

**Riverside Cemetery Preservation Advisory Board Meeting Minutes  
August 14, 2024**

1. Call to Order
2. Roll Call: Buehl, Coleman, Huntley, Watson, Perin, Hubbell, Tossava, Tate. Guest Josh Wickham, John Resseguie and Jim Wiswell
3. Pledge of Allegiance
4. Approval of Agenda

Motion by Mayor Tossava and supported by Coleman to approve the agenda for the Riverside Cemetery Preservation Advisory Board as presented. All ayes, motion carried.

5. Approval of the Minutes of the Meeting of July 10, 2024

Motion by Buehl and supported by Mayor Tossava to approve the minutes from the July 10, 2024, meeting. All ayes, motion carried.

6. Public Comment and Communications

None

7. Sexton Update

Josh gave report of foundation and sprinkler repair. Discussion of the memorial space clean up and grading.

8. Unfinished Business

A. Cemetery Memorial Design

Travis reported the bids were over budget. Motion by Buehl and supported by Watson to go with Katerberg Verhage bid contingent on price negotiations with Travis to reduce the bid to under budget amount. All ayes, motion carried.

B. Cemetery Chapel

Discussion was had regarding the cost of repairs to the chapel. Motion by Watson and supported by Coleman to go forward with the cost estimates submitted by Watson to do repairs on the roof and masonry repair. Roll call vote was called 2 nays, 3 ayes, and 2 abstain votes. Motion carried but must go through City staff to be approved.

9. New Business

- A. Barry Community Foundation (BCF) Funds Reports for August 1, 2024
- B. Fiscal Year 2024 Revenues and Expenditures through May 31, 2024
- C. Memorial Project Accounting Balance

10. Board Member Comments

Travis made comment on the process for getting quotes and contracting repairs.

11. Public Comment

Jim Wiswell made comment regarding the millage and spending.

12. Adjourn

Motion by Watson and supported by Buehl to adjourn at 4:05PM. Next meeting will be Sept 19.

### Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.