

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

Riverside Cemetery Preservation Advisory Board Meeting Agenda
August 9, 2023

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Pledge of Allegiance
5. Approval of the Minutes of the Meeting of July 12, 2023
6. Public Comment and Communications
7. Sexton Update
8. Unfinished Business
 - A. Cemetery Memorial Design
 - B. Riverside Cemetery Preservation Advisory Board Work Plan
9. New Business
 - A. Fundraising Initiatives
10. Board Member Comments
11. Public Comment
12. Adjourn

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

**Riverside Cemetery Preservation Advisory Board Meeting Agenda
July 12, 2023**

1. Call to Order by Bonnie Huntley at 3:00pm in the City Hall Council Chambers.
2. Present at Roll Call: Huntley, Mayor Tossava, Buehl, Coleman, Watson, Bever, Tate and Hubbell. Also in attendance: Mike Snyder, Bob Ford and David Purves with Landscape Architects and Planners. Josh Wickham arrived later.
3. Approval of the Agenda

Motion by Mayor Tossava and supported by Coleman to approve the agenda as presented. All ayes. Motion carried.
4. Pledge of Allegiance
5. Approval of the Minutes of the Meeting of June 14, 2023

Motion by Mayor Tossava and supported by Watson to approve the minutes of the June 14, 2023 Riverside Cemetery Preservation Advisory Board meeting. All ayes. Motion carried.
6. Public Comment and Communications

None
7. Presentation by Landscape Architects and Planners – Memorial Design

Bob Ford and Dave Purves presented the newest drawings and was discussed amongst the Board. Board requested a drawing for the budgeted amount and future phases of the project. Huntley would like to begin working on the request to City Council.
8. Sexton Update

Josh Wickham provided an update on cemetery maintenance activities. Most of foundation repair is complete.
9. Unfinished Business
 - A. Riverside Cemetery Preservation Advisory Board Work Plan

Discussion to consider in the future; Chapel usage, irrigation system line replacement, cremains section added in the West Section and possible fundraising.

10. New Business

- A. Barry Community Foundation (BCF) Funds Report as of June 30, 2023
- B. Fiscal Year 2023 Revenues and Expenditures through May 31, 2023

Bever will confirm the Barry Community Foundation reports in fiscal quarters. Motion by Mayor Tossava and supported by Coleman to file reports. All ayes. Motion carried.

11. Board Member Comments

Mayor Tossava offered more discussion on the memorial space and what is needed for the next meeting from Landscape Architects and Planners.

12. Public Comment

Mike Snyder provided comment to the advisory board.

13. Adjourn

Motion by Watson and supported by Buehl to adjourn at 4:25pm. The next meeting is Wednesday August 9, 2023 at 3:00pm in City Hall.



LAP + CREATIVE
Landscape Architects and Planners

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info@lapinc.net

REVISIONS	INITIALS	DATE	COMMENTS
	DP	07/10/23	DESIGN FOR CONCEPTS (C) & (D)
	NW	08/07/23	DESIGN UPDATES

CITY OF HASTINGS, MI

0000 STREET
HASTINGS, MI 49058
P: (600) 000-0000

HASTINGS RIVERSIDE CEMETERY MEMORIAL GARDEN

OVERALL CONCEPT PLAN

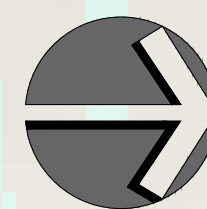
STREET, CITY, STATE ZIP

DATE:	07/20/2023
DESIGNED BY:	DP
CHECKED BY:	NW
DRAWN BY:	---
PROJECT NO.:	23011
SCALE:	HORIZ: N/A
VERT:	N/A

SHEET
1 OF 4



RIVERSIDE MEMORIAL - OVERALL LAYOUT CONCEPT





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REVISIONS	INITIALS	DATE	COMMENTS
	NW	06/15/23	FOR COMMENTS (C) & (D)
	NW	08/07/23	DESIGN UPDATES

