



Regular Council Meeting  
August 12, 2024  
Executive Summary

| Item # | Summary  |
|--------|--|
| 9A-C   | <p><b>Description:</b> Items for Action by Unanimous Consent</p> <p><b>Recommended Action:</b> Motion to approve the consent agenda as presented.</p>  |
| 10A    | <p><b>Description:</b> Resolution 2024-21 Signatories Financial Accounts</p> <p><b>Recommended Action:</b> Motion to adopt <b>Resolution 2024-21</b> to approve signatories for financial institution accounts.</p>  |
| 10B    | <p><b>Description:</b> Resolution 2024-22 Commercial Rehabilitation Exemption Certificate Transfer</p> <p><b>Recommended Action:</b> Motion to adopt <b>Resolution 2024-22</b> approving the transfer and assignment of a Commercial Rehabilitation Exemption Certificate from Hastings Center, LLC to 800 W State St, LLC for property located at 802 W. State Street.</p>          |
| 10C    | <p><b>Description:</b> Listing Agreement Extension – 1500 Star School Rd</p> <p><b>Recommended Action:</b> Motion to approve the Mayor and City Clerk to sign a listing agreement extension from August 16, 2024 to December 31, 2024 and price reduction from \$99,900 to \$79,900 with Miller Real Estate for city-owned industrial property located at 1500 Star School Road.</p> |



City of *Hastings* Michigan

(269) 945-2468  
FAX (269) 948-9544

201 E. State Street 49058

| Item # | Summary   |
|--------|---|
| 10D    | <p><b>Description:</b> Personal Protective Clothing (Fire Dept.)</p> <p><b>Recommended Action:</b> Motion to approve the purchase of four (4) sets of Personal Protective Clothing (turnout coat &amp; pants) From Allied Fire Sales in the amount of \$10,458.56</p> |
| 10E    | <p><b>Description:</b> Police Department Workspace Improvements</p> <p><b>Recommended Action:</b> Motion to approve the proposal by MCSA Group for professional services for police department workspace improvements for a sum of \$6,500.</p>                       |
| 10F    | <p><b>Description:</b> Repairs to 1999 Ladder Truck (836)</p> <p><b>Recommended Action:</b> Motion to approve Allied Fire Sales to complete engine repairs to our 1999 ladder truck (836) for \$5991.62.</p>  |
| 10G    | <p><b>Description:</b> Metro Act Permit Extension for KEPS Technologies, Inc.</p> <p><b>Recommended Action:</b> Motion to approve the Metro Act Permit Extension request by KEPS Technologies for a five year period ending August 15, 2029.</p>                      |
| 10H    | <p><b>Description:</b> Sales of Unused SCBA Air Packs</p> <p><b>Recommended Action:</b> Motion to approve Chief Jordan to trade unused SCBA and bottles to Allied Fire Sales in the amount of \$20,000 as a credit to the fire department.</p>                        |



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|     |   |
|-----|---|
| 10I | <p><b>Description:</b> 2024 Survey Projects</p> <p><b>Recommended Action:</b> Motion to approve Burgess Surveying’s proposal for 2024 Miscellaneous Survey Projects for the sum of \$9,250.</p>   |
| 10J | <p><b>Description:</b> Authority to Conduct Public Hearing – Brownfield Redevelopment Authority</p> <p><b>Recommended Action:</b> Motion to adopt <b>Resolution 2024-23</b> delegating the authority to conduct a public hearing to the Brownfield Redevelopment Authority.</p>   |
| 10K | <p><b>Description:</b> Commercial Rehabilitation District</p> <p><b>Recommended Action:</b> Motion to schedule a public hearing for the August 26, 2024, City Council Meeting to hear comment and make a determination on the establishment of a Commercial Rehabilitation District for property located at 328 and 420 East Mill Street (former Royal Coach site).</p> |

**City Council Agenda**  
**August 12, 2024**

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- \* 4. Approval of the agenda
- \* 5. Approval of the minutes of the July 22, 2024, regular meeting
- √ 6. Public Hearings: (None)
7. Public Comment:
8. Formal Recognitions and Presentations:
  - A. Presentation from Dave Hatfield, Barry County Commissioner.
- √ 9. Items for Action by Unanimous Consent:
  - \* A. Consider motion to approve Dale Boulter as Officer Delegate and Dan King as Alternate Delegate to the Michigan Employees' Retirement System (MERS) Annual Conference, October 10-11, 2024.
  - \* B. Receive and place on file 4 invoices totaling **\$143,840.50** as detailed in attachments.
  - \* C. Consider Mayor Tossava's appointment of City Manager Sarah Moyer-Cale to the Barry County Solid Waste Oversight Committee for a three-year term.
- √ 10. Items of Business:
  - \* A. Consider adoption of **Resolution 2024-21** to approve signatories for financial institution accounts for the City of Hastings.
  - \* B. Consider adoption of **Resolution 2024-22** to approve the transfer and assignment of a Commercial Rehabilitation Exemption Certificate from Hastings Center, LLC to 800 W State St, LLC for property located at 802 W. State Street.
  - \* C. Consider approval of the Mayor and City Clerk to sign a listing agreement extension from August 16, 2024 to December 31, 2024, and price reduction from **\$99,900** to **\$79,900** with Miller Real Estate for city-owned industrial property located at 1500 Star School Road.

- \* D. Consider approval of the purchase of four (4) sets of Personnel Protective Clothing (turnout Coat & Pants) from Allied Fire Sales in the amount of **\$10,458.56**.
  - \* E. Consider approval of the proposal by MSCA Group for professional services for police department workspace improvements for a sum of **\$6,500**.
  - \* F. Consider approval of the proposal from Allied Fire Sales to complete engine repairs to 1999 ladder truck (836) for **\$5991.62**.
  - \* G. Consider approval of the Metro Act Permit Extension request by KEPS Technologies for a five-year period ending August 15, 2029.
  - \* H. Consider approval of Chief Jordan to trade unused SCBA and bottles to Allied Fire Sales in the amount of **\$20,000** as a credit to the fire department.
  - \* I. Consider approval of the proposal from Burgess Surveying for 2024 Miscellaneous Survey Projects for the sum of **\$9,250**.
  - \* J. Consider adoption of **Resolution 2024-23** delegating the authority to conduct a public hearing to the Brownfield Redevelopment Authority.
  - \* K. Consider scheduling a public hearing for the August 26, 2024, City Council Meeting to hear comment and make a determination on the establishment of a Commercial Rehabilitation District for property located at 328 and 420 East Mill Street (former Royal Coach site).
11. Staff Presentations and Policy Discussions
- A. Presentation from Staff Intern Aaron Sutter about sidewalk conditions.
12. City Manager Report:
- \* A. Public Services Director Tate Monthly Report
  - \* B. Fire Chief Jordan Monthly Report
- √ 13. Reports and Communications:
- \* A. August 2, 2024, Draft Airport Minutes
  - \* B. July 17, 2024, DIRECTV, LLC (DIRECTV) Annual Video Report
  - \* C. August 2024 Calendar
  - \* D. August 6, 2024, City of Hastings Primary Election Reports/Participation Results
14. Public Comment:
15. Mayor and Council comment:
16. Adjourn
- \* Items with enclosures.
  - √ Motion under agenda heading requires roll call vote.

### Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

**City of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

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**City Council Minutes**  
**July 22, 2024**

1. Regular meeting called to order at 7:00 PM
2. Roll call  
  
Councilmembers Present: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.  
  
City Staff and Appointees Present: Moyer-Cale, Boulter, Neil, King, and Tate.  
  
Motion to excuse McLean moved. All ayes. Motion carried.
3. Pledge to the flag
4. Approval of the agenda  
  
Motion by Jarvis, with support from Resseguie, to approve the agenda as amended.  
  
All ayes. Motion carried.
5. Approval of the minutes of July 8, 2024 regular meeting  
  
Motion by Barlow, with support from Jarvis, to approve the minutes of the July 8, 2024 regular meeting.  
  
Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.  
Nays: None.  
Absent: McLean  
Motion carried.
6. Public Hearings: (None)
7. Public Comment (None)
8. Formal Recognitions and Presentations:
  - A. Presentation from Dave Hatfield, Barry County Commissioner. (Absent)
  - B. Attorney Jeff Sluggett introduction of Bloom Sluggett, PC, with Clinton Rosekopf.
9. Items for Action by Unanimous Consent:

- A. Consider approval of the 2024 Amateur World Disc Golf tournament August 5 through August 10, 2024, at Hammond Hill.

Motion by Bowers, with support by Nesbitt, to approve the 2024 Amateur World Disc Golf tournament August 5 through August 10, 2024 at Hammond Hill.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

- B. Consider approval of the appointment of William A. Mattson to the Planning Commission and Zoning Board of Appeals.

Motion by Resseguie, with support by Barlow, to approve appointment of William A. Mattson to the Planning Commission and Zoning Board of Appeals.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

- C. Consider approval of the appointment of Linda Perin as the City Clerk/Treasurer effective August 12, 2024, pending the conclusion of a background check.

Motion by Stenzelbarton, with support by Resseguie, to approve the appointment of Linda Perin as the City Clerk/Treasurer effective August 12, 2024.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

10. Items of Business.

- A. Consider adoption of **Resolution 2024-20** (CSI Equipment Lease Agreement) as presented.

Motion by Resseguie, with support by Jarvis, to adopt **Resolution 2024-20** (CSI Equipment Lease Agreement) as presented.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie and Tossava.

Nays: Stenzelbarton.

Absent: McLean.

Motion carried.

- B. Consider approval, under direction of staff, of the request from the Downtown

Business Team to revise the site plan for the August 10, 2024, Block Party to include street closure for the entire section of Jefferson Street from State Street to Court Street.

Motion by Resseguie, with support by Barlow, to approve revised site plan for the August 10, 2024 Block Part to include street closure for the entire section of Jefferson Street from State Street to Court Street.

Comments by Brian Reynolds and Tony Kaufman, founder of Hastings Cornhole Club.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

- C. Consider approval, under direction of staff, of the Youth Advisory Council's request to hold their 24<sup>th</sup> annual Roof Sit in downtown Hastings on Saturday, October 19, 2024, from 9:00 AM until 11:30 AM.

Motion by Bowers, with support by Stenzelbarton, to approve, under direction of staff, the Youth Advisory Council's request to hold their 24<sup>th</sup> annual Roof Sit in downtown Hastings on Saturday, October 19, 2024, from 9:00 AM until 11:30 AM.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

- D. Consider approval of the Barry County Serenity Club to accept donations and free will offerings during the Overdose Awareness Day concert on Saturday, August 31, 2024 at the Thornapple Plaza.

Motion by Resseguie, with support by Nesbitt, to approve Barry County Serenity Club to accept donations and free will offerings during the Overdose Awareness Day concert on Saturday, August 31, 2024 at the Thornapple Plaza.

Comments from John Cohen, CFO of the Barry County Serenity Club.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None

Absent: McLean.

Motion carried.

- E. Consider approval of a proposal for engineering services for Final Clarifier #2 improvements at the Wastewater Treatment Plant by Moore & Bruggink for **\$42,700**.

Motion by Stenzelbarton, with support by Resseguie, for approval of proposal for engineering services for Final Clarifier #2 improvements at the Wastewater Treatment Plant by Moore & Bruggink for **\$42,700**.

Comments by Tate.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

- F. Consider approval of the purchase of service line replacement parts from Etna Supply in the amount of **\$154,508.61**.

Motion by Barlow, with support by Jarvis, for approval of the purchase of service line replacement parts from Etna Supply in the amount of **\$154,508.61**.

Comments by Neil.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

- G. Consider approval of the purchase of Gasoline/Diesel fuel from Crystal Flash for **\$70,000**.

Motion by Brehm, with support by Barlow, for approval of the purchase of Gasoline/Diesel fuel from Crystal Flash for **\$70,000**.

Comments by Neil.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

- H. Consider approval for the purchase of two (2) V-Bottom Monroe Salt Spreaders from Truck and Trailer Specialties in the amount of **\$51,394**.

Motion by Stenzelbarton, with support by Jarvis, for approval for the purchase of two (2) V-Bottom Monroe Salt Spreaders from Truck and Trailer Specialties in the amount of **\$51,394**.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and

Tossava.  
Nays: None.  
Absent: McLean.  
Motion carried.

- I. Consider approval of a proposal for compost screening from Precise Excavating, Inc., for **\$21,670**.

Motion by Barlow, with support by Jarvis, for approval of a proposal for compost screening from Precise Excavating, Inc., for **\$21,670**.

Comments from Neil.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton and Tossava.  
Nays: None.  
Absent: McLean.  
Motion carried.

- J. Consider approval of the purchase of chlorine for the water treatment plant from Alexander Chemical for **\$12,500**.

Motion by Nesbitt, with support by Stenzelbarton, for approval of the purchase of chlorine for the water treatment plant from Alexander Chemical for **\$12,500**.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.  
Nays: None.  
Absent: McLean.  
Motion carried.

- K. Consider approval of the purchase of traffic control signs from Dornbos Signs in the amount of **\$8,445.55**.

Motion by Nesbitt, with support by Brehm, for approval of the purchase of traffic control signs from Dornbos Signs in the amount of **\$8,445.55**.

Comments from Neil.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.  
Nays: None.  
Absent: McLean.  
Motion carried.

- L. Consider approval of a proposal to clean the aluminum sulfate tank at the Wastewater Treatment Plant by Taplin Group for **\$7,255**.

Motion by Stenzelbarton, with support by Resseguie, for approval of a proposal to clean the aluminum sulfate tank at the Wastewater Treatment Plant by Taplin Group

for **\$7,255**.

Comments from Tate.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

- M. Consider approval of the sale of trucks 20 and 30 at a minimum bid of **\$51,000** each.

Motion by Nesbitt, with support by Bowers, for approval of the sale of trucks 20 and 30 at a minimum bid of **\$51,000** each.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, Stenzelbarton, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

11. Staff Presentations and Policy Discussions (None)

12. City Manager Report:

City Manager Moyer-Cale addressed Council.

A. Police Chief Boulter presented his monthly report and addressed council.

B. The Monthly Financial Reports were presented.

C. Community Development Director King presented his monthly report.

13. Reports and Communications:

- A. Draft DDA Minutes July 18, 2024

Motion by Jarvis, with support by Barlow, for approval of Draft DDA Minutes July 18, 2024.

Ayes: All.

Nays: None.

Absent: McLean.

Motion carried.

14. Public Comments:

Joel Ibbotson.

Charles Hertzler, Hastings Resident.

15. Mayor and Council comments:

Comments from Barlow, Bowers, and Tossava.

16. Adjourn:

Motion by Resseguie, with support from Barlow, to adjourn at 7:58 PM.

Ayes: All.

Nays: None.

Absent: McLean.

Motion carried.

Read and Approved:

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David J. Tossava, Mayor

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Linda Perin, City Clerk

DRAFT



# Regular Council Agenda Item Memorandum

**To: Hastings City Council**

**From: Sarah Moyer-Cale, City Manager**

**Subject: Delegates for MERS Annual Conference**

**Meeting Date: August 12, 2024**

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**Recommended Action:**

Motion to approve Dale Boulter as Officer Delegate and Dan King as Alternate Delegate to the Michigan Employees' Retirement System (MERS) Annual Conference, October 10 – 11, 2024.

**Background Information:**

The 2024 MERS Retirement System Annual Conference will be held October 10<sup>th</sup> and 11<sup>th</sup> in Grand Rapids. As a member of MERS, the city is eligible to send two delegates to the conference. One delegate must be a department head or supervisor, and City Council must approve the selection of the delegate. Dale Boulter is recommended to attend, with Dan King designated as an alternate in the event Chief Boulter cannot attend.

One delegate must be an hourly, full-time employee enrolled in the MERS system. City employees were able to select a delegate through secret ballot voting. Voting was open to employees through July 17<sup>th</sup> and Sergeant Nate Pickett received the majority votes cast and will be the city's delegate. City Council is not required to approve this selection.

**Financial Implications:**

Funding is included in the annual budget.

**Attachments:**

None.



