



Regular Council Meeting
June 26, 2023
Executive Summary

Item #	Summary
9A	<p>Description: Items for unanimous consent</p> <p>Recommended Action: Motion to approve the consent agenda as presented.</p>
10A	<p>Description: Second reading and adoption of Ordinance 615 – Semi-Tractor / Trailer Parking</p> <p>Recommended Action: Motion to adopt Ordinance 615 pertaining to semi-tractor / trailer parking</p>
10B	<p>Description: Second reading and adoption of Ordinance 616 – Zoning Board of Appeals Variance Requests</p> <p>Recommended Action: Motion to adopt Ordinance 616 pertaining to Zoning Board of Appeals variance requests</p>
10C	<p>Description: Second reading and adoption of Ordinance 617 – Rezoning of Property Located at 1117 South Michigan Avenue</p> <p>Recommended Action: Motion to adopt Ordinance 617 pertaining to the rezoning of property located at 1117 South Michigan Avenue</p>
10D	<p>Description: Second reading and adoption of Ordinance 618 – Conditional Rezoning of Property Located at 1107 North Ferris Street</p>

	<p>Recommended Action: Motion to adopt Ordinance 618 pertaining to the conditional rezoning of property located at 1107 North Ferris Street</p>
10E	<p>Description: Resolution 2023-21 Rate and Fee Schedule</p> <p>Recommended Action: Motion to adopt Resolution 2023-21 to adjust rates and fees effective July 1, 2023</p>
10F	<p>Description: Resolution 2023-22 Budget Amendments</p> <p>Recommended Action: Motion to adopt Resolution 2023-22 to amend the city's budget for fiscal year 2022/2023</p>
10G	<p>Description: Supplemental Accounting and Financial Services</p> <p>Recommended Action: Motion to approve additional accounting and financial services from Siegfried Crandall PC in an amount not to exceed \$10,000</p>
10H	<p>Description: Asphalt Patching</p> <p>Recommended Action: Motion to approve asphalt patching on E. Mill St. and E. Thorn St. by Murray's Asphalt Maintenance in the amount of \$6,700</p>

City Council Agenda
June 26, 2023

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- * 4. Approval of the agenda
- * 5. Approval of the minutes of the June 12, 2023 meeting
- √ 6. Public Hearings: (None)
7. Public Comment:
8. Formal Recognitions and Presentations: (None)
- √ 9. Items for Action by Unanimous Consent:
 - * A. Receive and place on file twelve invoices totaling \$188,459.01 as detailed in attachments.
- √ 10. Items of Business
 - * A. Second reading and consider adoption of Ordinance 615 - Semi-Tractor / Trailer Parking.
 - * B. Second reading and consider adoption of Ordinance 616 - Zoning Board of Appeals Variance.
 - * C. Second reading and consider adoption of Ordinance 617 - Rezoning of Property Located at 1117 South Michigan Ave.
 - * D. Second reading and consider adoption of Ordinance 618 - Conditional Rezoning of Property Located at 1107 North Ferris St.
 - * E. Consider adoption of Resolution 2023-21 to adopt a fee schedule effective July 1, 2023.
 - * F. Consider adoption of Resolution 2023-22 to amend the budget for Fiscal Year 2022-2023.

- * G. Consider approval of accounting and financial services from Siegfried and Crandall in an amount not to exceed \$10,000.
- * H. Consider approval of asphalt patching on E. Mill St. and E. Thorn St. by Murray's Asphalt Maintenance in the amount of \$6,700.
- 11. Staff Presentations and Policy Discussions (None)
- 12. City Manager Report:
 - * A. Police Chief Boulter Monthly Report
 - * B. City Clerk/Treasurer Bever Monthly Financial Reports
 - * C. Community Development Director King Monthly Report
- √ 13. Reports and Communications:
 - * A. Approved Minutes Riverside Cemetery Preservation Advisory Board May 10, 2023.
 - * B. Draft Minutes DDA June 6, 2023.
 - * C. YMCA Updates for June 15, 2023.
 - * D. Event Calendars June / July 2023.
- 14. Public Comment:
- 15. Mayor and Council comment:
- 16. Adjourn

- * Items with enclosures.
- √ Motion under agenda heading requires roll call vote.

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Minutes
June 12, 2023

1. Regular meeting called to order at 7:00 PM by Mayor Tossava in Council Chambers at City Hall.
2. Present at roll call were Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

City Staff and Appointees Present: Moyer-Cale, Bever, Boulter, Krouse, Tate, King and Hemerling.

3. Pledge to the flag
4. Approval of the agenda
5. Approval of the minutes of the May 22, 2023 meeting.

Motion by Cary, support by Jarvis, to approve the agenda as distributed.
All ayes. Motion carried.

Motion by Jarvis, with support by Barlow, to approve the minutes of May 22, 2023 as presented.

6. Public Hearings:
 - A. Public Hearing to accept comments and make determination of the establishment of a final assessment roll for parking in the City of Hastings Principal Shopping District.

Public Hearing Open at 7:04 PM.
Comments: None.
Public Hearing Closed at 7:04 PM.

7. Formal Recognitions and Presentations: (None)
8. Items for Action by Unanimous Consent:
 - A. Receive and place on file nine invoices totaling \$163,816.87 as detailed in attachments.

Motion by McLean, with support by Nesbitt, to receive invoices totaling \$163,816.87 and place on file.
All ayes. Motion carried.

9. Items of Business:

- A. Consider adoption of Resolution 2023-17 to approve the final assessment roll for a fiscal year 2023-2024 Special Assessment District (SAD) for parking improvements in the downtown Principal Shopping District.

Motion by Furrow, with support by McLean, to approve the final assessment roll for year 2023-2024 and adopt Resolution 2023-17, Special Assessment District (SAD) for parking improvements in the downtown Principal Shopping District.

Ayes: Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Abstain: Barlow.

Motion carried.

- B. Consider request to hold the 2023 Relay for Life in Tyden Park reserving the entire park Saturday, September 16, 2023 from 8:00 am to midnight under the direction of staff and adopt Resolution 2023-18 staying the necessary ordinances.

Motion by Nesbitt, with support by Resseguie, to approve requests of the Relay for Life, under the direction of staff, and adopt Resolution 2023-18 staying the necessary ordinances.

Speakers from Relay for Life presented their requests.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- C. Consider request from the Downtown Business Team to hold Sidewalk Sales on Friday, July 7, 2023 and Saturday, July 8, 2023 under the direction of staff, and adopt Resolution 2023-19 staying the necessary ordinances.

Motion by Bowers, with support by Cary, to approve the request from the Downtown Business Team to hold sidewalk sales, under the direction of staff, and adopt Resolution 2023-19 staying the necessary ordinances.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- D. Consider adoption of Resolution 2023-20 to adopt the Barry County Hazard Mitigation Plan.

Motion by Nesbitt, with support by McLean, to adopt Resolution 2023-20 the Barry County Hazard Mitigation Plan.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- E. First reading of Ordinance No. 615 – Semi-Tractor / Trailer Parking.

Ordinance No. 615 was read. No action needed.

Dave Hatfield addressed a question from Councilmember Furrow.

- F. First reading of Ordinance No. 616 – Zoning Board of Appeals Variance Requests.

Ordinance No. 616 was read. No action needed.

Dave Hatfield addressed a question from Councilmember Furrow.

- G. First reading of Ordinance No. 617 – Rezoning of Property Located at 1117 South Michigan Avenue.

Ordinance No. 617 was read. No action needed.

Dave Hatfield addressed a question from Mayor Tossava.

- H. First reading of Ordinance No. 618 – Conditional Rezoning of Property Located at 1107 North Ferris Street.

Ordinance No. 618 was read. No action needed.

David Hatfield addressed questions from Mayor Tossava, Bowers, Cary and Jarvis.

- I. Consider authorizing staff to remit payment to Mercy Ambulance for equipment replacement in an amount not to exceed \$55,000.

Rodney Palmer, Mercy Ambulance, addressed the Council and questions from Jarvis, Bowers and Cary.

Motion by Cary, with support by Jarvis, to approve payment to Mercy Ambulance for

equipment replacement in the amount not to exceed \$55,000.

Ayes: Barlow, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: Bowers.

Absent: None.

Motion carried.

- J. Consider request from the Bumblebee Plains Neighborhood Group to conduct tiny porch concerts, a bike parade, and pocket park artwork creation on Sunday, June 25, 2023 from 2:00 pm to 6:00 pm under direction of staff.

Nichole Lyke, 4th Ward Resident, addressed the Council.

Motion by Resseguie, with support by Barlow, to approve request as presented.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- K. Consider adoption of changes to the City's Personnel Policy.

City Manager, Sarah Moyer-Cale, addressed the Council.

Motion by Furrow, with support by Jarvis, to approve the changes to the City's Personnel Changes.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

- L. Consider motion to award bid to Summit Point Roofing for roof replacement at the Water Treatment Plant in the amount of \$64,631.

Travis Tate, Director of Public Services, addressed the Council and questions from Mayor Tossava and Councilmember Jarvis.

Motion by Barlow, with support by Nesbitt, to award the bid to Summit Point Roofing for roof replacement at the Water Treatment Plan in the amount of \$64,631.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.
Motion carried.

- M. Consider approval to purchase chemicals required for operations at the Water Treatment Plant and Wastewater Treatment Plant as recommended by Director of Public Services Tate. Recommended bids are as follows:

Watersolve: Polymer (WWTP): \$3.30 per pound / est. 11,000 pounds / \$36,300
 USALCO: Liquid Alum (WWTP): \$293.76 per wet ton / est. 180 tons / \$52,876.80
 Alexander: Chlorine (WTP): \$225 per 150lb. cylinder / est. 48 cylinders / \$10,800
 Alexander: Flouride (WTP): \$85.99 per 150lb. drum / est. 70 drums / \$6,019.30
 Elhorn: Poly/Ortho Phosphate (WTP): \$458 per 30-gallon drum / est. 40 drums
 \$18,320

Question from Councilmember Bowers.

Motion by Furrow, with support by Resseguie, to approve the purchases for the Water Treatment Plant and Wastewater Treatment Plan as follows:

Watersolve: Polymer (WWTP): \$3.30 per pound / est. 11,000 pounds / \$36,300
 USALCO: Liquid Alum (WWTP): \$293.76 per wet ton / est. 180 tons / \$52,876.80
 Alexander: Chlorine (WTP): \$225 per 150lb. cylinder / est. 48 cylinders / \$10,800
 Alexander: Flouride (WTP): \$85.99 per 150lb. drum / est. 70 drums / \$6,019.30
 Elhorn: Poly/Ortho Phosphate (WTP): \$458 per 30-gallon drum / est. 40 drums
 \$18,320

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

10. Staff Presentations and Policy Discussions (None)
11. City Manager Report:
- A. Public Services Director Tate presented his Monthly Report
 - B. Interim Fire Chief Krouse Monthly Report was presented.
 - C. Library Director Hemerling presented her Monthly Report.
 - D. Assessor Rashid Monthly Report was presented.
12. Reports and Communications:
- A. Barry County Central Dispatch May 2023 Statistics.
 - B. LDFA Notes May 25, 2023.
 - C. YMCA Meeting Update April 19, 2023.
 - D. Draft Meeting Minutes Airport Commission May 24, 2023.

- E. Event Calendar June 2023.
- F. Draft Minutes Library Board June 5, 2023.

Motion by McLean, with support by Barlow, to receive and place on file Items #12.A. through #12.F. inclusive.
All ayes. Motion carried.

13. Public Comment:

Margaret Hollenbeck spoke to Council.
David Hatfield (Representative on Barry County Commission) spoke to Council.

14. Mayor and Council comment:

Comments from Jarvis, Furrow, Cary, Bowers and Tossava commented.

15. Adjourn

Motion by McLean, with support by Nesbitt, to adjourn at 8:02 PM.
All ayes. Motion carried.

Read and Approved:

David J. Tossava, Mayor

Christopher R. Bever, City Clerk

**Summary - City of Hastings Invoices
City Council Meeting
June 26, 2023**

9.A.

No.	Vendor	Amount	Description
1	Precision Auto Body Repair, Inc.	\$5,375.06	2007 Silverado 1500 work truck repairs
2	Smith Imaging Solutions	\$5,361.74	Conversion of 19 years of newspapers - Sun & News (for Library)
3	Straight Line Fence	\$46,872.00	Furnished and installed galvanized chain link fence per proposal (north & south tanks)
4	TMC Furniture	\$3,523.90	Hastings Public Library furniture
5	USALCO	\$6,279.69	Liquid Aluminum Sulfate (iron free)
6	Watersolve, LLC	\$11,880.00	Polymer for WWTP
7	Wickham Cemetery Care, LLC	\$7,237.50	Cemetery contract / burials
8	Leaping Lizards	\$15,010.00	Mowing, trimming and blowing
9	MCSA Group, Inc.	\$22,362.00	Professional services - streetscape improvements
10	Midwest Sculpture Supply and Midwest Sculpture Initiative, LLC	\$7,100.00	Sculpture installation (DDA reimbursement)
11	Infrastructure Alternatives, Inc.	\$13,882.12	June 2023 contract operations for WWTP
12	Katerberg Verhage	\$43,575.00	City Hall landscaping project
	Total (12 Invoices)	\$188,459.01	

22-23-

885



YEAR
PRECISION AUTO BODY REPAIR
INC.

email: pabhastings@att.net
 819 E RAILROAD STREET, HASTINGS, MI 49058
 Phone: (269) 948-9472
 FAX: (269) 948-3739

Workfile ID: ff0b5560
 PartsShare: 6LGgPL
 Federal ID: 38-3108544
 State ID: F142870

Preliminary Supplement 1 with Summary

Customer: CITY OF HASTINGS

Job Number: 8455

Written By: Anne Wilcox Kurr

Insured: CITY OF HASTINGS
 Type of Loss:
 Point of Impact:

Policy #:
 Date of Loss:

Claim #:
 Days to Repair: 0

Owner:
 CITY OF HASTINGS
 (269) 945-2468 Business

Inspection Location:
 PRECISION AUTO BODY REPAIR INC.
 819 E RAILROAD STREET
 HASTINGS, MI 49058-1951
 Repair Facility
 (269) 948-9472 Business

Insurance Company:



VEHICLE

2007 CHEV Silverado 1500 Classic Work Truck Extended Cab 157.5" WB 4WD 4D P/U 8-4.8L Gasoline SFI RED

VIN: 1GCEK19V87E116094	Interior Color: GRAY	Mileage In:	Vehicle Out:
License:	Exterior Color: RED	Mileage Out:	
State:	Production Date:	Condition:	Job #: 8455

TRANSMISSION

Automatic Transmission
 Overdrive
 4 Wheel Drive

POWER

Power Steering
 Power Brakes

DECOR

Dual Mirrors

Tinted Glass

CONVENIENCE

Air Conditioning
 Intermittent Wipers

Tilt Wheel

Message Center

Climate Control

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

SAFETY

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

SEATS

Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper



Preliminary Supplement 1 with Summary

Customer: CITY OF HASTINGS

Job Number: 8455

2007 CHEV Silverado 1500 Classic Work Truck Extended Cab 157.5" WB 4WD 4D P/U 8-4.8L Gasoline SFI RED

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint	
1		FRONT BUMPER						
2		Q/H front bumper				1.9		
3	**	S01 Repl Non OEM Bumper chrome	19150310	1	526.00	Incl.		
4	**	S01 Repl Non OEM CAPA Cap black grained w/o heavy duty	15139805	1	116.00	Incl.		
5	**	S01 Repl Non OEM CAPA Air deflector w/o fog lamps w/tow hooks	10398000	1	135.00	Incl.		
6	**	S01 Repl Non OEM CAPA Extension w/4WD	10386198	1	42.00			
7	**	S01 Repl Non OEM RT Inner bracket	15059654	1	53.00	Incl.		
8	**	S01 Repl Non OEM RT Mount brace 1/2 ton	15184117	1	21.00	Incl.		
9	**	S01 Repl Non OEM CAPA RT Side bracket	15059688	1	48.00	0.2		
10	**	S01 Repl Non OEM RT Filler 1/2 ton	15147823	1	40.00	0.2		
11		GRILLE						
12	*	S01 Repl Grille w/o body color	88968933	1	554.75	Incl.		
13		S01 Repl Emblem all	12335700	1	109.15	Incl.		
14	**	S01 Repl Non OEM RT Molding chrome	10397972	1	41.00	Incl.		
15	**	S01 Repl Non OEM LT Molding chrome	10397973	1	41.00	Incl.		
16		FRONT LAMPS						
17	**	S01 Repl Non OEM CAPA RT Headlamp assy	10396912	1	187.00	0.4		
18		Aim headlamps				0.5		
19	**	S01 Repl Non OEM CAPA LT Headlamp assy	10396913	1	187.00	0.4		
20	**	Repl Non OEM CAPA RT Support	15798922	1	26.00	0.3		
21	**	Repl Non OEM CAPA LT Support	15798921	1	26.00	0.3		
22	**	S01 Repl Non OEM CAPA RT Park/turn/side	15199557	1	75.00	Incl.		
23		R&I LT Park/turn/side				0.3		
24	#	S01 Ror DRILL FLASHER HOLE PARK LAMP				0.5		
25		COOLING						
26		Repl Upper panel Chevrolet	15809932	1	76.67	Incl.		
27		HOOD						
28	**	S01 Repl Non OEM CAPA Hood Chevrolet all	15295820	1	624.00	1.0	3.0	
29		S01 Add for Clear Coat					1.2	
30		S01 Add for Underside(Complete)					1.5	
31		S01 Add for Clear Coat					0.3	
32		FENDER						
33	**	S01 Repl Non OEM CAPA RT Fender Chevrolet	88944419	1	647.00	2.5	2.2	
		Note: DAMAGE IN FRONT OF FENDER MAY BE REPAIRABLE BUT REAR OF FENDER IS RUSTED. NON REPAIRABLE RUST IN REAR BOTTOM OF FENDER.						
34		S01 Overlap Major Adj. Panel					-0.4	
35		S01 Add for Clear Coat					0.4	

