



City of *Hastings* Michigan

(269) 945-2468
FAX (269) 948-9544

201 E. State Street 49058

Regular Council Meeting
June 12, 2023
Executive Summary

Item #	Summary
8A	Description: Items for unanimous consent Recommended Action: Motion to approve the consent agenda as presented.
9A	Description: Resolution 2023-17 adoption of final assessment roll for downtown parking Recommended Action: Motion to adopt Resolution 2023-17 approving the final assessment roll for a fiscal year 2023-2024 Special Assessment District for parking improvements in the downtown Principal Shopping District.
9B	Description: Request to hold 2023 Relay for Life in Tyden Park and adoption of Resolution 2023-18 to stay necessary ordinances Recommended Action: Motion to approve request to hold 2023 Relay for Life in Tyden Park on September 16, 2023 from 8:00 am to midnight under direction of staff and adopt Resolution 2023-18 staying the necessary ordinances.
9C	Description: Request from Downtown Business Team to hold Sidewalk Sales and adoption of Resolution 2023-19 to stay necessary ordinances

	<p>Recommended Action: Motion to approve request from the Downtown Business Team to hold Sidewalk Sales on July 7 and July 8, 2023 under direction of staff and adopt Resolution 2023-19 staying the necessary ordinances.</p>
9D	<p>Description: Resolution 2023-20 adoption of Barry County Hazard Mitigation Plan</p> <p>Recommended Action: Motion to adopt Resolution 2023-20 to adopt the Barry County Hazard Mitigation Plan.</p>
9E	<p>Description: First Reading of Ordinance 615 – Semi-Tractor / Trailer Parking</p> <p>Recommended Action: None necessary</p>
9F	<p>Description: First Reading of Ordinance 616 – Zoning Board of Appeals variance requests</p> <p>Recommended Action: None necessary</p>
9G	<p>Description: First Reading of Ordinance 617 – Rezoning of property located at 1117 South Michigan Avenue</p> <p>Recommended Action: None necessary</p>
9H	<p>Description: First Reading of Ordinance 618 – Conditional Rezoning of property located at 1107 North Ferris Street</p> <p>Recommended Action: None necessary</p>
9I	<p>Description: Payment to Mercy Ambulance for equipment replacement</p> <p>Recommended Action: Motion to authorize staff to remit payment to Mercy Ambulance for equipment replacement in an amount not to exceed \$55,000.</p>

9J	<p>Description: Request from Bumblebee Plains Neighborhood Group for an event June 25</p> <p>Recommended Action: Motion to approve request from Bumblebee Plains Neighborhood Group to conduct tiny porch concerts, a bike parade, and pocket park artwork creation on June 25, 2023 from 2:00 pm to 6:00 pm under direction of staff.</p>
9K	<p>Description: Changes to Personnel Policy</p> <p>Recommended Action: Motion to adopt changes to the City's Personnel Policy.</p>
9L	<p>Description: Water Treatment Plant roof replacement</p> <p>Recommended Action: Motion to award bid to Summit Point Roofing for roof replacement at the Water Treatment Plant in the amount of \$64,631.</p>
9M	<p>Description: Water Treatment and Wastewater Treatment Plants chemical purchases</p> <p>Recommended Action: Motion to approve the following bids:</p> <p>Purchase of <u>Polymer</u> from <u>Watersolve</u> for \$3.30 per pound Purchase of <u>Liquid Alum</u> from <u>USALCO</u> for \$293.76 per wet ton Purchase of <u>Chlorine</u> from <u>Alexander</u> for \$225 per 150lb. cylinder Purchase of <u>Flouride</u> from <u>Alexander</u> for \$85.99 per 150 lb. drum Purchase of <u>Poly/Ortho Phosphate</u> from <u>Elhorn</u> for \$458 per 30-gallon drum</p>

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Agenda
June 12, 2023

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- * 4. Approval of the agenda
- * 5. Approval of the minutes of the May 22, 2023 meeting.
- √ 6. Public Hearings:
 - A. Public Hearing to accept comments and make determination of the establishment of a final assessment roll for parking in the City of Hastings Principal Shopping District.
7. Formal Recognitions and Presentations: (None)
- √ 8. Items for Action by Unanimous Consent:
 - * A. Receive and place on file nine invoices totaling **\$163,816.87** as detailed in attachments.
- √ 9. Items of Business:
 - * A. Consider adoption of **Resolution 2023-17** to approve the final assessment roll for a fiscal year 2023-2024 Special Assessment District (SAD) for parking improvements in the downtown Principal Shopping District.
 - * B. Consider request to hold the 2023 Relay for Life in Tyden Park reserving the entire park Saturday, September 16, 2023 from 8:00 am to midnight under the direction of staff, and adopt **Resolution 2023-18** staying the necessary ordinances.
 - * C. Consider request from the Downtown Business Team to hold Sidewalk Sales on Friday, July 7, 2023 and Saturday, July 8, 2023 under the direction of staff, and adopt **Resolution 2023-19** staying the necessary ordinances.

- * D. Consider adoption of **Resolution 2023-20** to adopt the Barry County Hazard Mitigation Plan.
- * E. First reading of **Ordinance No. 615** – Semi-Tractor / Trailer Parking.
- * F. First reading of **Ordinance No. 616** – Zoning Board of Appeals Variance Requests.
- * G. First reading of **Ordinance No. 617** – Rezoning of Property Located at 1117 South Michigan Avenue.
- * H. First reading of **Ordinance No. 618** – Conditional Rezoning of Property Located at 1107 North Ferris Street.
- * I. Consider authorizing staff to remit payment to Mercy Ambulance for equipment replacement in an amount **not to exceed \$55,000**.
- * J. Consider request from the Bumblebee Plains Neighborhood Group to conduct tiny porch concerts, a bike parade, and pocket park artwork creation on Sunday, June 25, 2023 from 2:00 pm to 6:00 pm under direction of staff.
- * K. Consider adoption of changes to the City's Personnel Policy.
- * L. Consider motion to award bid to Summit Point Roofing for roof replacement at the Water Treatment Plant in the amount of **\$64,631**.
- * M. Consider approval to purchase chemicals required for operations at the Water Treatment Plant and Wastewater Treatment Plant as recommended by Director of Public Services Tate. Recommended bids are as follows:

 Watersolve: Polymer (WWTP): **\$3.30** per pound / est. 11,000 pounds / **\$36,300**
 USALCO: Liquid Alum (WWTP): **\$293.76** per wet ton / est. 180 tons / **\$52,876.80**
 Alexander: Chlorine (WTP): **\$225** per 150lb. cylinder / est. 48 cylinders / **\$10,800**
 Alexander: Flouride (WTP): **\$85.99** per 150lb. drum / est. 70 drums / **\$6,019.30**
 Elhorn: Poly/Ortho Phosphate (WTP): **\$458** per 30-gallon drum / est. 40 drums / **\$18,320**
- 10. Staff Presentations and Policy Discussions (None)
- 11. City Manager Report:
 - * A. Public Services Director Tate Monthly Report
 - * B. Interim Fire Chief Krouse Monthly Report
 - * C. Library Director Hemerling Report

* D. Assessor Rashid Monthly Report

✓ 12. Reports and Communications:

* A. Barry County Central Dispatch May 2023 Statistics.

* B. LDFA Notes May 25, 2023.

* C. YMCA Meeting Update April 19, 2023.

* D. Draft Meeting Minutes Airport Commission May 24, 2023.

* E. Event Calendar June 2023.

* F. Draft Minutes Library Board June 5, 2023.

13. Public Comment:

14. Mayor and Council comment:

15. Adjourn

* Items with enclosures.

✓ Motion under agenda heading requires roll call vote.

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Minutes
May 22, 2023

1. Regular meeting called to order at 7:00 PM by Mayor Tossava in Council Chambers at City Hall.
2. Present at roll call were Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

City Staff and Appointees Present: Moyer-Cale, Bever, Boulter, Krouse, Tate and King.

3. Pledge to the flag

4. Approval of the agenda

Remove Item 8-A.

Replace Item 10-F with Item 10-F at Council Desk.

Motion by Jarvis, with support by Cary, to approve the agenda as amended.

All Ayes. Motion carried.

5. Approval of the workshop and regular minutes of the May 8, 2023 meetings

Motion by McLean, with support by Barlow, to approve the workshop and regular meeting minutes of May 8, 2023 as presented.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.

Absent: None.

Motion carried.

6. Public Hearings:

- A. Public hearing to accept comment on the necessity of a special assessment district for downtown parking areas.

Open Public Hearing at 7:03 PM.

Comments: None.

Close Public Hearing at 7:03 PM.

- B. Public hearing to accept comment on the proposed project plan for drinking water system improvements.

Representatives from Moore & Bruggink Ryan Arends and Sarah Weber addressed the Council.

Open Public Hearing at 7:16 PM.
 Comments: None.
 Close Public Hearing at 7:16 PM.

7. Public Comment:
8. Formal Recognitions and Presentations: (None)
 - A. Presentation by Chelsey and Jillian Foster regarding the Bumblebee Plains Neighborhood Group.
 Removed from the agenda.
9. Items for Action by Unanimous Consent:
 - A. Receive and place on file thirteen invoices totaling **\$295,888.49** as detailed in attachments.
 Motion by Cary, with support by McLean, to receive and place on file invoices totaling **\$295,888.49**.

 Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.
 Nays: None.
 Absent: None.
 Motion carried.
10. Items of Business
 - A. Consider adoption of **Resolution 2023-15** to determine the necessity of a special assessment district for Principal Shopping District parking areas.

 Motion by Nesbitt, with support by Bowers, to adopt **Resolution 2023-15** as presented.

 Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.
 Nays: None.
 Absent: None.
 Motion carried.
 - B. Consider adoption of **Resolution 2023-16** to adopt a final project planning document for the city's drinking water system improvements and designate an authorized project representative.

 Motion by Nesbitt, with support by Furrow, to adopt **Resolution 2023-16** as presented.

 Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Nays: None.
 Absent: None.
 Motion carried.

- C. Consider setting a public hearing on Monday, June 12, 2023 at 7:00 PM to approve the final roll for the special assessment for the Principal Shopping District parking areas.

Motion by McLean, with support by Jarvis, to set public hearing at 7:00 PM on Monday, June 12, 2023.
 All ayes. Motion carried.

- D. Consider approval of the First Amendment to the Amended and Restated Hastings City / Barry County Airport Contract for airport management services.

Motion by Furrow, with support by Nesbitt, to approve the First Amendment to the Amended and Restated Hastings City / Barry County Airport Contract for airport management services.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.
 Nays: None.
 Absent: None.
 Motion carried.

- E. Consider motion to approve for the Department of Public Services the purchase of communications headsets from M-Tech for **\$4,999.25**.

Motion by Resseguie, with support by Cary, to approve the purchase of communication headsets from M-Tech for **\$4,999.25**.

Travis Tate addressed the Council.

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.
 Nays: None.
 Absent: None.
 Motion carried.

- F. Consider motion to approve and authorize the Mayor and City Clerk to sign a parking agreement with Bolthouse Merchandising Corporation beginning June 1, 2023 and ending May 31, 2024.

Dan King addressed the Council.

Motion by Nesbitt, with support by Furrow, to approve and authorize the Mayor and City Clerk to sign a parking agreement with Bolthouse Merchandising Corporation beginning June 1, 2023 and ending May 31, 2024.

Dan King addressed the Council

Ayes: Barlow, Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.
 Nays: None.
 Absent: None.
 Motion carried.

11. Staff Presentations and Policy Discussions (None)

12. City Manager Report:

Sarah Moyer-Cale addressed the Council.

- A. Police Chief Boulter presented his Monthly Report and addressed the Council.
- B. City Clerk/Treasurer Bever presented his Monthly Financial Reports.
- C. Community Development Director King presented his Monthly Report and addressed the Council.

13. Reports and Communications:

- A. Draft Minutes Special Airport Commission Meeting May 9, 2023.
- B. Approved Minutes Cemetery Preservation Advisory Board Meeting April 12, 2023.
- C. Event Calendars May / June 2023.

Motion by Bowers, with support by Barlow, to receive and place on file Items 13.A. through 13.C. inclusive.
 All ayes. Motion carried.

14. Public Comment:

None.

15. Mayor and Council comment:

Comments offered by Furrow and Bowers.

16. Adjourn

Motion by McLean, with support by Furrow, to adjourn at 7:50 PM.
 All ayes. Motion carried.

Read and Approved:

 David J. Tossava, Mayor

 Christopher R. Bever, City Clerk

Summary - City of Hastings Invoices
City Council Meeting
June 12, 2023

8A.

No.	Vendor	Amount	Description
1	Gennen DeKock Group	\$10,604.59	Brownfield Winter 2022 Capture
2	West Michigan International	\$18,994.88	2016 International Truck Repair
3	Action Traffic Maintenance, Inc.	\$5,050.00	Guardrail Replacement
4	Axon Enterprise Inc.	\$9,810.24	10 GB Evidence.com Storage
5	Ferguson Waterworks	\$13,224.00	Water Meters
6	MCSA Group, Inc.	\$33,961.00	Professional Services for Streetscape
7	Michigan Municipal League	\$5,299.00	Dues /Legal Defense Fund
8	Process Wastewater Tech LLC	\$19,124.70	Dewatering zones moving ring overhaul
9	Diversified Real Estate Consul.	\$47,748.46	Wastewater Treatment Plant Roof Replacement
	Total (9 Invoices)	\$163,816.87	



FISCAL

22-23

YEAR

SCANNED

5-16-23

4018

00075

City of Hastings

201 East State Street • Hastings, Michigan 49058

269.945.2468 • FAX 269.948.9544

FEIN 38-6004562

PURCHASE ORDER

DATE

05-12-2023

Vendor Name Geenen De Kock Group Department _____12 W Eighth St

Ship To Address

Ste 250Holland MI 49423

Vendor Number _____

Item Description	Account Number	Price	Project Number	Received Y or N
Brownfield Winter	243-000 202 000	10,604.59		
2022 Capture				
TOTAL		10,604.59		

Special Instructions

Requested by James WagonerDepartment Head Approval [Signature] 5/12/23

City Manager Approval _____

(IF OVER \$300)

DATE

City Council Approval _____

(IF OVER \$ 5000)

MEETING DATE



FISCAL

22-23-

YEAR

3829
575 56TH STREET SW
GRAND RAPIDS, MI 49548
P: (616) 241-4656
F: (616) 241-0813
Facility Lic F163699

BILL TO
CITY OF HASTINGS - 10137
201 E STATE STREET
HASTINGS MI 49058
P: (269) 945-2468
F: (269) 948-9544



DELIVER TO
CITY OF HASTINGS - 10137
201 E STATE ST
HASTINGS MI 49058
P: (269) 945-2468
F: (269) 948-9544

SERVICE INVOICE: R101034029:01

DATE ARRIVED		DATE INVOICE	SALES TYPE		ADVISOR		TERMS	CUSTOMER REFERENCE	
1/30/2023 9:03:46PM		4/20/2023	SRET		Michael Hill		AR	68860	
YEAR	MAKE	MODEL	VIN	Unit ID	CUST UNIT #	ENGINE HOURS	IN SERVICE	Component Serial #	ODOMETER
2016	INTERNATIONAL	7000 SERIES	3HAWDAZR1GL375409	101227	60	1,411	12/31/9999		14569

Sold Operations

JOB #1 09

COOLING SYSTEMS / RADIATOR / CAC

COMPLAINT CAUSE CUST STATES LOOSING 9 GALLONS OF COOLANT SINCE LAST REPAIR

CORRECTION 2/13- pulled truck in and drained coolant, pulled fenders, pulled interstage cooler and brackets, pulled turbo piping, pulled valve cover and UVC, pulled oil rail and injectors, pressurized cooling system, inspected injector cups and did not see any leaking, we do now have an external coolant leak at the EGR cooler pipes that we did not have the previous time it was in, when pulled in noticed excessive smoke and found one of the injector seals to be leaking, 163, PUT ENGINE BACK TOGETHER, FILLED WITH COOLANT AND TEST DROVE.

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
2.80	LABOR 09-10	CUST STATES LOOSING 9 GALLONS OF COOLANT SINC		
2	101D/BDT44452	MET 10.9		
2	101D/FLTANCB14K1	FLEET AER NON CHL BRAKE CLN 14		
1	101N/3557856C1	CLAMP HEAT EXCHANGER		
1	101N/7080387C92	TUBE, ASSY COOLANT RETURN		

JOB #2 12

ENGINE

COMPLAINT CAUSE ENGINE RUNS ROUGH AND BLOWS A LOT OF SMOKE

PART WARR, INV:R101034029:XXXXXXX, DATE:XXXXXXXXXX, #3 INJECTOR O-RINGS LEAKING

CORRECTION DIAGNOSED ENGINE, FOUND #3 INJECTOR O-RINGS LEAKING, R+R ALL INJECTORS TO CONFIRM WHICH ONE IS LEAKING, REPL ALL INJ O-RINGS DUE TO ONE TIME USE, REPL HP OIL RAIL ORINGS AS ONE TIME USE, VERIFIED ENGINE RUNS GOOD

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
6	101N/1842624C92	SEAL,KIT INJECTOR SEAL		
1	101N/1842626C96	SEAL,KIT, HP OIL RAIL SEALS		
1.00	LABOR A99-T1	DIAGNOSE ENGINE RUNNING ROUGH		
3.00	LABOR M12-1563T-26	Fuel Injector(s) (Electronic Engines), Replace		
	163 - Galle, Eric - M151070			



Sold Operations (Cont.)

JOB #3 12 ENGINE

COMPLAINT CAUSE CHECK ENGINE LIGHT ON-CHECK AND ADVISE

CORRECTION checked and found combustion gasses in the cooling system. also found the DPF is blowing black smoke. there is a code for missing DPF. performed a blowby test it is good at 3in H2O. brought in drained coolant and required items to remove head. PULLED HEAD, STRIPPED HEAD AND CLEANED SURFACE. CHECKED FOR WARPS AND CRACKS. LOOKS GOOD. CLEANED ENGINE DECK AND CLAMPED LINERS DOWN. MEASURED PROTRUSION. THEY ARE WITHIN SPEC. SENT HEAD OUT for inspection / repair. When the head was hot tanked, additional leaking cups were found. DRESSED REPAIRED HEAD AND INSTALLED IT, TORQUED TO SPEC. INSTALLED items removed for disassembly, FILLED WITH COOLANT AND CHECKED OIL. TEST DROVE. THERE IS A LOUD HUMMING NOISE COMING FROM CENTRIFICAL OIL FILTER HOUSING WHEN RUNNING, MIGHT BE A BAD BEARING. WILL NEED TO TAKE ON A LONG TEST DRIVE. After road test found veh used much less coolant but still used some. See job #7 for continuation.

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
1	101D/BDT39752	HARDENED	0.60	0.60
1	101D/BDT3M04029	3M HAND PAD, 7447, AO VERY FIN	4.33	4.33
5	101D/BDT42452	METRIC L	0.04	0.20
12	101D/BDTC24704	CABLE TI	0.30	3.60
16	101D/BDTC24707	CABLE TI	1.08	17.28
5	101D/BDTMP43981	MET HARD	0.09	0.45
1	101D/BDTMP43983	MET HARD	0.24	0.24
4	101D/FLTANCB14K1	FLEET AER NON CHL BRAKE CLN 14	5.35	21.40
3	101D/ZSH500010048B	FLUID,ROTELLA T4 TRIPROT 15W40	5.86	17.58
1	101D/ZSH550041810G	COOLANT'S,SHELL ROTELLA ELC NIT	18.90	18.90
9	101D/ZSH550041811D	COOLDRAW,COOLANT, ROTELLA ELC	18.39	165.51
1	101D/ZSTS769PMT44	ELBOW,COMPOSITE BODY QUICK CON	5.22	5.22
1	101N/1841365C3	BOLT PREV TORQUE M12X1.75X40MM	18.53	18.53
1	101N/1841479C1	SEAL COOLANT PORT	46.14	46.14
6	101N/1841650C1	WASHER LOWER SUPPORT	0.75	4.50
1	101N/1842130C3	THRMOSTA,THERMOSTAT ASSEMBLY	124.40	124.40
6	101N/1842624C92	SEAL,KIT INJECTOR SEAL	23.44	140.64
1	101N/1842626C96	SEAL,KIT, HP OIL RAIL SEALS	128.06	128.06
1	101N/1846481C92	SENSOR, PRESSURE ASM	87.20	87.20
5	101N/1873161C2	BOLT M12 X 1.75 X 70MM	14.69	73.45
2	101N/1879755C1	RING O #112	3.50	7.00
1	101N/1885590C93	TUBE ASSY, TURBO OIL SUPPLY	228.50	228.50
1	101N/1889134C91	RING,KIT EXHAUST RING SEAL	51.53	51.53
1	101N/1889321C95	HEAD,KIT, CYLINDER HD SEAL, MA	1,216.78	1,216.78
3	101N/1891394C1	BOLT M12 X 70 STUD	18.87	56.61
1	101N/6117238C1	GASKET,EXH PIPE FLANGE , 3.5 I	24.75	24.75
1	101N/7092423C92	MANIFOLD,KIT, EXHAUST MANIFOLD	224.14	224.14
3	101N/7094780C1	STUD, PREVAILING TORQUE BOLT	35.26	105.78
8	101X/375	COOLANT UV DYE	21.80	174.40
1	10439	PERFORMANCE ENGINEERING	1,935.45	1,935.45
2.20	LABOR 12-10	COMBUSTION GASES IN COOLING SYSTEM		363.00



Sold Operations (Cont.)

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
	411 - Goodfellow, Michael - M246654			
8.00	LABOR 12-10	DIAGNOSE CHECK ENGINE LIGHT		1,320.00
	212 - Lenon, Todd - M233532			
31.00	LABOR 12-10	ENGINE / INSPECT		5,115.00
	163 - Galle, Eric - M151070			
0.00	LABOR 12-20	ENGINE / REPLACE		0.00
	411 - Goodfellow, Michael - M246654			
0.50	LABOR 12-20	HEAD BOLT TORQUING		82.50
Prepay: 0.00 Parts: \$2,967.72 Labor: \$6,880.50 Misc: \$0 Sublet: \$1,935.45				\$11,783.67

JOB #4 INFO INFORMATION ONLY:

COMPLAINT INFORMATION ONLY: CONTACT JUNIOR #2698386556
 CAUSE
 CORRECTION

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE

Prepay Parts Labor Misc Sublet

JOB #5 12 ENGINE

COMPLAINT VOID. LINE ADDED IN ERROR
 CAUSE
 CORRECTION

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE

JOB #6 15 FUEL SYSTEM

COMPLAINT Void line added in error.
 CAUSE
 CORRECTION

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
0.00	LABOR 15-20	R&R FUEL SENDER		



Sold Operations (Cont.)

JOB #7 12 ENGINE

COMPLAINT COOLANT LOSS AFTER ROAD TEST - CHECK & ADVISE - 03/31/2023

CAUSE

CORRECTION Inspected for coolant leaks after test drive. Verified coolant due present in the cooling system. No sign of external coolant loss. Pulled EGR valve and found evidence of coolant dye inside the EGR system indicating presence of coolant in the exhaust. Since there is no evidence of excessive pressure building in the cooling system a leaking EGR cooler is suspect. Removed items required for EGR cooler replacement, removed old EGR cooler, cleaned mounting surfaces and installed new o-rings and gaskets. Installed new EGR cooler and reinstalled items removed for access. Refilled coolant, ran engine to temp and checked for leaks. Took vehicle on multiple long road tests and there is no further coolant loss.

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
2	101D/FLTANCB14K1	FLEET AER NON CHL BRAKE CLN 14	5.35	10.70
1	101D/ZSH550041811D	COOLDRUM,COOLANT, ROTELLA ELC	18.39	18.39
1	101D/ZSTS762PMT4	COMPOSITE BODY QUICK CONNECT S	5.15	5.15
1	101N/1885590C93	TUBE ASSY, TURBO OIL SUPPLY	228.50	228.50
1	101N/1886331C94	TUBE, ASSY COOLANT SUPPLY	171.86	171.86
1	101N/5012354R91	COOLER,SUSTAINABLE I334 EGR CO	3,455.11	3,455.11
-1	101N/5012354R91-COI	COOLER,SUSTAINABLE I334 EGR CO	500.00	-500.00
1	101N/5012354R91-COI	COOLER,SUSTAINABLE I334 EGR CO	500.00	500.00
3.10	LABOR 12-10	ENGINE / INSPECT		511.50
	256 - Schick, John - M242325			
14.00	LABOR 12-20	REPLACE EGR COOLER		2,310.00
Prepay: 0.00 Parts: \$3,889.71 Labor: \$2,821.50 Misc: \$0 Sublet: \$0				\$6,711.21
Sold Operations Totals				\$18,494.88
Prepay: 0.00 Parts: \$6,857.43 Labor: \$9,702.00 Misc: \$0.00 Sublet: \$1,935.45				



Printed Name _____ Signature _____

Customer acknowledges that lug nuts must be re-torqued after 50-100 miles of operation.

CUSTOMER APPROVAL FOR REPAIRS NOT COVERED BY WARRANTY, POLICY, OR FIELD CHANGES		STATEMENT OF DISCLAIMER	ESTIMATED BILLED	
FINANCE CHARGES WILL APPLY IF THE NEW BALANCE IS UNPAID ONE MONTH FROM CLOSING DATE OF STATEMENT. FINANCE CHARGE IS COMPUTED BY A PERIODIC RATE OF 2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 24% APPLIED TO THE PREVIOUS.			<p>THE FACTORY WARRANTY CONSTITUTES ALL OF THE WARRANTIES WITH RESPECT TO THE SALE OF THIS ITEM/ITEMS. THE SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THIS ITEM/ITEMS.</p>	LABOR
TERMS: STRICTLY CASH UNLESS ARRANGEMENTS MADE		PARTS		\$6,857.43
<p>I HEREBY AUTHORIZE THE REPAIR WORK HEREIN SET FORTH TO BE DONE ALONG WITH THE NECESSARY MATERIALS AND AGREE THAT YOU ARE NOT RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT OR ANY OTHER CAUSE BEYOND YOUR CONTROL OR FOR ANY DELAYS CAUSE BY UNAVAILABILITY OF PARTS OR DELAY IN PARTS SHIPMENTS BY THE SUPPLIER OR TRANSPORTER. I HEREBY GRANT YOU AND/OR YOUR EMPLOYEES PERMISSION TO OPERATE THE VEHICLE HEREIN DESCRIBED ON THE STREETS, HIGHWAYS, OR ELSEWHERE FOR THE PURPOSE OF TESTING AND/OR INSPECTION. AN EXPRESS GARAGE KEEPER'S LIEN IS HEREBY ACKNOWLEDGED ON THIS VEHICLE. TO SECURE THE AMOUNT OF REPAIRS THERE TO I UNDERSTAND THAT PURSUANT TO SAID EXPRESS GARAGE KEEPER'S LIEN, I HAVE NO RIGHT OF POSSESSION TO THE ABOVE VEHICLE UNTIL THE REPAIRS THERE TO HAVE BEEN PAID IN FULL OR UNTIL YOU AND/OR YOUR EMPLOYEES HAVE RELEASED THE VEHICLE TO ME.</p> <p>ALL PARTS INSTALLED ARE NEW UNLESS SPECIFIED OTHERWISE</p>		MISC		\$0.00
		SUBLET		\$1,935.45
		PREPAY		\$0.00
		SUBTOTAL		\$18,494.88
		SHOP SUPPLIES		\$500.00
DISP FEES	\$0.00			
TAX	\$0.00			
TOTAL	\$18,994.88			
-CERTIFICATION - All repairs and parts listed were furnished in compliance with Michigan Auto Repair Act (P.A. 300).		PLEASE REMIT PAYMENT TO: WEST MICHIGAN INTERNATIONAL LLC 575 56TH STREET SW GRAND RAPIDS, MI 49548		
AUTHORIZED BY _____		Company Authorized Representative		
DATE _____				

FISCAL

5393

Action Traffic Maintenance Inc. 22-23-5182 South Saginaw Road
Grand Blanc, MI 48507

YEAR

Invoice

Date	Invoice #
4/26/2023	1251820

Bill To
City of Hastings 201 East State Street Hastings, MI 49058

Ship To

S.O. No.	P.O. No.	Terms	Project
1458	69478	Net 30	City of Hastings

Item	Description	Ordered	Prev. Inv...	Backor...	Invoiced	Rate	Amount
MISC G	Miscellaneous Guardrail Traffic Control SRT Panel # 1 Buffered End Object Marker 2 - Whistle Posts (45" Break Away Post) 3 - CRT Posts 3 - Center Hole B Block Departing Saddle Cable 2 - Slot Guards Location: West State Rd 2nd Location Date Completed : 4/25/23 W/O 1458				1	5,050.00	5,050.00

PAID
MAY 18 2023
CITY OF HASTINGS

					Subtotal	\$5,050.00
					Sales Tax (6.0%)	\$0.00
					Total	\$5,050.00
					Payments/Credits	\$0.00
					Balance Due	\$5,050.00

Phone #	Fax #
8106957516	810-695-7567

✓

3133



Axon Enterprise Inc.
PO BOX 29661
DEPARTMENT 2018
PHOENIX, AZ 85038-9661
Ph: 1-480-991-0797, option 5, option 1
arinquies@axon.com
www.axon.com
TIN: 86-0741227
DUNS Number: 832176382
UEI Number: TBW7MGPYURM7

BILL TO

Hastings Police Dept. - MI
201 E State St
Hastings, MI 49058-1954
USA

Invoice

Invoice ID INUS151585
Date 15-Apr-23
Page 2 of 3
Sales Order
Requisition
Your Ref Q452383
Our Ref
Payment Net 30 days
Invoice Account 134338
Terms of Delivery FCA

FISCAL

22-23

YEAR

SHIP TO

Hastings Police Dept. - MI
201 E State St
Hastings, MI 49058-1954
USA

Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Amount
8	1	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE Tax Date 15-Apr-23	200.00	33.00	1,320.00



Sales Amount	9,810.24
Misc. Charges	0.00
Discount	0.00
Sales Tax	0.00
Total	9,810.24
Amount Received	0.00

Payment Due 15-May-23

BALANCE DUE USD 9,810.24

PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc.
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS151585	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS151585	Reference No INUS151585	Tempe, AZ 85283
					Reference No INUS151585

Please reference the invoice number on your ACH, Wire or Check payment and send to AR@axon.com

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to this wire



1931 SNOW ROAD
LANSING, MI 48917-9505

Please contact with Questions: 517-322-0300

FISCAL

22-23-

YEAR

CITY OF HASTINGS
201 EAST STATE STREET
METER ACCOUNT
HASTINGS, MI 49058

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0164809-2	\$13,224.00	7061	1 of 1



PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

MASTER ACCOUNT NUMBER: 592635

SHIP TO:

CITY OF HASTINGS
301 E COURT ST
METER ACCOUNT
HASTINGS, MI 49058

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH ID
2053	2053	MIE	67635	DZM	METER ACCOUNT	05/02/23	14160
ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT	
80	80	NED2A11RPEF11	5/8 T10 MTR P/C CF	165.300	EA	13224.00	
			INVOICE SUB-TOTAL			13224.00	
LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH "NP" IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION							
							
Looking for a more convenient way to pay your bill?							
Log in to Ferguson.com and request access to Online Bill Pay.							
							