**Municipal Employees' Retirement System of Michigan**  
 1134 Municipal Way • Lansing, MI 48917  
 800.767.6377  
 www.mersofmich.com

## 2024 Officer and Employee Delegate Certification Form

MERS Annual Business Meeting | October 2024

Please print clearly • Scan and attach this file when you register online • Retain a copy for your records

**IMPORTANT:** If you are not electing/appointing delegates to vote during the MERS Annual Business Meeting, please **DO NOT** submit this form. A **delegate** is **NOT** confirmed to have voting rights until this form has been uploaded with their online registration.

The voting delegate representative must be a MERS member, defined as an **active employee on payroll** who is enrolled in either a MERS Defined Benefit Plan, Defined Contribution Plan or Hybrid Plan.

### 1. Officer (and alternate) delegate information

The officer delegate (or alternate) shall be a MERS member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

Officer Delegate name  
**Dale Boulter**

Officer Alternate name  
**Dan King**

Officer delegate and alternate listed above were appointed to serve during the 2024 MERS Annual Business Meeting by official action of the governing body (or chief judge for a participating court) on August 12, 2024.

### 2. Employee (and alternate) delegate information

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

Employee Delegate name  
**Nate Pickett**

Employee Alternate name  
 n/a

Employee delegate and alternate listed above were elected to serve during the 2024 MERS Annual Business Meeting by secret ballot election conducted by an authorized officer on July 19, 2024.

### 3. Certification

**NOTE:** Certification should be signed by a member of the governing body or chief administrative officer, or the chief judge for a participating court. **An electronic signature is permissible.**

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for the employee delegate and alternate are true and correct.

|                             |                                |                      |                       |  |
|-----------------------------|--------------------------------|----------------------|-----------------------|--|
| Employer/municipality name* |                                | Municipality number* | Email address         |  |
| City of Hastings            |                                | 080101               | lperin@hastingsmi.gov |  |
| Employer address            | Employer city                  | Employer state       | Employer zip code     |  |
| 201 E State St              | Hastings                       | MI                   | 49058                 |  |
| Printed name                | Title of authorized authority* |                      |                       |  |
| Linda Perin                 | City Clerk/Treasurer           |                      |                       |  |
| Authorized signature*       |                                |                      | Date                  |  |
|                             |                                |                      | August 13, 2024       |  |

\* Required field



1. You may complete it electronically (an electronic authorized signature is permissible), then save it and upload it when registering your delegate(s) – OR –
2. You may print it off and complete it, then scan and upload it to your computer for uploading when you register your delegate(s).

**Summary - City of Hastings Invoices**  
**City Council Meeting**  
**August 12, 2024**

| <b>No.</b> | <b>Vendor</b>                              | <b>Amount</b>       | <b>Description (with date paid)</b>  |
|------------|--|---------------------|--|
| 1          | Todd Wenzel Buick GMC                      | \$61,996.00         | 7/25/24 2024 GMC Sierra Truck 1  |
| 2          | Todd Wenzel Buick GMC                      | \$61,996.00         | 7/25/24 2024 GMC Sierra Truck 2  |
| 3          | Tresemmer Concrete and Excavating          | \$9,985.00          | 7/25/24 removed and replaced driveway, sidealk, and front porch with zoning and dps permit - MSHDA Grant   |
| 4          | MJS Home Improvement and Construction, LLC | \$9,863.50          | 7/25/24 removed and replace 2 storm doors, tear out and replace deck and gate, remove debris - MSHDA Grant |
|            |  |                     |  |
|            |  |                     |  |
|            |  |                     |  |
|            |  |                     |  |
|            |  |                     |  |
|            |  |                     |  |
| 4          | <b>Invoices</b>                            | <b>\$143,840.50</b> |  |

FISCAL

9B

24 - 25 -

YEAR

**TODD WENZEL BUICK GMC**

Invoice No. CF241048

35100 FORD RD  
WESTLAND, MI 48185  
Ph (734) 713-1065 Fax (734) 467-7181

**INVOICE**

**Customer**

Name CITY OF HASTINGS  
Address 201 E STATE ST  
City HASTINGS STATE MI ZIP 49058  
Phone (269) 945-5083

Date 7/16/2024  
Order No.  
Rep  
FOB HASTINGS, MI

| Qty | Description  | Unit Price  | TOTAL       |
|-----|--|-------------|-------------|
| 1   | PURCHASE OF 2024 GMC SIERRA TK20743 PICK-UP<br>OFF MIDEAL PROGRAM SPEC 0086-LDT<br><br>VIN# 1GT49MEY7RF402198 STOCK# CF241048<br><br>CITY OF HASTINGS<br>SUMMIT WHITE<br><br>ROB NEIL<br><br>PRICING BASED ON STATE OF MICHIGAN MIDEAL<br>PURCHASING PROGRAM CONTRACT# 071B7700184 | \$61,996.00 | \$61,996.00 |

**Payment Details**

Cash  
 Check

Name \_\_\_\_\_  
CC # \_\_\_\_\_  
Expires \_\_\_\_\_

|                     |                    |
|---------------------|--------------------|
| SubTotal            | \$61,996.00        |
| Shipping & Handling | \$0.00             |
| Taxes               | \$0.00             |
| <b>TOTAL</b>        | <b>\$61,996.00</b> |

Office Use Only

PAGE 1 OF 1

#20

**PAID**

7/30/2024

CITY OF HASTINGS

TODD WENZEL BUICK GMC of WESTLAND

**COPY IN FIXED  
ASSET FILE**

FISCAL

24-25-

YEAR

4419

**TODD WENZEL BUICK GMC**

35100 FORD RD  
WESTLAND, MI 48185  
Ph (734) 713-1065 Fax (734) 467-7181

Invoice No. CF241038

**INVOICE**

**Customer**

Name CITY OF HASTINGS  
Address 201 E STATE ST  
City HASTINGS STATE MI ZIP 49058  
Phone (269) 945-5083

Date 7/16/2024  
Order No. \_\_\_\_\_  
Rep \_\_\_\_\_  
FOB HASTINGS, MI

| Qty | Description  | Unit Price  | TOTAL       |
|-----|--|-------------|-------------|
| 1   | PURCHASE OF 2024 GMC SIERRA TK20743 PICK-UP<br>OFF MIDEAL PROGRAM SPEC 0086-LDT<br><br>VIN# 1GT49MEYXRF402115 STOCK# CF241038<br><br>CITY OF HASTINGS<br>SUMMIT WHITE<br><br>ROB NEIL<br><br>PRICING BASED ON STATE OF MICHIGAN MIDEAL<br>PURCHASING PROGRAM CONTRACT# 071B7700184 | \$61,996.00 | \$61,996.00 |

**Payment Details**

Cash  
 Check

Name \_\_\_\_\_  
CC # \_\_\_\_\_  
Expires \_\_\_\_\_

|                     |                    |
|---------------------|--------------------|
| SubTotal            | \$61,996.00        |
| Shipping & Handling | \$0.00             |
| Taxes               | \$0.00             |
| <b>TOTAL</b>        | <b>\$61,996.00</b> |

Office Use Only

PAGE 1 OF 1

#30

**PAID**

JUL 25 2024

CITY OF HASTINGS

TODD WENZEL BUICK GMC of WESTLAND

**COPY IN FIXED ASSET FILE**

2/1/25

5555

69811



# City of Hastings

201 East State Street • Hastings, Michigan 49058

269.945.2468 • FAX 269.948.9544

FEIN 38-6004562

## PURCHASE ORDER

July 16, 2024  
DATE

Vendor Name Tressemmer Concrete & Excavating  
1771 51st St  
Fennville, MI 49408

Department Comm. Development  
Ship To Address Project Grants  
Tressemmer Concrete & Excavating  
1771 51st St  
Fennville, MI 49408

Vendor Number \_\_\_\_\_

| Item Description  | Account Number  | Price                | Project Number | Received Y or N |
|---|-----------------|----------------------|----------------|-----------------|
| Removal & replacement of driveway sidewalk & front porch w/ zoning permit | 101-735-967.000 | 9,805. <sup>00</sup> |                |                 |
| DRS permit  | " "             | 30. <sup>00</sup>    |                |                 |
|   | " "             | 150. <sup>00</sup>   |                |                 |
| <b>TOTAL</b>  |                 | 9,985. <sup>00</sup> |                |                 |

PAID  
JUL 25 2024  
CITY OF HASTINGS

### Special Instructions

This work was done as part of the MSHDA Neighborhood Enhancement Program grant.

Requested by Sandy Pansetta

Department Head Approval [Signature]

City Manager Approval [Signature]  
(IF OVER \$300)

7/16/24  
DATE

City Council Approval \_\_\_\_\_  
(IF OVER \$ 5000)

MEETING DATE

FISCAL

5557

00012

24-25-

# City of Hastings



YEAR

201 East State Street • Hastings, Michigan 49058

269.945.2468 • FAX 269.948.9544

FEIN 38-6004562

## PURCHASE ORDER

7-19-24

DATE

Vendor Name M.I.S. Home Improvement

Department Community Development

Construction

Ship To Address Project Gibb's

Vendor Number \_\_\_\_\_

M.I.S. Home Improvement - Contract  
10310 E. C. Ave  
Rickland, MI 49083

| Item Description                             | Account Number  | Price                        | Project Number | Received Y or N |
|--|-----------------|------------------------------|----------------|-----------------|
| Remove & Replace 2 storm                     | 101-735-967-000 | \$9,863. <sup>00</sup>       |                |                 |
| Windows, tear out &                          |                 |                              |                |                 |
| replace deck & gate                          |                 |                              |                |                 |
| haul excess debris                           |                 |                              |                |                 |
| 120 W. Main St - Jaxie<br>Muskegon PD Rental |                 |                              |                |                 |
| PAID<br>JUL 25 2024<br>CITY OF HASTINGS      |                 | TOTAL \$9,863. <sup>00</sup> |                |                 |

### Special Instructions

This work was done as part of the Weatherization Enhancement Program grant from MEHPH (Fund 9)

Requested by Emily Kissette

Department Head Approval [Signature]

City Manager Approval \_\_\_\_\_

(IF OVER \$300)

7/25/24

DATE

City Council Approval \_\_\_\_\_

(IF OVER \$ 5000)

MEETING DATE



# Regular Council Agenda Item Memorandum

**To: Hastings City Council**

**From: Sarah Moyer-Cale, City Manager**

**Subject: Resolution 2024-21 Bank Signers**

**Meeting Date: August 12, 2024**

---

Recommended Action:

Motion to adopt Resolution 2024-21 to approve signatories for financial institution accounts.

Background Information:

The purpose of this Resolution is to add Clerk/Treasurer Linda Perin to the City accounts. Moyer-Cale and Nagle are existing signers.

Financial Implications:

None.

Attachments:

- Resolution 2024-21

**City Of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

---

**Resolution 2024-21**

TO APPROVE SIGNATORIES FOR FINANCIAL INSTITUTION ACCOUNTS  
OF THE CITY OF HASTINGS

WHEREAS, the City of Hastings maintains accounts in approved financial institutions for certain of its funds; and

WHEREAS, per the City Charter, it is prudent and appropriate that the City Council for the City of Hastings designate and approve persons authorized as signatories on such accounts; now

THEREFORE BE IT FURTHER RESOLVED, that the following persons are authorized as signatories on accounts of the City of Hastings:

*Sarah Moyer-Cale, City Manager*  
*Linda Perin, City Clerk/Treasurer*  
*Francie Nagel, Deputy City Treasurer*

and BE IT FURTHER RESOLVED, that each person signing any document is directed to review the documentation supporting the transaction and to satisfy themselves, prior to signing, that said documentation is in proper order; and

BE IT FURTHER RESOLVED, that authorization as a signatory for any banking instrument shall terminate immediately with the separation of any approved signor from employment in the designated role with the City of Hastings, the senior continuing approved person shall cause notice of any such separation to be served on all financial institutions with City of Hastings accounts; and

BE IT FURTHER RESOLVED that this designation of signatories shall continue in effect until modified by the City Council of the City of Hastings.

A motion to adopt the foregoing resolution being offered by Member \_\_\_\_\_, with support by Member \_\_\_\_\_:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED ADOPTED.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 12<sup>th</sup> day of August 2024, by the City Council of the City of Hastings, County of Barry, State of Michigan, by a vote of \_\_\_\_\_ members voting in favor thereof and \_\_\_\_\_ members voting against and \_\_\_\_\_ member absent.

\_\_\_\_\_  
Linda Perin, City Clerk



# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** Resolution 2024-22

**Meeting Date:** August 12, 2024

---

## Recommended Action:

Adopt Resolution 2024-22 approving the transfer and assignment of a Commercial Rehabilitation Exemption Certificate from Hastings Center, LLC to 800 W State St, LLC for property located at 802 W. State Street.

## Background Information:

Hastings Center, LLC applied for a Commercial Rehabilitation Exemption Certificate to the City of Hastings in preparation for rehabilitation and redevelopment of the former Kmart building. Hastings City Council adopted Resolution 2020-24, as amended, on November 23, 2020 granting a Commercial Rehabilitation Exemption Certificate for real property, excluding land and personal property, to Hastings Center, LLC for property located at 802 W. State Street. The duration of the Commercial Rehabilitation Exemption Certificate is 10 years beginning on December 31, 2020 and ending on December 30, 2030.

Hastings Center, LLC sold the property at 802 W. State Street to 800 W. State St., LLC on December 8, 2022. 802 W. State St., LLC submitted a Commercial Rehabilitation Exemption Certificate application to the City of Hastings on July 29, 2024 for the purpose of having City Council consider approval of the transfer and assignment of existing Commercial Rehabilitation Exemption Certificate from Hastings Center, LLC to 800 W. State St., LLC. Public Act 210 of 2005 Section 207.853 Subsection 13 states: "A commercial rehabilitation exemption certificate may be transferred and assigned by the holder of the certificate to a new owner of the qualified facility if the qualified local government unit approves the transfer after application by the new owner."

Staff recommends adoption of Resolution 2024-22.



# Regular Council Agenda Item Memorandum

Financial Implications:

None.

Attachments:

- Application for Commercial Rehabilitation Exemption Certificate
- Resolution 2024-22

**RESOLUTION 2024-22**

**RESOLUTION TO APPROVE COMMERCIAL REHABILITATION EXEMPTION  
CERTIFICATE APPLICATION FROM 800 W STATE ST LLC LOCATED AT 802 WEST  
STATE STREET, HASTINGS, MI 49058**

**WHEREAS**, The City Council of the City of Hastings adopted Resolution 2020-24 as amended on November 23, 2020 granting a Commercial Rehabilitation Exemption for real property, excluding land, in a Commercial Rehabilitation District at 802 W. State Street for a period of 10 years beginning December 31, 2020 and ending on December 30, 2030 for Hastings Center, LLC.; and

**WHEREAS**, Hastings Center, LLC sold the property at 802 W. State Street to 800 W State St., LLC on December 8, 2022; and

**WHEREAS**, 800 W. State St., LLC applied for Commercial Rehabilitation Exemption Certificate to the City of Hastings on July 29, 2024; and

**WHEREAS**, Act 210 of 2005 207.853 Section 13 allows a commercial rehabilitation exemption certificate to be transferred and assigned by the holder of the certificate to a new owner of the qualified facility if the local government unit approves the transfer after application by the new owner; and

**WHEREAS**, 800 W. State St, LLC is requesting the City of Hastings to approve the transfer of the Commercial Rehabilitation Exemption Certificate from Hastings Center, LLC to 800 W. State St, LLC;

**THEREFORE, BE IT RESOLVED**, By the City Council of the City of Hastings

Be and hereby is granted approval of the transfer and assignment of a Commercial Rehabilitation Exemption Certificate for the real property, excluding land, located in Commercial Rehabilitation District at 802 W. State St. from Hastings Center, LLC to 800 W. State St., LLC.

A motion to adopt the foregoing resolution being offered by Member \_\_\_\_\_, with support by Member \_\_\_\_\_:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED ADOPTED.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 12<sup>th</sup> day of August 2024, by the City Council of the City of Hastings, by a vote of \_\_\_\_\_members voting in favor thereof, \_\_\_\_\_ members voting against and \_\_\_\_\_members absent.

