



City of *Hastings* Michigan

(269) 945-2468
FAX (269) 948-9544

201 E. State Street 49058

Regular Council Meeting
September 23, 2024
Executive Summary

| Item # | Summary |
|--------|---|
| 9A-D | Description: Items for Action by Unanimous Consent Recommended Action: Motion to approve the consent agenda as presented. |
| 10A | Description: US Cargo Trailer Recommended Action: Motion to approve the purchase of a new US cargo trailer from USA Trailer Sales of Wayland in the amount of \$10,824. |
| 10B | Description: Public Hearing 420 E Mills LLC – Commercial Rehabilitation Exemption Certificate Application Recommended Action: Motion to a schedule a Public Hearing at 7:00 PM October 14, 2024, during the Council meeting to review and consider a Commercial Rehabilitation Exemption Certificate application from 420 E. Mills, LLC, for properties located at 328 and 420 E. Mill Street. |



City of *Hastings* Michigan

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201 E. State Street 49058

| Item # | Summary |
|--------|---|
| 10C | <p>Description: Workshop Brownfield Plans and Commercial Rehabilitation Exemption incentives</p> <p>Recommended Action: Motion to schedule a workshop for 6:00 PM Monday October 14, 2024, to allow City Attorney Jessica Wood to provide background information on Brownfield Plans and Commercial Rehabilitation Exemption incentives.</p> |
| 10D | <p>Description: Fall Girl's Night Out, Resolution 2024-26</p> <p>Recommended Action: Motion to approve, under direction of staff, the Hastings Downtown Business Team's request to hold Fall Girl's Night Out event on Thursday October 3, 2024, from 5:00 PM until 8:00 PM, close Jefferson Street from State Street to the mid-block alley on Jefferson Street for a musical performance and adopt Resolution 2024-26 to stay the necessary ordinances.</p> |

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Agenda
September 23, 2024

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- * 4. Approval of the agenda
- * 5. Approval of the minutes of the September 9th, 2024, regular meeting
- ✓ 6. Public Hearings: (None)
7. Public Comment:
8. Formal Recognitions and Presentations:
 - A. Presentation from Dave Hatfield, Barry County Commissioner.
 - B. Presentation from Gino Lucci, Hastings City/Barry County Airport Manager.
- ✓ 9. Items for Action by Unanimous Consent:
 - * A. Consider approving the Hastings Student Council's request to conduct the annual homecoming parade on City streets located near Hastings High School from 5:30 PM to 6:00 PM on Friday, September 27, 2024.
 - * B. Consider approving the closure a portion of Green Street on Thursday, October 31, 2024, for Halloween Trick-or-Treating from 4:45 pm until 8:00 pm.
 - * C. Consider approving the motion to cast a ballot for Thad Beard and Dan Swallow to serve three (3)-year terms on the MML Liability & Property Pool Board.
 - * D. Receive and place on file 6 (six) invoices totaling **\$137,170.64** as detailed in attachments.
- ✓ 10. Items of Business:
 - * A. Consider approving the purchase of a new US Cargo trailer from USA Trailer Sales of Wayland in the amount of **\$10,824.00**.
 - * B. Consider scheduling a public hearing at 7:00 PM October 14, 2024, during the Council meeting, to review and consider a Commercial Rehabilitation Exemption Certificate application from 420 E. Mills, LLC, for properties located at 328 and 420 E. Mill Street.

- * C. Consider scheduling a workshop at 6:00 PM October 14, 2024, to allow City Attorney Jessica Wood to provide background information on Brownfield Plans and Commercial Rehabilitation Exemption incentives.
- * D. Consider approving, under direction of staff, the Hastings Downtown Business Team's request to hold Fall Girl's Night Out event on Thursday October 3, 2024, from 5:00 PM until 8:00 PM, close Jefferson Street from State Street to the mid-block alley on Jefferson Street for a musical performance and adopt **Resolution 2024-26** to stay the necessary ordinances.
- 11. Staff Presentations and Policy Discussions (None)
- 12. City Manager Report:
 - * A. Deputy Police Chief Kelly Monthly Report
 - * B. City Clerk/Treasurer Perin Monthly Financial Reports
 - * C. Community Development Director King Monthly Report
 - * D. Library Director Hemerling Monthly Report
- ✓ 13. Reports and Communications:
 - * A. Draft Library Board Meeting Minutes September 9, 2024
 - * B. October 2024 Calendar
- 14. Public Comment:
- 15. Mayor and Council comment:
- 16. Adjourn
- * Items with enclosures.
- ✓ Motion under agenda heading requires roll call vote.

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Minutes
September 9, 2024

1. Regular meeting called to order at 7:00 PM
2. Roll call

Councilmembers Present: Barlow, Brehm, Jarvis, McLean, Nesbitt, Resseguie, Stenzelbarton, and Tossava

Motion by Nesbitt, with support from Brehm, to excuse Councilmember Bowers. All ayes. Motion carried.

City Staff and Appointees Present: Perin, Moyer-Cale, King, Tate, Kelly, and Jordan.
3. Pledge to the flag
4. Approval of the agenda

Motion by McLean, with support from Jarvis, to approve the agenda as present. All ayes. Motion carried.
5. Approval of the minutes of August 26, 2024 regular meeting

Comment from Brehm for correction of City Staff member Boulter's name spelling on minutes.

Motion by Stenzelbarton, with support from Jarvis, to approve the minutes of the August 26, 2024, regular meeting, with correction.

Ayes: Barlow, Brehm, Jarvis, McLean, Nesbitt, Resseguie, Stenzelbarton, and Tossava.
Nays: None.
Absent: Bowers.
Motion carried.
6. Public Hearings: (None)
7. Public Comment (None)
8. Formal Recognitions and Presentations:
 - A. Presentation from Dave Hatfield, Barry County Commissioner.

Comment by Stenzelbarton.

9. Items for Action by Unanimous Consent:

- A. Consider the request for permission from Pavement Ends, Inc. to hold the Barry Roubaix Fall Fondo Fundraising cycling event on Sunday, October 6, 2024 from 9:00 AM to 6:00 PM at Fish Hatchery Park.

Motion by Resseguie, with support from McLean, to approve request for permission from Pavement Ends, Inc. to hold the Barry Roubaix Fall Fondo Fundraising cycling event on Sunday, October 6, 2024 from 9:00 AM to 6:00 PM at Fish Hatchery Park.

Comments by Jarvis, and King.

Ayes: Barlow, Brehm, Jarvis, McLean, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

10. Items of Business.

- A. Consider for approval the Mayor and City Clerk to sign a listing agreement extension from September 12, 2024 to December 31, 2024 with Miller Real Estate for city-owned vacant industrial property containing 8.6 acres and located on Star School Road north of Enterprise Drive.

Motion by Barlow, with support by Brehm, to approve the Mayor and City Clerk to sign a listing agreement extension from September 12, 2024 to December 31, 2024 with Miller Real Estate for city-owned vacant industrial property containing 8.6 acres and located on Star School Road north of Enterprise Drive.

Comments by Jarvis, Stenzelbarton, King, and Moyer-Cale.

Ayes: Barlow, Brehm, Jarvis, McLean, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: Bowers.

Motion Carried.

- B. Consider for approval the airport management contract with Lucci Distributing effective October 1, 2024 through October 2, 2027 as presented.

Motion by Resseguie, with support from Jarvis, to approve the airport management contract with Lucci Distributing effective October 1, 2024 through October 2, 2027 as presented.

Comments by Resseguie, Moyer-Cale, and Tossava.

Ayes: Barlow, Brehm, Jarvis, McLean, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: Bowers.
Motion carried.

- C. Consider for approval R&H Tractor Services LLC's proposal to demolish the site at 133 E. State Street (Old Vinnie's Site) for the price of **\$14,300**.

Motion by Barlow, with support from Nesbitt, to approve R&H Tractor Services LLC's proposal to demolish the site at 133 E. State Street (Old Vinnie's Site) for the price of **\$14,300**.

Comments by Nesbitt, and Moyer-Cale.

Ayes: Barlow, Brehm, Jarvis, McLean, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

- D. Consider for approval the submission of an urban and community forestry grant application to the MDNR for a public tree inventory with a match of **\$12,500**.

Motion by Resseguie, with support from Jarvis, to approve the submission of an urban and community forestry grant application to the MDNR for a public tree inventory with a match of **\$12,500**.

Comments by Jarvis, Tate, Moyer-Cale, and Tossava.

Ayes: Barlow, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: Stenzelbarton.

Absent: Bowers.

Motion carried.

- E. Consider for awarding the City Tree Planting bid from County Line Nurseries, Inc. for **\$12,730**.

Motion by McLean, with support from Nesbitt, to award the City Tree Planting bid from County Line Nurseries, Inc. for **\$12,730**.

Comments by McLean, Nesbitt, Tate, Moyer-Cale, and Tossava.

Ayes: Barlow, Brehm, Jarvis, McLean, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: Bowers.

Motion carried.

11. Staff Presentations and Policy Discussions (None)

12. City Manager Report:

City Manager Moyer-Cale addressed council.

Comments by Jarvis, Stenzelbarton, Moyer-Cale, and Tossava.

Update from Deputy Police Chief Kelly on status of Chief Boulter.

A. Public Services Director Tate Monthly Report.

B. Fire Chief Jordan Monthly Report.

Comment by Jordan.

C. Assessor Rashid Monthly Report.

13. Reports and Communications:

A. September 2024 Calendar.

Motion by Stenzelbarton, with support from Brehm, to accept to place on file
September 2024 calendar.
All ayes. Motion carried.

14. Public Comments: (None)

15. Mayor and Council comments:

Comment from Tossava.

16. Adjourn:

Motion by McLean, with support from Stenzelbarton, to adjourn at 7:42 PM.
All ayes. Motion carried.

Read and Approved:

David J. Tossava, Mayor

Linda Perin, Deputy City Clerk



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Hastings Student Council Request

Meeting Date: September 23, 2024

Recommended Action:

Motion to approve, under direction of staff, the Hastings Student Council to conduct the annual homecoming parade on city streets located near Hastings High School from 5:30 pm to 6:00 pm on Friday September 27th.

Background Information:

Hastings High School celebrates Homecoming Week annually. This year the week of Homecoming starts on Monday, September 23rd and culminates with the varsity football game on Friday, September 27th. The Homecoming parade culminates spirit week for the Navy Blue and Gold clad Saxons. Teresa Heidi, principal for Hastings High School, has confirmed that the timeframe on the request letter from Student Council was listed incorrectly. The parade will kick off behind the high school at 5:30 pm and finish in front of the football stadium at 6:00 pm.

Financial Implications:

There are limited financial implications for the City

Attachments:

- Student Council Request Letter



September 4, 2024

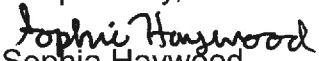
City Council
City of Hastings
102 S. Broadway
Hastings, MI 49058

Ladies and Gentlemen:

Hastings High School will be celebrating Homecoming during the week of September 22 – 28th. On Friday, September 27th, we would like to have a parade that begins at the high school on S. Washington St. (queue along the east side of the building), moves east on W. South St, then moves north on S. Church St., then moves west on Clinton St, and finally moves south on S. Young St., and then finishes at the high school near the football stadium. We would line up at the high school at ~~4:00~~ ^{5:00} p.m. and the parade would start promptly at ~~4:30~~ ^{4:30} p.m.

