



(269) 945-2468 FAX (269) 948-9544 201 E. State Street 49058

Regular Council Meeting July 10, 2023 Executive Summary

Item #	Summary
9A-B	Description: Items for unanimous consent
	Recommended Action: Motion to approve the consent agenda as presented.
10A	Description: Resolution 2023-23 Summerfest
	Recommended Action: Motion to adopt Resolution 2023-23 to approve, under direction of staff, the Hastings Summerfest Committee request to hold the annual Summerfest Celebration on August 25, 26 and 27, 2023 at city facilities
10B	Description: DPS wages tentative agreement
	Recommended Action: Motion to approve the tentative agreement for DPS wages effective July 1, 2023 and 2024
10C	Description: Cintas cleaning products and associated supplies
	Recommended Action: Motion to approve a three-year agreement with Cintas to provide cleaning products and associated supplies to the Hastings Fire Department for approximately \$253 per month

Item #	Summary
10D	Description: Fire Department Purchases
	Recommended Action: Motion to approve the following Fire
	Department purchases:
	• (2) 800MHz radios from C-Comm of Kalamazoo for \$9,801.84
	 (4) Turnout gear sets from Municipal Emergency Systems for \$12,400
	 (4) SCBAs and (12) tanks for use with SCBAs from Allied Fire & Sales for \$41,344
	• (4) VHF radios from C-Comm of Kalamazoo for \$3,406.08
10E	Description: Well #3 and Booster Station Upgrades
	Recommended Action: Motion to approve upgrades to Well #3 and
	Booster Station by Peerless Midwest in the amount of \$100,046.91
10F	Description: Two tink buckets
	Recommended Action: Motion to approve the purchase of two (2)
	tink buckets from Michigan Caterpillar in the amount of \$38,852.94
10G	Description: Hydrant diffusers
	Recommended Action: Motion to approve the purchase of four (4)
	hydrant diffusers from Ferguson Enterprises in the amount of
	\$9,087.96
10H	Description: Clearbrooke Technologies services at WWTP
	Recommended Action: Motion to approve the purchase of services
	at the wastewater treatment from Clearbrooke Technologies in the amount of \$20,430.50

Item #	Summary
101	Description: Diesel fuel
	Recommended Action: Motion to approve a purchase order to Kent Oil & Propane for diesel fuel in an amount not to exceed \$20,000
10J	Description: Small and large meters
	 Recommended Action: Motion to approve purchase orders to Ferguson Enterprises for the following: Small meters with reading devices in an amount not to exceed \$200,000 Large meters in an amount not to exceed \$10,000
10K	Description: WWTP testing services
	Recommended Action: Motion to approve a purchase order for wastewater treatment plant testing services provided by Trace Labs in an amount not to exceed \$12,000
10L	Description: WWTP lab supplies
	Recommended Action: Motion to approve a purchase order for wastewater treatment plant laboratory supplies provided by NC Labs in an amount not to exceed \$10,000
10M	Description: Set public hearing for PUD rezoning and final site plan
	Recommended Action: Motion to set a public hearing on July 24, 2023 at 7:00 PM to accept comment from the public concerning a Planned Unit Development rezoning and final site plan approval for certain properties located at 328 and 420 East Mill Street

City of Hastings

COUNTY OF BARRY, STATE OF MICHIGAN

City Council Agenda July 10, 2023

- 1. Regular meeting called to order at 7:00 PM
- Roll call
- 3. Pledge to the flag
- * 4. Approval of the agenda
- * 5. Approval of the minutes of the June 26, 2023 regular meeting.
- $\sqrt{}$ 6. Public Hearings: (None).
 - 7. Public Comment:
 - 8. Formal Recognitions and Presentations: (None)
- $\sqrt{}$ 9. Items for Action by Unanimous Consent:
- * A. Consider casting a ballot on behalf of the City of Hastings for Christine Burns, Juan Ganum, Kevin Klynstra, Devin Olson, Adam Smith and David Tossava to serve 4-year terms on the MML Workers' Compensation Fund Board.
- * B. Receive and place on file three invoices totaling **\$27,819.71** as detailed in attachments.
- $\sqrt{}$ 10. Items of Business:
- * A. Consider adoption of **Resolution 2023-23** to approve, under direction of staff, the Hastings Summerfest Committee request to hold the annual Summerfest celebration on August 25, 26, and 27, 2023 at locations and times included in the attachments.
- * B. Consider approval of the tentative agreement for Department of Public Services (DPS) wages effective July 1, 2023 and July 1, 2024.
- * C. Consider approval of a three-year agreement to purchase of cleaning products and associated supplies for the Hastings Fire Department from Cintas for approximately **\$253/month**.

Council Agenda July 10, 2023

- D. Consider approval of the following equipment purchases for the Hastings Fire Department:
 - Two 800 MHz radios from C-Comm of Kalamazoo, Inc. for \$9,801.84.
 - Four complete turnout gear sets from Municipal Emergency Services for **\$12,400**.
 - Four Self-Contained Breathing Apparatus (SCBA) and twelve tanks for use with SCBAs from Allied Fire Sales & Service, LLC for **\$41,344**.
 - Four VHF radios from C-Comm of Kalamazoo, Inc. for \$3,406.08.
- * E. Consider approval of upgrades to Well #3 and the Booster Station at Bob King Park by Peerless Midwest, Inc. in the amount of **\$100,046.91**.
- * F. Consider approval of the purchase of two tink buckets from Michigan Caterpillar in the amount of **\$38,852.94**.
- * G. Consider approval of the purchase of four hydrant diffusers from Ferguson Enterprises in the amount of **\$9,087.96**.
- H. Consider approval for the purchase of services to reduce the impact of fat, oil, and gas (FOG) at the Wastewater treatment plant by Clearbrooke Technologies in an annual amount of **\$20,430.50**.
- * I. Consider approval of a purchase order for diesel fuel from Kent Oil & Propane in the amount not to exceed **\$20,000**.
- J. Consider approval of purchase orders from Ferguson Enterprises for the following items:
 - Small meters with reading devices in an amount not to exceed \$200,000.
 - Large meters in an amount not to exceed **\$10,000**.
- * K. Consider approval of a purchase order for Wastewater Treatment Plant testing services by Trace Labs in an amount not to exceed **\$12,000**.
- * L. Consider approval of a purchase order for Wastewater Treatment Plant laboratory supplies from NC Labs in an amount not to exceed \$10,000.
- * M. Consider setting a public hearing on Monday, July 24, 2023 at 7:00 PM to accept comment from the public concerning a Planned Unit Development rezoning and final site plan approval for certain properties located at 328 and 420 East Mill Street.
 - 11. Staff Presentations and Policy Discussions (None)
 - 12. City Manager Report:
- * A. Public Services Director Tate Monthly Report

Council Agenda July 10, 2023

- * B. Interim Fire Chief Krouse Monthly Report
- C. Assessor Rashid Monthly Report
- $\sqrt{}$ 13. Reports and Communications:
- * A. Draft Minutes DDA June 15, 2023
- * B. Draft Minutes LDFA June 22, 2023
- ^k C. Events Calendar July 2023
 - 14. Public Comment:
 - 15. Mayor and Council comment:
 - 16. Adjourn
- * Items with enclosures.
- $\sqrt{}$ Motion under agenda heading requires roll call vote.

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

Council Agenda July 10, 2023

City of Hastings

COUNTY OF BARRY, STATE OF MICHIGAN

City Council Minutes June 26, 2023

- 1. Regular meeting called to order at 7:00 PM by Mayor Tossava in Council Chambers at City Hall.
- 2. Present at roll call were: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

City Staff and Appointees Present: Moyer-Cale, Bever, Kelly (for Boulter), Krouse, Tate and King.

- 3. Pledge to the flag
- 4. Approval of the agenda

Motion by McLean, with support by Cary, to approve the agenda as presented. All ayes. Motion carried.

5. Approval of the minutes of the June 12, 2023 meeting

Motion by Jarvis, with support by Furrow, to approve the June 12, 2023 minutes as presented.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None. Absent: None.

Motion carried.

- 6. Public Hearings: (None)
- 7. Public Comment:

Jay and Candace Smith, East Center St., commented on delivery drivers and cement trucks were not using Green Street, but coming down Center.

Robert and Marva Shumway – 1101 N Ferris St., commented on the proposed conditional rezoning of 1107 N Ferris St and the water runoff on to their property.

- 8. Formal Recognitions and Presentations: (None)
- 9. Items for Action by Unanimous Consent:
 - A. Receive and place on file twelve invoices totaling **\$188,459.01** as detailed in attachments.

Questions from Furrow. Comments from Mayor Tossava.

Motion by Cary, with support by McLean, to receive and place on file Item 9.A. Invoices totaling **\$188,459.01.**

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Ressequie and

Tossava.

Nays: None. Absent: None.

Motion carried.

10. Items of Business

A. Second reading and consider adoption of **Ordinance 615** - Semi-Tractor / Trailer Parking.

Question from Bowers. Comment from Mayor Tossava. Dan King addressed Council.

Motion by Nesbitt, with support by Cary to adopt **Ordinance 615** as presented.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and

Tossava.

Nays: None. Absent: None.

Motion carried.

B. Second reading and consider adoption of **Ordinance 616** - Zoning Board of Appeals Variance.

Motion by Furrow, with support by McLean, to adopt **Ordinance 616** as presented.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and

Tossava.

Nays: None. Absent: None.

Motion carried.

C. Second reading and consider adoption of **Ordinance 617** - Rezoning of Property Located at 1117 South Michigan Ave.

Motion by Furrow, with support by Nesbitt, to adopt **Ordinance 617**, as presented.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Ressequie and

Tossava.

Nays: None. Absent: None.

Motion carried.

D. Second reading and consider adoption of **Ordinance 618** - Conditional Rezoning of Property Located at 1107 North Ferris St.

Motion by Barlow, with support by Nesbitt, to adopt **Ordinance 618** as presented.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and

Tossava.

Nays: None. Absent: None.

Motion carried.

E. Consider adoption of **Resolution 2023-21** to adopt a fee schedule effective July 1, 2023.

Motion by McLean, with support by Jarvis, to adopt **Resolution 2023-21** as presented.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Ressequie and

Tossava.

Nays: None. Absent: None.

Motion carried.

F. Consider adoption of **Resolution 2023-22** to amend the budget for Fiscal Year 2022-2023.

Question from Jarvis. Comments to Council by Bever.

Motion by Cary, with support by Nesbitt, to adopt **Resolution 2023-22** as presented.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and

Tossava.

Nays: None. Absent: None.

Motion carried.

G. Consider approval of accounting and financial services from Siegfried and Crandall in an amount not to exceed **\$10,000**.

Question from Jarvis. Comments to Council by Bever.

Motion by Barlow, with support by Cary, to approve financial services from Siegfried and Crandall amount not to exceed **\$10,000**.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Ressequie and

Tossava.

Nays: None. Absent: None.

Motion carried.

H. Consider approval of asphalt patching on E. Mill St. and E. Thorn St. by Murray's Asphalt Maintenance in the amount of **\$6,700**.

Questions/Comments from Jarvis, Resseguie, Mayor Tossava and Furrow.

Motion by Furrow, with support by Jarvis, to approve patching of E. Mill St. and E. Thorn St. by Murray's Asphalt in the amount of **\$6,700**.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None. Absent: None.

Motion carried.

- 11. Staff Presentations and Policy Discussions (None)
- 12. City Manager Report:
 - A. Police Chief Boulter's Monthly Report was presented. Deputy Chief Kelly responded to questions from Furrow.
 - B. City Clerk/Treasurer Bever presented his Monthly Financial Reports.
 - C. Community Development Director King presented his Monthly Report.
- 13. Reports and Communications:
 - A. Approved Minutes Riverside Cemetery Preservation Advisory Board May 10, 2023.
 - B. Draft Minutes DDA June 6, 2023.
 - C. YMCA Updates for June 15, 2023.
 - D. Event Calendars June / July 2023.

Motion by Resseguie, with support by Barlow, to receive and place on file Item #13.A. through Item #13.D. inclusive.

All Ayes. Motion carried.

14. Public Comment:

Marva Shumway addressed Council.

15. Mayor and Council comment:

Comments from Mayor Tossava, McLean, Jarvis, Cary and Nesbitt.