\_\_\_\_\_  
Linda Perin, City Clerk

# Application for Commercial Rehabilitation Exemption Certificate

Issued under authority of Public Act 210 of 2005, as amended.

| LOCAL GOVERNMENT UNIT USE ONLY |                 |
|--------------------------------|-----------------|
| ▶ Application No.              | ▶ Date Received |
|                                |                 |
| STATE USE ONLY                 |                 |
| ▶ Application No.              | ▶ Date Received |
|                                |                 |

Read the instructions page before completing the form. **This application should be filed after the commercial rehabilitation district is established.** The applicant must complete Parts 1, 2 and 3 and file the application form (with required attachments) with the clerk of the local governmental unit (LGU). Attach the legal description of property on a separate sheet. This project will not receive tax benefits until approved by the State Tax Commission (STC). Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the STC.

| PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)  |   |  |                   |
|---|---|--|-------------------|
| Applicant (Company) Name (applicant must be the <b>owner</b> of the facility)<br>800 W State St LLC   |   | NAICS or SIC Code<br>531120  |                   |
| Facility's Street Address<br>760 W State Street   | City<br>Hastings  | State<br>MI  | ZIP Code<br>49058 |
| Name of City, Township or Village (taxing authority)<br>Hastings  | County<br>Barry   | School District Where Facility is Located<br>Hastings                                    |                   |
| <input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village   |   |  |                   |
| Date of Rehabilitation Commencement (mm/dd/yyyy)  | Planned Date of Rehabilitation Completion (mm/dd/yyyy)  |  |                   |
| Estimated Cost of Rehabilitation  | Number of Years Exemption Requested (1-10)<br>10  |  |                   |
| Expected Project Outcomes (check all that apply)  |   |  |                   |
| <input checked="" type="checkbox"/> Increase Commercial Activity  | <input checked="" type="checkbox"/> Retain Employment   | <input checked="" type="checkbox"/> Revitalize Urban Areas                               |                   |
| <input type="checkbox"/> Create Employment  | <input checked="" type="checkbox"/> Prevent Loss of Employment  | <input checked="" type="checkbox"/> Increase Number of Residents in Facility's Community |                   |
| No. of jobs to be created due to facility's rehabilitation  | No. of jobs to be retained due to facility's rehabilitation   | No. of construction jobs to be created during rehabilitation                             |                   |
|   |   |  |                   |
| PART 2: APPLICATION DOCUMENTS   |   |  |                   |
| Prepare and attach the following items:   |   |  |                   |
| <input type="checkbox"/> General description of the facility (year built, original use, most recent use, number of stories, square footage)   | <input type="checkbox"/> Statement of the economic advantages expected from the exemption   |  |                   |
| <input type="checkbox"/> Description of the qualified facility's proposed use   | <input type="checkbox"/> Legal description  |  |                   |
| <input type="checkbox"/> Description of the general nature and extent of the rehabilitation to be undertaken  | <input type="checkbox"/> Description of the "underserved area" (Qualified Retail Food Establishments only)  |  |                   |
| <input type="checkbox"/> Descriptive list of the fixed building equipment that will be a part of the qualified facility   | <input type="checkbox"/> Commercial Rehabilitation Exemption Certificate for Qualified Retail Food Establishments (Form 4753) (Qualified Retail Food Establishments only) |  |                   |
| <input type="checkbox"/> Time schedule for undertaking and completing the facility's rehabilitation   |   |  |                   |
| PART 3: APPLICANT CERTIFICATION   |   |  |                   |
| Name of Authorized Company Officer (no authorized agents)<br>Lance Lazarus  | Telephone Number<br>786-206-6135  |  |                   |
| Fax Number  | E-mail Address<br>property.management@gmp-llc.com   |  |                   |
| Street Address<br>1221 Brickell Avenue, Suite 1400  | City<br>Miami   | State<br>FL  | ZIP Code<br>33131 |
| <p><i>I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 210 of 2005, as amended, and to the best of my knowledge the company has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Rehabilitation Exemption Certificate by the State Tax Commission.</i></p> <p><i>I further certify that this rehabilitation program, when completed, will constitute a rehabilitated facility, as defined by Public Act 210 of 2005, as amended, and that the rehabilitation of this facility would not have been undertaken without my receipt of the exemption certificate.</i></p> |   |  |                   |
| Signature of Authorized Company Officer (no authorized agents)  | Title<br>Manager  | Date<br>7/29/2024  |                   |



# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** 1500 Star School Road Industrial Property

**Meeting Date:** August 12, 2024

---

## Recommended Action:

Approve the Mayor and City Clerk to sign a listing agreement extension from August 16, 2024 to December 31, 2024 and price reduction from \$99,900 to \$79,900 with Miller Real Estate for city-owned industrial property located at 1500 Star School Road.

## Background Information:

City Council adopted Resolution 2023-04 on February 13, 2023 allowing the Mayor and City Clerk to enter into a sales listing agreement with Miller Real Estate and authorized the Mayor and City Clerk to enter into a purchase agreement upon receipt of an acceptable offer. On February 12, 2024, City Council approved an extension of the initial agreement until August 16, 2024.

Coupled with the looming maturity date, Miller Real Estate has not received any substantial interest in the parcel at the \$99,900 asking price. City staff and Miller Real Estate agree that a reduction in the asking price to \$79,900, or \$5,548.41 per acre, is warranted. Staff is recommending that Council approve allowing the Mayor and City Clerk to execute a listing extension agreement from August 16, 2024 to December 31, 2024 with sales price reduction to \$79,900.

## Financial Implications:

Sale of the subject property will result in a non-recurring revenue source for the General Fund.

## Attachments:

- Listing Extension Agreement



# WEST MICHIGAN REGIONAL AMENDMENT TO LISTING AGREEMENT OR BUYER AGENCY CONTRACT



(Complete only one section below)

**SECTION 1: AMENDMENT TO LISTING AGREEMENT** MLS# 23004969

Property Address (or description) 1500 Star School Rd, Hastings, MI 49058

Change price from 99,900.00 to 79,900.00

Change terms from \_\_\_\_\_ to \_\_\_\_\_

Change expiration date from 08/16/2024 to 12/31/2024

Change the status on the MLS to Withdrawn as of \_\_\_\_\_ (date). A withdrawal is not a termination of the Listing Agreement.

Change the status on the MLS from Withdrawn to Active as of \_\_\_\_\_ (date).

Other: \_\_\_\_\_

The undersigned hereby request that the present Listing Agreement, reference to which is hereby made, be amended in the foregoing respects and specifically agreed that said Listing, as herein amended, shall continue for the remainder of its original term, or its term as amended.

**SECTION 2: AMENDMENT TO BUYER AGENCY CONTRACT**

Name of Buyer on Buyer Agency Contract \_\_\_\_\_

Change expiration date from \_\_\_\_\_ to \_\_\_\_\_

Other: \_\_\_\_\_

The undersigned hereby request that the present Buyer Agency Contract, reference to which is hereby made, be amended in the foregoing respects and specifically agreed that said Contract, as herein amended, shall continue for the remainder of its original term, or its term as amended.

Date: \_\_\_\_\_

The undersigned hereby acknowledges receipt of a copy of this contract.

\_\_\_\_\_

Buyer  Seller  Landlord (check one)

\_\_\_\_\_

Buyer  Seller  Landlord (check one)

*Justin Peck*

Broker (or licensed, authorized office manager) Signature

dotloop verified  
07/29/24 7:21 PM EDT  
KAYE-BLZG-EDWP-VNKK



# Regular Council Agenda Item Memorandum

**To: City Council**

**From: Chief Jordan**

**Subject: 4 Sets of Personal Protective Clothing**

**Meeting Date: August 12<sup>th</sup> 2024**

---

## Recommended Action:

Motion to approve the purchase of four (4) sets of Personal Protective Clothing (turnout coat & pants) From Allied Fire Sales in the amount of \$10,458.56

## Background Information:

NFPA/ISO requires that all firefighters involved in structural or Class A & B fire must wear NFPA approved clothing not to exceed 10 years from date of manufacturing. These 4 sets will replace sets that have exceeded 10 years of age. We received cost-information from two vendors and Allied was the most cost effective and provides the same gear as what we have been using.

## Financial Implications:

This purchase is a budgeted item and is projected to be \$980 under the budgeted amount.

## Attachments:

- Quote from Allied Fire Sales



# Regular Council Agenda Item Memorandum

Allied Fire Sales & Service LLC  
16194 144th Ave  
Spring Lake, MI 49456  
+1 6162293613  
customerservice@alliedfiresales.com  
www.alliedfiresales.com



## Estimate

ADDRESS  
Chief Jordan  
Hastings Fire Department  
110 E. Mill St  
Hastings, MI 49058  
United States

ESTIMATE # 5209  
DATE 07/12/2024  
EXPIRATION DATE 08/12/2024

| ITEM           | DESCRIPTION  | QTY | RATE     | AMOUNT             |
|----------------|--|-----|----------|--------------------|
| Innotex RDG 40 | PIONEER™ - Color: Gold<br>STEDAIR® 3000<br>DEFENDER® M NP - Color: Brass<br>THL 240.2<br>TPP 43.6<br>See the attached configuration. | 4   | 2,579.64 | 10,318.56          |
| Shipping       | Estimated  | 4   | 35.00    | 140.00             |
| TOTAL          |  |     |          | <b>\$10,458.56</b> |

Accepted By

Accepted Date

TERMS: A 2 % per month (24% annual) penalty will be added on past due invoices. \$5.00 per month minimum. All legal and collection fees will be debtors responsibility. 20% restocking fee for all returned items. 3% will be added to all invoices paid by Credit Card.



# Regular Council Agenda Item Memorandum

**To: Hastings City Council**

**From: Sarah Moyer-Cale, City Manager**

**Subject: Proposal by MCSA Group for Police Department Workspace Improvements**

**Meeting Date: August 12, 2024**

---

## Recommended Action:

Motion to approve the proposal by MCSA Group for professional services for police department workspace improvements for a sum of \$6,500.

## Background Information:

The second floor of City Hall was remodeled when the City purchased this building in the 1990s. The operations, technology, and required procedures of the police department have changed considerably since that time leading to revised workspace requirements. We considered constructing a public safety building to house both the police and fire departments, but it was cost-prohibitive to do so. As such, we propose to remodel the existing office space to better suit the department's needs as best as possible in the available space. This will include increasing space in the patrol room, creating an evidence processing area, improving safety, and creating more efficient work areas.

To accomplish this, we need an architect to program the space, create design and permit documents, and develop a cost estimate. This is included in the proposal by MCSA.

## Financial Implications:

This was a budgeted expense for 2024-2025.

## Attachments:

- Proposal by MCSA Group



**MCSA  
GROUP, INC.**

Architecture  
Landscape Architecture  
Park & Recreation Planning  
Urban Design  
Sports Facility Planning

August 2, 2024

Ms. Sarah Moyer-Cale  
City Manager  
City of Hastings  
201 E. State Street  
Hastings, MI 49058

RE: Fee Proposal for professional services for the Police Department Improvements at the City Hall Building.

Dear Sarah,

We are pleased to continue working with the City of Hastings on re-designing interior spaces at the Police Department office space located on the 2nd floor of the City Hall Building. The scope includes preparation of the permit documents.

The requested professional services for this project scope at the Police Department office are based on following tasks:

1. Preliminary Design:
  - A. On site Inventory of current conditions & meeting.
  - B. Programming of current / future special needs.
  - C. Improvements Design documents & review meeting.
  - D. Final Improvements Permit documents.
  - E. Cost Estimate.

Our professional services fee is not to exceed sum of \$ 6,500.00.

Any additional professional services are available at the hourly rate provided upon request.

Thank you for the opportunity to continue collaborating with you and the City of Hasting Police Department.

Sincerely,

MCSA Group, Inc.

Jolanta Stecka, R.A.

Vice President

[jstecka@mcsagroup.com](mailto:jstecka@mcsagroup.com)

dir.: 616-916-2417

529 Greenwood Avenue S.E. • East Grand Rapids, Michigan 49506 • 616-451-3346 • FAX 616-451-1935

Sarah Moyer-Cale  
August 2, 2024  
Page 2

Accepted and agreed upon this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

City of Hastings  
201 E. State Street  
Hastings, MI49058



# Regular Council Agenda Item Memorandum

**To: City Council**

**From: Fire Chief Mark Jordan**

**Subject: Repairs to 1999 Ladder truck (836)**

**Meeting Date: August 12<sup>th</sup> 2024**

---

## Recommended Action:

Motion to approve Allied Fire Sales to complete engine repairs to our 1999 ladder truck (836) \$5991.62

## Background Information:

The truck is a 1999 Sutphen 100ft Aerial platform with 9,900 miles and 2000 hours. During the annual testing in July 2024, it was discovered the water pump has begun to fail allowing the truck to overheat during heavy pumping operations. During NFPA pump testing the truck must maintain the engine at normal operating temperatures.

The body of the truck is in good condition and although it is approaching the 25-year point. Spending this money will give us time to evaluate future needs of the city when it comes to an aerial apparatus.

## Financial Implications:

The total cost of the project \$5,991.62 which is budgeted in the department's maintenance category.

## Attachments:

- Quote and Contract



# Regular Council Agenda Item Memorandum



## Estimate

07/18/2024

51111

Estimate #:

|  |   |
|--|---|
| Allied Fire Sales & Service LLC<br>16194 144th Ave.<br>Spring Lake, MI 49456     | Phone 616-318-6443<br>Email jmausolf@alliedfiresales.com<br>Web<br>Fax  |
| Hastings Fire Department<br>110 E. Mill St<br>Hastings, MI 49058<br>269-945-5384 | Truck 836<br>Make sutphen<br>Model ladder<br>Color RED<br>Odometer 0<br>VIN 1S9A3JLE7Y1003048<br>Next Srvc 01/02/2025<br>Fleet Code 836 |

| Item   | Description                  | Quantity | Unit Price | Tax          | Total            |
|--|------------------------------|----------|------------|--------------|------------------|
| <b>Labor</b>   |                              |          |            |              |                  |
| LAB  | Labor                        | 24.00    | \$125.00   | \$0.00       | \$3000.00        |
| 3522077  | Water Pump                   | 1.00     | \$1917.24  | \$0.00       | \$1917.24        |
| 2477133  | Temperature Regulator        | 1.00     | \$93.09    | \$0.00       | \$93.09          |
| 3S9643   | Housing Seal                 | 1.00     | \$24.00    | \$0.00       | \$24.00          |
| 7E7912   | Cover Gasket                 | 1.00     | \$5.15     | \$0.00       | \$5.15           |
| 6PXL50   | Green Pride LX 50/50 Coolant | 1.00     | \$10.14    | \$0.00       | \$10.14          |
| <b>Transportation Labor</b>                            |                              |          |            |              |                  |
| LABOR - TRANSPORTATION                                 | Labor                        | 4.00     | \$72.00    | \$0.00       | \$288.00         |
| <b>Pump Test w/ gear case oil change 1750-2000 GPM</b> |                              |          |            |              |                  |
| PUMP TEST - 1750-2000                                  | Labor                        | 1.00     | \$450.00   | \$0.00       | \$450.00         |
| SS   | Shop Supplies                | 1.00     | \$204.00   | \$0.00       | \$204.00         |
|  |                              |          |            | Subtotal     | \$5991.62        |
|  |                              |          |            | <b>Total</b> | <b>\$5991.62</b> |

**Payment Terms: 30DAYS**

**Invoice Notes**  
Quote is for the replacement of the water pump and temperature regulator due to apparatus over heating during pump test.

Please note this Estimate is valid for 30 days.  
Prices may be subject to change without notice.  
All parts are new unless otherwise stated.  
Repair Facility # - F169737  
I hereby authorize Allied Fire Sales & Service to complete the work as quoted.



# Regular Council Agenda Item Memorandum

**To: Hastings City Council**

**From: Sarah Moyer-Cale, City Manager**

**Subject: Extension of Metro Act Permit for KEPS Technologies, Inc**

**Meeting Date: August 12, 2024**

---

**Recommended Action:**

Motion to approve the Metro Act Permit Extension request by KEPS Technologies for a five year period ending August 15, 2029.

**Background Information:**

KEPS Technologies, (DBA ACD.net), is requesting a five-year extension of their Metro Act Permit with the City allowing them to continue to operate within the public right-of-way. This is for telecommunications infrastructure. My understanding is that they presently have eight poles in our right-of-way for their use, installed in 2014.

**Financial Implications:**

None.

