

**Riverside Cemetery Preservation Advisory Board Meeting Minutes  
February 14, 2024**

1. Call to Order by Chair Huntley at 3:02 PM in the City Hall Conference Room.
2. Roll Call: Huntley, Watson, Bever, Hubbell, Tossava, and Tate. Absent: Buehl and Coleman.  
Guest: John Resseguie

3. Pledge of Allegiance

4. Approval of Agenda

Motion by Mayor Tossava and supported by Watson to approve the agenda as presented. All ayes, motion carried.

5. Approval of the Minutes of the Meeting of January 10, 2024

Motion by Mayor Tossava and supported by Bever to approve the minutes of the January 10, 2024, Riverside Cemetery Preservation Advisory Board meeting. All ayes, motion carried.

6. Public Comment and Communications

None

7. Sexton Update

Josh Wickham was not present to give an update.

8. Unfinished Business

A. Cemetery Memorial Design (Tate)

Tate gave recommendations to contact companies for contract drawings of the Memorial Project. Motion by Tossava and supported by Watson to accept Tate's recommendation. All ayes, motion carried.

B. Cemetery Fencing (Hubbell)

Hubbell gave an update of when the fence should be installed.

C. Cemetery Chapel (Bever & Hubbell)

Discussion to meet at the Riverside Cemetery Chapel at the next meeting to review condition of the chapel. Bever will coordinate the meeting date and time.

9. New Business

- A. Barry Community Foundation (BCF) Funds Reports for December 2023 and January 2024
- B. Fiscal Year 2024 Revenues and Expenditures through December 31, 2023
- C. Memorial Project Accounting as of February 9, 2024

Bever presented the documents. No questions.

10. Board Member Comments

Comments made about the state of the landscaping at the cemetery. Consensus to include landscaping discussion at the Riverside Cemetery site visit.

11. Public Comment

None

12. Adjourn

Motion by Mayor Tossava and supported by Watson to adjourn the meeting at 3:38 PM. Next meeting is Wednesday March 13<sup>th</sup>, at 3:00 PM. Will discuss the location of the meeting, Bever will coordinate with staff, advisory board, and the cemetery sexton on a site visit.