



Regular Council Meeting  
August 11, 2025  
Executive Summary

Item #	Summary
10A	<p><b>Description:</b> Hastings Summerfest 2025 Request</p> <p><b>Recommended Action:</b> Motion to approve, under direction of staff, the Hastings Summerfest Committee request to hold the annual <b>Summerfest</b> celebration on August 22, 23 and 24, 2025, in Fish Hatchery Park, Tyden Park, Parking Lots #4 and #5, various streets, the Spray Plaza, and Thornapple Plaza, and adopt <b>Resolution 2025-22</b> to stay necessary Ordinances.</p>
10B	<p><b>Description:</b> Delegates for MERS Annual Conference</p> <p><b>Recommended Action:</b> Motion to approve Dale Boulter as Officer Delegate and Dan King as Alternate Delegate to the <b>Michigan Employees' Retirement System (MERS) Conference, October 16 – 17, 2025.</b></p>
10C	<p><b>Description:</b> Barry Roubaix Fall Fondo Fundraising Request</p> <p><b>Recommended Action:</b> Motion to approve, under direction of staff, the request from the Barry Roubaix to conduct the eighth <b>Fall Fondo Fundraising Cycling Event</b> with staging in Fish Hatchery Park on <b>Sunday, October 12, 2025, from 9:00 AM until 6:00 PM.</b></p>



City of *Hastings* Michigan

(269) 945-2468  
FAX (269) 948-9544

201 E. State Street 49058

Item #	Summary
10D	<p><b>Description:</b> Purchase of New Computer Monitors</p> <p><b>Recommended Action:</b> Motion to authorize the purchase of eighty-seven (87) Dell monitors in the amount of <b>\$12,750.72.</b></p>
10E	<p><b>Description:</b> Major Street Asphalt Patching</p> <p><b>Recommended Action:</b> Motion to approve Murray's Asphalt to do repairs on multiple major streets in the amount of <b>\$58,984.</b></p>
10F	<p><b>Description:</b> Lead Service Line Asphalt Patching</p> <p><b>Recommended Action:</b> Motion to approve Murray's Asphalt for patching of lead service line pavement cuts in the amount of <b>\$8,312.</b></p>
10G	<p><b>Description:</b> Schedule Public Hearing for Michigan Community Block Grant (CDBG) Funding</p> <p><b>Recommended Action:</b> Motion to schedule a public hearing for <b>Monday, August 25, 2025</b>, to allow residents to comment on proposed activities included with a Homeowners Rehabilitation grant application to the State of Michigan.</p>
10H	<p><b>Description:</b> Professional Code Inspections Contract</p> <p><b>Recommended Action:</b> Motion to approve, and authorize Clerk and Mayor to sign, the Independent Public Officials Contract for Construction Code Administration and Enforcement with Professional Code Inspections (PCI).</p>



City of *Hastings* Michigan

(269) 945-2468  
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201 E. State Street 49058

Item #	Summary
10I	<p><b>Description:</b> Barry Great Start Collaborative Stroll N Read Event</p> <p><b>Recommended Action:</b> Motion to approve, under direction of staff, Barry County Great Start Collaborative to conduct a Stroll N Read Event in Tyden Park from <b>3:00 PM to 5:00 PM on Thursday, August 14, 2025.</b></p>

**City of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

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**City Council Agenda**  
**August 11, 2025**

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- \* 4. Approval of the agenda
- \* 5. Approval of the minutes
  - A. Approval of the minutes of the July 28, 2025, regular meeting
  - B. Approval of the minutes of the July 28, 2025, closed session meeting
- √ 6. Public Hearings: (None)
7. Public Comment:
8. Formal Recognitions and Presentations:
  - A. Presentation from Dave Hatfield, Barry County Commissioner.
- √ 9. Items for Action by Unanimous Consent: (None)
- √ 10. Items of Business:
  - \* A. Consider approval of the Hastings Summerfest Committee's request to hold the annual Summerfest celebration on August 22, 23, and 24, 2025, at various locations as requested, and adopt **Resolution 2025-22** to stay the necessary ordinances.
  - \* B. Consider approval of Dale Boulter as Officer Delegate and Dan King as Alternate Delegate to the **Michigan Employees' Retirement System (MERS) Annual Conference, October 16 to 17, 2025.**
  - \* C. Consider approval of, under direction of staff, the request from the Barry Roubaix to conduct the **Fall Fondo Fundraising Cycling Event**, with staging in Fish Hatchery Park on **Sunday, October 12, 2025, from 9:00 AM to 6:00 PM.**
  - \* D. Consider authorization of the purchase of eighty-seven (87) Dell monitors in the amount of **\$12,750.72.**



- \* E. Consider approval of Murray's Asphalt to do repairs on multiple major streets in the amount of **\$58,984.**
- \* F. Consider approval of Murray's Asphalt for patching lead service line pavement cuts in the amount of **\$8,312.**
- \* G. Consider scheduling a public hearing for **Monday, August 25, 2025,** to allow residents to comment on proposed activities included with a Homeowners Rehabilitation grant application to the State of Michigan.
- \* H. Consider approving, and authorizing Clerk and Mayor to sign, the Independent Public Officials Contract for Construction Code Administration and Enforcement with Professional Code Inspections (PCI).
- \* I. Consider approval of, under direction of staff, Barry County Great Start Collaborative to conduct a Stroll N Read Event in Tyden Park from **3:00 PM to 5:00 PM, Thursday, August 14, 2025.**

11. Staff Presentations and Policy Discussions (None)

12. City Manager Report:

- \* A. Fire Chief Jordan Monthly Report
- \* B. Library Director Edelman Monthly Report

✓ 13. Reports and Communications:

- \* A. Hastings Public Library Board of Trustees DRAFT Minutes – August 4, 2025

14. Public Comment:

15. Mayor and Council comment:

16. Adjourn

\* Items with enclosures.

✓ Motion under agenda heading requires roll call vote.

#### Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please

state your name before offering comment.

**City of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

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**City Council Minutes**  
**July 28, 2025**

1. Regular meeting called to order at 7:00 PM
2. Roll call  
  
Councilmembers Present: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava  
  
City Staff and Appointees Present: Moyer-Cale, Boulter, Jordan, King, Neil, Perin and Robins
3. Pledge to the flag
4. Approval of the agenda  
  
Motion by McLean, with support from Rocha, to approve the agenda as presented.  
All ayes. Motion carried.
5. Approval of the minutes of the July 14, 2025, regular meeting  
  
Motion by Stenzelbarton, with support from Barlow, to approve the minutes of the July 14, 2025, regular meeting.  
  
Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava  
Nays: None  
Absent: None  
Motion carried.
6. Public Hearings: (None)
7. Public Comment: (None)
8. Formal Recognitions and Presentations:
  - A. Presentation from Dave Hatfield, Barry County Commissioner (Absent)
  - B. Presentation from Brian Farkas, Director of Workforce Housing at Allen Edwin, on housing developments for Hayes/Orchard property, explaining plans for 16-19 single family homes with 3-5 bedrooms. 80% of planned homes would be at market rate starting at \$350,000, and 4 homes would be for "missing middle" family of four making under \$124,320.

Answered questions from Bergeron, Devroy, Rocha and Tossava.

Presentation from Marv Helder, revisiting his proposal for the Hayes/Orchard property from the July 14, 2025 Council meeting.

Neither developer familiar with, or interested in, the Land Trust Option.

9. Items for Action by Unanimous Consent:

- A. Consider casting a ballot on behalf of the City of Hastings for Brian Boggs, Maureen Donker, Craig Stolsonburg, and Deborah Stuart to serve 4-year terms on the MML Worker's Compensation Fund Board.

Motion by Resseguie, with support from Stenzelbarton, to cast a ballot on behalf of the City of Hastings for Brian Boggs, Maureen Donker, Craig Stolsonburg, and Deborah Stuart to serve 4-year terms on the MML Worker's Compensation Fund Board.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- B. Consider approval of the Mayor's appointment of Rosemary Anger for the open position in the Hastings Board of Review.

Motion by Brehm, with support from McLean, to approve the Mayor's appointment of Rosemary Anger for the open position in the Hastings Board of Review.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- C. Receive and place on file seven (7) invoices totaling **\$152,307.74**.

Motion by Barlow, with support from Devroy, to receive and place on file seven (7) invoices totaling **\$152,307.74**.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

## 10. Items of Business:

- A. Second reading and consider adoption of **Ordinance 631**, amending Chapter 22, Article 22-I, Sections 22-1, 22-2, and 22-3 of the Hastings Code to regulate loading, sidewalk displays, and sidewalk cafes in the City of Hastings.

Motion by McLean, with support from Devroy, to adopt **Ordinance 631**, amending Chapter 22, Article 22-I, Sections 22-1, 22-2, and 22-3 of the Hastings Code to regulate loading, sidewalk displays, and sidewalk cafes in the City of Hastings.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- B. Consider adoption of **Resolution 2025-20** to amend the poverty tax reduction guidelines for the Board of Review of the City of Hastings.

Motion by Stenzelbarton, with support from McLean, to adopt **Resolution 2025-20** to amend the poverty tax reduction guidelines for the Board of Review of the City of Hastings.

Discussion held.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- C. Consider approval of, under direction of staff, the Hastings Business Connection to hold Sidewalk Sales on **Friday, August 15 and Saturday, August 16, 2025**, and stay Ordinance in Article 22-I, Section 22-2, by adopting **Resolution 2025-21**.

Motion by McLean, with support from Devroy to approve, under direction of staff, the Hastings Business Connection to hold Sidewalk Sales on **Friday, August 15 and Saturday, August 16, 2025**, and stay Ordinance in Article 22-I, Section 22-2, by adopting **Resolution 2025-21**.

Discussion held.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- D. Consider approval of, under direction of staff, Barry-Eaton District Health Department request to hold the **Maternal and Child Wellness** event in Tyden Park from **9:00 AM until 12:00 PM on Tuesday, August 5, 2025.**

Motion by Rocha, with support from McLean, to approve, under direction of staff, Barry-Eaton District Health Department request to hold the **Maternal and Child Wellness** event in Tyden Park from **9:00 AM until 12:00 PM on Tuesday, August 5, 2025.**

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- E. Consider approval of, under direction of staff, the request from the Hastings Business Connection (HBC) to amend the location of the previously approved **Saturday, August 9, 2025, Rock the Block Street Party Dance** from State Street between Church and Jefferson to **Jefferson between State and Court Streets**. The event timeframe on Saturday, August 9, will remain the same from **6:00 PM until 10:00 PM**, as will the request for the Council to consent to the street closure on Jefferson Street between State and Court Streets.