**Attachments:**

- Permit extension form
- Signed Metro Act Permit 2014



April 25<sup>th</sup> 2024

City of Hastings  
201 E State Street  
Hastings, MI 49058

**METRO ACT RIGHT OF WAY PERMIT EXTENSION**

Dear City of Hastings,

At this time, KEPS Technologies, Inc. dba ACD.net would like to extend the existing METRO Act we have with your municipality. Our current agreement expires on 8/15/2024. We would like to extend that to 8/15/2029.

If you are in agreement with this extension, please sign this agreement on the lines provided below and return within 30 days to KEPS Technologies, Inc. dba ACD.net at the address listed on the letterhead or emailed to [osp@acd.net](mailto:osp@acd.net) . ACD will countersign and return a copy for your files.

Additional information regarding this renewal request and other METRO Act information, may be found at <http://www.michigan.gov/mpsc/>.

If you have any questions, please contact the Permitting Department at 517-999-9999 or at [OSP@acd.net](mailto:OSP@acd.net).

Thank you for your time and cooperation in this matter that both benefits you and your constituents.

Agreed to on behalf of  
City of Hastings

KEPS Technologies, Inc. dba ACD.net  
acknowledges receipt of this Permit  
Extension granted by

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

KEPS Technologies, Inc. d/b/a ACD.net  
1800 N. Grand River Ave.  
Lansing, MI 48906

517.999.9999

METRO Act  
Unilateral Form  
Revised 12/06/02

RIGHT-OF-WAY  
TELECOMMUNICATIONS PERMIT

This permit issued this 11<sup>th</sup> day of Aug, 2014 by \_\_\_\_\_ City Of Hastings

1 Definitions

- 1.1 Date of Issuance shall mean the date set forth above.
- 1.2 Manager shall mean Municipality's Clerk, or his or her designee.
- 1.3 METRO Act shall mean the Metropolitan Extension Telecommunications Right-of Way oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.4 Municipality shall mean City of Hastings, a Michigan municipal corporation.
- 1.5 Permit shall mean this document.
- 1.6 Permittee shall mean ACD Telecom organized under the laws of the State of Michigan whose address is 1800 N. Grand River Avenue Lansing MI 48906.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public Right-of-Way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunications Facilities or Facilities shall mean the Permittee's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, two-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby issues a permit under the METRO Act to Permittee for access to and ongoing use of the Public Right-of-Way identified on Exhibit A to construct, install and maintain Telecommunication Facilities on the terms set forth herein.
- 2.1.1 Exhibit A may be modified by Manager upon written request by Permittee.
- 2.1.2 Any decision of Manager on a request by Permittee for a modification may be appealed by Permittee to Municipality's legislative body.
- 2.2 Overlashing. Permittee shall not allow the wires or any other facilities of a third party to be overlashed to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- 2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

- 3.1 Permittee Contacts. The names, addresses and the like for engineering and construction related information for Permittee and its Telecommunication Facilities are as follows:
- 3.1.1 The address, e-mail address, phone number and contact person (title or name) at Permittee's local office (in or near Municipality) is Phil Brown, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)999-3213 Fax: (517)999-3993 Email: brown.phil@acd.net.
- 3.1.2 If Permittee's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is Phil Brown, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)999-3213 Fax: (517)999-3993 Email: brown.phil@acd.net..
- 3.1.3 The name, title, address, e-mail address and telephone numbers of

Permittee's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is Russell Allswede, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)899-5609 Fax: (517)999-3993 Email: Allswede.Russell@acd.net.

3.1.4 The address, phone number and contact person (title or department) at Permittee's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is Russell Allswede, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)899-5609 Fax: (517)999-3993 Email: Allswede.Russell@acd.net.

3.1.5 Permittee shall at all times provide Manager with the phone number at which a live representative of Permittee (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency is (517)999-9999 option #1.

3.1.6 Permittee shall immediately notify Municipality in writing as set forth in Part 12 of any inaccuracies or changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Permittee, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Permittee shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

#### 4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Permittee, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Permittee's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Permittee, at its sole expense, shall modify the Telecommunication Facilities or take such other actions

as Municipality may determine is in the public interest to remove or alleviate the burden, and Permittee shall do so within a reasonable time period. Municipality will attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Permittee over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Permittee, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Permittee's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Permittee's option, better) condition as that which existed prior to the disturbance. In the event that Permittee, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Permittee shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Permittee shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Permittee's lines on alternate poles which shall state Permittee's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Permittee's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Permittee's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Permittee, shall be marked at its entrance into and exit from each manhole and handhole with Permittee's name and a toll-free telephone number.
- 4.5 Tree Trimming. Permittee may trim trees upon and overhanging the Public

Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Permittee shall dispose of all trimmed materials. Permittee shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Permittee shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Permittee's use, or the facilities of all users of the poles are required to go underground then Permittee shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Permittee may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Permittee shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.

4.7 Pavement Cut Coordination. Permittee shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").

4.7.1 The goals of such coordination shall be to encourage Permittee to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.

4.8 Compliance with Laws. Permittee shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Permittee shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Permittee shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Permittee shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be

amended.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Permittee's Facilities in the vacated Public Right-of-Way, Permittee shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Permittee shall relocate its Facilities to such alternate route as Municipality, applying reasonable engineering standards, shall specify.
- 4.10 Relocation. If Municipality requests Permittee to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Permittee shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality, applying reasonable engineering standards, shall specify. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Permittee if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality will attempt to provide notice to Permittee. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Permittee shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Permittee shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Permittee has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Permittee shall relocate its Facilities underground in the same location at Permittee's sole cost and expense.
- 4.14 Identification. All personnel of Permittee and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Permittee's name, their name and photograph. Permittee shall account for all identification cards at all times. Every service vehicle of Permittee and its contractors or subcontractors

shall be clearly identified as such to the public, such as by a magnetic sign with Permittee's name and telephone number.

## 5 Indemnification

- 5.1 Indemnity. Permittee shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Permittee, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Permittee's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Permittee, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality will notify Permittee promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality will cooperate with Permittee in every reasonable way to facilitate the defense of any such claim. Municipality will consult with Permittee respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality will not settle any claim subject to indemnification under this Part 5 without the advance written consent of Permittee, which consent shall not be unreasonably withheld. Permittee shall have the right to defend or settle, at its own expense, any claim against Municipality for which Permittee is responsible hereunder.

## 6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Permittee shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Permittee may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities,

commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
  - 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
  - 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
  - 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Permittee shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Permittee shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any

premium on any insurance policy required to be furnished hereunder.

- 6.5 Contractors. Permittee's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Permittee, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Permittee's policies).
- 6.6 Insurance Primary. Permittee's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Permittee's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

## 7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 5 years from the Date of Issuance; or
  - 7.1.2 When the Telecommunication Facilities has not been used to provide telecommunications services for a period of one hundred and eighty (180) days by Permittee or a successor or an assignee of Permittee; or
  - 7.1.3 When Permittee, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
  - 7.1.4 Upon either Permittee or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
  - 7.1.5 Unless Manager grants a written extension, one year from the Date of Issuance if prior thereto Permittee has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Date of Issuance if by such time

construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

8.1 Municipal Requirement. Municipality may require Permittee to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

10.1 Removal; Underground. As soon as practicable after the Term, Permittee or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Permittee shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Permittee's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

10.2 Removal; Above Ground. As soon as practicable after the Term, Permittee, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Permittee as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

11 Assignment. Permittee may assign or transfer its rights under this Permit, or the persons or entities controlling Permittee may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Permittee's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Permittee shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Date of Issuance until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Permittee must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Permittee's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Permittee shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Permittee may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to City Clerk, 201 E. State St., Hastings, MI 49058

12.1.2 If to Permittee, to Kevin Schoen, ACD Telecom, Inc., 1800 N. Grand River Avenue, Lansing, Michigan 48906 Phone: (517) 999-9999 Fax: (517) 999-3993 Email: Schoen.kevin@acd.net.

12.2 Change of Address. Permittee and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

13.1 No Cable, OVS. This Permit does not authorize Permittee to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Effectiveness. This Permit shall become effective when Permittee has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acknowledgement of receipt, below.

13.3 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

13.4 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Permittee and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.5 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

City of Hastings

By: \_\_\_\_\_

*[Handwritten Signature]*

Its: \_\_\_\_\_

*Cook*

Date: \_\_\_\_\_

*8-15-2014*

Acknowledgement of Receipt: Permittee acknowledges receipt of this Permit granted by Municipality.

ACD.net

By: \_\_\_\_\_

*KWR Shewchuk*

Its: \_\_\_\_\_

*Cfo*

Date: \_\_\_\_\_

*6/30/14*



# Regular Council Agenda Item Memorandum

**To: City Council**

**From: Fire Chief Mark Jordan**

**Subject: Sales of unused SCBA Air packs**

**Meeting Date: August 12<sup>th</sup>, 2024**

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## Recommended Action:

Motion to approve Chief Jordan to trade unused SCBA and bottles to Allied Fire Sales in the amount of \$20,000 as a credit to the department.

## Background Information:

Over the last 3 years, the department has continued purchasing air packs and spare bottles annually. During the changes that have been made to the department over the last 12 months, we no longer have a use for 10 SCBA packs and 32 bottles. This is primarily due to a reduction of department vehicles. The packs and bottles are expensive to maintain needing annual testing at \$250 per pack which will be wasted as the packs are in storage. The City's asset disposition policy requires Council approval for sale of assets with substantial value.

## Financial Implications:

The \$20,000 will be placed in a credit account with Allied Fire Sales to be used to purchase safety and firefighting equipment throughout the year.

## Attachments: Quote

- Quote and Contract



# Regular Council Agenda Item Memorandum



16194 144<sup>th</sup> Ave  
Spring Lake, MI  
49456

To: Whom it may concern  
From: Allied Fire Sales & Service – Josh Mausolf  
Date: 07/30/2024  
RE: Purchase of Intersprio Air Packs

Allied Fire Sales & Service would like to purchase the proposed ten (10) Interspiro S9 air packs as listed by Chief Jordan. Along with the ten air packs, there were also a total of 32 SCBA bottles included in the sales list.

Allied Fire Sales & Service would like to make an official offer to the City of Hastings Fire Department for the purchase of all ten (10) air packs as listed in the attached sheet, along with the thirty two (32) SCBA bottles listed. The official offer amount is twenty thousand dollars and zero cents (\$20,000.00) Should the City of Hastings Fire Department accept this offer, a credit for the amount of \$20,000.00 dollars shall be placed on the account of City of Hastings Fire Department for future purchases. No cash shall be exchanged for the purchase of the air packs and SCBA bottles.

Upon acceptance, both parties Allied Fire Sales & Service (Buyer) and City of Hastings Fire Department (Seller) shall sign this agreement.

Josh Mausolf  
Allied Fire Sales & Service

\_\_\_\_\_  
City of Hastings Fire Department

07/30/2024  
Date:



# Regular Council Agenda Item Memorandum

**To: City Council**

**From: Travis J. Tate, P.E., Director of Public Services**

**Subject: 2024 Miscellaneous Survey Projects**

**Meeting Date: August 12, 2024**

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Recommended Action:

Motion to approve Burgess Surveying's proposal for 2024 Miscellaneous Survey Projects for the sum of \$9,250.

Background Information:

There are several situations in the city where survey work is necessary to resolve existing issues. A known issue is existing sanitary and storm sewer built without a utility easement at the current Serenity Village property and former Britney Estates phase 2 property. The city has had correspondence and meetings with Serenity Village and they agree to the formalization of easements for the city's utilities. The parcel directly west of Serenity Village (former Britney Estates Phase 2) also has infrastructure built but is not connected. Easement locations should be identified and an easement document prepared for any future developments.

In addition to this, I have also identified errors in the Act 51 map that is certified yearly. This is the official map used for funding our streets using government sources. There are four sections of street that are not shown on the map yet are maintained by DPS and are known existing rights-of-way (ROW).

Lastly, on E. State Street it has been discovered that some of the sidewalk may be on private property. This will need to be verified and potential ROW acquisition may result. This is significant because this is identified as a future Small Urban funded grant project. The sidewalk must be in a right of way or easement for improvements to occur.



# Regular Council Agenda Item Memorandum

## Financial Implications:

This project will be funded by the Department of Public Services Admin Engineering Services item, which has a budget of \$20,000.

## Attachments:

- Proposal Letter and Maps
- Survey Bid Tab
- Burgess Surveying Proposal Letter



City of *Hastings* Michigan

From the Office of:  
**Director of Public Services**  
Travis J. Tate, P.E.  
(269) 945-6006

(269) 945-2468  
FAX (269) 948-9544

201 E. State Street 49058

July 12, 2024

Subject: 2024 Proposed Survey Project for The City of Hastings

To whom it may concern:

The City of Hastings is soliciting for the 2024 Proposed Survey Project. The project includes various areas and types of survey services, but the purpose is to bundle them together. They include utility easements, adding new segments to our Act 51 Map, and identifying sidewalk that is currently located on private property and would need additional easement for future improvements.

The list of areas and types of survey services are as follows:

- Serenity Village of Barry County Utility Easement.
  - There is existing sanitary, storm sewer, and retention pond installed and operating across this property. This installed for phase 1 of Britany Estates development. It was placed without a utility easement.
  - Identify the location of the utilities and retention pond in a survey.
  - Identify the property lines
  - Describe a utility easement using the Serenity Village Utility Easement sketch attached.
  
- 1107 N. Ferris Avenue Utility Easement.
  - There is an existing sanitary sewer installed, but is not operating on this property. This was installed for phase 2 of Britany Estates development. It was also placed without an easement.
  - Identify the location of the utility in a survey.
  - Identify the property lines.
  - Describe a utility easement using the 1107 N Ferris Ave - Utility Easement sketch attached.
  
- Act 51 New Addition - N. Jefferson Street.
  - Jefferson Street addition requires a center line description from the centerline of Blair Street to the centerline of Jefferson Street at the point of ending.
  - See attached sketch for reference.
  
- Act 51 New Addition – Hayes and Jackson Street.
  - Hayes Street addition requires a center line description from the centerline of E. State Street to the centerline of Railroad Street.
  - Jackson Street addition requires a center line description from the centerline of Railroad Street to the centerline of the point of ending.
  - See attached sketch for reference.





City of Hastings  
 1107 N. Ferris Ave.  
 Proposed Easement



Map Publication:  
 07/11/2024 3:52 PM



**Disclaimer:** This map does not represent a survey or legal document and is provided on an "as is" basis. Barry County expresses no warranty for the information displayed on this map document.





City of *Hastings* Michigan

From the Office of:  
**Director of Public Services**  
Travis J. Tate, P.E.  
(269) 945-6006

(269) 945-2468  
FAX (269) 948-9544

201 E. State Street 49058

- Act 51 New Addition – Kelly Street.
  - Kelly Street addition requires a center line description from the centerline of Grant Street to the centerline of Jefferson Street at the point of ending.
  - See attached sketch for reference.
- Sidewalk Right of Way Issues along State Street.
  - Locate existing sidewalks in relation to the Right of Way.
  - Provide a description of needed Right of Way acquisition.
  - See attached sketch for reference.

We will prefer to bundle these projects together, but because of possible budget restraints we will request separate prices for the utility easements, Act 51 additions and sidewalk ROW issues.

The general schedule anticipated is as follows:

|  |                                      |
|--|--------------------------------------|
| <b>Receive proposals:</b>                | <b>Thursday August 1, 2024</b>       |
| <b>Council Approval:</b>                 | <b>Monday, August 12, 2024</b>       |
| <b>Survey/Cadd/Easmt:</b>                | <b>Sept. 23 through Nov. 1, 2024</b> |
| <b>City Review:</b>                      | <b>Nov. 1 Through Nov. 15, 2024</b>  |
| <b>Final revisions and Deliverables:</b> | <b>Nov. 15 through Nov. 22, 2024</b> |

Please let me know if you have any questions.

Sincerely,

  
**Travis Tate, P.E.**

**Director of Public Services**  
**City of Hastings**  
201 E. State Street  
Hastings, MI 49058

“Plan.Build.Maintain. . . Improving for the future.”