We request your approval of this parade.

Respectfully,

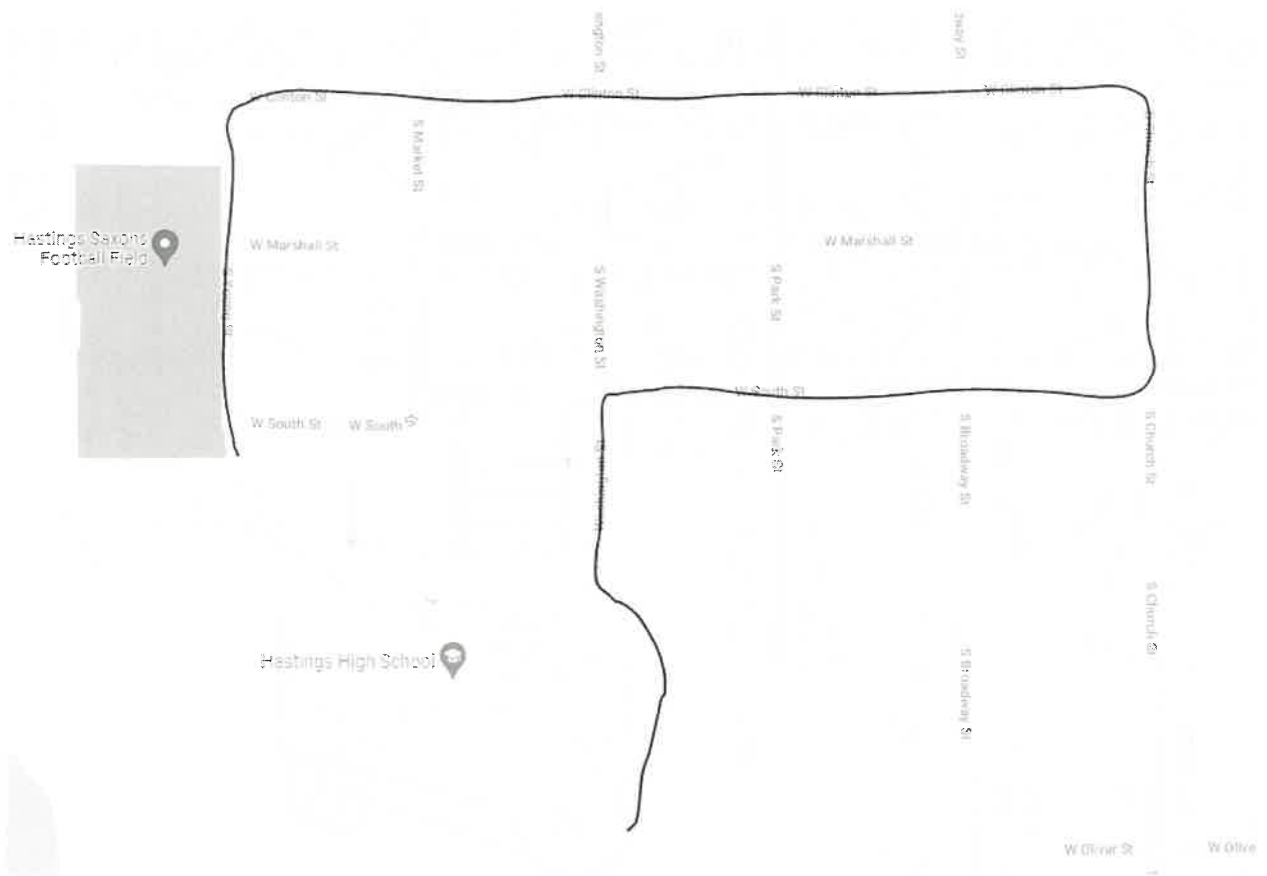

Sophia Haywood
Student Body Treasurer
Hastings High School


Justine Kramer
Student Council Advisor
Hastings High School

cc
Chief of Police
Fire Chief



Parade Route





Regular Council Agenda Item Memorandum

To: Honorable Mayor and City Council

From: Deputy Chief Julissa Kelly

Subject: Green Street Closure for Halloween

Meeting Date: September 23rd, 2024

Recommended Action:

Motion to approve the closure of W. Green Street between S. Broadway Ave and S. Cass St to include all intersecting roadways in between from 4:45 pm to 8:00 pm on Thursday, October 31, 2024 for Halloween trick-or-treating.

Background Information:

It has become a Hastings tradition to close Green St on the night of Halloween from 5:00 PM until 8:00 PM. We have done so to provide an area for children, citizens and visitors to participate in the events of the night without concern of vehicular traffic.

For several years, many have volunteered to help line the intersecting roadways and participate in the night's events. We are always provided support from DPS and the Hastings Fire Department, along with equipment such as the Hastings fire pit to add to the night's enjoyment.

To safely complete the road closure, we would like to begin shutting the road down no later than 4:45 PM. The closure will be removed starting at 8:00 PM and will take approximately ten minutes to fully re-open the roads.

Contact with area support services (EMS/Central Dispatch) will be made to notify them of the closure and to provide alternate routes.

Those who live in the closed section of the roadway will be allowed access with escort to provide safe travel.



Regular Council Agenda Item Memorandum

Financial Implications:

The Police Department will not incur any additional overtime costs associated with this event. Reserve Officers along with myself and volunteers will facilitate. Minimal equipment and community policing funds will be utilized in direct support of our citizens and visitors. The crucial cooperation and communication between HPD, DPS and HFD continues to make this fun event successful every year.

Thank you for your time and consideration in this matter.

Respectfully submitted,

Julissa Kelly

Deputy Chief



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Ballot for MML Liability and Property Pool

Meeting Date: September 23, 2024

Recommended Action:

Motion to cast a ballot for Thad Beard and Dan Swallow to serve three-year terms on the MML Liability & Property Pool Board.

Background Information:

The MML Liability and Property Pool is owned & controlled by its members. As such, the council may direct staff to cast a ballot to vote for its directors.

Financial Implications:

None.

Attachments:

- Letter from MML Liability & Property Pool
- Candidate Biographies



michigan
municipal
league

liability &
property
pool

1675 Green Road
Ann Arbor, MI 48105
P: 734-662-3246
800-653-2483
F: 734-662-8083
mml.org

To: Members of the MML Liability & Property Pool
From: Michael J. Forster, Fund Administrator
Date: September 9, 2024
Subject: Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Two (2) incumbent Directors have agreed to seek re-election. You may also write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 8th. Alternately, you may complete your ballot online:

Go to www.mml.org. At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Liability & Property Pool*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Forster".

Michael J. Forster
Pool Administrator
mforster@mml.org

THE CANDIDATES

Three-year terms beginning January 1, 2025

Thad Beard, Manager, City of Rockford



Thad has over 23 years' experience in municipal government and has been the city manager of Rockford since 2017. He previously served as the City of Otsego's manager for 17 years and as the City of Wayland's assistant manager for three years before that. He is a member of the Michigan Municipal Executives and former member of its Board of Directors. Thad grew up in Kalamazoo, received an undergraduate degree from Great Lakes Christian College and a master's degree from Western Michigan University. Thad is seeking election to his second term.

Dan Swallow, Manager, City of Tecumseh



Dan has more than 18 years' experience as a municipal official and has been the City Manager of Tecumseh since 2015. Previously, his government career included tenures with the Toledo Metropolitan Area Council of Governments, Van Buren Township, and as the Economic & Community Development Director for the City of Monroe. He has credentials from the American Institute of Certified Planners (AICP) and actively participates in the Michigan Association of Planning and Michigan Municipal Executives. Dan grew up in the small northeastern Michigan community of Alpena. Dan is seeking election to his second term.

**Summary – City of Hastings Invoices
City Council Meeting
September 23, 2024**

| No. | Vendor | Amount | Description (with date paid) |
|------------|---------------------------------------|---------------------|---|
| 1 | K.V. Landscapes | \$12,190.00 | 9/6/24 July 2024 Lawn Maintenance |
| 2 | Ferguson Waterworks | \$13,782.40 | 9/6/24 residential water meters |
| 3 | Infrastructure Alternatives, Inc. | \$13,882.12 | 9/6/24 Monthly WWTP Contract Operations |
| 4 | Moore + Bruggink Consulting Engineers | \$18,387.72 | 9/6/24 Design engineering services for E State Street |
| 5 | Katerberg VerHage, Inc. | \$39,645.40 | 9/6/24 Hastings Streetscape project |
| 6 | Katerberg Verhage, Inc. | \$39,283.00 | 9/9/24 Hastings Library Landscaping project |
| | | | |
| | | | |
| | Invoices | \$137,170.64 | |

FISCAL

24 - 25 -

YEAR



K V Landscapes
5710 Whitneyville Ave
Alto, MI 49302

City of Hastings
201 E State St
Hastings, MI 49058

MOWING AND MAINTENANCE FOR CITY PROPERTIES

July 2024 Lawn Maintenance Summary

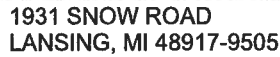
| SITE | MONTHLY AMOUNT |
|---|----------------|
| 1 CITY HALL (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 of July) WEEDED LANDSCAPE BEDS | \$ 160.00 |
| 2 THORNAPPLE PLAZA (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 of July) WEEDED LANDSCAPE BEDS | 340.00 |
| 3 RIVERWALK POCKET PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 of July) WEEDED LANDSCAPE BEDS | 340.00 |
| 4 HASTINGS DPS GARAGE (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | 200.00 |
| 5 FISH HATCHERY PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4, 5 of july) | 2550.00 |
| 6 TYDEN PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | 1875.00 |
| 7 BOB KING PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 of July) | 1500.00 |
| 8 SECOND WARD PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | 225.00 |
| 9 THIRD WARD PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | 225.00 |
| 10 GREEN AND HANOVER (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | 100.00 |
| 11 WALNUT AND GRAND (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 of July) | 80.00 |
| 12 MONTGOMERY AND EAST STATE (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 of July) | 120.00 |
| 13 HAYAS AND EAST GRAND STREET (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 of July) | 120.00 |
| 14 RAILROAD STREET LIFT STATION (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | 200.00 |
| 15 WEST STATE ST ENTRANCE SIGN AT COOK ROAD (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | 250.00 |
| 16 COOK ROAD/STATE ST DIGITAL SIGN (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | 200.00 |



| | |
|--|--------|
| ✓ 17 HASTINGS WATER TREATMENT PLANT | 375.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 18 FIRE BARN | 125.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 19 PARKING LOT 3 | 175.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 20 HASTINGS WASTEWATER TREATMENT PLANT | 250.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 21 HASINGS DOG PARK | 325.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 22 BLISS PARK | 480.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 of July) | |
| ✓ 23 SOUTH WATER TOWER | 175.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 24 NORTH WATER TOWER | 175.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 25 WELL HOUSE #3 | 200.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 26 VACANT CITY LOT | 125.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 27 CITY HASTINGS RIVERWALK TRAIL | 300.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 28 PARKING LOT 1 | 150.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 29 PARKING LOT 2 | 150.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 30 PARKING LOT 4 | 150.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 31 PARKING LOT 5 | 100.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 32 PARKING LOT 6 | 125.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 33 PARKING LOT 7 | 200.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |
| ✓ 34 PARKING LOT 8 | 125.00 |
| (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 of July) | |

TOTAL AMOUNT DUE

\$ 12,190.00



FISCAL.

