

**City of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

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**Riverside Cemetery Preservation Advisory Board Meeting Agenda  
May 14, 2025**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance.
4. Approval of the Agenda.
5. Approval of the Minutes of the meeting of April 9, 2025.
6. Public comment and communications.
7. Sexton Update
8. Unfinished Business.
  - A. Discuss the Memorial Space punch list
  - B. Chapel discussion.
  - C. Fence repair discussion, located by the drain on the southeast side of the Cemetery.
9. New Business
  - A. Barry County Foundation (BCF) Funds Reports for March and April 2025.
  - B. City Cemetery Fund FY 24-25 Revenues and Expenditures through April 2025.
10. Board member comments.
11. Public Comment.
12. Adjourn

### Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.



**Summary of Fund Activity**  
**Riverside Cemetery Fund - # 00193**

Fund Statement: 3/1/2025 through 5/13/2025

<b>Beginning Fund Balance</b>		<b>1,465,295.38</b>
<b>Revenue</b>		<b>0.00</b>
4120 Investment Gains/Losses Realized		(6,366.40)
4130 Investment Gains/losses Unrealized		(45,593.66)
4110 Dividend & Interest Income		2,118.04
<b>Total Revenue</b>		<b>(49,842.02)</b>
<b>Expenses</b>		
5040 Fund Administrative Fee		(3,315.86)
5470 Investment Fees		(911.64)
<b>Total Expenses</b>		<b>(4,227.50)</b>
 Total Change In Fund Balance		 (54,069.52)
<b>Ending Fund Balance</b>		<b>1,411,225.86</b>
3000 Current Spending		(20,057.41)
3005 Spendable Contributions		286,939.74
3010 Investment Earnings		(38,374.00)
3020 NonSpendable		1,182,717.53
<b>Gift Summary</b>		
<b>Donor:</b>	<b>Date:</b>	
4110 Joint Investment Allocation	03/31/25	(49,842.02)
<b>Grant Summry</b>		
<b>Grantee:</b>	<b>Date:</b>	<b>Amount:</b>
[G/L Account No.] [Akoya Memo]	[Posting Date]	0.00
<b>Other Expense Summry</b>		
<b>Vendor:</b>	<b>Date:</b>	<b>Amount:</b>
5040 Fund 00193; AverageDailyBalance: 1197941.0600; AverageDailyHistoric: 1054313.3700; FeePercent: 0.010	03/31/25	(3,315.86)
5470 Avg. Balance: 1,465,295.38 for Fund 00193	03/31/25	(911.64)
		<b>(4,227.50)</b>

**CITY OF HASTINGS**  
**DETAIL REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING APRIL 30, 2025**

***FUND 209 - CEMETERY FUND***

	THIS MONTH ACTUAL 30-APR-25	THIS YEAR FISCAL YTD 30-APR-25	REVISED BUDGET 2024-2025	THIS YEAR YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-24	REVISED BUDGET 2023-2024	LAST YEAR YTD % OF BUDGET	LAST YEAR FULL YEAR ACTUAL
<b>REVENUES</b>								
209-100-403-000 CURRENT PRPTY TAXES - CEMETERY	.00	192,306.27	196,069	98%	204,577.35	207,480	99%	204,594.86
209-100-412-000 DELINQUENT PERSONAL PROP TAXES	.00	.00	100	0%	.00	100	0%	.00
209-100-432-000 PAYMNT IN LIEU OF TAXES (PILT)	.00	1,047.56	960	109%	954.99	900	106%	954.99
209-100-437-000 INDUSTRIAL FACILITIES TAXES	.00	1,552.65	2,750	56%	1,923.37	2,900	66%	1,923.37
209-100-445-000 PENALTIES & INTEREST ON TAXES	.00	1,169.00	400	292%	475.72	400	119%	475.72
209-100-496-000 BURIAL OPEN/CLOSE FEES	1,400.00	11,192.80	12,000	93%	8,425.00	12,000	70%	11,225.00
209-100-573-000 LOCAL COMM STABILIZATION SHARE	.00	.00	1,000	0%	.00	1,000	0%	.00
209-100-629-000 MONUMENT FOUNDATION FEES	.00	5,332.80	7,000	76%	4,373.60	7,000	62%	6,006.88
209-100-642-000 CEMETERY BURIAL RIGHTS SALES	.00	3,050.00	10,000	31%	4,500.00	10,000	45%	8,700.00
209-100-665-000 INTEREST EARNED ON DEP & INVST	.00	2,984.33	7,500	40%	14,487.79	3,000	483%	17,594.33
209-100-676-000 REMIBURSEMENT OF EXPENDITURES	.00	3,000.00	36,000	8%	.00	0	0%	.00
209-100-677-000 INSURANCE CLAIMS/REIMBURSEMNTS	.00	.00	0	0%	3,693.00	0	0%	3,693.00
<b>TOTAL REVENUES</b>	<b>1,400.00</b>	<b>221,635.41</b>	<b>273,779</b>	<b>81%</b>	<b>243,410.82</b>	<b>244,780</b>	<b>99%</b>	<b>255,168.15</b>
<b>TOTAL REVENUE &amp; INCOMING TRANSFERS</b>	<b>1,400.00</b>	<b>221,635.41</b>	<b>273,779</b>	<b>81%</b>	<b>243,410.82</b>	<b>244,780</b>	<b>99%</b>	<b>255,168.15</b>

