

**AGENDA
HASTINGS CITY / BARRY COUNTY AIRPORT COMMISSION
REGULAR MEETING**

**August 23, 2023
Hastings City/Barry County Airport
2505 Murphy Drive, Hastings, MI 49058**

1. Call to Order at 4:30 p.m.
2. Pledge of Allegiance
3. Roll Call
4. *Approval of Agenda
5. **Limited Public Comment
6. *Meeting Minutes
 - A. *Consider approval of the July 26, 2023 Regular Meeting
7. Financial Reports
 - A. *Consider approval of the July 2023 Financial Report.
8. Old Business
9. New Business
10. Airport Manager's Report
11. Board Comments
12. ** Limited Public Comment
13. Adjournment

* Indicates Attachment

**** Guidelines for Public Comment**

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard. All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

Hastings City/Barry County Airport Commission
Draft Meeting Minutes
July 26, 2023

Call to Order. The meeting was called to order by Chairperson Holley at 4:30 p.m.

Pledge of Allegiance. Holley led the Pledge of Allegiance.

Roll Call. Roll was taken. Members present: Holley, Teunessen, Tossava. Members absent: Smelker, Bowers. (*Smelker entered the meeting at 4:49pm)

Approval of Agenda. Noteboom requested adding Award Bid for Purchase of Lawnmower under Old Business and Purchase of Real Property under New Business.

Motion by Tossava, Second by Teunessen to approve the agenda with the additions requested by the Airport Manager for the July 26, 2023 regular meeting. All members present voting yes; motion carried.

Limited Public Comment. None.

Approval of Minutes. There were no modifications proposed for the draft minutes of the June 28, 2023 regular meeting of the Airport Commission.

Motion by Tossava, Seconded by Teunessen to approve the minutes from the June 28, 2023 regular meeting of the Airport Commission as presented. All members present voting yes; motion carried.

Financial Reports. Holley introduced discussion regarding the June, 2023 Financial report.

Motion by Tossava, Seconded by Teunessen to accept and place on file the financial report for June, 2023. All members present voting yes; motion carried.

Old Business.

Award Bid for Purchase of Lawnmower -

Noteboom presented two sealed bids for the purchase of a lawnmower. The Commission opened and read aloud the bids. They received a bid of \$7,200 from Williams Farm Machinery for a 2023 Ferris ISX2200 Zero Turn (\$12,200 minus trade in value of \$5,000) and a bid of \$9,859 from Byron Center Wolf Kubota for a 2023 Lazer Z X-Series Zero Turn (\$15,359 minus trade in value of \$5,500). After discussion it was recommended that the Commission award the bid to Williams Farm Machinery.

Motion by Tossava, Seconded by Teunessen to accept the bid from Williams Farm Machinery in the amount of \$7,200 to purchase a 2023 Ferris ISX2200 Zero Turn including the trade in of the current Simplicity Cobalt Zero Turn mower. All members present voting yes; motion carried.

(*Smelker entered the meeting at 4:49 pm)

New Business.

Purchase of Real Property -

Noteboom informed the Commission that the Airport has been contacted by Audrey Deming to see if the Airport is interested in purchasing approximately 12 acres of land that is directly adjacent to the Airport. After discussion the Airport Commission instructed Noteboom to contact Ms. Deming to find out more information.

Airport Manager's Report. Noteboom presented and explained the Airport Manager's report.

Board Comments. Holley asked for additional comments from the Airport Commission. No comments were made by members.

Limited Public Comment. Van Liere asked about hanger E-12.

Adjournment.

Motion by Tossava, seconded by Teunessen to adjourn the meeting at 5:02 p.m. All members present voting yes; motion carried.

Revenue Status Report

BARRY COUNTY

7/1/2023 through 7/31/2023

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prc't Rcvd
295 AIRPORT FUND					
000 DEPT					
000-553-000 STATE GRANT	0.00	0.00	0.00	0.00	0.00
000-580-000 CONTRIBUTIONS FROM LOCAL UNITS CONT	0.00	0.00	0.00	0.00	0.00
000-608-000 HANGER RENT & TIE DOWN FEES	150,000.00	19,344.70	125,893.30	24,106.70	83.93
000-609-050 OTHER	250.00	0.00	0.00	250.00	0.00
000-648-000 SALE OF GAS	225,000.00	31,834.61	155,933.56	69,066.44	69.30
000-675-000 DONATIONS	0.00	0.00	0.00	0.00	0.00
000-679-000 MISC REVENUE	1,450.00	100.00	10,030.00	-8,580.00	691.72
000-679-010 MISC REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
Total AIRPORT FUND	376,700.00	51,279.31	291,856.86	84,843.14	77.48
Grand Total	376,700.00	51,279.31	291,856.86	84,843.14	77.48