24-25-

YEAR

Please contact with Questions: 517-322-0300

**CITY OF HASTINGS
201 EAST STATE STREET
METER ACCOUNT
HASTINGS, MI 49058**

**PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:**

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

MASTER ACCOUNT NUMBER: 592635

SHIP TO:

CITY OF HASTINGS
301 E COURT ST
METER ACCOUNT
HASTINGS, MI 49058

Looking for a more convenient way to pay your bill?

Log in to **Ferguson.com** and request access to Online Bill Pay.



TERMS: NET 10TH PROX

ORIGINAL INVOICE**TOTAL DUE**

\$13,782.40

All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.

3860


**INFRASTRUCTURE
ALTERNATIVES, INC.**

 7888 Childsdale Ave. NE | Rockford, MI 49341
 Phone 616.866.1600 | Fax 616.866.1611

Invoice

| Date | Invoice # |
|----------|-----------|
| 9/1/2024 | 34097 |

CLEAN WATER SOLUTIONS
Bill To

 City of Hastings
 201 E. State Street
 Hastings, MI 49058

FISCAL
24 - 25 -
YEAR
P.O. Number:

| HAS301-Hastings - MLS WW | | Reference # |
|--|----------|--|
| Description | Quantity | Amount |
| MONTHLY CONTRACT OPERATIONS PROVIDED FOR THE CITY OF HASTINGS WASTEWATER SYSTEMS FOR THE SERVICES PROVIDED IN THE MONTH OF: SEPTEMBER, 2024 | 1 | 13,882.12 |
| | | |
| Thank you for putting your trust in Infrastructure Alternatives, Inc. All invoices are due on receipt. All past due invoices are subject to a service charge of 1.5% per month or 18% annum. Invoices payable in US Currency only. FEIN: 38-3535922 | | Sales Tax (6.0%) \$0.00 Total \$13,882.12 Payments/Credits \$0.00 Invoice Total \$13,882.12 |



Moore+Bruggink

Consulting Engineers

2020 Monroe Avenue NW
Grand Rapids MI 49505-6298
P 616.363.9801 F 616.363.2480

FISCAL

24 - 25 -

YEAR

CITY OF HASTINGS
TRAVIS TATE
201 EAST STATE STREET
HASTINGS, MI 49058

Invoice number 240184.1-2
Date 08/12/2024
Project **240184.01 EAST STATE STREET
IMPROVEMENTS**

Invoice from July 1, 2024 through August 2, 2024

1. Complete field topographic survey and draft base plans.
2. Complete pavement cores and soil borings.
3. Preliminary design engineering.
4. Draft and submit SHPO application to MDOT.
5. Draft and submit 5323 Form to MDOT.

| Description | Current Billed |
|----------------------|-------------------|
| LABOR | 12,196.20 |
| EXPENSE | 223.60 |
| SUBCONSULTANT | 5,967.92 |
| Total | 18,387.72 |

Invoice total **18,387.72**

Aging Summary

| Invoice Number | Invoice Date | Outstanding | Current | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|-----------|----------|---------|---------|----------|
| 240184.1-1 | 07/11/2024 | 2,546.35 | | 2,546.35 | | | |
| 240184.1-2 | 08/12/2024 | 18,387.72 | 18,387.72 | | | | |
| Total | | 20,934.07 | 18,387.72 | 2,546.35 | 0.00 | 0.00 | 0.00 |

Please Mail remittance to:
Moore & Bruggink, Inc., 2020 Monroe Avenue, N.W., Grand Rapids, MI 49505-6298

A service charge of one percent per month will be added to all accounts not paid within 30 days of invoice



APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

2980

TO OWNER:

THE CITY OF HASTINGS
201 E. STATE ST
HASTINGS, MI 49058

FROM CONTRACTOR:

KATERBERG VERHAGE, INC.
3717 MICHIGAN ST NE
GRAND RAPIDS, MI 49525

CONTRACT FOR:

SITEWORK/EXCAVATION

PROJECT:

HASTINGS STREETSCAPE

VIA ARCH / ENG / CM:

MCSA GROUP
529 GREENWOOD AVE
E. GRAND RAPIDS, MI 49506

APPLICATION NO.: 11

PERIOD TO: 8/31/2024

PROJECT NOS.:

CONTRACT DATE: 8/15/2023

Distribution to:

OWNER
CONSTRUCTION
MANAGER
ARCHITECT
CONTRACTOR

FISCAL

24-25-

YEAR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: KATERBERG VERHAGE, INC.

Date: 8/29/2024

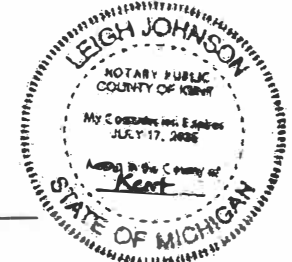
State of: MICHIGAN

County of: KENT

Subscribed and sworn to before me this 29 day of August

Notary Public:

My Commission expires: 7-17-2025



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations & the data comprising this application, the Construction Manager & Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 39,645.40

CONSTRUCTION MANAGER:

By:

Date:

ARCHITECT:

By:

Date:

9.3.2024

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



| | | |
|---|----|--------------|
| 1. ORIGINAL CONTRACT SUM | \$ | 2,800,777.00 |
| 2. Net Change By Change Orders | \$ | 99,315.75 |
| 3. CONTRACT SUM TO DATE | \$ | 2,900,092.75 |
| 4. TOTAL COMPLETE & STORED TO DATE | \$ | 2,899,597.00 |
| 5. RETAINAGE: | | |
| a. _05_% of completed work | \$ | 144,979.85 |
| b. _05_% of stored material | \$ | |
| Total Retainage | \$ | 144,979.85 |
| 6. TOTAL EARNED LESS RETAINAGE | \$ | 2,754,617.15 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT | \$ | 2,714,971.75 |
| 8. CURRENT PAYMENT DUE | \$ | 39,645.40 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE | \$ | 145,475.60 |

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|--------------|------------|
| Total changes approved in previous months by Owner | \$ 46,595.75 | \$ - |
| Total approved this month | \$ 52,720.00 | \$ - |
| TOTALS | \$ 99,315.75 | \$ - |
| NET CHANGES by Change Order | \$ 99,315.75 | \$ - |



3717 MICHIGAN ST NE
GRAND RAPIDS, MI 49525
PHONE: 616.949.3030
FAX: 616.949.3326

FISCAL

HASTINGS LIBRARY
227 E. STATE STREET
HASTINGS, MI 49058

24-25

YEAR

INVOICE: 57194

DATE: 06/04/2024

PROJECT: LANDSCAPING

LANDSCAPING

\$ 26,000.00

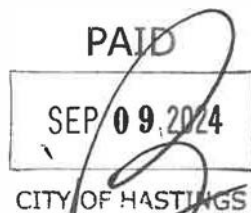
IRRIGATION

\$ 13,283.00

TOTAL DUE

\$ 39,283.00

THANK YOU FOR YOUR BUSINESS!!



ALL ACCOUNTS DUE IN 30 DAYS UNLESS OTHER TERMS. GUARANTEE VOID WITH FAILURE OF PAYMENT.
2% PER MONTH SERVICE CHARGE WILL BE APPLIED TO ALL ACCOUNTS AFTER 30 DAYS.



Regular Council Agenda Item Memorandum

To: Honorable Mayor and City Council

From: Deputy Chief Kelly

Subject: Purchase of New Trailer

Meeting Date: September 23rd, 2024

Recommended Action:

Motion to approve the purchase of a new US cargo trailer from USA Trailer Sales of Wayland in the amount of \$10,824.

Background Information:

The police department requires updated equipment and storage as public safety service provision methods and needs have changed over the years. The limited detached garage space at City Hall is insufficient as additional equipment has been acquired over time and we have lost our use of the equipment shed at the Barry County Conservation Club (BCCC) where we perform our annual firearms qualifications to the BCCC board.

To remain proactive in our ability to respond effectively as first responders, we are requesting to purchase a storage trailer. The purchase of this trailer will greatly improve our ability to respond and operate as an incident command center to any emergencies within our city with a greater chance for a positive outcome due to increased deployment and communication capabilities.

On a positive note, with the constant evolvement of city infrastructure, we've also had an influx of residents to the City of Hastings. This leads to new community events in conjunction with the events we traditionally maintain. Therefore, the need for HPD to mobilize to different events around the city has also increased.

In order to utilize the trailer to its full potential, it will be necessary to purchase it with certain options added. The basic electrical package is necessary for firearms training as one of the annual requirements is to shoot during hours of darkness. It can also be utilized to run communications equipment during large incidents or public events. The cargo package is necessary to maintain the safety and stability of evidence and other items during



Regular Council Agenda Item Memorandum

transportation. All other options are necessary to extend the longevity of the trailer and maintain maximum usability for department and community needs. These options are detailed in attachments 1 and 2.

Financial Implications:

The funds have been previously approved in the current budget as part of the CIP.

The overall cost of the purchase of the trailer and options is \$10,824.

Attachments:

- 1) Itemized options quote from U.S. Cargo
- 2) Email detailing package options from USA Trailer Sales of Wayland
- 3) Total unit quote from USA Trailer Sales of Wayland

I sincerely appreciate your time and consideration in this matter.

Respectfully Submitted,

Julissa Kelly

Deputy Chief

[illegible]

Julissa Kelly

From: Jon Couch <jonc@usa-trailer.com>
Sent: Tuesday, September 10, 2024 11:41 AM
To: Dale Boulter
Subject: Re: Trailer Quotes

CAUTION: External Email

Here are the package details

Basic Electrical Package

- *(4) 12V 17" LED Lights w/ Switch
- *(2) 110V Interior Receptacles
- *30 Amp Panel Service
- *30 Amp Marine Plug
- *25' Cord for 30 Amp Marine Plug

Cargo Plus Package

- *(4) 5000 LB Floor D-Rings Installed
- *(4) 1200 LB Wall D-Rings Installed
- *(1) Pair Fold Down Stabilizer Jacks
- *(1) Interior Spare Tire Carrier Shipped Loose

Please let me know if you have any questions.



