic plan process and said the DDA's strategic planning retreat has been scheduled for Tuesday, January 20, 2026.

9. New Business

A. Snow Removal Discussion--

The board discussed current snow removal practices in the downtown business district and possible options for increased snow removal.

B. Holiday Decoration Discussion—

The board discussed changing the color of the bulbs on recently purchased Christmas decorations, so they match the decorations previously purchased. They also discussed purchasing additional decorations.

C. Part Time Labor for Core Downtown Maintenance—

The board discussed the possibility and options for hiring someone to do maintenance in the downtown business district including, but not limited to, weeding, picking up litter, and snow removal.

D. Annual Election of Officers—

Motion by Tossava, second by Peterson, to re-elect the current late of officers: Woods, chair; Hatfield, vice chair; and Button, secretary.

All ayes motion carried,

E. Façade Grant Reimbursement for 111 W. State Street--

The board was informed that the work was completed, approved by staff, and grant funds dispersed.

F. Façade Grant Reimbursement for 118 S. Jefferson Street--

The board was informed that the work was completed, approved by staff, and grant funds dispersed.

10. DDA Member Comment –

Woods read a letter from Carl Schoessel thanking the DDA for its support of the recent New Year's Eve ball drop and celebration.

The board also discussed that there are at least three downtown businesses that will soon be going out of business.

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Baker, second by Peterson, to adjourn

All ayes, motion carried

Meeting adjourned at 8:58 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Hana Jaquays, Assistant City Manager

Subject: Emergency Purchase of IO Board for Elevator

Meeting Date: January 26, 2026

Recommended Action:

None.

Background Information:

City Hall's elevator has been out of service and requires an Input/Output board replacement. The IO Board enables communication between the elevator controller, sensors, buttons, doors, and other peripheral devices. We made an emergency purchase order for the IO Board so that the issue could be resolved as soon as possible.

Financial Implications:

This is an emergency request that is within budget for City Hall maintenance

Attachments:

Otis Service and Repair Order

Otis Service and Repair Order

1/15/2026

CUSTOMER NAME

Hastings City Hall
201 East State Street
Hastings, MI 49058

OTIS ELEVATOR COMPANY

77 E. MICHIGAN, SUITE 10,
BATTLE CREEK, MI 49017

OTIS CONTACT

Kelli Shafley
Phone: (616) 306-3930
Email: Kelli.Shafley1@otis.com

PROJECT LOCATION

HASTINGS CITY HALL
201 E STATE ST
HASTINGS, MI 49058-1954

PROPOSAL NUMBER

QTE-002342721

We propose to furnish the necessary material and labor on the following units:

Unit	Customer Designation
D54276	ELV 1

SCOPE OF WORK**IO BOARD**

Otis will provide the labor and materials to replace the IO Board for above listed unit.

Material provided shall be installed in accordance with the ASME A17.1 Safety Code for Elevators and Escalators.

The customer will be responsible for paying local inspection fees if applicable.

Your account representative will contact you to schedule the work. All work will be performed during regular working days and hours of the Elevator Trade unless otherwise specified above. The price quoted below does not include sales tax and is valid for 30 days from the date specified above. The work will be scheduled based on the availability of material and manpower to complete the job efficiently.

The scope proposed herein represents the entire scope that we are contracted for, if additional work is required by others to allow for completion of this work and/or for the inspection to occur, that work is not included. If additional labor and material are needed, a supplemental proposal will be sent.

PRICE

\$6,089.97

Six thousand eighty-nine and 97/100 dollars

This price is based on a **one hundred** percent (**100%**) **downpayment** in the amount of \$6,089.97.

PAYMENT TERMS:

- The downpayment amount is due in full prior to Otis ordering material and/or mobilizing.
- If you choose the alternative downpayment amount listed below, the corresponding adjustment shall be applied to the base contract amount.

Downpayment Percent	Price Adjustment Percentage	Authorization (Initial)
25%	+ 10%	
75%	+ 5%	

In the event 100% of the contract price is not paid up front, we must be paid the remaining balance no later than the completion of work. Final invoice will be submitted once work is scheduled.