Motion by McLean, with support from Resseguie, to approve, under direction of staff, the request from the Hastings Business Connection (HBC) to amend the location of the previously approved **Saturday, August 9, 2025, Rock the Block Street Party Dance** from State Street between Church and Jefferson to **Jefferson between State and Court Streets**. The event timeframe on Saturday, August 9, will remain the same from **6:00 PM until 10:00 PM**, as will the request for the Council to consent to the street closure on Jefferson Street between State and Court Streets.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- F. Consider approval of the Central Elementary PTO to accept donations and free will offerings during the STOMP 2025 Walk-A-Thon Fundraiser on **Tuesday, September 16, 2025, from 8:00 AM to 3:00 PM.**

Motion by McLean, with support from Rocha, to approve the Central Elementary PTO to accept donations and free will offerings during the STOMP 2025 Walk-A-Thon Fundraiser on **Tuesday, September 16, 2025, from 8:00 AM to 3:00 PM.**

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- G. Consider approval of the Youth Advisory Council to accept donations and free will offerings during the Youth Advisory Council Roofsit on **Saturday, October 18, 2025, from 9:00 AM to 11:30 AM**, at the intersection of State and Jefferson.

Motion by McLean, with support from Devroy, to approve the Youth Advisory Council to accept donations and free will offerings during the Youth Advisory Council Roofsit on **Saturday, October 18, 2025, from 9:00 AM to 11:30 AM**, at the intersection of State and Jefferson.

Discussion held, with YAC Interns providing additional information.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- H. Consider approval of the purchase of six (6) ImageCast Precinct 2 (ICP2) in-person voting kits (tabulators) from Election Source to replace the current units in the amount of **\$33,558**.

Motion by McLean, with support from Devroy, to approve the purchase of six (6) ImageCast Precinct 2 (ICP2) in-person voting kits (tabulators) from Election Source to replace the current units in the amount of **\$33,558**.

Discussion held.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- I. Consider approval of the purchase of two (2) 800 MHz radios from C-Comm Communications of Kalamazoo for **\$10,056.48**.

Motion by McLean, with support from Barlow, to approve the purchase of two (2) 800 MHz radios from C-Comm Communications of Kalamazoo for **\$10,056.48**.

Discussion held.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- J. Consider approval of the proposal from WaterSolve LLC to provide Polymer for the

Wastewater Treatment Plant in the amount of **\$27,000.**

Motion by McLean, with support from Stenzelbarton, to approve the proposal from WaterSolve LLC to provide Polymer for the Wastewater Treatment Plant in the amount of **\$27,000.**

Discussion held.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- K. Consider approval of the three-year residential contract renewal in the amount of **\$74,483.50** and the three-year non-residential contract renewal of **\$46,499.35** with Hydrocorp for the cross-connection control program.

Motion by McLean, with support from Stenzelbarton, to approve the three-year residential contract renewal in the amount of **\$74,483.50** and the three-year non-residential contract renewal of **\$46,499.35** with Hydrocorp for the cross-connection control program.

Discussion held.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- L. Consider approval of the purchase and installation of a 9' Galion Dump Body on a 2014 Dodge 5500 by Truck and Trailer Specialties, Inc. in the amount of **\$16,136.**

Motion by McLean, with support from Devroy, to approve the purchase and installation of a 9' Galion Dump Body on a 2014 Dodge 5500 by Truck and Trailer Specialties, Inc. in the amount of **\$16,136.'**

Discussion held.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha and Tossava

Nays: Stenzelbarton

Absent: None

Motion carried.

- M. Consider approval of the proposal from Power Plus Carts & Accessories for the purchase of a Utility Cart for the Wastewater Facility in the amount of **\$12,883.75.**

Motion by Brehm, with support from McLean, to approve the proposal from Power



Plus Carts & Accessories for the purchase of a Utility Cart for the Wastewater Facility in the amount of **\$12,883.75.**

Discussion held.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- N. Consider approval of the sale of two (2) 6.9 yard v-bottom salt spreaders and one (1) 2012 4X4 Dodge 3500 HD service truck, due to recent equipment updates, to reimburse the equipment fund for anticipated sales exceeding **\$5,000.**

Motion by Stenzelbarton, with support from McLean, to approve the sale of two (2) 6.9 yard v-bottom salt spreaders and one (1) 2012 4X4 Dodge 3500 HD service truck, due to recent equipment updates, to reimburse the equipment fund for anticipated sales exceeding **\$5,000.**

Discussion held.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

- O. Consider approval of the purchase of a 2026 International HV607 Tandem Axle Cab and Chassis from West Michigan International for **\$119,381.50**, and truck upfitting from Truck and Trailer Specialties, Inc. for a 14' dump box for the amount of **\$43,862.**

Motion by McLean, with support from Devroy, to approve the purchase of a 2026 International HV607 Tandem Axle Cab and Chassis from West Michigan International for **\$119,381.50**, and truck upfitting from Truck and Trailer Specialties, Inc. for a 14' dump box for the amount of **\$43,862.**

Discussion held.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried.

# 11. Staff Presentations and Policy Discussions:

- A. Potential Community Land Trust Option for Hayes/Orchard Property.

Discussion held.

- B. Developer Proposal Comparison for Parcel #08-55-240-105-00/ Hayes/Orchard Property.

Motion by Resseguie, with support from McLean, to authorize the City Manager to negotiate a purchase and development agreement with Marv Helder.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton, and Tossava

Nays: None

Absent: None

Motion carried.

12. City Manager Report:

Confirmed with the County Treasurer's Office that they have approved the application for first right of refusal for 133 E State St at the minimum bid.

A. Police Chief Boulter Monthly Report

Commented on the crossing guard training and application form.

B. City Clerk/Treasurer Perin Monthly Financial Reports

C. Community Development Director King Monthly Report

D. Director of Public Services Street Superintendent Neil Report

Commented on demolition of old salt barn, with the coming groundbreaking on new salt barn construction expected next month. Complimented City staff on lead-line replacement efforts.

13. Reports and Communications:

A. Hastings DDA Strategic Plan Kickoff Meeting Minutes – July 14, 2025

B. City of Hastings Downtown Development Authority DRAFT Meeting Minutes – July 17, 2025

Motion by Stenzelbarton, with support from Barlow, to place on file items A and B. All ayes. Motion carried.

14. Public Comment: (None)

15. Mayor and Council comment:

Comments from Tossava, thanking volunteers who worked at the Barry County Fair at the Barry Expo Center.

Comments from Rocha, asking the City Council to financially support TangleTown development.

## 16. Closed Session:

- A. Consider recessing to closed session at the conclusion of regular business as permitted by PA 267 of 1976, Section 15.268-8(h) to consider collective bargaining agreement discussion.

Motion by McLean, with support from Rocha, to recess to closed session at the conclusion of regular business as permitted by PA 267 of 1976, Section 15.268-8(h) to consider collective bargaining agreement discussion.

Ayes: Barlow, Bergeron, Brehm, Devroy, McLean, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Absent: None

Motion carried. Meeting adjourned to closed session at 8:18 PM.

## 17. Return to Open Session:

Council returned to open session at 8:32 PM.

- A. Approval of contract terms with DPS union.

Motion by Brehm, with support from Barlow, to approve contract terms with DPS union.

All ayes. Motion carried.

## 18. Adjourn:

Motion by McLean, with support from Barlow, to adjourn.

All ayes. Motion carried. Meeting adjourned at 8:33 PM.

Read and Approved:

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David J. Tossava, Mayor

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Linda Perin, City Clerk



# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** Hastings Summerfest 2025 Request

**Meeting Date:** August 11, 2025

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## Recommended Action:

Motion to approve, under direction of staff, the Hastings Summerfest Committee request to hold the annual **Summerfest** celebration on August 22, 23, and 24, 2025 in Fish Hatchery Park, Tyden Park, Parking Lots # 4, and # 5, various streets, the Spray Plaza, and Thornapple Plaza and adopt **Resolution 2025-22** to stay necessary Ordinances.

## Background Information:

The Hastings Summerfest Committee has conducted this annual event the last full weekend in August for over 40 years. This annual event has something for everyone including music, food, car show, fun run, parade, arts and crafts, and a beverage tent that serves as a meeting place for high school reunions and a homecoming site for many current and former residents of the City of Hastings. The special event application is under review by City staff for event coordination.

## Financial Implications:

Summerfest Committee reimburses the City for direct expenses incurred during the event.

## Attachments:

- Resolution 2025-22
- Hastings Summerfest Committee Request Letter
- Special Event Application

**City Of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

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**RESOLUTION 2025-22**

**TO STAY THE NECESSARY ORDINANCES TO HOLD SUMMERFEST FESTIVAL  
ACTIVITIES AT FISH HATCHERY PARK, TYDEN PARK, PARKING LOTS # 4 and #5,  
VARIOUS STREETS, AND ENTERTAINMENT VENUES ON AUGUST 22, 23,  
AND 24, 2025**

WHEREAS, the Barry County Chamber of Commerce Summerfest Committee, by way of correspondence, has requested the use of Fish Hatchery Park, Parking Lots #4 and #5, various streets, and entertainment venues for the purpose of holding a festival which promotes and celebrates the City of Hastings on August 22, 23, and 24, 2025, the use of Tyden Park on August 23, 2025, for a basketball tournament and the use of Bob King Park on August 23, 2025, for a youth kickball tournament; and

WHEREAS, the City Council of the City of Hastings at its regular meeting on August 11, 2025, approved the location of Fish Hatchery Park and Parking Lots #4 and #5, various streets, and entertainment venues on August 22, 23, and 24, Tyden Park on August 23, 2025, and Bob King Park on August 23, 2025; and

WHEREAS, the Summerfest Committee desires to ensure the Summerfest Festival is conducted in good taste and in accordance with all laws and regulations, now

THEREFORE, BE IT RESOLVED that the City of Hastings hereby stays for August 22, 23, and 24, 2025, under Section 2-34 of the Hastings City Code, the following Ordinances:

Section 6-1; Sections 22-1 and 22-2;  
Sections 58-34, 58-35 (3) and (4), 37 (2) and (4), and  
Section 58-38 (a), (g), (h), and (i).

A motion to adopt the foregoing resolution being offered by Member \_\_\_\_, with support by Member\_\_\_\_\_:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED ADOPTED

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 11<sup>th</sup> day of August 2025, by the City Council of the City of Hastings, by a vote of \_\_ members voting in favor thereof, \_\_ members voting against, and \_\_ member(s) absent.