16. Adjourn

Motion by McLean, with support by Cary, to adjourn at 7:45 PM. All ayes. Motion carried.

Read ar	nd App	proved:
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David J. Tossava, Mayor Christopher R. Bever, City Clerk



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Michigan Municipal League (MML) Workers' Compensation Fund Ballot

Meeting Date: July 10, 2023

Recommended Action:

Motion to cast a ballot on behalf of the City of Hastings for Christine Burns, Juan Ganum, Kevin Klynstra, Devin Olson, Adam Smith, and David Tossava to serve 4-year terms on the MML Workers' Compensation Fund Board.

Background Information:

As members of the MML Workers' Compensation Fund, we may vote for board members. Ballots must be cast by action of the governing body.

Financial Implications:

None.

Attachments:

- Letter from the Fund Administrator regarding the election
- Candidate Bio



1675 Green Road Ann Arbor, MI 48105-2530

734.662.3246 800.653.2483 F 734.662.8083

To:

Members of the MML Workers' Compensation Fund

From:

Michael J. Forster, Fund Administrator

Date:

June 26, 2023

Subject:

Fund Trustee Election

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Three appointees have agreed to seek election to their first term, as well as three incumbent Trustees seeking re-election. You may also write in one or more candidates if you wish.

A brief biographical sketch of the candidates is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 11th. Alternately, you may complete your ballot online:

Go to <u>www.mml.org</u>. At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Worker's Compensation Fund*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

The MML Workers' Compensation Fund is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Fund, and for participating in the election of your governing board.

Sincerely,

Michael J. Forster Fund Administrator mforster@mml.org

We love where you live.

THE CANDIDATES Four-year terms beginning October 1, 2023



Christine Burns, Manager, Village of Spring Lake

Chris has more than 25 years of experience as a municipal official. She has been the village manager of Spring Lake since 2012, after serving the City of Cedar Springs for more than five years, the Village of Oxford for nearly two years, and the City of Clare for more than 14 years. Chris graduated from Central Michigan University in 1990 with a BS in Business Administration, majoring in Management, earned her MSA in Public Administration from CMU in 2006 (*Fire Up Chipsh*), and holds a Certified Master Municipal Clerk designation. She is a member of Michigan Municipal Executives (MME); the International City/County Management Association (ICMA); and the West Michigan Local Government Management Association (WMLGMA). She has served on the MME Board of Directors and as President of the WMLGMA. Chris is seeking election to her first term.



Juan Ganum, Manager, City of Bridgman

Juan has 25 years of experience in local government. He served as the Community Development Director for the City of Niles from 1998 to 2015 and has since served as City Manager for the City of Bridgman. Juan graduated from Michigan State University in 1995 with a BS in Urban and Regional Planning and earned his Masters in Public Administration from Western Michigan University in 2007. He currently serves as the vice-chair of the Michigan Municipal Executives' Ethics Committee and is actively engaged on boards and committees within Berrien County. Juan is seeking election to his first term.



Kevin Klynstra, Mayor, City of Zeeland

Kevin has more than 28 years of experience in local government. He was elected as mayor of the City of Zeeland in 2011 and was most recently reelected in 2021 for his sixth two-year term. Before becoming mayor, he was a member of the Zeeland City Council for 16 years. Kevin serves on several boards and commissions, including the Michigan Association of Mayors (MAM) board, Zeeland's Planning Commission, the Macatawa Area Coordinating Council (MACC), and the West Michigan Airport Authority (WMAA). Kevin is seeking election to his first term.

THE CANDIDATES Four-year terms beginning October 1, 2023



Devin Olson, City Manager, City of Munising

Devin has more than five years' experience as a municipal official, having served as Munising's City Manager since 2014. Devin has also served on MML's Transportation and Infrastructure Committee for three years. Devin is seeking election to his first term. Devin is seeking re-election to his second term.



Adam Smith, Manager/Municipal Executive, City of Grand Ledge

Adam has worked in local government since 2004 and currently serves as the City Manager/Municipal Executive of Grand Ledge. He is chair of the MML's Municipal Services Committee, formerly served six years as City Manager Representative on the Elected Officials Academy Board of Directors, and received the League's Special Award of Merit in 2013. Adam is an active member of Michigan Municipal Executives, having served on its Board of Directors from 2013-2016, and currently serving as its Advocacy Chairperson. He has given workshops on effective Council-Manager relationships. Adam has a Bachelor's Degree in Public Administration and a Master's in Administrative Leadership, both from Central Michigan University; a Certificate in Strategic Foresight from the University of Houston; and is a graduate of the Disney Institute for Leadership Excellence. Adam is seeking re-election to his third term.



David J. Tossava, Mayor, City of Hastings

David has over twelve years' municipal experience and has served as mayor of Hastings for two years. He also serves on the Board of Directors of the Michigan Association of Mayors. David is seeking re-election to his second term.

Summary - City of Hastings Invoices City Council Meeting July 10, 2023

No.	Vendor	Amount	Description
1	Thornapple Arts Council	\$7,125.00	Program support for Jazz Festival, Hastings Live and Public Art (from DDA Fund)
2	Hastings Area School System	\$13,332.21	School crossing guard payment
3	Lakeland Asphalt Corp.	\$7,362.50	Balance due for FY23 Parking Lot Improvements: Lots 1 - 4
	(Total Items 3)	\$27,819.71	



City Council Approval .
(IF OVER \$ 5000)

Fy 22/23

#500 No 705

City of Hastings

201 East State Street • Hastings, Michigan 49058

FISCAL

269 945 2468 • FAX 269 948 9544

WITH THE NEW	22-23- FEIN	I 38-6004562	.540.5544	
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endor Number	-			
CHAOT TAMBET				
Item Description	Account Number	Price	Project	Received
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City Manager Approval	My Esc	7	(629.20

MEETING DATE

FISCAL

22-23-

YEAR

513

Invoice

Hastings Area School System

232 West Grand Street Hastings, MI 49058

Ph: (269) 948-4400

Fax: (269) 948-4425

Make all check payable to:

Hastings Area School System

Date: 6/19/2022

Invoice #:

Cust #:

Terms: Net 30 Days

Bill To

Hastings City Clerk 201 East State Street Hastings, MI 49058

Date	Project	Description Ra	te	Amount
2022-2023 School Year	Crossing Guards	Hourly Wages		\$ 18,824.8
		Bonus Wages		\$ 500.00
14		Total Wages		\$ 19,324.8
	,	City Share of Wages		\$ 9,662.43
		FICA	7.65%	\$ 739.18
(-11)	Workers' Compensation	0.37%	\$ 35.75	
ANTA	V	Retirement 29	9.96%	\$ 2,894.86
38/3	ds			
WH HAST	114	* *		
M 3 V COF HAST				
		Su	btotal	\$ 13,332.21
		Invoice	Tax	\$ 13,332.21

Messa	

If you have any questions please call Elizabeth Rowse at (269) 945-6133.

1



Lakeland Asphalt Corp.

548 Avenue A, Battle Creek, MI 49037

Phone: 269-964-1720 Fax: 269-964-8202

www.lakelandasphalt.com

Date 11/10/2022

"Paving the Way Since 1959"

City of Hastings

Attn: Accounts Payable 201 East State Street Hastings, MI 49058

Invoice #	Completion Date
41829-1	11/9/2022

Mastercard and Visa accepted over the phone.

Project Parking Lots

Amount
23,800.00 2,800.00
25,900.00
69,500.00
25,250.00

Payment Terms: Due Upon Receipt of Invoice 2% per month service charge, (annual rate of 24%) will be added to all account balances not paid within 30 days.

Credit card payments are subject to a 3% surcharge.

Balance Due

Dym + 12/15/22 Opt 75943

\$147,250.00

Balance Due \$ 7362.50





Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Resolution 2023-23 - Hastings Summerfest 2023 Request

Meeting Date: July 10, 2023

Recommended Action:

Approve, under direction of staff, the Hastings Summerfest Committee request to hold the annual Summerfest celebration on August 25, 26, and 27, 2023 in Fish Hatchery Park, Tyden Park, Parking Lots # 4, and # 5, various streets, and the Spray Plaza and Thornapple Plaza and approve adopting Resolution 2023-23.

Background Information:

The Hastings Summerfest Committee has conducted this annual event the last full weekend in August for over 40 years. This annual event has music, food, car show, parade, arts and crafts, and a beverage tent that serves as a meeting place for high school reunions and a homecoming site for many current and former residents of the City of Hastings. The special event application is under review by City staff for event coordination.

Financial Implications:

Summerfest Committee reimburses the City for direct expenses incurred during the event.

Attachments:

- Resolution 2023-23
- Hastings Summerfest Committee Request Letter
- Special Event Application

City Of Hastings

COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2023-23

TO STAY THE NECESSARY ORDINANCES TO HOLD SUMMERFEST FESTIVAL ACTIVITIES AT FISH HATCHERY PARK, TYDEN PARK, PARKING LOTS # 4 and #5, VARIOUS STREETS, AND ENTERTAINMENT VENUES ON AUGUST 25, 26, AND 27, 2023

WHEREAS, the Barry County Chamber of Commerce Summerfest Committee, by way of correspondence, has requested the use of Fish Hatchery Park, Parking Lots #4 and #5, various streets, and entertainment venues for the purpose of holding a festival which promotes and celebrates the City of Hastings on August 25, 26, and 27, 2023 and for use of Tyden Park on August 26, 2023 for a basketball tournament; and

WHEREAS, the City Council of the City of Hastings at its regular meeting on July 10, 2023, approved the location of Fish Hatchery Park and Parking Lots #4 and #5, various streets, and entertainment venues on August 25, 26, and 27 and Tyden Park on August 26, 2023; and

WHEREAS, the Summerfest Committee desires to ensure the Summerfest Festival is conducted in good taste and in accordance with all laws and regulations, now

THEREFORE, BE IT RESOLVED that the City of Hastings hereby stays for August 25, 26, and 27, 2023 under Section 2-34 of the Hastings City Code, the following Ordinances:

Section 6-1; Sections 22-1 and 22-2; Sections 58-34, 58-35 (3) and (4), 37 (2) and (4), and Section 58-38 (a), (g), (h), and (i).

A motion to adopt the foregoing resolu:	tion being offered by Member	, with support by Member
YEAS: NAYS: ABSENT:		
MOTION DECLARED		
I hereby certify that the foregoing resorthe 10 th day of July 2023, by the City 0 in favor thereof, members voting a	Council of the City of Hastings, b	y a vote of members voting
_	Christopher R. Bever City Clerk	





Hastings Summerfest Committee

June 15, 2023

Hon. David J. Tossava City Council Members 201 East State Street Hastings, Michigan 49058

Re: Summerfest Request

Dear Mayor Tossava and Council Members:

On behalf of the 2023 Summerfest Committee, we respectfully request a stay of the City of Hastings Ordinances contained in Chapters **6 and 58** for the dates of August 25, August 26, and August 27, 2023 to the area known as Fish Hatchery Park and the area known as Parking Lot #4. We are also requesting certain street usage and street closings during the festival. These requests are subject to compliance with guidelines received from the City as well as from the local health department.

It is the purpose of the Hastings Summerfest Committee, a sub-committee of the Barry County Chamber of Commerce, to organize a yearly three day festival which promotes and celebrates the City of Hastings. Our mission is to ensure that this festival is done in good taste and in accordance with all laws and regulations. In order for Summerfest to function in this location, we respectfully request the council of the City of Hastings to stay the following ordinances pursuant to the authority of the Council in Ordinance 2-34. Each of the ordinances, and our reasoning for our request, is stated below. If for any reason the Council has further concerns, please feel free to contact our committee or one of us, and we will be happy to further elaborate.

Section **6-1** relates to the Elks Club beverage tent. The tent will, upon the consent of the Council, be located in Parking Lot # 4 on the corner of Apple and Church Streets. Alcoholic beverages would be sold on Friday and Saturday only by a vendor properly licensed by the liquor control commission. Alcohol will be consumed only in a designated fenced-in area which will be patrolled and regulated by private individuals. This fenced area will meet all requirements set forth by Police Chief Boulter and the Michigan Liquor Control Commission. It is not our intention to allow alcohol in any other portion of the downtown area and none will be tolerated.