This proposal, including the provisions printed on the pages following, shall be a binding contract between you, or the party identified below for whom you are authorized to contract (collectively referred to herein as "you"), and us when accepted by you through execution of this proposal by you and approved by our authorized representative; or by your authorizing us to perform work for the project and our commencing such work.

SUGGESTED BY: DAVID J WALLACE

TITLE: Mechanic

Accepted in Duplicate

Hastings City Hall

Otis Elevator Company

Date: _____

Date: _____

Signed: _____

Signed: _____

Print Name: _____

Print Name: Megan Yaksic

Title: _____

Title: Director & GM, Michigan

Email: _____

Email: _____

Company Name: Hastings City Hall

Principal, Owner or Authorized Representative of
Principal or Owner

Agent _____
(Name of Principal or Owner)

TERMS AND CONDITIONS

1. This quotation is subject to change or withdrawal by us prior to acceptance by you.
2. The work shall be performed for the agreed price plus any applicable sales, excise or similar taxes as required by law. In addition to the agreed price, you shall pay to us any future applicable tax imposed on us, our suppliers or you in connection with the performance of the work described. Furthermore, you agree that the agreed price is subject to increase caused by any reason beyond Otis' reasonable control including but not limited to commodity, fuel, tariff, and/or shipping transportation cost increases.
3. Payments shall be made as follows: A down payment of One Hundred percent (100.0%) of the price shall be paid by you upon your signing of this document. Full payment shall be made on completion if the work is completed within a thirty days period. If the work is not completed within a thirty day period, monthly progress payments shall be made based on the value of any equipment ready or delivered. We reserve the right to discontinue our work at any time until payments shall have been made as agreed and we have assurance satisfactory to us that subsequent payments will be made when due. Payments not received within thirty (30) days of the date of invoice shall be subject to interest accrued at the rate of eighteen percent (18%) per annum or at the maximum rate allowed by applicable law, whichever is less. We shall also be entitled to reimbursement from you of the expenses, including attorney's fees, incurred in collecting any overdue payments.
4. In the event the work is not completed within 180 calendar days from your original authorization to proceed through no fault of Otis, Otis may notify you of an updated price – which may be accepted or rejected by you. If rejected, Otis will not be required to perform work, and no amounts will be due and payable by you hereunder except amounts for any labor, services, or materials that had already been furnished or procured by Otis prior to notice of price increase. If you are not notified of a new price by Otis, then the parties' obligations will be unchanged and each party will be required to perform their obligations hereunder.
5. Our performance is conditioned upon your securing any required governmental approvals for the installation of any equipment provided hereunder and your providing our workmen with a safe place in which to work. Additionally, you agree to notify us if you are aware or become aware prior to the completion of the work of the existence of asbestos or other hazardous material in any elevator hoistway, machine room, hallway or other place in the building where Otis personnel are or may be required to perform their work. In the event it should become necessary to abate, encapsulate or remove asbestos or other hazardous materials from the building, you agree to be responsible for such abatement, encapsulation or removal, and in such event Otis shall be entitled to delay its work until it is determined to our satisfaction that no hazard exists and compensation for delays encountered if such delay is more than sixty (60) days. In any event, we reserve the right to discontinue our work in the building whenever in our opinion this provision is being violated.
6. Unless otherwise agreed in writing, it is understood that the work shall be performed during our regular working hours of our regular working days. If overtime work is mutually agreed upon and performed, an additional charge therefore, at our usual rates for such work, shall be added to the contract price. The performance of our work hereunder is conditioned on your performing the preparatory work and supplying the necessary data specified on the front of this proposal or in the attached specification, if any. Should we be required to make an unscheduled return to your site to begin or complete the work due to your request, acts or omissions, then such return visits shall be subject to additional charges at our then current labor rates.
7. Title to any material to be furnished hereunder shall pass to you when final payment for such material is received. In addition, we shall retain a security interest in all material furnished hereunder and not paid for in full. You agree that a copy of this Agreement may be used as a financing statement for the purpose of placing upon public record our interest in any material furnished hereunder, and you agree to execute a UCC -1 form or any other document reasonably requested by us for that purpose.
8. Except insofar as your equipment may be covered by an Otis maintenance or service contract, it is agreed that we will make no examination of your equipment other than that necessary to do the work described in this contract and assume no responsibility for any part of your equipment except that upon which work has been done under this contract.
9. Otis shall not be liable for any loss, damage or delay due to any cause beyond our reasonable control including, but not limited to, acts of government, strikes, lockouts, other labor disputes, fire, explosion, theft, floods, water damage, weather damage, extreme weather, traffic conditions, epidemic, pandemic, quarantine (including Covid-19), sabotage, cyber security, national emergency, act of terrorism, earthquake, riot, civil commotion, war or insurrection, vandalism, misuse, abuse, mischief, or acts of God or nature.
10. We warrant that all services furnished will be performed in a workmanlike manner. We also warrant that any equipment provided hereunder shall be free from defects in workmanship and material. Our sole responsibility under this warranty shall be at our option to correct any defective services and to either repair or replace any component of the equipment found to be defective in workmanship or material provided that written notice of such defects shall have been given to us by you within ninety (90) days after completion of the work or such longer period as may be indicated on the front of this form. All defective parts that are removed and replaced by us shall become our property. We do not agree under this warranty to bear the cost of repairs or replacements due to vandalism, abuse, misuse, neglect, normal wear and tear, modifications not performed by us, improper or insufficient maintenance by others, or any causes beyond our control. We shall conduct, at our own expense, the entire defense of any claim, suit or action alleging that, without further combination, the use by you of any equipment provided hereunder directly infringes any patent, but only on the conditions that (a) we receive prompt written notice of such claim, suit or action and full opportunity and authority to assume the sole defense thereof, including settlement and appeals, and all information available to you for such defense; (b) said equipment is made according to a specification or design furnished by us; and (c) the claim, suit or action is brought against you. Provided all of the foregoing conditions have been met, we shall, at our own expense, either settle said claim, suit or action or shall pay all damages excluding consequential damages and costs awarded by the court therein and, if the use or resale of such equipment is finally enjoined, we shall, at our option, (i) procure for you the right to use the equipment, (ii) replace the equipment with equivalent noninfringing equipment, (iii) modify the