Preliminary Supplement 1 with Summary

Customer: CITY OF HASTINGS

Job Number: 8455

2007 CHEV Silverado 1500 Classic Work Truck Extended Cab 157.5" WB 4WD 4D P/U 8-4.8L Gasoline SFI RED

36			Add for Edging					0.5
37			Add for Clear Coat					0.1
38			Add for Inside					0.5
39			Add for Clear Coat					0.1
40	**	S01	Repl Non OEM RT Fender liner all w/o heavy duty	15112758	1	48.00	Incl.	
41	#		Refn COLOR TINT					1.0
42	#		COVER CAR		1	5.00	0.2	
43	#		DE-NIB AND POLISH AFTER REFINISH		1	5.00	0.8	
44	#		Subl HAZARDOUS WASTE REMOVAL		1	3.00	X	
45	#	S01	ADDL PAINT/MATERIAL COST PER INVOICE		1	109.49		
46	#	S01	**FINAL INVOICE REPAIRS COMPLETED**		1			
SUBTOTALS						3,746.06	9.5	10.4

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,743.06
Body Labor	9.5 hrs @	\$ 60.00 /hr	570.00
Paint Labor	10.4 hrs @	\$ 60.00 /hr	624.00
Paint Supplies	10.4 hrs @	\$ 40.00 /hr	416.00
Body Supplies	9.5 hrs @	\$ 2.00 /hr	19.00
Miscellaneous			3.00
Subtotal			5,375.06
Grand Total			5,375.06
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			5,375.06

MyPriceLink Estimate ID / Quote ID:

1095420032449519616 / 124477379

5276

Smith Imaging Solutions

"Leave your Imaging Needs to Us"

INVOICE

180 East Main Ste #1
Rockford, Michigan 49341
616-550-4823
Brucesmith.mi@gmail.com

INVOICE NUMBER 1351
DATE 6-5-2023

FISCAL

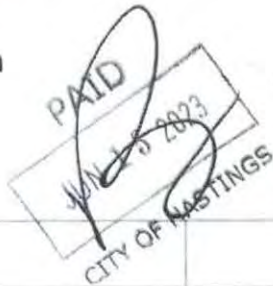
22 - 23

TO:
Hastings Public Library
227 E State Street
Hastings, MI 49058
Attn: David Edelman

YEAR

INVOICE DUE DATE:
JUNE 28, 2023

DISCRIPTION OF SERVICE
NEWSPAPER CONVERSION WORK



QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Conversion of 19 Years of Newspapers (Sun&News)		
	Pick- up and delivery		\$50.00
	Scanning of 14,311 Pages of Newsprint x \$0.34/page		\$4,865.74
	OCR of 14,311 Pages		\$186.00
	987 Indexes X \$0.264		\$260.00
	Image Clean Up – (Upon Completion)		\$0.00
	Publishing – 1 Terabyte (Upon Completion)		\$0.00

SUBTOTAL	\$5,361.74
SALES TAX	Exempt
SHIPPING & HANDLING	
TOTAL DUE	\$5,361.74

Make all checks payable to Smith Imaging Solutions

If you have any questions concerning this invoice,
Contact Bruce Smith, 616-550-4823, brucesmith.mi@gmail.com

THANK YOU FOR YOUR BUSINESS!

5409



Straight Line Fence
845 Chestnut, SW
Grand Rapids, MI 49503
(616)443-2550
amanda@straightlinefences.com

FISCAL
22 - 23
YEAR

INVOICE

BILL TO
CITY OF HASTINGS
201 E STATE ST
HASTINGS, MI 49058

INVOICE # 9140
DATE 12/12/2022

TERMS Net 30

SALES REP
PAUL DEVRIES

PURCHASE ORDER
TRAVIS TATE

JOB LOCATION
NORTH & SOUTH TANK

ACTIVITY	QTY	RATE	AMOUNT
Galvanized Chain Link - Comm FURNISHED AND INSTALLED GALVANIZED CHAIN LINK FENCE PER PROPOSAL	1	45,372.00	45,372.00
Galvanized Chain Link - Comm FENCE DEMO	1	1,500.00	1,500.00

Thank You! We appreciate your business.
Please Remit Payment to:
Straight Line Fence
845 Chestnut St SW
Grand Rapids, MI 49503

BALANCE DUE

\$46,872.00



FISCAL

22-23-

Invoice

Sold To: Hastings Public Library
227 E. State Street
Hastings, MI 49058
United States

Ship To: Hastings Public Library
227 E. State Street
Hastings, MI 49058
United States

Invoice Number: 61048
Invoice Date: 05/18/2023
Customer: HAST100

Salesman: House Account
Terms: 50% Deposit, 50% Before Ship

Item	Quantity	Description	Revision	Unit Price	Amount
1	1	DEPOSIT - SALES ORDER DEPOSIT		\$3,498.9000 / EA	\$3,498.90
2	1	DEPOSIT FOR FREIGHT CHARGES - PALLET CHARGE DEPOSIT		\$25.0000 / EA	\$25.00
				Sub-total:	\$3,523.90
				Sales Tax:	\$0.00
				Shipping Charges:	\$0.00
				Invoice Total:	\$3,523.90
				Paid To Date:	\$0.00
				Balance Due:	\$3,523.90

PAID
JUN 25 2023
CITY OF HASTINGS





FISCAL

22-23

YEAR

Invoice	20269446
Date	6/2/2023
Page	1 of 2

Seller: USALCO Michigan City Plant LLC
1750 East US 12
Michigan City, IN 46360

Bill To (Buyer):

Hastings, MI (City of)
Attn: Accounts Payable
201 East State Street
Hastings, MI 49058

Ship To:

Hastings, MI (City of)
WWTP
825 W. Apple St
Hastings, MI 49058

Customer ID	PO #	Delivery Sequence	Customer PO #	Contract #	
HASTIN	67649				
Ship Via	Shipping Method	Terms	Delivery Date		
Solutions Transport, LLC 6001	DDP	Net 30	06/02/2023		
QTY	UOM	BOL #	Description	Unit Price	Ext Price
21.98	Tons	1108382	Customer Order - Liquid Aluminum Sulfate (Iron Free)	285.7000	6,279.69

PAID
JUN 15 2023
CITY OF HASTINGS

Please Remit Payment per credit arrangements:

Subtotal	\$6,279.69
Tax	\$0.00
Total	\$6,279.69

ACH Payments:

USALCO
PNC Bank
Bank Routing #054000030
Account # 5500346262

Wires

USALCO
PNC Bank
Bank Routing #031000053
SWIFT code: PNCCUS33

Checks:

USALCO
Lockbox #844265
Address PO BOX 844265
Boston, MA 02284-4265

Bank Address (for ACH/Wire):
8800 Tincum Blvd., Philadelphia, PA 19153

This invoice is Seller's offer to Buyer and is subject, and its acceptance is expressly limited, to the terms stated on its face and Seller's Standard Terms and Conditions on the reverse side hereof, attached hereto, or posted at <https://www.usalco.com/wp-content/uploads/2022/12/STCS.pdf> which are hereby incorporated herein by reference. Any additional or different terms, whether or not materially different, set forth in any communication from Buyer are hereby objected to and rejected.

✓



WaterSolve, LLC
 5031 68th Street SE
 Caledonia, Michigan 49316

2519

Invoice

FTSCAL
 22 - 23
 YEAR

DATE	INVOICE #
5/31/2023	9706

BILL TO:

City of Hastings Purchasing
 201 E. State St.
 Hastings, MI 49050

FTSCAL
 22 - 23
 YEAR

SHIP TO:

Hastings Wastewater Treatment Plant
 Attn: Bob
 225 N. Cass St.
 Hastings, MI 49050
 1-616-821-1774

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
67648	Net 30	GL	5/31/2023	R&L	Delivered	H050223 - 8 drums Sol...

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
3,600	Solve 9274 Drum	Solve 9274 8 - 450 lb. Drums	3.30	11,880.00

PAID
 JUN 15 2023
 CITY OF HASTINGS

Thank you for your business.
 WaterSolve Standard Terms & Conditions apply.

Subtotal \$11,880.00

Sales Tax (6.0%)
TOTAL

~~\$0.00~~
 \$11,880.00

4742

INVOICE

FISCAL
22-23-
YEAR



Wickham Cemetery Care, LLC
3590 E Barnum Rd
Hastings, MI

joshuawickham3@gmail.com
+1 (269) 589-9816

Riverside Cemetery - City Of Hastings

Bill to

Riverside Cemetery - City Of
Hastings

Invoice details

Invoice date: 05/30/2023

Product or service

Amount

1. Cemetery Contract

\$6,937.50

2. Cremation - Weekend

\$300.00

Service date: 05/14/2023

Double - Ray and Joanne Miller

Total

\$7,237.50

Checks can be made payable to Wickham Cemetery Care, LLC.
Thank you!



5050

Leaping Lizards
P.O. Box 223
Hastings, MI 49058
269-953-7452
nick@leapinglizardslandscaping.com

Invoice



FISCAL

22-23-

YEAR

BILL TO
City Of Hastings
201 East State Street
Hastings, Mi 49058

SHIP TO
City Of Hastings
201 East State Street
Hastings, Mi 49058

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1334 LB	06/06/2023	\$15,010.00	06/21/2023	Net 15	



DATE	ACTIVITY	DESCRIPTION	QUANTITY	RATE	AMOUNT
05/23/2023	Services	15 yards of dark brown color enhanced mulch installed at thornapple plaza	15	60.00	900.00
05/25/2023	Services	18 yards of dark brown color enhanced mulch installed at city hall	18	60.00	1,080.00
05/25/2023	Services	21 yards of dark brown color enhanced mulch installed in parking lot beds	18	60.00	1,080.00
	City mowing site 5 tyden park	mowing, trimming and blowing debris on 5-5,5-9,5-15,5-26,6-1	5	350.00	1,750.00
	City mowing site 4 fish hatchery park	mowing, trimming and blowing debris on 5-5,5-12,5-16,5-30	4	650.00	2,600.00
	City mowing site 6 bob king park	mowing, trimming and blowing debris on 5-5,5-9,5-17,5-22	4	200.00	800.00
	City mowing site 17 side of cook Rd	mowing, trimming and blowing debris on 5-5,5-12	2	40.00	80.00
	City mowing site 7 second ward park	mowing, trimming and blowing debris on 5-5,5-24	2	60.00	120.00
	City mowing site 8 third ward park	mowing, trimming and blowing debris on 5-5,5-10,5-17,5-24	4	120.00	480.00
	City mowing site 25 lot by barry cleaners	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	20.00	80.00
	City mowing site 2 lot at green and hanover	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	20.00	80.00
	City mowing site 1 lot behind Adrounie house	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	40.00	160.00
	City mowing site 3 leach lake pump station	mowing, trimming and blowing debris on 5-3,5-10,5-26	3	20.00	60.00
	City mowing site 9	mowing, trimming and blowing	2	10.00	20.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	walnut & grand triangle	debris5-3,5-17			
	City mowing site 26 riverwalk trail	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	280.00	1,120.00
	City mowing site 12 DPS garage	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	40.00	160.00
	City mowing site 10 triangle on E state	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	10.00	40.00
	City mowing site 11 triangle on E State st	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	10.00	40.00
	City mowing site 18 water treatment plant	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	80.00	320.00
	City mowing site 19 waste water treatment plant	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	120.00	480.00
	City mowing site 37 dog park	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	60.00	240.00
	City mowing site 33 p-lot 7 by walker fluke	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	40.00	160.00
	City mowing site 20 pocket park	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	40.00	160.00
	City mowing site 35 thornapple plaza	mowing, trimming and blowing debris on 5-4,5-12-5-18,5-25	4	110.00	440.00
	city mowing site 38 city hall	mowing, trimming, edging and blowing on 5-4,5-12-5-18,5-25	4	160.00	640.00
	City mowing site 21 Bliss park	mowing, trimming and blowing debris on 5-3,5-10,5-16,5-26	4	120.00	480.00
	City mowing site 24 taffee well house	mowing, trimming and blowing debris on 5-4,5-12-5-18,5-25	4	20.00	80.00
	City mowing site 23 water tower on blair St	mowing, trimming and blowing debris on 5-4,5-12-5-18,5-25	4	20.00	80.00
	City mowing site 22 S Broadway water tower	mowing, trimming and blowing debris on 5-4,5-12-5-18,5-25	4	20.00	80.00
	City mowing site 29 p-lot 3 by fire barn	mowing, trimming and blowing debris on 5-4,5-12,5-26	3	50.00	150.00
	City mowing site 34 p-lot 8 behind waldorf	mowing, trimming and blowing debris on 5-4,5-12,5-26	3	40.00	120.00
	City mowing site 30 p-lot 4 by napa	mowing, trimming and blowing debris on 5-4,5-12,5-26	3	50.00	150.00
	City mowing site 27 p-lot 1 by richies	mowing, trimming and blowing debris on 5-4,5-12,5-26	3	60.00	180.00
	City mowing site 28 p-lot 2 by mexican connection	mowing, trimming and blowing debris on 5-4,5-12,5-26	3	40.00	120.00
	City mowing site 32 p-lot 6 by shell	mowing, trimming and blowing debris on 5-4,5-12,5-26	3	40.00	120.00
	City mowing site 13 railroad St lift station	mowing, trimming and blowing debris	4	10.00	40.00
	City mowing site 14 Sign by highpoint atm	mowing, trimming and blowing debris	4	10.00	40.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	City mowing site 15 sign by jail	mowing, trimming and blowing debris	4	30.00	120.00
	City mowing site 16 sign by dairy queen	mowing, trimming and blowing debris	4	10.00	40.00
	City mowing site 31 p-lot 5 by splash park	mowing, trimming and blowing debris	4	30.00	120.00
				BALANCE DUE	\$15,010.00

\$ 11,950
 3,060

 \$ 15,010



2938

FISCAL

22 - 23 -

YEAR

529 Greenwood Avenue S.E.
 East Grand Rapids, MI 49506
 616.451.3346

City of Hastings
 Sarah Moyer-Cale, City Manager
 201 East State Street
 Hastings, MI 49058

Invoice number 6
 Date 06/08/2023

Project 2180 CITY OF HASTINGS -
 STREETScape IMPROVEMENTS 2023

Invoice Period: May 1-31, 2023

For Professional Services in connection with Streetscape Improvements, including: Design Development, Construction Documents, Bidding and Construction Administration. This months services include the topographic survey.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Current Billed
Professional Services	220,000.00	50.42	88,567.26	110,929.26	109,070.74	22,362.00
Total	220,000.00	50.42	88,567.26	110,929.26	109,070.74	22,362.00

Invoice total **22,362.00**

INVOICE SUMMARY

Description	Prior Billed	Total Billed	Current Billed
Professional Services	88,567.26	110,929.26	22,362.00
Total	88,567.26	110,929.26	22,362.00



3232

**FLATLANDERS SCULPTURE SUPPLY and
MIDWEST SCULPTURE INITIATIVE, LLC**
11993 East U.S. Highway 223
Blissfield, MI 49228
517-486-4591

Invoice

FISCAL	DATE	INVOICE #
22-23-	6/9/2023	14688

BILL TO
City of Hastings
Accounts Payable
201 East State Street
Hastings, MI 49058

YEAR
SHIP TO
SAME

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
	Net 15	KMT	6/2/2023	Flatlanders		

QUANTITY	BACKORDER	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
8		INSTALLA...	Labor, equipment and operators to install sculpture(s).	750.00	6,000.00
8		PADS	Concrete pads for sculpture bases.	75.00	600.00
4		SPECORD	Move of existing sculptures to temporary locations.	125.00	500.00
			Exempt Institution	0.00	0.00

PAID
JUN 15 2023
CITY OF HASTINGS

Total

\$7,100.00

3860



**INFRASTRUCTURE
ALTERNATIVES, INC.**

7888 Childsdoale Ave. NE | Rockford, MI 49341
Phone 616.866.1600 Fax 616.866.1611

Invoice

FISCAL

22-23-

YEAR

Date	Invoice #
6/1/2023	32416
Reference #	
P.O. Number:	

CLEAN WATER SOLUTIONS

Bill To
City of Hastings 201 E. State Street Hastings, MI 49058

HAS301-Hastings - MLS WW

Description	Quantity	Amount
MONTHLY CONTRACT OPERATIONS PROVIDED FOR THE CITY OF HASTINGS WASTEWATER SYSTEMS FOR THE SERVICES PROVIDED IN THE MONTH OF: JUNE, 2023	1	13,882.12

PAID
JUN 15 2023
CITY OF HASTINGS

Thank you for putting your trust in Infrastructure Alternatives, Inc. All invoices are due on receipt. All past due invoices are subject to a service charge of 1.5% per month or 18% annum. Invoices payable in US Currency only. FEIN: 38-3535922	Sales Tax (6.0%)	\$0.00
	Total	\$13,882.12
	Payments/Credits	\$0.00
Invoice Total		\$13,882.12

29120

FISCAL

22 - 23

YEAR

3717 MICHIGAN ST NE
GRAND RAPIDS, MI 49525
PHONE: 616.949.3030
FAX: 616.949.3326



CITY OF HASTINGS
201 E. STATE ST.
HASTINGS, MI 49058

INVOICE: 54683

DATE: 05/02/2023

PROJECT: LANDSCAPING

LANDSCAPING INSTALLED PER CONTRACT DATED 12/9/2022

TOTAL DUE

\$ 43,575.00

THANK YOU FOR YOUR BUSINESS!!