CITY OF HASTINGS, MI

0000 STREET
HASTINGS, MI 49068
P: (800) 000-0000

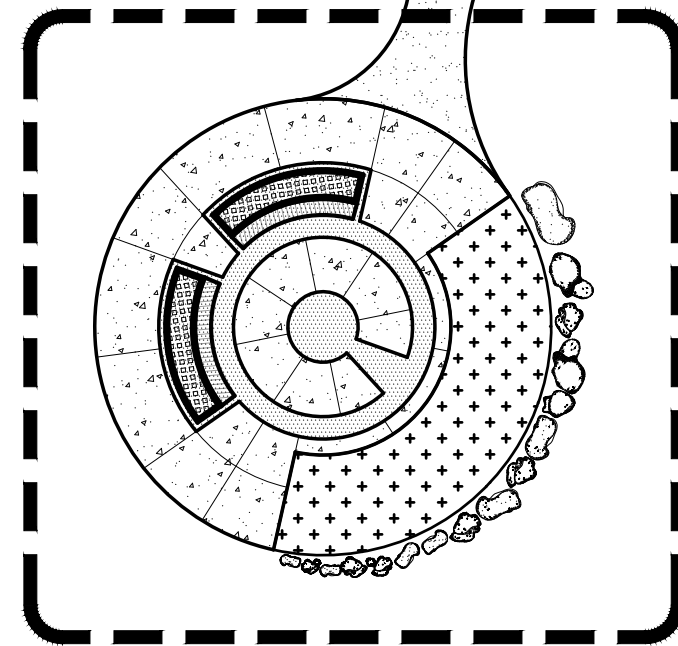
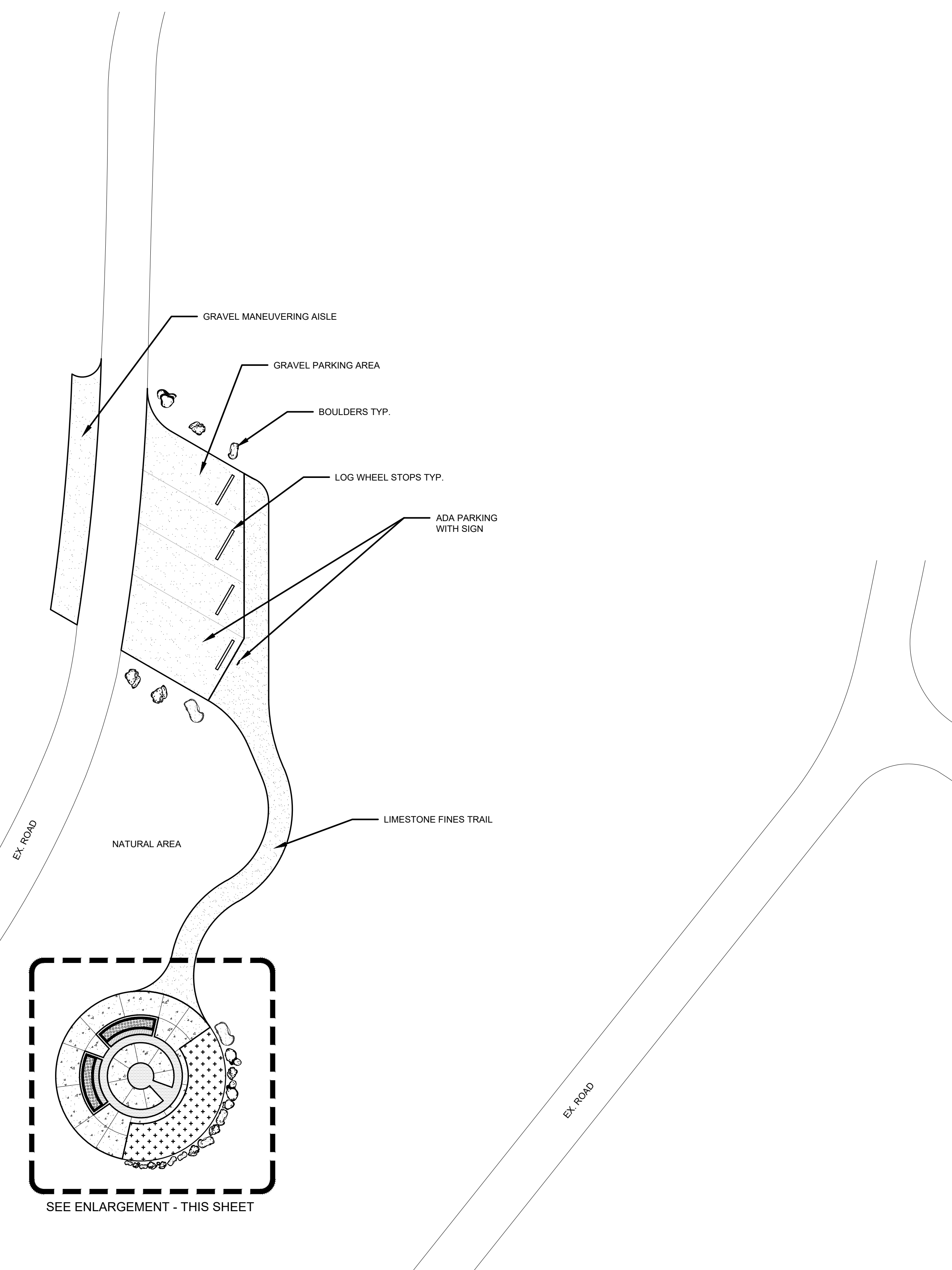
HASTINGS RIVERSIDE CEMETERY MEMORIAL GARDEN