Section **58-38** - Prohibited Uses. We are requesting stays to (a), (g), (h), and (i) in order to allow crafters, non-profit organizers, and service clubs to display wares, sell goods, and provide entertainment to the public within Fish Hatchery park. We expect that Fish Hatchery Park use will be limited to athletic events at the softball field and soccer field and some food and soft drink vendors near these athletic fields.

Sections **22-1 and 22-2** - Sidewalk Displays. The retailers have also requested that they be allowed to display their wares on the sidewalks downtown Friday and Saturday the 25th and 26th of August, 2023.

We are also asking permission to use Parking Lot #5 on the west side of Church Street. The area was reserved in past years and proved of significant assistance in providing parking for the workers and volunteers at the festival. This year it may also be used for the farmer's market on Saturday August 26th.

The street closings and usages requested are as follows:

- 1. Church Street between State Street and Court Street and Church Street between Court Street and Center Street and Church Street between State Street and Apple Street commencing on Thursday evening, August 24, 2023 through Sunday August 27, 2023 for use by commercial food vendors during the festival, events on the both sides of Church Street and the car show.
- 2. Center Street between Broadway and Church Street from Thursday, August 24, 2023 through Sunday August 27, 2023
- 3. Parking Lot #4 from Thursday, August 24, 2023 through Sunday August 27, 2023 for the Elks beverage tent.
- 4. The closure on Sunday August 27, 2023 from early morning to about 5:00 p.m. of State Street between Broadway and Boltwood as well as Michigan from Apple Street to Center Street, Jefferson from Apple Street to Court Street, Court Street from Michigan to Jefferson, and the parking lot on the corner of Apple and Jefferson for the car show.
- 5. The use of Michigan, State Street, Boltwood, Railroad, Church, Apple and Broadway Streets for the parade on Saturday August 26, 2023 at about 11:30 a.m. The parade route will be worked out and final closures pursuant to co-ordination with the Hastings City Police. This should reflect the route utilized over the last several years. The usual assistance of the Hastings City Police during the parade is also requested.
- 6. The use of Court Street between Broadway and the entry to Hastings City Bank parking lot commencing on Thursday evening, August 24, 2023 through Sunday August 27, 2023.
- 7. The use of the band shell at the Splash Park Friday, August 25 through Sunday August 27, 2023 for an entertainment venue.
- 8. The use of the Thornapple Plaza stage and band shell from Thursday August 24, 2023 through Sunday August 27, 2023 for an entertainment venue and church services.

The Committee is also requesting the assistance of the City in placing the banner across State Street between Huntington Bank and the courthouse lawn as soon after the Barry County Fair as practical but not later that the week before the festival.

The Committee is also requesting the use of Tyden Park on Saturday August 26, 2023 for the basketball tournament.

Thank you for your consideration of this request. Please let us know your thoughts at your earliest convenience.

Yours very truly,

Robert L. Byington Co-Chairperson, Summerfest

RLB/rlb

cc BCACC,

Brent Cowan



City of Hastings

Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

Hastings Summerfest Committee			269-945-24554		
Applicant/Organization Name			Phone		
Robert Byington	269-945-95	557	robert@depotlawoffice.com		
Contact Name	Phone		Email		
221 West State Street, Hastin	gs				
Street	City	State	Zip		
Contact person on day of even	t (if different than abo	ove)	Phone		
Section 2: Event Information	n				
Hastings Summerfest					
Name of Event					
City-side festival					
Description of Event					
August 25, 26 and 27 2023					
Event Dates		T ime (From	/To)		
August 24 and 25					
Set up Date(s) and Time(s)		Clean Up D	Clean Up Date(s) and Time(s)		

City	v-wide
	on(s) of Event
Estima	ted number of volunteers E stimated daily attendance (if known)
Sectio	n 3: Event Details
Please	indicate if any of the following will be a part of your event area:
х	Road closure
	 If checked, please provide a proposed detour route.
Х	Closure of public parking area
Х	Use of park area
	Firepits/open flame
	Fireworks or pyrotechnics
	 If yes, provide a copy of liability insurance listing the City as an additional insured party.
Х	Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health
	Department)
	 If yes, provide copy of Health Department Food Service License
X	Temporary structures (including tents or pavilions)
Х	2.00
	 If yes, what time will music begin and end? 2:00

- x Parade
- x Race (ex: 5K)
- x Vendors/sale of goods

Carnival rides

o If yes, provide a copy of liability insurance listing the City as an additional insured party.

o If yes, what type of music is proposed? XLive – Acoustic XLive - Amplification X Recorded

x Signs or banners

Animals/petting zoo

X Portable restroom facilities

Donation collection/free will offering

x Loudspeakers or public address system

Other_

- x Alcohol
 - o If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - $\circ\quad$ If yes, provide a copy of Michigan Liquor Control License.
 - If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be manage	geo	₹(E	2	٥	•			((((((((((ĺ	ĺ	ĺ	(((((((((((((((ĺ	ĺ	((((((,		٥	٥	١	١	3					2		9		3	2			١	١						١	١		3						ί	ŧ	ί	ί	(į			ĺ		ı	1			;	ı	۱	-	ľ	I	ĺ	ì	ĉ	ć	i	1	r	٢	ı		١	2	E	1)	C	ŀ				ı	ı	ı	I	i	i	ľ	1	۷	١	٨	۸	۷	۷	١			٥	2	e	E	•	ζ	9
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Activity leaders will dispose of trash in their own area. City DPS will take care of the remainder.

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

The Applicant understands and agrees to the following:

- 1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
- 2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
- 3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
- 4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or subcontractor involved in hosting the event.
- 5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
- 6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

 Date

Section 6: City Review – For Office Use Only

A. Police Department Review:
Will this event require additional officers and/or equipment? If yes, please describe:
Other Comments:
B. Public Services Director Review
Will this event require the use of any of the following municipal equipment?
Trash receptaclesBarricadesTraffic conesRestroom Cleaning
FencingWater or ElectricOther
Will this event require additional staff? If yes, please describe:
Other Comments:
C. Fire Chief Review
Comments:
D. Community Development Department Review
Comments:
Comments.
Date of Meeting for Council Approval Approved? Yes No

Barricade List for Summerfest

State Street and Broadway- 4 barricades

Court Street, Court Entrance- 3 barricades

Church mid block- 2 barricades

Court Richies parking lot, mid block- 2 barricades, 4 cones

State Street and Church, south side- 2 barricades

State St and Church, Millers, north side- 2 barricades

Alley NAPA- 1 barricades

6 feet to close off NAPA parking lot- 2 barricades

Jefferson Alley- 2 barricades

Jefferson, Alley Richies Parking Lot- 1 barricade

Mexican Connexion- 2 barricades

Sports Tap- 2 barricades

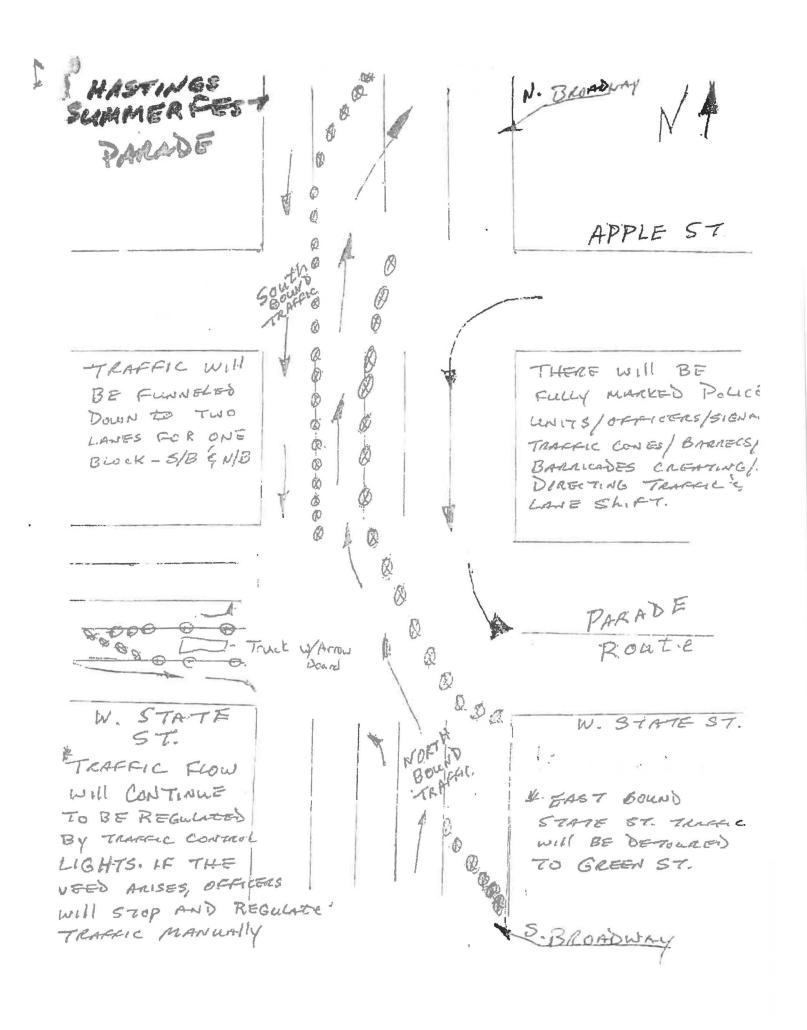
Michigan and Green in bound lane from Green-1 barricades, 2 cones

Michigan and Court- 2 barricades, 3 cones

Michigan and Apple, south side- 3 barricades

Mill Street and Michigan, use long wooden one-1 barricade, 2 cones

Boltwood and State Stree-1 barricade





Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: TA for 2023 and 2024 wages for DPS

Meeting Date: July 10, 2023

Recommended Action:

Motion to approve the tentative agreement as presented.

Background Information:

The collective bargaining agreement with the DPS union allowed for a wage reopener for July 1, 2023 and 2024 wages. The tentative agreement adjusts the pay scale to reflect the recommendations of the wage study and to increase wages by 3.5% next year. In addition, they agreed to a modification to the way licensing bonuses are applied that will result in a significant reduction in time consuming administrative processes for city hall staff.

Financial Implications:

This is a budgeted expense.

Attachments:

Tentative agreement

Operator 2	2022	<u>Jul-23</u>	<u>Jul-24</u>
Start	17.00	17.29	17.90
1 Year	17.75	18.05	18.68
2 Year	18.50	18.81	19.47
3 Year	19.25	19.57	20.25
Operator 1, etc			
Start	20.00	21.49	22.24
1 Year	20.75	22.30	23.08
2 Year	21.50	23.11	23.92
3 Year	22.25	23.92	24.76
4 Year	23.00	24.73	25.60
5 Year	23.75	25.53	26.42

Effective July 1, 2023, additional hourly licensing pay will be applied beginning on the date the employee receives notification (and provides documentation to the city) that the licensing test has been passed.

City Manager Sarah Moyer-Cale

Date

Many C. Openbancher 6/29/23

4/29/23



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Cintas Cleaning Products and Associated Supplies Agreement for Fire Station

Meeting Date: July 10, 2023

Recommended Action:

Motion to approve the quote from Cintas for cleaning products associated with the Fire Station as presented.

Background Information:

Space is very limited at the fire station which makes storing and keeping inventory of cleaning products a challenge. Further, products are not being purchased or used on a consistent basis leading to potential for waste. We have the option to purchase these products through Cintas who will keep items stocked and maintained appropriately. Cleaning chemicals will also be supplied with a dilution system to keep them at the appropriate strength for use. Cintas will come either weekly or monthly and top off any supplies. We will only pay for the supplies that are actually used.

Financial Implications:

Cleaning products are included in the budget and we expect to pay less under this agreement. However, because we are committing to three years of service (early termination is allowed with a penalty), this needs to be approved by the Council.