ALL ACCOUNTS DUE IN 30 DAYS UNLESS OTHER TERMS. GUARANTEE VOID WITH FAILURE OF PAYMENT.
2% PER MONTH SERVICE CHARGE WILL BE APPLIED TO ALL ACCOUNTS AFTER 30 DAYS.



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Second Reading and Adoption of Ordinance No. 615 – Semi-Tractor / Trailer Parking

Meeting Date: June 26, 2023

Recommended Action:

Conduct second reading and adopt Ordinance No. 615 pertaining to the addition of a large single rear axle truck to the Definitions in Section 90-1. Ordinance also amends the Special Uses in the D-1 Industrial District Section 90-553 to add subsection (g) to allow parking lots for the overnight parking of semi-tractors/trailer, et al on a short-term basis. The Ordinance also amends Section 90-929 regarding Supplemental Parking Requirements to add subsection 5 regarding approved parking lots for overnight parking on a short-term basis.

Background Information:

Currently the zoning code has no allowance in any zoning district for the overnight parking of semi-tractors, semi-trailers, or vehicles with two or more rear axles. The proposed ordinance will allow for overnight parking of semi-tractors, semi-trailers, and vehicles with two or more rear axles on a short-term basis as a special use in the industrial zoning districts. The proposed ordinance will also add the definition of a large single rear axle truck. The definition of such a vehicle was lacking in the zoning code.

First reading of the ordinance was held on June 12, 2023.

Financial Implications:

There are no financial implications from this request.

Attachments:

- Ordinance No. 615

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 615

AN ORDINANCE TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED, BY AMENDING THE FOLLOWING: ARTICLE 90 - I, SECTION 90-1 DEFINITIONS TO ADD DEFINITION OF A LARGE SINGLE REAR AXLE TRUCK, ARTICLE 90-VI, DIVISION 90 VI-14 D-1 INDUSTRIAL DISTRICT, SECTION 90-553 TO ADD SUBSECTION (G), AND ARTICLE 90-X OFF STREET PARKING, SECTION 90-929.

AS RECOMMENDED BY THE PLANNING COMMISSION ON JUNE 5, 2023

THE CITY OF HASTINGS ORDAINS:

SECTION I.

Section 90-1 is hereby amended to Chapter 90, Article 90 – I Definitions to add definition of a large single rear axle truck, Section 90-553 is hereby amended to Chapter 90, Article 90-VI, Division 90 VI-14 – D1 Industrial District to add subsection (g), and Section 90-929 is hereby amended to Chapter 90, Article 90-X Off Street Parking. Current in *Italics*. Text additions in **BOLD**

Sec 90-1 Definitions

Large single rear axle truck means a type of large truck that has a single frame and uses only one drive axle in the rear and can include, but is not limited to, a straight (box) truck, tow truck, dump truck, and utility/service truck.

Sec 90-553 Special Uses

(g) Parking lots for the overnight parking of semi-tractors, semi-trailers, vehicles with 2 or more rear axles, large single rear axle trucks, and recreational vehicles on a short-term basis, subject to compliance with the parking lot requirements established by Section 90-920.

Sec 90-929 – Supplemental Parking Requirements in Residential Zones

- (a) *All driveways and parking areas in residential districts, including areas used to access parking spaces, shall be constructed of stable materials designed and maintained to support parked vehicles, including, but not limited to, bituminous material, brick pavers, gravel, concrete, or crushed stone. Parking on bare dirt, mud, grass, debris, refuse and other unstable material in any yard is prohibited. All driveways and parking areas shall be maintained in good condition and any rutting or deformation of the drive or parking surface shall be promptly repaired.*
- (b) *Parking spaces and driveways on residential properties used for residential purposes shall not occupy in excess of 40 percent of the width of the front yard at any point within such front yard as measured from property line to property line. In the event that drive areas used exclusively to turn vehicles around are present, such turn-around drives shall not occupy in excess of 60 percent of the width of the front yard.*
- (c) *Parking in the following areas shall be prohibited:*
- (1) *between the curb and the sidewalk*
 - (2) *between the curb and the right-of-way line*
 - (3) *on any curb lawn of any public street*
 - (4) *on driveway approaches within the public right-of-way*
- (d) *The outdoor parking or storage of semi-tractors, semi-trailers, or vehicles with two or more rear axles in residential areas is prohibited.*
- (e) *The outdoor parking or storage of semi-tractors, semi-trailers, or vehicles with two or more rear axles on any streets, alleys, or public ways within the City is prohibited, except when actively loading or unloading.*
- (f) *The outdoor parking or storage of semi-tractors, semi-trailers, or vehicles with two or more rear axles in any other area is prohibited except:*
- (1) *Where such parking is necessary in connection with construction activity actually occurring on the property pursuant to a valid and current building permit.*
 - (2) *For a period of up to 3 hours, or longer as permitted by the Chief of Police or his/her designee, for the purpose of loading or unloading materials, supplies, or inventory to be used in connection with the business activity occurring on the property. Such vehicles and attachments may not be parked for the purpose of storing such materials, supplies, or inventory.*

(3) *Where such vehicles are being offered for sale by a licensed dealership.*

(4) *Where such vehicles are customarily used in connection with the business where the vehicles are parked.*

(5) **In approved parking lots for overnight parking on a short-term basis.**

(g) *The outdoor parking or storage of any unattached trailers or other recreational vehicles or equipment as defined in Section 90-1, on any streets, alleys, or public ways within the City is prohibited. No vehicle with a trailer, recreational vehicle, or similar appurtenance shall be parked on any streets, alleys, or public ways within the City for a period of more than 12 hours.*

SECTION II.

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by Member _____, with support by Member _____, that **Ordinance No. 615** be adopted as read.

YEAS:

NAYS:

ABSENT:

Adoption Date:

Effective Date:

First Reading: June 12, 2023

Second Reading: June 26, 2023

CITY OF HASTINGS

By: Christopher R. Bever
Hastings City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Hastings, at a regular meeting of the City Council on the ___ day of _____ 2023, at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated:

Christopher R. Bever
City Clerk



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Second Reading and Adoption of Ordinance No. 616 – Zoning Board of Appeals
Variance Requests

Meeting Date: June 26, 2023

Recommended Action:

Conduct second reading and adopt Ordinance No. 616 pertaining to Section 90-87 pertaining to Variances Prohibited.

Background Information:

The Zoning Board of Appeals utilizes Section 90-87 for the standards when reviewing and considering a variance request. Since adoption of this section of the Ordinance in 1970, there has been considerable case law established that better defines the standards a Zoning Board of Appeals should consider when reviewing a variance from the established Code. The proposed text amendment to Section 90-87 will assist the Zoning Board of Appeals when adjudicating a variance request and assist an applicant complete the variance request application.

First reading of the ordinance was held on June 12, 2023.

Financial Implications:

There are no financial implications from this request.

Attachments:

- Ordinance No. 616

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 616

AN ORDINANCE TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED, BY AMENDING THE FOLLOWING: ARTICLE 90 - III, SECTION 90-87 VARIANCES PROHIBITED.

AS RECOMMENDED BY THE PLANNING COMMISSION ON JUNE 5, 2023

THE CITY OF HASTINGS ORDAINS:

SECTION I.

Section 90-87 is hereby amended to Chapter 90, Article 90 – III Variances Prohibited:
Current in *Italics*–Text additions in **BOLD**

Sec 90-87 Variances Prohibited

No variance in the provisions or requirements of this chapter shall be authorized unless the board finds from reasonable evidence that such variance will not be of substantial detriment to adjacent property and the surrounding neighborhood; will not impair the public health, safety, welfare or the intent and purpose of this chapter; and that at least two of the following conditions exist:

- a) That there are exceptional or extraordinary circumstances or conditions applying to the property in question or to the intended use of the property that do not apply generally to other properties in the same zoning classification.*

- b) That such variance is necessary for the preservation and enjoyment of a substantial property right similar to that possessed by other properties in the same zoning district and in the vicinity, provided that the possibility of increased return shall not be deemed sufficient to warrant a variance.*

- e) That the condition or situation of the specific piece of property or the intended use of the property for which the variance is sought is not of so general or recurrent a nature as to make reasonably practical the formulation of a general regulation for such conditions or situation as part of this chapter.*

Sec 90-87 Variance Standards and Conditions

The Zoning Board of Appeals shall have the authority to grant nonuse variances related to dimensional requirements of the Zoning Ordinance or to any other nonuse-related standard in the Ordinance where there are practical difficulties in the way of carrying out the strict letter of this Ordinance so that the spirit of the Ordinance shall be observed, public health and safety secured, and substantial justice done.

(a) Standards: In determining whether practical difficulties exist, the Zoning Board of Appeals shall consider the following factors:

- 1) That the variance will not permit the establishment within a zoning district of any use which is not allowed as a permitted or special land use within the district.**
- 2) That compliance with the strict letter of the Zoning Ordinance would unreasonably prevent the owner or occupant of the property from using the property for a permitted purpose or would render conformity with the Zoning Ordinance unnecessarily burdensome.**
- 3) That a grant of the variance applied for would do substantial justice to the applicant as well as to other property owners in the surrounding area or, in the alternative, that a lesser relaxation than that applied for would give substantial relief to the owner or occupant of the property involved and be more consistent with justice to other property owners.**
- 4) That the hardship asserted by the applicant by way of justification for a variance is due to unique circumstances of the property.**
- 5) That the hardship asserted by way of justification for the variance is not self-created.**
- 6) That, in granting a variance, the Zoning Board of Appeals is ensuring that the spirit of the Zoning Ordinance is observed, public safety secured, and substantial justice done.**

(b) Conditions: The Zoning Board of Appeals may attach conditions or limitations upon a variance, where such are necessary to insure that public services and facilities affected by a requested variance and the associated land use or activity will be capable of accommodating increased service and facility loads caused by the variance and associated land use or activity, and to protect the natural environment and conserve natural resources and energy, and to insure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner. Prior to attaching a condition or limitation to a variance, the Zoning Board of Appeals shall also specifically determine the following:

- (1) That the condition or limitation is designed to protect natural resources, the health, safety and welfare and the social and economic well-being of those who will use the land use or activity associated with the variance under consideration, residents, and land owners immediately adjacent to the land use or activity, and the community as a whole; and,**
- (2) That the condition or limitation is related to the valid exercise of the police power, and purposes which are affected by the proposed variance; and,**
- (3) That the condition or limitation is necessary to meet the intent and purpose of the zoning ordinance, is related to the standards established in the ordinance for the variance under consideration and associated land use or activity and is necessary to ensure compliance with those standards.**

Any such conditions and limitations may impose greater or more restrictions and requirements than are included in this Ordinance generally and may include the provision of reasonable financial security to guarantee performance. Violation of any such conditions or limitations shall be deemed a violation of this Ordinance.

SECTION II.

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by Member _____, with support by Member _____, that **Ordinance No. 616** be adopted as read.

YEAS:
NAYS:
ABSENT:

CITY OF HASTINGS

Adoption Date:
Effective Date:
First Reading: June 12, 2023
Second Reading: June 26, 2023

By: Christopher R. Bever
Hastings City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Hastings, at a regular meeting of the City Council on the ___ day of _____ 2023, at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated:

Christopher R. Bever, City Clerk



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Second Reading and Adoption of Ordinance No. 617 – Rezoning of Property Located at 1117 South Michigan Avenue

Meeting Date: June 26, 2023

Recommended Action:

Conduct second reading and adopt Ordinance No. 617 pertaining to the rezoning of property located at 1117 South Michigan Avenue from R-S Suburban Residential to R-2 Single Family Residential.

Background Information:

Jennifer and Randel Sykes, property owners at 1117 South Michigan Avenue, desire to construct a small addition to their residence. Due to the setback requirements in the R-S zoning district, there would not be ample side setback to allow for the construction of the addition. The side setback standards in the R-2 zoning district would make the construction of the addition feasible. The Sykes' property borders on the R-2 zoning district both on the western and northern side of their property. The future land use map supports an R-2 zoning classification for the subject property. The Planning Commission has recommended the rezoning to City Council for approval.

First reading of the ordinance was held on June 12, 2023.

Financial Implications:

There are no financial implications from this request.

Attachments:

- Ordinance No. 617
- Planning Consultant Staff Report

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 617

TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED,
TO AMEND THE ZONING MAP OF THE CITY LIMITS

AS RECOMMENDED BY THE PLANNING COMMISSION ON JUNE 5, 2023

THE CITY OF HASTINGS ORDAINS:

Section I

Chapter 90 of the Hastings Code of 1970, as amended, is hereby amended to amend the Zoning Map to change the zoning of the listed parcel currently zoned R-S (Suburban Residential District) from R-S to R-2 (One-Family Residential District):

Parcel No. 08-55-250-435-00..... 1117 S. Michigan Avenue

BEGINNING AT A POINT 37 FEET SOUTH OF SW CORNER OF LOT 1351 FOR POB, THENCE SOUTH 154 FT, THENCE EAST 49.5 FEET THENCE SOUTH 22 FT, THENCE EAST 128 FT TO A POINT 33 FEET EAST OF THE CENTERLINE OF THE FORMER C, K & S RAIL ROAD RIGHT OF WAY, THENCE NORTHEASTERLY 178.5 FEET ALONG A LINE 33 FEET EAST OF THE RAILROAD RIGHT OF WAY CENTERLINE THENCE WEST 207.88 FEET TO POB. CITY OF HASTINGS.

Section II

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by Member _____ , with support by Member _____ , that **Ordinance No. 617** be adopted as read.

- YEAS:
- NAYS:
- ABSENT:
- ABSTAIN:

CITY OF HASTINGS

Adoption Date:
 Effective Date:
 First Reading: June 12, 2023
 Second Reading: June 26, 2023

 By: Christopher R. Bever
 City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Hastings, at a regular meeting of the City Council on the ___ day of _____ at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

 Christopher R. Bever
 City Clerk



MCKENNA

June 5, 2023

Planning Commission
City of Hastings
201 East State Street
Hastings, MI 49058

Applicant: Jennifer and Randell Sykes

Subject Property: 1117 S Michigan Avenue
(Parcel #08-55-250-435-00)

Zoning: R-S Suburban Residential District

Request: *Rezoning* – the proposed rezoning of the subject property from the R-S District to the R-2 District

Zoning Map



- R-S Suburban Residential District
- R-2 One Family Residential District

Application Overview:

- The subject site is 0.63 acres (27,270 sq ft) in area and is provided approximately 130 ft of frontage on S Michigan Avenue.
- The subject site is bisected by Fall Creek. A single-family dwelling/attached garage is located on the west side of the property, adjacent to S Michigan Avenue; east of Fall Creek, the subject site is undeveloped.



- Applicant requests rezoning of the subject property from the R-S District to the R-2 District.

Rezoning Request Analysis

Section 90.5 – Amendments

- **Is the requested rezoning consistent with the policies and uses proposed for that area in the City of Hastings Master Plan?**
 - The City of Hastings Future Land Use Map classifies the subject property and surrounding area to the south as Modern Neighborhood; a classification characterized by ‘single-family residential housing units on larger lot sizes than found in older neighborhoods of the City.’ The Modern Neighborhood design guidelines suggest lot areas/widths consistent with surrounding character; streets that are curvilinear with cul-de-sacs; and a prevalence of attached garages.

The City of Hastings Zoning Plan set forth in the Master Plan identifies the R-1 or R-M District as appropriate to implement the vision of the Modern Neighborhood classification.
 - The area to the north and west of the subject property is classified as Core Neighborhood; a classification characterized by ‘single-family and multiple-family residential housing units in a more urban setting . . . and typically represents traditional neighborhood development.’

The City of Hastings Zoning Plan set forth in the Master Plan identifies the R-2 District as appropriate to implement the vision of the Core Neighborhood classification.
 - The subject property is situated near the boundary between the Core Neighborhood and Modern Neighborhood classifications, suggesting the requested R-2 zoning can be considered generally consistent with the City’s Master Plan.
- **Will a development or use allowed under the requested R-2 District significantly adversely impact public services and facilities?**



- The requested R-2 District allows single-family and two-family dwellings and certain non-residential uses . . similar to the uses allowed within the R-S District, with the exception of a two-family dwelling.
 - The requested R-2 District allows for a greater density of residential development than the R-S District . . however, given the size of the subject property (.63 acres), unplatted/platted land division options are limited in both the R-S and R-2 Districts.
 - Accordingly, the requested rezoning will not introduce a development/use scenario on the subject site that is significantly different than currently allowed or that is impactful to public services/facilities.
- **Will the requested R-2 District be compatible with the zoning/land use in the surrounding area?**

- The subject property is surrounded by R-S and R-2 zoning.

The R-S zoning adjacent to the south and east is generally occupied by large lot residential land use (1-2-acre lots); limited nonresidential use (church); and undeveloped parcels.