equipment so it becomes noninfringing but equivalent, or (iv) remove the equipment and refund the purchase price (if any) less a reasonable allowance for use, damage and obsolescence.

THE EXPRESS WARRANTIES SET FORTH HEREIN ARE THE EXCLUSIVE WARRANTIES GIVEN; WE MAKE NO OTHER WARRANTIES EXPRESS OR IMPLIED, AND SPECIFICALLY MAKE NO WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR ANY PARTICULAR PURPOSE; AND THE EXPRESS WARRANTIES SET FORTH IN THIS ARTICLE ARE IN LIEU OF ANY SUCH WARRANTIES AND ANY OTHER OBLIGATION OR LIABILITY ON OUR PART.

11. Under no circumstances shall either party be liable for special, indirect, liquidated, or consequential damages in contract, tort, including negligence, warranty or otherwise, notwithstanding any indemnity provision to the contrary. Notwithstanding any provision in any contract document to the contrary, our acceptance is conditioned on being allowed additional time for the performance of the Work due to delays beyond our reasonable control. Your remedies set forth herein are exclusive and our liability with respect to any contract, or anything done in connection therewith such as performance or breach thereof, or from the manufacture, sale, delivery, installation, repair or use of any equipment furnished under this contract, whether in contract, in tort (including negligence), in warranty or otherwise, shall not exceed the price for the equipment or services rendered.
12. To the fullest extent permitted by law, you agree to defend, indemnify, and hold Otis harmless against any claim or suit for personal injury or property damage alleged to arise out of this contract, except to the extent that such damage or injury has been adjudicated as having been caused by Otis' sole negligence. In the event that Otis is requested to provide hoistway cartop/pit access to you, and/or to third parties acting at your request, direction, or control, and which may be subject to additional charges at Otis' sole discretion, then in addition to the foregoing defense, indemnity and hold harmless obligations, you shall carry and maintain the following insurance throughout the duration of such work in the hoistway/cartop/pit areas, and will furnish to Otis a certificate of insurance evidencing the following: Commercial General Liability insurance, written on an occurrence basis, with limits on a per occurrence basis of at least \$2,000,000 for personal injury or death, and \$2,000,000 for property damage, naming Otis as additional insured. Such insurance shall be issued by an insurer authorized to do business in the state or province where the property is located and the equipment and/or services are to be rendered, shall contain a clause in the policy setting forth the insurer's acceptance of liability as set forth in this agreement, and a clause pursuant to which the insurer waives any right of subrogation as to Otis. This policy shall be written as a primary policy only, and not contributing to or in excess of any insurance carried by Otis. You shall provide Otis with at least thirty (30) days prior written notice of cancellation or material change in the coverage.
13. It is agreed that after completion of our work, you shall be responsible for ensuring that the operation of any equipment being furnished hereunder is periodically inspected. The interval between such inspections shall not be longer than what may be required by the applicable governing safety code.