Attachments:

Cintas proposal



HARD-WORKING STYLE & COMFORT











Proposal Date: 06/08/2023 **Expiration Date: 07/08/2023**

Customer Name Prepared For:

Hastings Fire Dept Hastings Fire Dept

Delivery Address Line 2:

110 E Mill St

City: State / Province: Zip / Postal Code: Phone:

Hastings MI 49058 269-945-5384

Facility Services

Non-Garments / Services	Frequency	Inventory	Unit Price	Price
X2272 X2272-FC4 NEUTRAL FLR CLNR	Every 4 Weeks	18	\$ 0.83 Auto LR :No	\$ 3.74 o/ Buy Back : No
X2275 X2275-GL1 GLASS&SURF CLNR	Every 4 Weeks	2	\$ 2.08 Auto LR :No	\$ 1.04 b/ Buy Back : No
X2650 X2650-WET MOP LARGE	Weekly	4	\$ 5.11 Auto LR :No	\$ 20.43 b/ Buy Back : No
X2700 X2700-TERRY TOWEL	Weekly	40	\$ 0.15 Auto LR :Yes	\$ 5.84 s/Buy Back : No
X2278 X2278-SIGNET SK1 DETERGENT	Every 4 Weeks	31	\$ 1.25	\$ 9.67
X7540 X7540-GREY MICROFIBER WIPE	Weekly	25	\$ 0.17	\$ 4.30 s/Buy Back : No
X45697 X45697-B&V TOILET TISSUE CASE RFL	Every 4 Weeks	1	\$ 20.00	\$ 5.00 b/ Buy Back : No
X9173 X9173-HRDWND BRN PAPER LRG	Every 4 Weeks	5	\$ 6.50	\$ 8.13 b/ Buy Back : No
X27069 X27069-SIG SOAP SVC	Every 4 Weeks	4	\$ 6.09	\$ 6.09
X2276 X2276-RR1 DISNFCT/ RR CLNR	Every 4 Weeks	2	\$ 2.08	\$ 1.04 b/ Buy Back : No

Non-Garments / Services	Frequency	Inventory	Unit Price	Price
X9314 X9314-HVY DTY SCRUB SVC	Every 4 Weeks	1	\$ 9.35 Auto LR :N	\$ 2.34 lo/ Buy Back : No
X6789 X6789-DISP COMMODE MAT SVC	Every 4 Weeks	2	\$ 4.00 Auto LR :N	\$ 2.00 lo/ Buy Back : No
X27026 X27026-SIG AIR SVC	Every 4 Weeks	4	\$ 10.16 Auto LR :N	\$ 10.16 lo/ Buy Back : No
X2160 X2160-SM SHOP TWL-RED	Weekly	50	\$ 0.14 Auto LR :Ye	\$ 7.00 es/Buy Back : No
X27153 X27153-SIG RFL BAG HD CLR/ROL	Every 4 Weeks	2	\$ 2.00 Auto LR :N	\$ 1.00 lo/ Buy Back : No
X10184 X10184-3X5 ACTIVE SCRAPER	Weekly	1	\$ 3.64 Auto LR :N	\$ 3.64 lo/ Buy Back : No
X84301 X84301-3X5 LOGO MAT	Weekly	2	\$ 2.81 Auto LR :N	\$ 5.61 lo/ Buy Back : No
X2700 Auto L/R	Weekly	2	\$ 0.87 Auto LR :N	\$ 1.74 lo/ Buy Back : No
X7540 Auto L/R	Weekly	1	\$ 0.99	
X2160 Auto L/R	Weekly	3	\$ 0.81	\$ 2.43 lo/ Buy Back : No
		Weekly Total:	\$	102.19

Other Charges

Charge Description	Price Per Week	
Service Charge	\$	0.00

TOTAL

Charge Description	Sale Price	
Weekly Delivery Total	\$	51.98
Monthly Delivery Total	\$	252.82
Average Weekly Total	\$	102.19

Paige

Sales Partner

COUNSELLERP@CINTAS.COM





To: Hastings City Council

From: Rick Krouse, Interim Fire Chief

Subject: Fire Department Equipment Purchase

Meeting Date: July 10, 2023

Recommended Action:

Motion to approve the purchase of firefighting equipment and radios for the Hastings Fire Department.

Background Information:

The Hastings Fire Department included the items listed below in the fiscal year 23/24 budget approved by City Council on May 8, 2023. Staff has received quotes for the items, and the cost of each is noted in the following list:

- Two 800 MHz radios from C-Comm of Kalamazoo, Inc. for \$9,801.84.
- Four complete turnout gear sets from Municipal Emergency Services for \$12,400.
- Four Self-Contained Breathing Apparatus (SCBA) and twelve tanks for use with SCBAs from Allied Fire Sales & Service, LLC for \$41,344.
- Four VHF radios from C-Comm of Kalamazoo, Inc. for \$3,406.08.

Purchase of this is firefighting equipment and radios will allow the Fire Department to continue to provide efficient and effective services to the City of Hastings.

Financial Implications:

A total of \$63,842 was included in the approved fiscal year 2023/24 Fire Department budget for the items listed above. The actual cost of the items is \$66,951.92. Staff believes that the Fire Department will be able to absorb the additional costs of \$3,109.92 in their current year operating budget.



Attachments:

- Purchase order and quote from C-Comm of Kalamazoo, Inc for 800 MHz radios
- Purchase order and quote from Municipal Emergency Services for turnout gear
- Purchase order and quote from Allied Fire Sales & Service, LLC for SCBA gear and replacement tanks
- Purchase order and quote from C-Comm of Kalamazoo for VHF radios

Fiscal Year 2023-2024

City of Hastings

70042



201 East State Street •

Hastings, Michigan 49058

269.945.2468

FAX 269.948.9544

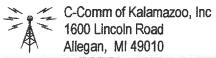
FEIN 38-6004562

PURCHASE	ORDER	6/2	20/2023 DATE	
Vendor Name (-(omm of Estimate # 12998	Kalamazoo Depart Ship To	ment Fig.	2 Depto	
Vendor Number			H =	
Item Description	Account Number	Price	Project . Number	Received Y or N
800 Radio		9.801.84		
	TOTAL	9,801.84		
Special Instructions Replacement of Per Fire Dapt.	C.I.P # F-6	5		
Requested by Rick Kronse	Department	HeadApproy	at In K	, one
City Manager Approval (IF OVER \$300)				DATE ,
City Council Approval	MEETING DATE			

City of Hastings – Capital Improvement Plan Project Application Form



Project Title: 800 Radios (2 units)	manuscriptopolyteless of annesses related.
Project ID #:	CIPID#: F-6
Department: Fire	Anticipated Start Date: 07/2023
Date Prepared: 01/09/2023	
Project Description: Provide a brief physical description	ription of the project. Please be specific.
2, 800 RADIOS	
Project Need: Provide a brief explanation of why t	the project is necessary.
THESE RADIOS ARE USED TO COMMUNICATI DEPARTMENT AND ALL TRUCKS.	E WITH OTHER MEMBERS OF THE
Based on last year's purchase plus 10 percent inc	crease
Planning: Is the project included in a prior program	n ninn or notice? If so identify the standard
No	i, plan, or policy? It so, identity the plan here:
Does the project share space or overlap with other	CIP projects? Please describe.
No	
Project Cost: \$ 8,500.00	Potential Funding Sources:
Name about any of the following for cost basis:	General Fund
Please check one of the following for cost basis:	
Cost of comparable facility/equipment	
☐ Cost estimate from engineer/architect ☐ Rule of thumb indicator/unit cost	
☐ Preliminary estimate	List of Attachments (quotes, photos, etc.):
☐ Ballpark "guesstimate"	(7-33, 6.33), 6.37,



Estimate

18th Wordshift Control (Control Control Contro	- Participal
Name / Address	
Hastings Fire Department	
Rick Krouse	
rkrouse@hastingsmi.gov	

Date	Estimate #		
6/13/2023	12998		

P.O. No.

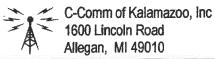
ltem	Description	Qty	Cost	Total
EFJ Viking VP8000 Hi-Viz	EFJohnson VP8000 HI-Viz Portable Radio. Options vary by customer. +sh VP8000GRF2, Hi-Viz, Standard Keypad, Immersion Housing VHF 7/800MHz KRA-47MB Wideband Antenna KNB-L3M Battery Analog FM P25 CAI AMBE+2 Analog Conventional P25 Conventional P25 Phase 1 Trunking 1024 Channel Multi-Key DES-OFB Encryption Multi-Key AES Encryption ARC4 (ADP Compatible) Encryption TrueVoice Noise Cancellation WiFi Bluetooth Low Energy Bluetooth MDC1200 / GE-Star Signaling 3 Year Warranty	2	4,466.96	8,933.921
Kenwood KMC-70GR	List \$5,583.70 Kenwood KMC-70GR, Remote Speaker Mic in Hi-Viz for VP5000 and VP6000 series radios. Ratings: IP67/IP68 1M/2 Hours, IS (CSA), MIL-std, PTT button, two programmable buttons, and earphone jack(3.5mm). Coiled Cable length is 26 in. (Stretched length: 78 in.) +sh List \$168.50	2	134.80	269.60T
Kenwood KSC-Y32K	Kenwood Rapid rate single unit charger (Long-Life Charge Mode capable with KAS-12 Software)Note: NiMH/Li-ion battery only + S&H \$7.00 List \$155.20	2	124.16	248.32T
Program MPSCS Radio	Programming MPSCS Radio, per radio, starting at \$100.00. Template modifications, MOUs, and other assistance will incur additional per radio charges.	2	100.00	200.00
Shipping/Handling	insured shipping/ freight charges	1	150.00	150.00
MI Deal Info	Pricing reflects agency participation in MIDeal contract pricing. If at the time of purchase, the agency is no longer a member of MIDeal, the pricing reverts to the list pricing shown.		0.00	0.00T

Thank you for your inquiry. Estimates are good for 30 days unless other wise specified.

Total

Phone #	Fax#
2696739900	269-673-9904

Customer Signature



Estimate

Date	Estimate #	
6/13/2023	12998	

P.O. No.

Item	Description	Qty	Cost	Total
MPSCS Info	There is a \$250.00 per radio activation from the MPSCS. Once the radios arrive, C-Comm will send the radio file to the Radio Programming Unit. They will contact the radio end user, info as supplied from C-Comm. They will verify a current user agreement. If there is a user agreement, an invoice will be sent out to the end user. If there is not a current user agreement, the MPSCS will send a form to be completed by the end user. Then a template for the radios will need to be made. C-Comm can assist in this process. Once all of this has been completed, and the invoice has been paid to the MPSCS, the radio files will go into the programming queue. This can take from 2-12, or more, weeks, depending on workload at the MPSCS. Due to this prolonged process, C-Comm requests that the above customer pays for the radio equipment when C-Comm takes delivery from the manufacturer.		0.00%	0.00
		111111111111111111111111111111111111111		
		AIR CIGATION TO THE		
		But and the second		
		e victoria de la constitución de		

Thank you for your inquiry. Estimates are good for 30 days unless other wise specified.

Total

\$9,801.84

Phone #	Fax#
2696739900	269-673-9904

Customer Signature



Fiscal Year 2023-2024

City of Hastings

70043

201 East State Street •

Hastings, Michigan 49058

269.945.2468

FAX 269.948.9544

FEIN 38-6004562

PURCHASE	ORDER		DATE	
Vendor Name Municipal E	Margoney Sivices Departs 2982 Ship To	ment(Address	-ire Des	pt
Vendor Number				<u>2</u> 104 mm
Item Description	Account Number	Price	Project Number	Received Y or N
Turn-Out (Fire Fighting)				
Coata Ponts 4 sats		12,400.00		
	TOTAL	00.004,51		
Special Instructions Replace out-of Ul sots per	- Compliance date Fire Dept. C-I.	Coots an	d powls	_
Requested by Rick Krouse	Department l	HeadApprov	al Jul 3) wr
City Manager Approval (IF OVER \$300)				DATE
City Council Approval	MENTALIC DATE			

City of Hastings – Capital Improvement Plan Project Application Form



Project Title: Complete Turn Out Gear Sets (4 set	s)
Project ID #:	CIP ID #: <u>F-5</u>
Department: Fire	Anticipated Start Date: 07/2023
Date Prepared: 01/09/2023	
Project Description: Provide a brief physical descri	ption of the project. Please be specific.
4 COMPLETE SETS OF TURNOUT GEAR FOR M	NEW MEMBERS
Project Need: Provide a brief explanation of why th	no project is pacessary
Hopefully we will get some new members for the d	
with gear. Coats and bunkers are 2500 ea and boo	
Cost estimate is based on last year's purchase plu	s 10 percent increase.
Planning: Is the project included in a prior program,	plan, or policy? If so, identify the plan here:
No	
Does the project share space or overlap with other (CIP projects? Please describe.
No	
Project Cost: \$ 10,000.00	Potential Funding Sources:
Disconductions of the following for each basis.	General Fund
Please check one of the following for cost basis:	
Cost of comparable facility/equipment	
☐ Cost estimate from engineer/architect ☐ Rule of thumb indicator/unit cost	
☐ Preliminary estimate	List of Attachments (quotes, photos, etc.):
☐ Ballpark "guesstimate"	and or medianism (quotes, priores, etc.).