PHASE 1 LAYOUT

STREET, CITY, STATE ZIP

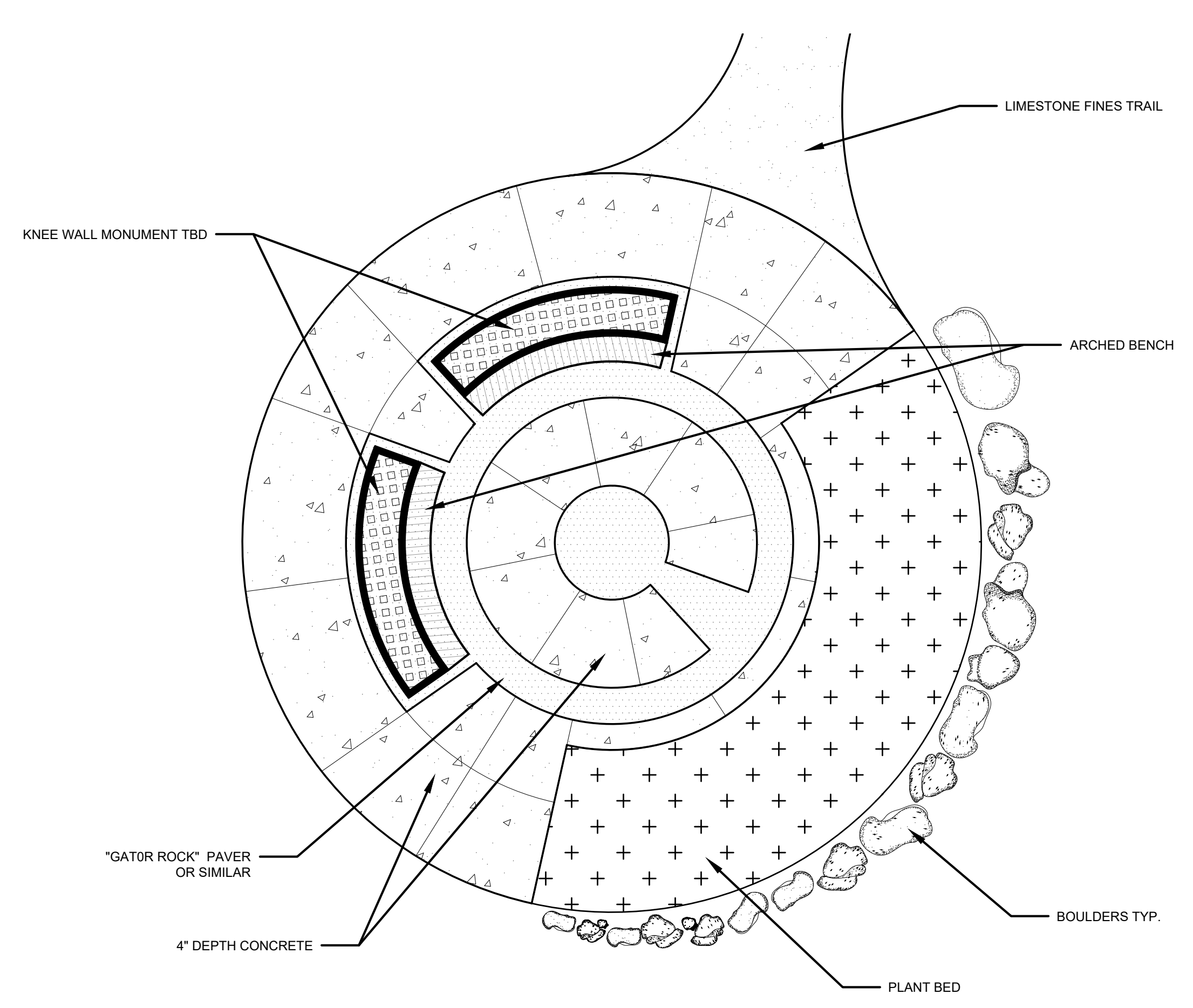
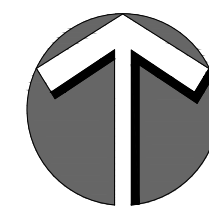
DATE: 07/20/23
DESIGNED BY: DP
CHECKED BY: NW
DRAWN BY: ---
PROJECT NO: 23011
SCALE: HORIZ: N/A
VERT: N/A