TERMS: NET 10TH PROX

ORIGINAL INVOICE

TOTAL DUE

\$13,224.00

All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH. *Any reference to or incorporation of Executive Order 14042 and/or the EO-implementing Federal clauses (FAR 52.223-99 and/or DFARS 252.223-7999) is expressly rejected by Seller and shall not apply as Seller is a materials supplier and therefore exempt under the Executive Order.*



2938

FISCAL

22-23-

YEAR

529 Greenwood Avenue S.E.
East Grand Rapids, MI 49506
616.451.3346

City of Hastings
Sarah Moyer-Cale, City Manager
201 East State Street
Hastings, MI 49058

Invoice number 5
Date 05/01/2023

Project 2180 CITY OF HASTINGS -
STREETSCAPE IMPROVEMENTS 2023

Invoice Period: April 1-30, 2023

For Professional Services in connection with Streetscape Improvements, including: Design Development, Construction Documents, Bidding and Construction Administration. This months services include the topographic survey.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Current Billed
Professional Services	220,000.00	40.26	54,606.26	88,567.26	131,432.74	33,961.00
Total	220,000.00	40.26	54,606.26	88,567.26	131,432.74	33,961.00

Invoice total **33,961.00**

INVOICE SUMMARY

Description	Prior Billed	Total Billed	Current Billed
Professional Services	54,606.26	88,567.26	33,961.00
Total	54,606.26	88,567.26	33,961.00





michigan municipal league

MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2023 - 2024

765

Hastings

Date: 05/01/2023

Membership Period: 07/01/2023 - 06/30/2024

FISCAL ID: 223

22 - 23

YEAR

Current Balance

* MML Dues
** Legal Defense Fund

4,817.00

482.00

\$5,299.00

**Total Due by July 01, 2023:
\$5,299.00**

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

(Signature)

(Date)



* MML dues include annual subscriptions to *The Review* for your officials at \$12.00 per subscription, which is 50% of the regular subscription rate.

** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org

Michigan Municipal League
P.O. Box 7409
Ann Arbor, MI 48107-7409
800-653-2483

Process Wastewater Technologies, LLC
9004 Yellow Brick Road, Suite D
Baltimore, MD 21237

FISC

22-23-

YEAR

4829

Invoice

Date	Invoice #
5/1/2023	2741

Bill To

City of Hastings
201 East State Street
Hastings, MI 49058

Ship To

Project #	P.O. Number	Terms
VDP/MI18043	signed proposal	Net 30 Days

Item Code	Description	Quantity	Price Each	Amount
Prepaid - Service	ES-353 (2) dewatering zones moving ring overhaul	1	19,124.70	19,124.70
PAID JUN 01 2023 CITY OF HASTINGS				
Sales Tax (0.0%)				\$0.00

Payments/Credits \$0.00

Phone #	Fax #	E-mail	Total
410-238-7977	410-238-7559	kwilkins@pwtech.us	\$19,124.70

Balance Due \$19,124.70

5402

Diversified Real Estate Consultants

3075 E Grand River Ave # LL-2
MI US
kami@dreconsultants.com

FISCAL

22-23-

YEAR



INVOICE

BILL TO

Travis Tate
City of Hastings
225 N Cass St.
Hastings, MI 49058

INVOICE

DATE

FROM

DATE

1055

05/25/2023

Due on receipt

05/25/2023

PROJECT

Wastewater Treatment Plant_Roof Replacement

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/24/2023	Project Management	Wastewater Treatment Plant_Roof Replacement Contracted Project Cost	1	53,053.85	53,053.85
04/24/2023	Project Management	10% Holding Fee Reduction (payable upon project completion)	-0.10	53,053.85	-5,305.39

\$47,748.46





Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

**Subject: Resolution 2023-17 to Approve the Final Assessment Roll for Parking in the
Downtown Business Area for Fiscal Year 2023-2024**

Meeting Date: June 12, 2023

Recommended Action:

Motion to adopt Resolution 2023-17 to approve the final assessment roll for a fiscal year 2023-2024 Special Assessment District (SAD) for parking improvements in the downtown Principal Shopping District.

Background Information:

This special assessment for the downtown parking district has been in place for many years, although it was not collected in fiscal year 2022-2023. The purpose of the district is to generate funds for parking lot maintenance including snow removal in the downtown area. The assessment will be distributed based on the business' proximity to public parking areas. This assessment may be used for maintenance purposes as allowed by PA 120 of 1961 as part of the Principal Shopping District.

A final assessment roll providing assessment information for each property owner in the SAD will be approved as part of this resolution. A public hearing will be held on June 12, 2023 to accept comment on the final assessment roll for the downtown parking SAD.

Financial Implications:

The revenue and expenses associated with downtown parking lot maintenance were included in this year's budget approved by City Council on May 8, 2023. If the final assessment roll is not approved, the city will have to manage the costs through its General Fund and/or reduce parking lot maintenance service in the area.

Attachments:

- Resolution 2023-17



Regular Council Agenda Item Memorandum

- Methodology for Calculating Special Assessment
- Final Assessment Roll
- Notice of Public Hearing

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

Resolution 2023-17

**TO APPROVE THE FINAL ASSESSMENT ROLL
FOR A FISCAL YEAR 2023-2024 SPECIAL ASSESSMENT DISTRICT
FOR PARKING IMPROVEMENTS IN THE DOWNTOWN PRINCIPAL SHOPPING
DISTRICT**

WHEREAS, the City of Hastings desires to improve convenience for visitors to its principal shopping district; and

WHEREAS, a public hearing to determine necessity as required by City Code and State statute was held on May 22, 2023 to hear comments from the public concerning said improvements and the appurtenant costs; and

WHEREAS, the City Assessor has prepared a final special assessment roll for the project attached hereto and incorporated herein; and

WHEREAS, the total cost to be paid by special assessment by the property owners is twenty-seven thousand, six hundred and 00/100 (27,600.00)

WHEREAS, notice has been provided to affected property owners and a second public hearing has been held on June 12, 2023 to hear comment on and objection to the roll; now

THEREFORE, BE IT RESOLVED, that the City Council for the City of Hastings does hereby approve the roll and direct that said special assessments be applied to the identified properties, that property owners be so notified, and that said special assessments to property owners be payable in one installment on the Summer Tax Roll.

A motion to adopt the foregoing resolution being offered by Member_____, with support by Member_____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED_____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 12th day of June 2023 by the City Council of the City of Hastings, by a vote of ____ members voting in favor thereof and ____ members voting against, and ____members absent.

Christopher R. Bever
City Clerk

CITY OF HASTINGS

SPECIAL ASSESSMENT PARKING

DETERMINING THE SPECIAL ASSESSMENT ROLL

The special assessments for public parking lot maintenance were made on a pro rata basis according to the benefit to be derived by the affected property owners within Special Assessment District.

The methodology reflects the building size, type of use, credit for on-site parking, and a distance from parking factor.

STEP 1 – Active Building Area: The formula to determine the active building area is as follows:
$$\text{Gross Building Area} \times 80\% \times \text{Use Factor} = \text{Active Building Area}$$

The gross building area is multiplied by 80% to adjust for stairwells, storage area, employee bathrooms, etc.

Use factors were determined by grouping similar types of uses. It is necessary to make an adjustment to reflect the use of the property on the parking.

The following are the grouping of types of uses:

<u>2.00 Use</u>	<u>1.50 Use</u>	<u>1.00 Use</u>	<u>0.75 Use</u>
Restaurants	Arcades	General Offices	Multi-Family Housing
Bars	Dance Halls	Retail Stores	Private Clubs
Theater	Fitness Centers	Medical Offices	Public Utility Use
	Health Spas	Hotels/Motels	Furniture Stores
<u>1.25 Use</u>	Ballroom	Service Stations	Service Types
Shopping Centers	Conference Rooms	Beauty or Barber Shops	Lodges
Strip Mall		Banks & Financial Institutions	
		Museums, Library, & Cultural Centers	
		Dry Cleaning Pick-Up Stations	

STEP 2 - Parking Credit: The property is credited for the private parking which will not exceed the active building area. After the private parking credit is deducted from the active building area, the result is called the net building area. The formula to arrive at the net effective building area is as follows:

$$\text{Active Building Area} - (\text{No. of Private Parking Spaces} \times 200 \text{ SF}) = \text{Net Building Area}$$

STEP 3 - Distance Factor: All properties are not immediately adjacent to the public parking. Therefore, an adjustment (Distance Factor) must be applied to the net building area. The following Distance Factors were used to adjust for proximity:

0 Feet – 150 Feet	100%
151 Feet – 200 Feet	90%
201 Feet – 250 Feet	80%
251 Feet – 300 Feet	70%
Over 301 Feet	60%

The distances were measured from the closest points of the property line to the municipal parking. Multiplying the net building area by the distance factor results in an effective building area.

STEP 4 – Effective Net Building Area: The effective net building area is determined by multiplying the Net Building Area by the distance factor.

Net Building Area x Distance Factor = Effective Net Building Area

STEP 5 – Special Assessment District (SAD) Charge: To determine the individual SAD Charge, the effective net building area of the property is divided by the total effective net building area of the district and then multiplied by the total SAD costs.

$$\frac{\text{Effective Net Building Area}}{\text{Total Effective Net Building Area of District}} \times \text{Total SAD Costs} = \text{SAD Charge}$$

Recap of Special Assessment Parking Roll

Gross Bldg. Area x 80% x Use Factor = Active Bldg. Area

Active Bldg. Area – (No. of On-Site Parking Spaces x 200 SF) = Net Bldg. Area

Net Building Area x Distance Factor = Effective Net Building Area

$\frac{\text{Effective Net Building Area}}{\text{Total Effective Net Building Area of District}} \times \text{Total SAD Costs} = \text{SAD Charge}$

Example: A restaurant has 7,300 square feet of gross building area. The building is located within 150 feet of a municipal parking lot. The restaurant has 31 on-site parking spaces. The Total Effective Net Building Area is 437,641 Square feet and the total SAD costs are \$84,223.76.

Gross Bldg. Area x 80% x Use Factor = Active Bldg. Area

7,300 SF x 80% x 2.00 = 11,690 SF

Active Bldg. Area – (No. of On-Site Parking Spaces x 200 SF) = Net Bldg. Area

11,690 SF – (31 Spaces x 200 SF) = 5,490 SF

Net Building Area x Distance Factor = Effective Net Building Area

5,490 SF x 1.00 = 5,490 SF

$\frac{\text{Effective Net Building Area}}{\text{Total Effective Net Building Area of District}} \times \text{Total SAD Costs} = \text{SAD Charge}$

$\frac{5,490 \text{ SF}}{437,641 \text{ SF}} \times \$84,223.76 = \$998.64$

SAD Charge is \$998.64

Parcel Number	Owner Name	Property Address	Business Name	Building Area	Use Factors			Active Building Area	Onsite Parking		Net Building Area	Distance Factor		Effective Net Building Area	2023 Special Assessment
					1st	2nd	3rd								
TOTAL SPECIAL ASSESSMENT LEVY \$ 27,600.00															
08-55-201-046-00	Local 148 UAW-CIO	127 W APPLE ST	LOCAL 148 UAW-CIO	1040	1.00	1.00	1.00	832	5800	-4968	0	100%	-4968	0	\$ -
08-55-201-047-00	Michael & Laurel McPhillips	121 W APPLE ST	OFFICE	3186	1.00	1.00	1.00	2549	800	1749	1749	100%	1749	1749	\$ 163.78
08-55-201-049-00	Burkey Real Estate Group	214 N JEFFERSON	SERVICE	4958	1.00	0.75	0.75	3305	1800	1505	1505	100%	1505	1505	\$ 140.98
08-55-201-050-20	City of Hastings	125 N JEFFERSON	VACANT	0	1.00	1.00	1.00	0	6000	-6000	0	100%	-6000	0	\$ -
08-55-201-051-00	HASTINGS MICHIGAN AVELLC	128 N MICHIGAN	VACANT	0	1.00	0.75	0.75	0	2800	-2800	0	100%	-2800	0	\$ -
08-55-201-051-02	HASTINGS MICHIGAN AVELLC	128 N MICHIGAN	RETAIL	2250	1.00	1.00	1.00	1800	0	1800	1800	100%	1800	1800	\$ 168.58
08-55-201-051-03	HASTINGS MICHIGAN AVELLC	128 N MICHIGAN	APARTMENTS	6750	0.75	0.75	0.75	4050	3564	486	486	100%	486	486	\$ 45.52
08-55-201-052-00	William & Gail Barry	120 N MICHIGAN	OFFICE/RETAIL/DANCE STUDIO	11456	1.00	1.50	1.00	10692	400	10292	10292	100%	10292	10292	\$ 963.91
08-55-201-080-00	One Global LLC	135 E STATE ST	RETAIL/OFFICE	2252	1.00	1.00	1.00	1802	1600	202	202	100%	202	202	\$ 18.88
08-55-201-081-00	Saeman Enterprises LLC	133 E STATE ST	VACANT	0	2.00	2.00	2.00	0	0	0	0	0%	0	0	\$ -
08-55-201-082-00	FGL Inc	129 E STATE ST	RETAIL	2156	1.00	1.00	1.00	1725	0	1725	1725	100%	1725	1725	\$ 161.53
08-55-201-083-00	Jerold Saeman	119 E STATE ST	RETAIL	4280	1.00	1.00	1.00	3424	800	2624	2624	100%	2624	2624	\$ 245.75
08-55-201-085-00	Tom Kramer	117 E STATE ST	RETAIL	2156	1.00	1.00	1.00	1725	1000	725	725	100%	725	725	\$ 67.88
08-55-201-086-01	Tim & Tracy Baker	107 E STATE ST	OFFICES	13992	1.00	1.00	1.00	11194	0	11194	11194	100%	11194	11194	\$ 1,048.32
08-55-201-086-02	Ron Holfield	111 E STATE ST	RETAIL	5296	1.00	1.00	1.00	4237	0	4237	4237	100%	4237	4237	\$ 396.79
08-55-201-089-00	J & G Hospitality Group	105 E STATE ST	RESTAURANT	15074	2.00	1.50	1.00	18089	0	18089	18089	100%	18089	18089	\$ 1,694.08
08-55-201-090-00	Shawn Blough	101 W STATE ST	RETAIL	6712	1.00	1.00	1.00	5370	600	4770	4770	100%	4770	4770	\$ 446.69
08-55-201-091-00	103 W State street LLC	103 W STATE ST	RETAIL	6200	1.00	1.00	1.00	4960	200	4760	4760	100%	4760	4760	\$ 445.79
08-55-201-092-00	Brad Smelker	122 N JEFFERSON	RETAIL	12816	1.00	1.00	1.00	10253	1800	8453	8453	100%	8453	8453	\$ 791.64
08-55-201-095-00	Norman & Carol Barlow	109 W STATE ST	BARLOW FLOWER & BOOKS	5504	1.00	1.00	1.00	4403	400	4003	4003	100%	4003	4003	\$ 374.91
08-55-201-096-00	Norman & Carol Barlow	111 W STATE ST	RETAIL	4656	1.00	1.00	1.00	3725	400	3325	3325	100%	3325	3325	\$ 311.38
08-55-201-097-00	Randel & Jennifer Sykes	117 W STATE ST	RETAIL	4460	1.00	1.00	1.00	3568	400	3168	3168	100%	3168	3168	\$ 296.69
08-55-201-098-00	Project 119 LLC	119 W STATE ST	SERVICE TYPES/HOUSING	8656	0.75	1.50	1.00	7502	800	6702	6702	100%	6702	6702	\$ 627.65
08-55-201-099-00	Tom Kramer	131 W STATE ST	RETAIL	4806	1.00	1.00	1.00	3845	400	3445	3445	100%	3445	3445	\$ 322.62
08-55-201-100-00	Law Ofc of Jackie Baker	137 W STATE ST	OFFICE	1260	1.00	1.00	1.00	1008	200	808	808	100%	808	808	\$ 75.67
08-55-201-102-00	Kermit & Lori Denton	139 W STATE ST	OFFICE	3420	1.00	1.00	1.00	2736	800	1936	1936	100%	1936	1936	\$ 181.31
08-55-201-104-00	Larry Phillips	145 W STATE ST	OFFICE	960	1.00	1.00	1.00	768	400	368	368	100%	368	368	\$ 34.46
08-55-201-105-00	Marlar Real Estate LLC	149 W STATE ST	OFFICE	6228	1.00	1.00	1.00	4982	0	4982	4982	100%	4982	4982	\$ 466.62
08-55-201-107-00	Robert Byington	222 W APPLE ST	OFFICE	3519	1.00	1.00	1.00	2815	4000	-1185	0	100%	-1185	0	\$ -
08-55-201-108-00	Chemical Bank	241 W STATE ST	FINANCIAL INSTITUTION	6464	1.00	1.00	1.00	5171	19600	-14429	0	100%	-14429	0	\$ -
08-55-201-109-00	Barry Co. Chamber of Comm.	221 W STATE ST	OFFICE	1670	1.00	1.00	1.00	1336	0	1336	1336	100%	1336	1336	\$ 125.12
08-55-201-112-01	Goodrich Theaters Propco LLC	213 W STATE ST	THEATER	13425	2.00	2.00	2.00	21480	0	21480	21480	100%	21480	21480	\$ 2,011.68
08-55-201-113-00	Barry County	220 W STATE ST	COURT HOUSE	0	0.00	0.00	0.00	0	0	0	0	0%	0	0	\$ -
08-55-201-114-00	Cook RM Realty	152 W STATE ST	RESTAURANT	4352	2.00	2.00	2.00	6963	200	6763	6763	100%	6763	6763	\$ 633.40
08-55-201-115-00	Cook RM Realty	152 W STATE ST	RESTAURANT	3784	2.00	2.00	2.00	6054	200	5854	5854	100%	5854	5854	\$ 548.29
08-55-201-157-00	Cook RM Realty	109 S CHURCH ST	OFFICE	1144	1.00	1.00	1.00	915	0	915	915	100%	915	915	\$ 85.71
08-55-201-116-00	Toni Marsh	146 W STATE ST	RESTAURANT	3732	2.00	1.50	1.00	4478	0	4478	4478	100%	4478	4478	\$ 419.42
08-55-201-117-00	Toni Marsh	140 W STATE ST	RETAIL	3476	1.00	1.00	1.00	2781	0	2781	2781	100%	2781	2781	\$ 260.43
08-55-201-118-00	Santmier Properties LLC	138 W STATE ST	OFFICE	1748	1.00	1.00	1.00	1398	600	798	798	100%	798	798	\$ 74.77
08-55-201-119-00	CR COOKE PROPERTIES LLC	134 W STATE ST	RETAIL	1980	1.00	1.00	1.00	1584	0	1584	1584	100%	1584	1584	\$ 148.35
08-55-201-120-00	CR COOKE PROPERTIES LLC	130 W STATE ST	RETAIL	2088	1.00	1.00	1.00	1670	0	1670	1670	100%	1670	1670	\$ 156.44
08-55-201-121-00	CR COOKE PROPERTIES LLC	126 W STATE ST	RETAIL	1760	1.00	1.00	1.00	1408	0	1408	1408	100%	1408	1408	\$ 131.86

Parcel Number	Owner Name	Property Address	Business Name	Building Area	Use Factors			Active Building Area	Onsite Parking		Net Building Area	Distance Factor		Effective Net Building Area	2023 Special Assessment
					1st	2nd	3rd								
TOTAL SPECIAL ASSESSMENT LEVY \$ 27,600.00															
08-55-201-122-00	Deborah L Button	122 W STATE ST	HODGES JEWELRY	3200	1.00	1.00	1.00	2560	400	2160	2160	100%	2160	2160	\$ 202.29
08-55-201-123-00	Bear Claw Holdings LLC	118 W STATE ST	RETAIL	2592	1.00	1.00	1.00	2074	400	1674	1674	100%	1674	1674	\$ 156.74
08-55-201-124-00	Pink Property LLC	114 W STATE ST	RETAIL	2388	1.00	1.00	1.00	1910	400	1510	1510	100%	1510	1510	\$ 141.45
08-55-201-125-00	Tom Kramer	102 W STATE ST	SALON	12384	1.00	1.00	1.00	9907	0	9907	9907	100%	9907	9907	\$ 927.85
08-55-201-126-00	Tom Kramer	110 W STATE ST	RETAIL	9132	1.00	1.00	1.00	7306	200	7106	7106	100%	7106	7106	\$ 665.47
08-55-201-127-00	Mary Hesterly	102 E STATE ST	GILMORE JEWELERS	4220	1.00	1.00	1.00	3376	0	3376	3376	60%	2026	2026	\$ 189.70
08-55-201-128-00	106 State St. Bldg Assoc.	106 E STATE ST	STATE GROUNDS / ATTORNEY OFF	7992	2.00	1.00	1.00	8525	0	8525	8525	60%	5115	5115	\$ 479.03
08-55-201-129-00	Peter & Linda Schantz	111 S JEFFERSON	AL & PETE'S SPORT SHOP	2159	1.00	1.00	1.00	1727	0	1727	1727	80%	1382	1382	\$ 129.41
08-55-201-130-00	116 E State St LLC	112 E STATE ST	RETAIL	13032	1.00	1.00	1.00	10426	200	10226	10226	100%	10226	10226	\$ 957.67
08-55-201-131-00	Donna Packer	124 E STATE ST	RETAIL	4788	1.00	1.00	1.00	3830	200	3630	3630	100%	3630	3630	\$ 340.00
08-55-201-132-00	Zweibruder Development	130 E STATE ST	BAKERY	5016	2.00	1.00	1.00	5350	0	5350	5350	100%	5350	5350	\$ 501.08
08-55-201-133-00	Zweibruder Development	126 E STATE ST	RETAIL- VACANT	6236	1.00	1.00	1.00	4989	0	4989	4989	100%	4989	4989	\$ 467.22
08-55-201-134-00	Charlotte Mini Storage	136 E STATE ST	RETAIL	6224	1.00	1.00	1.00	4979	600	4379	4379	100%	4379	4379	\$ 410.13
08-55-201-136-00	Clarence Service	142 E STATE ST	RETAIL	4404	1.00	1.00	1.00	3523	0	3523	3523	100%	3523	3523	\$ 329.96
08-55-201-137-00	Kevin & Stacy Anderson	144 E STATE ST	RETAIL	2664	1.00	1.00	1.00	2131	600	1531	1531	100%	1531	1531	\$ 143.40
08-55-201-138-00	Kevin & Stacy Anderson	148 E STATE ST	RETAIL	3752	1.00	1.00	1.00	3002	0	3002	3002	100%	3002	3002	\$ 281.11
08-55-201-139-00	Leonard Fulford	150 E STATE ST	RESTAURANT	3900	2.00	2.00	2.00	6240	400	5840	5840	100%	5840	5840	\$ 546.94
08-55-201-142-00	126 Michigan LLC	126 S MICHIGAN	OFFICE	1080	1.00	1.00	1.00	864	2400	-1536	0	100%	-1536	0	\$ -
08-55-201-143-00	Phillip & Tylene Cooley	139 E COURT	RESTAURANT	1564	2.00	2.00	2.00	2502	0	2502	2502	100%	2502	2502	\$ 234.36
08-55-201-145-00	Hugo Osario & Franco Zulem	131 S JEFFERSON	MEXICAN CONNEXION	2288	2.00	2.00	2.00	3661	0	3661	3661	100%	3661	3661	\$ 342.85
08-55-201-146-00	Antonio & Lindsey Jacinto	125 S JEFFERSON	RESTAURANT	2764	2.00	2.00	2.00	4422	0	4422	4422	100%	4422	4422	\$ 414.17
08-55-201-147-00	Bryan & Kelly Tobias	121 S JEFFERSON ST	BARBER SHOP	2792	1.00	1.00	1.00	2234	0	2234	2234	100%	2234	2234	\$ 209.18
08-55-201-148-00	Tom Kramer	117 S JEFFERSON	RETAIL	3832	1.00	1.00	1.00	3066	0	3066	3066	100%	3066	3066	\$ 287.10
08-55-201-149-00	Doug Acker	115 S JEFFERSON	RETAIL	2976	1.00	1.00	1.00	2381	200	2181	2181	100%	2181	2181	\$ 204.24
08-55-201-150-00	Ricky & Cynthia Esther	112 S JEFFERSON	OLDE TOWNE TAVERN	2784	2.00	2.00	1.00	3712	0	3712	3712	100%	3712	3712	\$ 347.64
08-55-201-151-00	Ricky & Cynthia Esther	114 S JEFFERSON	OLDE TOWNE TAVERN	2240	2.00	2.00	1.00	2987	0	2987	2987	100%	2987	2987	\$ 279.71
08-55-201-152-00	Emily Jasperse	118 S JEFFERSON	RETAIL	4728	1.00	1.00	1.00	3782	0	3782	3782	100%	3782	3782	\$ 354.24
08-55-201-153-00	Jefferson Street Investors LLC	128 S JEFFERSON	RESTAURANT	7408	2.00	2.00	2.00	11853	400	11453	11453	100%	11453	11453	\$ 1,072.60
08-55-201-156-00	Barry County	121 S CHURCH ST	COUNTY	4736	0.00	0.00	0.00	0	400	-400	0	100%	-400	0	\$ -
08-55-201-169-00	Highpoint Community Bank	150 W COURT	FINANCIAL INSTITUTION	24938	1.00	1.00	1.00	19950	22600	-2650	0	100%	-2650	0	\$ -
08-55-201-173-00	Tagg Properties LLC	201 S JEFFERSON	RESTAURANT/BAR	7920	2.00	2.00	2.00	12672	0	12672	12672	100%	12672	12672	\$ 1,186.78
08-55-201-174-00	Gallery Suites LLC	205 S JEFFERSON	RETAIL	4312	1.00	1.00	1.00	3450	0	3450	3450	80%	2760	2760	\$ 258.45
08-55-201-175-00	Bella Investment Prop LLC	215 S JEFFERSON	ALFRESCO	9944	1.00	1.00	1.00	7955	0	7955	7955	70%	5569	5569	\$ 521.52
08-55-201-176-00	SDW LLC	112 E COURT	RAZORS EDGE	3520	1.50	1.50	1.50	4224	0	4224	4224	100%	4224	4224	\$ 395.59
08-55-201-177-00	Marvin Helder	118 E COURT	OFFICES	5295	1.00	1.00	1.00	4236	2600	1636	1636	100%	1636	1636	\$ 153.22
08-55-201-178-00	MJH Opportunity LLC	128 E COURT	RETAIL	2984	1.00	1.00	1.00	2387	1200	1187	1187	100%	1187	1187	\$ 111.19
08-55-201-179-00	MJH Opportunity LLC	134 E COURT	VACANT	0	1.00	1.00	1.00	0	3200	-3200	0	0%	0	0	\$ -
08-55-201-224-00	Store Capital LLC	235 S JEFFERSON	BRIAN'S TIRE & SERVICE	12152	0.75	0.75	0.75	7291	4400	2891	2891	100%	2891	2891	\$ 270.77
08-55-201-234-00	Barry County	206 W COURT	BARRY COUNTY COURTS & LAW	0	0.00	0.00	0.00	0	0	0	0	0%	0	0	\$ -
08-55-201-236-00	Barry County	221 S BROADWAY ST	BARRY COUNTY	0	0.00	0.00	0.00	0	0	0	0	0%	0	0	\$ -
												TOTALS		294703	27,600.00

Assessor: Dulce Skoshko
Signature

May 23, 2023
Date

Published
5/25/23
in
Hastings
Banner

200112

City of Hastings NOTICE OF PUBLIC HEARING

Notice is hereby given that the Hastings City Council will hold a public hearing on Monday, June 12, 2023 at 7:00 PM in the Council Chambers, second floor of City Hall, 201 East State Street, Hastings, Michigan.

The purpose of the Public Hearing is for City Council to hear comments and make a determination on the establishment of a final assessment roll for parking in the City of Hastings Principal Shopping District for fiscal year 2023/2024.

The City will provide necessary reasonable aid and services to disabled persons wishing to attend these hearings upon seven days notice to the Clerk of the City of Hastings, 201 East State Street, Hastings, Michigan 49058. Telephone 269/945-2468 or TDD call relay services 800/649-3777.

Christopher R. Bever
City Clerk



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Resolution 2023-18 - Relay for Life of Barry County

Meeting Date: June 12, 2023

Recommended Action:

Approve, under direction of staff, Barry County Relay for Life's annual request to hold the Relay for Life event supporting the American Cancer Society in Tyden Park on September 16, 2023 from 8:00am to midnight.

Background Information:

The Relay for Life event is the largest fundraising activity supporting the American Cancer Society. The Barry County group has utilized Tyden Park to host the event for several years. Staff has reviewed the request and the special event application and has no concerns.

Financial Implications:

There are no financial implications for the City.

Attachments:

- Resolution 2023-18
- Relay for Life of Barry County Request Letter
- Special Event Application with Event Map

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2023-18

**TO STAY NECESSARY ORDINANCES FOR THE AMERICAN CANCER SOCIETY USE OF
TYDEN PARK FOR THE RELAY FOR LIFE ON SEPTEMBER 16, 2023.**

WHEREAS, the American Cancer Society Relay for Life Committee, by way of correspondence, has requested the use of Tyden Park and the adjacent parking lot to hold the American Cancer Society Relay for Life; and

WHEREAS, the Relay for Life Committee has requested that the approved hours of the event be 8:00 AM Saturday, September 16, 2023 through 12:00 AM, Sunday, September 17, 2023.

WHEREAS, the American Cancer Society Relay for Life Committee has requested a stay under Section 2-34 of the Hastings Code of Ordinances Saturday, September 16, 2023 8:00 AM through 12:00 AM Sunday, September 17, 2023; and

WHEREAS, the American Cancer Society and its Relay for Life Committee desires to ensure that the Relay for Life is conducted in good taste and in accord with all laws and regulations; now

THEREFORE, BE IT RESOLVED, that the City of Hastings hereby stays from 8:00 AM September 16, 2023 through 12:00 AM September 17, 2023 as provided under Section 2-34 of the Hastings City Code, the following:

Section 58-34; Section 58-35 (d); Section 58-38 (c) (g) and (h)

A motion to adopt the foregoing resolution being offered by Member _____, with support by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 12th day of June 2023 by the City Council of the City of Hastings, by a vote of ____ members voting in favor thereof and ____ members voting against, and ____members absent.

Christopher R. Bever, City Clerk



May 8th 2023

To: Mayor, David Tossava and City Manager, Sarah Moyer-Cale

Re: Barry County Relay For Life 2023 event

I am writing on behalf of the Barry County Relay For Life, asking that a place be added to an upcoming agenda to discuss our request to reserve Tyden Park on September 16th 2023. As in past years, we would like to reserve the entire park from 8 am to midnight, where we can shut the gates and not have people drive through.

The mission of the American Cancer Society is to save lives, celebrate lives, and lead the fight for a world without cancer. Relay For Life events are the single biggest fundraiser for the American Cancer Society, since its inception in 1985 over \$5 billion dollars has been raised to cure cancer.

On September 16th we request permission:

- 1) Have the whole of Tyden Park for our event.
- 2) Close the gates to traffic for the entirety of the event
- 3) To have craft vendors sell items
- 4) Food truck vendors to sell food items.

As a way of generating a community event, we will offer the space at Tyden park for a vendor craft show that we will advertise as 'Small Business Saturday Fun Fair' running from 11-3 (*or any reasonable time within the 11am to 11pm time that we are renting Tyden*). We will charge the vendor's a onetime fee that will be put towards the Relay For Life's fundraising for the day.

Not all the planning has been completed for the 2023 event, however we are expected to have people walk the track (walkway), sell items such as homemade goods, speak and play music via a loudspeaker system, and then clean everything up at the end of the evening.

The American Cancer Society is a qualified 501(c)(3) tax-exempt organization. Tax ID Number: 13-1788491.