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Linda Perin  
City Clerk



Hastings Summerfest Committee

June 20, 2025

Hon. David J. Tossava  
City Council Members  
201 East State Street  
Hastings, Michigan 49058

Re: Summerfest Request

Dear Mayor Tossava and Council Members:

On behalf of the 2025 Summerfest Committee, we respectfully request a stay of the City of Hastings Ordinances contained in Chapters **6 and 58** for the dates of August 22, August 23, and August 24, 2025, to the area known as Fish Hatchery Park Bob King Park and the area known as Parking Lot #4. We are also requesting certain street usage and street closings during the festival. These requests are subject to compliance with guidelines received from the City as well as from the local health department.

It is the purpose of the Hastings Summerfest Committee, a sub-committee of the Barry County Chamber of Commerce, to organize a yearly three-day festival which promotes and celebrates the City of Hastings. Our mission is to ensure that this festival is held in good taste and in accordance with all laws and regulations. In order for Summerfest to function in this location, we respectfully request the council of the City of Hastings to stay the following ordinances pursuant to the authority of the Council in Ordinance 2-34. Each of the ordinances, and our reasoning for our request, are stated below. If for any reason the Council has further concerns, please feel free to contact our committee or one of us, and we will be happy to further elaborate.

Section **6-1** relates to the Elks Club beverage tent. The tent will, with the consent of the Council, be located in Parking Lot # 4 on the corner of Apple and Church Streets. Alcoholic beverages would be sold on Friday and Saturday only by a vendor properly licensed by the liquor control commission. Alcohol will be consumed only in a designated fenced-in area which will be patrolled and regulated by private individuals. This fenced area will meet all requirements set forth by Police Chief Boulter and the Michigan Liquor Control Commission. It is not our intention to allow alcohol in any other portion of the downtown area and none will be tolerated.

Section **58-38 - Prohibited Uses**. We are requesting stays to **(a), (g), (h), and (i)** in order to allow crafters, non-profit organizers, and service clubs to display wares, sell goods, and provide entertainment to the public within Fish Hatchery Park. We expect that Fish Hatchery Park use will be limited to athletic events at the softball field and soccer field and some food and soft drink vendors near these athletic fields.

9. The use of the Bob King Park ball field for a youth kickball tournament on Saturday August 23, 2025
10. The use of Tyden Park for the basketball tournament on Saturday August 23, 2025.

The Committee is also requesting the assistance of the City in placing the banner across State Street between Huntington Bank and the courthouse lawn as soon after the Barry County Fair as practical but not later than the week before the festival.

Thank you for your consideration of this request. Please let us know your thoughts at your earliest convenience.

Yours very truly,

*S. Brent Cowan*

Brent Cowan  
Chairperson, Summerfest



## City of Hastings Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

### Section 1: Applicant/Organization Information

Hastings Summerfest Committee

269-945-2454

Applicant/Organization Name

Phone

Brent Cowan

616-836-6824

brent@padnos.co  
m

Contact Name

Phone

Email

138 W State St, Hastings, MI 49058

Street

City

State

Zip

Contact person on day of event (if different than above)

Phone

### Section 2: Event Information

Hastings Summerfest

Name of Event

City-Wide Festival

Description of Event

August 22,23 & 24, 2025

Event Dates

Time (From/To)

August 21 & 22, 2025

Set up Date(s) and Time(s)

Clean Up Date(s) and Time(s)



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Location(s) of Event

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Estimated number of volunteers

Estimated daily attendance (if known)

### Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
  - ☐ If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☐ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
  - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
  - ☐ If yes, provide copy of Health Department Food Service License
- ☐ Temporary structures (including tents or pavilions)
- ☐ Music
  - ☐ If yes, what time will music begin and end? \_\_\_\_\_
  - ☐ If yes, what type of music is proposed? Live – Acoustic   Live - Amplification   Recorded  
Loudspeakers or public address system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☐ Vendors/sale of goods
- ☐ Carnival rides
  - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other \_\_\_\_\_
- ☐ Alcohol
  - ☐ If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
  - ☐ If yes, provide a copy of Michigan Liquor Control License Application.
  - ☐ If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
  - ☐ If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

Activity leaders will dispose of trash in their own area. City DPS will take care of remainder.

---

#### **Section 4: Site & Event Plan**

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

## Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Brent Cowan Summerfest Committee Chair      Hastings Summerfest

Printed Name of Applicant & Name of Organization

*Brent Cowan*

7/24/2025

Signature

Date

## **Section 6: City Review – For Office Use Only**

### **A. Police Department Review:**

Will this event require additional officers and/or equipment? If yes, please describe:

---

Other Comments:

### **B. Public Services Director Review**

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles    ☐ Barricades    ☐ Traffic cones    ☐ Restroom Cleaning

☐ Fencing    ☐ Water or Electric    ☐ Other

Will this event require additional staff? If yes, please describe:

---

Other Comments:

### **C. Fire Chief Review**

Comments:

### **D. Community Development Department Review**

Comments:

Date of Meeting for Council Approval \_\_\_\_\_ Approved? ☐ Yes ☐ No



# Regular Council Agenda Item Memorandum

**To: Hastings City Council**

**From: Sarah Moyer-Cale, City Manager**

**Subject: Delegates for MERS Annual Conference**

**Meeting Date: August 11, 2025**

---

## Recommended Action:

Motion to approve Dale Boulter as Officer Delegate and Dan King as Alternate Delegate to the **Michigan Employees' Retirement System (MERS) Annual Conference, October 16 – 17, 2025.**

## Background Information:

The 2025 MERS Retirement System Annual Conference will be held October 16<sup>th</sup> and 17<sup>th</sup> at Grand Traverse Resort. As a member of MERS, the city is eligible to send two delegates to the conference. One delegate must be a department head or supervisor, and City Council must approve the selection of the delegate. Dale Boulter is recommended to attend, with Dan King designated as an alternate in the event Chief Boulter cannot attend.

One delegate must be an hourly, full-time employee enrolled in the MERS system. City employees were able to select a delegate through secret ballot voting. Voting was open to employees and Deputy Clerk Amy Hubbell received the majority votes cast and will be the city's employee delegate. City Council is not required to approve this selection.

## Financial Implications:

Funding is included in the annual budget.

## Attachments:

None.



# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** Barry Roubaix Fall Fondo Fundraising Request

**Meeting Date:** August 11, 2025

---

## Recommended Action:

Motion to approve, under direction of staff, the request from the Barry Roubaix to conduct the eighth **Fall Fondo Fundraising cycling event** with staging in Fish Hatchery Park on **Sunday October 12, 2025, from 9:00 AM until 6:00 PM.**

## Background Information:

Barry Roubaix organizers are bringing back the seventh annual Fall Fondo fundraising event to the City of Hastings on Sunday October 12, 2025, from 9:00 AM until 6:00 PM. Organizers anticipate between 400-600 riders will participate in this event. This year the Roubaix will be partnering with the Barry County Animal Shelter, the Imagination Library, and the Hastings Youth Culinary program as the charity organizations that will receive proceeds from the ride. Unlike the annual Roubaix, this event will be entirely staged at Fish Hatchery Park. Staff is reviewing this annual request.

## Financial Implications:

Pavement Ends, Inc/Barry Roubaix are billed for direct expenses incurred by the City of Hastings.

## Attachments:

- Pavement Ends Request Letter
- Special Event Application



August 5, 2025

Mayor David Tossava  
City Council Members  
201 E. State Street  
Hastings, MI 49508

Re: Fall Fondo Benefit Ride 2025

Dear Mayor and Council Members:

We are writing to you on behalf of Pavement Ends Inc. regarding the Barry Roubaix Fall Fondo Fundraising cycling event. We are requesting permission from the City to hold the benefit ride on **Sunday, October 12, 2025 from 9 AM – 6 PM at Fish Hatchery Park.**

This will be the 8<sup>th</sup> edition of the event and we are excited to once again raise funds for three of Hastings community organizations; The Imagination Library, Barry County Animal Shelter and The Hastings Youth Culinary program. Last year's event had over 350 riders and raised over \$8,000 for the organizations. We enjoy organizing this ride not only for the cycling community but to give back to the City that continues to support the Barry Roubaix and its partnership. To date, the Fall Fondo fundraiser has generated over \$33,000 for the charities and their annual operating budgets.

This event will be on a much smaller scale than The Barry-Roubaix Spring race, as we anticipate around 400 - 600 riders. There won't be any race chute, street closings or big after-parties. The only impact to the city will be added traffic in the park and the ride roll out at Noon. Last year we enjoyed the Fish Hatchery Park as the "event area" as it provided ample parking, pre and post ride social gathering and easy access to the Barry Roubaix ride route (event area map attached). We plan to stage riders in the park service drive from 11:50 – Noon and depart promptly at Noon. If the City police are available, we would also ask that they hold up West bound traffic on Green St. outside the park entrance, as well as at the corner of Green St. and Cook. This should take no more than 5 minutes to get everyone out of the park and safely on Cook Road as they hit the Barry Roubaix course.

Thank you for your consideration of this request. Should you have questions regarding this event please contact us at any time.

Best regards,

Scott TenCate and Matt Acker: Co-Event Directors  
Pavement Ends Inc. - 616-292-2395





City of Hastings  
Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

PAVEMENT ENDS 616 292-2395  
Applicant/Organization Name Phone

Scott TenCate Tenner@BarryRoubaix.Co  
Contact Name Phone Email

6575 5 Mile Rd NE ADA, MI 49301  
Street City State Zip

\_\_\_\_\_  
Contact person on day of event (if different than above) Phone

Section 2: Event Information

Barry Roubaix FALL FONDO  
Name of Event

Benefit Bicycle Ride  
Description of Event

10/12/25 8 AM - 4 PM  
Event Dates Time (From/To)

10/12/25 8 AM 10/12/25 4 PM  
Set up Date(s) and Time(s) Clean Up Date(s) and Time(s)



FISH HATCHERY PARK  
Location(s) of Event

10

Estimated number of volunteers

400

Estimated daily attendance (if known)

### Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
  - ☐ If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☒ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
  - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
  - ☐ If yes, provide copy of Health Department Food Service License
- ☒ Temporary structures (including tents or pavilions)
- ☐ Music
  - ☒ If yes, what time will music begin and end? 10 AM - 3 PM
  - ☐ If yes, what type of music is proposed? Live - Acoustic Live - Amplification Recorded
  - ☒ Loudspeakers or public address system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☐ Vendors/sale of goods
- ☐ Carnival rides
  - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Signs or banners
- ☐ Animals/petting zoo
- ☒ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other \_\_\_\_\_
- ☐ Alcohol
  - ☐ If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
  - ☐ If yes, provide a copy of Michigan Liquor Control License.
  - ☐ If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
  - ☐ If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.