SHEET
2 OF 4

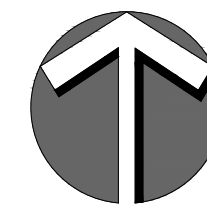


RIVERSIDE MEMORIAL - PHASE 1

ESTIMATED COST: \$90,300.00



MEMORIAL AREA ENLARGEMENT



Know what's below.
Call before you dig.

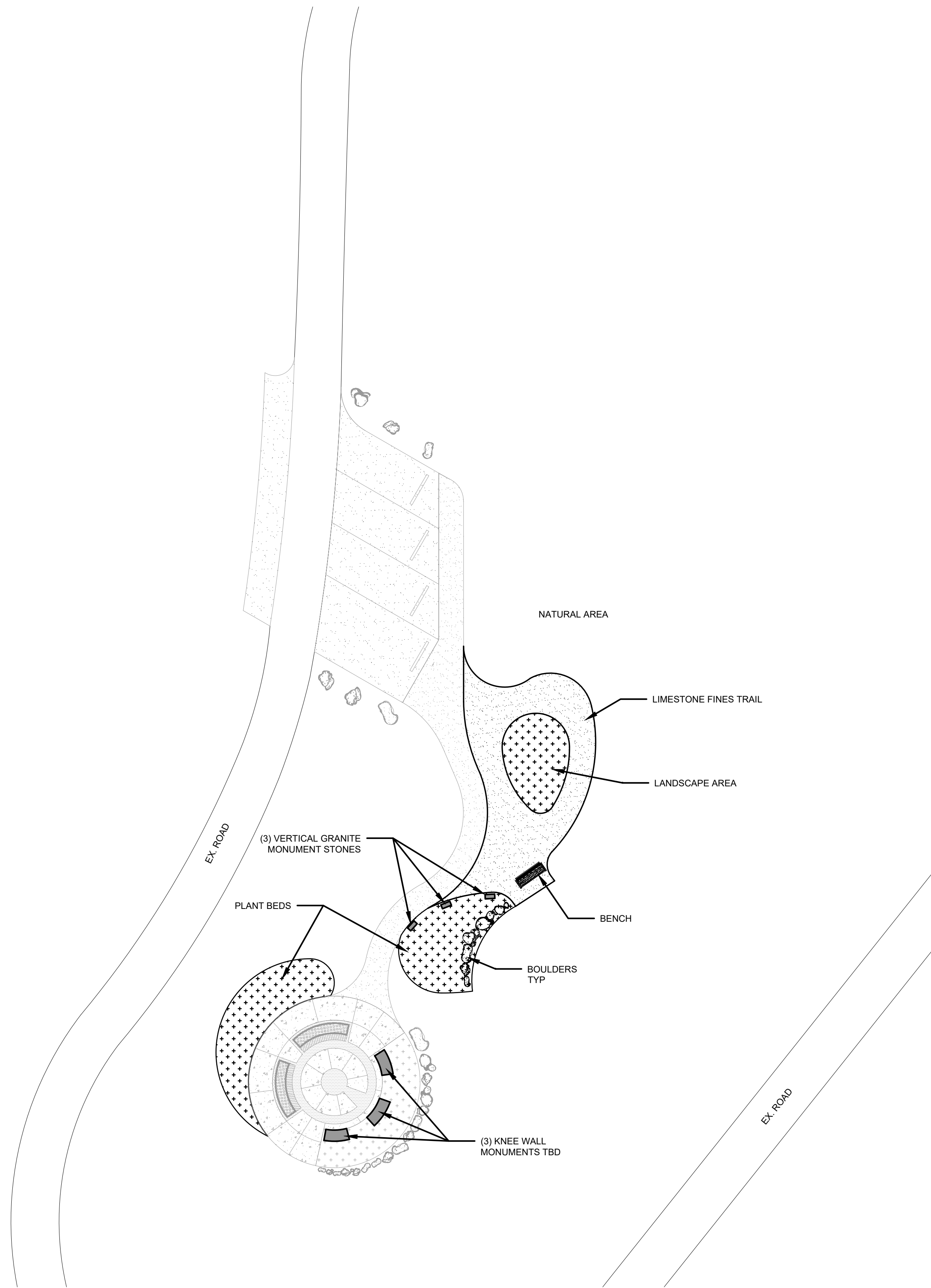
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