(877) 637-3473

Bill To

HASTINGS FIRE DEPT (MI) 110 E. MILL STREET HASTINGS MI 49058 United States

Quote

Quote #

QT1702982

Date

05/22/2023

Expires

06/06/2023

Sales Rep

Elizondo, Terrance

PO#

Morning Pride Turnout Gear

Shipping Method

FedEx Ground

Customer

HASTINGS FIRE DEPT (MI)

Customer #

C241732

Ship To

HASTINGS FIRE DEPT. 110 E. MILL STREET HASTINGS MI 49058

United States

Item	Alt. Item#	Units Description	QTY	Unit Price	Amount
HFRP Tail Coat	3	HFRP Tail Coat	4	\$1,700.00	\$6,800.00
HFRP Tail Pant		HFRP Tail Pant	4	\$1,400.00	\$5,600.00
Shipping is NO	T included			Subtotal	\$12,400.00
Ompping to NO	i inciduod.		Ship	ping Cost	\$0.00
Thank you for y	our business!			Tax Total	\$0.00
				Total	\$12,400.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

Fiscal Year 2023-2024



City of Hastings

70047

201 East State Street •

Hastings, Michigan 49058

269.945.2468

FAX 269.948.9544

FEIN 38-6004562

PURCHASE	ORDER	_6].	20/2023 DATE	
Vendor Name Allied Fire Sol		ment	e Dept.	
Vendor Number				
Item Description	Account Number	Price	Project . Number	Received Y or N
4-SCBA Units		22,768.00		
12- Spare tonks		18,576.00		
	TOTAL	111 Ziki on	ecerolis.	
	IOIAL	41,344.00		
Special Instructions Replacement 1 Space Air Cylin	lir pocks F.D.	C-I-P#	F-2	
Spare Air Cylin	ders I.D.	C-I-PAR	13	
Requested by Rick Krou	Department ?		///	Low
City Manager Approval (IF OVER \$300)				DATE :
City Council Approval	MEETING DATE			

City of Hastings – Capital Improvement Plan Project Application Form



Project Title: Replacement of Self Contained	Breathing Apparatus (4 units)
Project ID #: 14	CIP ID #: F-2
Department: Fire Date Prepared: 01/09/2023	Anticipated Start Date: 07/2023
Project Description: Provide a brief physical description: Purchase of four Self Contained Breathing Apparacompressed air allowing a first responder to safely	atus (SCBA). An SCBA delivers breathable
Project Need: Provide a brief explanation of why the Four additional units are needed to fill MIOSHA re	
Planning: Is the project included in a prior program No	, plan, or policy? If so, identify the plan here:
Does the project share space or overlap with other of No	CIP projects? Please describe.
Project Cost: \$ 27,342.00 Please check one of the following for cost basis: Cost of comparable facility/equipment Cost estimate from engineer/architect Rule of thumb indicator/unit cost	Potential Funding Sources: General Fund
☐ Preliminary estimate ☐ Ballpark "guesstimate"	List of Attachments (quotes, photos, etc.):

City of Hastings – Capital Improvement Plan Project Application Form



Project Title: Tanks for Self Contained Breathing	Apparatus (14 tanks)
Project ID #: 15	CIP ID #: <u>F-3</u>
Department: Fire	Anticipated Start Date: 07/2023
Date Prepared: 01/09/2023	
Project Description: Provide a brief physical descr	iption of the project. Please be specific.
Purchase 12 replacement tanks for our SCBA	
Project Need: Provide a brief explanation of why t	he project is necessary.
This will complete the MOSHA requirement for the	number of tanks that we need
Planning: Is the project included in a prior program	i, plan, or policy? If so, identify the plan here:
No	
Does the project share space or overlap with other	CIP projects? Please describe.
No	
Project Cost: \$ 13,500.00	Potential Funding Sources:
Please check one of the following for cost basis:	General Fund
Cost of comparable facility/equipment	
☐ Cost estimate from engineer/architect	
 □ Rule of thumb indicator/unit cost □ Preliminary estimate 	List of Attachments (quotes, photos, etc.):
☐ Ballpark "guesstimate"	

Allied Fire Sales & Service LLC

16194 144th Ave Spring Lake, MI 49456 616-318-6443 customerservice@alliedfiresales.com www.alliedfiresales.com



Estimate

ADDRESS

Hastings Fire Department 110 E. Mill St Hastings, MI 49058 United States ESTIMATE # 4024

DATE 05/16/2023

EXPIRATION DATE 07/03/2023

01 A MM - 2 PM 21 OA 21 UN - 11 A A 11 A M	TOTAL		\$4 1,	344.00	
Shipping	TBD	1	0.00	0.00	
Interspire	Carbon Fiber Superlight HP Cylinder 45-minute duration Cylinder Quick Coupling 99695-01QC	12	1,548.00	18,576.00	
Interspiro	S9 Incurve SCBA with EBSS and Quick Connect 34591-100	4	5,692.00	22,768.00	
ITEM	DESCRIPTION	QTY	RATE	AMOUNT	

Accepted By

Accepted Date

Rick Krouse

-			_
- 10-	rn	m	•

Chris Komondy

Sent:

Tuesday, May 16, 2023 3:30 PM

To:

Rick Krouse

Subject:

Re: Estimate 4024 from Allied Fire Sales & Service LLC

Get Outlook for iOS

From: Allied Fire Sales & Service LLC <quickbooks@notification.intuit.com>

Sent: Tuesday, May 16, 2023 2:20:36 PM

To: Chris Komondy < ckomondy@hastingsmi.org>

Cc: bingle@alliedfiresales.com <bingle@alliedfiresales.com>
Subject: Estimate 4024 from Allied Fire Sales & Service LLC

CAUTION: External Email

Dear Hastings Fire Department,

Please review the estimate below. Feel free to contact us if you have any questions.

Thanks for your business! Allied Fire Sales & Service LLC

--- Estimate ------

16194 144th Ave Spring Lake, MI 49456 616-318-6443

www.alliedfiresales.com

Estimate #:

4024

Date:

05/16/2023

Exp. Date:

07/03/2023

\$41, 344.00

Address:

Fiscal Year 2023-2024

City of Hastings



70041

201 East State Street •

Hastings, Michigan 49058

269.945.2468 •

FAX 269.948.9544

FEIN 38-6004562

PURCHASE	ORDER	6/20	2023 DATE	
Vendor Name (- Comm of k		ment	re Dept	,ma
Vendor Number				
Item Description	Account Number	Price	Project , Number	Received Y or N
VHF Portable Rodios		3.406.08		
	TOTAL	3.406.08	A KAKU	
Special Instructions Replace Old portab C.I.P.# F4 Requested by R.CK Krous	Department		2	Lon
City Manager Approval (IF OVER \$300)				DATE ,
City Council Approval	MEETING DATE			

City of Hastings – Capital Improvement Plan Project Application Form



Project Title: Replacement VHF Radios (4 units)	Mendelate Late Little 111
Project ID #:	CIP ID#: F-4
Department: Fire	Anticipated Start Date: 01/2023
Date Prepared: 01/09/2023	
Project Description: Provide a brief physical descri	iption of the project. Please be specific.
Purchase 4 VHF Radios	
Project Need: Provide a brief explanation of why t	he project is necessary.
The VHF radios are used to communicate with Ce county that we work with. The ones that we current	intral Dispatch and other departments within the atty have are beyond repair.
Planning: Is the project included in a prior program	, plan, or policy? If so, identify the plan here:
No	
Does the project share space or overlap with other	CIP projects? Please describe.
No	
Project Cost: \$ 4,500.00	Potential Funding Sources:
Please check one of the following for cost basis:	General Fund
☐ Cost of comparable facility/equipment	
☐ Cost estimate from engineer/architect	
☐ Rule of thumb indicator/unit cost	
Preliminary estimate	List of Attachments (quotes, photos, etc.):
☐ Ballpark "guesstimate"	

From: C-Comm of Kalamazoo Inc c-comm@hotmail.com

Subject: Estimate from C-Comm, Inc. Date: Jun 13, 2023 at 3:07:31 PM

To: Rick Krouse RKROUSE@hastingsmi.gov

CAUTION: External Email

Dear Chief Krouse:

The original pricing I was using was the non-contract list pricing. This estimate is showing the MIDeal list pricing under the description and the discounted level on the right. If you wanted to go with the 10 radios we had originally talked about, I will get the quantities changed.

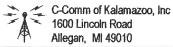
Please review the attached estimate. Feel free to contact us if you have any questions.

We look forward to working with you.

Sincerely,

C-Comm, Inc.

269-673-9900



Name / Address
Hastings Fire Department Rick Krouse rkrouse@hastingsmi.gov
rkrouse@hastingsmi.gov

Estimate

Date	Estimate #
6/13/2023	12999
P.C	. No.

Item	Description	Qty	Cost	Total
Kenwood NX-1200AVK2	Kenwood NX-1200AVK2, VHF Analog Portable, 5w, 260 Channel, 128 Zone, NXDN/DMR Upgradable, Limited Keypad, 8 Character Display. Includes: Li-lon Battery, Fast Charger, Antenna, Belt Clip, and 2-Pin Connector Cap +sh \$11.31 List \$397.70	8	318.16	2,545.28T
Kenwood KMC-45D	Kenwood KMC-45 Speaker Mic, 2-pin, + S&H (\$14.00) List \$97.00	8	77.60	620.80T
Program Analog Port/Mobil	Programming Analog Portable/Mobile Radio Starting at \$30.00	8	30.00	240.00
MI Deal Info	Pricing reflects agency participation in MIDeal contract pricing. If at the time of purchase, the agency is no longer a member of MIDeal, the pricing reverts to the list pricing shown.		0.00	0.00T
			0.00%	0.00
			**	

	1			
Thank you for you	r inquiry. Estimates are good for	r 30 days unless other wise specified.	Total	\$3,406.0
Phone #	Fax#	Customer Signa	ture	



To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Well 3 and Booster Station Upgrades performed by Peerless Midwest

Meeting Date: July 10, 2023

Recommended Action:

Approve Purchase Order #70360 to Peerless Midwest, Inc. to perform upgrades on Well #3 and High Pressure District's Booster Station for a total of **\$100,046.91**

Background Information:

Well #3 needs to be upgraded because of the existing capacity is 1,000 GPM. This is under the water plant's capacity which is 1,400 GPM. The need for the upgrade is to increase the well capacity to 1,400 GPM. This is for redundancy if one well is out of commission and another has a critical failure, then Well #3 will be able to keep up with the water treatment plant's capacity. The upgrade also includes variable frequency drive which will help on equipment wear and tear and energy cost.

The Booster Station located at Bob King Park has two pumps that are used to create additional pressure in the High Pressure District. Both pumps are undersized at 2 hp. The upgrade includes replacing both pumps with 5 hp pumps and add VFD to both pumps. This will allow proper cycling with both pumps at the booster station, add redundancy, create less wear and tear, and reduce energy cost.

Financial Implications:

Well #3 upgrade was budgeted in the CIP for \$80,000. The Booster Station upgrade was budgeted in the CIP for \$20,000.