The R-2 zoning adjacent to the north and west generally consists of residential neighborhood grids made up of 0.25-0.5-acre lots.

- The requested R-2 District on the subject .63-acre lot will allow for development compatible with the surrounding R-S and R-2 zoning.
- **Will the uses allowed under the requested R-2 District be equally or better suited to the area than uses allowed under the current zoning of the land?**

	R-S District - Existing	R-2 District - Requested
Lot Width/Frontage	99 ft	SF – 66 ft 2F – 99 ft Nonres – 99 ft



Lot Area	15,000 sq ft	SF – 8000 sq ft 2F – 13,000 sq ft Nonres – 15,0000 sq ft
Density	2.9 dwelling units/acre	5.45 dwelling units/acre
Building Height	35 ft	35 ft
Lot Coverage	30%	30%
Front Setback	35 ft	25 ft
Side Setback	15 ft/40 ft	6 ft/15 ft
Rear Setback	25 ft	25 ft
Uses	SF dwellings 2F dwellings limited to highway frontage Limited nonresidential	SF & 2F dwellings Same limited nonresidential as R-S, except: - Private stables - OSPD - Golf courses
Utilities	Intended to be served by public water/sanitary sewer	Intended to be served by public water/sanitary sewer
Purpose	SF housing and certain nonresidential facilities providing convenient services while maintaining residential character	SF & 2F housing and certain nonresidential facilities compatible with surrounding uses

- The R-S and R-2 Districts allow most of the same land uses. The only land use that is allowed in the R-2 District and not in the R-S District is a two-family dwelling.
- A significantly greater residential density is allowed within the R-2 District than the R-S District. However, the size/frontage of the subject property greatly limits unplatted/platted land division options in both districts.
- The remainder of the district regulations are the same for both the R-S and R-2 Districts.
- The requested R-2 District will serve primarily to introduce a two-family dwelling use option on the property; other use options and land division opportunities will remain unchanged.





Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Second Reading and Adoption of Ordinance No. 618 – Conditional Rezoning of 1107 North Ferris Street

Meeting Date: June 26, 2023

Recommended Action:

Conduct second reading and adopt Ordinance No. 618 pertaining to the conditional rezoning of property located at 1107 North Ferris Street from R-1 One Family Residential to R-2 One Family Residential.

Background Information:

Green Development Ventures, LLC (GDV) intends to develop a site condominium project at 1107 North Ferris Street that will contain 18 lots. The intention of GDV is to construct 13 two-family (duplexes) and 5 single family homes on the subject site. The conditions GDV has presented include adherence to the R-1 zoning district standards pertaining to minimum lot area, lot width, and setbacks. The condition GDV has presented pertaining to the R-2 zoning district is for the allowance of two-family (duplexes) as currently permitted in the R-2 zoning district. Planning Commission approved recommending the conditional rezoning to Council.

First reading of the ordinance was held on June 12, 2023.

Financial Implications:

There are no financial implications from this request.

Attachments:

- Ordinance No. 618
- Application with Conditions and Site Layout
- Planning Consultant Staff Report

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 618

TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED,
TO AMEND THE ZONING MAP OF THE CITY LIMITS

AS RECOMMENDED BY THE PLANNING COMMISSION ON JUNE 5, 2023

THE CITY OF HASTINGS ORDAINS:

Section I

Chapter 90 of the Hastings Code of 1970, as amended, is hereby amended to amend the Zoning Map to conditionally change the zoning of the listed partial parcel currently zoned R-1 (One Family Residential District) from R-1 to R-2 (One-Family Residential District) subject to the following conditions:

- 1) The land shall be developed as a site condominium subdivision with extensions of N. Ferris Street and E. William Street.
- 2) The site condominium subdivision will include a total of 18 units with 5 units dedicated to single family detached homes and 13 units dedicated to two family dwellings (duplexes).
- 3) All units will meet the minimum lot area and width standards for the R-1, One Family Residential zoning district which are 9,990 square feet and 75 feet of lot width (single family dwellings) and 13,000 square feet and 99 feet of lot width (two family dwellings/duplexes).
- 4) All units will meet the minimum building setback standards for the R-1, One Family Residential zoning district.
- 5) All dwellings constructed shall be connected to the public sanitary sewer and public water supply system.
- 6) Sidewalks shall be installed along both sides of the streets.

Parcel No. 08-55-055-079-02 (Partial)..... 1107 N. Ferris Street

Part of the Southeast 1/4 of Section 8, T3N, R8W, City of Hastings, Barry County, Michigan, Described as: Commencing at the East 1/4 Corner; thence N89°34'04"W 1517.47 feet along the East-West 1/4 line of said Section; thence S00°19'54"W 475.83 feet to the Point of Beginning; thence S00°19'54"W 332.59 feet, thence N89°39'49"W 147.05 feet to the Northeast Corner of Lot 17, Brittney Estates Plat; thence N89°39'49"W 975.70 feet along the North line of said Brittney Estates Plat to a point on the North-South 1/4 line of said Section, also being the East line of Aben Johnsons Addition No 2; thence N00°19'57"E 334.47 feet along said 1/4 line to the Northeast Corner of Lot 72 of Aben Johnsons Addition No 2; thence S89°34'04"E 1122.75 feet to the Point of Beginning.

Section II

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by Member _____ , with support by Member _____ , that **Ordinance No. 618** be adopted as read.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

CITY OF HASTINGS

Adoption Date:

Effective Date:

First Reading: June 12, 2023

Second Reading: June 26, 2023

By: Christopher R. Bever
City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by

the City Council of the City of Hastings, at a regular meeting of the City Council on the ___ day of _____ at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Christopher R. Bever
City Clerk

Green Development Ventures, LLC
2186 East Centre Avenue
Portage, MI 49002

April 26, 2023

Mr. Dan King, Director
Planning and Zoning Department
City of Hastings
201 E. State Street
Hastings, Michigan 49058

Re: Conditional Rezoning Application – South Approximate 8.6 Acres of 1107 N. Ferris Avenue
(Parcel #08-55-055-079-02)

Dear Mr. King,

Attached please find a Conditional Rezoning Application for the South approximate 8.6 acres of 1107 N. Ferris Avenue (Parcel #08-55-055-079-02). The application packet includes the following documents:

- Rezoning Application Review Fee Check (\$350)
- Application for Planning Commission – Rezoning (signed by Applicant)
- Letter of Authorization from Current Owners (Paul and Kelli Teunessen)
- Conditional R-2 Rezoning Proposal/Narrative with Voluntarily Offered Conditions
- Legal Description of Proposed Rezoning Area and Site Layout Plan

We look forward to discussing this proposal with the City and request a public hearing be scheduled for the June 5, 2023 Planning Commission meeting to formally consider this Conditional Rezoning Application.

If you have any questions or require additional information, please contact me at your earliest convenience.

Sincerely,



Michael West, AICP
Land Planning Project Manager
Green Development Ventures, LLC
2186 East Centre Avenue
Portage, Michigan 49002
(269) 365-8548
mwest@allenedwin.com



Application for Planning Commission

City of Hastings
Hastings, MI 49058
269-945-2468



Date: April 26, 2023

Applicant Name: Green Development Ventures, LLC (Mike West)
(Last) (First) (M.I.)

Address: 2186 East Centre Avenue Portage, Michigan 49002
(Street) (City, State, Zip)

Telephone: (269) 365-8548
(Business) (Cellular)

Email: mwest@allenedwin.com

Applicants Interest in Property: Contingent Purchaser (Letter of Authorization attached)

Owners Name (If Different From Above): Paul and Kelli Teunessen

Request:

- Rezoning (conditional) [checked]
Site Plan Review []
Other: []
Special Use Permit []
PUD []
Plat or Condo []
PUD Phase Approval []

Address of Property: 1107 N. Ferris Avenue (Parcel #08-55-055-079-02)
* South Approximate 8.6 acres

Legal Description:

See attached legal description and Site Layout Plan

Current Zoning: R-1, One Family Proposed Zoning: R-2, One Family (conditional)

Applicable Fees: \$350.00

Applicants Signature: [Signature] Land Planning Project Manager
(Title)

Staff Signature: (Title)

Office Use Only

Application Number:
Filing Date:
Fees Paid:
To Clerks Office On:
Date Advertised:
Date of Meeting:
Board Action:
Effective Date:

March 30, 2023

Dan King, Community Development Director
Community Development Department
City of Hastings
201 E. State Street
Hastings, Michigan 49058

Re: 1107 Ferris Street (Parcel #08-55-055-079-02, 10.2 Acres)

Dear Mr. King,

We own the 10.2 acre parcel located at 1107 Ferris Street (Parcel #08-55-055-079-02) in the City of Hastings, Barry County, Michigan. We confirm that Green Development Ventures, LLC/Allen Edwin Homes has authorized consent to submit for municipal approvals and permits (site condominium subdivision, utility permits, etc.) that may be required for the development of the subject parcel.

Feel free to contact us with questions or concerns.

Sincerely,



Kelli Teunessen (Mar 31, 2023 13:18 EDT)

Paul and Kelli Teunessen
1270 Norway Avenue
Hastings, MI 49058
Phone:
kteunessen@yahoo.com

Proposed Conditional R-2 Rezoning Request
(Green Development Ventures, LLC)
4-26-23

1107 N. Ferris Avenue
South Approximate 8.6 Acres of Parcel 08-55-055-079-02
City of Hastings, Michigan

Green Development Ventures, LLC is requesting a Conditional Rezoning of the South approximate 8.6 acres of 1107 N. Ferris Avenue (Parcel 08-55-055-079-02). A legal description and Site Layout Plan which describes this proposed rezoning area is attached with this application. The subject property is currently vacant and zoned R-1, One Family Residential. A Conditional Rezoning from R-1, One Family Residential to R-2, One Family Residential is requested for a specific single family detached and two family attached residential development project, to be called Brittney Estates North, which is voluntarily offered as conditions of the application. The specific conditions of this development project are described below and illustrated on the attached Site Layout Plan.

Proposed Development/Voluntarily Offered Conditions of Rezoning: The Conditional R-2 Rezoning request proposes to construct the Brittney Estates North site condominium subdivision as depicted on the attached Site Layout Plan with the following voluntarily offered conditions:

- 1) The land shall be developed as a site condominium subdivision with extensions of N. Ferris Avenue and Williams Street.
- 2) The site condominium subdivision will include a total of 18 units with 5 units dedicated to single family detached homes and 13 units dedicated to two family dwellings (duplexes).
- 3) All units will meet the minimum lot area and width standards for the R-1, One Family Residential zoning district which are 9,990 square feet and 75 feet of lot width (single family dwellings) and 13,000 square feet and 99 feet of lot width (two family dwellings/duplexes).
- 4) All units will meet the minimum building setback standards for the R-1, One Family Residential zoning district.
- 5) All dwellings constructed shall be connected to the public sanitary sewer and public water supply system.
- 6) Sidewalks shall be installed along both sides of the streets.

Sincerely,



Michael West, AICP
Land Planning Project Manager
Green Development Ventures, LLC
2186 East Centre Avenue
Portage, Michigan 49002
(269) 365-8548
mwest@allenedwin.com

Legal Description of Proposed Rezoning Area
(South Approximate 8.6 Acres of 1107 N. Ferris Avenue)

Part of the Southeast 1/4 of Section 8, T3N, R8W, City of Hastings, Barry County, Michigan, Described as: Commencing at the East 1/4 Corner; thence N89°34'04"W 1517.47 feet along the East-West 1/4 line of said Section; thence S00°19'54"W 475.83 feet to the Point of Beginning; thence S00°19'54"W 332.59 feet, thence N89°39'49"W 147.05 to the Northeast Corner of Lot 17, Brittney Estates Plat; thence N89°39'49"W 975.70 feet along the North line of said Brittney Estates Plat to a point on the North-South 1/4 line of said Section, also being the East line of Aben Johnsons Addition No 2; thence N00°19'57"E 334.47 feet along said 1/4 line to the Northeast Corner of Lot 72 of Aben Johnsons Addition No 2; thence S89°34'04"E 1122.75 feet to the Point of Beginning.



MCKENNA

June 5, 2023

Planning Commission
City of Hastings
201 East State Street
Hastings, MI 49058

Applicant: Green Development Ventures, LLC
(Mike West)

Subject Property: South 8.6 acres of 1107 N. Ferris Street
(Parcel # 08-55-055-079-02)

Zoning: R-1 One Family Residential District

Request: *Conditional Rezoning* – the proposed rezoning of the subject property from the R-1 District to the R-2 District, with an offer of use/design conditions

Zoning Map



-  R-1 One Family Residential District
-  R-2 One Family Residential District

Application Overview:

- The subject site is 10.2 acres in total area and is provided 150 ft of frontage on E. Woodlawn Avenue and 66 ft of frontage on N. Ferris Street.
- The subject site is currently undeveloped.
- Applicant proposes the development of a single-family and two-family residential site condominium subdivision with 18 building sites . . . on the south 8.6 acres of the subject site.

- Applicant desires to accomplish the development proposal within the R-2 District, which allows two-family dwellings without locational restriction, while committing to the lot size/width and setback standards of the R-1 District in project design.
- Applicant requests Conditional Rezoning of the south 8.6 acres of the subject site from the R-1 District to the R-2 District, conditioned upon development of the property as set forth in the April 26, 2023 Application Letter and Site Layout Plan.



□ Conditional Rezoning

- **Intent** - Consistent with the intent of the 'conditional rezoning' approach, the applicant has voluntarily proposed conditions regarding the development of the subject property as part of the request for rezoning.
- **Offer of Conditions**
 - The applicant voluntarily offered in writing (4.26.23 Application Letter/Site Layout Plan) conditions related to the rezoning request at the time of application.
 - The application and public hearing process for a rezoning request without conditions has been applied.
 - The 'offer of conditions' does not 'purport to authorize uses' not allowed in the requested R-2 District. (Reference Section 90-312 – 'single-family detached dwellings' and 'two-family dwellings')
 - The 'offer of conditions' are well suited to the subject property given the size/situation of the site, the area road network, and the adjacent/surrounding zoning and land use.



- The proposed residential site condominium subdivision will require Preliminary Plan Review by the Planning Commission pursuant to Section 90-735.
- The proposed residential site condominium subdivision will require Final Review/Approval by City Council pursuant to Section 90-736.
- **Planning Commission Review** – The Planning Commission shall apply the criteria applicable to a request for rezoning and make a recommendation for approval, approval with conditions, or denial to the City Council.

The ‘written offer of conditions’ set forth in the 4.26.23 Application Letter and Site Layout Plan will serve as both the basis of a recommendation, and if recommended for approval, the conditions of that approval.

- **City Council Review** – In consideration of the Planning Commission’s recommendation on the proposed conditional rezoning, if the City Council considers amendments to the proposed conditional rezoning advisable, the amendments must be referred to the Planning Commission for consideration. If the City Council accepts the recommendation of the Planning Commission, a recording of the formal written statement of conditions and an amendment of the zoning map shall occur pursuant to

□ **Proposal/Site Layout Plan – Consistency w/ R-1 & R-2 Districts**

	R-1 District	R-2 District	Proposed
Lot Width/Frontage	SF – 75 ft 2F – 99 ft	SF – 66 ft 2F – 99 ft	<i>75 ft/99 ft proposed as condition</i>
Lot Area	SF – 9900 sq ft 2F – 13,000 sq ft	SF – 8000 sq ft 2F – 13,000 sq ft	<i>9900 sq ft/13000 sq ft proposed as condition</i>
Building Height	35 ft	35 ft	
Lot Coverage	30%	30%	
Front Setback	30 ft	25 ft	<i>30 ft proposed as condition</i>
Side Setback	7 ft/18 ft	6 ft/15 ft	<i>7 ft/18 ft proposed as condition</i>
Rear Setback	25 ft	25 ft	<i>proposed as condition</i>




- Proposal/Site Layout Plan – Consistency w/ Site Condominium Standards

Section 90-735 – Preliminary Plans

- **Utilities:** the site condominium subdivision is proposed to be served by public water and public sanitary sewer . . *as a condition of approval.*
- **Streets:** the site condominium subdivision is proposed to be served by extensions of abutting public streets (N. Ferris Street and Williams Street) with sidewalks along both sides of the streets . . *as a condition of approval.*
- **Common Elements:** the site condominium subdivision includes minimal common elements given the proposal for public streets, public utilities and no common open space.
- **Stormwater Management:** a stormwater management plan will be required through the site condominium approval process.
- **Building Sites:**
 - 18 building sites (5 SF / 13 2F - 31 dwelling units) are proposed . . *as a condition of approval.*

[Existing R-1 zoning would allow the establishment of 34 single family lots/dwelling units: 8.6 acres – 10% (roads; utilities)/9900 sq ft min lot size = 34 lots]
 - Compliance with R-1 District lot area and lot width/frontage requirements is proposed . . *as a condition of approval.*
 - Compliance with R-1 District front, side, and rear setback requirements is proposed . . *as a condition of approval.*
- **Surrounding Zoning/Land Use:**
 - The proposed site condominium subdivision is consistent in lot size, lot orientation, and street grid/sidewalk layout to the residential development adjacent to the south and west.



- 
- The proposed site condominium subdivision layout does not facilitate future expansion north or east.