14. In furtherance of OSHA's directive contained in 29 C.F.R. § 1910.147(f)(2)(i), which requires that a service provider (an "outside employer") and its customer (an "on-site employer") must inform each other of their respective lock out/tag out ("LOTO") procedures whenever outside servicing personnel are to be engaged in control of hazardous energy activities on the customer's site, Otis incorporates by reference its mechanical LOTO procedures and its electrical LOTO procedures. These procedures can be obtained at www.otis.com by clicking on "Tools & Resources" on the home page, selecting "Lockout Tagout Policy" under the "Safety Information" column and downloading the "Lockout Tagout Policy Otis 6.0" and "Mechanical Energy Policy Otis 7.0," or the then most current version, both of which are in .pdf format. You agree that you will disseminate these procedures throughout your organization to the appropriate personnel who may interact with Otis personnel while Otis personnel are working on site at your facility and will ensure that such personnel comply with these LOTO procedures while Otis personnel are working on site.
15. This Agreement constitutes the entire understanding between the parties regarding the subject matter hereof and may not be modified by any terms on your order form or any other document and supersedes any prior written or oral communication relating to the same subject. Any amendment or modifications to this Agreement shall not be binding upon either party unless agreed to in writing by an authorized representative of each party.
16. This Contract will be deemed voidable, even after execution, if it is determined by Otis that performance of the services and/or engagement in the contractual relationship/transaction will violate, or is otherwise restricted by, any and all laws, regulations and/or orders, including sanctions laws, that are applicable to Otis or otherwise apply to Otis' operations.
17. By accepting delivery of parts incorporating software, you agree that the transaction is not a sale of such software but merely a license to use such software solely for operating the unit(s) for which the part was provided, not to copy or let others copy such software for any purpose whatsoever, to keep such software in confidence as a trade secret, and not to transfer possession of such part to others except as a part of a transfer of ownership of the equipment in which such part is installed, provided that you inform us in writing about such ownership transfer and the transferee agrees in writing to abide by the above license terms prior to any such transfer.

**City of Hastings
Brownfield Redevelopment Authority
DRAFT Meeting Minutes
January 22, 2026**

Meeting was called to order at 8:04 a.m. by Tolles

1. Roll Call

Present: Hatfield, Schneiderhan, Tolles, Tossava

Absent: Cowan, Davis, Neil

Others Present: King, Ponsetto, Tom Larabel, Allen Edwin Homes; Joe Agostinelli, Michigan Growth Advisors

2. Pledge of Allegiance

3. Approval of the Agenda

Motion by Tossava, second by Schneiderhan, to approve agenda as presented.

All ayes motion carried.

4. Approval of Minutes of December 11, 2025 Special Meeting

Motion by Hatfield, second by Schneiderhan, to approve the minutes as presented.

All ayes motion carried.

5. Public Hearing

- A. Brownfield Plan Amendment for Green Development Ventures, LLC for property located at 900 Bachman Rd., Hastings, Michigan 49058

Tolles opened the public hearing, no members of the public were present to comment, Tolles closed the public hearing.

6. New Business

- A. Review and consider a recommendation to the Hastings City Council for an Act 381 Brownfield Plan Amendment for Green Development Ventures, LLC regarding the Bachman Fields residential housing development project located at 900 Bachman Rd., Hastings, Michigan 49058

The board discussed options for making a recommendation to Hastings City Council for an Act 381 Brownfield Plan Amendment for the proposed housing development.