Please describe how garbage will be managed?

ALL TRASH will be removed  
After Event

#### Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

(ATTACHED)



## Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Scott TenCate

Printed Name of Applicant & Name of Organization

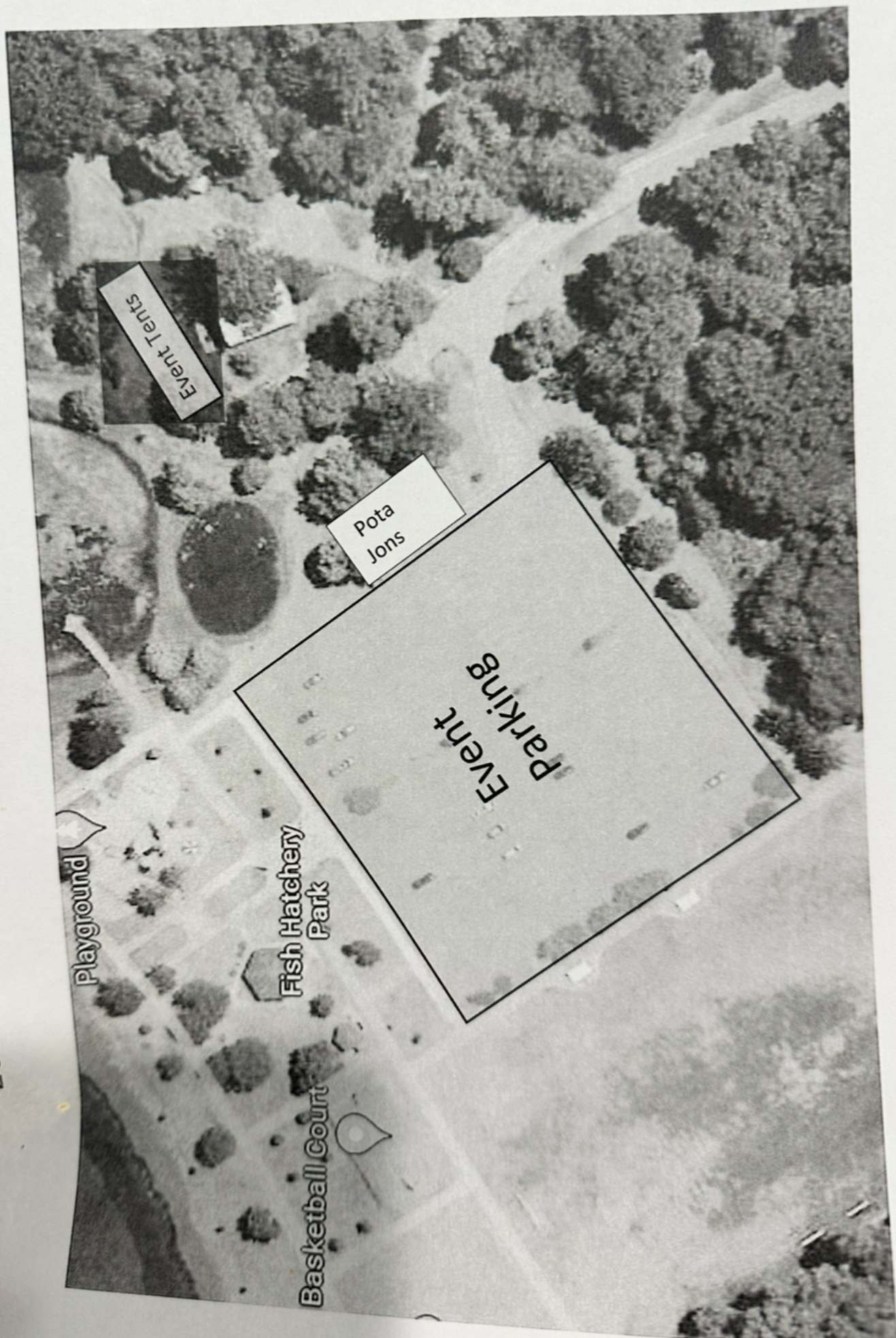
Signature

Date

8/1/25



# 2025 Fall Fondo - Fish Hatchery Event Map





# Regular Council Agenda Item Memorandum

**To: Hastings City Council**

**From: Sarah Moyer-Cale, City Manager**

**Subject: Purchase of New Computer Monitors**

**Meeting Date: August 11, 2025**

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**Recommended Action:**

Motion to authorize the purchase of eighty-seven (87) Dell monitors in the amount of **\$12,750.72.**

**Background Information:**

We refreshed our computers over the winter, but have not replaced the monitors. I'm unsure how old the existing monitors are, but I think they are over five years old. The monitors are frequently running and many of them have died over the past couple of years. We no longer have any backups because they have been used to replace dead monitors.

Our current monitors are HP. We received a quote from Aunalytics to replace the current HP monitors, but the cost was over \$30,000. Dell has a more affordable option and the model should meet our needs.

**Financial Implications:**

This is a budgeted expense.

**Attachments:**

- Dell quote





## Your Quote is ready.

Your personalized Quote is now available for purchase.

Complete your order through our secure online checkout before your Quote expires.

[Order Now](#)

<b>Quote No.</b>	<b>3000192466151.4</b>	<b>Sales Rep</b>	Hashim Sirleaf
<b>Total</b>	<b>\$12,750.72</b>	<b>Phone</b>	1(800) 456-3355
<b>Customer #</b>	530039335613	<b>Email</b>	Hashim.Sirleaf@dell.com
<b>Quoted On</b>	Aug. 06, 2025	<b>Billing To</b>	SARAH MOYER-CALE
<b>Expires by</b>	Sep. 04, 2025		CITY OF HASTINGS
	Dell Midwestern Higher		201 E STATE ST
<b>Contract Name</b>	Education Compact		HASTINGS, MI 49058-1954
	(MHEC) Master Agreement		
<b>Contract Code</b>	C000000979569		
<b>Customer Agreement #</b>	MHEC-04152022		

### Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,  
Hashim Sirleaf

### Shipping Group

Shipping To	Shipping Method
SARAH MOYER-CALE CITY OF HASTINGS 201 E STATE ST HASTINGS, MI 49058-1954 (269) 945-6028	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Pro 24 Adjustable Stand Monitor - E2425HSM	\$146.56	87	\$12,750.72
Subtotal:			\$12,750.72
Shipping:			\$0.00
Non-Taxable Amount:			\$12,750.72
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$12,750.72

Shipping Group Details

Shipping To	Shipping Method
SARAH MOYER-CALE CITY OF HASTINGS 201 E STATE ST HASTINGS, MI 49058-1954 (269) 945-6028	Standard Delivery

		Unit Price	Quantity	Subtotal
<b>Dell Pro 24 Adjustable Stand Monitor - E2425HSM</b>		<b>\$146.56</b>	<b>87</b>	<b>\$12,750.72</b>
Estimated delivery if purchased today: Aug. 13, 2025 Contract # C000000979569 Customer Agreement # MHEC-04152022				
Description	SKU	Unit Price	Quantity	Subtotal
Dell Pro 24 Adjustable Stand Monitor - E2425HSM	210-BQHZ	-	87	-
Dell Limited Hardware Warranty	814-9340	-	87	-
Advanced Exchange Service, 3 Years	814-9341	-	87	-
		<b>Subtotal:</b>		<b>\$12,750.72</b>
		<b>Shipping:</b>		<b>\$0.00</b>
		<b>Estimated Tax:</b>		<b>\$0.00</b>
		<b>Total:</b>		<b>\$12,750.72</b>

## Important Notes

---

### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All products, pricing, and other information is based on the latest information available and is subject to change for any reason, including but not limited to tariffs imposed by government authorities. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringsspecificterms](http://www.dell.com/offeringsspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.





# Regular Council Agenda Item Memorandum

**To: Honorable Mayor Tossava & City Council**

**CC: Sarah Moyer-Cale, City Manager**

**From: Rob Neil, DPS Superintendent of Streets**

**Subject: Major Streets Asphalt Preservation Project**

**Meeting Date: August 11, 2025**

---

**Recommended Action:**

Motion to approve a bid award to Murray's Asphalt for the street paving and patching in various areas along specified major streets in the not-to-exceed amount of **\$58,984**.

**Background Information:**

The Major Streets Asphalt Preservation Project consists of milling, paving and patching sections of the roadway along the following streets:

- East Apple Street
- West Apple Street
- South Michigan Avenue
- West Clinton Street
- East State Road
- Other adjoining streets

In total, there are 51 patching locations.



# Regular Council Agenda Item Memorandum

## **Financial Implications:**

This project expense is accounted for in the 2025-26 City of Hastings Fiscal Year Budget. The primary fund being tapped for this project is the Major Streets Fund - 202.

The attached estimates are from the vendors that responded in a timely fashion to our request for quotes.

## **Attachments:**

- Photos of Project Area
- Murray's Asphalt Quote
- LT's Asphalt Quote



W. Clinton st



E. Apple ST



EAST STATE RD





# Mid-Michigan's Asphalt Specialist

## Serving The Area

### For Over 30 Years

Murray's Asphalt  
1727 Moore Road  
Woodland, MI 48897  
(269)948-9369  
www.murraysasphalt.com

City of Hastings  
Rob Neil  
269-838-8395  
rneil@hastingsmi.gov

08/04/2025

All seal coat prices are valid for 30 days.

All paving prices are valid for 15 days.

Cash, checks, money orders, Visa & Master-card  
**ALL CREDIT CARD TRANSACTIONS HAVE  
3.5% INTEREST FOR HOMEOWNERS AND  
3.5% FOR CORPORATIONS.**

We hereby submit specifications and estimates for:

#### Asphalt Patching

Install 2" Commercial Asphalt top  
9,738 Sq Feet

Patches are as follows:

Apple Street-2" Mill & Fill-4,659 Sq Feet	\$13,977.00
South Michigan Ave-2" Mill & Fill-280 Sq Feet	\$840.00
Clinton Street-2" Mill & Fill-2,902 Sq Feet	\$8,706.00
West Apple Street-2" Mill & Fill-1,897 Sq Feet	\$5,691.00
9,738 Total Sq'	

We propose to furnish material & labor-complete in accordance with the above specifications for the sum of: \$29,214.00

\$ Twenty Nine Thousand Two Hundred and Fourteen Dollars

With payments made as follows: 50% due at signing, balance paid ON completion

Respectfully Submitted: Luis Torres

#### Acceptance of Proposal

By signing this estimate, you are agreeing to the terms and conditions listed on page 2. In addition, you are authorizing us to do the work and agreeing to make payments as outlined above.