**USA Trailer Sales
Of Wayland**

3308 12th Street
Wayland,
Michigan 49348
(269) 792-0703

Bill Of Sale

Invoice # : WAY002853
Sales person : Jon Couch
Delivery Date : 09/05/2024
Date : 09/05/2024

| Name | Phone | Address | City, state, Zip |
|-----------------------|----------------|---------|------------------|
| Buyer: Dave Boulter | (269) 838-6339 | | |
| Ship To: Dave Boulter | (269) 838-6339 | | |

| Unit Information | | | |
|------------------|----------------------|------------|-------------|
| VIN: | Stock :Boulter | Price | \$10,824.00 |
| Year : 2025 New | Model :ULAFTX7518TA2 | (Discount) | \$0.00 |
| Make : US Cargo | Color :Blue | Subtotal | \$10,824.00 |

| Unit Total | Additional Items | F&I Packages | Trade-In | Sales Tax | FET (12%) | Totals |
|-------------|------------------|--------------|----------|-----------|-----------|-------------|
| \$10,824.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,824.00 |

TRAILERS WILL BE ORDERED AS SPECIFIED ALL DEPOSITS ARE NON-REFUNDABLE OR
TRANSFERABLE ***** ALL PRICES INCLUDE CASH/CHECK DISCOUNTS ***** CREDIT CARD

TRANSACTIONS WILL RECEIVE 3% SERVICE CHARGE If you have any questions concerning this

invoice please get in touch with your salesman THANK YOU FOR YOUR BUSINESS!

Buyer Signature

| | |
|---------------------|-------------|
| - Payments Received | \$0.00 |
| Customer Credit | \$0.00 |
| Remaining Balance | \$10,824.00 |



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Schedule Public Hearing for Commercial Rehabilitation Exemption Application

Meeting Date: September 23, 2024

Recommended Action:

Schedule a Public Hearing at 7:00 PM October 14, 2024, during the Council meeting to review and consider a Commercial Rehabilitation Exemption Certificate application from 420 E. Mills, LLC, for properties located at 328 and 420 E. Mill Street.

Background Information:

City Council adopted Ordinance # 619 on July 24, 2023 creating the 420 E Mill PUD. The PUD will contain three (3) multi-family buildings consisting of 135 residential units. The PUD will also contain a commercial building for use as a food hub. City Council adopted Resolution 2024-24 on August 26, 2024 creating a Commercial Rehabilitation District at 328 and 420 E. Mill Street. Public Act 210 of 210 encourages the rehabilitation of commercial property by abating the property taxes generated from new investment for a period of up to ten (10) years. 420 E. Mills, LLC has submitted an application for a Commercial Rehabilitation Exemption Certificate that requires the Clerk to provide written notice of the public hearing as well as written notice to the Assessor and each taxing jurisdiction that levies ad valorem property taxes.

Financial Implications:

None currently

Attachments: None



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Schedule Workshop for October 14, 2024

Meeting Date: September 23, 2024

Recommended Action:

Schedule a workshop for 6:00 PM Monday October 14, 2024, to allow City Attorney Jessica Wood to provide background information on Brownfield Plans and Commercial Rehabilitation Exemption incentives.

Background Information:

Both the Federal and State governments have created financial incentive plans and programs to assist in the development of blighted, obsolete, and environmentally compromised properties. City Attorney Jessica Wood will present background information on Brownfield Plan tax increment financing as well as Commercial Rehabilitation Exemption abatements.

Financial Implications:

None

Attachments:

None



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Hastings Downtown Business Team Request for Fall Girl's Night Out

Meeting Date: September 23, 2024

Recommended Action:

Approve, under direction of staff, Hastings Downtown Business Team request to hold Fall Girl's Night Out event on Thursday October 3, 2024, from 5:00 PM until 8:00 PM, close Jefferson Street from State Street to the mid-block alley on Jefferson Street for a musical performance and adopt Resolution 2024-26 to stay the necessary ordinances.

Background Information:

The Hastings Downtown Business Team conducts a spring and fall Girl's Night Out event in downtown Hastings. For the fall event, the group is requesting to close Jefferson Street from State Street to the mid-block alley on Jefferson Street to bring live entertainment to that vacant section of the street.

Traditionally both the spring and fall event bring many people downtown for a fantastic shopping and dining experience. Staff recommends approval of the request.

Financial Implications:

There are no financial implications for the City.

Attachments:

- Hastings Downtown Business Team Request Letter
- Special Event Application
- Resolution 2024-26

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2024-26

**TO STAY THE NECESSARY ORDINANCES FOR FALL GIRLS NIGHT OUT, MUSIC AND
SIDEWALK SALES IN DOWNTOWN HASTINGS**

WHEREAS, the Hastings Downtown Business Team, by way of correspondence, has requested permission to conduct Fall Girls Night Out, Music and Sidewalk Sales in downtown Hastings; and

WHEREAS, the Hastings Downtown Business Team requests a stay under Section 22-2 of Hastings Ordinances for Thursday, October 3, 2024 from 5:00 PM until 8:00 PM; and

WHEREAS, the Hastings Downtown Business Team wants to ensure that said Sidewalk Sales is conducted in good taste and in accordance with all laws and regulations; and

WHEREAS, the City Council of the City of Hastings desires to support and encourage the businesses in downtown Hastings; now

THEREFORE, BE IT RESOLVED that the City of Hastings hereby stays for the purpose of said Fall Girls Night Out, Music and Sidewalk Sales on Thursday October 3, 2024 from 5:00 PM until 8:00 PM in Article 22-1 of the Hastings City Code, the following Ordinance: Section 22-2

A motion to adopt the foregoing resolution being offered by Member , second by Member :

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 23rd day of September 2024, by the City Council of the City of Hastings, by a vote of members voting in favor thereof and members voting against

Linda Perin
City Clerk

Hastings Downtown Business Team

September 10, 2024

Mayor David Tossava
& The Hastings City Council
201 E. State Street
Hastings, MI 49058

RE: 2024 Fall Girls Night Out

The Hastings Downtown Business Team would like to request permission from the downtown area businesses to host Girls Night Out on Thursday, October 3, 2024, 5:00 pm – 8:00 pm.

The theme for our event this year is: Women Who Inspire Us. Attendees and businesses are encouraged to dress in their best version of Rosie The Riveter, with a costume contest for prizes. Each participating business will feature a “Women of Inspiration” of their choice. We will also have our annual scarecrow contest with online judging for “Best Scarecrow”.

We would like to have live entertainment this year provided by Geez Louise, a local band, as well as participating business have sales on the sidewalks. We request that Jefferson Street, from the alley behind Jaqua, north to State Street be closed for the event, October 3, 5:00 pm – 8:00 pm. We also request permission, for all participating businesses, to have the option to put signage or sidewalk displays out on October 1. Scarecrow displays will be left up until October 31.

If there are any questions, please reach out to either: Jan Hawthorne @ 269-838-2145 or Melissa Gillons @ 269-908-1900.

Hastings Downtown Business Team

Melissa Gillons

269-908-1900



City of Hastings Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

| | | |
|--|--------------|------------------------------|
| Hastings Downtown Business Team | | 269-908-1900 |
| Applicant/Organization Name | Phone | |
| Jan Hawthorne | 269-838-2145 | jhawthorne@jaquarealtors.com |
| Melissa Gillons | 269-908-1900 | theclothier21@outlook.com |
| Contact Name | Phone | Email |
| 117 South Jefferson St | Hastings MI | 49058 |
| Street | City | State Zip |
| Melissa Gillons | 269-908-1900 | |
| Contact person on day of event (if different than above) | | Phone |

Section 2: Event Information

| | |
|--|------------------------------|
| Girls Night Out - Fall 2023 | |
| Name of Event | |
| A shopping event for downtown Hastings | |
| Description of Event | |
| October 3, 2024 | 5:00 pm - 8:00 pm |
| Event Dates | Time (From/To) |
| October 3, 2024 | 8 PM |
| Set up Date(s) and Time(s) | Clean Up Date(s) and Time(s) |

Downtown Hastings

Location(s) of Event

2

300-700

Estimated number of volunteers

Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
 - o If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☐ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
 - o If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
 - o If yes, provide copy of Health Department Food Service License
- ☐ Temporary structures (including tents or pavilions)
- ☒ Music
 - o If yes, what time will music begin and end? 5-8
 - o If yes, what type of music is proposed? Live – Acoustic Live - Amplification Recorded
Loudspeakers or public address system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☒ Vendors/sale of goods
- ☐ Carnival rides
 - o If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other _____
- ☐ Alcohol
 - o If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - o If yes, provide a copy of Michigan Liquor Control License.
 - o If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - o If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

By each participating business

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Melissa Gillons

Printed Name of Applicant & Name of Organization



Signature

09/10/24

Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles ☐ Barricades ☐ Traffic cones ☐ Restroom Cleaning
☐ Fencing ☐ Water or Electric ☐ Other

Will this event require additional staff? If yes, please describe:

Other Comments:

C. Fire Chief Review

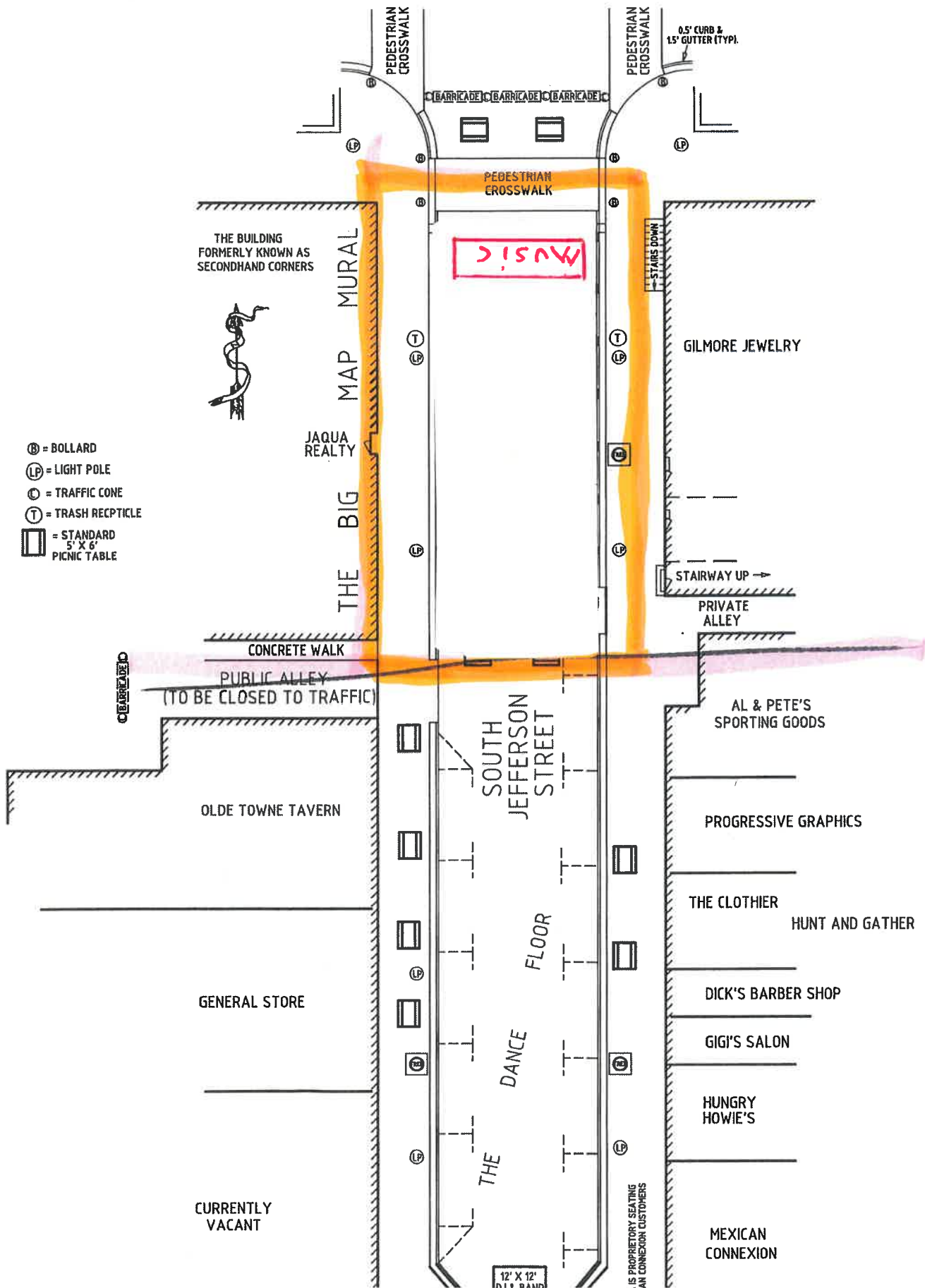
Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? ☐ Yes ☐ No

STATE STREET





DALE BOULTER
CHIEF OF POLICE

Hastings City Police

201 E. State St.
Hastings, MI 49058
(269) 948-4800 Dispatch
(269) 945-5744 Office
(269) 945-4358 Fax



JULISSA KELLY
DEPUTY CHIEF

12A

August 2024 Hastings Police Department Monthly Report

UPDATES

Chief Boulter is recovering and doing well. Please continue to respect his and his family's privacy.