□ [Summary of Findings](#)

Based on the applicant's voluntary written offer of conditions (4.26.23 Application Letter/Site Layout Plan):

1. The City of Hastings Future Land Use Map classifies the subject property as Core Neighborhood; a classification characterized by 'single-family and multiple-family residential housing units in a more urban setting . . . and typically represents traditional neighborhood development.' The Core Neighborhood design guidelines suggest lot areas/widths consistent with surrounding character; streets that follow a traditional grid pattern; and sidewalks. The requested conditional rezoning is consistent with the City's Master Plan.
2. The City of Hastings Zoning Plan set forth in the Master Plan identifies the R-2 District as appropriate to implement the vision of the Core Neighborhood classification.
3. The subject property is largely surrounded by R-1 zoning; the requested conditional rezoning proposes use of the property consistent with the density and design standards of the R-1 District, suggesting compatibility with area zoning/land use.
4. The requested conditional rezoning offers to limit use of the subject property to a residential site condominium subdivision for single- and two-family dwellings, to be designed in compliance with the standards of the R-1 District and at a density more restrictive than the R-1 District; the requested conditional rezoning will serve to protect the character of the property to an extent greater than exists as currently zoned.
5. The requested conditional rezoning offers a development scenario that cannot entirely be required in the existing R-1 District.





Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Resolution 2023-21 Rate and Fee Schedule

Meeting Date: June 26, 2023

Recommended Action:

Motion to adopt Resolution 2023-21 to adjust rates and fees effective July 1, 2023.

Background Information:

The City routinely reviews its rates and fees to ensure they are appropriate. Only one change is being proposed which is the addition of a charge for preliminary breath tests (PBTs).

Financial Implications:

Minimal – will help cover additional cost to the police department.

Attachments:

- *Resolution 2023-21*

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2023-21

FEES FOR VARIOUS SERVICES

WHEREAS, the City Council of the City of Hastings has determined that it is necessary to set fees charged for various services; now

THEREFORE, BE IT RESOLVED that the fees set by this resolution shall go into effect on July 1, 2023 and remain in effect until changed by the Hastings City Council; and

BE IT FURTHER RESOLVED that service fees be set by the Hastings City Council as follows:

CLERK

Online Access (via Internet) to City Charter and Updated Code	\$ 0.00
Original Plat Map	\$15.00
City Map from Plotter	\$25.00
Copy Charges (Per B/W Page)	\$0.10 Per FOIA Policy
Going Out of Business Sale Permit	\$50.00
Downtown Handicapped Parking Permit	\$20.00
Check or ACH Transaction Returned for Any Reason	\$50.00
Liquor License Application (Including Transfer)	\$50.00
Notary Service (Per Document)	\$10.00
Park Pavilion Reservation (Residents/Taxpayer)	\$45.00
Park Pavilion Reservation (Non-residents/Non-resident Taxpayer)	\$70.00
Park Use Clean-up Fee – additionally (Groups of 50 or More)	\$70.00
Small Entertainment Venue Refundable Security Deposit	\$300.00
Small Entertainment Venue (Up to 4 Hours)	
(Residents/Taxpayer)	\$100.00
(Non-residents/Non-Resident Taxpayer)	\$150.00
Additional time per hour.....	\$ 25.00
Large Entertainment Venue Refundable Security Deposit	\$300.00
Large Entertainment Venue (up to 4 hours)	
(Residents/Taxpayer)	\$200.00
(Non-residents/Non-Resident Taxpayer)	\$300.00
Additional time (per hour)	\$ 50.00
Fish Hatchery Building Refundable Security Deposit	\$300.00
Fish Hatchery Building Refundable Key Deposit	\$ 20.00
Fish Hatchery Building Rental (Up to 4 Hours)	
(Residents/Taxpayer)	\$ 150.00
(Non-residents)	\$ 200.00
Additional time (per hour).....	\$ 25.00
Conference Room Rental (Up to 2 Hours)	\$ 50.00
Additional time (per hour)	\$ 25.00
Voter Registration List (per name).....	per FOIA policy
Voter Registration List (per label).....	per FOIA policy
Voter Registration on Disk (+ per name)	per FOIA policy

Sidewalk Cafes (per year)	\$50.00
Tax Information – online access	\$0.00
Tax Information – non-tax payer (per parcel)	\$5.00
Tax Information – tax payer	\$0.00
Telecommunication Permit Application.....	\$500.00
Truck Parking (E State St) per month	\$ 30.00
Electric service per month	\$ 35.00
Wedding Administrative Fee	\$ 10.00

ASSESSOR/TREASURER

Address Application Form.....	\$20.00 per address
Brownfield Redevelopment Authority Exemption Certificate Fee.....	\$1,200.00
Commercial Redevelopment District Exemption Certificate Fee	\$1,200.00
Commercial Rehabilitation Exemption Certificate Application Fee	\$1,200.00
Industrial Facilities Exemption Application Fee	\$1,200.00
Neighborhood Enterprise Zone	\$1,200.00
Obsolete Property Rehabilitation Application Fee.....	\$1,200.00
Lot Splits	\$100.00
Plus \$25.00 per parcel created	
Combinations	\$ 35.00
Export of limited Assessment/Property Tax Data File.....	\$ 50.00
Export of entire Assessment/Property Tax Data File...(per season)	\$ 500.00
Property Data – online access	\$ 0.00
Property Data – walk-in (per parcel)	\$ 5.00
(No charge will be made during the Board of Review or to the Property Owner)	

CEMETERY

Burial Rights	
Regular Lot	
Bonafide legal resident of the City/Non-resident taxpayer	\$300
Non-resident	\$900
Cremation Space	
Bonafide legal resident of the City/Non-resident taxpayer	\$150
Non-resident	\$450
Babyland Space	
Bonafide legal resident of the City/Non-resident taxpayer	\$150
Non-resident	\$450
Burial Rights Certificate Transfer	\$ 25
plus difference between resident/taxpayer and non-resident/non-resident taxpayer fee, if applicable	
Grave Opening/Closing (Adult)	
Monday thru Fridays 8 AM to 5 PM	\$600.00
-Saturdays, Holidays, and Other Hours	\$700.00
Grave Opening/Closing (Children – Coffin 4 ft or less)	
Monday thru Fridays 8 AM to 5 PM	\$350.00
Saturdays, Holidays, and Other Hours	\$450.00
Grave Opening/Closing (Cremains)	
Monday thru Fridays 8 AM to 5 PM	\$200.00
Saturdays Holidays, and Other Hours	\$300.00
Winter Burial Fee (additional)	\$100.00
Monument Foundation	\$0.37 per square inch

NOTE: "Holidays" include New Year's Day, Memorial Day, Independence Day, Labor Day,

Thanksgiving Day, and Christmas Day.

DEPARTMENT OF PUBLIC SERVICES

Pavement Cut Permits	\$150.00
Driveway Permits (Initial)	\$200.00
Driveway Permits (Reconstruction)	\$150.00
Data Log (one free per calendar year) additional.....	\$112.00
Building Disconnection or Demolition Sewer Inspection Fee	\$150.00

PLANNING & ZONING

Zoning Application/letter Form.....	\$ 30.00
Fence Permits	\$ 25.00
Site Plan Review Application	\$250.00
Storm Water Review.....	\$200.00
Site Plan Review Escrow	\$1,250.00
Special Use Permit Application	\$ 250.00
Special Use Permit Escrow	\$1,250.00
Re-Zoning Request:.....	\$ 350.00
Administrative Site Plan Review	\$ 100.00
Outside Sales Site Plan Review	\$ 250.00

PLAT REVIEW

Sketch Plat	\$300.00
Preliminary Plat (+ per lot)	\$460.00
Per Lot	\$120.00
Final Plat	\$640.00
Vacating Public Right Of Way Application	\$300.00
Vacating Public Right Of Way Escrow	\$1,000.00

PLANNED UNIT DEVELOPMENT

Basic Application Fee	\$380.00
Escrow for Direct Costs	\$1,250.00
(Additional Direct Cost Escrow May Be Required)	

ZBA VARIANCE REQUESTS\$350.00

CODE ENFORCEMENT

Keeping of Animals Permits	\$100.00
Keeping of Animals Administration Fee.....	\$ 25.00
Noxious Weed, Vegetation Control, Blight Elimination	\$165.00
(plus labor, equipment rental, supplies and contractual service)	
Vacant/Foreclosed Property Registration.....	\$ 25.00

POLICE

Documents (e.g. photos) on CD-ROM	per FOIA policy
DVD Video	per FOIA policy
Twenty-four Hour Liquor License.....	25.00
Hawker/Peddler/Transient (Street) Vendor or Dealer annually.....	\$ 100.00
Hawker/Peddler/Transient (Street) Vendor or Dealer – Daily	\$ 25.00
Door-to-door solicitation – daily only.....	\$ 25.00
Notary Service (Per Document)	\$ 10.00
License to Purchase a Hand Gun	\$ 5.00
Second Hand & Junk Dealers License (annually)	\$ 20.00
False Alarm Responses.....	\$250.00
(Only for mechanical alarms that have more than 3 occurrences per calendar year)	
Vehicle Inspection (other than simple VIN verification)	\$100.00

Bicycle License \$1.00
Preliminary Breath Test..... \$5.00

FIRE

Fire Reports..... \$5.00
 False Alarm Run.....\$750.00
 (Only for mechanical alarms that have more than 3 occurrences per calendar year)

HAZ-MAT COST RECOVERY FEE SCHEDULE

PERSONNEL: Personnel cost shall be calculated as the actual labor expenses including eligible backfill and over-time rates in accordance with the fire department's existing labor contracts and pay schedules. In the event the incident requires the Hastings Fire Department utilize fire, police and public service or other mutual aid agreements, the Hastings Fire Department will recover costs for other agencies. These costs will consist of the actual labor expenses including eligible backfill and overtime rates in accordance with the mutual aid agency's actual labor expenses including eligible backfill and overtime rates. Mutual aid fire equipment will be billed at the rates contained in this fee schedule. Non-fire department equipment will be billed at the provider's rates.

VOLUNTEER FIREFIGHTERS FROM OTHER DISTRICT: In the event volunteer firefighters from a mutual aid agency are utilized, the rate shall be that agency's predetermined rate.

APPARATUS: Cost shall be calculated according to the following schedule; mileage and fuel rates are included in the hourly equipment rates. Cost for fire mutual aid agencies will also be calculated using this schedule. Additional non-fire department equipment shall be compensated according to that agency, department or private contractor's schedule of charges.

Fire Engine (Pumper)	\$125.00 per hour
Ladder Truck (Aerial)	\$225.00 per hour
Rescue Unit.	\$125.00 per hour
Tankers	\$ 90.00 per hour
Grass Trucks.....	\$ 55.00 per hour
Hazardous Materials Units	\$175.00 per hour
Support Units	\$ 50.00 per hour

(These are supplemental units in support of the hazardous materials unit, i.e.: air unit, mobile command posts etc.)

MILEAGE RATES: Mileage is paid for vehicles that are not eligible for hourly rate compensation. Payment rates are "wet rates" - all fuel, oil, insurance, maintenance, repair and other costs are included in the rate.

All vehicle mileage rates shall equal the rate set by the Internal Revenue Service from time to time.

SUPPLIES: Consumable supplies shall be billed at the actual replacement cost.

GENERAL GUIDELINES: All costs shall be submitted utilizing provided forms. Additional documentation shall be submitted if requested.

A motion to adopt the foregoing resolution being offered by Member _____, second by Member _____:

YEAS:
 NAYS:
 ABSENT:

MOTION DECLARED _____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 26th day of June 2023 by the City Council of the City of Hastings, by a vote of ___member(s) voting in favor thereof ___ member(s) voting against and ___ member(s) absent.

Christopher Bever
City Clerk



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Christopher Bever, City Clerk/Treasurer/Director of Finance

Subject: Resolution 2023-22 - Budget Amendments for FY 2022/2023

Meeting Date: June 26, 2023

Recommended Action:

Motion to adopt Resolution 2023-22 to amend the city's budget for fiscal year 2022/2023.

Background Information:

Resolution 2023-22 represents the only amendment to the city's budget for the current fiscal year. Budget changes referenced in this memo and attachments are necessary for compliance with the State. Changes will be reflected in the city's annual audit. Adjustments are based on revenue and expenditure data through June 19, 2023. Final revenue and expenditure totals will be included as part of the annual audit.

General Fund (Attachment A – General Fund Budget Amendments)

Revenues

The FY 2022/2023 Adopted General Fund Revenue budget totaled \$6,410,045. Based on an analysis of year-to-date General Fund Revenue, amendments totaling -\$166,040 are recommended, reducing the total General Fund Revenue appropriation to \$6,244,005.

Significant amendments include:

Revenue Source	Description of Significant Amendments	Total of Amendments (\$)
Taxes and Special Assessments	General Fund revenue for special assessments not collected in FY 22/23 (-\$56,750); Other minor adjustments (-\$17,492)	(\$74,242)
Licenses and Permits	Increase primarily associated with increased Construction Permit Fees	\$37,850
Federal and State Sources	ARPA funds received in FY 21/22 and will not be expended until FY 23/24(-\$350,000); State Grant budgeted but not received (-\$237,900); Increase in State Revenue Sharing (\$100,000); Other minor adjustments (-\$25,778)	(\$513,678)



Regular Council Agenda Item Memorandum

Revenue Source	Description of Significant Amendments	Total of Amendments (\$)
Intergovernmental Sources	Increase in BIRCH revenues based on cost sharing formula (\$25,000); other minor adjustments (-\$9,000)	\$16,000
Charges for Services	Minor adjustments based on revenue collected to-date and projected through the end of the fiscal year (-\$19,050)	(\$19,050)
Investment Income and Rentals	Revenue associated with increased interest rates (\$75,000); other minor adjustments (\$16,000)	\$91,000
All Other Revenue	Sale of Fish Hatchery Park land (\$209,621); Private Contributions and Donations (\$51,600); Other minor adjustments (\$34,859)	\$296,080
Total		(\$166,040)

Expenditures

The FY 2022/2023 Adopted General Fund Expenditure and Transfers Out budget totaled \$6,572,231. Based on a year-to-date analysis, amendments totaling -\$741,406 are recommended, reducing the total General Fund Expenditure and Transfers Out appropriation to \$5,830,825. Adjustments by department can be found on Attachment A. The most significant adjustments are:

- The Parks and Recreation budget is amended by -\$500,000. This reduction is associated with the State grant applied for but not awarded.
- The Police Department budget is amended by -\$250,000. This reduction is associated with personal services savings from vacant positions throughout the fiscal year.
- The combined total of all other budget amendments is \$8,594.

Other Funds (Attachment B – Other City Governmental Fund Budget Amendments)

The City's Other Governmental Funds also require amendments based on a year-to-date analysis. In the Major Streets, Local Streets, and Cemetery Funds, revenue amendments to account for revenue received in excess of the adopted budgets are being proposed. Those three funds do not require expenditure amendments.

The Downtown Development Authority (DDA) Fund will require both revenue and expenditure amendments. The Local Development Finance Authority will require a revenue amendment.

The Police Department's Drug Enforcement Fund will require an expenditure amendment. No amendments are recommended for the Police Department's Training Fund.



Regular Council Agenda Item Memorandum

The City's Library Fund will require both revenue and expenditure amendments. This is primarily due to the Library's window replacement project being moved to fiscal year 2023/2024.

All of the above noted amendments are detailed as part of Attachment B.

Fiscal Impact:

The Adopted FY 2022/2023 General Fund Budget assumed the use of \$162,186 in available fund balance to meet budgeted expenditures. Based on the year-to-date analysis performed by staff, and the proposed budget amendments, it is possible over \$400,000 will be added to the General Fund Balance at the completion of the annual audit.

Fund Balance estimates for other City Governmental Funds will be clearer with the completion of the annual audit.

Attachments:

- Attachment A – General Fund Budget Amendments
- Attachment B – Other City Governmental Fund Budget Amendments

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2023-22

TO AMEND THE BUDGET FOR FISCAL YEAR 2022/2023

WHEREAS, the City Council of the City of Hastings has established the City's budget for the fiscal year commencing July 1, 2022 and ending June 30, 2023; and

WHEREAS, the City Manager has recommended that said budget be amended based on new information now available; and

WHEREAS, this Council is authorized by the City Charter and State statute to amend the budget throughout the fiscal year as it determines necessary; now

THEREFORE BE IT RESOLVED, that the City Council of the City of Hastings amends the budget for the fiscal year commencing July 1, 2022 and ending June 30, 2023, incorporating amendments as detailed in Attachment A – General Fund Budget Amendments and Attachment B – Other City Governmental Fund Budget Amendments.

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to make budgetary transfers within the line items of appropriation centers established through this budget and that all transfers between appropriations listed in this resolution may be made only by further action of this Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act; and

BE IT FINALLY RESOLVED, that the funds appropriated shall be drawn from the treasury of the City for the purposes approved pursuant to the authority granted by the Hastings City Charter.

A motion to adopt the foregoing resolution being offered by Member _____ , with support by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 26TH day of June 2023, by the City Council of the City of Hastings, by a vote of ___ members voting in favor thereof, ___ members voting against, and ___ member(s) absent.