Signature: \_\_\_\_\_

Date Of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_





# Mid-Michigan's Asphalt Specialist

## Serving The Area

### For Over 30 Years

Murray's Asphalt  
1727 Moore Road  
Woodland, MI 48897  
(269)948-9369  
www.murraysasphalt.com

City of Hastings  
E. State Road  
Hastings, MI 49058  
269-838-8395  
rneil@hastingsmi.gov

08-04-2025

All seal coat prices are valid for 30 days.

All paving prices are valid for 15 days.

Cash, checks, money orders, Visa & Master-card  
**ALL CREDIT CARD TRANSACTIONS HAVE  
3.5% INTEREST FOR HOMEOWNERS AND  
3.5% FOR CORPORATIONS.**

We hereby submit specifications and estimates for:

#### **E. State Road Overlay**

- Profile mill as needed
- Power sweep and haul away debris
- Apply tack coat for bonding
- Install 37 tons of 5E asphalt for leveling
- Install 2" 5E asphalt top

8,829 Sq. Feet

**Note: This includes us doing traffic control.**

**Note: We don't warranty water drainage or reflective cracking.**

We propose to furnish material & labor-complete in accordance with the above specifications for the sum of: \$29,770.00

\$ Twenty Nine Thousand Seven Hundred Seventy Dollars

With payments made as follows: 50% due at signing, balance paid ON completion

Respectfully Submitted: Nick Murray

#### Acceptance of Proposal

By signing this estimate, you are agreeing to the terms and conditions listed on page 2. In addition, you are authorizing us to do the work and agreeing to make payments as outlined above.

Signature: \_\_\_\_\_

Date Of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

## **5 Key Factors to Determine if an Overlay is Right for you:**

**1. Size** -The size of the parking lot/driveway plays a big role. If a parking lot is small, the preparation work needed to perform an overlay becomes a larger portion of the overall cost. This may result in removal and replacement being a more cost-effective option.

**2. Elevations** -The elevations of the existing asphalt are another factor to consider. Is there room to overlay the existing and still have drainage occur properly? To perform an overlay, there needs to be a 1 1/2" minimum of asphalt thickness when done, which means the pavement must either be settled that far or milled down that far to allow the proper thickness. If the pavement has not settled at the building, (and there is no apron against the building allowing room for a mill, a section of the pavement will need to be removed by sawcutting it and repaving it at a lower height in order to then pave the new surface layer flush with the building. Sometimes there is a concrete apron in front of the building, and milling can be done along the joint of the concrete and asphalt.

**3. Pitch** -If the parking lot/driveway is on the flatter side, the amount of required milling to make a proper joint to overlay increases. If there ends up being a significant amount of milling, it may end up being more cost-effective to simply remove the existing asphalt and start from scratch.

**4. Cracking** -Any cracking in the existing asphalt will reflect through the new overlay over time. The exact amount of time it will take to reflect varies on surrounding soils in the area. It can take years or can happen the very first winter. The time frame for reflective cracking is an unknown but it most definitely WILL occur.

**5. Expectations** -If an overlay is desired, there has to be an expectation of the customer that this method is not as long-lasting as a full removal and replacement. A 15-20 year life on a removal and replacement is common, whereas an overlay may last a shorter time, about 10-15 years. Again, this will vary with subgrade types. Sandy soil-type areas have well-draining soil and the overlay will have a longer lifespan than loamy/clay soil types that have a tendency to hold water, making it more susceptible to freezing and thawing damage.

If the asphalt has minimal to no cracking, the customer is aware that reflective cracking may occur over time, the drive has good pitch, and the preparation time costs don't outweigh the removal costs due to driveway size or pitch, it may be a good candidate for overlay. It is important that the customer understands that this is the most cost effective method to achieve the look of a new driveway or parking lot.

## Robert Neil

---

**From:** Landon Tompkins <Itsasphalt@yahoo.com>  
**Sent:** Saturday, August 2, 2025 3:55 PM  
**To:** Robert Neil  
**Subject:** Re: quote

**CAUTION: External Email**

9,767 square feet mill 2" apply tac, and patch. \$33,000  
\$7,760 square feet overlay 2" \$14,250

On Wednesday, July 30, 2025 at 11:32:43 AM EDT, Robert Neil <rneil@hastingsmi.gov> wrote:

Landon,

Good morning I wanted to give you the opportunity to bid on the following milling and patchwork within the City of Hastings.

Rob Neil- Street Superintendent

City of Hastings

[e-mail-rneil@hastingsmi.gov](mailto:e-mail-rneil@hastingsmi.gov)

Cell: 269-838-8395



# Regular Council Agenda Item Memorandum

**To: Honorable Mayor Tossava & City Council**

**CC: Sarah Moyer-Cale, City Manager**

**From: Rob Neil, DPS Superintendent of Streets**

**Subject: Lead Service Line Asphalt Patching**

**Meeting Date: Monday, August 11, 2025**

---

**Recommended Action:**

Motion to approve a bid award to Murray's Asphalt for asphalt patching at specified pavement cuts where lead services lines were exposed in the not-to-exceed amount of **\$8,312**.

**Background Information**

This project will result in patched roadway areas where there was removal of asphalt so that lead water lines could be accessed and replaced as required by the state-mandated Lead and Copper Rule.

Staff sought to request bids from possible vendors, but only one vendor, Murray's Asphalt, returned with a quote by the requested deadline.

**Financial Implications:**

This project is included in the 2025-2026 Fiscal Year budget. Funds will come from the water and sewer fund.

**Attachments**

- Murray's Asphalt Quote





# Mid-Michigan's Asphalt Specialist

## Serving The Area

### For Over 30 Years

Murray's Asphalt  
1727 Moore Road  
Woodland, MI 48897  
(269)948-9369  
www.murraysasphalt.com

City of Hastings  
Rob Neil  
269-838-8395  
rneil@hastingsmi.gov

08/04/2025

All seal coat prices are valid for 30 days.

All paving prices are valid for 15 days.

Cash, checks, money orders, Visa & Master-card  
**ALL CREDIT CARD TRANSACTIONS HAVE  
3.5% INTEREST FOR HOMEOWNERS AND  
3.5% FOR CORPORATIONS.**

We hereby submit specifications and estimates for:

#### Asphalt Patching

Install 3" Commercial Asphalt top as follows-All areas will be prepped by City of Hastings  
1,847 Sq Feet

419 E Blair Street-9'x9'

727 N East Street-6'x6'

821 N East Street-7.5'x7.5'

338 E Grant Street-8'x8'

832 N East Street-8'x10'

430 S Benton-18'x12'-Sewer

810 S Broadway-10'x13'-Sewer

502 E Marshall St-8.6'x12"

627 N Hanover St-20'x12'

630 N Hanover St-12'x12'/3'x3'

619 N Hanover St-11'x11'

704 N Hanover St-10'x12'

719 N Hanover St-8'x8'-6'x5'

720 N Hanover St-6'x8'

729 N Hanover St-6'x6'

420 E Blair St-15'x8'-Sewer

1,847 Sq Feet Total

We propose to furnish material & labor-complete in accordance with the above specifications for the sum of: \$8,312.00

\$ Eight Thousand Three Hundred and Twelve Dollars

With payments made as follows: 50% due at signing, balance paid ON completion

Respectfully Submitted: Luis Torres

#### Acceptance of Proposal

By signing this estimate, you are agreeing to the terms and conditions listed on page 2. In addition, you are authorizing us to do the work and agreeing to make payments as outlined above.

Signature: \_\_\_\_\_

Date Of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** Schedule Public Hearing for Michigan Community Block Grant (CDBG) Funding

**Meeting Date:** August 11, 2025

---

## Recommended Action:

Motion to schedule a public hearing for **Monday, August 25, 2025**, to allow residents to comment on proposed activities included with a Homeowners Rehabilitation grant application to the State of Michigan.

## Background Information:

The Community Development Department has administered the Michigan State Housing Development Authority (MSHDA) Neighborhood Enhancement Program (NEP) grant for the previous three (3) years. The NEP grant allowed income qualified homeowners in the city to apply for funding up to \$9,999.00 for exterior home improvements such as windows, doors, siding, roofing, and driveway reconstruction. MSHDA discontinued the NEP program in 2024 and replaced it with the MI Neighborhood program funded with CDBG dollars.

Federal rules govern the use of CDBG awards that meet a Housing and Urban Development (HUD) National Objective as well as MSHDA's policies regulating the application process and the on-going operation of its CDBG-funded programs from initial award to grant closeout.

Citizen participation, including public hearings, are an integral part of the application process, hence the necessity to conduct an initial public hearing to solicit citizen comment.

## Financial Implications:

Minimal – Publication of Public Hearing Notice

## Attachments:

None

**INDEPENDENT PUBLIC OFFICIALS CONTRACT  
FOR CONSTRUCTION CODE ADMINISTRATION AND ENFORCEMENT**

**THIS CONTRACT** made this \_\_\_\_\_ day of \_\_\_\_\_ by and between the City of Hastings, Barry County, Michigan, hereinafter "**the City**", and Professional Code Inspections of Michigan Inc. of Hastings, Barry County, Michigan, hereinafter "**the Company**".