Attachments:

- PO #70360
- Verne Robins Letter dated July 5, 2023
- Peerless Midwest, Inc. Quote for Well 3 Upgrade
- Peerless Midwest, Inc. Quote for Booster Upgrade

70360

City of Hastings 201 East State Street •

HASTINGS MICHIGAN

Hastings, Michigan 49058

269.945.2468

FAX 269.948.9544

FEIN 38-6004562

PURCHASE	7-5-23 DATE			
Vendor Name <u>Pecyless</u> N		ment <u>() a</u> o Address	ter	
Vendor Number				
Item Description	Account Number	Price	Project Number	Received Y or N
Well's pump + Electrical upgn Booster & to tion pump + UFD	592-540-975-010 592-540-975-010	78,618 <u>4</u> 21,428 <u>91</u>	7	
	TOTAL	100,046 21		
Special Instructions Well 3 overhall Booster Station pur	VFD conversion+	Capacity	increase	
Requested by Verne	Department	HeadApprov	/al	Make to the Toronto
City Manager Approval (IF OVER \$300)				DATE
City Council Approval	MEETING DATE			

Travis Tate

From: Verne Robins

Sent: Wednesday, July 5, 2023 8:13 AM

To: Sandra Ponsetto **Cc:** Travis Tate

Subject: Peerless Pump Upgrades

Attachments: Hasting booster station pump and VFD additions REVISED 07-01-23 Peerless.pdf; Hastings Well 3

Pump Upgrade Proposal 07-01-23 peerless.pdf; 70360 Peerless Well 3 & Booster Station

Upgrades.pdf

I have attached the quotes and pump upgrades for well 3 and the booster station.

Well 3 is a total overhaul and capacity increase from 1000 gpm to 1400 gpm. This will increase our firm capacity and allow well 3 to maintain the wet well at the water plant. Currently well 3 must have a lag pump to keep up with our plant high service pumps that run at 1400 gpm. This upgrade includes a VFD for soft start and stop which will reduce energy costs.

Booster station upgrades include replacing our smallest pump 2 hp with a 5 hp to match the current 2nd pump and add VFD's to both pumps. This will allow alternating of pumps and reduce the amount of start and stops on the pumps creating less wear and reducing energy costs. Each pump will be able to run independently and maintain pressure.

Thanks,

Verne Robins Utilities Superintendent City of Hastings, MI. vrobins@hastingsmi.gov Office 269-945-2331 Cell 269-908-6093



The City of Hastings is now at www.hastingsmi.gov. Please update my email contact information in your records.



QUOTATION

City of Hastings			
Water Department	QUOTE #	RWM 2023-0701	
Attn: Verne Robbins			
	DATE	July 1, 2023	
	DATE	July 1, 2023	
REFERENCE	Booster Station Small B	Booster Pump and VFD addition	
Replacement Pump:			
New numn to replace small hoo	ster: Paco (formerly Grundfos) er	nd suction pump Paco cat# 10-20501-	
·	PT, BF close coupled end suction	·	¢4 E64 0 0
3/60/230-460V 3500 RPM ODP	•	2 52 ft. TDH. Nickel Aluminum impeller	\$4,564.03
for chlorinated water pumping.			
Labor and materials for mechan	ical to modify piping and pipe in n	ew pump (allowance, not to exceed),	ФE 000 00
megaflanges, pipe spool, pipe n		, , , , , , , , , , , , , , , , , , , ,	\$5,000.00
VED additions to small boosts	ar numne:		
VFD additions to small booste	<u>a pumps.</u>		
For two(2) 5 HP pumps: Supply protector breaker, ethernet card	•	erflex 400 VFDs, line reactors, motor	\$8,364.88
protector breaker, ethernet card	s, ethernet switch, cables, etc.		
Labor and programing to remov	e old equipment, install VFD, start	tup and test	\$3,500.00
		Total:	\$21,428.91
ACCEPTED BY		PEERLESS-MIDWEST. INC.	
		31 Water	
TITLE		Rob Masters Project Masses	r
DATE		Bob Masters, Project Manage	I



QUOTATION

City of Hastings			
Nater Department	QUOTE #	RWM 2023-0629	
attn: Verne Robbins			
	DATE	June 29, 2023	
REFERENCE	Well 3 Pump a	and Electrical Upgrades	
	Tron or ump a	ina Electrical Opgrades	
nstall and program 60 HP Varia lischarge pump head, New 60 column assembly: Lineshaft, b	able frequency drive with bypass a HP inverter duty premium efficient	T 399 permit and specifications: provide, and disconnect, re-use and overhaul t motor for use with VFD, complete new 10" gs, column pipe and suction with cone, startup and test.	
		Labor:	\$18,025.00
		Materials:	\$60,593.00
		Total:	\$78,618.00
ACCEPTED BY		PEERLESS-MIDWEST. INC.	
		36 Wasters	
TITLE		Bob Masters, Project Manage	er
		, ,	



To: The Honorable Mayor, City Council Members, and Sarah Moyer-Cale

From: Travis Tate, P.E, Director of Public Services

Subject: Approval for Purchase of 2- Tink Buckets

Meeting Date: July 10, 2023

Recommended Action:

Approval of PO#70168 for 2- tink buckets from Mich Caterpillar

Background Information:

This purchase would replace 2-buckets (#224 & #253) were previously purchased in 2010. These buckets are used for Spring and Fall pickup. Mich. Cat is a participant in the MI-DEAL program

Financial Implications:

These 2 buckets will cost \$19,426.47 ea. With a total of \$38,852.94.

\$40,000 has been budgeted for 23/24 fiscal year

Attachments: PO#70182 and a quote for each from Mich Cat.





City of Hastings

201 East State Street •

Hastings, Michigan 49058

269.945.2468

FAX 269.948.9544

Budger

FEIN 38-6004562

23/24

PURCHASE	ORDER	6-1	14-23 DATE	
Vendor Name Mich C	100	tment	P5	
Vendor Number				
Item Description	Account Number	Price	Project Number	Received Y or N
Tink Buckers	661-000-140-000	19,426.42		
Tink Buckers	661 - 000 -140-000	19,426.47		
	TOTA	238,852.9		
Special Instructions Replacement of	+ 2-Tink Buckers	S#253/#.	224	
Budgetted for	n 23/24 12-	14 wks d	elivery.	atich 741
Requested by Lob N	Department	HeadApprov	al	
City Manager Approval (IF OVER \$300)				DATE
City Council Approval	MEETING DATE			



EQUIPMENT SALES AND SECURITY AGREEMENT

24800 Novi Road, Novi, MI 48375 I Phone: (248) 349-4800

BUYER'S NAME: ROb Neil ADDRESS 1: 201 E. State St ADDRESS 2: COUNTY: Barry CITY: Hastings STATE: MI ZIP: 49058 PHONE: 269 945 5086 FAX: SALES CONTACT: POINT OF POSESSION: OTY UNIT # MAKE MODEL, DESCRIPTION SERIAL NUMBER CASH I C720 Tink Claw bucket freight from Tink to GR \$17,9 freight from Tink to GR \$14,45 FINANCIAL ARRANGEMENTS: TOTAL CASH PRICE \$19,4 BUYER WARRANTS THE FOLLOWING TRADE-INS AND ALL ADDITIONAL SECURITY ARE FREE & CLEAR OF ALL LIENS AND ENCUMBRANCES FEAR MFGR MCGEL SERIAL NUMBER TRADE ALLOWANCE SERIAL NUMBER TRADE ALLOWANCE 1. CASH DOWN PAYMENT 2. RENT APPLIED 3. TRADE DOWN PAYMENT (Item V at left) 4. TOTAL DOWN PAYMENT 5. UNPAID CASH PRICE 6. STATE SALES TAX@ 7. CASH DUON PAYMENT 5. UNPAID CASH PRICE 6. STATE SALES TAX@ 7. CASH DUON DELIVERY (5+5) S19,42 II. Net Trade Allowance III. Less Amount Oved To: counter framed histoger gapes to spally to qualify for and obtain financing terms of Lesser's or "Institutes do book within 45 days security or spall to counter financing terms of Lesser's or "Institutes do counter financing terms of Lesser's or "Institutes do creater" as described above within 45 days security or spall to counter financing information specified to writing, After 2 days in counter financing counter financing terms of Lesser's or "Institutes do creater as described above within 45 days security or spall to counter financing information specified to shale counter financing informati	24600 (40V) Road, (40V), (VI) 40373	E	quipment Sal		between Michigan CAT ("Seller:")			
ADDRESS 1: 201 E. State St ADDRESS 2: COUNTY: Barry THASTINGS STATE: MI ZIP: 49058 PHONE: 269 945 50% FAX: SUPPORT CONTACT: PONT OF POSESSION TO WINT # MAKE, MODEL, DESCRIPTION SERIAL NUMBER CASH: C720 Tink Claw bucket S17,9 freight from Tink to GR S1,45 FRANCIAL ARRANGEMENTS: TOTAL CASH PRICE BUYER WARRANTS THE FOLLOWING TRADE-INS AND ALL ADDITIONAL SECURITY ARE FIREE & CLEAR OF ALL LEINS AND ENCUMBRANCES TYAR MYOR MODEL E SERIAL HUMBER THANK MODEL DESCRIPTION TOTAL CASH PRICE 1. CASH DOWN PAYMENT 2. RENT APPLIED 3. TRADE DOWN PAYMENT (Item V at left) 4. TOTAL DOWN PAYMENT 5. UNPAID CASH PRICE I. TOTAL DOWN PAYMENT 5. UNPAID CASH PRICE II TOTAL CASH DOWN PAYMENT 6. STATE SALES TAX ® 7. CASH DUE ON DELIVERY (5+6) \$19,42 THANKONG: This sale is concipaged on Buyer's ability to quality for and obtain favorable through the control of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days about the restriction of the financial or opposited in writing Affect days			1560				Wes	Holt
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EQUIPMENT SALES AND SECURITY AGREEMENT

24800 Novi Road, Novi, MI 48375 | Phone: (248) 349-4800

24000 (100) (100) (100)		Equipment Sa		between Michigan CAT ("Seller:") and		107	
DATE: 01162		11560	SSN or FED ID		SALESMAN:	Wes	Holt
BUYER'S NAME: F				OMPANY: City of Has		. D.	
ADDRESS 1: 20	1 E. State St		ADDRESS 2			Y: Barry	
CITY: Hastings		STATE	: MI ZIP: 490	D58 PHONE:	269 945 508	FAX:	
SALES CONTACT:		SUPPOR	T CONTACT:	POIN	NT OF POSESSION:		
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V. Other (Specify)				charges within 30 days from date of DEMOS: Demos are limited to 2 of charged rental on a monthly basis	tays unless otherwise spe		
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To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Purchase Hydrant Diffusers from Ferguson

Meeting Date: July 10, 2023

Recommended Action:

Approve the purchase of four (4) Hydrant Diffusers from Ferguson for a price of \$9,087.96

Background Information:

We have found a need to use this product to reduce damage to the roads and lawns, where hydrants are flushed. This along with mitigating traffic safety risks, and decreasing the time per flush, are all good reasons to use the diffusers.

The hydrant diffusers allow staff to open the hydrants completely, with out concern for water flowing across the road. The diffusers aim the water completely down and dissipates the energy to make the water pressure and flow less concentrated.

Financial Implications:

This item was not specifically added to the budget, mainly because we had not found a cost for it at the time the budget was developed. Through discussion we decided that we do have an immediate need for these, at least by the next flushing in fall 2023. The budget item I would like to use this purchase for, is **Other Repair and Maintenance – Hydrants** for a sum of **\$50,000.00**. This item was predominantly going to be used for replacing watermain valves, however it is forecasted that we will not need this entire amount for that.

Attachments:

Quote from Ferguson Enterprises for diffuser purchase



FERGUSON ENTERPRISES #3326 FERGUSON ENT- DBA POLLARDWATER 709 CITY CENTER BLVD -STE A101 NEWPORT NEWS, VA 23606-3092

Phone: 800-437-1146 Fax: 516-746-0852

Deliver To:

From:

Joshua Rivera

Comments:

Page 1 of 1

14:47:07 JUN 12 2023

FERGUSON ENTERPRISES LLC #3326

Price Quotation Phone: 800-437-1146 Fax: 516-746-0852

Bid No:

B127264

Bid Date: 06/12/23

Quoted By: JER

CITY OF HASTINGS Customer:

201 E STATE ST HASTINGS, MI 49058 Cust Phone: 269-945-2468 NET 10TH PROX

Ship To:

Terms:

CITY OF HASTINGS

201 E STATE ST HASTINGS, MI 49058

\$9087.96

Cust PO#: QUOTE Job Name:

PHONE

Total:

Item	Description	Quantity	Net Price UM	Total
PTRUCKFLUSH	TRUCK FLUSHER DIFF W/ HOSE daniel.myers@ferguson.com DISCOUNTED PRICING AND DELIVERED FREIGHT FOR THE ITEMS & QUANTITIES QUOTED	4	2271.990 EA	9087.96
		N	et Total: Tax: Freight:	\$9087.96 \$0.00 \$0.00

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE, QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE:

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE MBE MBE MBE MBE SOUBLES BE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at https://www.ferguson.com/content/website-info/terms-of-sale Govt Buyers: All items are open market unless noted otherwise.