Christopher R. Bever, City Clerk

**ATTACHMENT A
GENERAL FUND BUDGET AMENDMENTS**

General Fund Revenue / Departments	FY 2023 Adopted Budget	FY 2023 Budget Amendments	FY 2023 Amended Budget
Revenue			
Taxes and Special Assessments	\$ 3,419,250	\$ (74,242)	\$ 3,345,008
Licenses and Permits	26,525	37,850	64,375
Federal & State Sources	1,638,000	(513,678)	1,124,322
Intergovernmental Sources	590,320	16,000	606,320
Charges for Services	599,950	(19,050)	580,900
Investment Income & Rentals	113,000	91,000	204,000
All Other Revenue	23,000	296,080	319,080
Total, General Fund Revenue	\$ 6,410,045	\$ (166,040)	\$ 6,244,005
Expenditures			
General Fund Departments			
City Council	\$ 68,604	\$ (2,500)	\$ 66,104
Mayor	13,347	500	13,847
City Manager's Office	181,323	5,000	186,323
Finance Department	328,063	(1,000)	327,063
City Clerk	146,355	(20,000)	126,355
Information Technology	223,000	10,000	233,000
Board of Review	2,392	0	2,392
Treasurer	75,496	0	75,496
Assessor	122,169	20,000	142,169
Elections	38,970	0	38,970
City Hall and Grounds	175,945	(10,000)	165,945
Legal and Audit	78,000	(5,000)	73,000
Other General Government	764,675	0	764,675
Police Department	2,026,807	(250,000)	1,776,807
Code Compliance	47,690	4,000	51,690
Fire Department	526,004	(10,000)	516,004
Inspections	40,000	8,000	48,000
Public Services Administration	173,662	0	173,662
Parking Downtown Non-SAD	59,500	0	59,500
Parking Downtown SAD	80,850	0	80,850
Street Lighting	94,500	0	94,500
Community Services	114,022	10,000	124,022
Planning and Zoning	21,570	(3,000)	18,570
Joint Planning and Zoning	600	2,000	2,600
Communtiy Development	137,886	15,000	152,886
Community Development Grant Projects	75,000	(4,406)	70,594
Cable Access	23,757	(10,000)	13,757
Parks and Recreation	714,164	(500,000)	214,164
Arts and Cultural Services	57,775	0	57,775
Transfers Out / Other	160,105	0	160,105
Total, General Fund Departments	\$ 6,572,231	\$ (741,406)	\$ 5,830,825
Addition to / (Use of) Fund Balance	\$ (162,186)		\$ 413,180

**ATTACHMENT B
OTHER CITY GOVERNMENTAL FUNDS BUDGET AMENDMENTS**

Revenue / Expenditure	Fund Name	FY 2023 Adopted Budget	FY 2023 Budget Amendments	FY 2023 Amended Budget	Notes
Revenue	Major Streets (Fund 202)	\$ 942,650	\$ 187,000	\$ 1,129,650	Additional State revenue and sidewalk assessment revenue
Revenue	Local Streets (Fund 203)	470,075	20,000	490,075	Additional State revenue
Revenue	Cemetery Fund (Fund 209)	426,800	30,000	456,800	Insurance claims revenue, charges for services, donations
Revenue	Downtown Development Authority (Fund 248)	703,200	25,000	728,200	Additional State revenue and interest income
Expenditure	Downtown Development Authority (Fund 248)	535,357	75,000	610,357	Expenditures associated with the Streetscape project
Revenue	Local Development Finance Authority (Fund 250)	46,700	24,000	70,700	Additional State revenue and interest income
Expenditure	Drug Enforcement Fund (Fund 265)	5,600	500	6,100	Uniform expenditures
Revenue	Library Fund (Fund 271)	1,331,794	(641,794)	690,000	Reduction in revenue primarily due to Barry Community Foundation contributions for window replacement project that will not begin until FY 2024
Expenditure	Library Fund (Fund 271)	1,737,347	(1,060,000)	677,347	Reduction in expenses primarily due to window replacement project that will not begin until FY 2024



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Christopher Bever, City Clerk/Treasurer/Director of Finance

Subject: Additional Accounting and Financial Services

Meeting Date: June 26, 2023

Recommended Action:

Approval of additional accounting and financial services from Siegfried Crandall PC in an amount not to exceed \$10,000.

Background Information:

With several large projects on the horizon for the city, it is important that the city's accounting and financial operations are running efficiently and effectively. To that end, staff is recommending engaging with Siegfried Crandall PC to provide professional services related to the following items:

- Assistance with the preparation of the city capital asset list – current staff has not been fully involved with the maintenance of the city's capital asset inventory. We will be working with Siegfried Crandall PC to ensure our current inventory is updated, accounted for properly, and develop a process to update the asset inventory list through the fiscal year.
- Enterprise and Internal Services Funds – provide technical expertise in our Water and Sewer and Equipment Replacement Funds to ensure all accounting procedures and policies are implemented and followed.
- Cash Management – solicit input regarding best practices in managing the city's cash assets, including understanding cash flow requirements, taking advantage of current interest rates, and identification of short-term investment strategies.
- Best Practices – recommend any industry best practices that would assist the city's accounting and financial functions operate more effectively.

These targeted services will assist staff in more efficient day-to-day operations and lay a solid foundation for the city's financial health in the coming years. Completion of the tasks will also assist in the preparation required for the city's annual audit.



Regular Council Agenda Item Memorandum

Fiscal Impact:

Costs of these services will not exceed \$10,000. While this item was not included in the FY 2023/24 budget, it is anticipated that the General Fund budget will be able to absorb these costs. If a budget amendment is necessary, then staff will prepare an amendment for consideration by City Council at the appropriate time.

Attachments:

- Engagement Letter from Siegfried Crandall PC

June 9, 2023

Members of the City Council
City of Hastings
201 E State St
Hastings, MI 49058

We are pleased to confirm our understanding of the services we are to provide to the City of Hastings (the City). This engagement letter sets forth the engagement's objective and scope of services, identifies management's responsibilities during the engagement, explains the limitations of the engagement, and presents the fees for our services.

Engagement Objective

The objective of our engagement is to provide the City of Hastings with ongoing accounting services.

Scope of Services

We will provide the following services, from information you have provided to us, for the fiscal year ending June 30 2022-2023:

- Assistance with the preparation of the City Capital asset list
- Understanding Enterprise fund financial statements and how they correspond to related trial balances and underlying general ledger detail
- Understand cash transferring activity at month end, and other best practices

We can also provide accounting assistance, as needed throughout the year, which includes the following: special projects, review of budgets, cash receipts, cash disbursements, payroll, and provide assistance to the City's clerk, treasurer, and or finance director.

Limitations

None of the services described above can be relied upon to disclose errors, fraud, or illegal acts. However, we will inform you of any material errors and of any evidence or information that comes to our attention during the performance of these services. In addition, we will inform you of any evidence or information that comes to our attention during the performance of these services regarding illegal acts that may have occurred. We have no responsibility to identify and communicate significant deficiencies or material weaknesses in your internal control as part of this engagement.

Management's Responsibilities

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities. Management is also responsible for making all management decisions and for performing all management functions. You are required to designate a competent individual with the following specific responsibilities regarding the services we will perform in connection with this engagement:

1. Oversee the services we will perform
2. Evaluate the adequacy and results of the services
3. Accept responsibility for the results of the services

Engagement Administration, Fees, and Other

Our fees for these services will be based on the actual time spent at our standard hourly rates, which vary according to the degree of responsibility involved and the experience level of the personnel assigned to this engagement. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

The hourly rates for our governmental team are as follows:

Shareholder	\$220
Manager	\$175

Anticipated time per project:

- Assistance with the preparation of the City Capital asset list (8-12 hours)
- Understanding Enterprise fund financial statements and how they correspond to related trial balances and underlying general ledger detail (4-8 hours)
- Understand cash transferring activity at month end, and other best practices (8-12 hours)

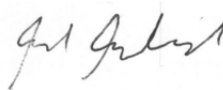
We will be available throughout the contract period to provide the City with advice and guidance on financial accounting and reporting issues. Josh Gabrielse will be responsible for responding to the City's phone calls and e-mail communications in a timely manner.

We appreciate the opportunity to be of service to the City of Hastings and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

The terms communicated in this letter will remain in effect until mutually modified or canceled by either party.

Sincerely,

SIEGFRIED CRANDALL P.C.



Joshua H. Gabrielse, Shareholder

RESPONSE:

This letter correctly sets forth the understanding of the City of Hastings.

By: _____

Title: _____

Date: _____



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Contracted Asphalt Patching by Murray's Asphalt Maintenance.

Meeting Date: June 26, 2023

Recommended Action:

*Approve PO#70182 for the amount of **\$6,700.00** for asphalt patching on E. Mill Street and E. Thorn Street.*

Background Information:

These patches are in relation to the lead line replacement program. There were 17 done for this fiscal year (22-23), 12 of which require an asphalt patch.

Financial Implications:

The total budgeted amount for this item is \$25,000 and there is approximately \$11,000 left.

Attachments:

- PO #70182
- Murray's Asphalt Quote
- Superior Asphalt Quote
- A1 Asphalt Quote



City of Hastings

70182

201 East State Street • Hastings, Michigan 49058

269.945.2468 • FAX 269.948.9544

FEIN 38-6004562

PURCHASE ORDER

6-19-23

DATE

Vendor Name MURRAY'S ASPHALT

Department DPS

Ship To Address

Vendor Number _____

Item Description	Account Number	Price	Project Number	Received Y or N
<u>Lead Service patches</u>	<u>592-551-929-020</u>	<u>6700.00</u>		
TOTAL		<u>6700.00</u>		

Special Instructions

Asphalt patch repair from lead service program

Requested by Rob M.

Department Head Approval _____

City Manager Approval _____
(IF OVER \$300)

DATE

City Council Approval _____
(IF OVER \$ 5000)

MEETING DATE



4634 Division Ave.
Wayland, MI 49348

Proposal No: **KS23-2675**
Date: June 14, 2023

City of Hastings
ATTN: Robert Neil
201 E State St
Hastings, MI 49058

CONTACT:
PHONE: 269-838-8395

E-MAIL: rnel@@hastingsmi.org

Job Site: 17 Patch Openings Over 13 locations in Hastings

		QUANTITY	UNIT	UNIT PRICE	COST
Patch	Install and compact 2" average of 13A(or equivalent) Base Asphalt over approximately	1,707	sqft		\$9,300.00
	Apply a bond coat for proper adhesion				
	Install and compact 2" average of 36A(or equivalent) Top Asphalt over approximately	1,707	sqft		
	Locations: 401 S Michigan on E Thorn 221 E Thorn St 220 E Thorn St 233 E Thorn St 228 E Thorn St 235 E Thorn St 604 E Mill St 718 E Mill St 720 E Mill St 543 E Thorn St 529 E Thorn St 604 E Thorn St (on First St)				
<small>A-1 ASPHALT INC. IS NOT A SIGNATORY TO ANY UNION CONTRACT AND THEREFORE IN THE PERFORMANCE OF ITS WORK DOES NOT AGREE TO COMPLY WITH THE RATE, TERMS AND CONDITIONS AND FRINGE BENEFIT CONTRIBUTIONS OF ANY UNION AGREEMENT.</small> <small>QUANTITIES ABOVE ARE APPROXIMATELY ONLY</small>					
<small>JOB SITE TO BE LEFT NEAT AND CLEAN</small>					
					\$9,300.00

This bid is good for 20 days due to the unstable liquid asphalt market.

PAYMENT WILL BE AS FOLLOWS:

Orders under \$2,500.00 must be fully prepaid. Orders over \$2,500.00 require a 50% down payment. Balance due upon completion. A 3% service charge will be assessed on credit card payments for orders of \$2,500.00 or more (including deposits). Deposits are non-refundable. We accept Visa, MasterCard, Discover and American Express.

Note: There will be a minimum fee added of \$500.00 for a 2nd move if requested by the customer. Any damage due to heavy equipment crossing existing concrete to reach the jobsite will not be covered. Any weed control, if required, must be applied by owner prior to our arrival. A-1 Asphalt, Inc. is not responsible for restoration of landscape, sprinkler heads, sprinkler lines, valves or other system components, any private utility present on the jobsite, damage to any underground dog fencing and/or its components, damage to any underground infrastructure uncovered during the course of our work. We cannot warranty against reflective cracking on overlay projects. Due to Michigan weather, we cannot warranty against concrete cracking. Additional charges apply if sub-base is found to be unsuitable and needs replacement. Any additional charges will be agreed upon in writing by the customer and A-1 Asphalt Inc. Certificates of insurance can be provided free of charge, additional charges will apply for any additional charges will apply for any special insurance requirements such as Waiver of Subrogation, additional insured, or anything else above our normal coverage. A-1 Asphalt is not responsible for surface water for surface water where less than 2% slope is present in the sub-base. A-1 will not cover damage caused by the presence/growth of tree roots.

Respectfully Submitted by: **Kyle Saindon**

Acceptance of Proposal:

Thank you for allowing A-1 Asphalt to submit this Proposal. The Customer hereby agrees and acknowledges that they have carefully reviewed this Proposal, fully understand all of its terms and conditions, including all those terms and conditions on the reverse side of this contract, and voluntarily and knowingly accept the proposal as specified herein. A-1 Asphalt is hereby authorized to perform the work as specified.

I have read, understand and agree to be bound by the terms of this contract, including the Standard Conditions appearing on page 2 (or the reverse side) of this contract, and incorporated by reference. Please sign/initial and date both pages.

By: _____
Individually/Personally Guaranteed

Title: _____

Date: _____



Hastings City Police

201 E. State St.

Hastings, MI 49058

(269) 948-4800 Dispatch

(269) 945-5744 Office

(269) 945-4358 Fax



Dale Boulter
Chief of Police



Julissa Kelly
Deputy Chief

Hastings Police Department Council report for month of May 2023

Staffing

Currently there are no individuals teamed up with training officers. We have four officers in step five of the training program, meaning they are on their own but being evaluated by training officers. We are conducting a background investigation on a person who has just graduated from a local police academy but not yet made any offers to them. We have re-posted our request for certified applicants to submit their resume and job application to the department and are talking to an individual about sponsorship. HPD is still down four positions, but we are doing much better than this time last year.

STATS

The past month officers responded to 558 calls for service, with a total of forty-two arrests, fifteen traffic accidents four non-traffic accidents. Officers issued a total of forty-three citations, 9 being moving violations, 34 being Non-moving violations. Parking infractions for the month total 2.

RESERVE OFFICERS

The Reserve Department contributed 25.5 hours for the month of May.

TRAINING

Cops in court training continued throughout the month and will continue until each officer completes the course.

Disabled Veteran state issued plate power point training was developed by Ofc. Gaylord Brown. The training was distributed and completed by all officers.

NEW PATROL VEHICLE

New car #47 is on the road and appears to be performing very well. The vehicle will make one more trip to the outfitter to correct a couple of small issues but is on the road and in the vehicle rotation.

New Law

House Bills 4250, 4251, and 4252 were signed by Governor Whitmer on June 7th and will become effective on June 30th. The law is center focused around hands free mobile devices while operating a motor vehicle. As of June 30th, it will be illegal for the operator of a vehicle to have in their hands and use a mobile device. The law does specify some exceptions to the use of a mobile device in the event of an emergency or when reporting a crime. This is also a primary offense, meaning an officer can pull a person over for only this infraction. I have attached HB 4250 (now public act) to my report for educational purpose.

Code Compliance report

Report attached

Respectfully submitted,

Dale Boulter

Chief of Police

**HASTINGS CITY COUNCIL
MONTHLY REPORT
MONTH OF May 2023
From Hastings Police Department**

Chief Dale Boulter

Total Complaints: 558

Total Arrests: 42

Adults: 21 Poss. of Meth-3, CSC-1, Sex offense-2, Poss. of heroin-1, No forced entry-1, A&B-7, Weapons offence-3, R&O Police-1, OWI-1, Failed to stop and ID accident-1.

Juveniles: 0

Arrests Warrants for other Departments: 21 Obstructing justice.

Traffic Summary:

Traffic Accidents: 15

Property Damage: 7 Injuries: 8 Fatal: 0 Non-Traffic: 4

Tickets Issued: 43

Moving Violations Issued: 9

Non-Moving Violations: 34

Total: 43

POLICE VEHICLES

TOTAL MILES: **6,505**

TOTAL GALLONS OF FUEL USED: **592.2**

<u>VEHICLE</u>	<u>MILAGE</u>	<u>VEHICLE</u>	<u>MILAGE</u>
41/2020 FORD	36,323	45/2015 FORD	49,666
42/2021 FORD	30,349	46/2010 DODGE	63,154
43/2020 FORD	39,506	47/	
44/2017 FORD	34,721	48/2016 FORD	93,394

ADDITIONAL INFORMATION:

The Hastings Police Reserve officers worked a total of 25.5 hours for the month.