UPCOMING EVENTS

Flexfab 5K Run/Walk on Saturday, September 21st at 9:00 am

Hastings PD will be assisting with traffic control so participants can safely cross Green St throughout their route.

Homecoming Parade on Friday, September 27th from 5:30 pm to 6:00 pm

Hastings PD will be coordinating security and leading the parade to kick off the Varsity homecoming football game.

Green St road closure on Thursday, October 31st from 5:00 pm to 8:00 pm

Subject to Council approval, we intend to collaborate with DPS and the Fire Department again this year to close Green St for what has become an annual Halloween tradition in Hastings.

STAFFING

Staffing remains unchanged since last month's report. We currently have one candidate in the background process for a road patrol position and one candidate for an employed recruit sponsorship. We are still accepting applications for certified police officers.

RESERVE UNIT

The Reserve Officer Unit contributed 195.25 hours for the month of August.

We currently have one candidate in the background process for a Reserve Officer position.

Reserve Officer Steve Bare has decided to retire from his position with the police department to travel and enjoy more time with his family. We would like to thank Steve for 23 years of commitment and service provided to the city of Hastings. We wish him a long journey of rest and relaxation.

TRAINING

Continuing Professional Education (CPE) funds have been received and are being utilized to send our officers to eligible trainings. I have been in contact with MCOLES and multiple different training vendors to ensure we are meeting the requirements for this year.

This month, officers completed Anti-Bias training. This training helped to remind officers that “recognizing diversity without bias when serving the community will reduce misunderstandings, confusion, and stereotypes while promoting knowledge and awareness for the officer”.

TRAFFIC ENFORCEMENT

Our officers are continuing to address areas of concern for traffic violations. They have been directed to conduct traffic stops when violations are observed. The officers have discretion in determining whether citations will be issued but are encouraged to do so in an effort to increase safe driving.

STATS

In August, officers responded to **554** calls for service, with a total of 20 resulting in arrests. They responded to 11 traffic accidents and 7 non-traffic accidents. Officers issued a total of 31 citations, 14 being moving violations and 17 being non-moving violations. Officers conducted a total of 152 traffic contacts for the month.

CODE COMPLIANCE

Please see attached report.

Respectfully Submitted,

Julissa Kelly

Deputy Chief

HASTINGS CITY COUNCIL MONTHLY REPORT MONTH OF August 2024

From Hastings Police Department

Chief Dale Boulter

Total Complaints: 554

Total Arrests: 20

Adults: 8 Assault less than murder-1, Impaired by drugs-1, A&B-1, Disorderly-2, DWLS-1, OUI-1, OUI w/drugs-1.

Juveniles: 0

Arrests Warrants for other Departments: 12 Obstructing justice-12.

Traffic Summary:

Traffic Accidents: 11

Property Damage: 8 Injuries: 3 Fatal: 0 Non-Traffic: 7

Tickets Issued: 31

Moving Violations Issued: 14

Non-Moving Violations: 17

POLICE VEHICLES

TOTAL MILES: **8,499**

TOTAL GALLONS OF FUEL USED: **693.1**

| <u>VEHICLE</u> | <u>MILAGE</u> | <u>VEHICLE</u> | <u>MILAGE</u> |
|---------------------|---------------|----------------------|---------------|
| <u>41/2020 FORD</u> | <u>56,886</u> | <u>45/2022 FORD</u> | <u>5,310</u> |
| <u>42/2021 FORD</u> | <u>51,882</u> | <u>46/2015 FORD</u> | <u>57,645</u> |
| <u>43/2020 FORD</u> | <u>8,405</u> | <u>47/2023 FORD</u> | <u>16,928</u> |
| <u>44/2018 FORD</u> | <u>44,903</u> | <u>48/2016 FORD</u> | <u>93,343</u> |
| | | <u>49/2010 DODGE</u> | <u>63,659</u> |

ADDITIONAL INFORMATION:

The Hastings Police Reserve officers worked a total of 195.25 hours for the month.

| <u>CLASSIFICATION</u> | <u>CURRENT MONTH</u> | <u>PREVIOUS YEAR</u> | <u>YTD CURRENT</u> | <u>YTD PREVIOUS</u> | <u>YTD COMPARED</u> |
|-------------------------|--------------------------|--------------------------|------------------------|-------------------------|-------------------------|
| <u>FATAL ACCIDENTS</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>INJURY ACCIDENTS</u> | <u>3</u> | <u>4</u> | <u>20</u> | <u>29</u> | <u>-9</u> |
| <u>P D ACCIDENTS</u> | <u>8</u> | <u>9</u> | <u>72</u> | <u>75</u> | <u>-3</u> |
| <u>NON-TRAFFIC</u> | <u>7</u> | <u>6</u> | <u>79</u> | <u>44</u> | <u>+35</u> |
| <u>SPEEDING</u> | <u>6</u> | <u>0</u> | <u>49</u> | <u>5</u> | <u>+44</u> |
| <u>OTHER HAZARDOUS</u> | <u>8</u> | <u>13</u> | <u>68</u> | <u>98</u> | <u>-30</u> |
| <u>NON-HAZARDOUS</u> | <u>17</u> | <u>23</u> | <u>113</u> | <u>215</u> | <u>-102</u> |
| <u>PARKING</u> | <u>2</u> | <u>1</u> | <u>105</u> | <u>259</u> | <u>-154</u> |
| <u>TOTAL</u> | <u>51</u> | <u>56</u> | <u>456</u> | <u>725</u> | <u>-269</u> |

| <u>OFFICERS</u> | <u>COMP.</u> | <u>ARRESTS</u> | <u>TICKETS</u> | <u>SINGLE</u> | <u>SHARED</u> |
|-------------------------|---------------------|-----------------------|-----------------------|----------------------|----------------------|
| <u>BABCOCK</u> | <u>66</u> | <u>4</u> | <u>6</u> | <u>14</u> | <u>0</u> |
| <u>BAILEY</u> | <u>67</u> | <u>2</u> | <u>1</u> | <u>15</u> | <u>0</u> |
| <u>BROWN</u> | <u>51</u> | <u>1</u> | <u>8</u> | <u>14</u> | <u>0</u> |
| <u>HOLMES</u> | <u>25</u> | <u>1</u> | <u>0</u> | <u>10</u> | <u>0</u> |
| <u>MEHER</u> | <u>46</u> | <u>0</u> | <u>4</u> | <u>16</u> | <u>0</u> |
| <u>PICKETT</u> | <u>65</u> | <u>1</u> | <u>2</u> | <u>19</u> | <u>0</u> |
| <u>RANGEL</u> | <u>47</u> | <u>5</u> | <u>3</u> | <u>19</u> | <u>0</u> |
| <u>SENSIBA</u> | <u>5</u> | <u>1</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>STEENSMA</u> | <u>55</u> | <u>2</u> | <u>1</u> | <u>26</u> | <u>0</u> |
| <u>WESSELING</u> | <u>78</u> | <u>3</u> | <u>4</u> | <u>19</u> | <u>0</u> |
| <u>OTHER</u> | <u>49</u> | <u>0</u> | <u>2</u> | <u>0</u> | <u>0</u> |
| <u>TOTALS</u> | <u>554</u> | <u>20</u> | <u>31</u> | <u>152</u> | <u>0</u> |

City of Hastings
Code Compliance Officer
August 2024 Activity Report



| QUANTITY | COMPLAINT |
|---------------|--|
| 5 | Animal related (90-835) |
| 29 | Grass and weeds more than 8" tall (38-105) |
| 15 | Compostable yard debris and refuse in right-of-way, snow piles (74-39, 74-71, 74-72) |
| 0 | Garbage Code Violations (66-88/89/90/93/94) |
| 11 | Vehicles parked on unapproved surfaces – residential zones (90-929) |
| 8 | Unlicensed/Inoperable vehicles, parts, or tire storage (38-76, 77, 78) |
| 11 | Refuse and debris in unscreened area of yard (90-881, 90-882) |
| 1 | Rental Unit complaints |
| 34 | Signage issues/ Signs in Right-Of-Way |
| 0 | Sign Permits Issued |
| 2 | Fencing Issues |
| 5 | Fence Permits Issued |
| 13 | Structure & Building Maintenance Issues |
| 3 | Recreational Vehicle Issues |
| 0 | Abandoned refrigerator w/door attached (54-61) |
| 4 | Sidewalk parking/right-of-way obstructions (74-71) |
| 23 | Miscellaneous Issues & Complaints |
| 164 | Total Violations/Complaints Handled |
| 14 | Letters sent |
| 1 | Citations issued |
| 113 | Follow Ups |
| NOTES: | Miscellaneous Issues/ Complaints details |