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!



To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Service from Clearbrooke Technologies for FOG Reduction at WWTP

Meeting Date: July 10, 2023

Recommended Action:

Approve approximate annual cost of \$20,430.50 for the reducing the impact of FOG (Fat, Oil and Grease) at the Wastewater Treatment Plant (WWTP).

Background Information:

The WWTP has ongoing issues with FOG. Recently the plant has seen an increase in FOG, this affects the speed and ability to treat the wastewater in general. The most noticeable effect from FOG is the increase of odor. The WWTP plant operator (Ford Hamman, IAI) has had experience using this product in another plant and found positive results using this service.

The service includes placing tanks and applicators at one upstream manhole that will house the special chemical that added to the wastewater prior to entering the headworks building.

This chemical will help break down FOG which we are hoping will reduce odor and treatment time. Additionally, it is anticipated that this service will also reduce the amount of sludge generated at the WWTP, which could yield operational cost savings.

Should this service not provide the intended results, staff can cancel with a 30-day notice.

Financial Implications:

This item is not budgeted however we would like to use the money budgeted for the service building airs scrubber for \$14,000 to help pay for this. The air scrubbers may not be required if this service is effective, so that purchase will be delayed. The additional costs of the service — or the purchase of air scrubbers if eventually needed - can be absorbed with the available fund balance in the Water and Sewer Fund.



Attachments:

- Purchase order #69596
- Clearbrooke Technologies proposal



City of Hastings

201 East State Street

Hastings, Michigan 49058

269.945.2468

FAX 269.948.9544

FEIN 38-6004562

PURCHASE	ORDER	7-1	- 23 рате	
Vendor Name <u>Clear brow</u> <u>Technologies</u>	Depart Ship To	ment <u>U</u> o Address	WTP	
Vendor Number				
Item Description F.O. G. reduction	Account Number 592-550-931-000	Price 30,430 50	Project Number	Received Y or N
Special Instructions Foots, Oil, Grease Prior to Waste	reduction program water plant	40,430 50 using Re	New pro	duct
Requested by Varne	Department I	HeadApprov	al	
City Manager Approval (IF OVER \$300) City Council Approval				DATE
(IF OVER \$ 5000)	MEETING DATE			



May 24, 2023

Verne Robins City of Hastings 825 W. Apple Street Hastings, MI 49058

RE: Fats, Oils, and Grease Reduction Program

Dear Mr. Robins,

We are pleased to submit this Fats, Oils, and Grease treatment proposal for the City of Hastings.

Clearbrooke Technologies LLC, located in Freeland, Michigan, serves customers throughout the Midwest. We perform our services in Wastewater treatment, Industrial and Institutional Facilities, Food, Beverage, and the Paper industries. We are promoters of Environmental Management Systems (EMS) such as ISO 14000, Good Manufacturing Practices (GMP) and other Total Cost Analysis.

We provide life science chemistry for applications from cleaning to wastewater treatment needs. Our technology focus is pH neutral chemistries that work to eliminate odors, reduce COD/BOD, H₂S Suspended Solids, Fats, Oils and Grease which ultimately provides a more treatable waste for the treatment plant environment.

Clearbrooke Technologies LLC has installed ReNew™ Products for more than twenty years in Michigan, Ohio, Indiana, and Illinois. We have validated the results of ReNew™ Products through established field and lab tests. We offer documented results as an assurance you are not wasting your money. We also conduct baseline testing to validate the proper dose rates and equipment required, as well as establishing a schedule of expectations and results.

As sure as we are that you will be very satisfied, the agreement can be terminated, with 30-day notice, at any time and no further charges will be incurred, see "Proposal Termination".



City of Hastings FOG Reduction - Proposal

I. Wastewater Sewer System

Treatment Proposal

- Clearbrooke Technologies LLC will communicate with the City of Hastings about all matters included in treatment of the wastewater treatment plant and sanitary sewer system.
- Clearbrooke Technologies LLC will provide and install all related feed equipment to provide daily wastewater treatment.
- Clearbrooke Technologies LLC will provide service every six weeks (approximately 8 visits per year) to ensure proper feed rate and equipment maintenance.
- The Clearbrooke Technologies LLC wastewater treatment program will consist of an EC 655 Heavy Duty Degreaser daily feed.

II. Benefits:

- Eliminates Fats, Oils, and Grease build up in wastewater treatment plant and sanitary sewer system.
- Elimination of odors from Fats, Oils, and Grease build up.
- Prevents future build-up of FOG in lift stations and sewer system.
- Prevents sewer system clogs and back-ups.



<u>Termination Agreement:</u> This agreement may be terminated by The City of Hastings, or Clearbrooke Technologies LLC for any reason, by giving thirty (30) days written notice to the other party. The City of Hastings shall only be responsible for payment pursuant to this agreement up to the date of termination as prorated on a monthly basis.

<u>Pricing Increases:</u> The Distributor agrees to only pass on price increases incurred by Distributor of products and equipment by suppliers plus overhead and profit. Clearbrooke Technologies LLC has the right to also pass on any state, federal, or local fees applied for the service over the term of the agreement.

Equipment: Remains property of Clearbrooke Technologies LLC.

Payment Terms: Net 30 days.

Billing Terms: Monthly fee: \$1,702.54

Any changes in process, i.e., flow, Clearbrooke Technologies LLC **must** be notified to make appropriate adjustments to the wastewater program

Total Yearly Project Cost: \$20,430.⁵⁰

Finding this agreement to be satisfactory, the parties agree to the terms.

Date:	Date: 5/24/2023
Organization:	Clearbrooke Technologies LLC
Print Name:	Jeff Grames
Title:	Company President
Signature:	Jeff Man



To: The Honorable Mayor, City Council Members, and Sarah Moyer-Cale

From: Rob Neil Superintendent of Streets

Subject: Diesel Fuel Purchase

Meeting Date: July 10, 2023

Recommended Action:

Approval of a purchase order in the amount of \$20,000 for diesel fuel from Kent Oil & Propane.

Background Information:

Diesel fuel was last purchased in January 2023. The city's current inventory volume is 2,417 gallons. Approval of the purchase order will ensure that the city maintains an adequate supply of diesel fuel for its vehicles.

Financial Implications:

The approved fiscal year 23/24 budget includes \$50,000 for diesel fuel. As of June 30, 2023 diesel fuel is currently at \$2.60 per gallon, though the price varies daily. This purchase would be for approximately 7,000 gallons of diesel fuel.

Attachments:

Purchase order #70195





201 East State Street •

Hastings, Michigan 49058

269.945.2468 •

FAX 269.948.9544

PURCHASE	ORDER	7-	3-2023	
			DATE	
Vendor Name Kent Oi	- Dopare	ment	195	
			ž	
Vendor Number				,
Item Description	Account Number	Price	Project Number	Received Y or N
Diesel Fuel For (Ciry of HASTings)	661-454-758-000	20,000		
City or Hastings				
	TOTAL	20,000		
Special Instructions Diesel Fyel to City Vehicles	a Inventory AT +	isel TAN	ks for	
Requested by NoB M	Department I	HeadApprov	al	···
City Manager Approval (IF OVER \$300)		·		DATE
City Council Approval	MEETING DATE			130



To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Purchase Small Meters with Reading Devices and Large Meters from Ferguson

Enterprises

Meeting Date: July 10, 2023

Recommended Action:

Approve purchase orders to Ferguson Enterprises for small meters with reading devices (\$200,000) and large meters (\$10,000).

Background Information:

Small Meters

We plan on purchasing around \$90,000 worth of R900's, which are attached to the outside of the house. With this purchase the city should be able to convert the entire city with radio reads, which will limit staff time in reading meters.

Large Meters

Typically, only \$10,000 or less is needed for large meters.

Financial Implications:

Included in the approved fiscal year 23/24 budget is \$200,000 for small meters with reading devices and \$10,000 for large meters.

Attachments:

- Purchase order #69585 for small meters
- Purchase order #69586 for large meters



201 East State Street •

Hastings, Michigan 49058

269.945.2468

FAX 269.948.9544

PURCHASE	ORDER	6-13	3 - 23 DATE	
Vendor Name Ferguson	Depa	rtment W	TP	
	Ship '	To Address		
Vendor Number				
Item Description	Account Number	Price	Project Number	Received Y or N
Small Meters	592-545-764-600	200,000 00		
		A		
	ТОТА	200,000 as		
Special Instructions Small meters + Voucher PO	Supplies for the based on appr	year.	edget.	
Requested by Verne	Department	HeadApprov	al	
City Manager Approval (IF OVER \$300)				DATE
City Council Approval	MEETING DATE			



201 East State Street •

Hastings, Michigan 49058

269.945.2468

FAX 269.948.9544

PURCHASE	ORDER	6-1	3-23 DATE	
Vendor Name Ferguson		ment O Address	,TP	
Vendor Number				
Item Description	Account Number	Price	Project Number	Received Y or N
Large Meters	592-545-764-010	10,000 00	-	
	TOTAL	10,0000		
Special Instructions Large Meters Voucher PO Requested by Verne	+ Supplies for to based on appr	he year oved bu		
City Manager Approval	Department l	HeadApprov	al	
(IF OVER \$300) City Council Approval	MEETING DATE			DATE



To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Approve Purchase Order for Trace Labs to provide WWTP Testing Services

Meeting Date: July 10, 2023

Recommended Action:

Approve a purchase order for Trace Labs to provide WWTP Testing Services for up to \$12,000.00.

Background Information:

This is currently the testing service used at the WWTP.

Financial Implications:

The budgeted amount for Testing Services is \$30,000 in total. Other testing is included in this item besides what is allotted for Trace Labs to provide.

Attachments:

Purchase order #69592



201 East State Street • Hastings, Michigan 49058

269.945.2468 •

FAX 269.948.9544

PURCHASE	E ORDER	7-	/ - 23 DATE	3
Vendor Name Trace	•	ment <u>Was</u> o Address	ste wa	ter
Vendor Number				
Item Description	Account Number	Price	Project Number	Received Y or N
Testing Sources	592-530-943-000	12,000 00	40.40	
			ų.	
	TOTAL	12,000-00		
Special Instructions Voucher (Mevcury, PFA) Requested by Verne	Po for tes	ting Ser	rvices	
Requested by Verne	Department 1	HeadApprova	al	
City Manager Approval (IF OVER \$300)				DATE
City Council Approval	MEETING DATE			



To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Purchase Order for Laboratory Supplies for WWTP

Meeting Date: July 10, 2023

Recommended Action:

Approve purchase order for purchasing laboratory supplies for the WWTP from N.C. Labs.

Background Information:

We have opted to use NC Labs instead of USA Bluebook(our regular supplier for several years) because of poor customer service, frequent mishandled invoices/bills, and communicating false information. Therefore, we will be using NC Labs for our supplier.

Financial Implications:

The WWTP is budgeted \$20,000 for Laboratory Supplies.

Attachments:

Purchase order #69590



201 East State Street • Hastings, Michigan 49058

269.945.2468 •

FAX 269.948.9544

PURCHASE	ORDER	7-1	1 - 23 DATE	
Vendor Name N.C.	- Dopari	ment <u>Was</u>	ste wat	ev
	Ship I	- Address		
Vendor Number		resident of the second of the		
Item Description	Account Number	Price	Project Number	Received Y or N
Lab Supplies	542-550-754-000	10,000		
	TOTAL	Elower		
Special Instructions Novchar Po	for lab	Supplies		
Requested by Verne	Department	HeadApprova	al	
City Manager Approval (IF OVER \$300)				DATE
City Council Approval	MEETING DATE			



To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Public Hearing for Planned Unit Development Rezoning and Final Site Plan Approval

for Properties Located at 328 and 420 East Mill Street

Meeting Date: July 10, 2023

Recommended Action:

Motion to set a public hearing on July 24, 2023 at 7:00 PM to accept comment on the proposed Planned Unit Development (PUD) rezoning and final site plan approval for certain properties located at 328 and 420 East Mill Street.

