

## **ATTACHMENT "C"**

### **INSURANCE POLICY FOR THE CITY OF HASTINGS**

The purpose of this policy statement is to establish guidelines requiring insurance for contractors, organizations, groups or individuals that carry on activities or do work on City properties. All Certificates of Insurance shall be maintained by the City Clerks Department and updated as necessary.

#### **I. Doing work on City Property.**

Certificates indicating insurance coverage shall be required by all contractors or individuals that do work on City-owned property including land, parks, roads, sidewalks, easements, right-of-ways and buildings.

The following coverage is required:

	<b>Type</b>	<b>Limit of Liability</b>	
<b>1</b>	Workers Compensation Statutory Coverage B and Employers Liability	\$500,000.00	
<b>2</b>	Public Liability (Including products and completed operations liability)	\$500,000.00	Each Person
	Bodily Injury	\$1,000,000.00	Each Accident
	Property Damage	\$500,000.00	Each Accident
		\$1,000,000.00	Each Aggregate
<b>3</b>	Automobile Liability (Including hired cars and automobile non- ownership)		
	Bodily Injury	\$250,000.00	Each Person
		\$500,000.00	Each Accident
	Property Damage	\$250,000.00	Each Accident
		\$5,000,000.00	Each Aggregate
<b>4</b>	Additional Insured - The City of Hastings to be specifically named in clause on policy and certificate as an "additional insured"		

## Attachment D

### Contractors Checklist

#### I Certificate of Insurance

A Workers Compensation

Date Received

B Liability

Date Received

#### II Loss History

A Provided by Agent

#### III Safety Program

Yes

No

A Familiar with MIOSHA regulations

B Are safety standards used daily

C Written safety program

D Safety Coordinator

E Michigan Right to Know Program

F Permit required Confined Space Entry

G Power lock out/tag out program

H First aid personel on site

I Fire safety and suppression plan

J Personal protective equipment used

K Auto safety (CDL Certifications)

L Proper MDOT Roadway procedures

M Proper trenching/excavation standards

N Preventative maintenance program

O Process safety mgmt of hazardous chemicals

I attest that the above responses are true to the best of my knowledge.

Contractor or Representative

Title

Date