Please let me know the next steps. If you have any questions, please contact the event coordinators at barrycountyrelay@gmail.com

Michelle Trowbridge – 269-838-5606

Lona Kane – 269-331-1512

2023 Event Coordinators



City of Hastings Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

BARRY COUNTY RELAY FOR LIFE

Applicant/Organization Name			Phone
MICHELLE TROWBRIDGE			269-838-5606
BARRYCOUNTYRELAY@GMAIL.COM			
Contact Name	Phone		Email
264 S MAIN ST	VERMONTVILLE	MICHIGAN	49096
Street	City	State	Zip
Contact person on day of event (if different than above)			Phone

Section 2: Event Information

BARRY COUNTY RELAY FOR LIFE

Name of Event	
A FUNDRAISING EVENT FOR THE AMERICAN CANCER SOCIETY	
Description of Event	
SEPTEMBER 16TH 2023	7AM - 10PM
Event Dates	Time (From/To)
SEPTEMBER 16TH 7AM	SEPTEMBER 16TH 10PM
Set up Date(s) and Time(s)	Clean Up Date(s) and Time(s)

TYDEN PARK

Location(s) of Event

20

100

Estimated number of volunteers

Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
 - If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☒ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
 - If yes, provide copy of Health Department Food Service License
- ☒ Temporary structures (including tents or pavilions)
- ☒ Music
 - If yes, what time will music begin and end? 10AM - 10PM
 - If yes, what type of music is proposed? Live – Acoustic Live - Amplification Recorded
Loudspeakers or public address system
- ☐ Parade
- ☐ Race (ex: 5K)
- ☒ Vendors/sale of goods
- ☐ Carnival rides
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☒ Donation collection/free will offering
- ☐ Other _____
- ☐ Alcohol
 - If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - If yes, provide a copy of Michigan Liquor Control License Application.
 - If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

GARBAGE WILL BE COLLECTED AND PLACED IN ONE CAN IN THE PARK

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

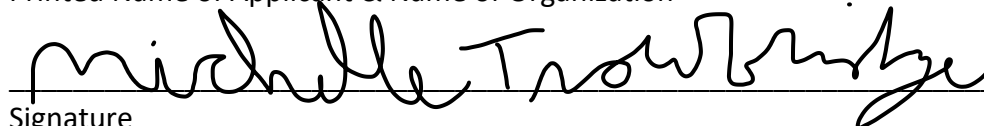
Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

MICHELLE TROWBRIDGE -- RELAY FOR LIFE OF BARRY COUNTY

Printed Name of Applicant & Name of Organization



Signature

5/23/23

Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles ☐ Barricades ☐ Traffic cones ☐ Restroom Cleaning
☐ Fencing ☐ Water or Electric ☐ Other

Will this event require additional staff? If yes, please describe:

Other Comments:

C. Fire Chief Review

Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? ☐ Yes ☐ No

Please describe how garbage will be managed?

Garbage will be collected and placed at 1 can within the park

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.





Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Resolution 2023-19 - Sidewalk Sales

Meeting Date: June 12, 2023

Recommended Action:

Approve, under direction of staff, the Downtown Business Team request to hold Sidewalk Sales on Friday July 7th and Saturday July 8th, and stay Ordinance in Article 22-1, Section 22-2 by adopting Resolution 2023-19.

Background Information:

The Hastings Downtown Business Team has been conducting Sidewalk Sales annually in downtown Hastings for decades. The Downtown Business Team has recently added music to the sales activities to enhance both residents and visitors shopping experiences.

Financial Implications:

There are no financial implications for the City.

Attachments:

- Resolution 2023-19
- Request Letter from Downtown Business Team

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2023-19

**TO STAY THE NECESSARY ORDINANCES FOR SIDEWALK SALES IN DOWNTOWN
HASTINGS JULY 7-8, 2023**

WHEREAS, the Hastings Downtown Business Team, by way of correspondence, has requested permission to conduct Sidewalk Sales in downtown Hastings; and

WHEREAS, the Hastings Downtown Business Team requests a stay under Section 22-2 of Hastings Ordinances for July 7-8, 2023; and

WHEREAS, the Hastings Downtown Business Team wants to ensure that said Sidewalk Sales is conducted in good taste and in accordance with all laws and regulations; and

WHEREAS, the City Council of the City of Hastings desires to support and encourage the businesses in downtown Hastings; now

THEREFORE, BE IT RESOLVED that the City of Hastings hereby stays for the purpose of said Sidewalk Sales on July 7-8, 2023 in Article 22-1 of the Hastings City Code, the following Ordinance:

Section 22-2

A motion to adopt the foregoing resolution being offered by Member _____, with support by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 12th day of June 2023 by the City Council of the City of Hastings, by a vote of ____ members voting in favor thereof and ____ members voting against, and ____ members absent.

Christopher R. Bever, City Clerk



June 6 2023

Mayor David Tossava
& Hastings City Council
201 E State Street
Hastings MI 49058

RE: 2023 Sidewalk Sales

The Hastings Downtown Business team would like to request permission for the downtown area businesses to host Sidewalk Sales Friday, July 7th and Saturday July 8th.

We would also like to have music and sales on the sidewalk during this event.

We hope this event will bring many visitors to our downtown so they can experience some of the amazing things we have to offer.

Our request would include a stay to the ordinance in Article 22-1, Section 22-2 regarding sidewalk displays for July 7th and 8th.

If you have any question in regard to this request for the event, please contact me, either in person, by email or by phone.

Thank you for your consideration.

Jennie Sykes
Treasurer - Hastings Downtown Business Team
269-331-6122
jennie@porcelainclassics.com



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Resolution 2023-20 Adoption of Barry County Hazard Mitigation Plan

Meeting Date: June 12, 2023

Recommended Action:

Motion to adopt Resolution 2023-20 to adopt the Barry County Hazard Mitigation Plan.

Background Information:

Barry County has recently updated the County Hazard Mitigation Plan and it has been approved by FEMA. Adoption of this plan by the local jurisdictions is required for them to receive possible funding for future hazard mitigation projects. The City adopted the previous version of the plan in 2005.

Financial Implications:

None; some items may be eligible for future grants

Attachments:

- Resolution 2023-20
- Barry County Hazard Mitigation Plan

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2023-20

BARRY COUNTY HAZARD MITIGATION PLAN

WHEREAS, the City of Hastings, Michigan has experienced disasters that have damaged commercial, residential and public properties, displaced citizens and businesses, closed streets and bridges dividing the community both physically and emotionally, and presented general public health and safety concerns; and

WHEREAS, Barry County has prepared a Hazard Mitigation Plan that outlines the community's options to reduce overall damage and impact from natural and technological hazards; and

WHEREAS, the Hazard Mitigation Plan has been reviewed by community residents, business owners, and federal, state and local agencies, and has been revised to reflect their concerns; now

THEREFORE, BE IT RESOLVED that the City Council of the City of Hastings finds that the Hazard Mitigation Plan is reflective of the concerns of the City of Hastings, Michigan, and the recommendations contained within the Hazard Mitigation Plan are agreeable and formally represent the concerns of the citizens of the City of Hastings, Michigan.

BE IT FURTHER RESOLVED that the City of Hastings will endeavor to follow the recommendations and action items found in the Barry County Hazard Mitigation Plan.

A motion to adopt the foregoing resolution being offered by Member_____, with support by Member_____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED_____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 12th day of June 2023 by the City Council of the City of Hastings, by a vote of ____ members voting in favor thereof and ____ members voting against, and ____members absent.

Christopher R. Bever
City Clerk



FEMA

April 20, 2023

Mr. Matt Schnepf
State Hazard Mitigation Officer
Michigan State Police
Emergency Management and Homeland Security Division
P.O. Box 30634
Lansing, MI 48909

Dear Mr. Schnepf:

Thank you for submitting the 2023 Barry County Hazard Mitigation Plan Update for our review. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. The plan met the required criteria for a multi-jurisdiction hazard mitigation plan. Formal approval of this plan is contingent upon the adoption by the participating jurisdictions of this plan. Once FEMA Region 5 receives documentation of adoption from the participating jurisdictions, we will send a letter of official approval to your office.

We look forward to receiving the adoption documentation and completing the approval process for the 2023 Barry County Hazard Mitigation Plan Update.

If there are any questions from either you or the communities, please contact Meghan Cuneo, at (202) 615-5294 or email at Meghan.Cuneo@fema.dhs.gov.

Sincerely,

John Wethington
Chief (acting), Risk Analysis Branch
Mitigation Division



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: First Reading of Ordinance No. 615 – Semi-Tractor / Trailer Parking

Meeting Date: June 12, 2023

Recommended Action:

Conduct first reading of Ordinance No. 615 pertaining to the addition of a large single rear axle truck to the Definitions in Section 90-1. Ordinance also amends the Special Uses in the D-1 Industrial District Section 90-553 to add subsection (g) to allow parking lots for the overnight parking of semi-tractors/trailer, et al on a short-term basis. The Ordinance also amends Section 90-929 regarding Supplemental Parking Requirements to add subsection 5 regarding approved parking lots for overnight parking on a short-term basis.

Background Information:

Currently the zoning code has no allowance in any zoning district for the overnight parking of semi-tractors, semi-trailers, or vehicles with two or more rear axles. The proposed ordinance will allow for overnight parking of semi-tractors, semi-trailers, and vehicles with two or more rear axles on a short-term basis as a special use in the industrial zoning districts. The proposed ordinance will also add the definition of a large single rear axle truck. The definition of such a vehicle was lacking in the zoning code.

Financial Implications:

There are no financial implications from this request.

Attachments:

- Ordinance No. 615

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 615

AN ORDINANCE TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED, BY AMENDING THE FOLLOWING: ARTICLE 90 - I, SECTION 90-1 DEFINITIONS TO ADD DEFINITION OF A LARGE SINGLE REAR AXLE TRUCK, ARTICLE 90-VI, DIVISION 90 VI-14 D-1 INDUSTRIAL DISTRICT, SECTION 90-553 TO ADD SUBSECTION (G), AND ARTICLE 90-X OFF STREET PARKING, SECTION 90-929.

AS RECOMMENDED BY THE PLANNING COMMISSION ON JUNE 5, 2023

THE CITY OF HASTINGS ORDAINS:

SECTION I.

Section 90-1 is hereby amended to Chapter 90, Article 90 – I Definitions to add definition of a large single rear axle truck, Section 90-553 is hereby amended to Chapter 90, Article 90-VI, Division 90 VI-14 – D1 Industrial District to add subsection (g), and Section 90-929 is hereby amended to Chapter 90, Article 90-X Off Street Parking. Current in *Italics*. Text additions in **BOLD**

Sec 90-1 Definitions

Large single rear axle truck means a type of large truck that has a single frame and uses only one drive axle in the rear and can include, but is not limited to, a straight (box) truck, tow truck, dump truck, and utility/service truck.

Sec 90-553 Special Uses

(g) Parking lots for the overnight parking of semi-tractors, semi-trailers, vehicles with 2 or more rear axles, large single rear axle trucks, and recreational vehicles on a short-term basis, subject to compliance with the parking lot requirements established by Section 90-920.

Sec 90-929 – Supplemental Parking Requirements in Residential Zones

- (a) *All driveways and parking areas in residential districts, including areas used to access parking spaces, shall be constructed of stable materials designed and maintained to support parked vehicles, including, but not limited to, bituminous material, brick pavers, gravel, concrete, or crushed stone. Parking on bare dirt, mud, grass, debris, refuse and other unstable material in any yard is prohibited. All driveways and parking areas shall be maintained in good condition and any rutting or deformation of the drive or parking surface shall be promptly repaired.*
- (b) *Parking spaces and driveways on ~~residential~~ properties **used for residential purposes** shall not occupy in excess of 40 percent of the width of the front yard at any point within such front yard as measured from property line to property line. In the event that drive areas used exclusively to turn vehicles around are present, such turn-around drives shall not occupy in excess of 60 percent of the width of the front yard.*
- (c) *Parking in the following areas shall be prohibited:*
- (1) between the curb and the sidewalk*
 - (2) between the curb and the right-of-way line*
 - (3) on any curb lawn of any public street*
 - (4) on driveway approaches within the public right-of-way*
- ~~(d) The outdoor parking or storage of semi-tractors, semi-trailers, or vehicles with two or more rear axles in residential areas is prohibited.~~
- (e) *The outdoor parking or storage of semi-tractors, semi-trailers, or vehicles with two or more rear axles on any streets, alleys, or public ways within the City is prohibited, except when actively loading or unloading.*
- (f) *The outdoor parking or storage of semi-tractors, semi-trailers, or vehicles with two or more rear axles in any other area is prohibited except:*
- (1) Where such parking is necessary in connection with construction activity actually occurring on the property pursuant to a valid and current building permit.*
 - (2) For a period of up to 3 hours, or longer as permitted by the Chief of Police **or his/her designee**, for the purpose of loading or unloading materials, supplies, or inventory to be used in connection with the ~~business~~-activity occurring on the property. Such vehicles and attachments may not be parked for the purpose of storing such materials, supplies, or inventory.*

(3) Where such vehicles are being offered for sale by a licensed dealership.

(4) Where such vehicles are customarily used in connection with the business where the vehicles are parked.

(5) In approved parking lots for overnight parking on a short-term basis.

(g) The outdoor parking or storage of any unattached trailers or other recreational vehicles or equipment as defined in Section 90-1, on any streets, alleys, or public ways within the City is prohibited. No vehicle with a trailer, recreational vehicle, or similar appurtenance shall be parked on any streets, alleys, or public ways within the City for a period of more than 12 hours.

SECTION II.

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by Member _____, with support by Member _____, that **Ordinance No. 615** be adopted as read.

YEAS:

NAYS:

ABSENT:

Adoption Date:

Effective Date:

First Reading: June 12, 2023

Second Reading:

CITY OF HASTINGS

By: Christopher R. Bever
Hastings City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Hastings, at a regular meeting of the City Council on the day of 2023, at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated:

Christopher R. Bever
City Clerk



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: First Reading of Ordinance No. 616 – Zoning Board of Appeals Variance Requests

Meeting Date: June 12, 2023

Recommended Action:

Conduct first reading of Ordinance No. 616 pertaining to Section 90-87 pertaining to Variances Prohibited.

Background Information:

The Zoning Board of Appeals utilizes Section 90-87 for the standards when reviewing and considering a variance request. Since adoption of this section of the Ordinance in 1970, there has been considerable case law established that better defines the standards a Zoning Board of Appeals should consider when reviewing a variance from the established Code. The proposed text amendment to Section 90-87 will assist the Zoning Board of Appeals when adjudicating a variance request and assist an applicant complete the variance request application.

Financial Implications:

There are no financial implications from this request.

Attachments:

- Ordinance No. 616

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 616

AN ORDINANCE TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED, BY AMENDING THE FOLLOWING: ARTICLE 90 - III, SECTION 90-87 VARIANCES PROHIBITED.

AS RECOMMENDED BY THE PLANNING COMMISSION ON JUNE 5, 2023

THE CITY OF HASTINGS ORDAINS:

SECTION I.

Section 90-87 is hereby amended to Chapter 90, Article 90 – III Variances Prohibited:
Current in ~~Italics~~. Text additions in **BOLD**

~~Sec 90-87 Variances Prohibited~~

~~No variance in the provisions or requirements of this chapter shall be authorized unless the board finds from reasonable evidence that such variance will not be of substantial detriment to adjacent property and the surrounding neighborhood; will not impair the public health, safety, welfare or the intent and purpose of this chapter; and that at least two of the following conditions exist:~~

- ~~a) That there are exceptional or extraordinary circumstances or conditions applying to the property in question or to the intended use of the property that do not apply generally to other properties in the same zoning classification.~~
- ~~b) That such variance is necessary for the preservation and enjoyment of a substantial property right similar to that possessed by other properties in the same zoning district and in the vicinity, provided that the possibility of increased return shall not be deemed sufficient to warrant a variance.~~
- ~~c) That the condition or situation of the specific piece of property or the intended use of the property for which the variance is sought is not of so general or recurrent a nature as to make reasonably practical the formulation of a general regulation for such conditions or situation as part of this chapter.~~

Sec 90-87 Variance Standards and Conditions

The Zoning Board of Appeals shall have the authority to grant nonuse variances related to dimensional requirements of the Zoning Ordinance or to any other nonuse-related standard in the Ordinance where there are practical difficulties in the way of carrying out the strict letter of this Ordinance so that the spirit of the Ordinance shall be observed, public health and safety secured, and substantial justice done.

(a) Standards: In determining whether practical difficulties exist, the Zoning Board of Appeals shall consider the following factors:

- 1) That the variance will not permit the establishment within a zoning district of any use which is not allowed as a permitted or special land use within the district.
- 2) That compliance with the strict letter of the Zoning Ordinance would unreasonably prevent the owner or occupant of the property from using the property for a permitted purpose or would render conformity with the Zoning Ordinance unnecessarily burdensome.
- 3) That a grant of the variance applied for would do substantial justice to the applicant as well as to other property owners in the surrounding area or, in the alternative, that a lesser relaxation than that applied for would give substantial relief to the owner or occupant of the property involved and be more consistent with justice to other property owners.
- 4) That the hardship asserted by the applicant by way of justification for a variance is due to unique circumstances of the property.
- 5) That the hardship asserted by way of justification for the variance is not self-created.
- 6) That, in granting a variance, the Zoning Board of Appeals is ensuring that the spirit of the Zoning Ordinance is observed, public safety secured, and substantial justice done.

(b) Conditions: The Zoning Board of Appeals may attach conditions or limitations upon a variance, where such are necessary to insure that public services and facilities affected by a requested variance and the associated land use or activity will be capable of accommodating increased service and facility loads caused by the variance and associated land use or activity, and to protect the natural environment and conserve natural resources and energy, and to insure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner. Prior to attaching a condition or limitation to a variance, the Zoning Board of Appeals shall also specifically determine the following:

- (1) That the condition or limitation is designed to protect natural resources, the health, safety and welfare and the social and economic well-being of those who will use the land use or activity associated with the variance under consideration, residents, and land owners immediately adjacent to the land use or activity, and the community as a whole; and,
- (2) That the condition or limitation is related to the valid exercise of the police power, and purposes which are affected by the proposed variance; and,
- (3) That the condition or limitation is necessary to meet the intent and purpose of the zoning ordinance, is related to the standards established in the ordinance for the variance under consideration and associated land use or activity and is necessary to ensure compliance with those standards.

Any such conditions and limitations may impose greater or more restrictions and requirements than are included in this Ordinance generally and may include the provision of reasonable financial security to guarantee performance. Violation of any such conditions or limitations shall be deemed a violation of this Ordinance.

SECTION II.

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by Member _____ , with support by Member _____ , that **Ordinance No. 616** be adopted as read.

YEAS:

NAYS:

ABSENT:

CITY OF HASTINGS

Adoption Date:

Effective Date:

First Reading: June 12, 2023

Second Reading:

By: Christopher R. Bever
Hastings City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Hastings, at a regular meeting of the City Council on the day of 2023, at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated:

Christopher R. Bever
City Clerk



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: First Reading of Ordinance No. 617 – Rezoning of Property Located at 1117 South Michigan Avenue

Meeting Date: June 12, 2023

Recommended Action:

Conduct first reading of Ordinance No. 617 pertaining to the rezoning of property located at 1117 South Michigan Avenue from R-S Suburban Residential to R-2 Single Family Residential.

Background Information:

Jennifer and Randel Sykes, property owners at 1117 South Michigan Avenue, desire to construct a small addition to their residence. Due to the setback requirements in the R-S zoning district, there would not be ample side setback to allow for the construction of the addition. The side setback standards in the R-2 zoning district would make the construction of the addition feasible. The Sykes' property borders on the R-2 zoning district both on the western and northern side of their property. The future land use map supports an R-2 zoning classification for the subject property. The Planning Commission has recommended the rezoning to City Council for approval.

Financial Implications:

There are no financial implications from this request.

Attachments:

- Ordinance No. 617
- Planning Consultant Staff Report

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 617

TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED,
TO AMEND THE ZONING MAP OF THE CITY LIMITS

AS RECOMMENDED BY THE PLANNING COMMISSION ON JUNE 5, 2023

THE CITY OF HASTINGS ORDAINS:

Section I

Chapter 90 of the Hastings Code of 1970, as amended, is hereby amended to amend the Zoning Map to change the zoning of the listed parcel currently zoned R-S (Suburban Residential District) from R-S to R-2 (One-Family Residential District):

Parcel No. 08-55-250-435-00..... 1117 S. Michigan Avenue

BEGINNING AT A POINT 37 FEET SOUTH OF SW CORNER OF LOT 1351 FOR POB, THENCE SOUTH 154 FT, THENCE EAST 49.5 FEET THENCE SOUTH 22 FT, THENCE EAST 128 FT TO A POINT 33 FEET EAST OF THE CENTERLINE OF THE FORMER C, K & S RAIL ROAD RIGHT OF WAY, THENCE NORTHEASTERLY 178.5 FEET ALONG A LINE 33 FEET EAST OF THE RAILROAD RIGHT OF WAY CENTERLINE THENCE WEST 207.88 FEET TO POB. CITY OF HASTINGS.

Section II

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by Member _____ , with support by Member _____ , that **Ordinance No. 617** be adopted as read.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

CITY OF HASTINGS

Adoption Date:

Effective Date:

First Reading: June 12, 2023

Second Reading:

By: Christopher R. Bever
City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Hastings, at a regular meeting of the City Council on the ____ day of _____ at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Christopher R. Bever
City Clerk



MCKENNA

June 5, 2023

Planning Commission
City of Hastings
201 East State Street
Hastings, MI 49058

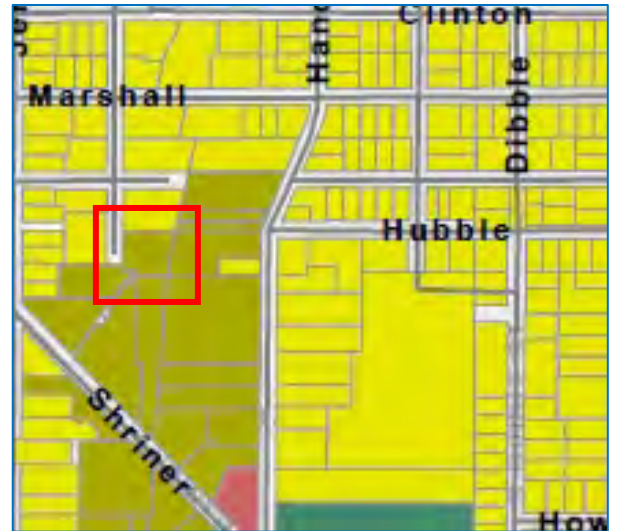
Applicant: Jennifer and Randell Sykes

Subject Property: 1117 S Michigan Avenue
(Parcel #08-55-250-435-00)

Zoning: R-S Suburban Residential District

Request: *Rezoning* – the proposed rezoning of the subject property from the R-S District to the R-2 District

Zoning Map



- R-S Suburban Residential District
- R-2 One Family Residential District

□ Application Overview:

- The subject site is 0.63 acres (27,270 sq ft) in area and is provided approximately 130 ft of frontage on S Michigan Avenue.
- The subject site is bisected by Fall Creek. A single-family dwelling/attached garage is located on the west side of the property, adjacent to S Michigan Avenue; east of Fall Creek, the subject site is undeveloped.



- Applicant requests rezoning of the subject property from the R-S District to the R-2 District.

□ Rezoning Request Analysis

Section 90.5 – Amendments

- **Is the requested rezoning consistent with the policies and uses proposed for that area in the City of Hastings Master Plan?**
 - The City of Hastings Future Land Use Map classifies the subject property and surrounding area to the south as Modern Neighborhood; a classification characterized by ‘single-family residential housing units on larger lot sizes than found in older neighborhoods of the City.’ The Modern Neighborhood design guidelines suggest lot areas/widths consistent with surrounding character; streets that are curvilinear with cul-de-sacs; and a prevalence of attached garages.

The City of Hastings Zoning Plan set forth in the Master Plan identifies the R-1 or R-M District as appropriate to implement the vision of the Modern Neighborhood classification.
 - The area to the north and west of the subject property is classified as Core Neighborhood; a classification characterized by ‘single-family and multiple-family residential housing units in a more urban setting . . . and typically represents traditional neighborhood development.’

The City of Hastings Zoning Plan set forth in the Master Plan identifies the R-2 District as appropriate to implement the vision of the Core Neighborhood classification.
 - The subject property is situated near the boundary between the Core Neighborhood and Modern Neighborhood classifications, suggesting the requested R-2 zoning can be considered generally consistent with the City’s Master Plan.
- **Will a development or use allowed under the requested R-2 District significantly adversely impact public services and facilities?**



- The requested R-2 District allows single-family and two-family dwellings and certain non-residential uses . . similar to the uses allowed within the R-S District, with the exception of a two-family dwelling.
 - The requested R-2 District allows for a greater density of residential development than the R-S District . . however, given the size of the subject property (.63 acres), unplatted/platted land division options are limited in both the R-S and R-2 Districts.
 - Accordingly, the requested rezoning will not introduce a development/use scenario on the subject site that is significantly different than currently allowed or that is impactful to public services/facilities.
- **Will the requested R-2 District be compatible with the zoning/land use in the surrounding area?**

The R-S zoning adjacent to the south and east is generally occupied by large lot residential land use (1-2-acre lots); limited nonresidential use (church); and undeveloped parcels.

The R-2 zoning adjacent to the north and west generally consists of residential neighborhood grids made up of 0.25-0.5-acre lots.

- The requested R-2 District on the subject .63-acre lot will allow for development compatible with the surrounding R-S and R-2 zoning.
- **Will the uses allowed under the requested R-2 District be equally or better suited to the area than uses allowed under the current zoning of the land?**

	R-S District - Existing	R-2 District - Requested
Lot Width/Frontage	99 ft	SF – 66 ft 2F – 99 ft Nonres – 99 ft



Lot Area	15,000 sq ft	SF – 8000 sq ft 2F – 13,000 sq ft Nonres – 15,000 sq ft
Density	2.9 dwelling units/acre	5.45 dwelling units/acre
Building Height	35 ft	35 ft
Lot Coverage	30%	30%
Front Setback	35 ft	25 ft
Side Setback	15 ft/40 ft	6 ft/15 ft
Rear Setback	25 ft	25 ft
Uses	SF dwellings 2F dwellings limited to highway frontage Limited nonresidential	SF & 2F dwellings Same limited nonresidential as R-S, except: <ul style="list-style-type: none"> - Private stables - OSPD - Golf courses
Utilities	Intended to be served by public water/sanitary sewer	Intended to be served by public water/sanitary sewer
Purpose	SF housing and certain nonresidential facilities providing convenient services while maintaining residential character	SF & 2F housing and certain nonresidential facilities compatible with surrounding uses

- The R-S and R-2 Districts allow most of the same land uses. The only land use that is allowed in the R-2 District and not in the R-S District is a two-family dwelling.
- A significantly greater residential density is allowed within the R-2 District than the R-S District. However, the size/frontage of the subject property greatly limits unplatted/platted land division options in both districts.
- The remainder of the district regulations are the same for both the R-S and R-2 Districts.
- The requested R-2 District will serve primarily to introduce a two-family dwelling use option on the property; other use options and land division opportunities will remain unchanged.





Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: First Reading of Ordinance No. 618 – Conditional Rezoning of 1107 North Ferris Street

Meeting Date: June 12, 2023

Recommended Action:

Conduct first reading of Ordinance No. 618 pertaining to the conditional rezoning of property located at 1107 North Ferris Street from R-1 One Family Residential to R-2 One Family Residential.

Background Information:

Green Development Ventures, LLC (GDV) intends to develop a site condominium project at 1107 North Ferris Street that will contain 18 lots. The intention of GDV is to construct 13 two-family (duplexes) and 5 single family homes on the subject site. The conditions GDV has presented include adherence to the R-1 zoning district standards pertaining to minimum lot area, lot width, and setbacks. The condition GDV has presented pertaining to the R-2 zoning district is for the allowance of two-family (duplexes) as currently permitted in the R-2 zoning district. Planning Commission approved recommending the conditional rezoning to Council.

Financial Implications:

There are no financial implications from this request.

Attachments:

- Ordinance No. 618
- Application with Conditions and Site Layout
- Planning Consultant Staff Report

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 618

TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED,
TO AMEND THE ZONING MAP OF THE CITY LIMITS

AS RECOMMENDED BY THE PLANNING COMMISSION ON JUNE 5, 2023

THE CITY OF HASTINGS ORDAINS:

Section I

Chapter 90 of the Hastings Code of 1970, as amended, is hereby amended to amend the Zoning Map to conditionally change the zoning of the listed partial parcel currently zoned R-1 (One Family Residential District) from R-1 to R-2 (One-Family Residential District) subject to the following conditions:

- 1) The land shall be developed as a site condominium subdivision with extensions of N. Ferris Street and E. William Street.
- 2) The site condominium subdivision will include a total of 18 units with 5 units dedicated to single family detached homes and 13 units dedicated to two family dwellings (duplexes).
- 3) All units will meet the minimum lot area and width standards for the R-1, One Family Residential zoning district which are 9,990 square feet and 75 feet of lot width (single family dwellings) and 13,000 square feet and 99 feet of lot width (two family dwellings/duplexes).
- 4) All units will meet the minimum building setback standards for the R-1, One Family Residential zoning district.
- 5) All dwellings constructed shall be connected to the public sanitary sewer and public water supply system.
- 6) Sidewalks shall be installed along both sides of the streets.

Parcel No. 08-55-055-079-02 (Partial)..... 1107 N. Ferris Street

Part of the Southeast $\frac{1}{4}$ of Section 8, T3N, R8W, City of Hastings, Barry County, Michigan, Described as: Commencing at the East $\frac{1}{4}$ Corner; thence N89°34'04"W 1517.47 feet along the East-West $\frac{1}{4}$ line of said Section; thence S00°19'54"W 475.83 feet to the Point of Beginning; thence S00°19'54"W 332.59 feet, thence N89°39'49"W 147.05 feet to the Northeast Corner of Lot 17, Brittney Estates Plat; thence N89°39'49"W 975.70 feet along the North line of said Brittney Estates Plat to a point on the North-South $\frac{1}{4}$ line of said Section, also being the East line of Aben Johnsons Addition No 2; thence N00°19'57"E 334.47 feet along said $\frac{1}{4}$ line to the Northeast Corner of Lot 72 of Aben Johnsons Addition No 2; thence S89°34'04"E 1122.75 feet to the Point of Beginning.

Section II

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by Member _____ , with support by Member _____ , that **Ordinance No. 618** be adopted as read.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

CITY OF HASTINGS

Adoption Date:

Effective Date:

First Reading: June 12, 2023

Second Reading:

By: Christopher R. Bever
City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Hastings, at a regular meeting of the City Council on the ____ day of _____ at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Christopher R. Bever
City Clerk

Green Development Ventures, LLC
2186 East Centre Avenue
Portage, MI 49002

April 26, 2023

Mr. Dan King, Director
Planning and Zoning Department
City of Hastings
201 E. State Street
Hastings, Michigan 49058

Re: Conditional Rezoning Application – South Approximate 8.6 Acres of 1107 N. Ferris Avenue
(Parcel #08-55-055-079-02)

Dear Mr. King,

Attached please find a Conditional Rezoning Application for the South approximate 8.6 acres of 1107 N. Ferris Avenue (Parcel #08-55-055-079-02). The application packet includes the following documents:

- Rezoning Application Review Fee Check (\$350)
- Application for Planning Commission – Rezoning (signed by Applicant)
- Letter of Authorization from Current Owners (Paul and Kelli Teunessen)
- Conditional R-2 Rezoning Proposal/Narrative with Voluntarily Offered Conditions
- Legal Description of Proposed Rezoning Area and Site Layout Plan

We look forward to discussing this proposal with the City and request a public hearing be scheduled for the June 5, 2023 Planning Commission meeting to formally consider this Conditional Rezoning Application.

If you have any questions or require additional information, please contact me at your earliest convenience.