# Hamond Hills Additional Parking New South Alternative



Map Publication:  
04/04/2024 3:32 PM



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**FetchGIS**

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CITY OF HASTINGS  
ACT 51 ROW Additions



Map Publication:  
07/09/2024 1:05 PM



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City of Hastings  
ACT 51 Addition



Map Publication:  
07/10/2024 2:32 PM



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# CITY OF HASTINGS SIDEWALK/ROW ISSUES



Map Publication:  
07/09/2024 12:00 PM



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# CITY OF HASTINGS SIDEWALK/ROW ISSUES



Map Publication:  
07/09/2024 12:09 PM



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CITY OF HASTINGS  
SIDEWALK/ROW ISSUES



Map Publication:  
07/09/2024 12:12 PM



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# CITY OF HASTINGS SIDEWALK/ROW ISSUES

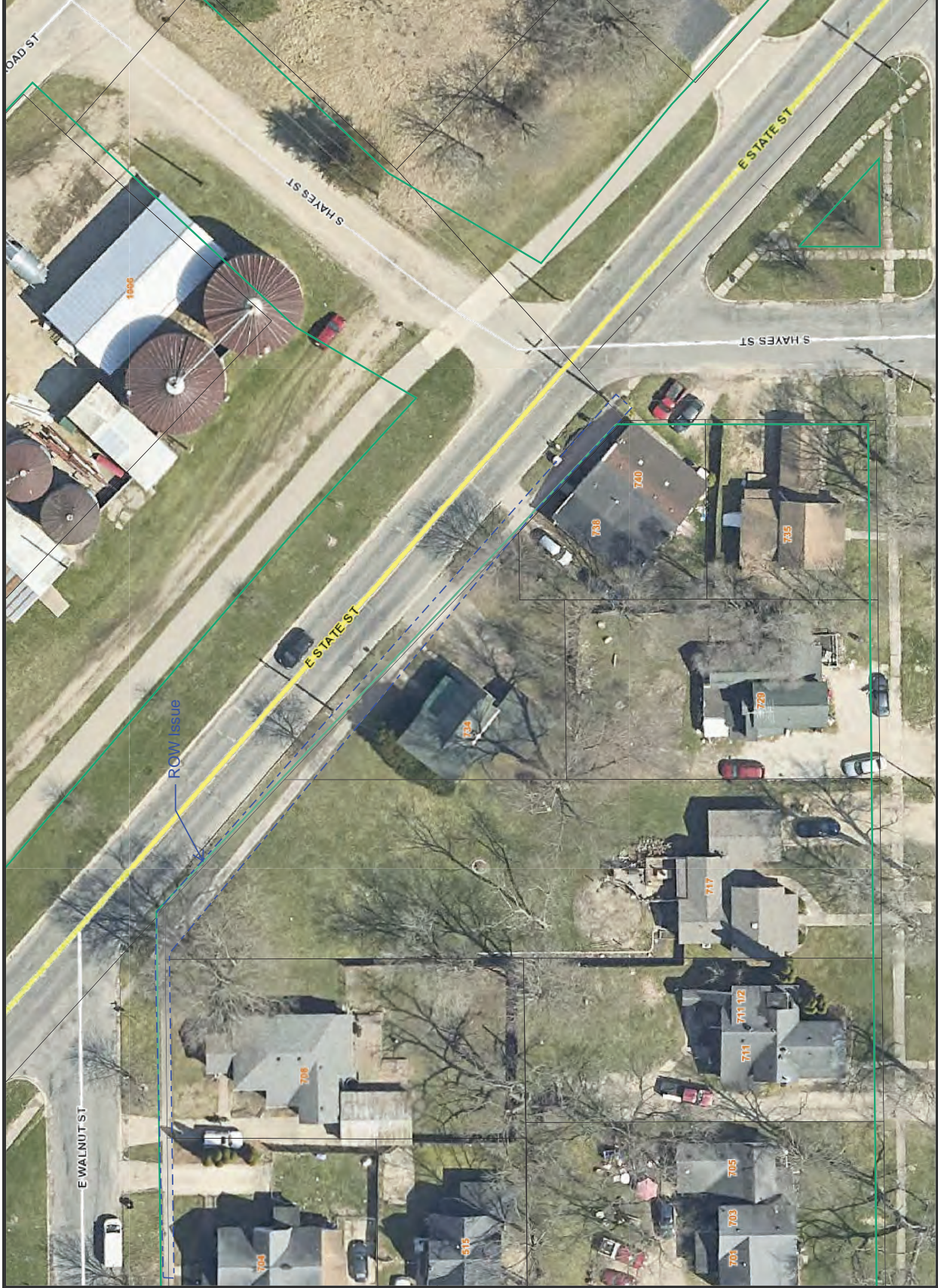


Map Publication:  
07/09/2024 12:15 PM



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**City of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

---

***Sealed Bid Opening Results***

*Procurement Number:* NA [Assigned by Clerk's Office]

*Bid Name:* 2024 Misc. Survey Projects

*Opening Date & Time:* NA

Vender Bids:

|  |   |
|--|---|
| Name: <u>Exxel Engineering, Inc</u>          | Amount: <u>\$ 9,000.00 w/o sw easment</u> |
| Name: <u>Burgess Surveying</u>               | Amount: <u>\$ 9,250.00</u>                |
| Name: <u>Moore &amp; Bruggink</u>            | Amount: <u>\$14,000.00</u>                |
| Name: <u>Feenstra &amp; Associates, Inc.</u> | Amount: <u>\$35,800.00</u>                |
| Name: _____                                  | Amount: _____                             |
| Name: _____                                  | Amount: _____                             |
| Name: _____                                  | Amount: _____                             |
| Name: _____                                  | Amount: _____                             |
| Name: _____                                  | Amount: _____                             |

Present at  
Opening: \_\_\_\_\_

Travis Tate

---

---

---

Bid Granted to: \_\_\_\_\_

PO #: \_\_\_\_\_ ISSUED TO: \_\_\_\_\_ ON: \_\_\_\_\_  
APPROVED VENDOR DATE

*Process Final Sign Off By:* \_\_\_\_\_ *ON:* \_\_\_\_\_  
CLERK'S REPRESENTATIVE DATE



**Survey Proposal**

August 1, 2024

Prepared For: Travis Tate  
Director of Public Services  
City of Hastings

**Project: 2024 Survey Project for the City of Hastings**

Description of Survey Services:

- 1) Complete services appropriate to provide requested easements and new Act 51 Map segments pursuant to the scope of work detailed in the RFP letter dated July 12, 2024.

A summery list of survey areas and services are as follows:

- Serenity Village of Barry County Easement
- 1107 N. Ferris Avenue Easement
- Act 51 New Addition - N. Jefferson Street
- Act 51 New Addition - Hayes and Jackson Street
- Act 51 New Addition - Kelly Street
- Sidewalk Right-of-Way Issues along State Street

**Our bid price for the above services is:.....\$9250.00**

---

Accepted & Approved

Date

Sincerely,

*Jordan Burgess*

Jordan Burgess  
[jordan@burgesssurveying.com](mailto:jordan@burgesssurveying.com)



# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** Delegating Authority to Conduct a Public Hearing to the Brownfield Redevelopment Authority

**Meeting Date:** August 12, 2024

---

## Recommended Action:

Motion to adopt Resolution 2024-23 delegating the authority to conduct a public hearing to the Brownfield Redevelopment Authority.

## Background Information:

The developers (420 E. Mills, LLC) for the property located at the former Royal Coach site at 328 and 420 E. Mill Street have submitted an amendment to the Brownfield Plan last amended on May 27, 2021. The developer is proposing to construct 3, three-story buildings that will contain approximately 165,640 sf of residential space and one commercial building containing approximately 15,080 sf to house a community food and arts center. The residential portion will contain approximately 135 units varying from one-, two-, and three-bedroom units. Surface parking will be available for both the residential and commercial uses. The developer is seeking to utilize the new Housing TIF program and intends to designate twenty percent (20%) of the units (27 units) for tenants earning 100% area median income or less. The Project will facilitate the development of housing projected to be rented to households earning 80% and 100% or less of the area median income. The City of Hastings is projecting an increase in housing demand of at least 10% by 2032, as identified in the Barry County Housing Toolkit. The total capital investment is estimated to be \$32.3 million and the project is expected to create five new full-time jobs.

By adopting Resolution 2024-23, the authority to conduct the public hearing to hear comment from the public regarding the Brownfield Plan Amendment will be delegated to the Brownfield Redevelopment Authority. The public hearing will be properly noticed with the public hearing to be conducted at the September 26, 2024 Brownfield Redevelopment Authority regular meeting.



# Regular Council Agenda Item Memorandum

Pending approval of the amended Brownfield Plan by the Brownfield Redevelopment Authority, the amended plan will be referred to City Council for consideration of adoption via a Council Resolution.

Financial Implications:

None at this time.

Attachments: Resolution 2024-23

**City of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

---

**RESOLUTION NO. 2024-23**

**RESOLUTION DELEGATING AUTHORITY FOR PUBLIC HEARING  
PROCESS TO THE CITY BROWNFIELD REDEVELOPMENT AUTHORITY IN  
ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC  
ACTS OF THE STATE OF MICHIGAN 1996, AS AMENDED**

---

**WHEREAS**, the City of Hastings established a Brownfield Plan in accordance with Act 381 of the Public Acts of the State of Michigan 1996, as amended, on May 27, 2021 (Act 381"); and

**WHEREAS**, the City Council established a Brownfield Redevelopment Authority Board (the "Authority") to administer the City's Brownfield Plan on August 25, 1997; and

**WHEREAS**, 420 E. Mills, LLC has submitted a Brownfield Plan Amendment for property located at 328 and 420 East Mill Street: and

**WHEREAS**, the City Council believes it is in the public interest for the Authority to conduct the public hearing process required for the amendment of the Brownfield Plan.

**IT IS, THEREFORE, RESOLVED AS FOLLOWS:**

In accordance with Section 14(1) of Act 381, The City Council hereby delegates to the Authority the responsibility for conducting the public hearing on the amendment to the Brownfield Plan and providing notice of such hearings as required by the Act.

**BE IT FURTHER RESOLVED** that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

A motion to adopt the foregoing resolution being offered by Member \_\_\_\_\_, with support by Member \_\_\_\_\_ :

YEAS:

NAYS:

Absent:

MOTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Hastings at a regular meeting held on the 12th day of August, 2024, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Michigan Public Acts of 1976, as amended.

---

Linda Perin  
City Clerk



# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** Commercial Rehabilitation District

**Meeting Date:** August 12, 2024

---

## Recommended Action:

Schedule a public hearing for the August 26, 2024 City Council Meeting to hear comment and make a determination on the establishment of a Commercial Rehabilitation District for property located at 328 and 420 East Mill Street (former Royal Coach site).

## Background Information:

The developers for the property (420 E. Mills, LLC) located at the former Royal Coach site have requested that City Council consider creating a Commercial Rehabilitation District for the parcels located at 328 and 420 East Mill Street. The Commercial Rehabilitation Act, PA 210 of 2005 affords a tax incentive for the primary purpose and use of a commercial business or multi-family residential facility. The property must be located within an established Commercial Rehabilitation District. Exemptions are approved for a term of 1-10 years, as determined by the local unit of government.

The intended use of 328 and 420 E. Mill Street as both a multi-family residential facility (130+ units) and a commercial business (food hub) meets the criteria for a Commercial Rehabilitation District.

The public hearing is held to hear comment and make a determination on the establishment of a Commercial Rehabilitation District. City Council would establish the district by resolution after conclusion of the public hearing.

Once a Commercial Rehabilitation District is established, a developer can apply for a Commercial Rehabilitation Exemption Certificate. Before acting on the application, the City must conduct a public hearing and give notice to the applicant, assessor, a representative of the affected taxing units, and the public.



# Regular Council Agenda Item Memorandum

Financial Implications:

None at this time.

Attachments: None



# Regular Council Staff Presentation

**To: City Council**

**From: Travis J. Tate, P.E., Director of Public Services**

**Subject: Sidewalk Condition and Obstructions Map with ArcGIS**

**Meeting Date: August 12, 2024**

---

*Over the last few years DPS and the City Manager have been interested in compiling data of the conditions of the sidewalk, similar to the PASER ratings with roads. This year we received a website submission from Aaron Sutter, a student at Grand Valley State University, interested in a summer position related to GIS or planning. Well we interviewed and saw a few things that could put him to good use.*

*After he started, we had a meeting with Aaron about the Sidewalk Condition and Obstruction GIS project. We went over some common practices to rate sidewalk conditions, and ArcGIS with the concepts of what we would like to see for a GIS map. With this guidance Aaron was able to put together a full GIS Map with an updated aerial map, symbols of various issues with sidewalk and number-color coordinated lines that represent overall condition of a sidewalk section.*

*He then walked every stretch of sidewalk in the city and built the map. Over the course of several weeks we saw the progress and were impressed with the amount of data. It was a grand effort by Aaron to complete this project in timeline it was done. We are very pleased and grateful that he reached out to us for a summer position. This map will be the most important piece of the next ten years of planning sidewalk improvements in the city.*

*In closing, I would like to introduce you to Aaron Sutter. He will go over this project with a powerpoint presentation that he had put together.*

*Sincerely,*

***Travis Tate, P.E.***

**Director of Public Services**

***“Plan.Build.Maintain. . . Improving for the future.”***



# SIDEWALK CONDITION AND OBSTRUCTIONS

City of Hastings

|                              |  |
|------------------------------|--|
| <b>Cracking</b>              | Locations where the paved surface of the sidewalk has cracked.   |
| <b>Settling</b>              | The sinking of sidewalk panels that creates vertical height differences on either side of the panel.   |
| <b>Vegetation</b>            | Vegetation overgrowth that reduces the width of the sidewalk to below 48 inches.   |
| <b>Uplifting</b>             | A vertical change in height along a sidewalk that exceeds ½ inch at its highest point. Generally caused by severe settling or cracking.                        |
| <b>Vertical Obstructions</b> | Objects that are between 3 feet and 7 feet off the ground and extend more than 1 foot over the sidewalk. Usually in the form of tree branches or street signs. |
| <b>Fixed Obstructions</b>    | Anchored objects that reduce the sidewalk width to less than 4 feet.   |
| <b>Non-ADA Compliance</b>    | Areas where the sidewalk does not meet the standards of the Americans with Disabilities Act (ADA).   |

## TYPES OF SIDEWALK OBSTRUCTIONS

# CRACKING

Map Symbol



Example of Sidewalk Cracking in Hastings



Cracking on the sidewalk in front of 620 W  
Madison St

# SETTLING

Map Symbol



Example of Sidewalk Settling in Hastings



Settling on the sidewalk in front of 335 West Grand St

# VEGETATION

Map Symbol



Example of Sidewalk Vegetation in Hastings



Grass and weeds overtaking the sidewalk in front of 610 East Thorn St

# UPLIFTING

Map Symbol



Example of Sidewalk Uplifting in Hastings



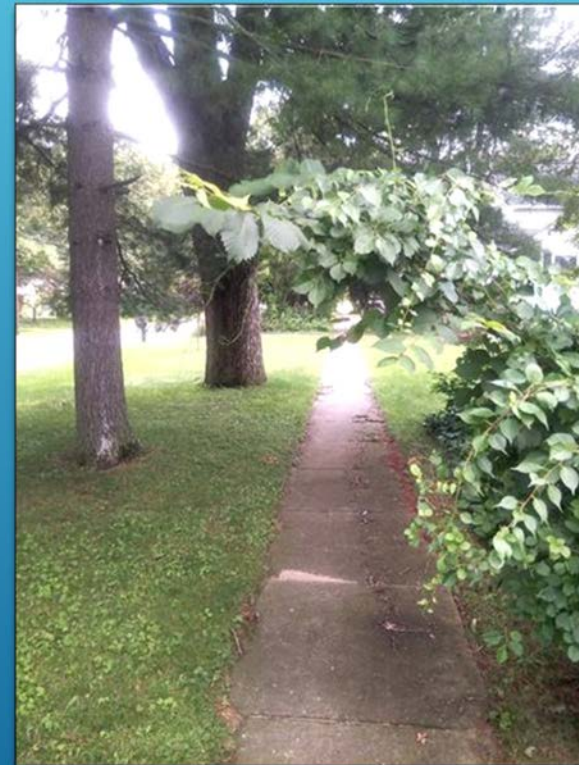
Sidewalk Uplifting in front of 501 North Boltwood St