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<b>CEMETERY</b>								
209-567-703-000 ADMINISTRATR/SUPERVSR SALARIES	715.38	6,438.42	9,700	66%	7,974.57	9,300	86%	8,788.55
209-567-704-000 PART-TIME WAGES	.00	.00	0	0%	.00	5,000	0%	.00
209-567-709-000 SOCIAL SECURITY TAXES	54.30	490.43	742	66%	601.91	1,094	55%	663.68
209-567-716-000 MERS DEFINED CONTRIBUTIONS	30.98	278.82	436	64%	328.69	380	86%	362.21
209-567-717-010 MERS DEFINED BENEFIT HYBRID	36.78	300.70	534	56%	484.31	551	88%	556.57
209-567-718-000 HEALTH INSURANCE - PREMIUMS	62.38	60.82	710	9%	547.04	687	80%	601.24
209-567-718-010 HEALTH INSURANCE - HSA	3.57	27.57	0	0%	25.78	0	0%	30.21
209-567-719-000 DENTAL INSURANCE PREMIUM	5.84	54.37	35	155%	249.47	35	713%	255.11
209-567-724-000 LIFE INSURANCE	1.17	9.38	14	67%	11.70	12	98%	12.87
209-567-751-000 OPERATING SUPPLIES	.00	.00	1,000	0%	129.50	1,000	13%	368.98
209-567-756-000 REPAIR & MAINTENANCE SUPPLIES	.00	.00	100	0%	25.58	100	26%	25.58
209-567-777-000 OFFICE SUPPLIES	.00	.00	100	0%	19.66	100	20%	19.66
209-567-801-000 PROFESSIONAL SERVICES	.00	.00	0	0%	.00	0	0%	242.50
209-567-807-000 ARCHITECT SERVICES	.00	.00	0	0%	4,518.00	0	0%	4,518.00
209-567-808-000 SEXTON CONTRACTED SERVICES	.00	55,500.00	93,000	60%	62,437.50	90,000	69%	83,250.00
209-567-826-000 OPEN/CLOSING SERVICES	.00	9,100.00	12,000	76%	7,900.00	12,000	66%	11,400.00
209-567-849-000 CELL PHONE/STIPEND	.00	.00	36	0%	30.00	36	83%	30.00
209-567-851-000 MAIL/POSTAGE	.00	.00	100	0%	.00	100	0%	.00
209-567-900-000 PRINTING AND PUBLISHING	.00	.00	500	0%	536.57	500	107%	536.57
209-567-915-000 MEMBERSHIPS	.00	.00	45	0%	.00	45	0%	.00
209-567-918-000 WATER/SEWER	.00	289.80	500	58%	137.24	500	27%	151.60
209-567-920-000 ELECTRIC	.00	263.26	400	66%	291.52	400	73%	349.55
209-567-929-000 GROUNDS REPAIR AND MAINTENANCE	.00	1,900.00	12,000	16%	5,337.00	12,000	44%	8,837.00
209-567-929-010 MONUMENT FOUND SETTINGS & REP	.00	42,403.76	40,000	106%	43,269.12	40,000	108%	47,331.20
209-567-929-020 TREE TRIMMING AND REMOVALS	.00	.00	2,500	0%	1,837.30	2,500	73%	1,837.30
209-567-933-000 SOFTWARE MAINTENANCE AGREEMNTS	.00	.00	650	0%	.00	650	0%	716.00
209-567-935-000 PROPERTY LIABILITY INSURANCE	.00	442.00	500	88%	399.00	500	80%	399.00
209-567-939-000 WORKERS COMPENSATION INSURANCE	.00	34.68	60	58%	36.04	60	60%	36.04
209-567-940-000 EQUIPMENT FUND RENTALS	.00	480.72	1,000	48%	.00	1,000	0%	.00
209-567-947-000 GIS SERVICES	.00	.00	500	0%	.00	500	0%	.00
209-567-965-000 PROPERTY TAX REIMBURSEMENT	.00	.00	200	0%	.00	200	0%	.00
209-567-974-000 LAND IMPROVEMENTS - DEPRECIABL	1,811.00	104,634.40	125,000	84%	.00	89,850	0%	12,430.00
209-567-974-010 LAND IMPROVEMENTS - NON-DEPRCB	.00	.00	10,000	0%	.00	10,000	0%	.00
<b>TOTAL CEMETERY</b>	<b>2,721.40</b>	<b>222,709.13</b>	<b>312,362</b>	<b>71%</b>	<b>137,127.50</b>	<b>279,100</b>	<b>49%</b>	<b>183,749.42</b>

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<b>TOTAL EXPENDITURES &amp; OUT TRANSFERS</b>	<b>2,721.40</b>	<b>222,709.13</b>	<b>312,362</b>	<b>71%</b>	<b>137,127.50</b>	<b>279,100</b>	<b>49%</b>	<b>183,749.42</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>( 1,321.40)</b>	<b>( 1,073.72)</b>	<b>( 38,583)</b>		<b>106,283.32</b>	<b>( 34,320)</b>		<b>71,418.73</b>