Sincerely,



Michael West, AICP
Land Planning Project Manager
Green Development Ventures, LLC
2186 East Centre Avenue
Portage, Michigan 49002
(269) 365-8548
mwest@allenedwin.com



Application for Planning Commission

City of Hastings
Hastings, MI 49058
269-945-2468



Date: April 26, 2023

Applicant Name: Green Development Ventures, LLC (Mike West)
(Last) (First) (M.I.)

Address: 2186 East Centre Avenue Portage, Michigan 49002
(Street) (City, State, Zip)

Telephone: (269) 365-8548
(Business) (Cellular)

Email: mwest@allenedwin.com

Applicants Interest in Property: Contingent Purchaser (Letter of Authorization attached)

Owners Name (If Different From Above): Paul and Kelli Teunessen

Request:

- | | | |
|------------------------------------------------------------|---------------------------------------------|---------------------------------------------|
| <input checked="" type="checkbox"/> Rezoning (conditional) | <input type="checkbox"/> Special Use Permit | <input type="checkbox"/> Plat or Condo |
| <input type="checkbox"/> Site Plan Review | <input type="checkbox"/> PUD | <input type="checkbox"/> PUD Phase Approval |
| <input type="checkbox"/> Other: _____ | | |

Address of Property: 1107 N. Ferris Avenue (Parcel #08-55-055-079-02)
* South Approximate 8.6 acres

Legal Description:

See attached legal description and Site Layout Plan

Current Zoning: R-1, One Family Proposed Zoning: R-2, One Family (conditional)

Applicable Fees: \$350.00

Applicants Signature:  Land Planning Project Manager
(Title)

Staff Signature: _____
(Title)

Office Use Only

Application Number: _____	Date Advertised: _____
Filing Date: _____	Date of Meeting: _____
Fees Paid: _____	Board Action: _____
To Clerks Office On: _____	Effective Date: _____

March 30, 2023

Dan King, Community Development Director
Community Development Department
City of Hastings
201 E. State Street
Hastings, Michigan 49058


Re: 1107 Ferris Street (Parcel #08-55-055-079-02, 10.2 Acres)

Dear Mr. King,

We own the 10.2 acre parcel located at 1107 Ferris Street (Parcel #08-55-055-079-02) in the City of Hastings, Barry County, Michigan. We confirm that Green Development Ventures, LLC/Allen Edwin Homes has authorized consent to submit for municipal approvals and permits (site condominium subdivision, utility permits, etc.) that may be required for the development of the subject parcel.

Feel free to contact us with questions or concerns.

Sincerely,


Kelli Teunessen (Mar 31, 2023 13:15 EDT)

Paul and Kelli Teunessen
1270 Norway Avenue
Hastings, MI 49058
Phone:
kteunessen@yahoo.com

Proposed Conditional R-2 Rezoning Request
(Green Development Ventures, LLC)
4-26-23

1107 N. Ferris Avenue
South Approximate 8.6 Acres of Parcel 08-55-055-079-02
City of Hastings, Michigan

Green Development Ventures, LLC is requesting a Conditional Rezoning of the South approximate 8.6 acres of 1107 N. Ferris Avenue (Parcel 08-55-055-079-02). A legal description and Site Layout Plan which describes this proposed rezoning area is attached with this application. The subject property is currently vacant and zoned R-1, One Family Residential. A Conditional Rezoning from R-1, One Family Residential to R-2, One Family Residential is requested for a specific single family detached and two family attached residential development project, to be called Brittney Estates North, which is voluntarily offered as conditions of the application. The specific conditions of this development project are described below and illustrated on the attached Site Layout Plan.

Proposed Development/Voluntarily Offered Conditions of Rezoning: The Conditional R-2 Rezoning request proposes to construct the Brittney Estates North site condominium subdivision as depicted on the attached Site Layout Plan with the following voluntarily offered conditions:

- 1) The land shall be developed as a site condominium subdivision with extensions of N. Ferris Avenue and Williams Street.
- 2) The site condominium subdivision will include a total of 18 units with 5 units dedicated to single family detached homes and 13 units dedicated to two family dwellings (duplexes).
- 3) All units will meet the minimum lot area and width standards for the R-1, One Family Residential zoning district which are 9,990 square feet and 75 feet of lot width (single family dwellings) and 13,000 square feet and 99 feet of lot width (two family dwellings/duplexes).
- 4) All units will meet the minimum building setback standards for the R-1, One Family Residential zoning district.
- 5) All dwellings constructed shall be connected to the public sanitary sewer and public water supply system.
- 6) Sidewalks shall be installed along both sides of the streets.

Sincerely,



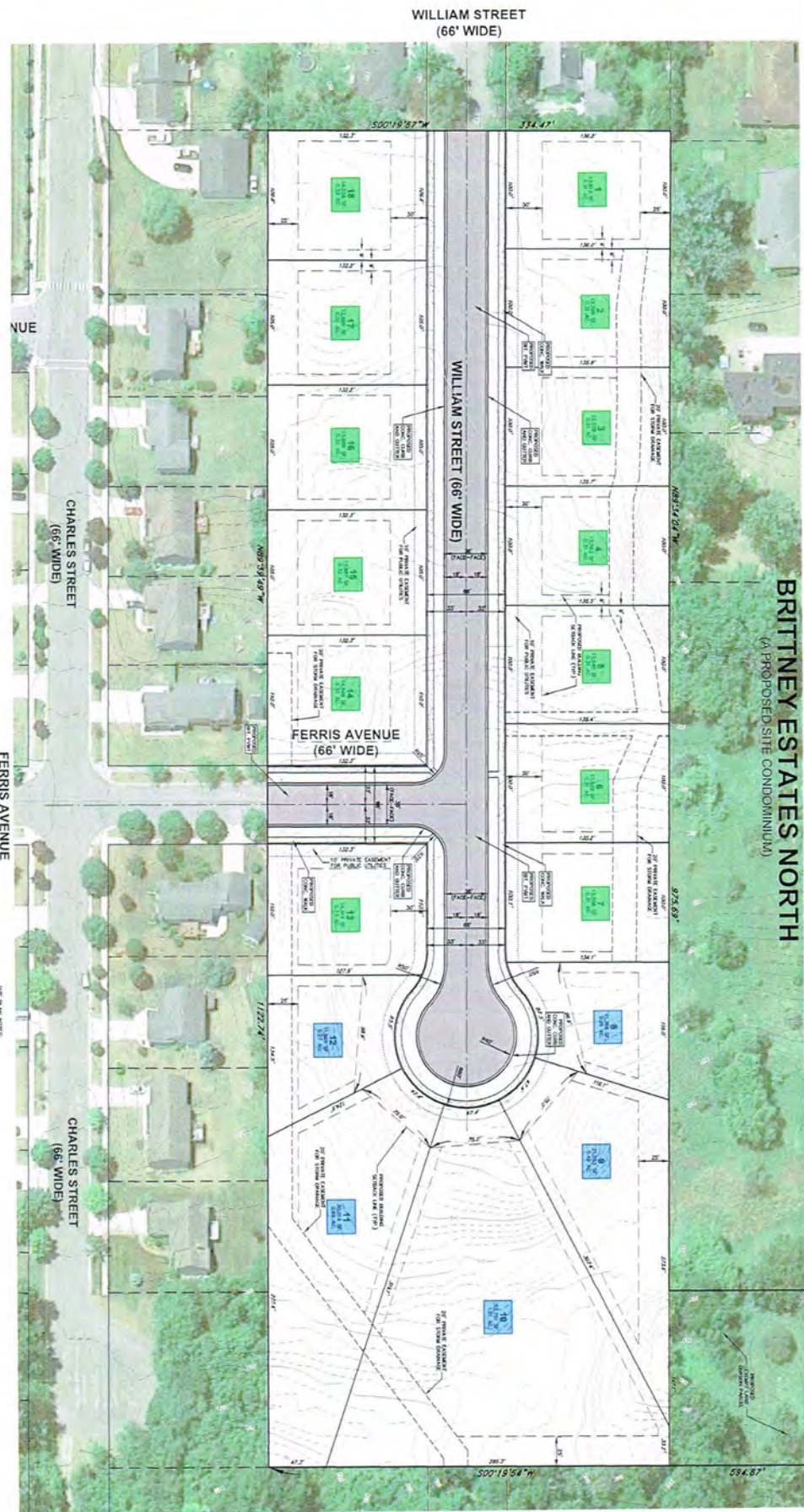
Michael West, AICP
Land Planning Project Manager
Green Development Ventures, LLC
2186 East Centre Avenue
Portage, Michigan 49002
(269) 365-8548
mwest@allenedwin.com

Legal Description of Proposed Rezoning Area
(South Approximate 8.6 Acres of 1107 N. Ferris Avenue)

Part of the Southeast 1/4 of Section 8, T3N, R8W, City of Hastings, Barry County, Michigan, Described as: Commencing at the East 1/4 Corner; thence N89°34'04"W 1517.47 feet along the East-West 1/4 line of said Section; thence S00°19'54"W 475.83 feet to the Point of Beginning; thence S00°19'54"W 332.59 feet, thence N89°39'49"W 147.05 to the Northeast Corner of Lot 17, Brittney Estates Plat; thence N89°39'49"W 975.70 feet along the North line of said Brittney Estates Plat to a point on the North-South 1/4 line of said Section, also being the East line of Aben Johnsons Addition No 2; thence N00°19'57"E 334.47 feet along said 1/4 line to the Northeast Corner of Lot 72 of Aben Johnsons Addition No 2; thence S89°34'04"E 1122.75 feet to the Point of Beginning.

BRITTNEY ESTATES NORTH

(A PROPOSED SITE CONDOMINIUM)

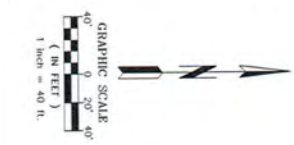


■ = SINGLE FAMILY DETACHED LOT
■ = DUPLEX LOT

LOT AREA TABLE

LOT NO.	AREA
1	11,531.92
2	11,531.92
3	11,531.92
4	11,531.92
5	11,531.92
6	11,531.92
7	11,531.92
8	11,531.92
9	11,531.92
10	11,531.92
11	11,531.92
12	11,531.92
13	11,531.92
14	11,531.92
15	11,531.92
16	11,531.92
17	11,531.92
18	11,531.92

- DEED DATA SHEET**
1. PROPERTY: 2186 E. CENTRE STREET, PORTAGE, WISCONSIN 54902
 2. PARCEL ID: 55-055-079-02
 3. ADJACENT: 1017 N. FERRIS AVE., PORTAGE, WI 54902
 4. EXISTING USE: RESIDENTIAL
 5. PROPOSED USE: SINGLE AND DUPLEX FAMILY RESIDENTIAL
 6. CENSUS: 2010, 2020, 2030
 7. ZONING: R-1
 8. LOT AREA: 11,531.92
 9. LOT AREA: 11,531.92
 10. LOT AREA: 11,531.92
 11. LOT AREA: 11,531.92
 12. LOT AREA: 11,531.92
 13. LOT AREA: 11,531.92
 14. LOT AREA: 11,531.92
 15. LOT AREA: 11,531.92
 16. LOT AREA: 11,531.92
 17. LOT AREA: 11,531.92
 18. LOT AREA: 11,531.92



LEGEND

EXISTING CONTOUR LINE	EXISTING BR. PAVEMENT	PROPOSED BR. PAVEMENT	EXISTING CONCRETE	PROPOSED CONCRETE
[Symbol]	[Symbol]	[Symbol]	[Symbol]	[Symbol]



June 5, 2023

Planning Commission
City of Hastings
201 East State Street
Hastings, MI 49058

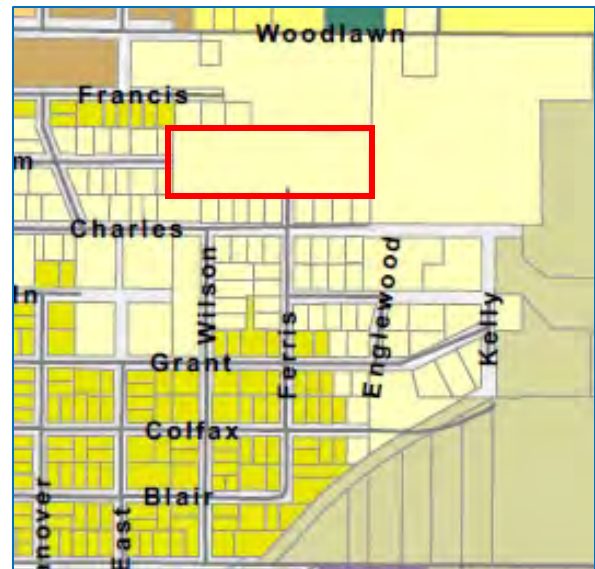
Applicant: Green Development Ventures, LLC
(Mike West)

Subject Property: South 8.6 acres of 1107 N. Ferris
Street
(Parcel # 08-55-055-079-02)

Zoning: R-1 One Family Residential District

Request: *Conditional Rezoning* – the proposed
rezoning of the subject property from the
R-1 District to the R-2 District, with an
offer of use/design conditions

Zoning Map



- R-1 One Family Residential District
- R-2 One Family Residential District

☐ Application Overview:

- The subject site is 10.2 acres in total area and is provided 150 ft of frontage on E. Woodlawn Avenue and 66 ft of frontage on N. Ferris Street.
- The subject site is currently undeveloped.
- Applicant proposes the development of a single-family and two-family residential site condominium subdivision with 18 building sites . . . on the south 8.6 acres of the subject site.

- Applicant desires to accomplish the development proposal within the R-2 District, which allows two-family dwellings without locational restriction, while committing to the lot size/width and setback standards of the R-1 District in project design.
- Applicant requests Conditional Rezoning of the south 8.6 acres of the subject site from the R-1 District to the R-2 District, conditioned upon development of the property as set forth in the April 26, 2023 Application Letter and Site Layout Plan.



□ Conditional Rezoning

- **Intent** - Consistent with the intent of the 'conditional rezoning' approach, the applicant has voluntarily proposed conditions regarding the development of the subject property as part of the request for rezoning.
- **Offer of Conditions**
 - The applicant voluntarily offered in writing (4.26.23 Application Letter/Site Layout Plan) conditions related to the rezoning request at the time of application.
 - The application and public hearing process for a rezoning request without conditions has been applied.
 - The 'offer of conditions' does not 'purport to authorize uses' not allowed in the requested R-2 District. (Reference Section 90-312 – 'single-family detached dwellings' and 'two-family dwellings')
 - The 'offer of conditions' are well suited to the subject property given the size/situation of the site, the area road network, and the adjacent/surrounding zoning and land use.



- The proposed residential site condominium subdivision will require Preliminary Plan Review by the Planning Commission pursuant to Section 90-735.
- The proposed residential site condominium subdivision will require Final Review/Approval by City Council pursuant to Section 90-736.
- **Planning Commission Review** – The Planning Commission shall apply the criteria applicable to a request for rezoning and make a recommendation for approval, approval with conditions, or denial to the City Council.

The ‘written offer of conditions’ set forth in the 4.26.23 Application Letter and Site Layout Plan will serve as both the basis of a recommendation, and if recommended for approval, the conditions of that approval.

- **City Council Review** – In consideration of the Planning Commission’s recommendation on the proposed conditional rezoning, if the City Council considers amendments to the proposed conditional rezoning advisable, the amendments must be referred to the Planning Commission for consideration. If the City Council accepts the recommendation of the Planning Commission, a recording of the formal written statement of conditions and an amendment of the zoning map shall occur pursuant to

☐ **Proposal/Site Layout Plan – Consistency w/ R-1 & R-2 Districts**

	R-1 District	R-2 District	Proposed
Lot Width/Frontage	SF – 75 ft 2F – 99 ft	SF – 66 ft 2F – 99 ft	<i>75 ft/99 ft proposed as condition</i>
Lot Area	SF – 9900 sq ft 2F – 13,000 sq ft	SF – 8000 sq ft 2F – 13,000 sq ft	<i>9900 sq ft/13000 sq ft proposed as condition</i>
Building Height	35 ft	35 ft	
Lot Coverage	30%	30%	
Front Setback	30 ft	25 ft	<i>30 ft proposed as condition</i>
Side Setback	7 ft/18 ft	6 ft/15 ft	<i>7 ft/18 ft proposed as condition</i>
Rear Setback	25 ft	25 ft	<i>proposed as condition</i>



Section 90-735 – Preliminary Plans

- **Utilities:** the site condominium subdivision is proposed to be served by public water and public sanitary sewer . . *as a condition of approval.*
- **Streets:** the site condominium subdivision is proposed to be served by extensions of abutting public streets (N. Ferris Street and Williams Street) with sidewalks along both sides of the streets . . *as a condition of approval.*
- **Common Elements:** the site condominium subdivision includes minimal common elements given the proposal for public streets, public utilities and no common open space.
- **Stormwater Management:** a stormwater management plan will be required through the site condominium approval process.
- **Building Sites:**
 - 18 building sites (5 SF / 13 2F - 31 dwelling units) are proposed . . *as a condition of approval.*

[Existing R-1 zoning would allow the establishment of 34 single family lots/dwelling units: 8.6 acres – 10% (roads; utilities)/9900 sq ft min lot size = 34 lots]
 - Compliance with R-1 District lot area and lot width/frontage requirements is proposed . . *as a condition of approval.*
 - Compliance with R-1 District front, side, and rear setback requirements is proposed . . *as a condition of approval.*
- **Surrounding Zoning/Land Use:**
 - The proposed site condominium subdivision is consistent in lot size, lot orientation, and street grid/sidewalk layout to the residential development adjacent to the south and west.



- The proposed site condominium subdivision layout does not facilitate future expansion north or east.

Summary of Findings

Based on the applicant's voluntary written offer of conditions (4.26.23 Application Letter/Site Layout Plan):

1. The City of Hastings Future Land Use Map classifies the subject property as Core Neighborhood; a classification characterized by 'single-family and multiple-family residential housing units in a more urban setting . . and typically represents traditional neighborhood development.' The Core Neighborhood design guidelines suggest lot areas/widths consistent with surrounding character; streets that follow a traditional grid pattern; and sidewalks. The requested conditional rezoning is consistent with the City's Master Plan.
2. The City of Hastings Zoning Plan set forth in the Master Plan identifies the R-2 District as appropriate to implement the vision of the Core Neighborhood classification.
3. The subject property is largely surrounded by R-1 zoning; the requested conditional rezoning proposes use of the property consistent with the density and design standards of the R-1 District, suggesting compatibility with area zoning/land use.
4. The requested conditional rezoning offers to limit use of the subject property to a residential site condominium subdivision for single- and two-family dwellings, to be designed in compliance with the standards of the R-1 District and at a density more restrictive than the R-1 District; the requested conditional rezoning will serve to protect the character of the property to an extent greater than exists as currently zoned.
5. The requested conditional rezoning offers a development scenario that cannot entirely be required in the existing R-1 District.





Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Mercy Ambulance Request for Financial Support

Meeting Date: June 12, 2023

Recommended Action:

Motion to authorize staff to remit payment to Mercy Ambulance as negotiated and agreed with BIRCH in an amount not to exceed \$55,000.

Background Information:

Mercy Ambulance serves the City of Hastings, BIRCH area, and Hope Township with no subsidy from any of these municipalities. In order to replace needed equipment, Mercy is requesting \$145,000 from the service area. At a meeting held on June 1st, it was tentatively agreed by the parties involved to split the cost based on population. Because some of the townships are only partly included in the service area, there is still some discussion regarding how to determine the served population. The township boards and city council also still need to confirm their participation and the method for distributing cost. As such, I do not have an exact dollar amount that this will cost the city, but I expect it to be about \$45,000. I am recommending approval of up to \$55,000 to retain flexibility as the other municipalities make minor changes to their population counts or if they choose not to participate.

An earlier request for more funding was rescinded by Mercy due to perceived lack of support. Although this is presented as a one-time request, I anticipate that future requests will be made. This funding request is outside of the service agreement with Mercy and BIRCH/COH.

Rodney Palmer from Mercy Ambulance will be present to address the Council about this request.

Financial Implications:

This is not a budgeted expense. There are several options for covering this cost:



Regular Council Agenda Item Memorandum

- Use General Fund balance (not recommended if this is going to be an ongoing expense, which I expect)
- Elimination of budgeted funds for pedestrian crossing improvements. A solid plan for this improvement has yet to be developed. Grants may exist to cover a portion of the determined expense.
- Modification of the budgeted amount for MERS unfunded liability catchup. We budgeted \$500,000 for this purpose but are committed in the corrective action plan to \$423,000 annually. We will also be receiving the Protecting MI Pension grant in an amount that could be as much as \$2.5 million. This is the option that I recommend.

Attachments:

- Letter from Mercy Ambulance regarding their request

BIRCH/City of Hastings

Presentation 6-1-23

Overview

Mercy Ambulance is seeking funding from the contracted entities of \$145,000 dollars to help with the needed capital equipment for operating paramedic ambulance services in the City and Townships.

Equipment Needed

_2 Life Pac 15 monitors	\$40,000/Unit	\$80,000
Stryker Stretcher	\$16,000	\$16,000
Power load Lifter	\$40,000	\$40,000
2 Laryngo Scopes	\$4,500/Unit	\$9,000
<u>Total Cost</u>		<u>\$145,000</u>

Current Contract

Mercy Ambulance is not seeking any changes in the current contract other than financial help from the municipalities.

Guaranties

All equipment purchased will be used in the BIRCH/City contracted areas.

Funding

Our request is for a tax subsidy in the Amount of \$145,000 by 8-1-23 or quarterly payments of \$36,250 per quarter.

Conclusion

Mercy Ambulance Service technicians are expected to operate at the highest levels in often families' greatest health care needs. Our request is to be better equipped and current with State licensed requirements. The stated equipment

needed will also help with loading and unloading our patients. We hope your boards will support our request. Thank you in advance for your consideration.

Questions that have surfaced

Is Mercy going under? No, but the current cost of doing business is outrageous, and finding technicians' is still a daily challenge.

Will you still service non-contracted areas for 911 calls? Yes, what other choice do we have? We can ask for additional tax subsidy help from them.

Will Mercy continue to service the hospital? Yes.

What happens if Mercy shuts down? Your equipment that we have earmarked for your communities could be sold for any redeeming value and the amount minus depreciation returned.

What does the future of EMS hold? EMS will always be needed. Many uncertain factors including culture, personal, reimbursement, inflation, and regulation to fully answer this question.



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Bumblebee Plains Neighborhood Group

Meeting Date: June 12, 2023

Recommended Action:

Approve, under direction of staff, request from Bumblebee Plains Neighborhood Group (Group) to conduct tiny porch concerts, bike parade, and pocket park artwork creation on Sunday June 25th from 2:00 PM until 6:00 PM. The Group is requesting a temporary street closure on West Madison from South Market to South Park Street for a mini youth bike parade, music, and yard games. Per Section 74-71 (b) staff recommends Council granting consent to the Group to place barricades for the temporary street closure on Sunday June 25th from 2:00 PM until 6:00 PM.

Background Information:

Residents of the 4th Ward have created an unofficial Bumblebee Plains Neighborhood Group with a vision to create more community pride and neighborly connections. The Group is proposing a mini youth bicycle parade, hands on art project, and mini acoustic porch concerts on the day of the event.

Financial Implications:

There are no financial implications for the City. Barricades would be placed and picked up during DPS normal operating hours. Barricades would be placed by the residents on the day of the event to activate the street closures. Barricades would be dismantled by the residents at the end of the event.

Attachments:

- Request Letter
- Special Event Application
- Map Layout

City of Hastings
Bumblebee Plains Neighborhood Group



May 22, 2023

Sarah Moyer-Cale, City Manager
City of Hastings
201 E. State St.
Hastings, MI 49058

Ms. Moyer-Cale,

In 1919, editor & publisher of The Hastings Banner, Marshall L. Cook, wrote an account of his childhood, growing up in Hastings in the late 1800's. He described the (4th Ward) "Highlands" west of the school as then being referred to as "Bumblebee Plains," boasting a "...few small houses, in its thickets of hazel, thorn bushes and grubs."

As proud residents of the 4th Ward of the City of Hastings, a group of us have affectionately created the unofficial "Bumblebee Plains Neighborhood Group" with a vision to create more community pride and neighborly connections. We are proposing a first of its kind neighborhood event and community improvement project. Plans include a mini youth bicycle parade, a hands-on art project, and mini acoustic porch concerts.

Earlier this year, a group of neighbors began discussing ideas as part of an Michigan Municipal League Bridge Builders Microgrant opportunity, and we were awarded a \$500 grant for proposal, which will be used to support direct costs, including art supplies and marketing materials.

Enclosed is a Special Events Application for the proposed event, to be held on Sunday, June 25th along with maps of proposed partial street closures.

A future proposed event would be for a to-be-determined native planting, artwork and furniture installation on the triangular City-owned street "island" along Walnut and Benton St. The concept would be to make this a zero-maintenance parcel for the City, and create a new neighborhood meeting spot for local residents to further foster connections between neighbors.

We welcome your questions and feedback, and look forward to working with City staff to finalize details.

Sincerely,

Chelsey Foster
Bumblebee Plains Neighborhood Group



City of Hastings Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

Applicant/Organization Name			Phone
Bumblebee Plains Neighborhood Group			269-223-1963
Contact Name	Phone	Email	
Chelsey Foster	269-223-1963	chelseyafoster@gmail.com	
Street	City	State	Zip
526 W. Green St.	Hastings	MI	49058
Contact person on day of event (if different than above)			Phone

Section 2: Event Information

Name of Event	
Bumblebee Plains Community Project	
Description of Event	
Tiny porch concerts, bike parade and pocket park artwork creation	
Event Dates	Time (From/To)
Sunday, June 25th	2:00 p.m. to 6:00 p.m.
Set up Date(s) and Time(s)	Clean Up Date(s) and Time(s)
Sunday, June 25th 1:30 p.m.	Sunday, June 25th 4:00 p.m.

Location(s) of Event

Madison Street (see maps)

Estimated number of volunteers

10

Estimated daily attendance (if known)

estimated: 50

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☒ Road closure
 - ☐ If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☐ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
 - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
 - ☐ If yes, provide copy of Health Department Food Service License
- ☐ Temporary structures (including tents or pavilions)
- ☐ Music
 - ☐ If yes, what time will music begin and end? _____
 - ☐ If yes, what type of music is proposed? Live – Acoustic Live - Amplification Recorded
Loudspeakers or public address system
- ☒ Parade (small bicycle parade)
- ☐ Race (ex: 5K)
- ☐ Vendors/sale of goods
- ☐ Carnival rides
 - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other _____
- ☐ Alcohol
 - ☐ If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - ☐ If yes, provide a copy of Michigan Liquor Control License Application.
 - ☐ If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - ☐ If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

The event will not generate significant garbage, but bins will be provided by committee.

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Chelsey A. Foster, Bumblebee Plains Neighborhood Group (an unofficial group)

Printed Name of Applicant & Name of Organization

Signature

Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles ☐ Barricades ☐ Traffic cones ☐ Restroom Cleaning

☐ Fencing ☐ Water or Electric ☐ Other

Will this event require additional staff? If yes, please describe:

Other Comments:

C. Fire Chief Review

Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? ☐ Yes ☐ No

Bumblebee Plains Neighborhood Group
Youth Bicycle Parade & Post-Parade Art Project Layout

Sunday, June 25, 2023

Parade

Requested Street Closures:

30 minutes (1:45-2:15pm)

Lineup: 1:45-1:55pm

Parade Kicks off: 1:55pm

Route: Start at the corner of S. Broadway and Madison Street; move west down Madison (closures at S. Park Street and S. Washington Street) to Market Street (closed at Market), then circle back down Madison to the starting point



Street Party & Tiny Porch Concerts

Post-parade Madison Street Closure: due to ongoing activities (music, yard games, and community art project) after the parade, we are requesting that Madison street remain closed at Market and at Washington Street (Washington will be open to traffic, but the space between Market and Washington would be blocked.)

Accommodations will be made for the three driveways that will be impacted by this short closure. (see map).





Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Updates to Personnel Policy

Meeting Date: June 12, 2023

Recommended Action:

Motion to adopt the revised personnel policy as presented.

Background Information:

I am proposing a handful of changes to the City's personnel policy as described below:

1. Modification of the definition of seasonal and temporary employee to reflect the Affordable Care Act.
2. Adding holiday time for part time employees
3. Adding sick time for part time employees (as required by state law)
4. Changing when vacation time earned is added to an employee's leave bank when a new "tier" of vacation is reached.
5. Adding vacation time for regular, part time employees over 25 hours.
6. Specifying that section 4.13 benefits are limited to health
7. Longevity and service recognition
8. Pregnant worker policy as required by federal law effective June 27th.

Financial Implications:

Financial implications are small; most of these changes are in regard to paid time off.

Attachments:

- Mark up of proposed changes

immediately to one of the persons identified above.

All complaints will be investigated promptly and, to the extent possible, with regard for confidentiality.

If the investigation confirms conduct contrary to this policy has occurred, the City of Hastings will take immediate, appropriate, corrective action, including discipline, up to and including immediate termination.

I-9 IMMIGRATION REFORM – EMPLOYMENT ELIGIBILITY VERIFICATION

At time of hire, eligibility for employment must be verified according to the Immigration Reform and Control Act of 1986. The I-9 form must be completed by the employer and the prospective employee within three business days of hire.

DEFINITION OF EMPLOYEE STATUS

These policies apply to all employees. Many of the benefits contained in these Policies apply only to regular full-time employees. When hired, an employee will be classified using the following:

1. A "regular full-time employee" is one who is regularly scheduled to work forty (40) hours or more per week.
2. A "regular part-time employee" is one who has an ongoing, established employment relationship lasting, or expected to last, indefinitely, who is regularly scheduled to work less than forty (40) hours per week. Regular part-time employees shall not work more than nine (9) - eight (8) hour days in a calendar month. Regular part-time employees are eligible to share in benefits only as specifically provided in these Policies.
3. ~~Casual, seasonal, or temporary, employees work a schedule for a limited period of time during the year. Casual, seasonal, or temporary employees shall not work more than nine (9) - eight (8) hour days in a calendar month. Casual, seasonal, or temporary employees are not eligible for benefits, even though they may occasionally work forty (40) hours or more in a given week. Seasonal employees are those who generally begin work at the same time of year and their employment is no longer than six months. Examples include summer interns, seasonal DPS workers, etc. Temporary employees are hired for a special project and can begin at any time of year but who are not hired for more than six months. Both seasonal and temporary employees are not eligible for benefits regardless of the number of hours worked.~~

4. Employee Benefits

EMPLOYEE BENEFITS FOR EMPLOYEES TRANSFERRING FROM A BARGAINING UNIT POSITION TO A NON-BARGAINING UNIT POSITION

Employees who transfer from employment positions that are included in a collective bargaining unit to employment positions that are not included in a collective bargaining unit may be allowed to continue to receive benefits granted under the labor agreement for the prior position or the equivalent thereof, subject to the approval of the City Manager. Approval of any continued or transferred benefit as referenced above shall be specifically documented in writing prior to the employee transferring between positions and the documentation shall be placed in the employee's personnel file.

TIME OFF

HOLIDAYS

The City observes the following holidays:

New Year's Eve	Veteran's Day
New Year's Day	Thanksgiving Day
Good Friday	Day After Thanksgiving Day
Memorial Day	Christmas Eve
Fourth of July	Christmas Day
Labor Day	

If one of these holidays falls on a Saturday, the holiday will be observed the preceding Friday, unless Friday itself is a holiday in which case the holiday will be observed on the following Monday. If one of these holidays falls on a Sunday, the holiday will be observed the following Monday, unless Monday itself is a holiday, in which case the holiday will be observed on the preceding Friday.