# VERTICAL OBSTRUCTION

Map Symbol



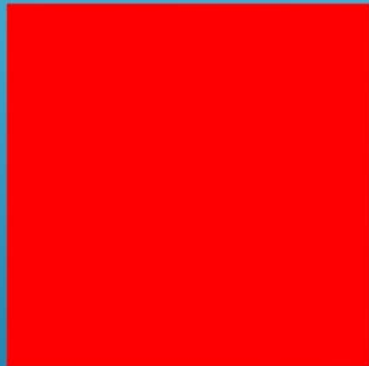
Example of a Vertical Obstruction in Hastings



Tree branch blocking the sidewalk in front of 1102 South Broadway St

# FIXED OBSTRUCTION

Map Symbol



Example of a Fixed Obstruction in Hastings



Telephone Pole Blocking Sidewalk in front of 201 East Mill St

# NON-ADA COMPLIANCE

Map Symbol

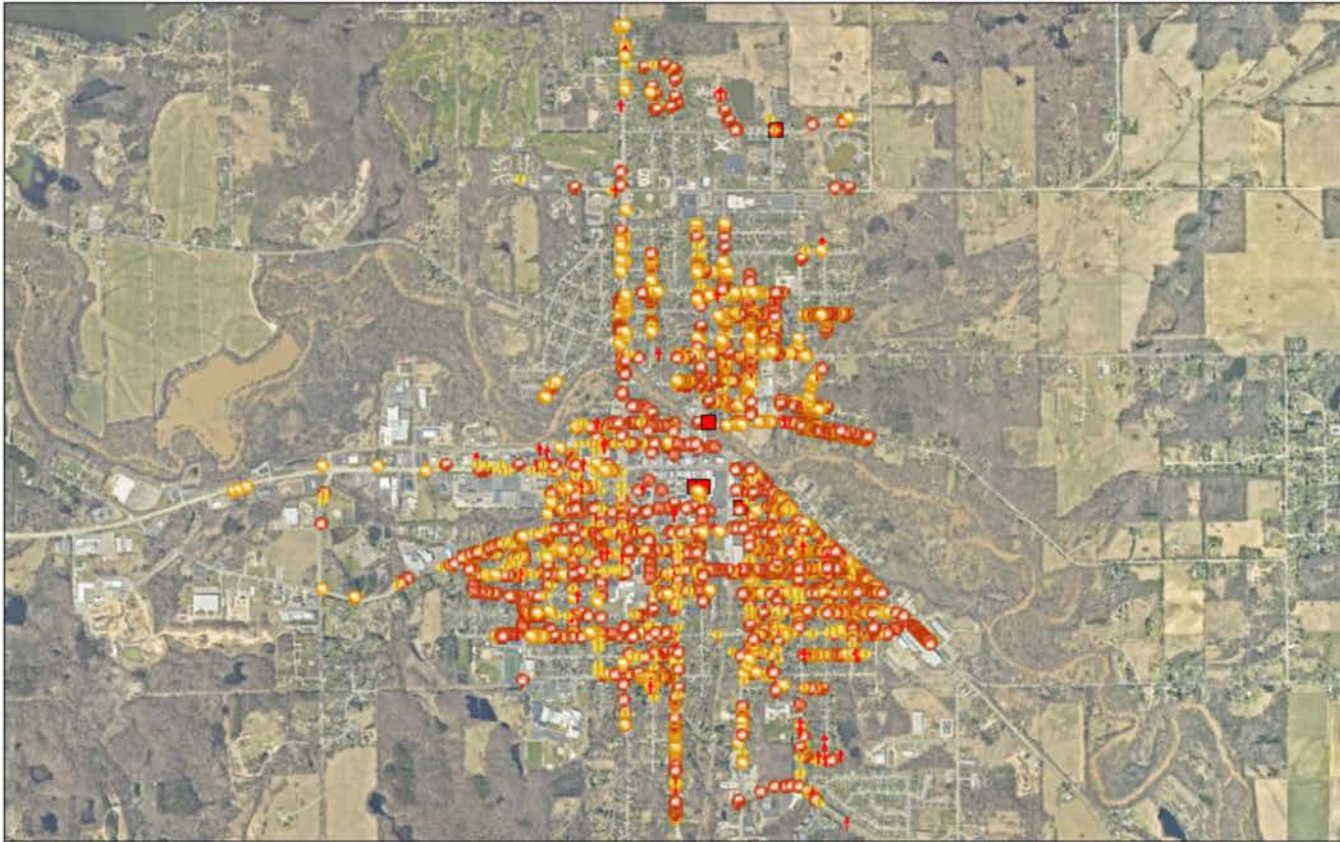


Example of Non-ADA Compliance in Hastings

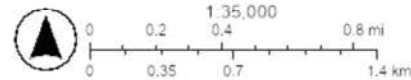


Non-ADA compliant crossing at South Jefferson St and West Bond St

## Sidewalk Obstructions



7/24/2024



## Legend

### Sidewalk Obstructions

- Cracking
- Settling
- Vegetation
- Uplifting
- Vertical Obstructions
- Fixed Obstructions
- Non-ADA Compliance

#### Excellent-5

- No observable issues or obstructions.
- Is ADA compliant.

#### Good-4

- Few minor issues with no discontinuities.

#### Fair-3

- Few moderate issues or lots of minor issues.

#### Poor-2

- Few severe issues or lots of moderate issues.
- Is not ADA compliant.
- Some discontinuities may exist.

#### Very Poor-1

- Severe issues throughout the entire stretch of sidewalk.
- Most, if not all the sidewalk must be replaced.

# SIDEWALK CONDITION RATINGS

# EXCELLENT CONDITION-5

North side of West Bond Street

- Sidewalk is new with no visible issues.



# GOOD CONDITION-4

West side of North Wilson  
Street

- Sidewalk is new, however there is some minor vegetation and settling.



# FAIR CONDITION-3

West side of South Dibble  
Street

- Sidewalk has some moderate cracking and settling. There is some uplifting caused by the cracking.



# POOR CONDITION-2

West side of South  
Washington Street

- Some severe cracking/settling.
- Vegetation and a vertical obstruction at the end



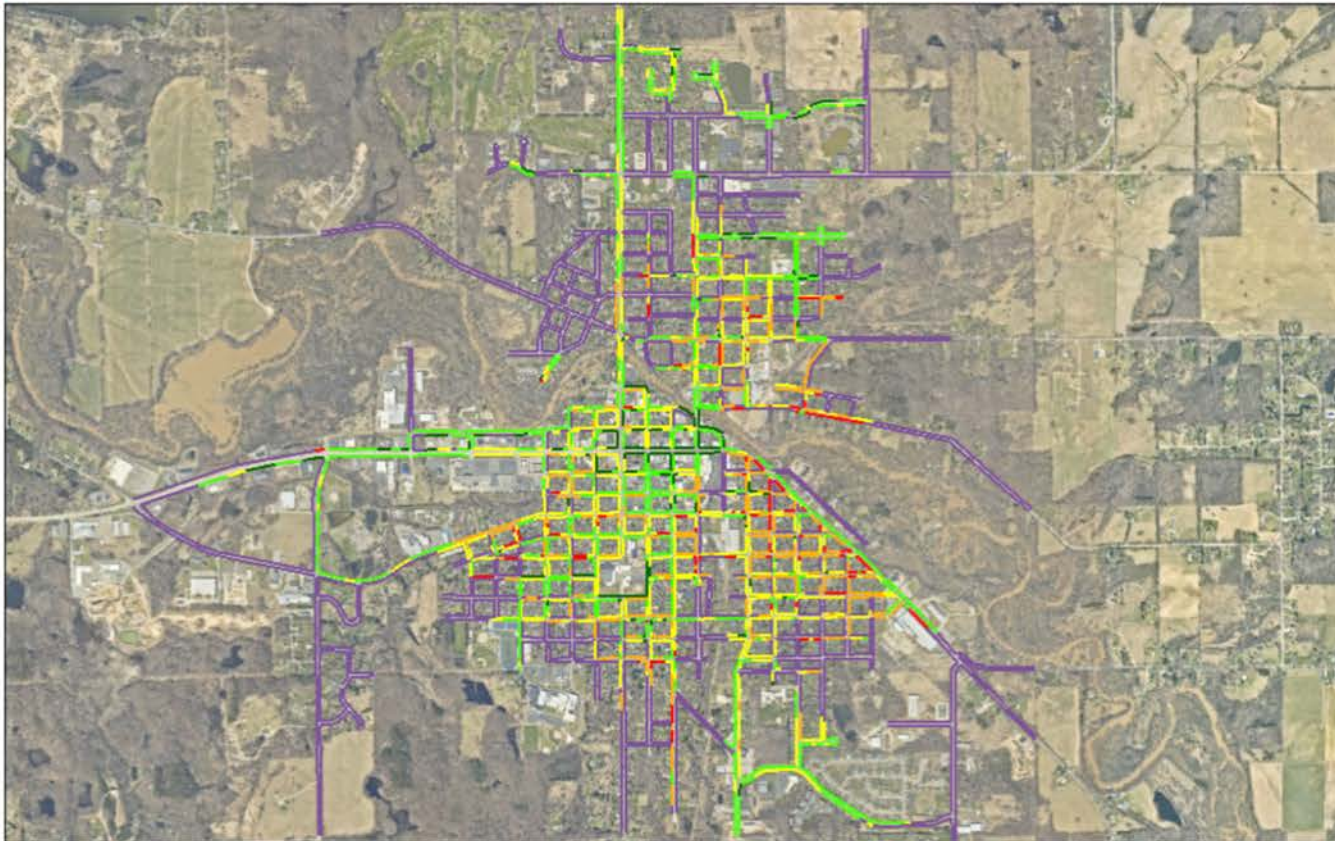
# VERY POOR CONDITION-1

South side of East Thorn Street

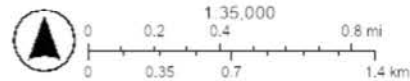
- Severe cracking and vegetation throughout the entirety of the sidewalk.
  - Being overtaken by grass and weeds.



## Sidewalk Condition



7/24/2024

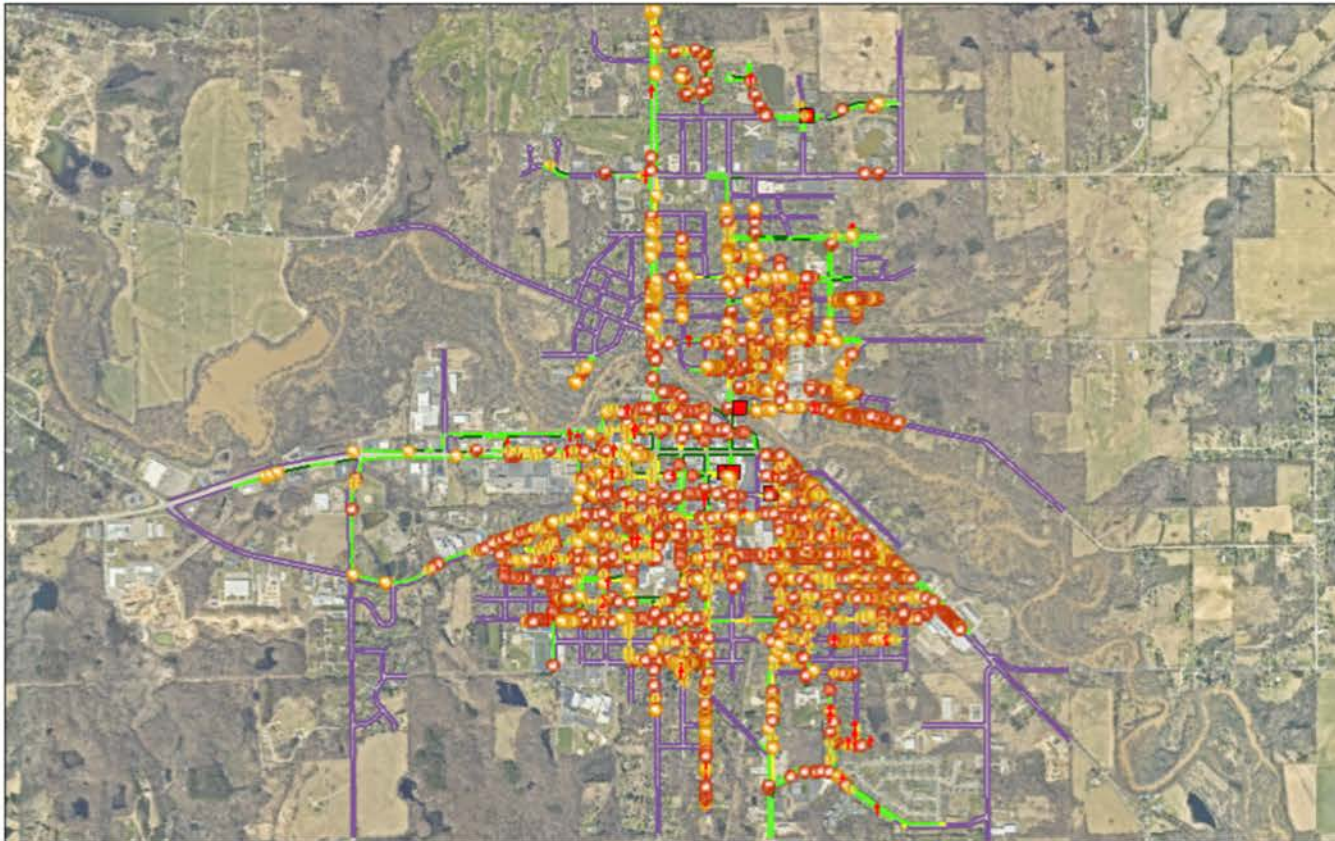


## Legend

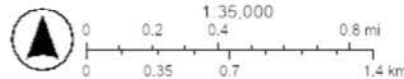
### Sidewalk Condition

- Excellent-5
- Good-4
- Fair-3
- Poor-2
- Very Poor-1
- No Sidewalk

## Sidewalk Condition and Obstructions



7/29/2024



## Legend

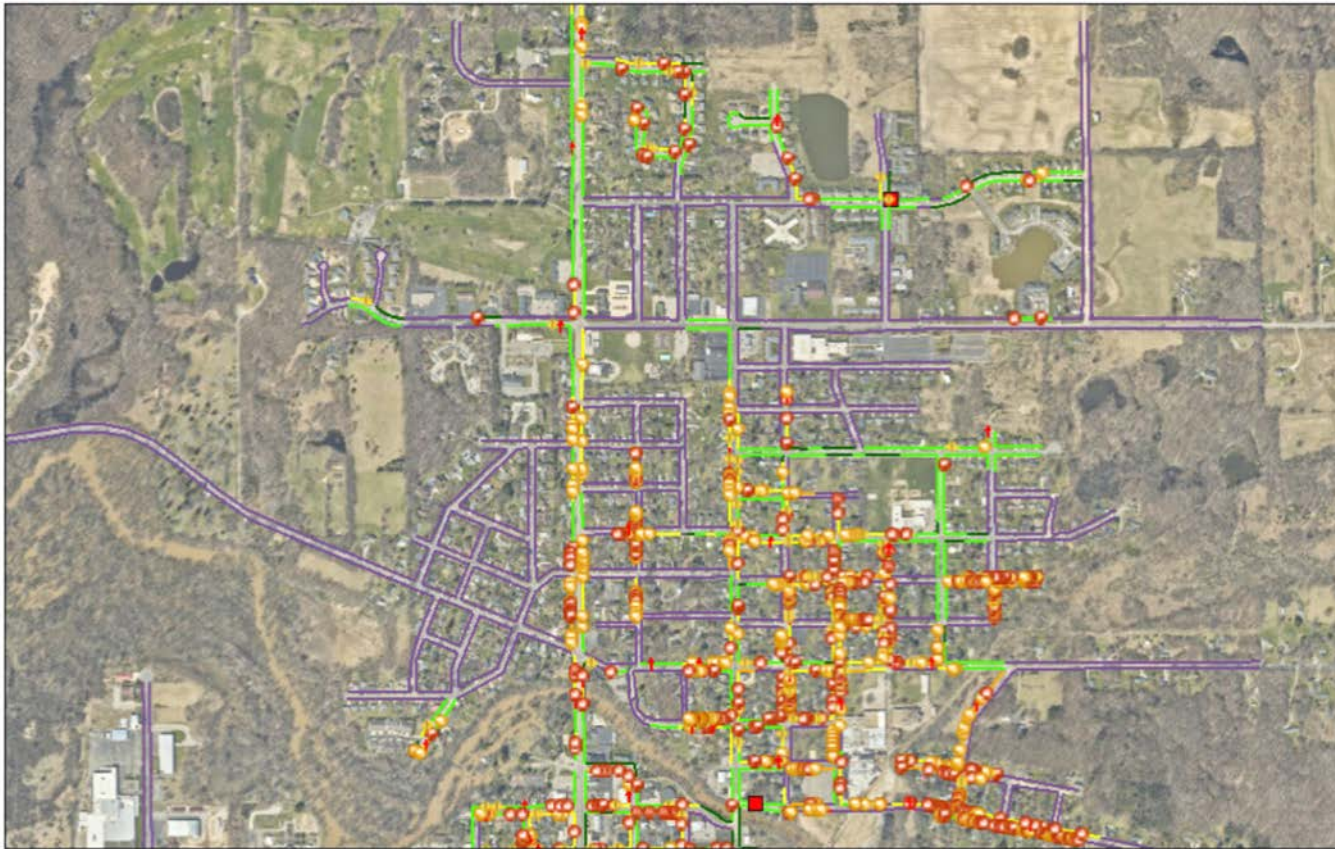
### Sidewalk Obstructions

- Cracking
- Settling
- Vegetation
- Uplifting
- Vertical Obstructions
- Fixed Obstructions
- Non-ADA Compliance