**BARRY COUNTY
EXPENDITURE VS BUDGET REPORT
PERIOD ENDING 7/2023 FISCAL PERIOD 7 YEAR 2023**

8/2/2023

FUND 295 AIRPORT FUND	BUDGETED EXPENSE	ACTUAL MTD	ACTUAL YTD	BUDGET REMAINING	PERCENT REMAINING
FUND ACCOUNT # DESCRIPTION					
895 AIRPORT					
708 000	79,000.00	8,583.33	50,083.31	28,916.69	36.60%
	79,000.00	8,583.33	50,083.31	28,916.69	36.60%
	TOTAL PAYROLL EXPENDITURES				
	800.00	0.00	52.79	747.21	93.40%
	180.00	0.00	0.00	180.00	100.00%
	13,500.00	576.63	2,580.27	10,919.73	80.89%
	500.00	0.00	0.00	500.00	100.00%
	500.00	34.36	930.40	-430.40	-86.08%
	0.00	0.00	0.00	0.00	0.00%
	4,000.00	0.00	1,111.25	2,888.75	72.22%
	1,200.00	0.00	0.00	1,200.00	100.00%
	0.00	0.00	0.00	0.00	0.00%
	1,500.00	0.00	945.00	555.00	37.00%
	0.00	0.00	0.00	0.00	0.00%
	100.00	0.00	2.70	97.30	97.30%
	8,100.00	0.00	601.00	7,499.00	92.58%
	12,000.00	786.97	6,705.43	5,294.57	44.12%
	750.00	55.00	385.00	365.00	48.67%
	4,500.00	0.00	288.11	4,231.89	94.04%
	4,000.00	213.92	7,830.92	-3,830.92	-95.77%
	1,000.00	73.08	460.23	539.77	53.98%
	6,750.00	763.09	3,726.54	3,023.46	44.79%
	6,500.00	0.00	14,071.33	-7,571.33	-116.48%
	0.00	0.00	0.00	0.00	0.00%
	15,000.00	0.00	0.00	15,000.00	100.00%
	17,500.00	184.98	12,575.37	4,924.63	28.14%
	5,000.00	0.00	26,913.90	-21,913.90	-438.28%
	200,000.00	7,336.27	120,821.52	79,178.48	39.59%
	0.00	0.00	0.00	0.00	0.00%
	303,380.00	10,024.30	199,981.76	103,398.24	34.08%
	TOTAL OPERATING EXPENDITURES				
895 AIRPORT TOTAL DEPARTMENT	382,380.00	18,607.63	250,065.07	132,314.93	34.60%
295 AIRPORT FUND TOTAL FUND	382,380.00	18,607.63	250,065.07	132,314.93	34.60%

ACCUMULATED PAID LIST
 Period Ending 7/2023 Fiscal Period 7 Year 2023

BARRY COUNTY
 08/01/2023

295 AIRPORT FUND

895 AIRPORT
295-895-708-000

Invoice #	Inv. Date	Account Number	Description	Invoice Amount	Check Number	Check Date
041972	07/05/2023	295-895-708-000	AIRPORT/MANAGER	\$2,000.00	336972	07/06/2023
041972	07/05/2023	295-895-708-000	AIRPORT	\$6,583.33	336972	07/06/2023
			ACCOUNT TOTAL	8,583.33		
			DEPARTMENT TOTAL	\$8,583.33		
034865	07/03/2023	295-895-748-000	AIRPORT/SOFTENER SALT	\$34.36	336958	07/06/2023
			ACCOUNT TOTAL	34.36		
			DEPARTMENT TOTAL	\$34.36		
008300	07/17/2023	295-895-921-000	AIRPORT/100026751378	\$16.00	337207	07/20/2023
008300	07/17/2023	295-895-921-000	AIRPORT/103045118215	\$16.00	337207	07/20/2023
014546	07/17/2023	295-895-921-000	AIRPORT/ENERGY USE	\$754.97	337226	07/20/2023
			ACCOUNT TOTAL	786.97		
			DEPARTMENT TOTAL	\$786.97		
051099	07/11/2023	295-895-925-000	AIRPORT/TRASH/COM0050	\$55.00	337130	07/13/2023
			ACCOUNT TOTAL	55.00		
			DEPARTMENT TOTAL	\$55.00		
040885	07/19/2023	295-895-932-000	AIRPORT/BLADES & OIL FILTER	\$80.46	337270	07/20/2023
041972	07/24/2023	295-895-932-000	AIRPORT/REIMBURSE AIRFIELD BUL	\$133.46	337468	07/27/2023
			ACCOUNT TOTAL	213.92		
			DEPARTMENT TOTAL	\$213.92		
015400	07/05/2023	295-895-960-000	AIRPORT/AD/LATE CHARGE	\$73.08	336959	07/06/2023
			ACCOUNT TOTAL	73.08		
			DEPARTMENT TOTAL	\$73.08		
034865	07/17/2023	295-895-977-000	AIRPORT/ROPE/CUTOFF WHEEL/GRIP	\$184.98	337229	07/20/2023
			ACCOUNT TOTAL	184.98		
			DEPARTMENT TOTAL	\$184.98		
046076	07/19/2023	295-895-979-010	AIRPORT/JET FUEL 2388 GALLONS	\$7,336.27	337195	07/20/2023
			ACCOUNT TOTAL	7,336.27		
			DEPARTMENT TOTAL	\$7,336.27		
			FUND TOTAL	\$17,267.91		
			Add Sales Tax	\$576.63		
			Add Bank or Credit Card Fees	\$763.09		
			TOTAL	\$18,607.63		