All regular full-time employees will receive eight (8) hours of straight time base rate pay for the holiday. Part-time employees who have worked for the City of Hastings for 30 days or more will be paid their regular rate of pay for the number of hours they would normally be scheduled to work that day.

~~If one of these holidays falls on a Saturday, the holiday will be observed the preceding Friday, unless Friday itself is a holiday in which case the holiday will be observed on the following Monday. If one of these holidays falls on a Sunday, the holiday will be observed the following Monday, unless Monday itself is a holiday, in which case the holiday will be observed on the preceding Friday.~~

For work performed by an hourly, non-exempt employee during time for which they are receiving holiday pay, they shall receive holiday pay and, for the work, shall be paid at two (2) times their regular rate (without pyramiding the regular overtime premium). Double-time shall only be paid for work performed during the city designated holiday. For the purposes of this section, the holiday will start at 12:01 a.m. and will end at 11:59 p.m. on the observed holiday. Any work performed on a holiday must be approved in advance by the Department Head.

PERSONAL DAYS

Each regular full-time employee will be given two (2) Personal Days on July 1st to be used by the end of the fiscal year (June 30th). Employees should request the time and obtain approval from their Department Head except in emergency situations, when normal call-in procedures are required. New hires will be given Personal Days under the following conditions: If hired prior to December 1st employee will be given two (2) Personal Days; otherwise employee will be awarded one (1) Personal Day. In both cases, the Personal Days to be used by the end of the fiscal year (June 30th).

SICK TIME

Full-time employees shall receive eighty (80) hours of credit to be used as sick time leave on July 1st and may accumulate an unlimited number of hours. Use of sick time shall be reported on all employees' time records for the pay period it was used. New employees will earn eight (8) hours of paid Sick Time per month following the first month of service to a maximum of eighty (80) hours. Part time employees working at least twenty-five (25) hours per week will receive sick time leave credit at a rate of 40 hours per year.

In the judgement of the City, an employee's continued presence must pose no significant risk to the health of the employee, other employees or customers, otherwise use of Sick Time will be required. If an employee disputes the City's determination that such a risk exists, the employee must submit a statement from his or her health care provider that the employee's continued presence poses no significant risk to the employee, other employees or customers.

Sick time shall be used for personal illness, medical reasons or disability due to an off-the-

job injury to the extent it is available, or any reason covered under the Michigan Paid Medical Leave Act. The City may request a statement from a medical provider verifying the illness.

Upon retirement, exempt, salaried employees shall be entitled to be paid for fifty (50%) percent, and all other full time employees shall be entitled to be paid for thirty (30%) percent of a maximum of eight hundred (800) accumulated Sick Time hours at the end of their employment with the City.

Exempt, salaried employees will account for sick on their record of time worked which will be submitted to the Department Head and City Manager on the first day worked following the leave.

VACATION

The amount of paid vacation for which regular full-time employees become eligible is as follows:

Length of Continuous Service	Number of Vacation Hours
During First Year	May earn up to 80 hours
1 Year	80 hours
5 Years	120 hours
10 Years	160 hours
12 Years	176 hours
15 Years	184 hours
17 Years	192 hours
20 Years	200 hours

Vacation will be awarded on July 1st of each year and eligibility will be computed on the basis of years of service as of July 1st. When an employee reaches a new tier of years of service following July 1st, they will receive additional vacation days on a prorated basis according to the number of vacation hours specified in their new tier.

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For example, an employee who has four years of service as of July 1st of a given year will be given 80 hours of vacation on July 1st. If that employee's anniversary date is January 1st and they achieve 5 years of service at that time, the employee would receive an additional 20 hours of vacation on their anniversary date. $120 - 80 = 40$ hours, $40/12$ months \times 6 months (January through July) = 20 hours.

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Regular, part time employees with at least twenty-five (25) regularly scheduled hours each week will receive pro-rated vacation time on the following schedule:

Length of Continuous Service	Number of Vacation Hours
1 Year	2-weeks equivalent
5 Years	3-weeks equivalent
10 Years	4-weeks equivalent
20 Years	5-weeks equivalent

For example, a regular, part time employee with one year of service who works 30 hours per week would receive 0.75×80 hours of vacation, or 60 hours.

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Every attempt will be made to grant vacation days as requested, dependent on other employee requests and workload within the office as determined by the Department Head. All vacation days must be utilized within the year in which they are accrued, except that twenty four (24) hours of vacation time may be carried forward to the following year, to be used prior to October 1st. Part time employees may not carry over any vacation time from year to year. In the event that an employee leaves the employ of the City of Hastings in accord with all other provisions of these Policies, payment of accrued, unused vacation for the year of separation will be made.

For July 2021 only:

- ~~• Each employee will have one half (1/2) of eligible vacation days added to their current balance of vacation days on July 1, 2021.~~
- ~~• Employee will have until June 30, 2022 to use this balance of vacation days.~~

Employees who are hired after July 1 of any given year will be credited with eight (8) hours of vacation time per full month worked, up to a maximum of eighty (80) hours of earned vacation time, such vacation time to be taken before June 30th. Effective the next July 1, the employee will be deemed eligible for eighty (80) hours of vacation that following year and in future years will have their eligibility for vacations determined on the basis of full years of service, with a full year of credit for that first partial year of employment.

Exempt, salaried employees will account for vacation time in their time records. Such records of use of leave time will be submitted to the Department Head and the City Manager for the pay period during which the compensation is to be received.

FAMILY AND MEDICAL LEAVE

The City of Hastings complies with the federal Family and Medical Leave Act (FMLA), which requires employers to grant unpaid leaves of absence to qualified workers for certain medical and family-related reasons. The company also abides by any state and local leave laws. The more generous of the laws will apply to the employee if the employee is eligible under both federal and

HEALTH BENEFITS

All City sponsored employee health benefits are provided for each employee who is regularly scheduled to work at least 30 or more hours per week. Such coverage shall be effective the first of the month following the commencement of employment and discontinue upon termination date. All terms and conditions of benefits are subject to the specifications of the policy as detailed in the Summary Plan Description. See the Personnel Department for further information on coverages.

Some coverage may be provided by the City or may include a shared premium with the employee and some coverage is voluntary and paid by the employee. The level of all benefits, co-payments, funding mechanisms for the benefit programs, and/or carriers may change periodically.

Employees may opt-out of the City's Health Benefit program by signing a waiver of enrollment and providing proof of other health insurance coverage. Employees opting out of the City's Health Benefit program shall receive additional monthly wage compensation.

Future retirees hired on or prior to April 3, 2006 may continue to be covered by the City's health benefits after the effective date of their retirement until such time as they become eligible for Medicare. Retirees with at least 10 years of employment with the City, who are fully vested in the MERS plan, who are eligible for, and who enroll for and receive MERS un-reduced retirement benefits immediately following the termination of their employment with the City of Hastings, will be granted a benefits plan subject to any restrictions, limitations, or requirements of the health benefits carrier(s), State, and Federal Law. When a retiree or future retiree who is otherwise qualified to receive post-employment benefits under this paragraph becomes eligible for Medicare, the City will provide them with a contribution of \$100 per month into a Health Care Savings Plan account in lieu of any further insurance coverage by the City. Premiums for such health benefits for retirees shall be shared between the City and the retiree as follows:

<u>Years of City Employment</u>	<u>City Share</u>	<u>Retiree Share</u>
At least 10 but less than 15	50%	50%
At least 15 but less than 20	70%	30%
20 or more	90%	10%

Eligible retirees may opt out of the health benefits and receive a monthly stipend only if they are not Medicare eligible. Employees who are not fully vested and/or do not enroll in the MERS Plan to receive un-reduced MERS retirement benefits immediately following termination of employment with the City of Hastings, will not be entitled to post-retirement health benefits.

CONSOLIDATED OMNIBUS BUDGET RECONCILIATION ACT ("COBRA")

The City complies with COBRA a federal law which gives covered employees (and their

- scholarship, veteran's benefits, fellowship monies, etc.
7. The request for reimbursement must be made within ninety (90) days of completion of the course.
- E. The City will not reimburse for mileage, books, meals, lodging or other expenses associated with the course work.

LONGEVITY AND SERVICE RECOGNITION

Employees who have been continuously employed at the City of Hastings for the periods described in the below table shall be eligible for a token of recognition valued at the amounts below described.

<u>5 Years</u>	<u>\$50</u>
<u>10 Years</u>	<u>\$75</u>
<u>15 Years</u>	<u>\$100</u>
<u>20 Years</u>	<u>\$150</u>
<u>25 Years</u>	<u>\$200</u>
<u>30 Years</u>	<u>\$250</u>
<u>35 Years</u>	<u>\$350</u>

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INDEMNIFICATION OF OFFICIALS AND EMPLOYEES OF THE CITY OF HASTINGS

Each appointed official and employee of the City of Hastings now or hereafter serving as such, shall be indemnified by the City of Hastings against any and all claims and liabilities to which they have or shall become subject by reason of serving or having served as such official or employee, or by reason of any action alleged to have been taken, omitted, or neglected by them as such official or employee which occurred in the course of their employment and within the scope of their authority. The City shall provide legal representation through its insurance carrier for each such person for all legal expenses reasonably incurred by them in connection with any such claim or liability, provided however, that no such person shall be indemnified against, or be reimbursed for any expense incurred in connection with any claim that results in a judgment, final adjudication or admission that any official or employee has committed any criminal, dishonest, intentionally malicious or fraudulent act or violation of the Ethics Policy.

The amount paid to any official or employee by way of indemnification shall not exceed his actual, reasonable and necessary expenses incurred in connection with the matter involved, and such additional amount as may be fixed by the Council for the City and any determination so made shall be prima facie evidence of the reasonableness of the amount fixed or binding on the indemnified official or employee.

5. City Policies, Procedures, and Expectations

ATTENDANCE

Employees shall follow their department guidelines to report any absence or late arrival or to leave a shift early. Employees shall have a legitimate excuse for their absence; and their absenteeism shall not be excessive, regardless of whether it is excused or un-excused. The City may require proof of an employee's excuse for absence.

HOURS OF WORK

The work schedule of each employee shall be determined by the Department Head. This shall not be construed as a guarantee by the City of any amount of work in any period of time or as a limitation on the City's right to schedule work in excess of the normal workday or the normal workweek.

LUNCH

The City of Hastings allows one non-paid lunch period; however, the Department Head may vary this dependent on work needs.

PREGNANT WORKERS

The City will provide reasonable accommodations for qualified employees and job applicants with temporary physical or mental limitations due to pregnancy, childbirth, or related conditions in accordance with the Federal Pregnant Worker's Fairness Act. Employees needing accommodation should contact their supervisor or the City Manager.

NURSING MOTHERS

Employees who need to express milk for the purposes of breast feeding up to one year after a child's birth will be provided a private area to do so as well as a location to store expressed milk. Supervisors may consider flexible working arrangements if time in addition to lunch is needed. Any time beyond lunch period will be unpaid time.



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Water Treatment Plant Reroofing Bid Award

Meeting Date: June 12, 2023

Recommended Action:

*Award Bid to Summit Point Roofing Alternative #2, #3 and #4 for the total bid amount of **\$64,631.00**. Alternative #3 involves removing existing shingle roof and felt underlayment and existing gutters and downspouts with new special warranty asphalt shingle roofing system, with new steel gutters and downspouts. Alternative #2 will replace the existing vented metal soffit with new. Alternative #4 will replace steel formed gutter specified in Alt #3 with Aluminum gutters.*

Background Information:

*The base bid for the roof is for replacing existing roof with new standing seam metal roofing. Two contractors had very close base bids with Alternative #2 and #4, they were Summit Point Roofing and Sherriff Goslin at **\$191,312.00** and **\$190,231.33**, respectively. If council wanted to go with metal roofing instead of asphalt shingles, I would recommend going with Summit Point, because they were present and active at the volunteer pre-bid meeting. They spent the most time going on the roof and in the attic and interacting with the architect. They also, have a much lower unit cost to replace the plywood sheathing, \$2.19 per square foot compared to \$4.20 per square foot from Sherriff Goslin.*

Financial Implications:

Budget amount for the roof is \$100,000.

Attachments:

- Bid Tab
- Summit Point Roofing Bid Form
- Sherriff Goslin Bid Form
- Hoekstra Roofing Company Bid Form
- Mihm Enterprises Bid Form

Bid Opening June 1

WATER TREATMENT PLANT REROOFING PROJECT 2023-06001

10:00 AM

COMPANY	BASE BID (combined)	Alt #1	Alt #2	Alt #3	Alt #4	Unit per Sq Ft
Sherriff Goslin						
Contact: Joe Cassell 517-438-1222						
Work Item #1	\$166,522.06					
Work Item #2	\$9,413.48					
Total	\$175,935.54	\$82,294.70	\$32,875.91	\$88,553.45	-\$18,579.64	\$4.20

Summit Point

Contact: Rich Luimes 616-215-6710

Work Item #1	\$186,556.00					
Work Item #2	\$1,575.00					
Total	\$188,131.00	\$57,290.00	\$9,281.00	\$61,450.00	-\$6,100.00	\$2.19

MIHM Enterprises

Contact: Tom DePas 800-479-6855

Work Item #1	\$374,038.00					
Work Item #2	\$15,600.00					
Total	\$389,638.00	\$128,862.00	\$25,400.00	\$137,362.00	-\$9,800.00	\$5.34

Hoekstra Roofing

Contact: Jeff Bos 269-303-8525

Work Item #1	\$255,700.00					
Work Item #2	\$13,100.00					
Total	\$268,800.00	\$165,200.00	\$26,800.00	\$158,600.00	-\$6,800.00	\$3.15

Present at Opening:

Travis Tate: COH DPS Director

Amy Hubbell: COH Deputy Clerk

MIHM Enterprises: Tom DePas

Summit Point: Rich Luimes

BID PROPOSAL AND SPECIFICATIONS

Project:

WATER TREATMENT PLANT REROOFING

135 W. Mill Street, Hastings, MI 49058

Owner:

CITY OF HASTINGS

201 E. State Street, Hastings, MI 49058



Issued: May 2, 2023



Architect Project Number: A1226

Bidder's Name: Summit Point Roofing

PROPOSAL FORM

Water Treatment Plant Reroofing Project

TO: Mr. Travis Tate, Director of Public Services
City of Hastings
201 E. State Street
Hastings, MI 49058

The undersigned bidder has carefully examined the plans and specifications for the reroofing of Water Treatment Plant, located at 135 W. Mill Street, Hastings, MI 49058, as prepared by MCSA Group, Inc. and, having carefully examined the existing building and completely familiarized himself with local conditions affecting the cost of the work; hereby states that he will provide all necessary labor, equipment, tools and all other means of construction, do all the work and furnish all materials called for by said plans and specifications in the manner prescribed by in accordance with the requirements of the contract, specifications and drawings; and will accept as full and complete payment therefore the **Lump Sum Base Bid Amount Which Is The Summation Of The Cost Of The Work Items 1 through 2** in the following schedule is **Base Bid Total amount of**

One Hundred Eighty Eight Thousand One Hundred Thirty One Dollars

and _____ Cents (\$ _____)

Bidders shall immediately notify the Architect of any perceived errors, omissions or discrepancies so they and other bidders can be advised of an acceptable bid procedure. This is a Lump Sum Bid. The base bid as submitted is for complete construction as shown by the plans, details and specifications.

**Water Treatment Plant Reroofing Project
BASE BID WORK ITEMS:**

<u>Work Items</u>	<u>Bid Items Amount</u>
Work Item 1. Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new standing seam metal roofing including new self-adhered underlayment, and new metal gutters and downspouts.	\$ <u>186,556.00</u>
Work Item 2: Furnish and install new snow bars at designated roof eaves' locations.	\$ <u>1575.00</u>

ALTERNATE #1 WORK ITEMS:

Work Item Alt. #1: Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new asphalt shingles roofing, including new self-adhered underlayment, and <u>new metal gutters and downspouts.</u>	\$ <u>57,290.00</u>
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Bidder's Name: Summit Point Roofing

ALTERNATE #2 WORK ITEMS:

Work Item Alt. #2: Replace existing vented metal soffit with new vented metal soffit.

\$ 9,281.00

ALTERNATE #3 WORK ITEMS:

Work Item Alt. #3: Replace existing asphalt shingles and felt underlayment and existing gutters and downspouts with new special warranty asphalt shingles roofing system:

1. GAF Golden Pledge warranty, GAF LayerLock -HDZ shingles
2. CertenTeed -5 Star Warranty, LandMark Pro, including
3. Or approved product of equivalent warranty.

The underlayment shall be self-adhered as recommended by manufacturer to comply with warranty requirements.

New steel gutters and downspouts shall be as specified for Alt. #1.

\$ 61,450.00

DEDUCTIVE ALTERNATE #4 WORK ITEMS:

Work Item Alt. #4: In lieu of specified steel formed gutter and downspout furnish and install aluminum, 6" K-style commercial gutters with 3"x4" downspouts. Color to be determined after shingles color is selected.

\$ -6,100

UNIT PRICE WORK ITEM :

Work Item : Replace existing damaged 5/8" thick CDX plywood roof sheathing with new 5/8" thick CDX plywood or 5/8" thick OSB.

\$ 2.19 /SQ.FT.

LIST OF SUBCONTRACTORS

LIST ALL SUBCONTRACTORS: To be completed as part of Bid Proposal.

<u>Name of Subcontractor</u>	<u>Type of Work</u>	<u>Amount</u>
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The undersigned agrees as follows:

To do any extra work not covered by the above schedule of prices, which may be ordered by the Owner or Architect, and to accept compensation therefore as provided in Section 23 of the General Conditions entitled "Unclassified Work".

Bidder's Name: Summit Point Roofing

Begin work as soon as possible after the contract is executed and perform said work in such a manner as to complete it in accordance with the Contract and to coordinate their work with the other contractors involved.

The undersigned acknowledges the right of the Owner to accept or reject any proposal or part of any proposal submitted.

We hereby acknowledge receipt of the following addenda and have included them in our proposal; Addenda Nos. 1

Water Treatment Plant Reroofing Dated 5/26/2023
Dated _____

Dated this 1 day of June, 2023.

By: Signature of Bidder Joe Westra

Name of Business Summit Point Roofing

Business Address of Bidder 6360 Fulton St E Ada, MI 49301

Business Telephone of Bidder (616) 558-3217

Business Fax Number of Bidder (616) 622-2537

Email Address of Bidder Rluimes@summitpointroofing.com

Incorporated under the laws of the State of _____

President _____

Secretary _____

Treasurer _____

If Non-incorporated: _____

Names and Addresses of Members of the Firm:

John Van Wylen - 6634 Cascade Farms Ct Grand Rapids, MI 49546

Joe Westra- 1435 Alexander St SE Grand Rapids, MI 49506



ADDENDUM NO. 1
for
Water Treatment Plant Reroofing
City of Hastings
Issued: May 26, 2023

TO: ALL BIDDERS

This Addendum 1 forms a part of the contract documents and modifies the original Project Manual as noted below. This Addendum consists of four (4) pages including revised Proposal Form.

1. Use of 5/8" thick OSB is acceptable as roof deck replacement sections.
2. Refer to attached revised Proposal Form (3) to be used with Bid submittal.

END OF ADDENDUM 1

Proposal Form (3 pages) included.

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Attachment B
Standard Form of Agreement
Between The City of Hastings and Contractors

This agreement is made this day June 1, 2023 between the City of Hastings, 201 East State Street, Hastings, Michigan, 49058, and the Contractor

Summit Point Roofing, for the following project:

Water Treatment Plant Reroofing

The City of Hastings and the Contractor agree as follows:

The Contractor shall complete the work described in the bid specifications for the project. The bid specifications will consist of this agreement signed by the City of Hastings authorized representative and the Contractor, and any drawings and specifications prepared by the City of Hastings.

Written Change Orders for minor changes in the scope of work issued after execution of this agreement will be made upon written approval of the Director of Public Services.

The date of commencement of the project will be the date of the agreement, unless otherwise states in the bid specifications. The Contractor will complete the work no later than stated in the bid specifications, subject to any adjustments by the Director of Public Services.

Subject to additions and deductions by a Change Order approved by the Director of Public Services, the contract sum will be outlines in the bid submitted by the Contractor to the City of Hastings. The Contractor will not exceed the approved amount of the contract, unless prior written authorization from the City Manager is received.

If the Contractor fails to correct work which is not in accordance with the specifications as stated in the bid documents, the City of Hastings may direct the Contractor in writing to stop the work until the correction is made. If the Contractor defaults or neglects to carry out the work in accordance with the specifications as stated in the bid documents, and fails within a seven day period after receipt of written notice from the City of Hastings to correct such default or neglect with diligence and promptness, the City of Hastings may, without prejudice to other remedies, correct such deficiencies. In such case, the City of Hastings will deduct the cost of the correction from payments due to the contractor.

The City of Hastings reserves the right to perform construction or operations related to the project with its own labor forces, and to award separate contracts in connection with other portions of the project. The Contractor will coordinate and cooperate with separate Contractors employed by the City of Hastings. Costs caused by delays or by improperly timed activities or defective construction will be borne by the party responsible therefore.

For the purposes of payment, the contract sum amount will include all items and services necessary for the proper execution and completion of the work as outline in the bid documents.

Payment to a Contactor for the completion of work as outlines in the bid documents, and as a result of the agreement will be made within thirty days from receipt of the Contractors billing statement and processing by the Director of Public Services.

The Contractor will provide proof of insurance in the amount required on the attached policy. Certificates of Insurance will be provided prior to the commencement of work, naming the City of Hastings as the additional insured.

This agreement is entered into as of the day and year first written above.

City of Hastings

Signature

Travis Tate

Printed Name

Director of Public Services

Title

201 East State St

Address

Hastings, MI 49058

Contractor

Signature

Joe Westra

Printed Name

Member

Title

6360 Fulton St E Ada, MI 49301

Address

Tax ID Number 47-3363896



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/31/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Olivier-VanDyk Insurance Agency
2780 44th Street SW
Wyoming MI 49519

CONTACT NAME: Certificates**PHONE**
(A/C. No. Ext): 616-454-0800**FAX**
(A/C. No.): 616-454-7100**E-MAIL**
ADDRESS: certificates@ovdinsurance.com**INSURER(S) AFFORDING COVERAGE****NAIC #****INSURER A :** West Bend Mutual Insurance Company

15350

INSURER B :**INSURER C :****INSURER D :****INSURER E :****INSURER F :**

INSURED
Summit Point Roofing, LLC
6360 E Fulton St
Ada MI 49301

SUMMPOI-01

COVERAGES**CERTIFICATE NUMBER:** 212318703**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	A598336	6/10/2022	6/10/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		A598336	6/10/2022	6/10/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		A598336	6/10/2022	6/10/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	A598340	6/10/2022	6/10/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Rented/Leased Equipment Hired Auto Physical Damage		A598336	6/10/2022	6/10/2023	Limit/Ded Limit: \$225,000 / \$500 \$50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Hastings
201 E State St.
Hastings MI 49058

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Please note our procedures with regards to certificates of insurance:

The presence of Additional Insured (including blanket versions) and/or Waiver of Subrogation endorsements or policy language is denoted by a "Y" in the appropriate column on the certificate. In accordance with the ACORD 25 Certificate Forms Instruction Guide and in keeping with the directive set forth by the Department of Insurance and Financial Services, the Description of Operations box will be used exclusively for the purpose prescribed on the form (description of operations, insured locations and insured vehicles, as applicable). The ACORD 101 form is designed as an extension of the ACORD 25 Description of Operations box and is similarly restricted in its use.

If you require any endorsements or 30-day notice of cancellation forms related to information denoted on the form, we will attach the corresponding endorsements which follow this letter. Some forms are immediately available to send to you while others will become available when issued by the insurance company, generally within 30 days, and are available by request.

Our insurance agency is unfortunately unable to comply with any request to issue a certificate that does not conform to Michigan Law. We have instead provided you with a lawful certificate that provides a courtesy summary of the referenced policy's terms, limits, and conditions.

As a result of legislative action that took effect in July 2014, state law now explicitly addresses certificates of insurance for property and casualty coverage. Chapter 22A of the Insurance Code (500.2270 - 2277) prohibits the issuance of certificates that do not accurately reflect the terms of the referenced policy. **State law prohibits our business from:**

- Issuing or delivering a certificate of insurance that alters, amends, or extends the coverage provided by an insurance policy referred to in the certificate; or
- Preparing or issuing a certificate that contains false or misleading information concerning an insurance policy.

The new law also applies to those who request certificates. Specifically, it prohibits any person from demanding or requiring the issuance of a certificate from an insurer, insurance producer, or policyholder that contains false or misleading information concerning an insurance policy referred to in the certificate. The law provides administrative and civil remedies for violations of this act up to \$500 per violation, and the maximum fines increase to \$2,500 per violation when a person knows or should have known that they were in violation of these new requirements.

Our business takes its legal obligations very seriously, and we appreciate your understanding of the limitations imposed on our agency by these statutory requirements. However, if you continue to request or demand the issuance of an insurance certificate that does not conform to the requirements of Michigan law or any other document that misrepresents the terms, limits, or conditions of an insurance policy, we may report your actions to the Michigan Department of Insurance and Financial Services.

While we are barred from responding to your request for coverage language in the "Description of Operations" box, we encourage you to contact us if you have any questions about the certificate of insurance that you have been provided or any other matter. Thank you for your cooperation.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
ADDITIONAL INSURED – CONTRACTOR'S BLANKET

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. WHO IS AN INSURED (Section II)** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured on this policy under a written contract or written agreement.

The written contract or written agreement must be:

1. Currently in effect or becoming effective during the term of this policy; and
2. Signed by all parties to the written contract or written agreement prior to the "bodily injury," "property damage," "personal injury and advertising injury."

- B.** The insurance provided to the additional insured is limited as follows:

1. That person or organization is only an additional insured with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused in whole or in part, by:
 - a. Your premises; or
 - b. Your negligent acts or omissions in connection with "Your work" for that additional insured.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
 - b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the written contract or written agreement to provide such additional insured.
2. The Limits of Insurance applicable to the additional insured are those specified in the written contract or written agreement or in the Declarations for this policy, whichever is less. These Limits of Insurance are inclusive and not in addition to the Limits of Insurance shown in the Declarations.
 3. Except when required by written contract or written agreement, the coverage provided to the additional insured by this endorsement does not apply to:

- a. "Bodily injury" or "property damage" occurring after:

- (1) All work on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured at the site of the covered operations has been completed; or
- (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as part of the same project.

- b. "Bodily injury" or "property damage" arising out of acts or omissions of the additional insured other than in connection with the general supervision of "your work."

4. The insurance provided to the additional insured does not apply to "bodily injury," "property damage," "personal injury and advertising injury" arising out of an architect's, engineer's, or surveyor's rendering of or failure to render any professional services including:

- a. The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
- b. Supervisory, or inspection activities performed as part of any related architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of, or the failure to render, any professional architectural, engineering or surveying services.

C. As respects the coverage provided under this endorsement, Paragraph 4.b. **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended with the addition of the following:

4. Other insurance

b. Excess insurance

This insurance is excess over:

Any other valid and collectible insurance procured by or on behalf of the additional insured whether primary, excess, contingent or on any other basis unless a written contract specifically requires that this insurance be either primary or primary and noncontributing. Where required by written contract, we will consider any other insurance procured by the additional insured for injury or damage covered by this endorsement to be excess and noncontributing with this insurance.

If no written contract specifically requires primary or noncontributory coverage, then this insurance is excess and as a condition of coverage, the additional insured shall be obligated to tender the defense and indemnity of every claim or suit to all other insurers that may provide coverage to the additional insured, whether on a contingent, excess or primary basis.

When this insurance is excess, we will have no duty under Coverage A. and Coverage B. to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.



6/1/2023 7:24:47 AM

PREMIUM AND LOSS SUMMARY

From 06/01/2018 TO 06/01/2023

Customer Number: 1000195779

Insured Name: Summit Point Roofing, LLC

Agency 21-728

INSURANCE LINE	POLICY			NO. OF CLAIMS	LOSS PAID	LOSS RESERVES	EXPENSE INCURRED	TOTAL INCURRED	STATUS
PROPERTY									
2019	000	A598336	00	0	0	0	0	0	ALL CLOSED
2020	000	A598336	01	0	0	0	0	0	ALL CLOSED
2021	000	A598336	02	0	0	0	0	0	ALL CLOSED
2022	000	A598336	03	0	0	0	0	0	ALL CLOSED
PROPERTY TOTAL				0	0	0	0	0	ALL CLOSED
GENERAL LIABILITY									
2019	000	A598336	00	0	0	0	0	0	ALL CLOSED
2020	000	A598336	01	0	0	0	0	0	ALL CLOSED
2021	000	A598336	02	0	0	0	0	0	ALL CLOSED
2022	000	A598336	03	0	0	0	0	0	ALL CLOSED
GENERAL LIABILITY TOTAL				0	0	0	0	0	ALL CLOSED
LAND MARINE									
2019	000	A598336	00	0	0	0	0	0	ALL CLOSED
2020	000	A598336	01	0	0	0	0	0	ALL CLOSED
2021	000	A598336	02	0	0	0	0	0	ALL CLOSED
2022	000	A598336	03	0	0	0	0	0	ALL CLOSED
LAND MARINE TOTAL				0	0	0	0	0	ALL CLOSED
AUTOMOBILE LIABILITY									
2019	000	A598336	00	1	2,000	0	0	2,000	ALL CLOSED
2020	000	A598336	01	0	0	0	0	0	ALL CLOSED
2021	000	A598336	02	0	0	0	0	0	ALL CLOSED
2022	000	A598336	03	0	0	0	0	0	ALL CLOSED
AUTOMOBILE LIABILITY TOTAL				1	2,000	0	0	2,000	ALL CLOSED
AUTOMOBILE PHYSICAL DAMAGE									
2019	000	A598336	00	2	15,356	0	121	15,477	ALL CLOSED
2020	000	A598336	01	0	0	0	0	0	ALL CLOSED
2021	000	A598336	02	3	40,053	0	439	40,492	ALL CLOSED

Information on this report is applicable to policy terms owned by the agency shown above.

Insured / Agent Copy



'1/2023 7:24:47 AM

PREMIUM AND LOSS SUMMARY

From 06/01/2018 TO 06/01/2023

Customer Number: 1000195779

Insured Name: Summit Point Roofing, LLC

Agency 21-728

INSURANCE LINE	POLICY SYM NUMBER MOD		NO. OF CLAIMS	LOSS PAID	LOSS RESERVES	EXPENSE INCURRED	TOTAL INCURRED	STATUS
2022	000	A598336 03	5	41,177	3,500	339	45,016	2 OPEN
AUTOMOBILE PHYSICAL DAMAGE TOTAL			10	96,586	3,500	899	100,985	2 OPEN
COMBINED AUTO								
2019	000	A598336 00	3	17,356	0	121	17,477	ALL CLOSED
2020	000	A598336 01	0	0	0	0	0	ALL CLOSED
2021	000	A598336 02	3	40,053	0	439	40,492	ALL CLOSED
2022	000	A598336 03	5	41,177	3,500	339	45,016	2 OPEN
COMBINED AUTO TOTAL			11	98,586	3,500	899	102,985	2 OPEN
EQUIPMENT BREAKDOWN								
2019	000	A598336 00	0	0	0	0	0	ALL CLOSED
2020	000	A598336 01	0	0	0	0	0	ALL CLOSED
2021	000	A598336 02	0	0	0	0	0	ALL CLOSED
2022	000	A598336 03	0	0	0	0	0	ALL CLOSED
EQUIPMENT BREAKDOWN TOTAL			0	0	0	0	0	ALL CLOSED
WORKERS COMPENSATION								
2019	000	A598340 00	0	0	0	0	0	ALL CLOSED
2020	000	A598340 01	1	322	0	0	322	ALL CLOSED
2021	000	A598340 02	0	0	0	0	0	ALL CLOSED
2022	000	A598340 03	0	0	0	0	0	ALL CLOSED
WORKERS COMPENSATION TOTAL			1	322	0	0	322	ALL CLOSED
UMBRELLA								
2019	000	A598336 00	0	0	0	0	0	ALL CLOSED
2020	000	A598336 01	0	0	0	0	0	ALL CLOSED
2021	000	A598336 02	0	0	0	0	0	ALL CLOSED
2022	000	A598336 03	0	0	0	0	0	ALL CLOSED
UMBRELLA TOTAL			0	0	0	0	0	ALL CLOSED
TOTAL ALL POLICIES BY YEARS								
2019			3	17,356	0	121	17,477	ALL CLOSED

Information on this report is applicable to policy terms owned by the agency shown above.