<u>CLASSIFICATION</u>	<u>CURRENT MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YTD CURRENT</u>	<u>YTD PREVIOUS</u>	<u>YTD COMPARED</u>
FATAL ACCIDENTS	0	0	0	1	-1
INJURY ACCIDENTS	8	4	16	13	+3
P.D. ACCIDENTS	7	6	46	42	+4
NON-TRAFFIC	4	5	22	31	-9
SPEEDING	0	0	3	10	-7
OTHER HAZARDOUS	9	6	50	37	+13
NON-HAZARDOUS	34	10	160	54	+106
PARKING	2	3	258	288	-30
<u>TOTAL VIOLATIONS</u>	64	34	555	476	+79

City of Hastings
Code Compliance Officer
May 2023 Activity Report



QUANTITY	COMPLAINT
2	Animal related (90-835)
22	Grass and weeds more than 8" tall (38-105)
10	Compostable yard debris and refuse in right-of-way, snow piles (74-39, 74-71, 74-72)
3	Garbage Code Violations (66-88/89/90/93/94)
24	Vehicles parked on unapproved surfaces – residential zones (90-929)
5	Unlicensed/Inoperable vehicles, parts, or tire storage (38-76, 77, 78)
9	Refuse and debris in unscreened area of yard (90-881, 90-882)
0	Rental Unit complaints
6	Signage issues/ Signs in Right-Of-Way
0	Sign Permits Issued
1	Fencing Issues
3	Fence Permits Issued
7	Building Maintenance & Structure Issues
1	Recreational Vehicle Issues
0	Abandoned refrigerator w/door attached (54-61)
9	Sidewalk parking/right-of-way obstructions (74-71)
10	Miscellaneous Issues & Complaints
112	Total Violations/Complaints Handled
36	Letters sent
2	Citations issued
135	Follow Ups
NOTES:	Miscellaneous Issues/ Complaints details

QUANTITY COMPLAINT

- 1. Most misc. where requests for information or help.
222 E. Mill St.: On 5/16/23 an appeal hearing requested by the resident's attorney was held challenging the District Courts judge's ruling denying the motion from the resident and his attorney that the City's residential sign ordinance was unconstitutional.
- 2. The Circuit Court judge ruled in favor of the City and denied the challenge that the City's residential sign ordinance is unconstitutional. So far there have been no further challenges from the property owner or attorney.

BY: Frank Jesensek

DATE: 6/20/23

Act No. 41
Public Acts of 2023
Approved by the Governor
June 7, 2023
Filed with the Secretary of State
June 7, 2023
EFFECTIVE DATE: June 30, 2023

**STATE OF MICHIGAN
102ND LEGISLATURE
REGULAR SESSION OF 2023**

Introduced by Reps. Koleszar, Morse, Weiss, Rheingans, Scott, Brenda Carter, Steckloff, Brabec and Whitsett

ENROLLED HOUSE BILL No. 4250

AN ACT to amend 1949 PA 300, entitled "An act to provide for the registration, titling, sale, transfer, and regulation of certain vehicles operated upon the public highways of this state or any other place open to the general public or generally accessible to motor vehicles and distressed vehicles; to provide for the licensing of dealers; to provide for the examination, licensing, and control of operators and chauffeurs; to provide for the giving of proof of financial responsibility and security by owners and operators of vehicles; to provide for the imposition, levy, and collection of specific taxes on vehicles, and the levy and collection of sales and use taxes, license fees, and permit fees; to provide for the regulation and use of streets and highways; to create certain funds; to provide penalties and sanctions for a violation of this act; to provide for civil liability of manufacturers, the manufacturers of certain devices, the manufacturers of automated technology, upfitters, owners, and operators of vehicles and service of process on residents and nonresidents; to regulate the introduction and use of certain evidence; to regulate and certify the manufacturers of certain devices; to provide for approval and certification of installers and servicers of certain devices; to provide for the levy of certain assessments; to provide for the enforcement of this act; to provide for the creation of and to prescribe the powers and duties of certain state and local agencies; to impose liability upon the state or local agencies; to provide appropriations for certain purposes; to repeal all other acts or parts of acts inconsistent with this act or contrary to this act; and to repeal certain parts of this act on a specific date," by amending section 602b (MCL 257.602b), as amended by 2016 PA 332.

The People of the State of Michigan enact:

Sec. 602b. (1) Except as otherwise provided in this section, an individual shall not hold or use a mobile electronic device while operating a motor vehicle. This subsection does not apply to an individual operating a commercial motor vehicle or a school bus.

(2) Except as otherwise provided in this section, an individual shall not hold or use a mobile electronic device while operating a commercial motor vehicle or a school bus. As used in this subsection, "use a mobile electronic device" means 1 or more of the following:

(a) Using a mobile electronic device to do any task, including, but not limited to, any of the following:

- (i) Send or receive a telephone call.
- (ii) Send, receive, or read a text message.
- (iii) View, record, or transmit a video.
- (iv) Access, read, or post to a social networking site.

(b) Reaching for a mobile electronic device in a manner that requires a driver to maneuver so that the driver is no longer in a seated driving position, restrained by a seat belt that is installed as required by 49 CFR 393.93 and adjusted in accordance with the vehicle manufacturer's instructions.

(3) Subsections (1) and (2) do not apply to any of the following situations:

(a) The use of a mobile electronic device by a law enforcement officer, firefighter, emergency medical technician, paramedic, operator of an authorized emergency vehicle, or similarly engaged paid or volunteer public safety first responder during the performance of that individual's official duties, or a public utility employee or contractor acting within the scope of that individual's employment when responding to a public utility emergency.

(b) The use of a mobile electronic device for emergency purposes, including calling or texting a 9-1-1 system, or making an emergency call to a law enforcement agency, health care provider, fire department, or other emergency services agency or entity to report to appropriate authorities any of the following:

(i) A fire, traffic accident, serious road hazard, or medical or hazardous materials emergency.

(ii) An operator of another motor vehicle who is driving in a reckless or otherwise unsafe manner or who appears to be driving under the influence of alcohol or drugs.

(iii) A crime being committed.

(c) The use of a global positioning or navigation feature of a mobile electronic device if information is not entered by hand into the global positioning or navigation system feature of the mobile electronic device.

(d) The use of a mobile electronic device in a voice-operated or hands-free mode if the operator of the motor vehicle does not use the operator's hands to operate the device, except for either of the following:

(i) Using a single button press, tap, or swipe to activate or deactivate a feature or function of the mobile electronic device or to select a telephone number or name.

(ii) Using a mobile electronic device that is integrated into a motor vehicle and utilizes the user interfaces that are permanently installed into the motor vehicle.

(e) The use of a mobile electronic device used for the sole purpose of continuously recording or broadcasting video inside or outside of a motor vehicle.

(f) The use of a mobile electronic device that is placed in a mount and used in any manner as described in subdivisions (a) to (e).

(4) Except as provided in subsection (6), an individual who violates subsection (1) is responsible for a civil infraction and must be ordered to do the following:

(a) For a first violation, pay a \$100.00 civil fine or perform 16 hours of community service, or both.

(b) For a second or subsequent violation, pay a \$250.00 civil fine or perform 24 hours of community service, or both.

(5) Except as provided in subsection (6), an individual who violates subsection (2) is responsible for a civil infraction and must be ordered to do the following:

(a) For a first violation, pay a \$200.00 civil fine or perform 32 hours of community service, or both.

(b) For a second or subsequent violation, pay a \$500.00 civil fine or perform 48 hours of community service, or both.

(6) If an individual is involved in an accident for which the individual is at fault when the individual violates this section, any civil fine ordered must be double the amount that would otherwise be ordered under subsection (4) or (5), as applicable.

(7) This section supersedes all local ordinances regulating the use of a mobile electronic device while operating a motor vehicle in motion on a highway or street, except that a unit of local government may adopt an ordinance or enforce an existing ordinance substantially corresponding to this section.

(8) If an individual is responsible for 3 or more civil infractions for violations of subsection (1) within a 3-year period, a court shall order the individual to complete a basic driver improvement course within a reasonable time as determined by the court. This subsection does not apply to a violation of subsection (2).

(9) A police officer enforcing this section may treat a violation of this section as the primary or sole reason for issuing a citation to a driver. A police officer shall not search a motor vehicle or the driver or passenger in the motor vehicle solely because of a violation of this section.

(10) This section does not apply to any of the following:

(a) A level 3, 4, or 5 automated driving system, as described in "J3016: Taxonomy and Definitions for Terms Related to Driving Automation Systems for On-Road Motor Vehicles", April 2021 edition, published by SAE International, or an automated vehicle equipped with an automated driving system as described in this subdivision, during testing or operation with the automated driving system engaged.

(b) Viewing or using in a hands-free manner a device mounted in a vehicle for displaying information related to testing or operating an automated driving system or automated technology.

(c) Operating, or programming the operation of, an automated motor vehicle while testing or operating the automated motor vehicle without a human operator while the automated driving system is engaged.

(11) This section does not apply beginning 5 years after the effective date of the amendatory act that added subsection (12).

(12) As used in this section:

(a) "Hold" means to physically support with any part of the hands, arms, or shoulders.

(b) "Mobile electronic device" means an electronic device that is not permanently installed in a motor vehicle, including, but not limited to, a device capable of text messaging, voice communication, entertainment, navigation, accessing the internet, or producing email. Mobile electronic device does not include either of the following:

(i) A radio designed for the Citizens Band Service or the Amateur Radio Service of the Federal Communications Commission or a commercial 2-way radio communications device or equipment permanently installed in a motor vehicle.

(ii) A medical device that is designed to be worn, including, but not limited to, an insulin pump.

(c) "Operate" means to drive or assume physical control of a motor vehicle on a public way, street, road, or highway, including operation while temporarily stationary because of traffic, road conditions, a traffic light, or a stop sign. Operate does not include a motor vehicle that is lawfully parked.

(d) "Social networking site" means any web-based service that allows individuals to construct a profile within a founded system and communicate with other users of the site for social or amusement purposes.

(13) Except as otherwise provided in subsection (2), as used in this section, "use a mobile electronic device" means using a mobile electronic device to do any task, including, but not limited to, any of the following:

(i) Send or receive a telephone call.

(ii) Send, receive, or read a text message.

(iii) View, record, or transmit a video.

(iv) Access, read, or post to a social networking site.

Enacting section 1. This amendatory act does not take effect unless all of the following bills of the 102nd Legislature are enacted into law:

(a) House Bill No. 4251.

(b) House Bill No. 4252.

Enacting section 2. This amendatory act takes effect June 30, 2023.

This act is ordered to take immediate effect.



Clerk of the House of Representatives



Secretary of the Senate

Approved _____

Governor

Investments & Deposits Status Report as of May 31, 2023

<u>Institution</u>	<u>Account Description</u>	<u>5/31 Balance</u>	<u>Interest Rate</u>
Flagstar	Common Cash (Primary Checking)	\$ 547,599.17	1.00%
	Payroll	\$ 37,134.92	1.00%
	Savings	\$ 1,907,387.60	4.01%
	Tax Collection	\$ 33,795.00	1.00%
	Total	\$ 2,525,916.69	
Highpoint	Common Cash	\$ 17,252.97	N/A
	Drug Enforcement	\$ -	N/A
	Library PayPal	\$ 500.00	N/A
	Tax Collection	\$ 18,211.94	N/A
	Total	\$ 35,964.91	
Michigan CLASS	General Fund (Pooled)	\$ 5,804,760.86	5.1571%
	Water & Sewer	\$ 546,142.44	5.1571%
	Equipment Fund	\$ 277,391.56	5.1571%
	LDFA	\$ 138,696.36	5.1571%
	Total	\$ 6,766,991.22	
American Dep Mgmt Co	Money Market Account	\$ 1,600,852.33	5.00%
	3-Month Certificates of Deposit	\$ 720,000.00	4.85%-5.1%
	6-Month Certificates of Deposit	\$ 1,280,000.00	4.5%-4.55%
	Total	\$ 3,600,852.33	
Total, All Investments & Deposits		\$ 12,929,725.15	

<u>Institution</u>	<u>5/31 Balance</u>	<u>% of Total</u>
Flagstar	\$ 2,525,916.69	19.5%
Highpoint	\$ 35,964.91	0.3%
Michigan CLASS	\$ 6,766,991.22	52.3%
American Dep Mgmt Co	\$ 3,600,852.33	27.8%
Total	\$ 12,929,725.15	

<u>Type of Investment or Deposit</u>	<u>5/31 Balance</u>	<u>% of Total</u>
Interest	\$ 12,893,760.24	99.7%
Non-Interest	\$ 35,964.91	0.3%
Total	\$ 12,929,725.15	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2023

THIS YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
--------------------------------------	--------------------------------	------------------------------	--------------------------------------	--------------------------------	------------------------------

FUND 101 - GENERAL FUND

REVENUE

TAXES	3,240,661.70	3,362,500	96.00%	3,060,291.88	3,135,300	98.00%
SPECIAL ASSESSMENTS	27,925.10	56,750	49.00%	40,481.31	43,800	92.00%
LICENSES & PERMITS	23,514.67	26,525	89.00%	29,870.42	26,800	111.00%
FEDERAL REVENUES	21,000.00	365,000	6.00%	401,953.63	364,000	110.00%
STATE SHARED REVENUES	787,397.20	1,273,000	62.00%	696,513.63	883,120	79.00%
INTERGOVERNMENTAL REVENUES	.00	590,320	0.00%	545,010.31	561,225	97.00%
CHARGES FOR SERVICES	15,994.21	599,950	3.00%	569,172.91	559,780	102.00%
FINES & FORFEITURES	8,959.65	6,500	138.00%	18,642.17	8,900	209.00%
INTEREST AND RENTALS	131,747.13	113,000	117.00%	100,924.31	113,000	89.00%
OTHER REVENUE	292,558.82	16,500	1773.00%	232,018.21	10,000	2320.00%
INCOMING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	4,549,758.48	6,410,045	71.00%	5,694,878.78	5,705,925	100.00%

EXPENDITURES

CITY COUNCIL	51,643.85	68,604	75.00%	59,353.89	65,579	91.00%
MAYOR	11,055.70	13,347	83.00%	10,865.51	11,605	94.00%
CITY MANAGER	146,188.90	181,323	81.00%	156,966.62	274,217	57.00%
FINANCE DEPARTMENT	238,164.84	328,063	73.00%	263,592.42	325,974	81.00%
CLERK	95,195.78	146,355	65.00%	122,353.73	134,771	91.00%
INFORMATION TECHNOLOGY	187,677.53	223,000	84.00%	198,883.96	212,000	94.00%
BOARD OF REVIEW	2,124.76	2,392	89.00%	2,196.43	2,542	86.00%
TREASURER	60,597.78	75,496	80.00%	56,648.87	76,818	74.00%
ASSESSOR	115,888.08	122,169	95.00%	86,170.12	125,994	68.00%
ELECTIONS	35,229.47	38,970	90.00%	6,990.27	14,201	49.00%
CITY HALL & GROUNDS	78,563.09	175,945	45.00%	153,803.43	103,620	148.00%
LEGAL AND AUDIT	57,297.30	78,000	73.00%	48,827.73	85,000	57.00%
OTHER GENERAL GOVERNMENT	445,490.26	764,675	58.00%	306,234.78	726,810	42.00%
POLICE	1,308,013.79	2,026,807	65.00%	1,465,167.26	2,064,605	71.00%
CODE COMPLIANCE	40,398.04	47,690	85.00%	36,208.76	52,837	69.00%
FIRE DEPARTMENT	393,540.31	526,004	75.00%	394,627.13	535,963	74.00%
INSPECTIONS	37,868.00	40,000	95.00%	47,219.00	25,000	189.00%
DEPT OF PUBLIC SERVICE ADMIN	131,581.42	173,662	76.00%	123,190.48	141,511	87.00%
PARKING LOTS - NON SAD	46,641.32	59,500	78.00%	6,598.89	23,650	28.00%
PARKING LOTS - SAD	63,331.26	80,850	78.00%	15,553.80	31,650	49.00%
STREET LIGHTING	72,736.16	94,500	77.00%	73,270.59	100,000	73.00%
COMMUNITY SERVICES	103,638.00	114,022	91.00%	78,889.80	104,609	75.00%
BROWNFIELD GRANT	.00	0	0.00%	.00	0	0.00%
PLANNING AND ZONING	8,596.71	21,570	40.00%	6,891.80	24,870	28.00%
JOINT PLANNING & ZONING	1,769.70	600	295.00%	138.75	600	23.00%
COMMUNITY & ECONOMIC DEVELOPMNT	120,701.89	137,886	88.00%	97,535.64	123,410	79.00%

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2023

THIS YEAR FISCAL YTD YTD ACTUAL	REVISED BUDGET BUDGET	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-22	REVISED BUDGET BUDGET	FISCAL YTD % OF BUDGET
---------------------------------------	-----------------------------	------------------------------	--------------------------------------	-----------------------------	------------------------------

FUND 101 - GENERAL FUND

COMMUNITY DEVELOPMENT GRANTS	70,593.09	75,000	94.00%	.00	0	0.00%
CABLE ACCESS	9,143.03	23,757	38.00%	9,633.47	13,242	73.00%
PARKS AND RECREATION	156,890.95	714,164	22.00%	172,138.36	322,694	53.00%
ARTS AND CULTURAL ACTIVITIES	41,980.41	57,775	73.00%	26,312.58	29,750	88.00%
OTHER FINANCING USES	.00	160,105	0.00%	501,920.00	502,670	100.00%
<hr/>						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	4,132,541.42	6,572,231	63.00%	4,528,184.07	6,256,192	72.00%
<hr/>						
NET REVENUE OVER EXPENDITURES	417,217.06	(162,186)		1,166,694.71	(550,267)	
<hr/>						

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2023

THIS YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
--------------------------------------	--------------------------------	------------------------------	--------------------------------------	--------------------------------	------------------------------

FUND 202 - MAJOR STREETS

REVENUES	950,378.89	942,650	101.00%	496,172.71	1,091,000	45.00%
INCOMING TRANSFERS	.00	0	0.00%	150,000.00	150,000	100.00%
TOTAL REVENUE & INCOMING TRANSFERS	950,378.89	942,650	101.00%	646,172.71	1,241,000	52.00%
EXPENDITURES	616,567.17	944,877	65.00%	246,809.66	1,293,727	19.00%
OUTGOING TRANSFERS	.00	150,000	0.00%	162,000.00	162,000	100.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	616,567.17	1,094,877	56.00%	408,809.66	1,455,727	28.00%
NET REVENUE OVER EXPENDITURES	333,811.72	(152,227)		237,363.05	(214,727)	