City of Hastings

12B

Investments & Deposits Status Report as of August 31, 2024

| Institution | Account Description | Balance | Interest Rate |
|---|---------------------------------|-------------------------|---------------|
| Flagstar | Common Cash (Primary Checking) | \$ 1,838,757.36 | 0.99% |
| | Payroll | \$ 2,967.97 | 1.05% |
| | *Savings | \$ 798,269.19 | 4.22% |
| | **Tax Collection | \$ 4,005,674.51 | N/A |
| | Total | \$ 6,645,669.03 | |
| <i>*Includes proceeds from DDA/Streetscape Bonds</i> | | | |
| <i>** Includes funds collected on behalf of other governmental agencies</i> | | | |
| Highpoint | Common Cash | \$ 106,735.58 | N/A |
| | Drug Enforcement | \$ 18,211.94 | N/A |
| | Library PayPal | \$ 500.00 | N/A |
| | *Tax Collection | \$ 105,876.24 | N/A |
| | Total | \$ 231,323.76 | |
| <i>* Includes funds collected on behalf of other governmental agencies</i> | | | |
| Michigan CLASS | General Fund (Pooled) | \$ 6,212,860.02 | 5.3698% |
| | Water & Sewer | \$ 584,538.56 | 5.3698% |
| | Equipment Fund | \$ 296,893.30 | 5.3698% |
| | LDFA | \$ 148,447.35 | 5.3698% |
| | Total | \$ 7,242,739.23 | |
| American Dep Mgmt Co | Money Market Account | \$ 3,842,757.93 | 5.30% |
| | 3-Month Certificates of Deposit | \$ - | N/A |
| | 6-Month Certificates of Deposit | \$ - | N/A |
| | Total | \$ 3,842,757.93 | |
| Total, All Investments & Deposits | | \$ 17,962,489.95 | |

| Institution | Balance | % of Total |
|----------------------|-------------------------|------------|
| Flagstar | \$ 6,645,669.03 | 37.0% |
| Highpoint | \$ 231,323.76 | 1.3% |
| Michigan CLASS | \$ 7,242,739.23 | 40.3% |
| American Dep Mgmt Co | \$ 3,842,757.93 | 21.4% |
| Total | \$ 17,962,489.95 | |

| Type of Investment or Deposit | Balance | % of Total |
|-------------------------------|-------------------------|------------|
| Interest | \$ 13,725,491.68 | 76.4% |
| Non-Interest | \$ 4,236,998.27 | 23.6% |
| Total | \$ 17,962,489.95 | |

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 2 MONTHS ENDING AUGUST 31, 2024

| THIS YEAR FISCAL YTD 31-AUG-24 | REVISED BUDGET 2024-2025 | FISCAL YTD % OF BUDGET | LAST YEAR FISCAL YTD 31-AUG-23 | REVISED BUDGET 2023-2024 | FISCAL YTD % OF BUDGET |
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|

FUND 101 - GENERAL FUND

REVENUE

| | | | | | | |
|----------------------------|--------------|-----------|--------|------------|-----------|---------|
| TAXES | 1,146,737.13 | 3,638,300 | 32.00% | 730,120.37 | 3,463,000 | 21.00% |
| SPECIAL ASSESSMENTS | 5,765.04 | 32,500 | 18.00% | 4,829.75 | 43,650 | 11.00% |
| LICENSES & PERMITS | 6,877.62 | 19,250 | 36.00% | 3,098.21 | 21,175 | 15.00% |
| FEDERAL REVENUES | .00 | 236,216 | 0.00% | .00 | 268,199 | 0.00% |
| STATE SHARED REVENUES | 168,556.00 | 1,139,391 | 15.00% | 33,380.50 | 1,398,813 | 2.00% |
| INTERGOVERNMENTAL REVENUES | 18,174.28 | 923,228 | 2.00% | .00 | 868,416 | 0.00% |
| CHARGES FOR SERVICES | 8,453.09 | 668,100 | 1.00% | 4,751.22 | 615,950 | 1.00% |
| FINES & FORFEITURES | 1,035.50 | 8,500 | 12.00% | 654.92 | 7,000 | 9.00% |
| INTEREST AND RENTALS | 17,893.84 | 335,400 | 5.00% | 63,393.98 | 209,000 | 30.00% |
| OTHER REVENUE | 1,351.70 | 451,300 | 0.00% | 165,124.28 | 30,500 | 541.00% |
| INCOMING TRANSFERS | .00 | 0 | 0.00% | .00 | 0 | 0.00% |

| | | | | | | |
|------------------------------------|--------------|-----------|--------|--------------|-----------|--------|
| TOTAL REVENUE & INCOMING TRANSFERS | 1,374,844.20 | 7,452,185 | 18.00% | 1,005,353.23 | 6,925,703 | 15.00% |
|------------------------------------|--------------|-----------|--------|--------------|-----------|--------|

EXPENDITURES

| | | | | | | |
|---------------------------------|------------|-----------|--------|------------|-----------|--------|
| CITY COUNCIL | 33,804.28 | 82,326 | 41.00% | 29,931.86 | 74,001 | 40.00% |
| MAYOR | 2,462.16 | 14,811 | 17.00% | 2,932.06 | 14,752 | 20.00% |
| CITY MANAGER | 38,958.25 | 192,810 | 20.00% | 28,869.84 | 183,080 | 16.00% |
| FINANCE DEPARTMENT | 36,768.88 | 396,945 | 9.00% | 51,422.11 | 313,745 | 16.00% |
| CLERK | 18,598.62 | 117,396 | 16.00% | 15,305.63 | 118,397 | 13.00% |
| INFORMATION TECHNOLOGY | 47,234.90 | 244,000 | 19.00% | 46,883.96 | 244,000 | 19.00% |
| BOARD OF REVIEW | 1.26 | 2,512 | 0.00% | 248.76 | 2,862 | 9.00% |
| TREASURER | 9,144.41 | 83,928 | 11.00% | 9,571.59 | 78,808 | 12.00% |
| ASSESSOR | 20,035.79 | 171,282 | 12.00% | 18,382.00 | 162,581 | 11.00% |
| ELECTIONS | 10,734.46 | 56,368 | 19.00% | 5,735.85 | 64,277 | 9.00% |
| CITY HALL & GROUNDS | 15,939.36 | 158,950 | 10.00% | 11,108.33 | 187,500 | 6.00% |
| LEGAL AND AUDIT | .00 | 70,000 | 0.00% | 740.00 | 70,000 | 1.00% |
| OTHER GENERAL GOVERNMENT | 356,138.19 | 588,415 | 61.00% | 40,491.62 | 753,387 | 5.00% |
| POLICE | 281,493.06 | 2,099,689 | 13.00% | 259,277.29 | 2,005,929 | 13.00% |
| CODE COMPLIANCE | 6,922.78 | 50,962 | 14.00% | 5,259.91 | 50,171 | 10.00% |
| FIRE DEPARTMENT | 80,866.90 | 524,545 | 15.00% | 122,072.60 | 525,814 | 23.00% |
| INSPECTIONS | 3,639.00 | 100,000 | 4.00% | 1,882.00 | 55,000 | 3.00% |
| DEPT OF PUBLIC SERVICE ADMIN | 21,328.30 | 159,240 | 13.00% | 22,258.51 | 182,683 | 12.00% |
| PARKING LOTS - NON SAD | 569.80 | 23,000 | 2.00% | 1,395.09 | 19,750 | 7.00% |
| PARKING LOTS - SAD | 877.19 | 267,500 | 0.00% | 7,958.16 | 234,000 | 3.00% |
| STREET LIGHTING | 9,649.00 | 99,500 | 10.00% | 14,620.26 | 102,500 | 14.00% |
| COMMUNITY SERVICES | 17,262.51 | 300,355 | 6.00% | 65,137.50 | 162,085 | 40.00% |
| BROWNFIELD GRANT | .00 | 0 | 0.00% | .00 | 0 | 0.00% |
| PLANNING AND ZONING | 103.59 | 18,685 | 1.00% | 190.46 | 18,285 | 1.00% |
| JOINT PLANNING & ZONING | .00 | 400 | 0.00% | .00 | 550 | 0.00% |
| COMMUNITY & ECONOMIC DEVELOPMNT | 24,489.10 | 143,143 | 17.00% | 19,111.24 | 141,500 | 14.00% |

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 2 MONTHS ENDING AUGUST 31, 2024

| | THIS YEAR FISCAL YTD YTD ACTUAL | REVISED BUDGET BUDGET | FISCAL YTD % OF BUDGET | LAST YEAR FISCAL YTD 31-AUG-23 | REVISED BUDGET BUDGET | FISCAL YTD % OF BUDGET |
|---|---------------------------------------|-----------------------------|------------------------------|--------------------------------------|-----------------------------|------------------------------|
| <i>FUND 101 - GENERAL FUND</i> | | | | | | |
| COMMUNITY DEVELOPMENT GRANTS | 36,636.50 | 65,100 | 56.00% | .00 | 75,100 | 0.00% |
| CABLE ACCESS | 2,069.13 | 13,776 | 15.00% | 1,147.95 | 13,457 | 9.00% |
| PARKS AND RECREATION | 38,646.30 | 1,344,325 | 3.00% | 48,663.82 | 1,009,640 | 5.00% |
| ARTS AND CULTURAL ACTIVITIES | 23,336.27 | 81,526 | 29.00% | 12,860.67 | 80,400 | 16.00% |
| OTHER FINANCING USES | .00 | 549,696 | 0.00% | .00 | 316,449 | 0.00% |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 1,137,709.99 | 8,021,185 | 14.00% | 843,459.07 | 7,260,703 | 12.00% |
| NET REVENUE OVER EXPENDITURES | 237,134.21 | (569,000) | | 161,894.16 | (335,000) | |

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 2 MONTHS ENDING AUGUST 31, 2024

| THIS YEAR FISCAL YTD 31-AUG-24 | REVISED BUDGET 2024-2025 | FISCAL YTD % OF BUDGET | LAST YEAR FISCAL YTD 31-AUG-23 | REVISED BUDGET 2023-2024 | FISCAL YTD % OF BUDGET |
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|

FUND 202 - MAJOR STREETS

| | | | | | | |
|------------------------------------|------------|-----------|--------|------------|-----------|--------|
| REVENUES | 124,387.04 | 1,235,556 | 10.00% | 133,241.87 | 1,045,218 | 13.00% |
| INCOMING TRANSFERS | .00 | 225,000 | 0.00% | .00 | 0 | 0.00% |
| TOTAL REVENUE & INCOMING TRANSFERS | 124,387.04 | 1,460,556 | 9.00% | 133,241.87 | 1,045,218 | 13.00% |

| | | | | | | |
|---|-----------|-----------|-------|-----------|-----------|-------|
| EXPENDITURES | 53,444.07 | 1,593,169 | 3.00% | 44,384.21 | 1,097,335 | 4.00% |
| OUTGOING TRANSFERS | .00 | 150,000 | 0.00% | .00 | 150,000 | 0.00% |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 53,444.07 | 1,743,169 | 3.00% | 44,384.21 | 1,247,335 | 4.00% |

| | | | | | | |
|-------------------------------|-----------|------------|--|-----------|------------|--|
| NET REVENUE OVER EXPENDITURES | 70,942.97 | (282,613) | | 88,857.66 | (202,117) | |
|-------------------------------|-----------|------------|--|-----------|------------|--|

FUND 203 - LOCAL STREETS

| | | | | | | |
|------------------------------------|-----------|---------|--------|-----------|---------|--------|
| REVENUES | 50,606.98 | 373,772 | 14.00% | 53,235.32 | 351,008 | 15.00% |
| INCOMING TRANSFERS | .00 | 300,000 | 0.00% | .00 | 300,000 | 0.00% |
| TOTAL REVENUE & INCOMING TRANSFERS | 50,606.98 | 673,772 | 8.00% | 53,235.32 | 651,008 | 8.00% |

| | | | | | | |
|---|-----------|---------|--------|-----------|---------|-------|
| EXPENDITURES | 90,742.17 | 721,691 | 13.00% | 64,133.58 | 733,661 | 9.00% |
| OUTGOING TRANSFERS | | | | | | |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 90,742.17 | 721,691 | 13.00% | 64,133.58 | 733,661 | 9.00% |

| | | | | | | |
|-------------------------------|--------------|-----------|--|--------------|-----------|--|
| NET REVENUE OVER EXPENDITURES | (40,135.19) | (47,919) | | (10,898.26) | (82,653) | |
|-------------------------------|--------------|-----------|--|--------------|-----------|--|