Insured / Agent Copy



11/2023 7:24:48 AM

DETAIL LOSS HISTORY
From 06/01/2018 To 06/01/2023
Agency 21-728

Customer Number: 1000195779
Insured Name: Summit Point Roofing, LLC

----- POLICY -----

CLAIM NUMBER	MOD	POLICY YEAR	DATE OF LOSS	DESCRIPTION OF LOSS	LOSS PAID	LOSS RESERVES	EXPENSE INCURRED	TOTAL INCURRED	
AUTOMOBILE LIABILITY LOSS HISTORY									
10	A598336	00	2019-2020	07/25/2019	IV PULLED OUT ONTO ROADWAY AND WAS STRUCK BY CV, ID CITED. INJURY- KEMPEN CLAIMANT NAME: TIMOTHY KOLKMAN	2,000	0	0	2,000
10	A598336	00	2019-2020	07/25/2019	IV PULLED OUT ONTO ROADWAY AND WAS STRUCK BY CV, ID CITED. INJURY- KEMPEN CLAIMANT NAME: VIVIAN KOLKMAN	0	0	0	0
10	A598336	00	2019-2020	07/25/2019	IV PULLED OUT ONTO ROADWAY AND WAS STRUCK BY CV, ID CITED. INJURY- KEMPEN CLAIMANT NAME: JOANNA KOLKMAN	0	0	0	0
10	A598336	00	2019-2020	07/25/2019	IV PULLED OUT ONTO ROADWAY AND WAS STRUCK BY CV, ID CITED. INJURY- KEMPEN CLAIMANT NAME: RACHELLE KOLKMAN	0	0	0	0
TOTAL CLAIMS POLICY YEAR 2019				1	CLAIMS	2,000	0	0	2,000
AUTOMOBILE LIABILITY CLAIMS FOR ALL POLICY YEARS				1	CLAIMS	2,000	0	0	2,000
AUTOMOBILE PHYSICAL DAMAGE LOSS HISTORY									
10	A598336	00	2019-2020	07/03/2019	Glass Claim for Truck: 2018 CHEVROLET SILVERADO 1500, REPLACE	143	0	0	143
10	A598336	00	2019-2020	07/25/2019	IV PULLED OUT ONTO ROADWAY AND WAS STRUCK BY CV, ID CITED. INJURY- KEMPEN	15,213	0	121	15,334
TOTAL CLAIMS POLICY YEAR 2019				2	CLAIMS	15,356	0	121	15,477
AUTOMOBILE PHYSICAL DAMAGE LOSS HISTORY									
10	A598336	02	2021-2022	06/18/2021	DEER HIT SALVAGE: -5150	23,739	0	125	18,714
10	A598336	02	2021-2022	09/01/2021	ON OR ABOUT 9/1/2021 IT WAS DETERMINED THAT ONE OF OUR TRAILERS WAS POTENTIALLY STOLEN FROM OUR PARKING LOT. A POLICE REPORT WAS FILED 9/2/2021	5,128	0	270	5,398
10	A598336	02	2021-2022	05/09/2022	MVA - THE OTHER VEHICLE WAS HEADING STRAIGHT AND OUR TRUCK WAS IN THE LEFT-TURN LANE. THE OTHER VEHICLE SUDDENLY SWERVED AND HIT OUR TRUCK. SALVAGE: -4735	21,071	0	45	16,381
TOTAL CLAIMS POLICY YEAR 2021				3	CLAIMS	40,053	0	440	40,493
AUTOMOBILE PHYSICAL DAMAGE LOSS HISTORY									

Information on this report is applicable to policy terms owned by the agency shown above.

Insured / Agent C



11/2023 7:24:48 AM

DETAIL LOSS HISTORY
From 06/01/2018 To 06/01/2023
Agency 21-728

Customer Number: 1000195779
Insured Name: Summit Point Roofing, LLC

----- POLICY -----

CLAIM NUMBER	MOD	POLICY YEAR	DATE OF LOSS	DESCRIPTION OF LOSS	LOSS PAID	LOSS RESERVES	EXPENSE INCURRED	TOTAL INCURRED
10 A598336	03	2022-2023	10/28/2022	DEER HIT	11,261	0	120	11,381
AP88343								
10 A598336	03	2022-2023	11/17/2022	IV AND OV BOTH SLID THROUGH STOP SIGNS AT 4 WAY INTERSECTION AND COLLIDED. ICY ROADS	10,905	0	105	11,010
AP94147								
10 A598336	03	2022-2023	11/17/2022	IV AND OV BOTH SLID THROUGH STOP SIGNS AT 4 WAY INTERSECTION AND COLLIDED. ICY ROADS	500	0	0	500
AP94147								
10 A598336	03	2022-2023	01/02/2023	DEER HIT	8,516	0	15	8,531
AQ04151								
10 A598336	03	2022-2023	04/14/2023	OV1 TURNED IN FRONT OF OV2 CAUSING OV2 TO STRIKE IV.	9,995	0	100	10,095
AQ33424								
10 A598336	03	2022-2023	04/14/2023	OV1 TURNED IN FRONT OF OV2 CAUSING OV2 TO STRIKE IV.	0	0	0	0
AQ33424								
10 A598336	03	2022-2023	04/27/2023	OV REAR-ENDED IV	0	3,500	0	3,500
AQ36491								
TOTAL CLAIMS POLICY YEAR 2022				5 CLAIMS	41,177	3,500	340	45,017
TOTAL AUTOMOBILE PHYSICAL DAMAGE CLAIMS FOR ALL POLICY YEARS				10 CLAIMS	96,586	3,500	901	100,987
COMBINED AUTO CLAIMS FOR ALL POLICY YEARS				10 CLAIMS	98,586	3,500	901	102,987

Information on this report is applicable to policy terms owned by the agency shown above.

Insured / Agent C



'1/2023 7:24:48 AM

DETAIL LOSS HISTORY
From 06/01/2018 To 06/01/2023
Agency 21-728

Customer Number: 1000195779
Insured Name: Summit Point Roofing, LLC

Insured Name:		Summit Point Roofing, LLC																	
----- POLICY -----		POLICY																	
/M NUMBER MOD		YEAR		DATE OF LOSS		DESCRIPTION OF LOSS		MEDICAL PD/ INDEMNITY PD		EXPENSE INCURRED		MEDICAL RESERVE/ INDEMNITY RESERVE		TOTAL C INCURRED		S			
ORKERS COMPENSATION LOSS HISTORY																			
10		A598340		01		2020-2021		01/11/2021		LACERATION TO FINGER - EE WAS SETTING UP SCAFFOLDING WHEN X-BRACE SLIPPED OUT OF HIS HAND AND PINCHED THE END OF HIS FINGER LOCATION: 1 CLAIMANT NAME: STEVAN VISSER LENGTH OF SERVICE GROUP: 1-2 Years		322 0		0 0		0 0		322	
										322		TOTAL MED PAID		0		TOTAL MED RESEI			
										0		TOTAL IND PAID		0		TOTAL IND RESER			
OTAL CLAIMS POLICY YEAR				2020		1		CLAIMS		322		0		0		322			
										322		TOTAL MED PAID		0		TOTAL MED RESEI			
										0		TOTAL IND PAID		0		TOTAL IND RESER			
ORKERS COMPENSATION CLAIMS FOR ALL POLICY YEARS						1		CLAIMS		322		0		0		322			

ATTACHMENT "C"

INSURANCE POLICY FOR THE CITY OF HASTINGS

The purpose of this policy statement is to establish guidelines requiring insurance for contractors, organizations, groups or individuals that carry on activities or do work on City properties. All Certificates of Insurance shall be maintained by the City Clerks Department and updated as necessary.

I. Doing work on City Property.

Certificates indicating insurance coverage shall be required by all contractors or individuals that do work on City-owned property including land, parks, roads, sidewalks, easements, right-of-ways and buildings.

The following coverage is required:

	Type	Limit of Liability	
1	Workers Compensation Statutory Coverage B and Employers Liability	\$500,000.00	
2	Public Liability (Including products and completed operations liability)	\$500,000.00	Each Person
	Bodily Injury	\$1,000,000.00	Each Accident
	Property Damage	\$500,000.00	Each Accident
		\$1,000,000.00	Each Aggregate
3	Automobile Liability (Including hired cars and automobile non- ownership)		
	Bodily Injury	\$250,000.00	Each Person
		\$500,000.00	Each Accident
	Property Damage	\$250,000.00	Each Accident
		\$5,000,000.00	Each Aggregate
4	Additional Insured - The City of Hastings to be specifically named in clause on policy and certificate as an "additional insured"		

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Attachment D

Contractors Checklist

I Certificate of Insurance

A	Workers Compensation	Date Received	<u>5/31/2023</u>
B	Liability	Date Received	<u>5/31/2023</u>


II Loss History

A Provided by Agent

III Safety Program

	Yes	No
A Familiar with MIOSHA regulations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B Are safety standards used daily	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C Written safety program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
D Safety Coordinator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
E Michigan Right to Know Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
F Permit required Confined Space Entry	<input type="checkbox"/>	<input checked="" type="checkbox"/>
G Power lock out/tag out program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
H First aid personel on site	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I Fire safety and suppression plan	<input type="checkbox"/>	<input type="checkbox"/>
J Personal protective equipment used	<input checked="" type="checkbox"/>	<input type="checkbox"/>
K Auto safety (CDL Certifications)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
L Proper MDOT Roadway procedures	<input checked="" type="checkbox"/>	<input type="checkbox"/>
M Proper trenching/excavation standards	<input type="checkbox"/>	<input checked="" type="checkbox"/>
N Preventative maintenance program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
O Process safety mgmt of hazardous chemicals	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I attest that the above responses are true to the best of my knowledge.



Contractor or Representative

Joe Westra

Title

6/01/2023

Date

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Summit Point Roofing, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) S Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from FATCA reporting code (if any) (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 6360 Fulton St E	Requester's name and address (optional)
6 City, state, and ZIP code Ada MI 49301	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

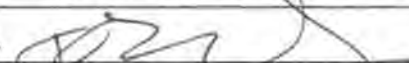
Social security number								
			-			-		
or								
Employer identification number								
4	7	-	3	3	6	3	8	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 3/16/23
-----------	--------------------------------------------------------------------------------------------------------------	---------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



PROJECT REFERENCES

Property Resources

Matt Sikkema

(616) 550-5697

msikma@prop-res.com

Tremco

Trent Brisboe

(269) 953-3180

tbrisboe@tremcoinc.com

Grand Valley State University

Rence Meredith

(616) 218-1508

meredlaw@gvsu.org

Redwater Property Group

Scott Plakmeyer

(616) 915-7783

scott.plakmeyer@centuryg.com



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Pipersville, PA 18947

Toll-free: (888) 592-6631
Fax: (215) 766-1225

PLEASE E-MAIL ALL RESULTS TO:
derek.yoder@jwsuretybonds.com
(Return form regardless of bid results)

CONTRACTOR: Summit Point Roofing, LLC

BID AMOUNT: \$190,000.00

OBLIGEE: City of Hastings

PROJECT NAME: Water Treatment Plant Re-roofing Project

BID DATE: June 1, 2023 ~ 10:00 AM

SURETY: GAIC

Bid Results for the above project.

Name of Contractors:

Low Bidder: _____ **Bid Amount:** _____

2nd Bidder: _____ **Bid Amount:** _____

3rd Bidder: _____ **Bid Amount:** _____

Your bid, if not listed above: _____

****NOTE****

If low on this bid, you should not sign the contract until Surety has authorized you to do so. Surety will review the results before providing this authorization.

Please fax or email this form to us no later than: June 7, 2023

Thank you for your cooperation.

GREAT AMERICAN INSURANCE COMPANY

Bid Bond

Bond No. 06012023

CONTRACTOR:

(Name, legal status and address)

Summit Point Roofing, LLC
6360 Fulton Street E
Ada, MI 49301

SURETY: Great American Insurance Company: Ohio Corporation

(Name, legal status and principal place of business)

301 East 4th Street
Cincinnati, OH 45202

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Hastings
201 E. State Street
Hastings, MI 49058

BOND AMOUNT: Five Percent (5%) of the Total Amount Proposed

PROJECT:

(Name, location or address, and Project number, if any)

Water Treatment Plant Re-roofing Project

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 1st day of June, 2023

(Witness)

Summit Point Roofing, LLC

(Principal)

(Seal)

Title

Great American Insurance Company

(Surety)

(Title)

John D. Weisbrot, Attorney-In-Fact



GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by
this power of attorney is not more than **THREE**

No. 0 21243

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
JOHN D. WEISBROT	ALL OF	ALL
MELISSA L. MCDADE	PIPERSVILLE, PENNSYLVANIA	\$10,000,000
STEVEN M. VARGA		

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 19TH day of OCTOBER, 2020



Attest
My L C. B.
Assistant Secretary

Mark V. Vicario
Divisional Senior Vice President

MARK VICARIO (877-377-2405)

STATE OF OHIO, COUNTY OF HAMILTON - ss:

On this 19TH day of OCTOBER, 2020, before me personally appeared MARK VICARIO, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



SUSAN A KOHORST
Notary Public
State of Ohio
My Comm. Expires
May 18, 2025

Susan A Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 1st day of June, 2023



My L C. B.
Assistant Secretary





301 East 4th Street
Cincinnati, OH 45202

GAIG.com

GREAT AMERICAN INSURANCE COMPANY

STATEMENT OF ASSETS, LIABILITIES AND CAPITAL & SURPLUS AS OF DECEMBER 31, 2021

ADMITTED ASSETS

Bonds.....	\$ 4,634,180,877
Stocks.....	1,342,077,362
Mortgage loans on real estate.....	610,128,154
Real estate (net of encumbrances).....	2,157,418
Cash and short-term investments.....	1,082,849,476
Other invested assets.....	1,716,473,834
Receivable for securities.....	720,833
Investment income due and accrued.....	36,264,700
Agents' and premium balances.....	741,660,659
Reinsurance recoverable on loss payments.....	62,020,920
Net deferred tax asset.....	80,340,794
Receivable from affiliates.....	12,198,429
Receivable from Federal Crop Insurance Corporation.....	559,865,780
Company owned life insurance.....	196,874,070
Funds held as collateral.....	6,793,195
Funded deductibles.....	28,797,876
Other admitted assets.....	46,333,163

Total..... \$ 11,137,717,640

LIABILITIES, CAPITAL AND SURPLUS

Unpaid losses and loss expenses.....	\$ 4,806,584,991
Reserve for underwriting expenses.....	374,148,550
Federal income taxes.....	24,618,631
Reserve for unearned premiums.....	1,751,526,858
Ceded reinsurance premiums payable.....	203,873,832
Funds held under reinsurance treaties.....	640,117,270
Retroactive reinsurance ceded.....	(95,777,045)
Provision for reinsurance.....	41,404,800
Other liabilities.....	193,419,576
Total liabilities.....	8,040,015,461

Capital stock.....	\$ 15,440,600
Paid in surplus.....	887,143,561
Special surplus funds.....	77,301,464
Unassigned funds.....	2,117,816,554
Policyholders' surplus.....	3,097,702,179

Total..... \$ 11,137,717,640

Securities have been valued on the basis prescribed by the National Association of Insurance Commissioners.

STATE OF OHIO

COUNTY OF HAMILTON

Robert J. Schwartz, Vice President and Controller, and Stephen Beraha, Assistant Vice President and Assistant Secretary, being duly sworn, each for himself deposes and says that they are the above described officers of the Great American Insurance Company of Cincinnati, Ohio; that said Company is a corporation duly organized, existing and engaged in business as a Surety by virtue of the laws of the State of Ohio and has duly complied with all the requirements of the laws of said state applicable to said Company and is duly qualified to act as Surety under such laws; that said Company has also complied with and is duly qualified to act as Surety under Public Law 97-258 enacted September 13, 1982 (96 Stat. 1047 as amended: 31 U.S.C. 9304-9308); that to the best of their knowledge and belief the above statement is a full, true and correct Statement of the Assets, Liabilities and Capital & Surplus of the said Company as of December 31, 2021.

Subscribed and sworn to before me

this 25th day of February, 2022.

Public Notary
Notary Public, State of Ohio
My Commission Expires April 28, 2025





Joe Cassell

**Manager
Metal Roofing Systems
Commercial Steep Slope
Systems**

151 Price St
Jackson MI 49201
Cell: 517-438-1222
Toll Free: 833-216-1906
Jcassell@sherriffgoslin.com
worryfreeroof.com

Bidder's Name: Sherriff Goslin Co

PROPOSAL FORM

Water Treatment Plant Reroofing Project

TO: Mr. Travis Tate, Director of Public Services
City of Hastings
201 E. State Street
Hastings, MI 49058

The undersigned bidder has carefully examined the plans and specifications for the reroofing of Water Treatment Plant, located at 135 W. Mill Street, Hastings, MI 49058, as prepared by MCSA Group, Inc. and, having carefully examined the existing building and completely familiarized himself with local conditions affecting the cost of the work; hereby states that he will provide all necessary labor, equipment, tools and all other means of construction, do all the work and furnish all materials called for by said plans and specifications in the manner prescribed by in accordance with the requirements of the contract, specifications and drawings; and will accept as full and complete payment therefore the **Lump Sum Base Bid Amount Which Is The Summation Of The Cost Of The Work Items 1 through 2** in the following schedule is **Base Bid Total amount of**

One-hundred seventy five thousand nine hundred thirty five Dollars

and fifty four Cents (\$175,935.54)

Bidders shall immediately notify the Architect of any perceived errors, omissions or discrepancies so they and other bidders can be advised of an acceptable bid procedure. This is a Lump Sum Bid. The base bid as submitted is for complete construction as shown by the plans, details and specifications.

Water Treatment Plant Reroofing Project BASE BID WORK ITEMS:

<u>Work Items</u>	<u>Bid Items Amount</u>
Work Item 1. Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new standing seam metal roofing including new self-adhered underlayment, and new metal gutters and downspouts.	<u>\$166,522.06</u>
Work Item 2: Furnish and install new snow bars at designated roof eaves' locations.	<u>\$ 9,413.48</u>

ALTERNATE #1 WORK ITEMS:

Work Item Alt. #1: Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new asphalt shingles roofing, including new self-adhered underlayment, and <u>new metal gutters and downspouts.</u>	<u>\$ 82,294.70</u>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------

Bidder's Name: Sherriff Goslin Co

ALTERNATE #2 WORK ITEMS:

Work Item Alt. #2: Replace existing vented metal soffit with new vented metal soffit.

\$ 32,875.91

ALTERNATE #3 WORK ITEMS:

Work Item Alt. #3: Replace existing asphalt shingles and felt underlayment and existing gutters and downspouts with new special warranty asphalt shingles roofing system:

1. GAF Golden Pledge warranty, GAF LayerLock -HDZ shingles
2. CertenTeed -5 Star Warranty, LandMark Pro, including
3. Or approved product of equivalent warranty.

The underlayment shall be self-adhered as recommended by manufacturer to comply with warranty requirements.
New steel gutters and downspouts shall be as specified for Alt. #1.

\$ 88,553.45

DEDUCTIVE ALTERNATE #4 WORK ITEMS:

Work Item Alt. #4: In lieu of specified steel formed gutter and downspout furnish and install aluminum, 6" K-style commercial gutters with 3"x4" downspouts. Color to be determined after shingles color is selected.

\$ 18,579.64

UNIT PRICE WORK ITEM :

Work Item : Replace existing damaged 5/8" thick CDX plywood roof sheathing with new 5/8" thick CDX plywood or 5/8" thick OSB.

\$ 4.20 /SQ.FT.

LIST OF SUBCONTRACTORS

LIST ALL SUBCONTRACTORS: To be completed as part of Bid Proposal.

<u>Name of Subcontractor</u>	<u>Type of Work</u>	<u>Amount</u>
JAYE CONSTRUCTION	STEEL PANELS, GUTTER, SOFFIT	\$59,800.00
CALDERON EXTERIORS	SHINGLES	\$14,500.00

The undersigned agrees as follows:

To do any extra work not covered by the above schedule of prices, which may be ordered by the Owner or Architect, and to accept compensation therefore as provided in Section 23 of the General Conditions entitled "Unclassified Work".

Bidder's Name: Sherriff Goslin Co

Begin work as soon as possible after the contract is executed and perform said work in such a manner as to complete it in accordance with the Contract and to coordinate their work with the other contractors involved.

The undersigned acknowledges the right of the Owner to accept or reject any proposal or part of any proposal submitted.

We hereby acknowledge receipt of the following addenda and have included them in our proposal; Addenda Nos. _____

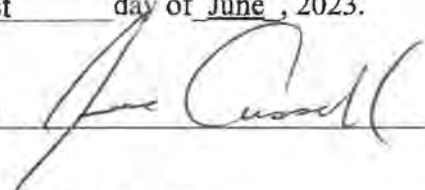
Addendum #1

Dated May 26, 2023

Dated _____

Dated this 31st day of June, 2023.

By: Signature of Bidder



Name of Business Sherriff Goslin Co

Business Address of Bidder 10 Avenue C Springfield MI 49037

Business Telephone of Bidder 517-438-1222

Business Fax Number of Bidder _____

Email Address of Bidder jcassell@sherriffgoslin.com

Incorporated under the laws of the State of Michigan

President Steve Ticknor

Secretary Laurie Scanlon

Treasurer Laurie Scanlon

If Non-incorporated: NA

Names and Addresses of Members of the Firm:

NA

THE CINCINNATI INSURANCE COMPANY

CINCINNATI, OHIO

Bid Bond

PUBLIC CONTRACTS

KNOW ALL MEN BY THESE PRESENTS, that we Sherriff Goslin Co.

as Principal, hereinafter called the Principal, and THE CINCINNATI INSURANCE COMPANY, a corporation duly organized under the laws of the State of Ohio, as Surety, hereinafter called the Surety, are held and firmly bound unto The City of Hastings

as Oblige, hereinafter called the Oblige, in the sum of Five Percent (**5%**))

Dollars (\$ (**5%**)),
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Waste Water Treatment Plant

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal within the period specified therein for acceptance (60 days if no period is specified) and the Principal shall enter into a contract with the said Oblige in accordance with the terms of said bid and give bond for the faithful performance thereof within the period specified (30 days if no period is specified); or if the Principal shall, in the case of failure to do so, indemnify the Oblige against any loss the Oblige may suffer directly arising by reason of such failure, not to exceed the penalty of this bond, then this obligation shall be null and void; otherwise to remain in full force and effect.

Signed and sealed this 1 day of June, 2023.

Sherriff Goslin Co.

(Principal)

(Seal)

By: Joe Cassell

Manager

Joe Cassell

(Title)

THE CINCINNATI INSURANCE COMPANY

(Seal)

By: Rhett Pringle

Rhett Pringle

Attorney-in-Fact



THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

Rhett D. Pringle; Kathleen M. Kohn; Shelley R. Henschel; John S. Avery; Michelle London;
Mackenzie Anderson; Hayley Cassell and/or Ross Trantham

of Grand Rapids, Battle Creek, and Portage, Michigan

their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

Any such obligations in the United States, up to
Fifteen Million and No/100 Dollars (\$15,000,000.00).

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Senior Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or any Senior Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Vice-President and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or any Senior Vice President this 16th day of March, 2021.



STATE OF OHIO)SS.
COUNTY OF BUTLER)

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Stephen A. Denton

On this 16th day of March, 2021 before me came the above-named President or Senior Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



Keith Collett
Keith Collett, Attorney at Law
Notary Public - State of Ohio

My commission has no expiration date.
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Vice-President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this day of ,



Ed H



ADDENDUM NO. 1
for
Water Treatment Plant Reroofing
City of Hastings
Issued: May 26, 2023

TO: ALL BIDDERS

This Addendum 1 forms a part of the contract documents and modifies the original Project Manual as noted below. This Addendum consists of four (4) pages including revised Proposal Form.

1. Use of 5/8" thick OSB is acceptable as roof deck replacement sections.
2. Refer to attached revised Proposal Form (3) to be used with Bid submittal.

END OF ADDENDUM 1

Proposal Form (3 pages) included.

Bidder's Name: Sherriff Goslin Co

PROPOSAL FORM

Water Treatment Plant Reroofing Project

TO: Mr. Travis Tate, Director of Public Services
City of Hastings
201 E. State Street
Hastings, MI 49058

The undersigned bidder has carefully examined the plans and specifications for the reroofing of Water Treatment Plant, located at 135 W. Mill Street, Hastings, MI 49058, as prepared by MCSA Group, Inc. and, having carefully examined the existing building and completely familiarized himself with local conditions affecting the cost of the work; hereby states that he will provide all necessary labor, equipment, tools and all other means of construction, do all the work and furnish all materials called for by said plans and specifications in the manner prescribed by in accordance with the requirements of the contract, specifications and drawings; and will accept as full and complete payment therefore the Lump Sum Base Bid Amount Which Is The Summation Of The Cost Of The Work Items 1 through 2 in the following schedule is **Base Bid Total amount of**

One-hundred seventy five thousand nine hundred thirty five Dollars

and fifty four Cents (\$175,935.54)

Bidders shall immediately notify the Architect of any perceived errors, omissions or discrepancies so they and other bidders can be advised of an acceptable bid procedure. This is a Lump Sum Bid. The base bid as submitted is for complete construction as shown by the plans, details and specifications.

Water Treatment Plant Reroofing Project BASE BID WORK ITEMS:

Work Items

Bid Items Amount

Work Item 1. Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new standing seam metal roofing including new self-adhered underlayment, and new metal gutters and downspouts.

\$166,522.06

Work Item 2: Furnish and install new snow bars at designated roof eaves' locations.

\$ 9,413.48

ALTERNATE #1 WORK ITEMS:

Work Item Alt. #1: Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new asphalt shingles roofing, including new self-adhered underlayment, and new metal gutters and downspouts.

\$ 82,294.70

Bidder's Name: Sherriff Goslin Co

ALTERNATE #2 WORK ITEMS:

Work Item Alt. #2: Replace existing vented metal soffit with new vented metal soffit. \$ 32,875.91

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Work Item Alt. #3: Replace existing asphalt shingles and felt underlayment and existing gutters and downspouts with new special warranty asphalt shingles roofing system:
1. GAF Golden Pledge warranty, GAF LayerLock -HDZ shingles
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The underlayment shall be self-adhered as recommended by manufacturer to comply with warranty requirements.

New steel gutters and downspouts shall be as specified for Alt. #1. \$ 88,553.45

DEDUCTIVE ALTERNATE #4 WORK ITEMS:

Work Item Alt. #4: In lieu of specified steel formed gutter and downspout furnish and install aluminum, 6" K-style commercial gutters with 3"x4" downspouts. Color to be determined after shingles color is selected.

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UNIT PRICE WORK ITEM :

Work Item : Replace existing damaged 5/8" thick CDX plywood roof sheathing with new 5/8" thick CDX plywood or 5/8" thick OSB.

\$ 4.20 /SQ.FT.

LIST OF SUBCONTRACTORS

LIST ALL SUBCONTRACTORS: To be completed as part of Bid Proposal.

<u>Name of Subcontractor</u>	<u>Type of Work</u>	<u>Amount</u>
JAYE CONSTRUCTION	STEEL PANELS, GUTTER, SOFFIT	\$59,800.00
CALDERON EXTERIORS	SHINGLES	\$14,500.00

The undersigned agrees as follows:

To do any extra work not covered by the above schedule of prices, which may be ordered by the Owner or Architect, and to accept compensation therefore as provided in Section 23 of the General Conditions entitled "Unclassified Work".

Bidder's Name: Sherriff Goslin Co

Begin work as soon as possible after the contract is executed and perform said work in such a manner as to complete it in accordance with the Contract and to coordinate their work with the other contractors involved.

The undersigned acknowledges the right of the Owner to accept or reject any proposal or part of any proposal submitted.

We hereby acknowledge receipt of the following addenda and have included them in our proposal; Addenda Nos. _____

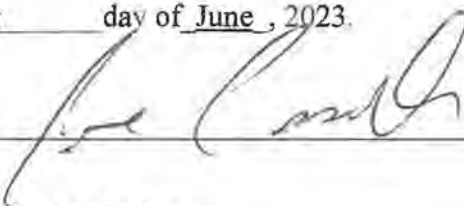
Addendum #1

Dated May 26, 2023

Dated _____

Dated this 31st day of June, 2023.

By: Signature of Bidder



Name of Business Sherriff Goslin Co

Business Address of Bidder 10 Avenue C Springfield MI 49037

Business Telephone of Bidder 517-438-1222

Business Fax Number of Bidder _____

Email Address of Bidder jcassell@sherriffgoslin.com

Incorporated under the laws of the State of Michigan

President Steve Ticknor

Secretary Laurie Scanlon

Treasurer Laurie Scanlon

If Non-incorporated: NA

Names and Addresses of Members of the Firm:

NA



ADDENDUM NO. 1
for
Water Treatment Plant Reroofing
City of Hastings
Issued: May 26, 2023

TO: ALL BIDDERS

This Addendum 1 forms a part of the contract documents and modifies the original Project Manual as noted below. This Addendum consists of four (4) pages including revised Proposal Form.

1. Use of 5/8" thick OSB is acceptable as roof deck replacement sections.
2. Refer to attached revised Proposal Form (3) to be used with Bid submittal.

END OF ADDENDUM 1

Proposal Form (3 pages) included.

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

Rhett D. Pringle; Kathleen M. Kohn; Shelley R. Henschel; John S. Avery; Michelle London;
Mackenzie Anderson; Hayley Cassell and/or Ross Trantham

of Grand Rapids, Battle Creek, and Portage, Michigan

their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

Any such obligations in the United States, up to
Fifteen Million and No/100 Dollars (\$15,000,000.00).

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Senior Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or any Senior Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Vice-President and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or any Senior Vice President this 16th day of March, 2021.



STATE OF OHIO)SS:
COUNTY OF BUTLER)

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Stephen A. Ventre

On this 16th day of March, 2021 before me came the above-named President or Senior Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



Keith Collett

Keith Collett, Attorney at Law
Notary Public - State of Ohio

My commission has no expiration date.
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Vice-President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this day of



Ed H

THE CINCINNATI INSURANCE COMPANY

CINCINNATI, OHIO

Bid Bond

PUBLIC CONTRACTS

KNOW ALL MEN BY THESE PRESENTS, that we Sherriff Goslin Co.

as Principal, hereinafter called the Principal, and THE CINCINNATI INSURANCE COMPANY, a corporation duly organized under the laws of the State of Ohio, as Surety, hereinafter called the Surety, are held and firmly bound unto The City of Hastings

as Oblige, hereinafter called the Oblige, in the sum of Five Percent (**5%**))

Dollars (\$ (**5%**)),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Waste Water Treatment Plant

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal within the period specified therein for acceptance (60 days if no period is specified) and the Principal shall enter into a contract with the said Oblige in accordance with the terms of said bid and give bond for the faithful performance thereof within the period specified (30 days if no period is specified); or if the Principal shall, in the case of failure to do so, indemnify the Oblige against any loss the Oblige may suffer directly arising by reason of such failure, not to exceed the penalty of this bond, then this obligation shall be null and void; otherwise to remain in full force and effect.