Background Information:

The Planning Commission approved the PUD rezoning and final site plan at the July 3, 2023 Planning Commission meeting. Per Section 90-670 of the Zoning Code, City Council shall set a public hearing to consider comments on the final site plan and PUD before acting on the item.

This PUD rezoning and final site plan is for property commonly known as the Royal Coach site.

Financial Implications:

None.

Attachments:

Public notice for July 24, 2023 public hearing

NOTICE OF PUBLIC HEARING REGARDING PLANNED UNIT DEVELOPMENT REZONING AND FINAL SITE PLAN APPROVAL

The City Council for the City of Hastings will hold a Public Hearing for the purpose of hearing written and/or oral comments from the public concerning a Planned Unit Development rezoning and final site plan approval for 420 E. Mill, LLC certain properties located at 328 East Mill Street parcel #08-55-001-001-02 and 420 East Mill Street parcel #08-001-001-04. The City Council will consider rezoning 328 East Mill Street parcel #08-55-001-001-02 from D-1 Industrial District to PUD Planned Unit Development and 420 East Mill Street parcel #08-001-001-04 from Royal Coach PUD to PUD Planned Unit Development. The City Council will review and consider final site plan approval for a mixed-use development that will include construction of 138 units of multifamily housing. The public hearing will be held at 7:00 PM on Monday July 24, 2023 in the City Council Chambers on the second floor of City Hall, 201 East State Street, Hastings, Michigan 49058.



A copy of the proposed site plan and map are available for public inspection from 9:00 AM to 4:00 PM Monday through Friday at the Office of the Community Development Director, 201 East State Street, Hastings, Michigan 49058. Questions or comments can be directed to Dan King, Community Development Director, at 269.945.2468 or dking@hastingsmi.gov.

The City will provide necessary reasonable aids and services upon five days' notice to the City Clerk at 269.945.2468 or TDD call relay services 800.649.3777.

Christopher R. Bever City Clerk



City of Hastings Michigan

(269) 945-2468 FAX (269) 948-9544 201 E. State Street 49058

Date: July 10, 2023 To: City Council

From: Travis Tate, Director of Public Services

Subject: DPS Monthly Progress Update

Current Projects:

• <u>Downtown Streetscape</u>:

Bid opening on July 11 and start construction in August.

• LDFA Enterprise Drive Mill and Pave Project:

Superior Asphalt is scheduled to begin milling on July 20. This project should be completed by the end of June or July.

• State Road Mill and Pave Project:

Project has been submitted to MDOT for bid letting. Bid letting is scheduled for August with award and construction to be completed in the Fall.

• WTP Roof Project:

This project was approved by council and is currently being scheduled by the contractor (Summit Point Roofing).

• Cemetery Memorial:

Third meeting with Landscape Architect and Planners will occur on July 12. This meeting will finalize remarks and input from the board before the final schematic drawing and cost estimate will be prepared by the landscape architect. The advisory board will go over the final schematics on the August 9th Advisory Board Meeting.

• City Hall Improvements:

This will include removing old carpet and placing new carpet in the lobby, clerk area, Council Chambers of City Hall. Also, will include painting Council Chambers and Mayor's office. The RFP will be sent out by the Mid-Late July.

Parking Lot 8:

Parking Lot 8 project will be redesigned to lower construction cost and sent out to bid by mid-July. The DDA is funding this project.

If you have any questions, please let me know.

Sincerely,

Travis Tate
Director of Public Services

Hastings Fire Department June 2023 Fire Reports

City Responses		Rural Responses	i.
Structure Fire	0	Structure Fire	0
Medical Responder Call	8	Medical Responder Call	9
Brush/Grass Fire/Illegal burn	2	Brush/Grass Fire/illegal burn	2
Vehicle Accident W/ Injury	3	Vehicle Accident W/Injury	3
Vehicle Accident W/O Injury	2	Vehicle Accident W/O Injury	1
Gas Leak	0	Gas Leak	0
Lift Assist to EMS	4	Lift Assist to EMS	3
Smoke/Odor Investigations	4	Smoke/Odor Investigations	0
False Alarms	2	False Alarms	2
Canceled in Route	0	Canceled in Route	0
Downed Wires	0	Downed Wires	3
Rescue/Trapped	1	Rescue/Trapped-	1
Vehicle/Equipment Fire	0	Vehicle/Equipment Fire-	1

Total City 26 Total Rural 25

Total Combined City and Rural 51

City	Rural
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
	\$0 \$0 \$0 \$0 \$0

Responses per Ward- CITY = 26	Reponses per Township- 25
1 st Ward- 7	Baltimore- 5
2 nd Ward - 4	Irving- 2
3 rd Ward - 8	Rutland- 8
4 th Ward- 7	Carlton- 1
	Hastings- 9
Mutual Aid Received -0	Mutual Aid Received – 0

Mutual aid received for 0 City, in the Rural mutual aid delivered for 1 response = Air Trailer to Prairieville Township.

Hastings Fire Department June 2023 Monthly Report

The Hastings Fire Department responded to 51 calls for the month of June 2023, 26 responses in the City of Hastings, and 25 responses in the Rural Townships.

***Reponses for the month broken down on the Response report sheet.

Tour of the Station with a group of preschoolers from St. Rose 15 Children & 4 Adults and 2 visits to Drummond Head-start, consisting of 27 Children, and 7 Adults

8 Firefighters lost their lives in the line of duty in the month of June, bringing the total through 2023 to 39.

For training in the month of June,

Skills as follow-

June 7 & 8, 2023

Apparatus pumping, hydrant use, relay pumping, hose lines, supply lines

Skill 12-1 Couple and uncouple a hose. [NFPA 1001, 4.3.10]

Skill 12-2 Inspect, clean, and maintain a hose. [NFPA 1001, 4.5.2]

Skill 12-3 Make a straight hose roll. [NFPA 1001, 4.5.2]

Skill 12-4 Make a donut hose roll. [NFPA 1001, 4.5.2]

Skill 12-5 Make the flat hose load. [NFPA 1001, 4.5.2]

Skill 12-6 Make the accordion hose load. [NFPA 1001, 4.5.2]

Skill 12-7 Make the preconnected flat hose load. [NFPA 1001, 4.5.2]

Skill 13-1 Make soft-sleeve hydrant connections. [NFPA 1001, 4.3.15]

Skill 13-4 Make a hydrant connection from a forward lay. [NFPA 1001, 4.3.15]

Skill13-6 Advance a hose load. [NFPA 1001, 4.3.10]

Skill 13-7 Extend a hoseline. [NFPA 1001, 4.3.10]

Skill 13-8 Replace a burst hoseline. [NFPA 1001, 4.3.10]

Skill 13-9 Advance a charged hoseline using the working line drag method. [NFPA 1001, 4.3.7, 4.3.10]

Skill 13-15 Operate a charged attack line from a ladder. [NFPA 1001, 4.3.10]

Skill 13-16 Operate a fog nozzle. [NFPA 1001, 4.3.7, 4.3.10]

Skill 13-17 Operate a small hoseline using the one-firefighter method. [NFPA 1001, 4.3.10]

Skill 13-18 Operate a large hoseline for exposure protection. [NFPA 1001, 4.3. 8]

Skill 13-19 Operate a large hoseline using the two-firefighter method. [NFPA 1001, 4.3.8, 4.3.10]

Skill 13-20 Deploy and operate a master stream device. [NFPA 1001, 4.3.8]

June 21 & 22, 2023

Airway Apparatus use, placement, and scenarios-

Airway instruction- choose and place variety of airway apparatus- scenarios based on different presentation of the patient.



Financial Implications:

Attachments:

Regular Council Agenda Item Memorandum

То:	City Council
From:	Assessing Department
Subject:	Assessing Report
Meeting	Date: July 2023
Recomm	ended Action:
Backgrou	nd Information:
Over the	last month we have been working on the following:
	the process of visiting all open building permits eviewing the sales study for the 2023 assessments
If you ha	ve any questions, please feel free to contact me.
Respectf	ully submitted,
Debbíe	r Rashid

Downtown Development Authority

DRAFT Meeting Minutes

June 15, 2023

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:01 a.m. by Woods

Roll Call -

Present: Albrecht, Baker, Bolthouse, Button, Hatfield, Tossava, Wiswell, Woods

Absent: Ulberg

City Staff and Appointees: King, Ponsetto Others Present: Steve Arnest, Outfront Media

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda -

Motion Wiswell, second by Hatfield, to approve the agenda as presented

All ayes, motion carried

4. Approval of Minutes -

Motion by Hatfield, second by Button, to approve the minutes from the May 18, 2023, DDA meeting as presented

All ayes, motion carried

5. Financial Statements & Budget for Review -

King said the budget data has been updated through May 31, 2023; other than the progress payment to the MCSA Group for the streetscape project, there are no noticeable changes to the budget

6. Façade and BEIG Update-

King said the façade grant spread sheet has been updated through May 31, 2023; and gave a brief update on some current and/pending façade grant projects; King said there has been no activity on the Smokey Mountain Tobacco building, so there is nothing new to report regarding BEIG loans

7. Open Public Comment and Discussion - None

8. Old Business-

A. Review and Consider Billboard and Digital Marketing for Fiscal Year 2023/2024-

Steve Arnest from Outfront Media gave a brief presentation on the services provided by Outfront and answered questions from DDA board members regarding

Motion by Wiswell, second by Button, to authorize King to sign a contract with Outfront Media for billboard and digital advertising for the 2023/2024 fiscal year

9. New Business

A. Conduct First PA 57 of 2018 Informational Meeting

King presented regarding DDA activities for the 2023/2024 fiscal year

10. DDA Member Comment -

Hatfield asked when Parking Lot 8 was going to be done; asked to see plans by the July 20, 2023, DDA meeting; she also asked about the DDA paying for decorative pillars at the corner of Hanover and Green streets as a sub-project of the streetscape

Button said that a new bench, donated by the Lakewood Choral Society, to honor Bob and Joanie Oster, had been installed at the Thornapple Plaza

King said he anticipates CopperRock Construction will submit their final site plans Phase I, residential and Phase II, commercial, for 420 E Mill LLC, for approval at July Planning Commission

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Tossava, second by Baker, to adjourn

All ayes, motion carried

Meeting adjourned at 9:02 a.m.

Patty Woods, Chair	Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings

Local Development Finance Authority (LDFA) DRAFT MINUTES June 22, 2023

Meeting was called to order at 8:08 a.m.by Neil

1. Roll Call

Present: Davis, Hatfield, Neil, Tolles, Nesbitt (Mayor pro-tem)

Absent: Cowan, Krueger, Schneiderhan

Others Present: King, Ponsetto

2. Pledge of Allegiance

3. Approval of the Agenda

Motion by Hatfield, second by Tolles, to approve agenda as presented

All ayes, motion carried

4. Approval of Minutes

Motion by Hatfield, second by Tolles, to approve the minutes as presented

All ayes, motion carried

5. Public Hearing None

6. Receive Financial Statements -

Motion by Nesbitt, second by Hatfield, to accept the financial statement as presented

All ayes, motion carried

7. Old Business- None

8. New Business –

A. Public Act 57 of 2018 Informational Meeting-

King presented the information required information and, for the benefit of new board members, gave a brief overview of what Public Act 57 of 2018 entails

9. Public Comments and Communications Concerning Items Not on the Agenda –
None
10. LDFA Members Comments –

King said the resurfacing of Enterprise Drive is expected to begin in the next week or two; he also said that CopperRock has submitted its final site plan for the former Royal Coach property, for review and approval at the next Planning Commission meeting

11. Adjournment-

Motion by Hatfield, second by Tolles, to adjourn	n
All ayes, motion carried	
Meeting adjourned 8:38 a.m.	
Clint Neil	Brad Tolles
Chair	Secretary

Prepared by: Sandra Ponsetto, City of Hastings

JULY 2023							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
25	26	27	28	29	30	1	
2	Planning Commission 7:00 PM	Independence Day City Hall Closed	5	6	7	8	
9	Library 4:30 Council 7:00 PM	11	Cemetery 3:00 PM	13	14	15	
16	17	18 ZBA 7:00 PM CX	JPC Rutland Nature Board	20 DDA 8:00 AM	21	22	
23	24 Council 7:00 PM	25	26 Airport 4:30 PM	27 LDFA 8:00 AM	28	29	
30	31	1	2	3	4	5	