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 2 MONTHS ENDING AUGUST 31, 2024

| | THIS YEAR FISCAL YTD 31-AUG-24 | REVISED BUDGET 2024-2025 | FISCAL YTD % OF BUDGET | LAST YEAR FISCAL YTD 31-AUG-23 | REVISED BUDGET 2023-2024 | FISCAL YTD % OF BUDGET |
|---|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
| <i>FUND 209 - CEMETERY FUND</i> | | | | | | |
| REVENUES | 72,003.03 | 273,779 | 26.00% | 56,511.70 | 244,780 | 23.00% |
| INCOMING TRANSFERS | | | | | | |
| TOTAL REVENUE & INCOMING TRANSFERS | 72,003.03 | 273,779 | 26.00% | 56,511.70 | 244,780 | 23.00% |
| EXPENDITURES | 28,103.29 | 312,362 | 9.00% | 48,128.64 | 279,100 | 17.00% |
| OUTGOING TRANSFERS | | | | | | |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 28,103.29 | 312,362 | 9.00% | 48,128.64 | 279,100 | 17.00% |
| NET REVENUE OVER EXPENDITURES | 43,899.74 | (38,583) | | 8,383.06 | (34,320) | |

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 2 MONTHS ENDING AUGUST 31, 2024

| THIS YEAR FISCAL YTD 31-AUG-24 | REVISED BUDGET 2024-2025 | FISCAL YTD % OF BUDGET | LAST YEAR FISCAL YTD 31-AUG-23 | REVISED BUDGET 2023-2024 | FISCAL YTD % OF BUDGET |
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

| | | | | | | |
|---|---------------|-----------|--------|--------------|------------|--------|
| REVENUES | 200.00 | 807,950 | 0.00% | 2,773,784.25 | 3,463,990 | 80.00% |
| INCOMING TRANSFERS | | | | | | |
| TOTAL REVENUE & INCOMING TRANSFERS | 200.00 | 807,950 | 0.00% | 2,773,784.25 | 3,463,990 | 80.00% |
| EXPENDITURES | 439,191.13 | 883,391 | 50.00% | 87,349.07 | 3,745,207 | 2.00% |
| OUTGOING TRANSFERS | | | | | | |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 439,191.13 | 883,391 | 50.00% | 87,349.07 | 3,745,207 | 2.00% |
| NET REVENUE OVER EXPENDITURES | (438,991.13) | (75,441) | | 2,686,435.18 | (281,217) | |

FUND 250 - LCL DVLPMNT FINANCE AUTHORITY

| | | | | | | |
|---|--------|---|-------|---------------|------------|--------|
| REVENUES | 360.00 | 0 | 0.00% | 4,786.01 | 81,500 | 6.00% |
| INCOMING TRANSFERS | | | | | | |
| TOTAL REVENUE & INCOMING TRANSFERS | 360.00 | 0 | 0.00% | 4,786.01 | 81,500 | 6.00% |
| EXPENDITURES | 79.87 | 0 | 0.00% | 135,541.30 | 187,800 | 72.00% |
| OUTGOING TRANSFERS | | | | | | |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 79.87 | 0 | 0.00% | 135,541.30 | 187,800 | 72.00% |
| NET REVENUE OVER EXPENDITURES | 280.13 | 0 | | (130,755.29) | (106,300) | |

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 2 MONTHS ENDING AUGUST 31, 2024

| THIS YEAR FISCAL YTD 31-AUG-24 | REVISED BUDGET 2024-2025 | FISCAL YTD % OF BUDGET | LAST YEAR FISCAL YTD 31-AUG-23 | REVISED BUDGET 2023-2024 | FISCAL YTD % OF BUDGET |
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|

FUND 265 - DRUG ENFORCEMENT

| | | | | | | |
|---|----------------|-------|-------|--------------|-------|-------|
| REVENUES | 25.00 | 2,500 | 1.00% | .00 | 2,800 | 0.00% |
| INCOMING TRANSFERS | | | | | | |
| TOTAL REVENUE & INCOMING TRANSFERS | 25.00 | 2,500 | 1.00% | .00 | 2,800 | 0.00% |
| EXPENDITURES | .00 | 5,600 | 0.00% | .00 | 5,600 | 0.00% |
| OUTGOING TRANSFERS | | | | | | |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | .00 | 5,600 | 0.00% | .00 | 5,600 | 0.00% |
| NET REVENUE OVER EXPENDITURES | 25.00 (3,100) | | | .00 (2,800) | | |

FUND 266 - POLICE TRAINING

| | | | | | | |
|---|--------------|-------|-------|----------------|-------|-------|
| REVENUES | .00 | 3,400 | 0.00% | 35.86 | 2,950 | 1.00% |
| INCOMING TRANSFERS | | | | | | |
| TOTAL REVENUE & INCOMING TRANSFERS | .00 | 3,400 | 0.00% | 35.86 | 2,950 | 1.00% |
| EXPENDITURES | .00 | 4,900 | 0.00% | .00 | 4,600 | 0.00% |
| OUTGOING TRANSFERS | | | | | | |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | .00 | 4,900 | 0.00% | .00 | 4,600 | 0.00% |
| NET REVENUE OVER EXPENDITURES | .00 (1,500) | | | 35.86 (1,650) | | |

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 2 MONTHS ENDING AUGUST 31, 2024

| THIS YEAR FISCAL YTD 31-AUG-24 | REVISED BUDGET 2024-2025 | FISCAL YTD % OF BUDGET | LAST YEAR FISCAL YTD 31-AUG-23 | REVISED BUDGET 2023-2024 | FISCAL YTD % OF BUDGET |
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|

FUND 271 - LIBRARY FUND

OPERATIONS

| | | | | | | |
|-----------------------------------|--------------|---------|--------|--------------|------------|-------|
| OPERATING REVENUES | 37,392.91 | 673,516 | 6.00% | 55,901.25 | 1,373,449 | 4.00% |
| OPERATING INCOMING TRANSFERS | | | | | | |
| TOTAL OPERATING REV & IN TRNSFRS | 37,392.91 | 673,516 | 6.00% | 55,901.25 | 1,373,449 | 4.00% |
| OPERATING EXPENDITURES | 118,699.01 | 656,799 | 18.00% | 126,999.42 | 1,708,154 | 7.00% |
| OPERATING OUTGOING TRANSFERS | | | | | | |
| TOTAL OPERATING EXP & OUT TRNSFRS | 118,699.01 | 656,799 | 18.00% | 126,999.42 | 1,708,154 | 7.00% |
| NET OPERATING REV OVER EXP | (81,306.10) | 16,717 | | (71,098.17) | (334,705) | |

CAPITAL IMPROVEMENTS

| | | | | | | |
|-------------------------------------|-----|---|-------|-----|---|-------|
| CAP IMPRVMT EXPENDITURES | .00 | 0 | 0.00% | .00 | 0 | 0.00% |
| CAP IMPRVMT OUTGOING TRANSFERS | | | | | | |
| TOTAL CAP IMPRVMT EXP & OUT TRNSFRS | .00 | 0 | 0.00% | .00 | 0 | 0.00% |
| NET CAP IMPRVMT REV OVER EXP | .00 | 0 | | .00 | 0 | |

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 2 MONTHS ENDING AUGUST 31, 2024

| THIS YEAR FISCAL YTD 31-AUG-24 | REVISED BUDGET 2024-2025 | FISCAL YTD % OF BUDGET | LAST YEAR FISCAL YTD 31-AUG-23 | REVISED BUDGET 2023-2024 | FISCAL YTD % OF BUDGET |
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|

FUND 592 - WATER & SEWER FUND

| | | | | | | |
|---|------------|-----------|--------|------------|-----------|--------|
| REVENUES | 833,356.49 | 4,900,690 | 17.00% | 825,119.20 | 4,347,620 | 19.00% |
| INCOMING TRANSFERS | | | | | | |
| TOTAL REVENUE & INCOMING TRANSFERS | 833,356.49 | 4,900,690 | 17.00% | 825,119.20 | 4,347,620 | 19.00% |
| EXPENDITURES | 355,201.18 | 4,632,941 | 8.00% | 411,267.54 | 4,106,072 | 10.00% |
| OUTGOING TRANSFERS | .00 | 0 | 0.00% | .00 | 0 | 0.00% |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 355,201.18 | 4,632,941 | 8.00% | 411,267.54 | 4,106,072 | 10.00% |
| NET REVENUE OVER EXPENDITURES | 478,155.31 | 267,749 | | 413,851.66 | 241,548 | |

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 2 MONTHS ENDING AUGUST 31, 2024

| THIS YEAR FISCAL YTD 31-AUG-24 | REVISED BUDGET 2024-2025 | FISCAL YTD % OF BUDGET | LAST YEAR FISCAL YTD 31-AUG-23 | REVISED BUDGET 2023-2024 | FISCAL YTD % OF BUDGET |
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------|

FUND 661 - EQUIPMENT REVOLVING FUND

| | | | | | | |
|---|------------|---------|--------|-----------|---------|--------|
| REVENUES | 116,143.91 | 908,000 | 13.00% | 78,071.85 | 939,500 | 8.00% |
| INCOMING TRANSFERS | | | | | | |
| TOTAL REVENUE & INCOMING TRANSFERS | 116,143.91 | 908,000 | 13.00% | 78,071.85 | 939,500 | 8.00% |
| EXPENDITURES | 82,384.44 | 626,963 | 13.00% | 78,866.95 | 510,592 | 15.00% |
| OUTGOING TRANSFERS | | | | | | |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | 82,384.44 | 626,963 | 13.00% | 78,866.95 | 510,592 | 15.00% |
| NET REVENUE OVER EXPENDITURES | 33,759.47 | 281,037 | | (795.10) | 428,908 | |

FUND 642 - ADMINISTRATIVE SERVICES FUND

| | | | | | | |
|---|-----|---|-------|-----|---|-------|
| REVENUES | .00 | 0 | 0.00% | .00 | 0 | 0.00% |
| INCOMING TRANSFERS | | | | | | |
| TOTAL REVENUE & INCOMING TRANSFERS | .00 | 0 | 0.00% | .00 | 0 | 0.00% |
| EXPENDITURES | .00 | 0 | 0.00% | .00 | 0 | 0.00% |
| OUTGOING TRANSFERS | | | | | | |
| TOTAL EXPENDITURES & OUTGOING TRANSFERS | .00 | 0 | 0.00% | .00 | 0 | 0.00% |
| NET REVENUE OVER EXPENDITURES | .00 | 0 | | .00 | 0 | |



Hastings City Council Memorandum

Date: September 16, 2024
To: Honorable Mayor Tossava & Members of the Hastings City Council
From: Dan King, Community Development Director
Subject: September Community Development Department Report

A summary of the current activities in the Community Development Department includes:

Neighborhood Enhancement Program

As of September 16, 2024, \$40,199.50 of the \$63,397.50 in approved projects have been completed and funded. The remaining projects are nearing completion by the contractors.