Signed and sealed this 1 day of June, 2023.

Sherriff Goslin Co.

(Principal)

(Seal)

By:

Joe Cassell

Manager

(Title)

THE CINCINNATI INSURANCE COMPANY

(Seal)



By:

Rhett Pringle
Rhett Pringle

Attorney-in-Fact



Kalamazoo and All of SW Michigan

JEFF BOS

Project Manager/Estimator

1963 OLMSTEAD ROAD
KALAMAZOO, MI 49048
www.hoekstraroofing.com

CELL (269) 303-8525
OFFICE (269) 343-5536
FAX (269) 343-1095
jeff@hoekstraroofing.com

CNA SURETY

Bid Bond

Bond No. Bid Bond

CONTRACTOR:

(Name, legal status and address)

Hoekstra Roofing Company
1963 Olmstead Road
Kalamazoo, MI 49048

SURETY: Western Surety Company

(Name, legal status and principal place of business)

151 N. Franklin Street
17th Floor
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Hastings
201 E. State Street
Hastings, MI 49058

BOND AMOUNT: 5% Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Water Treatment Plant Reroofing

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 1st day of June, 2023.


(Witness) Melissa Sholander


(Witness) Catherine M. Krueger

Hoekstra Roofing Company

(Principal) Tom Lundquist, CFO

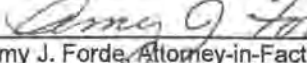
(Seal)

By: 

(Title)

Western Surety Company

(Surety)

By: 
(Title) Amy J. Forde, Attorney-in-Fact



Surety Phone No. 312-822-5000

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Amy J. Forde , Individually

of Toledo, OH its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

Surety Bond No.: Bid Bond
Principal: Hockstra Roofing Company
Obligee: City of Hastings

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 9th day of May, 2023.



WESTERN SURETY COMPANY

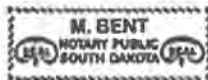
Larry Kasten

Larry Kasten, Vice President

State of South Dakota } ss
County of Minnehaha }

On this 9th day of May, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
March 2, 2026



M. Bent

M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 1st day of June, 2023.



WESTERN SURETY COMPANY

L. Nelson

L. Nelson, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Bidder's Name: Hoekstra Roofing Company

PROPOSAL FORM

Water Treatment Plant Reroofing Project

TO: Mr. Travis Tate, Director of Public Services
City of Hastings
201 E. State Street
Hastings, MI 49058

The undersigned bidder has carefully examined the plans and specifications for the reroofing of Water Treatment Plant, located at 135 W. Mill Street, Hastings, MI 49058, as prepared by MCSA Group, Inc. and, having carefully examined the existing building and completely familiarized himself with local conditions affecting the cost of the work; hereby states that he will provide all necessary labor, equipment, tools and all other means of construction, do all the work and furnish all materials called for by said plans and specifications in the manner prescribed by in accordance with the requirements of the contract, specifications and drawings; and will accept as full and complete payment therefore the **Lump Sum Base Bid Amount Which Is The Summation Of The Cost Of The Work Items 1 through 2** in the following schedule is **Base Bid Total amount of**

Two Hundred Sixty-Eight Thousand Eight Hundred Dollars
and zero Cents (\$ 268,800.00)

Bidders shall immediately notify the Architect of any perceived errors, omissions or discrepancies so they and other bidders can be advised of an acceptable bid procedure. This is a Lump Sum Bid. The base bid as submitted is for complete construction as shown by the plans, details and specifications.

Water Treatment Plant Reroofing Project
BASE BID WORK ITEMS:

<u>Work Items</u>	<u>Bid Items Amount</u>
Work Item 1. Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new standing seam metal roofing including new self-adhered underlayment, and new metal gutters and downspouts.	\$ <u>255,700.00</u>
Work Item 2: Furnish and install new snow bars at designated roof eaves' locations.	\$ <u>13,100.00</u>

ALTERNATE #1 WORK ITEMS:

Work Item Alt. #1: Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new asphalt shingles roofing, including new self-adhered underlayment, and <u>new metal gutters and downspouts.</u>	\$ <u>165,200.00</u>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------

Bidder's Name: Hoekstra Roofing Company

ALTERNATE #2 WORK ITEMS:

Work Item Alt. #2: Replace existing vented metal soffit with new vented metal soffit.

\$ 26,800.00

ALTERNATE #3 WORK ITEMS:

Work Item Alt. #3: Replace existing asphalt shingles and felt underlayment and existing gutters and downspouts with new special warranty asphalt shingles roofing system:

1. GAF Golden Pledge warranty, GAF LayerLock -HDZ shingles
2. CertenTeed -5 Star Warranty, LandMark Pro, including
3. Or approved product of equivalent warranty.

The underlayment shall be self-adhered as recommended by manufacturer to comply with warranty requirements.

New steel gutters and downspouts shall be as specified for Alt. #1.

\$ 158,600.00

DEDUCTIVE ALTERNATE #4 WORK ITEMS:

Work Item Alt. #4: In lieu of specified steel formed gutter and downspout furnish and install aluminum, 6" K-style commercial gutters with 3"x4" downspouts. Color to be determined after shingles color is selected.

Deduct \$ 6,800.00

UNIT PRICE WORK ITEM :

Work Item : Replace existing damaged 5/8" thick CDX plywood roof sheathing with new 5/8" thick CDX plywood or 5/8" thick OSB.

\$ 3.15 /SQ.FT.

LIST OF SUBCONTRACTORS

LIST ALL SUBCONTRACTORS: To be completed as part of Bid Proposal.

<u>Name of Subcontractor</u>	<u>Type of Work</u>	<u>Amount</u>
Action Roofing	Standing Seam Metal Roofing	90%
Action Roofing	Asphalt Shingles (CertainTeed)	80%
VanDam & Krusinga	Asphalt Shingles (GAF)	80%

The undersigned agrees as follows:

To do any extra work not covered by the above schedule of prices, which may be ordered by the Owner or Architect, and to accept compensation therefore as provided in Section 23 of the General Conditions entitled "Unclassified Work".

Bidder's Name: Hoekstra Roofing Company

Begin work as soon as possible after the contract is executed and perform said work in such a manner as to complete it in accordance with the Contract and to coordinate their work with the other contractors involved.

The undersigned acknowledges the right of the Owner to accept or reject any proposal or part of any proposal submitted.

We hereby acknowledge receipt of the following addenda and have included them in our proposal; Addenda Nos. 1

Addendum 1 _____ Dated May 26, 2023
_____ Dated _____

Dated this 1st day of June, 2023.

By: Signature of Bidder  _____ Tom Lundquist, CFO

Name of Business Hoekstra Roofing Company

Business Address of Bidder 1963 Olmstead Road
Kalamazoo, MI 49048

Business Telephone of Bidder 269/ 343-5536

Business Fax Number of Bidder None

Email Address of Bidder jeff@hoekstraroofing.com

Incorporated under the laws of the State of Michigan

President Phil Wood

Secretary Phil Wood

Treasurer Tom Lundquist, CFO

If Non-incorporated: _____

Names and Addresses of Members of the Firm:

1963 Olmstead Road
Kalamazoo, MI 49048
www.hoekstraroofting.com



Phone: (269) 343-5536
Fax: (269) 343-1095
Kalamazoo and All of SW MI

June 1, 2023

Hastings Water Treatment Plant Reroofing
Lift of References

Standing Seam Metal Roofing

North Kent Sewer Authority \$1,212,000.00
Grand Rapids, MI

MCTI (State of Michigan) \$4,500,000.00
Allegan, MI

Charlotte Schools \$ 200,000.00
Charlotte, MI

Corewell Health Lakeland Hospital \$60,000.00
St. Joseph, MI

Shingles:

Mishawaka Library \$465,000.00
Mishawaka, IN

Grandville Robotics Building \$111,000
Grandville, MI

White Pigeon Paper \$60,000.00
White Pigeon, MI

Bidder's Name: Hoekstra Roofing Company

PROPOSAL FORM

Water Treatment Plant Reroofing Project

TO: Mr. Travis Tate, Director of Public Services
City of Hastings
201 E. State Street
Hastings, MI 49058

The undersigned bidder has carefully examined the plans and specifications for the reroofing of Water Treatment Plant, located at 135 W. Mill Street, Hastings, MI 49058, as prepared by MCSA Group, Inc. and, having carefully examined the existing building and completely familiarized himself with local conditions affecting the cost of the work; hereby states that he will provide all necessary labor, equipment, tools and all other means of construction, do all the work and furnish all materials called for by said plans and specifications in the manner prescribed by in accordance with the requirements of the contract, specifications and drawings; and will accept as full and complete payment therefore the Lump Sum Base Bid Amount Which Is The Summation Of The Cost Of The Work Items 1 through 2 in the following schedule is **Base Bid Total** amount of

Two Hundred Sixty-Eight Thousand Eight Hundred Dollars
and zero Cents (\$ 268,800.00)

Bidders shall immediately notify the Architect of any perceived errors, omissions or discrepancies so they and other bidders can be advised of an acceptable bid procedure. This is a Lump Sum Bid. The base bid as submitted is for complete construction as shown by the plans, details and specifications.

**Water Treatment Plant Reroofing Project
BASE BID WORK ITEMS:**

<u>Work Items</u>	<u>Bid Items Amount</u>
Work Item 1. Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new standing seam metal roofing including new self-adhered underlayment, and new metal gutters and downspouts.	\$ <u>255,700.00</u>
Work Item 2: Furnish and install new snow bars at designated roof eaves' locations.	\$ <u>13,100.00</u>

ALTERNATE #1 WORK ITEMS:

Work Item Alt. #1: Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new asphalt shingles roofing, including new self-adhered underlayment, and <u>new metal gutters and downspouts.</u>	\$ <u>165,200.00</u>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------

Bidder's Name: Hoekstra Roofing Company

ALTERNATE #2 WORK ITEMS:

Work Item Alt. #2: Replace existing vented metal soffit with new vented metal soffit. \$ 26,800.00

ALTERNATE #3 WORK ITEMS:

Work Item Alt. #3: Replace existing asphalt shingles and felt underlayment and existing gutters and downspouts with new special warranty asphalt shingles roofing system:
1. GAF Golden Pledge warranty, GAF LayerLock -HDZ shingles
2. CertenTeed -5 Star Warranty, LandMark Pro, including
3. Or approved product of equivalent warranty.

The underlayment shall be self-adhered as recommended by manufacturer to comply with warranty requirements.
New steel gutters and downspouts shall be as specified for Alt. #1.

\$ 158,600.00

DEDUCTIVE ALTERNATE #4 WORK ITEMS:

Work Item Alt. #4: In lieu of specified steel formed gutter and downspout furnish and install aluminum, 6" K-style commercial gutters with 3"x4" downspouts. Color to be determined after shingles color is selected.

Deduct \$ 6,800.00

UNIT PRICE WORK ITEM :

Work Item : Replace existing damaged 5/8" thick CDX plywood roof sheathing with new 5/8" thick CDX plywood or 5/8" thick OSB.

\$ 3.15 /SQ.FT.

LIST OF SUBCONTRACTORS

LIST ALL SUBCONTRACTORS: To be completed as part of Bid Proposal.

<u>Name of Subcontractor</u>	<u>Type of Work</u>	<u>Amount</u>
Action Roofing	Standing Seam Metal Roofing	90%
Action Roofing	Asphalt Shingles (CertainTeed)	80%
VanDam & Krusinga	Asphalt Shingles (GAF)	80%

The undersigned agrees as follows:

To do any extra work not covered by the above schedule of prices, which may be ordered by the Owner or Architect, and to accept compensation therefore as provided in Section 23 of the General Conditions entitled "Unclassified Work".

Bidder's Name: Hoekstra Roofing Company

Begin work as soon as possible after the contract is executed and perform said work in such a manner as to complete it in accordance with the Contract and to coordinate their work with the other contractors involved.

The undersigned acknowledges the right of the Owner to accept or reject any proposal or part of any proposal submitted.

We hereby acknowledge receipt of the following addenda and have included them in our proposal; Addenda Nos. 1

Addendum 1 _____ Dated May 26, 2023
_____ Dated _____

Dated this 1st day of June, 2023.

By: Signature of Bidder  Tom Lundquist, CFO

Name of Business Hoekstra Roofing Company

Business Address of Bidder 1963 Olmstead Road
Kalamazoo, MI 49048

Business Telephone of Bidder 269/ 343-5536

Business Fax Number of Bidder None

Email Address of Bidder jeff@hoekstraroofing.com

Incorporated under the laws of the State of Michigan

President Phil Wood

Secretary Phil Wood

Treasurer Tom Lundquist, CFO

If Non-incorporated: _____

Names and Addresses of Members of the Firm:

June 1, 2023

Hastings Water Treatment Plant Reroofing
Lift of References

Standing Seam Metal Roofing

North Kent Sewer Authority \$1,212,000.00
Grand Rapids, MI

MCTI (State of Michigan) \$4,500,000.00
Allegan, MI

Charlotte Schools \$ 200,000.00
Charlotte, MI

Corewell Health Lakeland Hospital \$60,000.00
St. Joseph, MI

Shingles:

Mishawaka Library \$465,000.00
Mishawaka, IN

Grandville Robotics Building \$111,000
Grandville, MI

White Pigeon Paper \$60,000.00
White Pigeon, MI



Project: Charles Egeler Reception & Guidance Center Housing Unit C Roof Replacement – Jackson, MI

Type: Remove existing asphalt shingle roof, extend overhang framing, and install 24 gauge standing seam metal roof.

Contract Amount: \$546,303.00

Percentage Completed: 100% completed January 2019

Owner/Architect: State of Michigan, Judson Sorenson, DTMB Design & Construction division, 3111 W. St. Joseph St., Lansing, MI 48909, 517-284-7916, sorensonj@michigan.gov/ Jolanta Stecka – Vice President, MCSA Group Inc., 529 Greenwood Ave. SE, E. Grand Rapids, MI 49506, 616-456-3346, jstecka@mcsagroup.com



Project: Michigan Reformatory – Ionia, MI

Type: Remove existing asphalt shingle and install 24 gauge standing seam metal roofs, Remove and install new EPDM roofing, new custom fabricated metal walkway.

Contract Amount: \$1,163,400.00

Owner/Architect: State of Michigan; Todd Cordill -Project Manager, DTMB, State Facilities Administration, 3111 W. St. Joseph St., Lansing, MI 48917, Office: 517-284-7917, Weather Tech Consulting Group; Peter Kinnunen-Vice President, 7747 Auburn road, Utica, MI 48317, Office: 586-731-3095, pkinnunen@wtcg.net



Project: Deland Florida, Dept. of Military Affairs, Armory building

Type: Zip Rib Standing Seam Metal Roofing & Coping (one manufacturer)

Amount: \$460,000.00

Percentage completed: 100%

Owner/Architect: State of Florida, Department of Military Affairs, Greg Dorson-
project manager, 904-823-0397: Akel, Logan & Shafer, Architects. 704 Rosselle
Street

Jacksonville, Florida 32204, Ed Shafer - 904.356.2654



Project: Bellamy Creek Correctional Facility

Type: Remove existing asphalt shingle and install 24 gauge standing seam metal roof

Contract Amount: \$308,141.00

Percentage Completed: 100% completed November 2018

Owner/Architect: State of Michigan; David Sproul-Project Manager, DTMB, State Facilities Administration, 3111 W. St. Joseph St., Lansing, MI 48917, Office: 517-284-7917, sprould@michigan.gov/ Weather Tech Consulting Group; Peter Kinnunen-Vice President, 7747 Auburn road, Utica, MI 48317, Office: 586-731-3095, pkinnunen@wtcg.net



Project: Muskegon Museum of Arts

Type: Roof Renovation, Remove existing standing seam copper roof and install Kynar Patina Green standing seam roof with warranties. Installed GAF 60 mil green membrane roof.

Amount: \$270,000

Percentage completed: 100%

Owner/Representative/Architect: Port City Construction – Construction Manager; Kevin Donovan – 231-571-0501

Bidder's Name: Mihm Enterprises Inc.

PROPOSAL FORM

Water Treatment Plant Reroofing Project

TO: Mr. Travis Tate, Director of Public Services
City of Hastings
201 E. State Street
Hastings, MI 49058

The undersigned bidder has carefully examined the plans and specifications for the reroofing of Water Treatment Plant, located at 135 W. Mill Street, Hastings, MI 49058, as prepared by MCSA Group, Inc. and, having carefully examined the existing building and completely familiarized himself with local conditions affecting the cost of the work; hereby states that he will provide all necessary labor, equipment, tools and all other means of construction, do all the work and furnish all materials called for by said plans and specifications in the manner prescribed by in accordance with the requirements of the contract, specifications and drawings; and will accept as full and complete payment therefore the Lump Sum Base Bid Amount Which Is The Summation Of The Cost Of The Work Items 1 through 2 in the following schedule is **Base Bid Total amount of**

Three hundred eighty nine thousand six hundred thirty eight _____ Dollars
and 00/100 _____ Cents (\$ 389,638.00)

Bidders shall immediately notify the Architect of any perceived errors, omissions or discrepancies so they and other bidders can be advised of an acceptable bid procedure. This is a Lump Sum Bid. The base bid as submitted is for complete construction as shown by the plans, details and specifications.

Water Treatment Plant Reroofing Project BASE BID WORK ITEMS:

<u>Work Items</u>	<u>Bid Items Amount</u>
Work Item 1. Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new standing seam metal roofing including new self-adhered underlayment, and new metal gutters and downspouts.	\$ <u>374,038.00</u>
Work Item 2: Furnish and install new snow bars at designated roof eaves' locations.	\$ <u>15,600</u>

ALTERNATE #1 WORK ITEMS:

Work Item Alt. #1: Replace existing asphalt shingles and felt underlayment, and existing gutters and downspouts with new asphalt shingles roofing, including new self-adhered underlayment, and <u>new metal gutters and downspouts.</u>	\$ <u>128,862.00</u>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------

Bidder's Name: Mihm Enterprises Inc.

ALTERNATE #2 WORK ITEMS:

Work Item Alt. #2: Replace existing vented metal soffit with new vented metal soffit.

\$ 25,400.00

ALTERNATE #3 WORK ITEMS:

Work Item Alt. #3: Replace existing asphalt shingles and felt underlayment and existing gutters and downspouts with new special warranty asphalt shingles roofing system:

1. GAF Golden Pledge warranty, GAF LayerLock -HDZ shingles
2. CertenTeed -5 Star Warranty, LandMark Pro, including
3. Or approved product of equivalent warranty.

The underlayment shall be self-adhered as recommended by manufacturer to comply with warranty requirements.

New steel gutters and downspouts shall be as specified for Alt. #1.

\$ 137,362.00

DEDUCTIVE ALTERNATE #4 WORK ITEMS:

Work Item Alt. #4: In lieu of specified steel formed gutter and downspout furnish and install aluminum, 6" K-style commercial gutters with 3"x4" downspouts. Color to be determined after shingles color is selected.

\$ deduct - \$9,800

UNIT PRICE WORK ITEM :

Work Item : Replace existing damaged 5/8" thick CDX plywood roof sheathing with new 5/8" thick CDX plywood or 5/8" thick OSB.

\$ 5.34 /SQ.FT.

LIST OF SUBCONTRACTORS

LIST ALL SUBCONTRACTORS: To be completed as part of Bid Proposal.

<u>Name of Subcontractor</u>	<u>Type of Work</u>	<u>Amount</u>
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None		

The undersigned agrees as follows:

To do any extra work not covered by the above schedule of prices, which may be ordered by the Owner or Architect, and to accept compensation therefore as provided in Section 23 of the General Conditions entitled "Unclassified Work".

Bidder's Name: Mihm Enterprises Inc.

Begin work as soon as possible after the contract is executed and perform said work in such a manner as to complete it in accordance with the Contract and to coordinate their work with the other contractors involved.

The undersigned acknowledges the right of the Owner to accept or reject any proposal or part of any proposal submitted.

We hereby acknowledge receipt of the following addenda and have included them in our proposal; Addenda Nos. 1

Addendum #1 _____ Dated 05/26/2023

Dated _____

Dated this 1st _____ day of June, 2023.

By: Signature of Bidder *Fred Mihm* _____

Name of Business Mihm Enterprises Inc. _____

Business Address of Bidder 4065 38th St.
Hamilton, MI 49419

Business Telephone of Bidder 269-751-5522

Business Fax Number of Bidder 269-751-7344

Email Address of Bidder info@mihmenterprises.com

Incorporated under the laws of the State of Michigan

President Sharon Mihm

Secretary Sharon Mihm

Treasurer Sharon Mihm

If Non-incorporated: _____

Names and Addresses of Members of the Firm:

Attachment D

Contractors Checklist

I Certificate of Insurance

A	Workers Compensation	Date Received	<u>05/01/2023</u>
B	Liability	Date Received	<u>08/24/2022</u>

II Loss History

A Provided by Agent

III Safety Program

	Yes	No
A Familiar with MIOSHA regulations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B Are safety standards used daily	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C Written safety program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
D Safety Coordinator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
E Michigan Right to Know Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
F Permit required Confined Space Entry N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>
G Power lock out/tag out program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
H First aid personel on site	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I Fire safety and suppression plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
J Personal protective equipment used	<input checked="" type="checkbox"/>	<input type="checkbox"/>
K Auto safety (CDL Certifications)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
L Proper MDOT Roadway procedures N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>
M Proper trenching/excavation standards N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>
N Preventative maintenance program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
O Process safety mgmt of hazardous chemicals	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I attest that the above responses are true to the best of my knowledge.

Tom DePas

Contractor or Representative

Project Manger

Title

05/31/2023

Date



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

MIHM Enterprises, Inc.

4065 38th St.

Hamilton, MI 49419

SURETY:

(Name, legal status and principal place of business)

Pennsylvania Insurance Company

P.O. Box 3646

Omaha, NE 68103-0646

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Hastings

BOND AMOUNT: Five Percent of Bid (5% of Bid)


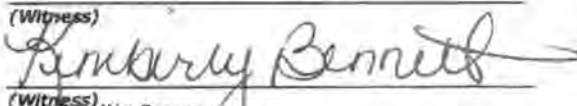
PROJECT: City of Hastings- Hastings Water Treatment Plant Reroofing Project / Asphalt Shingle Removal- New Metal Roof Installation
(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 1st day of June, 2023


(Witness)

(Witness) Kim Bennett

MIHM Enterprises, Inc.
(Principal)  President (Seal)
(Title)
Pennsylvania Insurance Company
(Surety)  (Seal)
(Title) John T. Foster, Attorney-in-Fact

California Insurance Company · Continental Indemnity Company · Illinois Insurance Company · Pennsylvania Insurance Company

10805 Old Mill Road - Omaha, Nebraska 68154

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the California Insurance Company, duly organized and existing under the laws of the State of California and having its principal office in the County of San Mateo, California, and Continental Indemnity Company, Illinois Insurance Company and Pennsylvania Insurance Company, corporations duly organized and existing under the laws of the State of New Mexico and having their principal office in the County of Santa Fe, New Mexico does hereby nominate, constitute and appoint:

John T. Foster, James Slear, Ian Foster

Its true and lawful agent and attorney-in-fact, to make, execute, seal and deliver for and on its behalf as surety, and its act and deed any and all bonds, contracts, agreements of indemnity and other undertakings in suretyship (NOT INCLUDING bonds without a fixed penalty or financial guarantee) provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

"Unlimited"

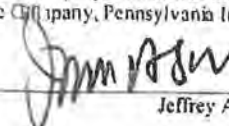
This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolution adopted by the Board of Directors of California Insurance Company, Continental Indemnity Company, Illinois Insurance Company and Pennsylvania Insurance Company.

"RESOLVED, That the President, Senior Vice President, Vice President, Assisted Vice President, Secretary, Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney of the Company, qualifying the attorney or attorneys named in given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the California Insurance Company, Continental Indemnity Company, Illinois Insurance Company and Pennsylvania Insurance Company, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, California Insurance Company, Continental Indemnity Company, Illinois Insurance Company and Pennsylvania Insurance Company, has caused its official seal to be hereunto affixed and these presents to be signed by its duly authorized officer the 20th day of Dec., 2022.

California Insurance Company, Continental Indemnity Company,
Illinois Insurance Company, Pennsylvania Insurance Company

By

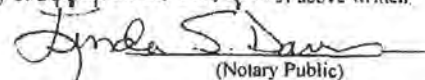
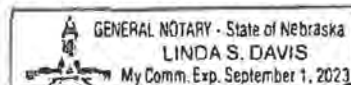


Jeffrey A. Silver, Secretary

STATE OF NEBRASKA
COUNTY OF DOUGLAS SS:

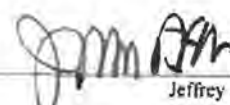
On this 20th day of Dec. A.D. 2022, before me a Notary Public of the State of Nebraska, in and for the County of Douglas, duly commissioned and qualified, came THE ABOVE OFFICER OF THE COMPANY, to me personally known to be the individual and officer described in, and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, depose and said that he is the officer of the said Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and the said Corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said corporation, and that Resolution adopted by the Board of Directors of said Company, referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal at the County of Douglas, the day and year first above written.


(Notary Public)

I, the undersigned Officer of the California Insurance Company, a California Corporation of Foster City, California, Continental Indemnity Company, Illinois Insurance Company and Pennsylvania Insurance Company, New Mexico Corporations of Santa Fe, New Mexico, do hereby certify that the original POWER OF ATTORNEY of which the foregoing is full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand, and affixed the Seal of said Company, on the 1st day of June, 2023



Jeffrey A. Silver, Secretary



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Annual Chemical Bids for Water and Wastewater Treatment Plants

Meeting Date: June 12, 2023

Recommended Action:

Approve the purchase of various chemicals required to function the Water Treatment Plant and Wastewater Treatment Plant. We received bids for Phosphate and Polymer from a sole bidder. The low bids are as follows:

Watersolve: Polymer(WWTP) = \$3.30 per pound at a use approx. 11,000 pounds = \$36,300.00

USALCO: Liquid Alum(WWTP)= \$293.76 per wet ton at a use approx. 180 tons(Wet) = \$52,876.80

Alexander: Chlorine(WTP)= \$225.00 per 150lb. cylinder for approx. 48 Cylinders = \$10,800.00

Alexander: Fluoride(WTP)= \$85.99 per 150 lb. drums for approx. 70 drums = \$6,019.30

Elhorn: Poly/Ortho Phosphate(WTP)=\$458.00 per 30-Gallon drum at approx. 40 drums = \$18,320.00.

Background Information:

Last year's prices have gone up, below are the bid result from last year:

Watersolve: Polymer(WWTP) = \$3.30 per pound at a use approx. 11,000 pounds = \$36,300.00

USALCO: Liquid Alum(WWTP)= \$285.70 per wet ton at a use approx. 180 tons(Wet) = \$51,426.00

Alexander: Chlorine(WTP)=\$225.00 per 150lb. cylinder for 52 Cylinders = \$11,700.00

Alexander: Fluoride(WTP)= \$74.99 per 150 lb. drums for 70 drums = \$5,249.30

Elhorn Chemical: Phosphate (WTP)\$455.00 per 30-gallon drum at 40 drums = \$18,200.00



Regular Council Agenda Item Memorandum

Financial Implications:

*The Budget for this year shows Phosphate (\$35,000), Chlorine(\$15,000), Fluoride(\$3,500), Alum(\$60,000), Polymer (\$25,000) for a total budget for chemicals is \$138,500.00. The projected total for this coming fiscal year is **\$124,316.10**.*

Attachments:

- *None.*



City of *Hastings* Michigan

(269) 945-2468
FAX (269) 948-9544

201 E. State Street 49058

Date: June 12, 2023
To: City Council
From: Travis Tate, Director of Public Services
Subject: DPS Monthly Progress Update

Current Projects:

- **WWTP Roof Project:**

The contractor is currently asking for additional cost for replacing 6 roof drains, additional removal of existing roof, and metal coping around both buildings. The roof drains and additional removal have been done prior to the request. The coping is at the city's request for aesthetic reasons.

- **Cemetery Memorial:**

Second meeting with Landscape Architect and Planners occurred on May 10 and went over four unique visions for schematic design of the Memorial Space. The advisory board will go over these schematics on the June 14th Advisory Board Meeting.

- **State Road Mill and Pave Project:**

Project has been submitted to MDOT for bid letting. Bid letting is scheduled for August with award and construction to be completed in the Fall.

- **LDFA Enterprise Drive Mill and Pave Project:**

The LDFA approves the project on their May 18 meeting. It is awarded to Superior asphalt to mill and pave 4" of asphalt for the price of \$135,450.00. This project should be completed by the end of June or July.

- **Dog Park Improvements:**

Playground accessories, signs and drinking fountain have been installed. The concrete sidewalk and handicap parking space will be installed in the next couple of weeks. This will complete the improvements.

Future Projects:

- **City Hall Improvements:**

This will include removing old carpet and placing new carpet in the lobby, clerk area, Council Chambers of City Hall. Also, will include painting Council Chambers and Mayor's office. The RFP will be sent out by the end of June.

- **Parking Lot 8:**

Parking Lot 8 project will be redesigned to lower construction cost and sent out to bid by mid-June. The DDA is funding this project.

- **Chemical Bids:**

Chemical bids for the WWTP and WTP will be ready for approval in June.

- **Equipment Purchases:**

Garage will submit purchase requests in July council meetings.

- **Downtown Streetscape:**

Project to be bid this Summer and start construction in August.

If you have any questions, please let me know.

Sincerely,

Travis Tate
Director of Public Services

Hastings Fire Department May 2023 Fire Reports

City Responses		Rural Responses	
1	Structure Fire	1	Structure Fire
16	Medical Responder Call	4	Medical Responder Call
1	Brush/Grass Fire	2	Brush/Grass Fire
1	Vehicle Accident W/ Injury	2	Vehicle Accident W/ Injury
1	Vehicle Accident W/O Injury	2	Vehicle Accident W/O Injury
0	Gas Leak	1	Gas Leak
9	Lift Assist to EMS	1	Lift Assist To EMS
1	Smoke/Odor Investigations	2	Smoke/Odor Investigation
3	False Alarms	3	False Alarms
2	Canceled in Route	0	Canceled in Route
1	Downed Wires	1	Downed Wires
0	Vehicle	1	Vehicle
2	CO Alarms	2	CO Alarms
0	Illegal Burn	4	Illegal Burn

Total City **38**Total Rural **26**Total Combined City and Rural **64**

	City	Rural
Est. Value of Property involved in Incidents	\$ 350,000	\$
Est. value of Property loss in Incidents.	\$ 500	\$
Est. Value of Property saved in incidents.	\$ 345,500	\$
Est. Value of Contents involved in Incidents	\$ 175,000	\$
Est. value of Contents lost in Incidents.	\$ 4,000	\$
Est. Value of Contents saved in incidents.	\$ 171,000	\$

Responses per Ward- **38**1st Ward 122nd Ward 73rd Ward 114th Ward 8

Mutual Aid Received 0

Reponses per Township- **26**

Baltimore 7

Irving 3

Rutland 8

Carlton 0

Hastings 7

Mutual Aid Given – 1

Mutual aid Received- 0

Mutual aid received for 0 City Responses, in the Rural mutual aid requested 0, Mutual Aid given 1 to TTES, at Bradford White but was canceled upon arrival.

Hastings Fire Department April 2023 Monthly Report

The Hastings Fire Department responded to **54** calls for the month of April 2023, **25** responses in the City, and **29** responses in the Rural.

The Department has received several requests for smoke or CO detectors, but none were installed in April.

8 Firefighters lost their lives in the line of duty in the month of April, bringing the total through April 2023 to 27.

Barry County has lost 3 members of our Firefighter family in the month of April-

Floyd Yesh-on 4/09-retired from Hastings with 25 years of service- Vol. FF, promoted to lieutenant, and Full time Apparatus operator.