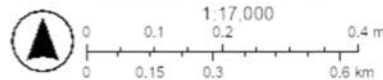
### Sidewalk Condition

- Excellent-5
- Good-4
- Fair-3
- Poor-2
- Very Poor-1
- No Sidewalk

## Sidewalk Condition and Obstructions-North



7/29/2024



## Legend

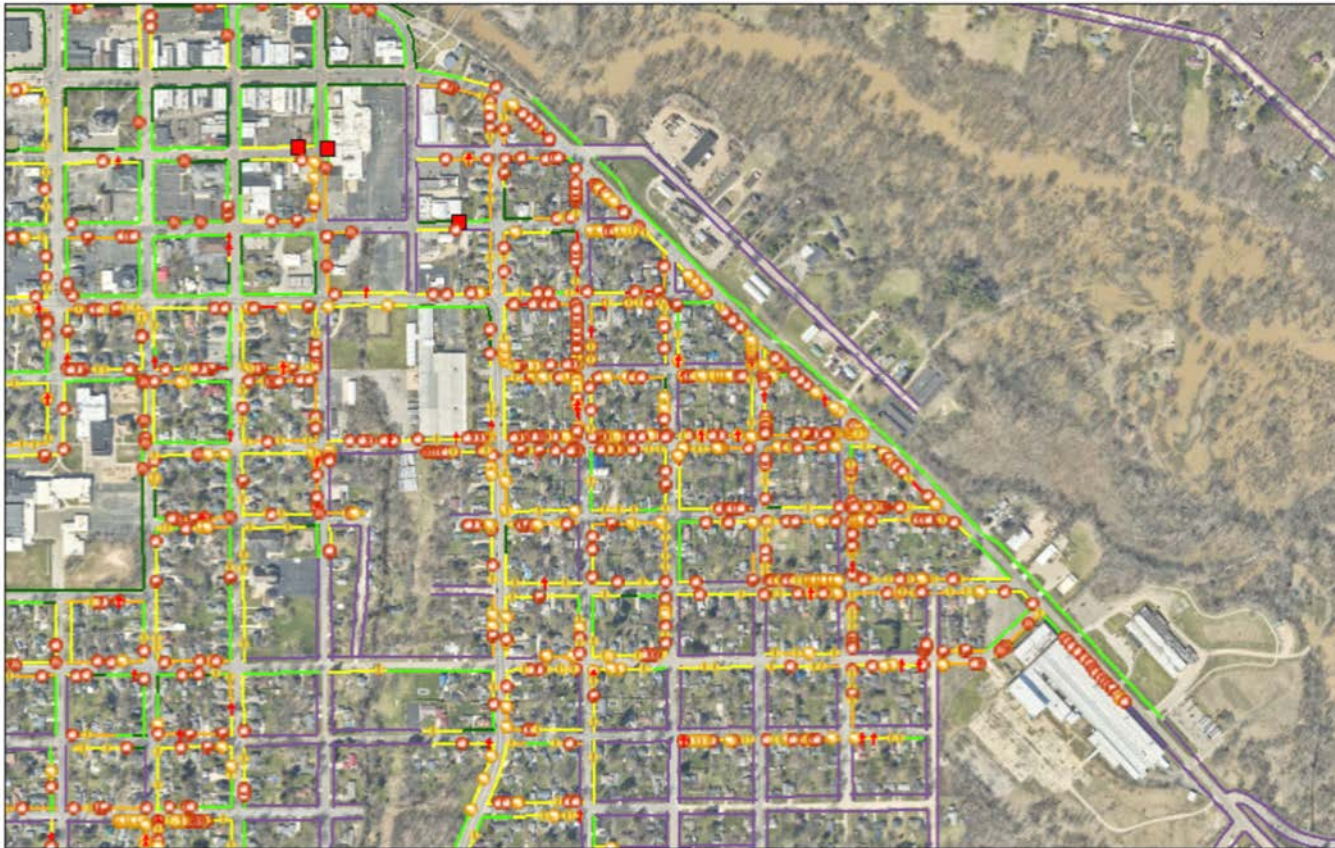
### Sidewalk Obstructions

- Cracking
- Settling
- Vegetation
- Uplifting
- Vertical Obstructions
- Fixed Obstructions
- Non-ADA Compliance

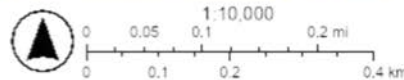
### Sidewalk Condition

- Excellent-5
- Good-4
- Fair-3
- Poor-2
- Very Poor-1
- No Sidewalk

## Sidewalk Condition and Obstructions-East



7/29/2024



## Legend

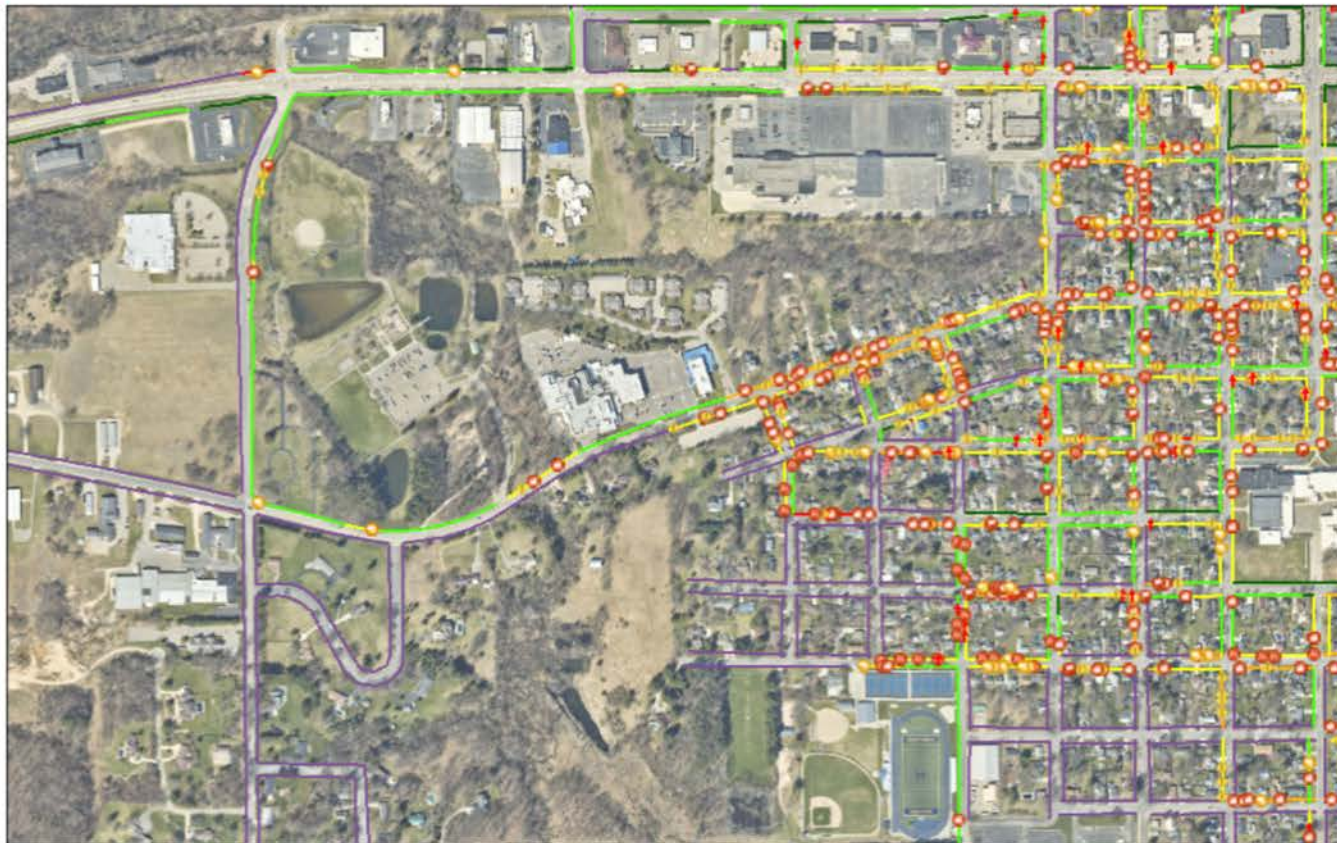
### Sidewalk Obstructions

- Cracking
- Settling
- Vegetation
- Uplifting
- Vertical Obstructions
- Fixed Obstructions
- Non-ADA Compliance

### Sidewalk Condition

- Excellent-5
- Good-4
- Fair-3
- Poor-2
- Very Poor-1
- No Sidewalk

## Sidewalk Condition and Obstructions-West



7/29/2024



## Legend

### Sidewalk Obstructions

- Cracking
- Settling
- Vegetation
- Uplifting
- Vertical Obstructions
- Fixed Obstructions
- Non-ADA Compliance

### Sidewalk Condition

- Excellent-5
- Good-4
- Fair-3
- Poor-2
- Very Poor-1
- No Sidewalk

## Sidewalk Condition and Obstructions-South



7/29/2024



## Legend

### Sidewalk Obstructions

- Cracking
- Settling
- Vegetation
- Uplifting
- Vertical Obstructions
- Fixed Obstructions
- Non-ADA Compliance

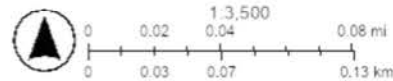
### Sidewalk Condition

- Excellent-5
- Good-4
- Fair-3
- Poor-2
- Very Poor-1
- No Sidewalk

## Sidewalk Condition and Obstructions-Downtown



7/29/2024



## Legend

### Sidewalk Obstructions

- Cracking
- Settling
- Vegetation
- Uplifting
- Vertical Obstructions
- Fixed Obstructions
- Non-ADA Compliance

### Sidewalk Condition

- Excellent-5
- Good-4
- Fair-3
- Poor-2
- Very Poor-1
- No Sidewalk



# 2024 August Council Report

**To: The City Council**

**From: Travis J. Tate, P.E., Director of Public Services**

**Subject: DPS Monthly Council Report**

**Meeting Date: August 12, 2024**

---

**City Hall Projects:**

Parking Lot Lights Completed by Hickey Electric:



West Side Landscaping completed by Harder & Warner:





# 2024 August Council Report

New Drinking Fountains by Carpenter Plumbing:



## Emergency Repair of Hydrant:

A few weeks ago a pick-up truck ran over the hydrant in front of Holiday Inn Express. This was not discovered for a few hours after the occurrence. DPS was alerted when it was discovered and they did a great job managing the situation. The truck had to be removed by a wrecker before we could work on the leak and repair. DPS persevered and were able shut down the leak and make the repair.





# 2024 August Council Report

## **Parking Lot 8 Reconstruction:**

Katerberg VerHage has started construction and should be completed in 4-6 weeks.

## **Fish Hatchery Restroom Building Project:**

The contractor (Bultsma) will begin this month. There are several porta johns at the park to supplement for the restroom building being demolished.

## **Final Clarifier #2 Upgrade Engineering:**

Moore & Bruggink has begun working this project.

## **Upcoming Fall Projects:**

- Cemetery Memorial Wall Construction
- WTP Generator Wall
- Tree Planting

I will gladly answer any questions that Council members have at the meeting.

Respectfully,

Travis Tate, P.E.

DPS Director



City of *Hastings* Michigan

---

(269) 945-2468  
FAX (269) 948-9544

201 E. State Street 49058

Fire Department Council Report August 2024

The department responded to 71 calls for service: 36 in the city, 35 in the townships and 2 mutual aids. Our members spent a total of 310 hours responding to calls for service. Total calls for service are 446 YTD.

**Training**

Our members trained a total of 39 hours for the month of July. We focused on Business Pre Plans and entry familiarization. Medically we reviewed artificial airways, patient care and correct documentation.

**Smoke/ CO detector installations**

We installed 6 smoke detectors and 2 carbon monoxide detectors in July.

**Department activities**

During the month of July, we finalized the testing and gave occupancy to Tyden Lofts. We spent a lot of time working with the contractors and management to ensure we have a stable alarm system for the new residents. We are continuing to grow our Knox box program. We have added another 5 in July this puts the district at 61 Knox boxes throughout the district. July is also NFPA testing month, all pump, DOT testing is complete, along with oil and filter changes in all engines.

**Chief's comments**

We are currently at 19 Paid on-call members. In October, we plan to send three to the Fire Academy. We currently have a full time posting for a Firefighter, this posting is open until August 15<sup>th</sup>; we have several applications for the position. We have recently made the choice to adhere to NFPA guidelines, which, in the long run, will help the department grow, keeping up with new technologies and equipment and aid with accreditation. One big part to this is members having annual physicals which includes cancer screening and fitness for duty exams.

Respectfully,

Chief Mark Jordan



## City of Hastings Fire Department Incident Analysis

7/1/2024 - 7/31/2024

### INCIDENT TYPE CATEGORY BREAKDOWN 7/1/2024 - 7/31/2024

| Code    | Incident Type Series            | Occurrences | Percentage    |
|---------|---------------------------------|-------------|---------------|
| 100-199 | Fire/Explosion                  | 9           | 12.7%         |
| 200-299 | Overpressure Rupture            | 0           | 0.0%          |
| 300-399 | Rescue Call                     | 31          | 43.7%         |
| 400-499 | Hazardous Condition             | 10          | 14.1%         |
| 500-599 | Service Call                    | 3           | 4.2%          |
| 600-699 | Good Intent Call                | 13          | 18.3%         |
| 700-799 | False Call                      | 5           | 7.0%          |
| 800-899 | Severe Weather/Natural Disaster | 0           | 0.0%          |
| 900-999 | Special Type/Complaint          | 0           | 0.0%          |
|         | Undetermined Incident Series    | 0           | 0.0%          |
|         | <b>Total</b>                    | <b>71</b>   | <b>100.0%</b> |

### MUTUAL AID DISTRICT BREAKDOWN

| District     | Fire     | EMS      | Other    | Total    | Percentage  |
|--------------|----------|----------|----------|----------|-------------|
| Mutual Aid   | 1        | 1        | 0        | 2        | 2.8%        |
| <b>Total</b> | <b>1</b> | <b>1</b> | <b>0</b> | <b>2</b> | <b>2.8%</b> |

### FIRE DISTRICT BREAKDOWN

| District      | Occurrences | Percentage   |
|---------------|-------------|--------------|
| Baltimore Twp | 2           | 2.8%         |
| Carlton Twp   | 3           | 4.2%         |
| Hastings Twp  | 11          | 15.5%        |
| Irving Twp    | 7           | 9.9%         |
| Rutland Twp   | 9           | 12.7%        |
| Ward 1        | 9           | 12.7%        |
| Ward 2        | 4           | 5.6%         |
| Ward 3        | 10          | 14.1%        |
| Ward 4        | 13          | 18.3%        |
| <b>Total</b>  | <b>68</b>   | <b>95.8%</b> |



# City of Hastings Fire Department

## Apparatus Summary

7/1/2024 - 7/31/2024

Total Runs for Date Range: 71

| RESPONSE TOTALS PER APPARATUS |       |        |
|-------------------------------|-------|--------|
| APPARATUS NAME                | TOTAL | %      |
| 831 .....                     | 23    | 32.4 % |
| 832 .....                     | 2     | 2.8 %  |
| 833 .....                     | 5     | 7 %    |
| 8331 .....                    | 0     | 0 %    |
| 834 .....                     | 5     | 7 %    |
| 835 .....                     | 34    | 47.9 % |
| 836 .....                     | 2     | 2.8 %  |
| 837 .....                     | 27    | 38 %   |
| Air Trailer .....             | 1     | 1.4 %  |
| EM82 .....                    | 1     | 1.4 %  |
| Haz1 .....                    | 0     | 0 %    |
| LT1 .....                     | 0     | 0 %    |
| POV .....                     | 22    | 31 %   |
| Engine 1 .....                | 1     | 1.4 %  |

**Hastings City/Barry County Airport Commission**  
**Draft Meeting Minutes**  
**August 2, 2024**  
**Special Meeting**

**Call to Order.** The meeting was called to order by Vice-Chair Teunessen at 3:00 p.m.

**Pledge of Allegiance.** Teunessen led the Pledge of Allegiance.

**Roll Call.** Roll was taken. Members Present: Smelker, Teunessen, Tossava. Member Absent: Resseguie.

**Approval of Agenda.** Motion by Tossava, Second by Smelker to approve the agenda for the August 2, 2024 meeting as presented. All members present voting yes; motion carried.