Meadowstone Apartments

Site preparation continues for the five additional multi-family buildings. Three of the foundations have been poured with construction on the buildings to commence in the coming weeks.



Planning Commission

At the October 7th meeting, the Planning Commission will review a preliminary site plan review for an amendment to the Woodlawn Meadows Planned Unit Development which includes 32 single family site condominiums. Planning Commission will also be conducting site plan review for the conversion of 128 South Jefferson from a restaurant use to an office use.

420 E Mills, LLC

The developer recently received a letter of interest from the Michigan Economic Development Corporation for a \$1,500,000 Revitalization and Placemaking grant for the multifamily and commercial development on the former Royal Coach site. The grant dollars will be instrumental in assisting the developer to fill additional financing gaps created by higher interest rates and increased construction costs.

Upcoming Events

Girls Night Out October 3rd 5:00 PM – 8:00 PM

Fall Fondo October 6th

If you have any questions, concerns, or ideas please feel free to contact Sandy, Steve, or me at sponsetto@hastingsmi.gov shoke@hastingsmi.gov dking@hastingsmi.gov





Library Director's Report for the September 9, 2024 Board Meeting

Things definitely slowed down in August. Since there weren't any programs the staff had time to catch their breath and gear up for fall. Summer reading participants continued to log their reading until the middle of the month, then stopped in to claim their prizes until the 31st. It was great to see all the happy readers in the building.

Zach Franklin had worked for the Library for two years. We hired him right out of high school. He worked for us while he was getting his Associates degree at KCC. He turned in his resignation in July with August 16 as his last day. A week after his last day he moved to Kalamazoo to pursue a degree in music at Western Michigan University. We were sad to see him go, but also excited for him as he starts this new chapter of his life.

To fill his spot we hired Michaela Belcher, who started at the beginning of August. She completed training in two weeks, so she was able to step right in and take over Zach's schedule after he left. She's doing a good job.



I attended two webinars providing information about the new minimum wage and earned sick time laws. The first was done by the Small Business Administration. The second was specifically about the earned sick time. I found both webinars informative. I will continue to watch for more information, since the amount of the new minimum wage is still to be determined.

Now that I'm not spending so much time involved with the windows I've had time to do more library related work. As you will read in Tess's report, we're working on weeding the collection. I have been looking at the books in the gardening section, as well as books we currently have in storage. A number of the books on the shelves hadn't been checked out in years and most of the ones in storage were duplicates of books that are no longer popular and not circulating much. By removing these books, space was opened up on the shelves for new ones and it's easier to browse the remaining books.

During heavy rainstorms this year, we noticed some water intrusion into the building with the new windows. It has not been significant, but enough for concern as it has occurred across the entire building. Battle Creek Glass, the window installer, in partnership with Christman, our general contractor, has investigated the issue, discovered a manufacturing defect, identified a likely solution, and has formulated a plan to address the problem. We expect a small test to be completed in the next few weeks, and if it is successful, a building wide fix to be implemented before the end of this year.

August always goes by too fast to get everything we had planned done. Still, this year the month ended with programs, activities and events planned for the next six months. The staff is doing a wonderful job.

Assistant Director, David Edelman's report:

August was a hodge-podge of small projects and activities. Here are some highlights:

- I gained a new volunteer who will help with digitizing local history material.
- Through a partnership with the Barry-Eaton Health Department and the Substance Abuse Taskforce, we've added a new dispenser for Narcan overdose kits in the north entry lobby, and two medicine cabinet dispensers in the downstairs restrooms with Narcan and other health supplies. All supplies are provided by the Health Department and Taskforce.
- I attended an informative webinar from the Michigan Library Association with information on how Project 2025 could impact libraries if some of its suggestions were adopted in the future.
- Online Room Reservations went live to patrons.
- A new security camera was installed in the Literacy Office which will soon become a second study room. The outside security camera in the north parking lot was raised for better visibility, including coverage of the solar table.
- If you've not noticed, we added a display TV in the south lobby several months ago. After promoting the Grand Rapids Children's Museum for the last 6-8 weeks, it is now promoting the upcoming Teen Cuisine program running October-November. Check it out.

Circulation Supervisor, Tess Allarding's report:

I have been making some changes on the floor to make the library more user-friendly. David helped me adjust the shelf layout in the New Adult books area so the slanted shelves are at eye-level. My hope is that this will not only make the front-facing books on these shelves more easily reachable for patrons, but will also help generate more patron interest in the new books by breaking up the sight-line on the shelves.



I also adjusted the lowest shelf we use in the Large Print section by moving it down one notch. The lack of space between shelves caused many of the books to catch on the shelf as they were pulled off. This will make the books easier to access and save wear and tear on them. I am continuing to weed the adult fiction area, as well as shifting books where needed to make the shelves less crowded and make space for newer items.

We recently started utilizing LocalHop to manage our events and room reservations. The process is much more streamlined. Patrons can instantly see if a date and time is available, rather than sending through a request and waiting to hear back from David or me to confirm if it is available. This more streamlined process has saved me a lot of time, and patrons seem to be adjusting well to the new system.

We have had a great turnout of vendor applications for the 2024 Holiday Market so far! The application is open until August 31st, and we currently have over 40 vendors confirmed, with space for a few more if needed. I'm excited to see the turnout the day of the event!

Marketing & Adult Services, Barbara Haywood's report:

- Programs
 - Lift Every Voice Author Visit – J.R. Reynolds, author from Battle Creek, was hosted by the Lift Every Voice Committee on August 12. We had 22 attendees for his visit & book signing. There were also snacks and photo opportunity. Several people traveled from surrounding towns and one couple came from out of state for the program.
 - Summer Reading had 205 adults registered, 117 readers logged their reading, and 72 reader completed the challenge, redeeming 525 awards. For 2024 there was an increase in the readers who completed, a slight decrease in number of adults registered and many fewer rewards redeeming compared to the summer of 2023. The 2023 and 2024 numbers across the chart were double that of 2022. We think the reason for the increases in 2023 and 2024 was amount of advertising and registering adults at the Very Berry Summer Event. Two other points of interest for increased participation: the staff made it much clearer that people did not have to have a library card to participate in our programs. The staff is also doing better at educating people that Libby has expanded their sharing between digital collections, so that all Barry County library card holders can now share digital resources.
- Marketing:
 - We have switched from offering monthly activity bookmarks to a quarterly trifold brochure. It took quite a bit of time to reorganize and make changes to some processes. A new template for the brochure has been created and critiqued by the programming committee.

Youth Services Librarian, Erin Quada's report:

- August was a relatively quiet month in youth services. We wrapped up a very successful Summer Reading Program and began preparing for the return of programming in the fall.

Adventure Around Town Scavenger Hunt

- Eight downtown retail locations participated in the scavenger hunt, as people followed the clues to find each one and explore Hastings. Participants began and ended at the Library.
- About 40 people completed the scavenger hunt and both patrons and the businesses involved gave positive feedback.

- People that completed the scavenger hunt were entered into a drawing to receive Barry Bucks.

Warm Welcome

- Warm Welcome was an event required by the grant from the Elks Lodge of Hastings that helped fund Summer Reading. New winter coats were purchased and given to kids from families in need.
- The Library hosted the event. We provided an activity for kids, information about the Library, and a book for each child.
- Before the event, the Elks had a coat drive with their members. They brought the coats and helped hand them out at the event.
- United Way included a question on their Backpack Program application for families to register for winter coats. They purchased coats to ensure we had enough for all those that registered, and helped hand them out on the day of the event.
- Community Organizations, including Pierce Cedar Creek and Great Start Collaborative, joined us with activities, information, and books to give away to each child at the event.
- Volunteers baked cookies and the Friends of the Library provided water as refreshments. The goal was to welcome these families into the Library and help them feel connected to the community.



September New Programs and Special Activities:

- 9th – AI: Artificial Intelligence, An Introduction for Beginners, 6:00pm.
- 11th – Friends of the Library Meeting, 6:00pm.
- 24th – Paws for Reading, 3:30pm.
- 25th – Author visit: T. A. Walk, *Obscure Thoughts from a Mentally Ill Mind*, 6:30pm.
- 28th – Rockin' Tots, 10:30am.
- 28th – Postcard Making, 11:30am.

**Hastings Public Library Board of Trustees
Minutes**

Date: September 9, 2024 – 4:30PM

**Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room**

1. CALL TO ORDER

The Meeting was called to order by Chloe Kelly at 4:35 p.m.

- Board members present: Jane Cybulski, Sam Cale, Chloe Kelly, Brenda (Stacy) Johnson, Kelli Newberry, and Cloe Oliver. Not present were Rebecca Lectka, Norm Barlow, Carol Dwyer.
- Also present were Peggy Hemerling and David Edelman.

2. AGENDA:

- 3. MINUTES:** Cloe Oliver motioned to approve the July 1, 2024, minutes, seconded by Brenda Johnson. Motion approved.

4. FINANCIALS:

- a. June and July 2024 Invoices and Budget Report: Cloe Oliver motioned to approve the financials, seconded by Kelli Newberry. Motion approved.

5. LIBRARY DIRECTOR REPORTS: July and August 2024

6. COMMITTEES

- a. Budget and Finance –
- b. Building and Grounds –
- c. Personnel –
- d. Policy – meeting to be set in the near future.
- e. Marketing-

7. NEW BUSINESS

- a. Jane Cybulski motioned to approve promoting David Edelman to Library Director, replacing Peggy Hemerling upon retirement. Seconded by Kelli Newberry. Motion approved.
- b. Kelli Newberry motioned to approve using the year-end solicitation to raise funds to purchase automatic restroom door openers, Brenda Stacy Seconded. Roll call vote Cloe Oliver-yes, Brenda Stacy-yes, Jane Cybulski-yes, Sam Cale-yes, Kelli Newberry-Yes. Motion passed.

8. NEXT MEETING DATE

- a. Next board meeting on Monday, October 7, 2024, at 4:30 p.m.

9. ADJOURNMENT: Meeting was adjourned at 5:01 p.m.



OCTOBER

2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|-------------------|---|---|--------|----------|
| 29 | 30 | 01 | 02 | 03 | 04 | 05 |
| 06 | 07 7:00 PM PC 4:30 PM Library Board | 08 | 09 3:00 PM Cemetery | 10 | 11 | 12 |
| 13 | 14 7:00 PM Council | 15 7:00 PM ZBA | 16 10:30 AM Parks 4:00 PM Nature Board (Sweezy's) 5:30 PM JPC (Rutland) | 17 8:00 AM DDA | 18 | 19 |
| 20 | 21 5:30 PM JPA (Rutland) | 22 | 23 4:30 PM Airport | 24 8:00 AM BRA | 25 | 26 |
| 27 | 28 7:00 PM Council | 29 | | | 01 | 02 |
| 03 | 04 | 05 | 06 | 07 PC (Planning Commision) ZBA (Zoning Board of Appeals) DDA(Downtown Development Authority) BRA (Brownfield Redevelopment Authority) JPA (Hastings/Rutland Joint Plannina Alliance) JPC (Hastings/Rutland Joint Planning Commission) | 08 | 09 |