Richard Garrison- on 4/12- retired Chief from Prairieville Township, 27 years of service at Prairieville, 26 as Chief, while also working as Fire Chief at the Kalamazoo Airport, previously serving at Kalamazoo DPS.

Chief Roger Caris- on 4/19- Chief, with 49 years of service serving as a Vol. FF, promoted to Lieutenant, then hired as full time Chief for about 40 years.

For training in the month of April.

Wildland Firefighting Procedures with a PPT and tabletop exercise.

EMS special considerations, pediatric assessment and airway management.



HASTINGS PUBLIC LIBRARY

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Library Director's Report for the June 5, 2023 Board Meeting

It's June and summer is just around the corner and that means school is done and summer reading is starting. It also means more families in the Library and more programs for all ages.

This year summer reading runs June 5 – August 19 and our theme is "Reading Beyond the Beaten Path." Paige, Barb and other staff members have been working feverishly planning events, determining prizes, and making sure there is something for everyone. You'll learn more about what we have planned in Paige's report. Be sure to sign up on June 5 when you're in the building for our meeting or use the Beanstack app to do it online.

The window project is moving ahead. By the middle of the first week of June the contracts will be signed with the three companies we've hired for the project. We are making a final push to finish raising the needed funds.

Battle Creek Glass is planning to start replacing windows the first week of September. It will take about two months to complete the job. I have requested they replace the windows and door onto the vegetative roof over the teen area first. Water is leaking into the teen room, which appears to be coming from the window wall. The problem will be solved as soon as it is replaced. In the mean time we are taking steps to limit the water getting into the building.

We expect to have the results of the HVAC study from C2AE by the second week of June, then DHE Plumbing and Mechanicals will order the new system. Once ordered there is a six-month lead time before the roof top units will arrive. The boiler may be installed sooner.

David has put together a Request for Quote (RFQ) for the landscaping removal and installation. Much of the landscaping around the building needs to be taken out to make the windows accessible. In the RFQ we are asking for two quotes, one to remove the plantings obstructing the windows and the other one to replant the landscaping Spring 2024. Companies can submit quotes for either or both jobs. We will distribute the RFQ on Friday, June 2.

Staff from Barry County Mental Health have inquired about possible volunteer opportunities for some of their clients. David, as our volunteer coordinator, discussed the options we had available with the case worker and they decided weeding around the build and in the rain garden would be a good task for them to do. Karen Dyer, who

oversees the work in the rain garden, will train and direct the group. They are scheduled to begin on June 8 and plan to work on Thursday mornings, weather permitting.

Attached to this report is information David compiled. It is the 2022 Donation & Volunteer Report. It gives us a great look at how much we received in donation and how volunteers impact what we do. I would like to take a little time at the meeting to discuss it if you have any questions or comments you would like to share. I want to thank David for the time and effort it took to put the report together.

Please see the reports from other staff for more information about what took place during May.

Assistant Director, David Edelman's report:

Here's what's new in May:

- A new section on the website launched May 19, see the top menu bar and go to Support Us. One page is about ways to give to HPL and the other talks about larger donor supported projects. More info will be added soon.
- The initial Local History inventory is almost complete - so far, we've accounted for over 1,600 items. Several hundred more will be added in the next few weeks and there are still hundreds more to examine in detail to expand on current generic entries.
- Michigan Room Display: We found a great antique display case for the Michigan Room (thanks Peggy!) and are getting it spruced up to put out in June. This will give us a much more professional presentation for artifacts we own and allow some space for patrons to display items. The money spent came from the \$10K donation we received a few months ago.
- Save the date! The summer volunteer party is Friday July 21 at 6:30pm. The Grand Rapids Symphony will be playing at the plaza across the street.

Circulation Supervisor, Sarah Proulx's report:

Here is the news from the circulation department:

- We are proactively prepping for Summer reading and PRIDE month. We have been getting displays planned and set up. On the displays we are putting books that capture both the summer reading and PRIDE themes.
- I have created a Weeding schedule to help with collection maintenance that seems to be working out well. The schedule is a timeline to go through the entire adult collection to determine what books are outdated and could be both harmful to patrons (in the case of health and science) and irrelevant (as is the case of travel guides and business books). The schedule was added because maintaining the collection is just as important as adding to it and having a schedule to work from will allow consistent and constant monitoring that can be done by anyone on staff.

- I have been in talks with Jillian Foster from the Barry Community foundation to develop an adult leadership book club partnership with the library. The first meeting is scheduled for September in the Community room, book TBD.
- Staff Evaluations are underway, all staff have returned their self-evaluation forms and they are currently under review. This year I am focusing on goals and confidence building among staff to help foster a well-rounded, high functioning team using Trauma Informed Librarianship strategies.

Marketing & Adult Services, Barbara Haywood's report:

May's adult event featured stained glass artist, Jennie DeWitt, whose work was in our display case during the month of April. Her program was about stained-glass artwork. There was one attendee, but she made a connection with Jennie to repair a family heirloom and plans to join Jennie in her studio to get back into the art of stained glass herself. So, she was the right person to attend.



GameQuest – 12 Hours of Gaming had thirty-five attendees Saturday ^{May} ~~June~~ 20, which was amazing considering what a sunny and pleasant day it was. This is the last year we will host a dedicated computer gaming session, but the organizers are already planning for a winter event expanding into other gaming areas.

Novel Ideas Book Club & Movie Memories and Milestones had some last-minute shifting of scheduled items this summer that made marketing more interesting than I like and took more time than expected during the month

May was a month of preparation for Summer Reading. After all our planning and discussing it was now time to put rubber to the road and get the projects done. Library staff is excited about the artwork, theme, events and prizes for this summer and it shows. View the painted windows in the children's area, the display over the south entrance and get your very own Hastings Public Library water bottle sticker to start off a great summer of reading. Be sure to sign up on June 5 when you're here for the Board meeting.



Youth Services Librarian, Paige Brandli's report:

May was a very busy month in the youth department! Although we cut back on programming, the time was quickly filled with outreach and summer reading preparations. I did manage to squeeze in two preschool storytime, one of which was a Science Storytime.

We hosted the last indoor Itsy Bitsy Book Club for the season. The group has since moved to Tyden Park for the summer. Starting June 7, a maternal mental health & post-partum depression group will meet after Itsy Bitsy. Stacey Lavery (Lavery Lactation, LLC and Family Support Center (FSC) Board Member) and Maggie Bayerl (Social Worker at FSC) will host the meetings with plans to provide lunch for families. I've been working with them to figure out the best time and place to meet in conjunction with Itsy Bitsy Book Club. Many of our families at book club have expressed interest in participating.

Summer Reading starts Monday June 5th and runs through Saturday August 19th. Our reading challenges are open to anyone, from babies to adults. The goal is to read 40 of the 75 days- this includes audiobooks, e-books, graphic novels, magazines etc. Days read do not have to take place all in a row. This year we're allowing adults who read to children to count that as part of the adult summer reading program; for many parents of young children that is their only opportunity to read.

Participants will receive a canvas tote after reading for 5 days, then for every 5 days read they will earn a patch, button, or sticker to decorate their bag. Youth participants also have the opportunity to earn tickets to see the West Michigan Whitecaps, Grand Rapids Griffins, to get ice cream from Dairy Queen, personal pizzas from Pizza Hut and more!

We have a bunch of great programs throughout the season such as a hiking club for kids in 3rd-5th grade, large all age presenters including magicians, musicians, a geologist who breaks open geodes and more! Some specialty events include an I Survived (popular chapter book series) themed escape room, reptile day, and two No Family Left Indoors events.

Passive programs include pizza drawings for adults that bring children to the library, I-Spy in the display case, and animal tails hidden throughout the library. Regular programs such as storytimes and LEGO club will be held throughout the summer.

This is our first summer fully 'back' from Covid and we're very excited! As of this writing, we have 120 folks registered on Beanstack with about 50 more registered using paper logs.

We were able to do many school visits this spring including Central and Star Elementary spring picnics, along with reading to students at St. Rose. Community Action Head Start and Great Start Readiness Program preschoolers had end of year celebrations we attended providing fun activities and an opportunity to register for summer reading. We also had all the kindergarteners from Southeastern and the 2nd & 3rd graders from Northeastern here for field trips. It was very busy and very fun. Our staff & volunteers were extremely helpful in making those visits a success.

As the school year came to an end, so did our Reach Out and Read program. This year was a great success and truly demonstrated the need for this program. Several volunteers read to more than the usual 3-4 students, because many of the kids demonstrated a need for extra support. Typically, the library provides book for readers to give to the students they read with during the school year; about 4-5 books per classroom. This year the Friends of the Library, several ROAR readers, and generous donors provided enough funds for us to purchase a book for every young kindergarten and kindergarten student in Hastings Area Schools. Books were sent home along with a letter thanking teachers & volunteers, and providing information about summer reading.

Finally, Emma has made some excellent progress contacting the high school. They're working with teacher, Greer Putnam and the Gender & Sexualities Alliance (GSA) to facilitate a book club that will run throughout the summer. Some of the club members have contacted us with purchase requests for our collection, others have assisted with making buttons for summer reading. They're hoping to build a relationship with the book club and then get some of those students to volunteer and form a teen advisory board.

Upcoming June Special Programs:

- 5th – Summer Reading Begins
- 7th – Kate Carpenter, Children's Musician, 2:00-3:00 pm
- 13th – Seed Bomb Making, 3:00-4:30 pm
- 20th – Camping 101, 6:30-8:00 pm
- 21st – Mr. Jim, Magic Show, 2:00-3:00 pm
- 23rd – I Survived Escape Room, 2:00-5:00 pm
- 24th – I Survived Escape Room, 10:00 am-2:00 pm
- 26th – Take 30-30 B.C. Trails for 30 Minutes, 6:30-8:00 pm
- 28th – Talewise Science & Storytelling, 2:00-3:00 pm



HASTINGS PUBLIC LIBRARY
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Monthly Statistics - April 2023

Net Promoter Score*: 93



Physical Library Visits**
LY Month 5,968
TY Month 3,810
YTD 44,822



Library Card Holders
City Hastings Twp Rutland Twp Non-Resident
Total 3,423 898 1,209 99
New 23 6 6 1



Volunteer Hours
LY Month 97
TY Month 187
YTD 2,102



Item Circulation
Children's Non-Children's Mobile Total
LY Month 2,867 3,087 432 6,386
TY Month 2,908 3,036 361 6,305
YTD 30,649 30,297 5,075 66,021



Wireless Sessions
LY Month 1,031
TY Month 843
YTD 8,600



Inter-Library Loans
To HPL From HPL Total
LY Month 608 408 1,016
TY Month 525 409 934
YTD 5,626 4,153 9,779



Ancestry Usage
LY Month 86
TY Month 18
YTD 278



Virtual Programs
Offered Attendance
TY Month - 2
YTD 2 91

In Person[^]
Offered Attendance
TY Month 42 431
YTD 387 6,710



Digital Downloads
LY Month 951
TY Month 1,936
YTD 17,073



Computer Sessions
Adult Kids Teen MI Room
LY Month 313 38 15 5
TY Month 365 83 77 8
YTD 3,718 684 497 49



Hoopla
LY Month 277
TY Month 228
YTD 3,197



HPL Website
Sessions Users Page Views
LY Month 1,952 1,279 3,607
TY Month 2,218 1,532 4,102
YTD 21,712 14,343 39,545

Princh Documents
TY Month 247 117 2,057 79
YTD 1,201 728 11,015 102
1,210

[^] Updated tracking for attendance and programs per Library of Michigan standard; reduces number of eligible programs as of February 2023

~ BCHP = Barry County History Portal which went live in November 2022

** Traffic counters were deleting some older data as new data was recorded; setup error has been fixed but some data for April is missing so visits are understated

* Net Promoter Score based on patron feedback on weekly email survey (started week of 8/15/21); 80+ = world class, 50-79 = excellent, 20-49 = favorable, 0-19 = good



HASTINGS PUBLIC LIBRARY

Explore • Imagine • Grow

Annual Donation and Volunteer Report Calendar Year 2022

Report Date: June 2, 2023

Contents

A Message from the Director.....	2
Donation Summary.....	3
Volunteer Summary.....	4
Our Volunteers Did a Lot in 2022:.....	4
Friends of the Hastings Public Library.....	5
We Miss You Audrey	6
Success Stories	6
Newspaper Digitization	6
Summer Reading.....	7
Early Literacy	8
Window Replacement.....	8

A Message from the Director

The Hastings Public Library could not do all that we do without the dedication of the volunteers who give us their time, and the tremendous financial support we receive from the community. We are very lucky that so many believe in our mission and want to help us deliver programming and resources beyond what our normal budget allows.

We so often hear compliments on our building, the quality of our staff, and the breadth of our offerings. Some of that is because of the support we receive from our patrons and the wider community.

Your donations help us purchase more books than we could on our own, send staff to training sessions and conferences, build our digital collection to present and preserve local history, and maintain a welcoming building for all to enjoy.

Your volunteer hours are integral to maintaining our rain garden & landscaping, organizing the local history collection, performing genealogy research, making summer reading and other programs easier to manage and helping the staff focus on patron needs by re-shelving returned books for us.

We are excited to see what 2023 will bring and are thankful that you will be alongside us. On behalf of the Library Staff, I thank you.



Peggy Hemerling
Library Director

Donation Summary

Donations from Library supporters enable HPL to:

1. Offer programs and services we could not otherwise afford.
2. Buy equipment and supplies in support of programming.
3. Make our money "go farther".

In calendar year 2022, HPL received financial donations in excess of \$448,000.

Category	Amount
Book SHARE	\$ 20
Children's Books	\$ 275
Honor / Memorial	\$ 891
Summer Reading	\$ 925
Technology	\$ 1,600
Adult Books	\$ 1,841
General	\$ 1,944
Friends Donations	\$ 4,133
Other	\$ 16,474
Local History Preservation	\$ 22,832
Window Replacement	\$ 397,165
Total	\$ 448,100

With these donations, among other things we:

- ♥ Purchased over \$3,000 in youth, adult and large print adult books beyond the budgeted amount.
- ♥ Provided wi-fi hotspot service to the community.
- ♥ Renewed the movie licenses that enable us to show movies every Thursday evening and at other times.
- ♥ Digitized newspapers.

A significant amount of these donations went to the Window Replacement Project described later in this report.

Volunteer Summary

We could not accomplish all that we do at HPL without the dedication and assistance from our amazing group of volunteers. We receive help from patrons, community members, and service organizations:

- ♥ Pierce Cedar Creek Institute helps maintain our rain garden.



- ♥ Volunteers help with landscaping maintenance and weeding.
- ♥ The United Way sends volunteers to help with projects inside and outside.
- ♥ Many individuals run programs held at HPL like chess, weekly movies and more.

We especially want to thank all of the dedicated Friends of Hastings Public Library members who give so much of their time to help make our Library a special place. See more about them in the next section.

Our Volunteers Did a Lot in 2022:

- ♥ # of participants: more than 45 regular volunteers
- ♥ # of hours: 2,439

Some of the programs and projects they helped make possible included:

- ♥ 2022 Summer Reading Events that served more than 700 community members.
- ♥ Teen Nailed It! Baking Competition.
- ♥ Rain Garden and Landscaping Maintenance
 - ♥ Big shout out to Karen D. who spent a lot of time in the rain garden and helping with the overall landscaping maintenance.
- ♥ Window Fundraising Events.
- ♥ Reading is Fundamental & Reach Out and Read School Visits.
- ♥ Local History and Genealogy Research and Organization Assistance.
- ♥ New Item Quality Checks and Book Covering (over 100 hours!).
- ♥ Picture Book Reorganization
 - ♥ Thank you, Pam S. for the hundreds of hours you gave to this project.
- ♥ Sanitizing Children's Toys.



- ♥ **Digital Literacy Classes**

- ♥ A special call out to Dale S., Karen C., Tony C., and Dustin L. who donated their time to teach these important classes.



We are also proud to be able to help those needing to complete community service. We like that we can help them meet their obligations while they help us.

Friends of the Hastings Public Library

Everyone needs Friends! Including libraries.

Our Friends group is full of extremely dedicated people who are always willing to help, no matter the ask. They give so much of their time and energy to us, we are forever grateful.

Without this group, many programs and library tasks would not happen at all, or would be much more challenging to execute, including:

- ♥ Summer Reading Events
- ♥ Cookies with Santa
- ♥ Book Re-shelving: Friends re-shelved **over 30,000 items** in 2022!



The Friends hold many fundraising events throughout the year. The money raised is then made available to the Library to help cover everything from supplies and equipment, to books, and even training sessions and conference fees. Some of 2022's fundraisers included:

- ♥ Three used book sales.
- ♥ Selling parking spaces at the annual Barry Roubaix bicycle race.
- ♥ The annual October Wine Pairing and Basket Auction at Seasonal Grille.
- ♥ Art @ the Library raffles.
- ♥ Holiday candy sales.



All of the Friends deserve recognition, but we especially want to call out a few who devote so much of their time to HPL:

- ♥ Judy K.
- ♥ Tammy W.
- ♥ Ellyn M.
- ♥ Ed S.
- ♥ Marcia S.
- ♥ Kristine M.
- ♥ Kathy L.
- ♥ Karen D.

- ♥ Rita B.
- ♥ Diane H.
- ♥ Kelli N.
- ♥ Gwen M.
- ♥ Pam S.
- ♥ Diane S.
- ♥ Patricia W.
- ♥ Tammy N.

We Miss You Audrey

We also want to pay special tribute to Audrey Renner, a long-time Friend and HPL supporter who passed away in early 2023.

Audrey was a fixture at the library, giving her time and money to support us for many, many years. She loved coming in to help re-shelve books, volunteered her time at children's programs, and donated regularly to support the purchase of children's materials.

We all loved having Audrey around and miss her deeply.



Success Stories

We accomplished a lot in 2022 with the donations given to us and with the help of our volunteers. Here are a few key wins:

Newspaper Digitization

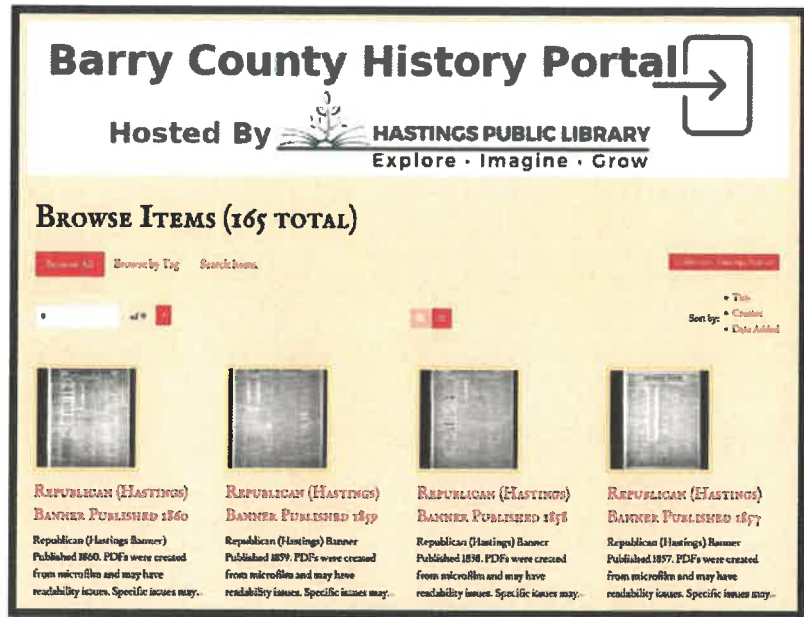
HPL is a repository of local history for all of Barry County. Newspapers are a critical part of the historical record, and we hold thousands of papers on microfilm, CD and in hardcopy. In 2021 we decided it was time to digitize as much of the collection as possible to both preserve it and make it more publicly accessible.

With money raised at the end of 2021, and additional funds received in 2022, HPL began work on digitizing the Hastings Banner. We expected the funds raised to cover that cost with a bit left over.

The generosity of the community overwhelmed us as a single donor offered to pay for all of the Banner costs, leaving the original amount untouched. The Nashville Historical Society then raised money to cover the costs of digitizing the Nashville News, again leaving the original amount untouched.

With the remaining funds, we began digitizing the Middleville Sun & News and will be able to also have most, if not all, of the Maple Valley News digitized.

In all, between 2022's efforts and the remaining work in 2023, we will have spent over \$36,000 on newspaper digitization, all donated by the community.



Summer Reading



2022's theme was an Ocean of Possibilities. Many local businesses donated to support summer programming including: Southside Pediatrics; Thornapple Credit Union; Bellabay Realty, Dream Home Team; Bright Start Pediatrics; Cakes By Shannon; Greenmark Equipment;

Highpoint Community Bank; Hungry Howies; and Dairy Queen. Many volunteers also gave their time to help make the programs a success.

Almost \$1,000 was donated to support programs and supplies needed to keep summer reading fun.

Among other events, we sang and danced with Sue Picking, learned about the ocean with oceanographer Ellen Prager, discovered scuba diving with Marty Buehler and experienced ocean magic with Mr. Jim.



Early Literacy

HPL has two reading programs in partnership with local schools: Reading is Fundamental (RIF) and Reach Out and Read (ROAR). Both programs rely heavily on volunteers to visit schools, sometimes with the youth librarian and help kids with literacy skills. In 2022:

- ♥ 12 volunteers read to kids in 11 classrooms across 4 elementary schools.
 - Total time spent reading exceeded 44 hours!
- ♥ The first post-COVID RIF visits happened in November 2022. The Youth Librarian and 4 volunteers visited 5 preschool classes, distributed 80 free books, read stories, and worked with the kids on crafts.

HPL also holds two separate story time events each week. Emily H. from the YMCA and Geneva W. from Barry County Great Start donate their time to help with the Wednesday Itsy Bitsy Book Club, while Ellen H. from Pierce Cedar Creek Institute helps with periodic Friday Science Story Times.

Window Replacement

An unfortunate design flaw in the Library's original windows forced initiation of a replacement project that commenced fundraising in late 2021. The windows were allowing moisture between the panes of glass, which caused the coatings to oxidize and "fog" the windows. Many generous donors gave over \$700,00, adding to the \$300,000 the Library Board set aside for the project. Some key happenings included:

- ♥ The Magical Mystery Garden Event in July 2022: Local citizens and artists donated their efforts to decorating windows that were auctioned off. We raised \$20,000.



- ♥ Volunteers helped stuff envelopes for donation mailings.
- ♥ A professional consultant was hired to help guide the process.

Bids for glass and HVAC replacement were received and winners awarded in April 2023. As of June 2023, project timing is still being finalized, but is expected to begin in September 2023.





Regular Council Agenda Item Memorandum

11.D.

To: City Council
From: Assessing Department
Subject: Assessing Report
Meeting Date: June 2023

Recommended Action:

Background Information:

Over the last month we have been working on the following:

- Updated ownership information in preparation for summer tax bills to go out
- Coordinated with treasurer to complete SAD Parking special assessment roll and answer questions from residents
- Continue to visit all open building permits
- Met with state auditor to finish delivering materials and answering questions.

On another note, Heidi Gartley, the assessing assistant, has put in her resignation. Her last day was June 8. The city manager is handling the listing and hiring process for a new assistant.

If you have any questions, please feel free to contact me.

Respectfully submitted,

Debbie Rashid

Financial Implications:

Attachments:

YEAR TO DATE COMPARISON MAY 2023

12.A.

MONTH	Police	MEI	Traf Stops	FIRE	FIRE Out Co	MFR	EMS	BACD	DPW /Wreckers	Total Calls
January	2,383	9	512	130	10	153	704	231	146	4,278
February	2,176	10	481	145	5	182	689	268	186	4,142
March	2,440	11	586	136	5	192	679	269	125	4,443
April	2,513	11	540	152	6	215	673	352	131	4,593
May	3,011	13	545	169	8	211	764	547	109	5,377
June										
July										
August										
September										
October										
November										
December										
2023 YTD	12,523	54	2,664	732	34	953	3,509	1,667	697	22,833
% of Calls	54.8%	0.2%	11.7%	3.2%	0.1%	4.2%	15.4%	7.3%	3.1%	100%
2022 YTD	11,346	57	2,143	746	33	1,025	3,815	1,205	645	21,015
% Difference	10.37%	-5.26%	24.31%	-1.88%	3.03%	-7.02%	-8.02%	38.34%	8.06%	8.65%

BACD- Barry Co Central Dispatch
 DPW- Department of Public Works
 EMS- Emergency Medical Service

MEI- Medical Examiner Investigator
 MFR- Medical First Responders

Local Development Finance Authority (LDFA)
NOTES
May 25, 2023

Due to lack of quorum, the meeting was not called to order

1. Roll Call- Observational

Present: Hatfield, Neil, Tolles, Tossava

Absent: Cowan, Davis, Krueger; Schneiderhan

Others Present: King, Chris Stafford from Barry County HUB, Moyer-Cale, Ponsetto

2. Pledge of Allegiance

3. Approval of the Agenda

Lack of quorum

4. Approval of Minutes

Lack of quorum

5. Public Hearing- None

6. Receive Financial Statements –

King said updated financial statements were include in the packet

7. Old Business-

**A. Review and Approve Enterprise Dr. Mill and Resurface Bid Award to
Superior Asphalt in the Amount of \$135,450.00**

No action, lack of quorum

8. New Business –

A. Presentation from Chris Stafford Regarding HUB of Barry County Progress-

**B. Consider Scheduling First Informational Meeting Required by Act 57 of 2018
for the June 22, 2023, Meeting-**

No action, lack of quorum

C. Information Regarding Planning Commission Public Hearing Pertaining to Semi-Tractor and Semi-Trailer Parking-

King said the City currently has no zoning district that allows the outdoor parking and storage of semi-tractors, semi-trailers, or vehicles with two or more rear axles as a principal use. The Planning Commission will be conducting a public hearing at the June 5, 2023, meeting to review and consider amending the Zoning Ordinance for the overnight parking of semi-tractors, semi-trailers, vehicles with two or more rear axles, large rear axle trucks and recreational vehicles on a short-term basis as a special land use within the D-1 and D-2 Industrial Districts, with relating parking lot designs and standards.

9. Public Comments and Communications Concerning Items Not on the Agenda –

None

10. LDFA Members Comments –

None

Prepared by: Sandra Ponsetto, City of Hastings

April 19, 2023

YMCA Updates for the City of Hastings

Program registration updates:

- 500 Campers as of 5/8/23 (2022: 320)
- 6 International staff from Germany, Ireland, England, and Hungary
- Day Camps: Young program is full; older youth program is nearly full (a few seats remain in one session)
- Soccer/T-ball: 356 registrations (2022: 275)
- Golf starts in June; Tennis & Volleyball start in July
- Camp starts in June

Hammond Hill Volunteer Justin Smith was recognized by the Barry County United Way for his volunteer efforts and continued dedication to the disc golf course.

Jay Logsdon is the new kitchen manager at Camp; he was introduced to the Board and is a welcome addition to the team!

The B.Bus Mobile Library and Y on the Fly schedule has been finalized. Programs start June 12 and go through August 10.

Childcare programming at the Y is going to be restructured; Y-staff is working closely with the Nazarene church and Thornapple Manor to strategically transition services to the newly purchased facility on Iroquois Trail. More details to come!

Partnerships: the Y continues to explore partnerships **that support the Y's vision and mission** and that grow and strengthen existing programs. Additionally, the annual gifting campaign has kicked off. This is a vital part of fundraising outreach and helps support Y programs throughout the year.

Respectfully submitted,

Jon Sporer, CEO

Nichole Lyke, YMCA Board Secretary

Hastings City/Barry County Airport Commission
Draft Meeting Minutes
May 24, 2023

Call to Order. The meeting was called to order by Chairperson Holley at 4:30 p.m.

Pledge of Allegiance. Holley led the Pledge of Allegiance.

Roll Call. Roll was taken. All members present; Bowers, Holley, Smelker, Teunessen, Tossava

Approval of Agenda. No changes to the agenda were proposed.

Motion by Smelker, Second by Tossava to approve the agenda for the May 24, 2023 meeting. All members present voting yes; motion carried.

Limited Public Comment. None.

Approval of Minutes. There were no modifications proposed for the draft minutes of the April 26, 2023 regular meeting of the Airport Commission.

Motion by Smelker, Seconded by Teunessen to approve the minutes from the April 26, 2023 regular meeting of the Airport Commission as presented. All members present voting yes; motion carried.

There were no modifications proposed for the draft minutes of the May 9, 2023 special meeting of the Airport Commission.

Motion by Tossava, Seconded by Smelker to approve the minutes from the May 9, 2023 special meeting of the Airport Commission as presented. All members present voting yes; motion carried.

Financial Reports. Holley introduced discussion regarding the April 2023 Financial report.

Motion by Smelker, Seconded by Tossava to accept and place on file the financial report for April 2023. All members present voting yes; motion carried.

Old Business. None.

New Business. None.

Airport Manager's Report. Noteboom commented that the new debris blower had been received, all hangars are full other than some limited space in the community hangar, and that he is working on having the gate fixed.

Board Comments. Smelker commented that the Board of Commissioners had voted to approve the amendment to the airport manager's contract. Tossava noted that the City Council had also approved the document.

Limited Public Comment. None.

Adjournment.

Motion by Tossava, Seconded by Smelker to adjourn the meeting at 4:45 p.m. All members present voting yes; motion carried.

JUNE 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2 National Donut Day	3
4	5 Library 4:30 PC 7:00 PM	6	7	8	9	10
11	12 Council 7:00 PM	13	14 Cemetery 3:00 PM	15 DDA – 8:00 AM	16	17
18 Father's Day	19 JPA @Rutland	20 ZBA 7:00 PM-CX	21 JPC@Rutland	22 LDFA 8:00 AM	23	24
25	26 Council 7:00 PM	27	28 Airport 4:30 PM	29	30	1

**Hastings Public Library Board of Trustees
Minutes**

Date: June 5, 2023 – 4:30PM

**Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room**

1. CALL TO ORDER

The Meeting was called to order by Newberry at 4:30 p.m.

- Board members present: Kelli Newberry, Dave Koons, Audrey Burton, Cloe Oliver, Jane Cybulski, Jeff Kniaz, Bill Nesbitt, Chloe Kelly, Brenda Stacy.
- Also present were Peggy Hemerling and David Edelman.

2. AGENDA: Approved with no changes.

3. MINUTES: Motion to approve the May 1, 2023, minutes made by Audrey Burton, seconded by Jeff Kniaz. Motion approved.

4. FINANCIAL REPORTS: REVIEW APRIL 2023, REPORTS and INVOICES – Jeff Kniaz moved we accept the financial reports as presented, seconded by Bill Nesbitt. Motion approved.

5. LIBRARY DIRECTORS REPORT: May 2023

6. COMMITTEES

- a. Budget and Finance –
- b. Building and Grounds –
- c. Personnel
- d. Policy –
- e. Marketing-
- f. Capital Campaign-

7. NEW BUSINESS

- a. Jeff Kniaz moved that we consider changing the term Directors to Trustees on all library policies, seconded by Chloe Kelly. Motion approved.
- b. Jeff Kniaz moved that we approve the Memorandum of Understanding for Partner Archival Materials Storage Agreement, seconded by Brenda Stacy. Motion approved by roll call; Audrea Burton voted yes, Jane Cybulski voted yes, Jeff Kniaz voted yes, Brenda Stacey voted yes, Dave Koons voted yes, Bill Nesbitt voted yes, Cloe Oliver voted yes, Chloe Kelly voted yes.

8. NEXT MEETING DATE

- a. Next board meeting on Monday July 10, 2023, at 4:30 p.m.

9. ADJOURNMENT: Meeting was adjourned at 4:52 p.m.