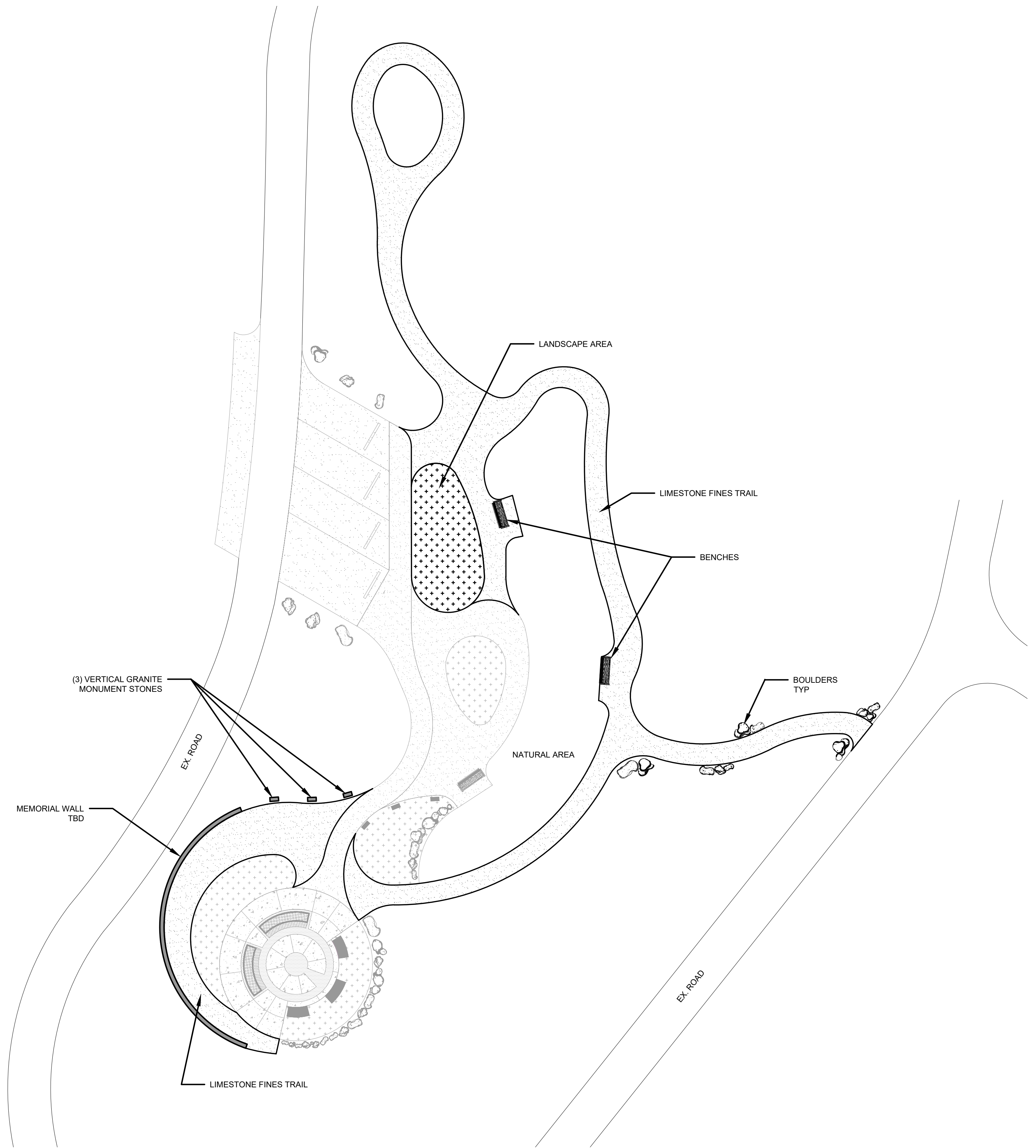
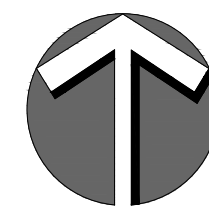
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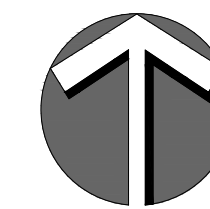
REVISIONS	INITIALS	DATE	COMMENTS
	NW	08/15/23	FOR COMMENTS (C) & (D)
	NW	08/07/23	DESIGN UPDATES