**WITNESSETH:**

**WHEREAS**, the City desires to appoint the following named employees for the Company as its public officials to perform certain construction code administration and enforcement with respect to their particular expertise set opposite their name in accordance with the within Contract:

Mark Thompson, Building Official / Rental Inspector  
Jared Vogt, Deputy Building Official / Building Inspector  
Adam Lenhart, Building Inspector  
Jason Jonker, Rental Inspector

**WHEREAS**, said officials are qualified to perform their duties of administration and enforcement of the particular codes pertinent to their field of expertise as hereinbefore set forth; and,

**WHEREAS**, said officials may be performing similar functions for other governmental units under separate agreements with said units, and are accordingly, in the business of performing such service as independent contractors and not as employees of the City; now

**THEREFORE, IN CONSIDERATION OF THE PREMISES AND THE COVENANTS AND CONDITIONS HEREAFTER CONTAINED, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:**

1. It is acknowledged that the City Council has appointed the foregoing named officials as its respective construction officials in charge of the administration and enforcement of the respective construction discipline set forth opposite their names subject to the terms and conditions of the within Contract.
2. Each of the said official's duties under this contract are to review plans, issue permits applied for under their particular designated discipline, inspect construction for compliance with the applicable construction code, issue notices of lack of compliance, orders to appear and show cause why construction should not be stopped where violations occur, issue stop work orders where necessary, apply to circuit court with the approval of the City Manager for injunctive or other relief (either civil or criminal), issue certification of occupancy where code compliance has been satisfied, provide rental unit inspection services, issue rental unit certifications, and pursue other and further

remedies that may be allowed by law, construction code or ordinance as said official may determine to be appropriate. All proceedings shall be brought in name of the City and the City shall be responsible for any out-of-pocket costs for any such proceedings.

3. Said officials shall further maintain records of all said officials' activities hereunder and shall furnish the City Clerk not less than monthly, written daily records of such activities including the location and results of inspections, and shall provide evidence, testimony, and other technical assistance in administering and enforcing the respective construction code within the official's expertise.
4. Required building permit inspections shall be made by said official within three (3) business days of the official being notified by either the City, a building contractor, or owner of property on which construction is taking place that such construction is in proper condition for inspections. Rental inspection inquires or requests for information regarding the rental program from the City shall be made within 7 business days, re-inspections of rental code violations shall be made within 30 days of when the violation was written, if violation is not corrected then the matter will be turned over to the City for enforcement action to be taken.
5. The Company shall be responsible for their employees mileage and automobile expense, workers compensation insurance, unemployment insurance, social security, health and accident insurance, public liability insurance, and federal and state income taxes. The City shall not be required to furnish or deduct, as the case may be, any of the foregoing expenses from the compensation due and payable to the Company. Said Company shall furnish certificates of the foregoing insurance policies to the city.
6. The Company shall receive, as compensation for the services performed under this Contract, all revenues from the fees charged in connection with said services. The fees charged by said officials shall be in accordance with Chapter 18 of the Hastings City Code. In the event said official charges fees not in accordance with Chapter 18 of the Hastings City Code, the City may cancel the within contract.
7. In the event any of the said officials do not perform their duties in a good workmanlike manner to the satisfaction of the City; do not maintain their qualifications and registration with the State of Michigan enabling them to perform the within Contract; engage in any construction work within the City which disqualifies the official to perform the within contract; do not remain knowledgeable of all codes and amendments thereto applicable to their particular expertise; or should the City make other arrangements for the administration and enforcement of construction codes in effect within the City pertinent to the official's expertise, the City may cancel the within Contract with one or more of the named officials upon written notice delivered to said official. The City further reserves the right to cancel the within Contract for any other reason it deems appropriate. In the event of any such cancellation, the City shall be liable to the canceled official to pay for the official's activities properly performed hereunder prior to such cancellation.

8. Since the within Contract does not create an employer/employee relationship between the City and official, it is understood that the City is interested only in qualified administration and enforcing of its respective construction codes within the time limits herein specified, and accordingly, said official shall otherwise be in control of the official's activities hereunder.
9. A duly appointed official shall have authority to seek assistance from the State Construction Code Commission or its duly qualified personnel in reviewing any construction plans or making any required inspections or decision in performance of said officials' duties hereunder. Any decision of an official may be appealed to the City's building or construction board of appeals created under applicable law.
10. In the event an official wishes to resign from such position, said official shall give the City not less than thirty (30) days written notice of such termination with the City Clerk, and shall continue to perform such official's duties and responsibilities hereunder during such intervening period between written notice and the effective date of such termination.
11. The Company agrees to carry insurance relating to their services, said insurance to be in the amount of a minimum of \$ 1,000,000 (liability) and \$500,000 (errors and omissions), further, they agree to indemnify and hold harmless the City for any expense, cost, or damage incurred relative to or as a result of any services provided by said officials. Said officials agree to provide the City with a certificate of insurance showing all insurance limits and coverage; and indicating that the insurance carrier will notify the City of any changes in limits, coverage, or termination of coverage.
12. The above named officials will provide the aforementioned services to the City for the period of twenty-four (24) months beginning \_\_\_\_\_ and ending \_\_\_\_\_. This contract shall be automatically extended for one (1) year periods without the need for additional action the City or the Company. Either party wishing to terminate services shall provide sixty (60) days written notice to the other party.

IN WITNESS WHEREOF the City has executed this contract by authority of its City Council and by the officials as of the day and date first above written.

Signed in the presence of:

For the City of Hastings

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David Tossava, Mayor

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Linda Perin, City Clerk

Signed in the presence of:

Professional Code Inspections of Michigan Inc.

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Eric Thompson  
Partner



# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** Barry Great Start Collaborative Stroll N Read Event

**Meeting Date:** August 11, 2025

---

## Recommended Action:

Approve, under direction of staff, Barry County Great Start Collaborative to conduct a Stroll N Read Event in Tyden Park from **3:00 PM to 5:00 PM on Thursday August 14, 2025.**

## Background Information:

The event will include free books and literacy materials intended to boost literacy readiness from kindergarten through third grade. Similar events have been conducted in Fish Hatchery Park. Local pre-schools will be in attendance to register families for preschool.

## Financial Implications:

None

## Attachments:

- Request Letter
- Special Event Application

Honorable David Tossava and Hastings City Council  
Hastings, Mi  
201 E State St  
Hastings, Mi 49058

Dear Mayor Tossava and City Council Members;

Barry Great Start Collaborative would like to request to use Tyden Park on Aug 14, 2025 to host a free foam party called "Stroll N Read". The families will be able to play in soap foam provided by Stormy the Magician, receive free books and literacy materials intended to boost literacy readiness for kindergarten and support literacy through third grade. Local preschools, including St. Rose of Lima, Noah's Ark, Head Start, and GSRP will be in attendance to sign families up for preschool. Everyone will receive a book and a small prize and will be able to win larger prizes that are literacy related. Funding for this event is provided by the 32p Grant through the state of Michigan.

This is the third year of this event which is usually held at Fish Hatchery Park. Due to the construction, water is not available this year. We are requesting to move to Tyden Park near the newer playground in the front of the park. We can support up to 300 children, however, registration currently is at 75.

Respectfully submitted,

A handwritten signature in cursive script, reading "LeeAnn Miller-Busson". The signature is written in dark ink and is positioned above the printed name and title.

LeeAnn Miller-Busson  
Director of the Barry County Great Start Collaborative





## City of Hastings Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

### Section 1: Applicant/Organization Information

Barry County Great Start Collaborative 269 838 2938  
Applicant/Organization Name Phone

LeeAnn Busson 269 838 2938 bussonL@calhounisd.edu  
Contact Name Phone Email

118 W State Hastings MI 49058  
Street City State Zip

Same  
Contact person on day of event (if different than above) Phone

### Section 2: Event Information

Stroll N Read Foam Party  
Name of Event

Preschool Round up Event - Literacy Free Books  
Description of Event Free Ice Cream  
Foam from Stormy

Thursday Aug 14 3-5  
Event Dates Time (From/To)

2:30 - 5:30 8/14  
Set up Date(s) and Time(s) Clean Up Date(s) and Time(s)

Tyden Park  
Location(s) of Event

10  
Estimated number of volunteers

300 max - 75 are currently  
Estimated daily attendance (if known) Registered

### Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
  - ☐ If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☐ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
  - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
  - ☐ If yes, provide copy of Health Department Food Service License
- ☒ Temporary structures (including tents or pavilions) Easy Up
- ☒ Music
  - ☐ If yes, what time will music begin and end? 3-5 - Bluetooth Speaker
  - ☐ If yes, what type of music is proposed? Live - Acoustic Live - Amplification Recorded  
Loudspeakers or public address system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☐ Vendors/sale of goods
- ☐ Carnival rides
  - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other \_\_\_\_\_
- ☐ Alcohol
  - ☐ If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
  - ☐ If yes, provide a copy of Michigan Liquor Control License Application.
  - ☐ If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
  - ☐ If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.



Foam on field  
Easy up near  
playground

Please describe how garbage will be managed?

we will pack out anything that doesn't fit  
in trash receptacle

#### **Section 4: Site & Event Plan**

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

## Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

LeeAnn Bussan - Barry GSC

Printed Name of Applicant & Name of Organization

LeeAnn Bussan

Signature

8-11-25

Date



**Section 6: City Review – For Office Use Only**

**A. Police Department Review:**

Will this event require additional officers and/or equipment? If yes, please describe:

---

Other Comments:

**B. Public Services Director Review**

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles    ☐ Barricades    ☐ Traffic cones    ☐ Restroom Cleaning  
☐ Fencing    ☐ Water or Electric    ☐ Other

Will this event require additional staff? If yes, please describe:

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Other Comments:

**C. Fire Chief Review**

Comments:

**D. Community Development Department Review**

Comments:

Date of Meeting for Council Approval \_\_\_\_\_ Approved? ☐ Yes ☐ No



City of *Hastings* Michigan

(269) 945-2468  
FAX (269) 948-9544

201 E. State Street 49058

Fire Department Council Report July 2025

The department responded to 125 calls for service: 43 in the city, 77 in the townships, and five mutual aids. Our members spent a total of 389 hours responding to calls for service. Total calls for service YTD 671. We have issued 480 burn permits in the townships YTD.

**Public safety**

We have installed 144 smoke/carbon dioxide detectors in 44 homes year to date. We participated in two city and two township events to promote fire safety, and five station tours were conducted for residents interested in visiting the fire department. We also conducted ten building inspections and added four new Knox boxes.

**Training**

Our members trained a total of 32 hours in July. We continue to provide medical fire-related continuing education credits to our staff to meet the state education requirements.

**Department activities**

We are still seeing an increased call volume. In July 2025, we saw a 38% increase over July 2024. Medical calls remain our top call for service, followed closely by accidents and fire alarms. Overall, we have seen a 50% increase YTD from 2024. I anticipate we will exceed last year's total runs by the end of August.

In July, we conducted annual apparatus testing and maintenance, which included yearly oil changes, DOT testing, and pump testing. I am pleased to report that each truck passed without any issues. We continue to prepare our ambulance, aiming to have it in service within two weeks.