Motion by Hatfield, second by Tolles, to table the discussion to allow the developers to work with city staff to provide options for the Brownfield Redevelopment Authority to consider for recommendation at a special meeting, date to be determined.

All ayes motion carried.

6. Open Public Discussion and Comments- None

7. BRA Member Comments

Hatfield and Tossava commented that infrastructure related to the project would increase the value of the property involved and surrounding parcels.

8. Adjournment-

Meeting adjourned 10:23 a.m.

Clint Neil
Chair

Brad Tolles
Vice Chair

Prepared by Sandy Ponsetto, City of Hastings



Hastings City Council Memorandum

Date: January 26, 2026
To: Honorable Mayor Tossava & Members of the Hastings City Council
From: Dan King, Community Development Director
Subject: 2025 Community Development Department Annual Report

A summary of the 2025 Community Development Highlights includes:

Hastings Riverwalk Lofts

Arguably one of the largest and most impactful development projects in decades commenced construction during the summer of 2025. The project will contain 135 residential housing units with 27 units reserved for attainable workforce housing. All units will be spread across three buildings located on property that has long been identified as prime development area. The project will include a fourth building that will be utilized for community centered activities such as daycare and a food hub.



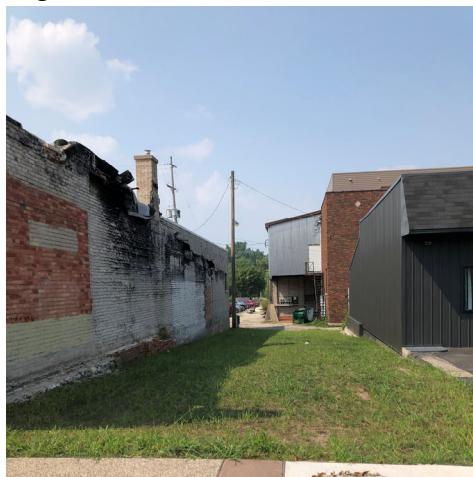
Meadowstone Apartments

Three of five additional buildings containing one-bedroom apartments were completed in 2025. All units will be reserved for attainable workforce housing with tenants who earn equal to or less than 120% of the area median income.



133 E State Street

The city acquired 133 E. State St. via tax sale in 2025. The site contained the former Vinnies restaurant that suffered a total loss during a fire in March of 2022. The city expended funds prior to acquisition to correct dangerous and unsafe conditions.



DDA Façade Grants

The DDA disbursed approximately \$45,000 in façade grants in 2025. A few of the projects are shown below.



Midwest Sculpture Initiative

The community selected eight leased sculptures that were placed prominently downtown. A few of the sculptures are pictured below.



Planning Commission

A few of the notable site plan approvals issued by the Planning Commission in 2025 include final site plan approval and Planned Unit Development for Bachman Fields, site plan and special use permit for Broadmoor Motor Group, amendment to the 420 E Mill PUD to allow for daycare center, site plan approval and special use permit for St. Rose Church to construct an administrative building, and final site plan approval and PUD for North Ridge Estates Condominiums.

Barry Roubaix

Barry-Roubaix's 16th edition rolled out under blue skies, a high of 58°F, and barely a breeze. 5,673 racers registered / 4,476 crossed the finish line.



Hastings Live

Programming for the 2026 music series which includes the Hastings City Band, Community Concert Series, Playing and the Plaza, Fridays at the Fountain, Friday Night Features, and Summerfest is well under way. We anticipate another robust year for Hastings Live.

DDA

The DDA kicked off development of their first ever strategic plan in the fall of 2025. The plan should be completed by the end of the first quarter in 2026.

West State Street Corridor Reconstruction

The Michigan Department of Transportation (MDOT) has scheduled reconstruction of the West State Street corridor from Broadway to Cook Rd. in 2028. Progressive Companies is assisting with the development of enhanced design components that will enhance vehicle, pedestrian, and non-motorized traffic safety. Enhancement features such as reduced lane width, pedestrian crosswalk infrastructure, streetscape improvements, centerline hardening, and access-controlling medians should calm traffic and lower speeds. This is a once in a generation transformational project that will benefit both residents and visitors for years to come.