RIVERSIDE MEMORIAL - PHASE 2
ESTIMATED COST: \$53,800.00



RIVERSIDE MEMORIAL - PHASE 3
ESTIMATED COST: \$144,300.00



Know what's below.
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HASTINGS RIVERSIDE CEMETERY MEMORIAL GARDEN

PHASE 2 AND 3 LAYOUTS

STREET, CITY, STATE, ZIP

DATE: 07/20/23
DESIGNED BY: DP
CHECKED BY: NW
DRAWN BY: ---
PROJECT NO: 23011
SCALE:
HORIZ: N/A
VERT: N/A

SHEET
3 OF 4

CITY OF HASTINGS, MI

0000 STREET
HASTINGS, MI 48068
P: (800) 000-8000

F:\PROJECTS\PROJECTS 2023\2011 HASTINGS RIVERSIDE CEMETERY MEMORIAL\07 GRAPHICS\AUTOCAD\RESOURCES\MODELS\REVISED CONCEPT PLAN\RIVERSIDE MEMORIAL - CONCEPT DWG



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CITY OF HASTINGS, MI

HASTINGS RIVERSIDE CEMETERY MEMORIAL GARDEN

PERSPECTIVE RENDERING

STREET, CITY, STATE ZIP

DATE: 07/20/2023
DESIGNED BY: DP
CHECKED BY: NW
DRAWN BY: ---
PROJECT NO: 23011
SCALE: HORIZ: N/A
VERT: N/A

SHEET
4 OF 4

RIVERSIDE MEMORIAL - PERSPECTIVE RENDERING

HASTINGS RIVERSIDE CEMETERY MEMORIAL GARDEN

1003 W. State Rd., Hastings MI

August 2, 2023

"Phase 1" Opinion of Probable Cost

Prepared By: Landscape Architects & Planners, Inc.

Scope Item	Qty	Unit	Unit Price	Amount
<i>Site Preparation</i>				
Staking and layout	1	LSUM	\$ 2,000.00	\$ 2,000.00
SESC Measures (<i>soil erosion and sedimentation control</i>)	1	LSUM	\$ 1,500.00	\$ 1,500.00
Excavation and grading	1	LSUM	\$ 15,000.00	\$ 15,000.00
Tree Removal/Clearing	1	LSUM	\$ 12,000.00	\$ 12,000.00
Topographic Survey	1	LSUM	\$ 3,500.00	\$ 3,500.00
				\$ 34,000.00
<i>Parking Area</i>				
Compacted 21AA gravel (6" depth)	28	CY	\$ 70.00	\$ 1,960.00
Staked Log wheelstops	4	EA	\$ 75.00	\$ 300.00
ADA parking sign	1	EA	\$ 200.00	\$ 200.00
				\$ 2,460.00
<i>Memorial and Walks</i>				
4" concrete	520	SF	\$ 12.00	\$ 6,240.00
1" Riverstone w/ "Gator Rock" Sealer	142	SF	\$ 10.00	\$ 1,420.00
6" 21AA subbase (below river rock)	3	CY	\$ 70.00	\$ 210.00
3" Limestone fines walk	8	CY	\$ 90.00	\$ 720.00
4" 21AA subbase (below fines)	10	CY	\$ 70.00	\$ 700.00
Boulders	40	EA	\$ 100.00	\$ 4,000.00
Metal edging	264	LF	\$ 20.00	\$ 5,280.00
Monument Knee Wall "Concrete Form"	26	LF	\$ 285.00	\$ 7,410.00
Arched Knee wall Bench	2	EA	\$ 3,000.00	\$ 6,000.00
				\$ 31,980.00
<i>Landscaping and Restoration</i>				
Plant Beds (plantings and mulch)	200	SF	\$ 8.00	\$ 1,600.00
Restoration and Seeding	450	SY	\$ 3.50	\$ 1,575.00
				\$ 3,175.00
<i>Amenities</i>				
Trash receptacle	1	EA	\$ 600.00	\$ 600.00
				\$ 600.00
			Subtotal	\$ 72,215.00
			Mobilization and General Conditions 5%	\$ 3,610.75
			Contingency 5%	\$ 3,610.75
			Engineering 15%	\$ 10,832.25
			Total	\$ 90,268.75
			Total Project (Phases 1-3)	\$ 288,315.00