**Chief's Comments**

July was extremely busy, between daily duties and responding to calls. On July 3<sup>rd</sup>, the department demonstrated our ability to manage simultaneous calls. We responded to a structure fire at approximately 01:30 AM. While wrapping up the first fire at 04:15, we received a second fully involved structure fire less than a mile away. We cleared that call approximately 07:30 AM, then spent 2 hours cleaning and getting the trucks back in service for the subsequent calls. Most of our members spent the entire night working both structure fires and then went to work in the morning.

Respectfully, Mark Jordan, Fire Chief

Chief Mark Jordan



## City of Hastings Fire Department

### Incident Analysis

7/1/2025 - 7/31/2025

#### INCIDENT TYPE CATEGORY BREAKDOWN AND COMPARISON

Code	Incident Type Series	7/1/2025 - 7/31/2025		7/1/2024 - 7/31/2024
		Occurrences	Percentage	Occurrences
100-199	Fire/Explosion	7	5.6%	9
200-299	Overpressure Rupture	1	0.8%	0
300-399	Rescue Call	60	48.0%	31
400-499	Hazardous Condition	12	9.6%	10
500-599	Service Call	2	1.6%	3
600-699	Good Intent Call	33	26.4%	13
700-799	False Call	10	8.0%	5
800-899	Severe Weather/Natural Disaster	0	0.0%	0
900-999	Special Type/Complaint	0	0.0%	0
	Undetermined Incident Series	0	0.0%	0
	<b>Total</b>	<b>125</b>	<b>100.0%</b>	<b>71</b>

#### MUTUAL AID DISTRICT BREAKDOWN

District	Fire	EMS	Other	Total	Percentage
Mutual Aid	2	0	3	5	4.0%
<b>Total</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>5</b>	<b>4.0%</b>

#### FIRE DISTRICT BREAKDOWN

District	Occurrences	Percentage
Baltimore Twp	6	4.8%
Carlton Twp	8	6.4%
Hastings Twp	9	7.2%
Irving Twp	2	1.6%
Rutland Twp	52	41.6%
Ward 1	5	4.0%
Ward 2	12	9.6%
Ward 3	8	6.4%
Ward 4	18	14.4%
<b>Total</b>	<b>120</b>	<b>96.0%</b>





## City of Hastings Fire Department NFIRS Reports Analysis

7/1/2025 - 7/31/2025

### INCIDENT TYPE CATEGORY BREAKDOWN

Code	Incident Type Series	Occurrences	Percentage
100-199	Fire/Explosion	7	5.6%
200-299	Overpressure Rupture	1	0.8%
300-399	Rescue Call	60	48.0%
400-499	Hazardous Condition	12	9.6%
500-599	Service Call	2	1.6%
600-699	Good Intent Call	33	26.4%
700-799	False Call	10	8.0%
800-899	Severe Weather/Natural Disaster	0	0.0%
900-999	Special Type/Complaint	0	0.0%
<b>Total</b>		<b>125</b>	<b>100.0%</b>

### FIRE DISTRICT BREAKDOWN

District	Fire	EMS	Other	Total	Percentage
BALTIMORE TWP	0	3	3	6	4.8%
CARLTON TWP	2	6	0	8	6.4%
HASTINGS TWP	4	4	1	9	7.2%
IRVING TWP	0	1	1	2	1.6%
RUTLAND TWP	5	23	24	52	41.6%
WARD 1	0	5	0	5	4%
WARD 2	2	6	4	12	9.6%
WARD 3	3	4	1	8	6.4%
WARD 4	2	8	8	18	14.4%
<b>Total</b>	<b>18</b>	<b>60</b>	<b>42</b>	<b>120</b>	<b>96.0%</b>

### MUTUAL AID DISTRICT BREAKDOWN

District	Fire	EMS	Other	Total	Percentage
MUTUAL AID	2	0	3	5	4%
<b>Total</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>5</b>	<b>4.0%</b>



## City of Hastings Fire Department

### Apparatus Summary

7/1/2025 - 7/31/2025

Total Runs for Date Range: 125

#### RESPONSE TOTALS PER APPARATUS

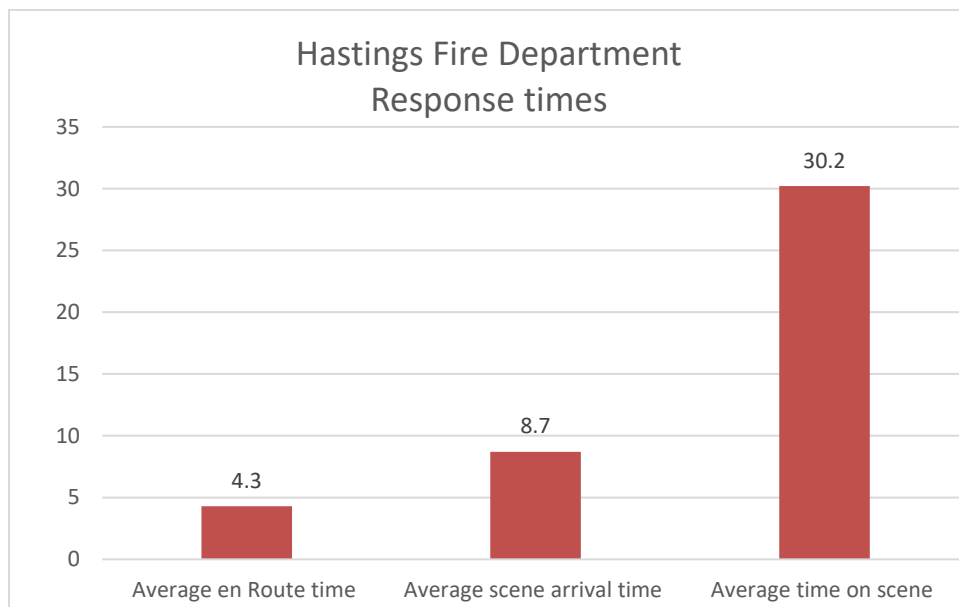
APPARATUS NAME	TOTAL	%
831 .....	21	16.8 %
832 .....	11	8.8 %
833 .....	13	10.4 %
8331 .....	2	1.6 %
834 .....	3	2.4 %
835 .....	53	42.4 %
836 .....	7	5.6 %
837 .....	64	51.2 %
838 .....	0	0 %
A141 .....	2	1.6 %
Air Trailer .....	0	0 %
EM82 .....	0	0 %
Haz1 .....	0	0 %
LT1 .....	0	0 %
POV .....	7	5.6 %



City of *Hastings* Michigan

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201 E. State Street 49058

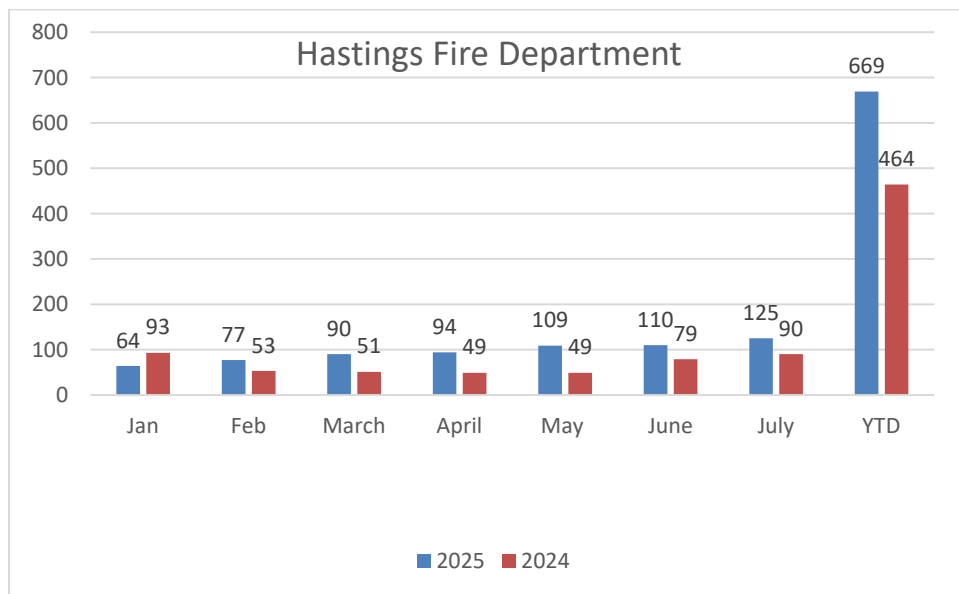




City of *Hastings* Michigan

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201 E. State Street 49058



## Library Director's Report - July, 2025 August 4, 2025 Board Meeting

### Highlights



We changed out the quilts downstairs for the new quarter. Check out some of the beautiful work done by our very talented Hastings quilters! If you quilt, or know of someone who is interested in displaying this October for the fall, please have them contact David.

Maggie Bayerl from The Ability Collective, a new non-profit in Barry County, graciously came to HPL on July 11 and we walked the building looking for opportunities to improve access and services for patrons with disabilities. She will soon provide a report with areas of focus for us to consider.



I met with Sara Vandenburg, the Barry County Clerk, and we discussed how to get more vital records information to the library. There are legal limitations on what we can have, but more data on marriages, deaths, naturalizations, and other records should be available for us to provide to interested patrons. I hope to see more information coming to us later this year.



Unfortunately, the air conditioner in our server room has developed a non-repairable leak and needs to be replaced. Our public printer also gave out this month after 13 years of service, and after researching replacement options, we have decided to relocate the larger printer/copier from the Michigan Room and put it downstairs. It gets minimal use upstairs, and since we already pay to lease it, with toner included, this will be a more cost-efficient usage for now. When printer/copier leases come due for renewal in 2027, we will look at how to best balance our needs going forward.

Finally, be on the lookout for a new book on the Jane Arnold Storybook Walk. Erin will be changing out the title in very early August.

### Project Updates

**Strategic Planning:** Six focus group sessions were held with fifteen participants. Carol Dawe, the Lakeland Library Cooperative Director, led the sessions and will be providing consolidated feedback early in August. Next steps are to evaluate all survey and focus group feedback to identify themes, craft updated Mission and Vision statements, and finally establish goals and specific objectives.

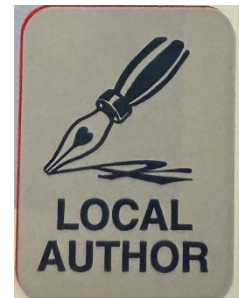
## Training

Here is what the staff did in July:

- **Artificial Intelligence:** This month we spent time on using AI for archiving. While imperfect, AI can help with photo identification, generating alt-text for online images, and with both handwriting and text recognition. We will likely try and leverage this technology where it makes sense as we continue digitizing our large local history collection.
- **OMA:** I attended a great session on the Open Meetings Act and learned more about how to comply with its provisions. I will share some insights with the board.