FUND 203 - LOCAL STREETS

REVENUES	254,922.77	320,075	80.00%	201,906.97	310,400	65.00%
INCOMING TRANSFERS	.00	150,000	0.00%	362,000.00	362,000	100.00%
TOTAL REVENUE & INCOMING TRANSFERS	254,922.77	470,075	54.00%	563,906.97	672,400	84.00%
EXPENDITURES	417,593.41	730,651	57.00%	446,261.39	837,726	53.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	417,593.41	730,651	57.00%	446,261.39	837,726	53.00%
NET REVENUE OVER EXPENDITURES	(162,670.64)	(260,576)		117,645.58	(165,326)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2023

	THIS YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
<i>FUND 209 - CEMETERY FUND</i>						
REVENUES	443,728.06	426,800	104.00%	213,766.31	208,550	103.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	443,728.06	426,800	104.00%	213,766.31	208,550	103.00%
EXPENDITURES	330,306.31	400,499	82.00%	116,622.20	189,809	61.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	330,306.31	400,499	82.00%	116,622.20	189,809	61.00%
NET REVENUE OVER EXPENDITURES	113,421.75	26,301		97,144.11	18,741	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2023

	THIS YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
<i>FUND 243 - BROWNFIELD REDEVELOPMENT AUTH</i>						
REVENUES	23,594.01	22,700	104.00%	21,684.87	22,580	96.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	23,594.01	22,700	104.00%	21,684.87	22,580	96.00%
EXPENDITURES	7,337.99	9,500	77.00%	9,973.23	10,000	100.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	7,337.99	9,500	77.00%	9,973.23	10,000	100.00%
NET REVENUE OVER EXPENDITURES	16,256.02	13,200		11,711.64	12,580	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2023

	THIS YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
--	--------------------------------------	--------------------------------	------------------------------	--------------------------------------	--------------------------------	------------------------------

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES	725,239.90	703,200	103.00%	605,859.95	644,625	94.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	725,239.90	703,200	103.00%	605,859.95	644,625	94.00%
EXPENDITURES	207,281.19	535,357	39.00%	347,607.87	458,432	76.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	207,281.19	535,357	39.00%	347,607.87	458,432	76.00%
NET REVENUE OVER EXPENDITURES	517,958.71	167,843		258,252.08	186,193	

FUND 250 - LCL DVLPMNT FINANCE AUTHORITY

REVENUES	69,724.61	46,700	149.00%	98,788.26	41,500	238.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	69,724.61	46,700	149.00%	98,788.26	41,500	238.00%
EXPENDITURES	461.33	10,550	4.00%	2,945.55	8,850	33.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	461.33	10,550	4.00%	2,945.55	8,850	33.00%
NET REVENUE OVER EXPENDITURES	69,263.28	36,150		95,842.71	32,650	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2023

THIS YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
--------------------------------------	--------------------------------	------------------------------	--------------------------------------	--------------------------------	------------------------------

FUND 265 - DRUG ENFORCEMENT

REVENUES	.00	3,500	0.00%	.00	1,005	0.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	.00	3,500	0.00%	.00	1,005	0.00%
EXPENDITURES	4,815.00	5,600	86.00%	572.00	1,000	57.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	4,815.00	5,600	86.00%	572.00	1,000	57.00%
NET REVENUE OVER EXPENDITURES	(4,815.00)	(2,100)		(572.00)	5	

FUND 266 - POLICE TRAINING

REVENUES	2,747.80	2,901	95.00%	1,725.05	2,925	59.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	2,747.80	2,901	95.00%	1,725.05	2,925	59.00%
EXPENDITURES	2,530.81	4,600	55.00%	3,234.86	4,100	79.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	2,530.81	4,600	55.00%	3,234.86	4,100	79.00%
NET REVENUE OVER EXPENDITURES	216.99	(1,699)		(1,509.81)	(1,175)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2023

	THIS YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
FUND 271 - LIBRARY FUND						
OPERATIONS						
OPERATING REVENUES	494,722.29	1,331,794	37.00%	631,460.02	644,220	98.00%
OPERATING INCOMING TRANSFERS						
TOTAL OPERATING REV & IN TRNSFRS	494,722.29	1,331,794	37.00%	631,460.02	644,220	98.00%
OPERATING EXPENDITURES	541,851.96	1,737,347	31.00%	546,483.17	637,992	86.00%
OPERATING OUTGOING TRANSFERS						
TOTAL OPERATING EXP & OUT TRNSFRS	541,851.96	1,737,347	31.00%	546,483.17	637,992	86.00%
NET OPERATING REV OVER EXP	(47,129.67)	(405,553)		84,976.85	6,228	
 CAPITAL IMPROVEMENTS						
CAP IMPRVMT EXPENDITURES	.00	0	0.00%	.00	0	0.00%
CAP IMPRVMT OUTGOING TRANSFERS						
TOTAL CAP IMPRVMT EXP & OUT TRNSFRS	.00	0	0.00%	.00	0	0.00%
NET CAP IMPRVMT REV OVER EXP	.00	0		.00	0	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2023

	THIS YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
--	--------------------------------------	--------------------------------	------------------------------	--------------------------------------	--------------------------------	------------------------------

FUND 592 - WATER & SEWER FUND

REVENUES	3,007,442.66	3,512,690	86.00%	2,990,031.10	3,542,156	84.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	<u>3,007,442.66</u>	<u>3,512,690</u>	<u>86.00%</u>	<u>2,990,031.10</u>	<u>3,542,156</u>	<u>84.00%</u>
EXPENDITURES	2,134,939.44	3,544,182	60.00%	2,090,458.20	3,225,640	65.00%
OUTGOING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	<u>2,134,939.44</u>	<u>3,544,182</u>	<u>60.00%</u>	<u>2,090,458.20</u>	<u>3,225,640</u>	<u>65.00%</u>
NET REVENUE OVER EXPENDITURES	<u>872,503.22</u>	<u>(31,492)</u>		<u>899,572.90</u>	<u>316,516</u>	

FUND 593 - TOWNSHIP SEWER MAINT FUND

REVENUES	44,584.48	53,675	83.00%	45,862.77	51,690	89.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	<u>44,584.48</u>	<u>53,675</u>	<u>83.00%</u>	<u>45,862.77</u>	<u>51,690</u>	<u>89.00%</u>
EXPENDITURES	44,880.95	92,184	49.00%	59,874.63	76,519	78.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	<u>44,880.95</u>	<u>92,184</u>	<u>49.00%</u>	<u>59,874.63</u>	<u>76,519</u>	<u>78.00%</u>
NET REVENUE OVER EXPENDITURES	<u>(296.47)</u>	<u>(38,509)</u>		<u>(14,011.86)</u>	<u>(24,829)</u>	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2023

	THIS YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-22	REVISED BUDGET 2021-2022	FISCAL YTD % OF BUDGET
<i>FUND 661 - EQUIPMENT REVOLVING FUND</i>						
REVENUES	429,817.87	913,750	47.00%	352,957.73	779,942	45.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	429,817.87	913,750	47.00%	352,957.73	779,942	45.00%
EXPENDITURES	387,532.74	487,225	80.00%	419,216.05	463,438	90.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	387,532.74	487,225	80.00%	419,216.05	463,438	90.00%
NET REVENUE OVER EXPENDITURES	42,285.13	426,525		(66,258.32)	316,504	



Hastings City Council Memorandum

Date: June 21, 2023
To: Honorable Mayor Tossava & Members of the Hastings City Council
From: Dan King, Community Development Director
Subject: June Community Development Department Report

A summary of the current activities in the Community Development Department includes:

Streetscape

The bids for the streetscape project were released on June 12th with a bid return date of July 11th. We anticipate the bids will be reviewed by the DDA at their regular meeting on July 20th and recommended to Council for the July 24th meeting. The projection is for the construction to commence near the end of July or the first weeks in August.

Tyden Lofts

Professional Code Inspections (PCI) has completed the mechanical and architectural plan review for the project with comments and recommendations relayed to General Capital.

Neighborhood Enhancement Program Grant (NEP)

The initial application period for homeowner grant request submission has expired. The Community Development Department is now accepting NEP grant applications on a first come-first serve basis until all allotted grant funds are expended.

Planning Commission

Planning Commission will be conducting a public hearing at the July 3rd meeting for final site plan review for CopperRock Construction for the project located at 328 and 420 East Mill Street. Pending the outcome of that meeting, Council may be asked by the Planning Commission to set a public hearing for the July 24 Council meeting for final site plan review and PUD acceptance.

Planning Commission will also be conducting a preliminary site plan review during the July 3rd Planning Commission meeting to review draft plans for the completion of an additional seven apartment buildings that were originally approved in the Meadowstone PUD in 2001. Meadowstone Apartments are also proposing the addition of amenities that will serve the residents of that apartment community.

Hastings Live

Hastings Live programming is off and running with City Band concerts, Playing at the Plaza, Fridays at the Fountain, and Friday Night Features. Please come and check out one of these free concerts. Before you do, you may want to visit some of our fantastic retail shops or great restaurants.

Website

The City has launched the new website. Please come and visit the website at www.hastingsmi.gov. We hope you like what you see!

Upcoming Events

Farmer Market Wednesdays and Saturdays until October 31st
Hastings Live Wednesdays, Thursdays, and Fridays through August
Sidewalk Sales July 7th and 8th

If you have any questions, concerns, or ideas please feel free to contact Maiya, Sandy, or me at mmerrick@hastingsmi.org sponsetto@hastingsmi.org dking@hastingsmi.org,



City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

Riverside Cemetery Preservation Advisory Board Meeting
Minutes May 10, 2023

Note: Meeting began at 3:00 PM in City Council Chambers

1. Call to Order by Bonnie Huntley at 3:00pm in City Council Chambers
2. Present at roll call: Mayor Tossava, Huntley, Bever, Tate. Absent Buehl, Coleman, and Watson. Also in attendance: Bob Ford and David Purves with Landscape Architects and Planners, Amy Hubbell, and Jim Wiswell. Josh Wickham arrived later in the meeting.
3. Approval of the Agenda

Add 9. D. Unfinished Business

Motion by Mayor Tossava and supported by Tate to approve agenda as amended. All Ayes. Motion carried.

4. Pledge of Allegiance
5. Approval of the Minutes of the Meeting of April 12, 2023

Motion made by Mayor Tossava and supported by Tate. All Ayes. Motion carried.

6. Presentation by Landscape Architects and Planners – Proposed Cemetery Memorial. Four options were presented and discussed. Changes need to be made to the road portion of the options. Copies of the presentation will be made available to the absent members of the board. Further discussion will be on the next agenda after absent members have a chance to look at the options presented.

7. Public Comment and Communications

None.

8. Sexton Update

Josh Wickham provided an update on maintenance and repair activities at the cemetery. Discussed the possibility of cameras being installed due to fence theft.

9. Unfinished Business

A. Cemetery Ordinance – Chris Bever

Bever provided information that the ordinance is compliant as is. No changes will be needed.

B. Community Outreach – Chris Bever

Bever provided an update that the requested community members were added to the list to receive an agenda and those members indeed received meeting materials.

C. Sign for Unmarked Graves – Amy Hubbell

Hubbell will provide an update on the sign installation at the next meeting.

D. Riverside Cemetery Capital Improvement and Development Plan – Bonnie Huntley

Bonnie Huntley provided the previous Riverside Cemetery Capital Improvement and Development Plan to board members. It was agreed that this document would be discussed at the next board meeting to determine potential updates.

10. New Business

A. Barry County Foundation (BCF) Funds Report as of April 30, 2023

Presented and accepted without discussion.

B. Fiscal Year 2023 Revenues and Expenditures through March 31, 2023

Presented and accepted without discussion.

C. Summary of Approved Fiscal Year 2024 Cemetery Fund Budget (to be provided at meeting)

Bever discussed the increase of the foundation repair budget.5.

11. Board Member Comments

It was agreed that the proposed cemetery memorial project would be discussed at the June meeting. Landscape Architects and Planners will not be required to be at the meeting.

12. Public Comment

Jim Wiswell provided comments to the advisory board.

13. Adjourn

Motion made by Mayor Tossava and supported by Bever to adjourn at 4:45pm.
The next meeting is Wednesday, June 14, 2023 at 3:00pm in City Hall

City of Hastings
Downtown Development Authority
DRAFT Special Meeting Minutes
June 6, 2023

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:03 a.m. by Woods

Roll Call –

Present: Albrecht, Baker, Button, Hatfield, Tossava, Wiswell, Woods

Absent: Bolthouse, Ulberg

City Staff and Appointees: King, Moyer-Cale, Nesbitt, Merrick, Tate

Others Present: None

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Motion by Wiswell, second by Hatfield to approve the agenda as presented

All ayes, motion carried

4. Open Public Discussion and Comments- None

5. Old Business- Receive Progress Update on Streetscape

Hatfield commented that the City acquired the southwest corner of Hanover and Green Street with the possible intention of placing a welcome sign and wayfinding to the Central Business District on that corner.

The board discussed the planting of perennials and the importance of placing plants in the beds that flourish in either sunny or shady conditions. A question was posed whether street banners will return to the poles in the downtown area. Due to the addition of hanging baskets, banners will not be placed on downtown poles. The board questioned how the annual maintenance of both the beds, pots, and hanging baskets will be handled. Staff will pursue different options which could include finding a landscape/nursery to contract with for maintenance. The board prefers not to have “Creeping Charlie” in the beds due to the invasive nature of the plants. Staff will communicate this to MCSA.

King stated he will forward the most recent streetscape plans and the preliminary plans from CopperRock for the project at the former Royal Coach site.

6. New Business-None

7. DDA Member Comment – None

8. Open Public Comment and Discussion

King stated the Planning Commission conducted a preliminary site plan review for CopperRock Construction at the June 5, 2023 Planning Commission meeting. CopperRock is proposing a 130-unit market rate mixed use residential development on the site of the former Royal Coach site as well as the contiguous parcel to the west. Planning Commission set a public hearing for the July 3, 2023 meeting to conduct a final site plan review and PUD rezoning for the parcels.

9. Adjournment

Motion by Hatfield, second by Wiswell, to adjourn

All ayes, motion carried

Meeting adjourned at 9:02 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Dan King, City of Hastings

June 15, 2023

YMCA Updates for the City of Hastings

Summer Camp – **It's been a great 10 days of training and prepping the facility for our team.** Emily D. joined us for Lifeguard training last weekend and certified over half our staff, along with others in CPR/FA. Day camp starts Monday, and overnight camp starts 6/25. Megan is excited for her first summer that she gets to plan with her own recruits.

Recreation/Outreach – Gina and her team started the B. Bus/Y-On-The-Fly this week. **If you haven't seen the schedule, check it out because there are weekly trips to DQ included** this year. Monday-Thursday will be full days and Fridays will be make-ups for weather, repairs and/or cleaning. Summer playground also starts Monday at Fish Hatchery Park.

Y Time Childcare – **Marci's program is full and all of her staff have finally arrived.** They'll be at the Nazarene Church all summer with plenty of walking and bussing field trips included. Kelly has Generations well-**covered for the summer as well. We're helping both** locations navigate what their unique needs will be this fall once we make our program moves to our own site.

Facilities/New building – Scott has truly been showing his value and commitment to this **place the last few weeks. It is no small task to prep camp, and we've stacked new** landscaping, dock installation, and the new building purchase on top of it. We have an aggressive timeline to start programs there by 8/22, and after meeting with Scott and Marci, we decided that we could handle those tasks in-house as long as we have enough seasonal support both on maintenance and at childcare. We made a decision to convert the lodge, cabins, and director house to metal roofs this fall, paying for it with insurance money and operational surplus.

Marketing – Melissa is doing great with sharing our stories to the community. Lots of **registrations, social media posts and collaborations have happened since she's been able to** dedicate her skills in that area. We may have a few businesses willing to volunteer and help prep the new building, so once we have some firm dates and projects aligned, **we'll be sure** to share those with you and others.

Board/Committees – **I've been prepping material for a capital campaign, as well as** visioning what the reasonable steps are for our program and staff transition to the new building. Our endowment committee **meets at the end of July, and by then we'll know if our opening date can be met and how much money we'd like to raise.**

Respectfully submitted,

Jon Sporer, CEO

Nichole Lyke, YMCA Board Secretary

JUNE 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2 National Donut Day	3
4	5 Library 4:30 PC 7:00 PM	6	7	8	9	10
11	12 Council 7:00 PM	13	14 Cemetery 3:00 PM	15 DDA – 8:00 AM	16	17
18 Father's Day	19 JPA @Rutland CX	20 ZBA 7:00 PM CX	21 JPC@Rutland	22 LDFA 8:00 AM	23	24
25	26 Council 7:00 PM	27	28 Airport 4:30 PM	29	30	1

JULY 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1
2	3 Planning Commission 7:00 PM	4 Independence Day City Hall Closed	5	6	7	8
9	10 Library 4:30 Council 7:00 PM	11	12 Cemetery 3:00 PM	13	14	15
16	17	18 ZBA 7:00 PM	19 JPC Rutland Nature Board	20 DDA 8:00 AM	21	22
23	24 Council 7:00 PM	25	26 Airport 4:30 PM	27 LDFA 8:00 AM	28	29
30	31	1	2	3	4	5