HASTINGS RIVERSIDE CEMETERY MEMORIAL GARDEN

1003 W. State Rd., Hastings MI

August 2, 2023

"Phase 2" Opinion of Probable Cost

Prepared By: Landscape Architects & Planners, Inc.

Scope Item	Qty	Unit	Unit Price	Amount
<i>Site Preparation</i>				
Staking and layout	1	LSUM	\$ 750.00	\$ 750.00
SESC Measures (<i>soil erosion and sedimentation control</i>)	1	LSUM	\$ 500.00	\$ 500.00
Excavation and grading	1	LSUM	\$ 5,000.00	\$ 5,000.00
Clearing	1	LSUM	\$ 4,000.00	\$ 4,000.00
				\$ 10,250.00
<i>Memorial and Walks</i>				
3" Limestone Fines	8	CY	\$ 90.00	\$ 720.00
4" 21AA subbase	10	CY	\$ 70.00	\$ 700.00
Boulders	8	EA	\$ 100.00	\$ 800.00
Edging	225	LF	\$ 20.00	\$ 4,500.00
Monument Knee Wall "Concrete Form"	17	LF	\$ 285.00	\$ 4,845.00
Upright Granite Memorial Stones	3	EA	\$ 3,500.00	\$ 10,500.00
				\$ 22,065.00
<i>Landscaping and Restoration</i>				
Plant Beds	860	SF	\$ 9.00	\$ 7,740.00
Restoration and Seeding	200	SY	\$ 3.50	\$ 700.00
				\$ 8,440.00
<i>Amenities</i>				
Bench	1	EA	\$ 2,250.00	\$ 2,250.00
				\$ 2,250.00
			Subtotal	\$ 43,005.00
			Mobilization and General Conditions 5%	\$ 2,150.25
			Contingency 5%	\$ 2,150.25
			Engineering 15%	\$ 6,450.75
			Total	\$ 53,756.25

HASTINGS RIVERSIDE CEMETERY MEMORIAL GARDEN

1003 W. State Rd., Hastings MI

August 2, 2023

"Phase 3" Opinion of Probable Cost

Prepared By: Landscape Architects & Planners, Inc.

Scope Item	Qty	Unit	Unit Price	Amount
<i>Site Preparation</i>				
Staking and layout	1	LSUM	\$ 2,500.00	\$ 2,500.00
SESC Measures (<i>soil erosion and sedimentation control</i>)	1	LSUM	\$ 1,200.00	\$ 1,200.00
Excavation and grading	1	LSUM	\$ 15,000.00	\$ 15,000.00
Clearing	1	LSUM	\$ 10,000.00	\$ 10,000.00
				\$ 28,700.00
<i>Memorial and Walks</i>				
3" Limestone Fines	34	CY	\$ 90.00	\$ 3,060.00
4" 21AA subbase	45	CY	\$ 70.00	\$ 3,150.00
Boulders	10	EA	\$ 100.00	\$ 1,000.00
Edging	110	LF	\$ 20.00	\$ 2,200.00
Upright Granite Memorial Stones	3	EA	\$ 2,500.00	\$ 7,500.00
Arched Memorial Wall	360	FF	\$ 175.00	\$ 63,000.00
				\$ 79,910.00
<i>Landscaping and Restoration</i>				
Plant Beds	258	SF	\$ 9.00	\$ 2,322.00
Restoration and Seeding	1,000	SY	\$ 3.50	\$ 3,500.00
				\$ 2,322.00
<i>Amenities</i>				
Benches	2	EA	\$ 2,250.00	\$ 4,500.00
				\$ 4,500.00
			Subtotal	\$ 115,432.00
			Mobilization and General Conditions 5%	\$ 5,771.60
			Contingency 5%	\$ 5,771.60
			Engineering 15%	\$ 17,314.80
			Total	\$ 144,290.00