## Assistant Director Tess Allarding's Report

My July was spent continuing to work on ongoing projects. I am continuing to compile a list of local authors that we have in our collection, so we can showcase those items in their own area of the library. We purchased new spine label stickers to add to these items to denote that they belong to the Local Authors collection (see photo below). I will work with Marty once we determine the extent of the collection, and we will figure out how these items may need to be re-cataloged.



I'm continuing to plan this year's Holiday Market as part of Jingle & Mingle weekend. Vendor applications opened July 1<sup>st</sup>, and we currently have 20 vendors lined up. Applications will remain open through August 31<sup>st</sup>.

On July 17<sup>th</sup> I attended the virtual MLA Advocacy Hour, where one of MLA's legal counsel discussed a ruling out of the 5<sup>th</sup> Circuit Court that determined that library collections constitute government speech and are not necessarily subject to first amendment protections. This is an unprecedented finding, and could have ramifications for library collections going forward. As of right now, this ruling does not affect us, as we are not part of the 5<sup>th</sup> Circuit. However, the lawyer did state that she expects this to be moved to the Supreme Court eventually, and we could eventually see the effects of any rulings there.

Since I have taken over ordering all adult books, I have been searching for opportunities to grow my collection development skills. This month I received an email this month about some course offerings from the University of Wisconsin-Madison, one of which is called "Making a Collection Count: Collection Management Basics." This course runs for 8 weeks and is all online. I'm happy to report that I was approved for a continuing education stipend through the Library of Michigan to cover the \$324 course fee, so I will be attending this course from October to December. Keep an eye out for more information on what I learn!

Chloe has been helping me with preparing cash drawers on Thursday mornings, so she can serve as a backup in case David or I are unavailable to prepare them. Chloe and



I both have vacation time coming up, but once we both return from that, I will begin training her on the Monday cash reconciliation process. Once she is fully trained on that, she can serve as a backup to David and me as well. The goal is to have her do the money once a month once she is trained, to stay in practice.

MeLCat is celebrating its 20<sup>th</sup> anniversary this year, and a mascot named Mittens was created to aid in the celebration. A cardboard cutout is being sent around to participating libraries, with the request that we capture photos of Mittens around our library. Here are some of the adventures Mittens had while he visited HPL.



## Youth Librarian Erin Quada's Report

Summer reading continued to be as busy as usual throughout July. We continued to get more people registered for the reading challenge and logging reading. Prize pick up greatly increased throughout the month, keeping the desk staff extra busy. Programs have continued throughout the month with options for every age range.

## Storybook Walk

With input from David and help from Tess, I created a form for people interested in sponsoring a book for the Jane Arnold Storybook Walk. The form is available on paper as well as on our website. I held a meeting with the first book sponsor for the Jane Arnold Storybook Walk and have been z

## DIY Pop Sockets

We had our best teen turn out for our DIY Pop Sockets program on July 8! The twelve enthusiastic individuals used the entire hour to create their pop sockets, some commenting that they



were creating for others and some planning to keep their pop socket for themselves.

### Chalk the Walk

Chalk the Walk promised to be a big event with excited families showing up before it even began! Pierce Cedar Creek Institute brought 9 creative art students who got busy decorating our sidewalks before we were shut down by storms fifteen minutes into the program. We already had 24 participants creating beautiful pieces of art when the rain started! This is a program that I think we will try again with fingers crossed for nice weather!



### Makerspace

Our makerspace programs have continued into July with textiles, coding & robotics, and cardboard construction. I am continually amazed by the creativity and efforts that participants display. Pictured here is LilyRose Arriaga, the coordinator for Barry County 4-H, making robotic hands with some of the participants.

### Outreach

Lake and I attended the first ever Community Tent during Kids' Day at the Barry County Fair. The organizers had over 300 kids registered for raffle prizes as they entered the tent and we were certainly kept busy making music shakers out of toilet paper tubes and dried beans. We handed out information about the Summer Reading Program as well as flyers about upcoming fall programming. It was a hot but happy day!

I helped Great Start Collaborative with their Pizza in the Park event on July 23. Each month during the summer, GSC provides dinner, a free book, and other activities for families of Barry County. I helped serve the food and chatted with attendees about the needs of kids and families in the area, as well as handed out flyers about upcoming library programming. These events are great because families speak very candidly about their experiences which helps guide the services that the youth department provides.



## Marketing and Programming Coordinator Barbara Haywood's Report Events Recap

**North Country Trail - July 9:** Through the eyes of 9-year-old adventurer Bernadette Wills, 26 attendees came together to celebrate family hiking, the joy of outdoor exploration, and the latest updates on the expanding North Country Trail in Michigan. Her story reminded all present of the power of adventure—no matter your age.



**Wild Flower Air Dry Ornament - July 21:** This hands-on, nature-inspired evening brought together 51 participants—ranging from preschoolers to retirees—for a creative workshop using air-dry clay, leaves, and flowers to craft unique ornaments. Families traveled from as far as Saranac, with grandparents, parents, and even teens joining in to create lasting memories through art and nature.



**The Ancient Sport of Falconry in Today's World - July 26:** Angel and Rune, a Red-Tailed Hawk, led a captivating falconry workshop for 36 people of all ages that blended history, modern regulations, and practical how-to steps for aspiring falconers. The audience was especially engaged by live hunting footage of Rune



harvesting squirrels and insights into the ethical and legal aspects of the sport.

Two young attendees left inspired to become falconers, excited by the resources Angel shared. A standout moment was learning how falconers helped save the Peregrine Falcon using captive breeding and conservation expertise.

**40 Days of Summer Reading** has started bringing in challenge finishers for their Adult Summer Reading Prizes. Have you logged, registered for your choice of raffle prize, and picked up your HPL Folding Fan or HPL Notebook?

**As of July 28, 336 Adults registered with 214 active readers and 113 people completing the challenge. Days Read for Adult Summer Reading totaled 7,567**

## Circulation Supervisor Chloe Lewis' Report

This month, we've had to shift the NEW book collection around a bit due to the large number of amazing new titles added! We moved the New Spanish collection just below the large print section, as we've received many new fiction titles that our patrons tend to gravitate toward. We also added an additional top shelf to accommodate the influx of new books.

The welcome packet has been in the process of a revamp, thanks to Kylie and with some of my assistance. I'm very proud of how much work we've put into it. While it's not quite complete, improvements are ongoing, and we will continue to seek feedback from staff to make it the best it can be. We're excited to provide this packet to patrons, offering valuable information that we've worked hard to present in a clear and non-overwhelming way.

In July, I began Employee Insight Sessions, and they've gone quite well! I believe the goal of creating a low-pressure, open, and supportive environment for communication has been successful. These sessions will be replacing annual reviews, with each staff member having at least one per quarter. I look forward to continuing these conversations with staff and exploring new ways to improve our work and better serve the community as a result.

We've also made some refinements and additions to our online onboarding training program through Beanstack. These updates are intended to promote consistency across staff training, ensuring we're all on the same page and providing a reliable experience for patrons. I'm excited to continue improving this program moving forward.

## Upcoming Programs and Events

August is always a quiet month as we recover and take a break from Summer Reading. 😊 Some regular events still happen, like Writer's Nights, Crafting Passions, Chess, Mahjong, and movies, but library-run events are limited. Other events this month include:

- Scavenger Hunt Around Town, Saturday 8/2 – Saturday 8/9
- Digital Literacy – Windows 11, Wednesday 8/6, 2pm
- Rain Barrel Workshop, Tuesday 8/26, 6pm

**Hastings Public Library Board of Trustees  
Draft Minutes**

**Date: August 4, 2025 - 4:30PM**

**Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058  
Community Room**

**1. CALL TO ORDER**

The Meeting was called to order by Kelli Newberry at 4:33 p.m.

- Board members present: Jane Cybulski, Kelli Newberry, Sam Cale, Carol Dwyer, Ann Devroy, Ellyn Main, Rebecca Lectka, and observing member Brooklyn Strickland. Not present were Amanda Mattson and Cloe Oliver.
- Also present was David Edelman and Tess Allerding.

**2. AGENDA: Approved.**

**3. MINUTES:** Ellyn Main motioned to approve the July 7, 2025, minutes, seconded by Sam Cale. Motion approved.

**4. FINANCIALS**

- a. June invoices and Budget Report: Rebecca Lectka motioned to approve the financials, seconded by Ann Devroy. Motion approved.

**5. LIBRARY DIRECTOR REPORTS**

- a. July 2025
- b. June 2025 Infographic

**6. COMMITTEES**

- a. Budget and Finance –
- b. Building and Grounds -
- c. Personnel – Newberry updated the Board that the committee has met and drafted a format for the Library Director's annual review which will be brought to the next Board meeting for discussion.
- d. Policy-
- e. Marketing-

**7. UNFINISHED BUSINESS: None**

**8. NEW BUSINESS:**

- Automatic Bathroom Doors Vendor Selection – Rebecca Letcka motioned to consider approving S. A. Morman to install automatic door openers on the downstairs bathroom doors, seconded by Carol Dwyer. Motioned approved, roll call vote: Rebecca Lectka – Yes, Sam Cale – Yes, Jane Cybulski – Yes, Carol Dwyer – Yes, Ellyn Main – Yes, Ann Devroy – Yes.
  - a. Automatic Entry Systems
  - b. S. A. Morman
  - c. Electrical Estimate – needed electrical work for the Automatic Bathroom Door project.

- Server Room Air Conditioner – Carol Dwyer motioned to consider approving the purchase and installation of recommended Fujitsu Mini Split Air Conditioner in Server Room to replace the leaking unit, seconded by Sam Cale. Motion approved, roll call vote: Ann Devroy – Yes, Ellyn Main – Yes, Carol Dwyer – Yes, Jane Cybulski – Yes, Sam Cale – Yes, Rebecca Lectka – Yes.
  - a. Proposal and Specs
  - b. Installation = \$1,255; Unit = \$4,200
- Strategic Planning update
  - a. Focus Groups
  - b. Next Steps
- Signing project update – Gilson sent samples.
- Window Update – additional testing is required and details continue to be discussed by parties involved.
- Open Meetings ACT

9. NEXT MEETING DATE

- Next board meeting on Monday, September 8, 2025, at 4:30 p.m.

10.ADJOURNMENT: Meeting was adjourned at 5:34 p.m.