**Limited Public Comment.** No public comment was received.

**Approval of Minutes.** There were no modifications proposed for the draft minutes of the June

**New Business.**

The management service contract was presented to the Airport Commission with modifications as negotiated. It was noted that this is presently a month to month contract and that the City Council and Board of Commissioners would need to approve a multi-term contract. Discussion was held.

Motion by Tossava, Second by Smelker to approve the contract as presented. All members present voting yes; motion carried.

The Commission discussed the vacancy on the Airport Commission due to the resignation of Ron Holley. It was the consensus of the Commission that the County's procedures would be followed for soliciting applications and that applications would be accepted through the end of August with the intent to make an appointment at the September regular meeting.

**Board Comments.**

Smelker stated that he was happy security was not needed at the meeting. Tossava noted that a new signer would need to be designated for existing contracts. Teunessen expressed gratitude for Ron Holley's many years of service to the airport board and expressed confidence in Gino's abilities as airport manager.

**Adjournment.**

Motion by Tossava, Second by Smelker to adjourn the meeting. All members present voting yes; motion carried. Meeting adjourned at 3:14 p.m.



Via e-mail delivery

July 17, 2024

Ryan McAnany, Director  
Michigan Public Service Commission  
7109 W. Saginaw Hwy.  
Lansing, Michigan 48917

**Re: DIRECTV, LLC (DIRECTV) Annual Video Report**

DIRECTV, LLC ("DIRECTV") hereby submits its Annual Video Report to the Michigan Public Service Commission and franchising entities under Michigan's Uniform Video Services Local Franchise Act (2006 Public Act 480, as amended, or "Video Act"). A copy of the report is being provided to the Clerk in each of the Michigan communities where DIRECTV has a local franchise agreement for U-verse video service. These are the same communities previously served by Michigan Bell Telephone Company ("AT&T Michigan").

We respectfully request the Commission to accept this report. Questions regarding this report can be directed to me as follows:

DIRECTV  
Legal/External Affairs  
2260 E. Imperial Hwy.  
El Segundo, CA 90245  
e-mail: [scott.alexander@directv.com](mailto:scott.alexander@directv.com)  
telephone: (214) 202-3185

Sincerely,

A handwritten signature in black ink, appearing to read "Scott J. Alexander".

Scott J. Alexander  
Senior Director – External Affairs

Enclosure



July 17, 2024

**DIRECTV, LLC Annual Video Report for U-verse Video Service in Michigan**

DIRECTV, LLC (“DIRECTV”) submits this Annual Video Report to the Michigan Public Service Commission (“MPSC” or “Commission”) and franchising entities in the State of Michigan as required by Michigan’s Uniform Video Services Local Franchise Act (2006 Public Act 480, as amended or “Video Act”).

On or about August 11, 2021, the municipalities served by Michigan Bell Telephone Company (“AT&T Michigan”) were notified that their Uniform Video Local Franchise Agreement (“Agreement”) was transferred to DIRECTV and that AT&T retains a majority economic interest in DIRECTV, with TPG Capital holding a minority economic interest. DIRECTV is a separate, affiliate company and operates independently of AT&T.

DIRECTV will continue to meet the terms of those Agreements and of the Video Act, as it relates to the continued provision of the U-verse IP-enabled video service. As required under Sec. 9 (1) of the Video Act, DIRECTV does not deny access to service to any group of potential residential subscribers because of the race or income of the residents in the local area in which the group resides.

U-verse TV includes:

- Access to live video programming and on-demand and interactive content
- Ability to access more than 240 HD channels
- Ability to record up to 4 shows at once with Total Home DVR
- Ability to view programs via a subscriber’s smartphone or tablet
- Public, Educational, and Government (PEG) channels for communities who are providing or request to provide PEG programming
- Customer service via call centers and 24/7 online
- Online customer service and technical support is available at <https://www.att.com/support/topic/u-verse-tv/>



# AUGUST

# 2024

| Sunday   | Monday                                    | Tuesday           | Wednesday                                     | Thursday          | Friday                | Saturday |
|--|---|-------------------|---|-------------------|-----------------------|----------|
| 28   | 29  | 30                | 31  | 01                | 02<br>2:00 PM Airport | 03       |
| 04   | 05<br>7:00 PM PC<br>4:30 PM Library Board | 06                | 07  | 08                | 09                    | 10       |
| 11   | 12<br>7:00 PM Council                     | 13                | 14<br>3:00 PM Cemetery                        | 15<br>8:00AM DDA  | 16                    | 17       |
| 18   | 19  | 20<br>7:00 PM ZBA | 21<br>10:30 AM Parks<br>5:30 PM JPC (Rutland) | 22<br>8:00 AM BRA | 23                    | 24       |
| 25   | 26<br>7:00 PM Council                     | 27                | 28<br>4:30 PM Airport                         |                   |                       |          |
| 01   | 02  | 03                | 04  | 05                | 06                    | 07       |
| PC (Planning Commission)<br>ZBA (Zoning Board of Appeals)<br>DDA(Downtown Development Authority)<br>BRA (Brownfield Redevelopment Authority)<br>JPA (Hastings/Rutland Joint Plannina Alliance)<br>JPC (Hastings/Rutland Joint Planning Commission) |   |                   |   |                   |                       |          |

## City of Hastings

## Primary Election

Tuesday, August 6, 2024

|                   | <u>Ward 1</u> | <u>Ward 2</u> | <u>Ward 3</u> | <u>Ward 4</u> | <u>CITY<br/>TOTAL</u> |  |
|-------------------|---------------|---------------|---------------|---------------|-----------------------|--|
| Registered Voters | 1512          | 1692          | 1447          | 1494          | 6145                  |  |
| Ballots Cast      | 569           | 365           | 345           | 566           | 1845                  |  |
| %                 | 37.63%        | 21.57%        | 23.84%        | 37.88%        | 30.02%                |  |

|                   |
|-------------------|
| <b>REPUBLICAN</b> |
|-------------------|

*US Congress*

|           |     |     |     |     |     |        |
|-----------|-----|-----|-----|-----|-----|--------|
| Amash     | 187 | 118 | 113 | 187 | 605 | 45.59% |
| O'Donnell | 39  | 37  | 32  | 37  | 145 | 10.93% |
| Pensler   | 33  | 34  | 15  | 18  | 100 | 7.54%  |
| Rogers    | 141 | 84  | 84  | 158 | 467 | 35.19% |
| Write-Ins | 4   | 2   | 0   | 4   | 10  | 0.75%  |

*State Representative*

|           |     |     |     |     |      |        |
|-----------|-----|-----|-----|-----|------|--------|
| Moolenaar | 328 | 256 | 206 | 313 | 1103 | 98.22% |
| Write-Ins | 2   | 5   | 4   | 9   | 20   | 1.78%  |

*Legislative*

|         |     |     |     |     |     |        |
|---------|-----|-----|-----|-----|-----|--------|
| Johnsen | 234 | 148 | 148 | 245 | 775 | 60.98% |
| Rocha   | 153 | 121 | 90  | 132 | 496 | 39.02% |

*County Prosecutor*

|               |     |     |     |     |      |        |
|---------------|-----|-----|-----|-----|------|--------|
| Nakfoor-Pratt | 367 | 242 | 226 | 354 | 1189 | 98.67% |
| Write-Ins     |     | 7   | 6   | 3   | 16   | 1.33%  |

*County Sheriff*

|           |     |     |     |     |     |        |
|-----------|-----|-----|-----|-----|-----|--------|
| Ibbotson  | 8   | 9   | 7   | 5   | 29  | 1.92%  |
| Leaf      | 206 | 150 | 133 | 184 | 673 | 44.51% |
| Noteboom  | 35  | 26  | 25  | 17  | 103 | 6.81%  |
| Spencer   | 211 | 129 | 109 | 258 | 707 | 46.76% |
| Write-Ins | 0   | 0   | 0   | 0   | 0   | 0.00%  |

*County Clerk*

|            |     |     |     |     |      |        |
|------------|-----|-----|-----|-----|------|--------|
| VanDenburg | 335 | 239 | 219 | 332 | 1125 | 98.94% |
| Write-Ins  |     | 5   | 3   | 4   | 12   | 1.06%  |

*County Treasurer*

|           |     |     |     |     |     |        |
|-----------|-----|-----|-----|-----|-----|--------|
| Gallagher | 28  | 21  | 25  | 41  | 115 | 9.37%  |
| Shumway   | 228 | 156 | 136 | 213 | 733 | 59.74% |
| Wing      | 101 | 84  | 71  | 111 | 367 | 29.91% |
| Write-Ins |     | 6   | 1   | 5   | 12  | 0.98%  |

*County Register of Deeds*

|           |     |     |     |     |      |        |
|-----------|-----|-----|-----|-----|------|--------|
| Reed      | 323 | 230 | 211 | 312 | 1076 | 87.69% |
| Write-Ins | 2   | 5   | 3   | 4   | 14   | 1.14%  |

*County Drain Commissioner*

|           |     |     |     |     |     |        |
|-----------|-----|-----|-----|-----|-----|--------|
| Doster    | 123 | 83  | 73  | 124 | 403 | 33.22% |
| Dull      | 250 | 172 | 140 | 238 | 800 | 65.95% |
| Write-Ins | 1   | 3   | 0   | 6   | 10  | 0.82%  |

*County Surveyor*

|           |  |  |  |  |   |         |
|-----------|--|--|--|--|---|---------|
| Write-Ins |  |  |  |  | 0 | #DIV/0! |
|-----------|--|--|--|--|---|---------|

*County Commissioner District 1*

|           |     |     |     |     |     |        |
|-----------|-----|-----|-----|-----|-----|--------|
| Corey     | 105 | 72  | 79  | 111 | 367 | 31.37% |
| Hatfield  | 248 | 165 | 131 | 252 | 796 | 68.03% |
| Write-Ins | 1   | 2   | 1   | 3   | 7   | 0.60%  |

*Party Precinct Delegate*

*Ward 1*

|           |     |    |  |  |     |        |
|-----------|-----|----|--|--|-----|--------|
| Pool      | 169 |    |  |  | 169 | 41.83% |
| Rocha     | 219 |    |  |  | 219 | 54.21% |
| Write-Ins | 6   | 10 |  |  | 16  | 3.96%  |

*Ward 3*

|          |  |  |     |  |     |        |
|----------|--|--|-----|--|-----|--------|
| Bowman   |  |  | 124 |  | 124 | 38.51% |
| Hertzler |  |  | 89  |  | 89  | 27.64% |
| Vann     |  |  | 104 |  | 104 | 32.30% |

|               |  |  |   |     |     |        |
|---------------|--|--|---|-----|-----|--------|
| Write-Ins     |  |  | 5 |     | 5   | 1.55%  |
| <i>Ward 4</i> |  |  |   |     |     |        |
| Mathews       |  |  |   | 210 | 210 | 40.86% |
| Molhoek       |  |  |   | 134 | 134 | 26.07% |
| Schilz        |  |  |   | 161 | 161 | 31.32% |
| Write-ins     |  |  |   | 9   | 9   | 1.75%  |

|                   |
|-------------------|
| <b>DEMOCRATIC</b> |
|-------------------|

|                                 |    |    |    |    |     |         |
|---------------------------------|----|----|----|----|-----|---------|
| <i>US Congress</i>              |    |    |    |    |     |         |
| Harper                          | 18 | 9  | 7  | 7  | 41  | 17.30%  |
| Slotkin                         | 59 | 44 | 36 | 57 | 196 | 82.70%  |
| Write-Ins                       | 0  | 0  | 0  | 0  | 0   | 0.00%   |
| <i>State Representative</i>     |    |    |    |    |     |         |
| Lynch                           | 69 | 50 | 36 | 57 | 212 | 100.00% |
| Write-Ins                       | 0  | 0  | 0  | 0  | 0   | 0.00%   |
| <i>Legislative</i>              |    |    |    |    |     |         |
| Terpening                       | 71 | 49 | 38 | 59 | 217 | 100.00% |
| Write-Ins                       | 0  |    |    |    |     | 0.00%   |
| <i>County Prosecutor</i>        |    |    |    |    |     |         |
| Write-Ins                       | 0  |    |    | 0  | 0   | #DIV/0! |
| <i>County Sheriff</i>           |    |    |    |    |     |         |
| Write-Ins                       |    |    |    |    | 0   | #DIV/0! |
| <i>County Clerk</i>             |    |    |    |    |     |         |
| Write-Ins                       |    |    |    |    | 0   | #DIV/0! |
| <i>County Treasurer</i>         |    |    |    |    |     |         |
| Write-Ins                       |    |    |    |    | 0   | #DIV/0! |
| <i>County Register of Deeds</i> |    |    |    |    |     |         |
| Write-Ins                       |    |    |    |    | 0   | #DIV/0! |

*County Drain Commissioner*

Write-Ins 0 #DIV/0!

*County Surveyor*

Write-Ins 0 #DIV/0!

*County Commissioner District 1*

Write-Ins 0 #DIV/0!

*Party Precinct Delegate*

*Ward 1*

Josh Winkelstein 61 61 100.00%

Write-Ins 0 #DIV/0!

*Ward 4*

Colgen 37 37 30.08%

Loftus 44 44 35.77%

Lynn 42 42 34.15%

Write-Ins 0 0.00%

**PROPOSAL**

*COA Millage Renewel*

Yes 357 245 206 364 1172 68.38%

No 166 128 107 141 542 31.62%

**NONPARTISAN**

*City Mayor*

Fogg 25 31 29 32 117 7.66%

Nesbitt 99 84 80 105 368 24.08%

Tossava 321 212 208 302 1043 68.26%

**City of Hastings Primary Election**

**Tuesday, August 6, 2024**

|                   | <u>Ward 1</u> | <u>Ward 2</u> | <u>Ward 3</u> | <u>Ward 4</u> | <u>CITY TOTAL</u> |
|-------------------|---------------|---------------|---------------|---------------|-------------------|
| Early Voting      | 33            | 18            | 16            | 45            | 112               |
| Registered Voters | 1512          | 1692          | 1447          | 1494          | 6145              |
| Ballots Cast      |               |               |               |               |                   |
| In Person         | 224           | 160           | 218           | 251           | 853               |
| Absent Voter      | 312           | 187           | 111           | 270           | 880               |
| Total             | 569           | 365           | 345           | 566           | 1845              |
| Voter %           |               |               |               |               |                   |
| Early Voting      | 0.90%         | 0.70%         | 0.64%         | 2.48%         | 0.01%             |
| In Person         | 14.81%        | 9.46%         | 15.07%        | 16.80%        | 13.88%            |
| Absent Voter      | 20.63%        | 11.05%        | 7.67%         | 18.07%        | 14.32%            |
| Total             | 37.63%        | 21.57%        | 23.84%        | 37.88%        | 30.02%            |