



City of *Hastings* Michigan

(269) 945-2468
FAX (269) 948-9544

201 E. State Street 49058

Regular Council Meeting
October 23, 2023
Executive Summary

Item #	Summary
9A-C	Description: Items for unanimous consent Recommended Action: Motion to approve the consent agenda as presented.
10A	Description: Resolution 2023-30 Early Voting Plan Recommended Action: Motion to approve Resolution 2023-30 to approve an early voting plan for the City of Hastings.
10B	Description: Service Line Warranties of America Recommended Action: Motion to enter into the Marketing Agreement with Service Line Warranties of America.
10C	Description: Upfitting F-550 chassis for 2 small dump trucks Recommended Action: Motion to approve a quote for the upfitting of each F-550 chassis for new small dump trucks #80 and #350 from Truck and Trailer Specialties for \$71,324 (\$35,662 each).

10D	<p>Description: Special meeting to appoint new Councilmember</p> <p>Recommended Action: Motion to set a special City Council meeting on Wednesday, November 8, 2023, at 6:00 PM to consider the appointment of a new Councilmember to fill the Fourth (4th) Ward vacancy.</p>
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City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Agenda
October 23, 2023

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- * 4. Approval of the agenda
- * 5. Approval of the minutes of the October 9, 2023, regular meeting
- ✓ 6. Public Hearings: (None)
7. Public Comment:
8. Formal Recognitions and Presentations: (None)
- ✓ 9. Items for Action by Unanimous Consent:
 - * A. Receive and place on file 4 invoices totaling **\$351,806.59** as detailed in attachments.
 - * B. Consider a request from Lawrence J. Bauer Post 45 of the American Legion, to hold, under direction of staff, Veteran's Day Ceremonies at the Veteran's Plaza in Tyden Park 11:00 AM on Saturday, November 11, 2023.
 - * C. Consider a request from St. Rose of Lima Catholic School to hold, under direction of staff, their annual 5K Fun Run commencing at Thornapple Plaza on Saturday, May 4, 2024, from 8:00 AM to 12:00 PM.
- ✓ 10. Items of Business:
 - * A. Consider approval of **Resolution 2023-30** Early Voting Plan.
 - * B. Consider entering into the Marketing Agreement with Service Line Warranties of America.
 - * C. Consider approval of a quote for the upfitting of each F-550 chassis for new small dump trucks #80 and #350 from Truck and Trailer Specialties for a total amount of **\$71,324**.
 - * D. Consider setting a special City Council meeting on Wednesday, November 8, 2023, at 6:00 PM to appoint a new Councilmember to fill the Fourth (4th) Ward vacancy.

11. Staff Presentations and Policy Discussions (None)

12. City Manager Report:

- * A. Police Chief Boulter Monthly Report
- * B. City Clerk/Treasurer Bever Monthly Financial Reports
- * C. Community Development Director King Monthly Report

✓ 13. Reports and Communications:

- * A. Riverside Cemetery Preservation Advisory Board Minutes September 13, 2023
- * B. October 2023 Event Calendar
- * C. November 2023 Event Calendar

14. Public Comment:

15. Mayor and Council comment:

16. Adjourn

* Items with enclosures.

✓ Motion under agenda heading requires roll call vote.

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Minutes
October 9, 2023

1. Regular meeting called to order at 7:00 PM by Mayor Tossava in Council Chambers at City Hall.
2. Present at roll call were: Bowers, Furrow, Jarvis, McLean, Nesbitt, Resseguie and Tossava.

Motion by Nesbitt, with support from Resseguie, to excuse Councilmember Barlow.
All ayes. Motion carried.

City Staff and Appointees present: Moyer-Cale, Bever, Boulter, Hemerling, Jordan, King, Tate.
3. Pledge to the flag
4. Approval of the agenda

Motion by Jarvis, with support from McLean, to approve the agenda as amended, to include item 12D, Fourth (4th) Ward City Council seat vacancy.
All ayes. Motion carried.
5. Approval of the minutes of the September 25, 2023, regular meeting and closed session

Motion by Jarvis, with support from McLean, to approve the minutes as presented.

Ayes: Bowers, Cary, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
Nays: None.
Absent: Barlow.
Motion carried.
6. Public Hearings: (None)
7. Public Comment:

Jim Cary, Hastings, general comments
Tina Harnish, 118 E. Walnut Street, sewer issues
Tyler Ibbotson, Rutland Township, trees
Joel Ibbotson, Rutland Township, ethics, previous council issues
Aaron Gross, Hastings, general comments
Dave Hatfield, 936 W. Walnut Street, Barry County representative report
Abby Taylor, 509 S. Jefferson Street, sewer issues

8. Formal Recognitions and Presentations:

- A. Mayor Tossava presented a proclamation to Library Director Hemerling declaring October 2023 Library Appreciation Month.

9. Items for Action by Unanimous Consent: (None)

√ 10. Items of Business:

- A. Consider the resignation of Jim Cary, Fourth Ward Councilmember, effective September 26, 2023.

Motion by Furrow, with support from McLean, to accept the resignation of Jim Cary as Fourth Ward Councilmember, effective September 26, 2023.

Ayes: Bowers, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Barlow.

Motion carried.

- B. Consider approval of Resolution 2023-29 censuring former Councilmember Jim Cary.

Motion by Nesbitt, with support from McLean, to adopt Resolution 2023-29 censuring former Councilmember Jim Cary.

Ayes: Bowers, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Barlow.

Motion carried.

- C. Consider setting a City Council workshop to review a proposed code of ethics ordinance at 6:00 PM on October 23, 2023.

Motion by Jarvis, with support from Nesbitt, to set a City Council workshop to review a proposed code of ethics ordinance at 6:00 PM on October 23, 2023.

Ayes: Bowers, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Barlow.

Motion carried.

- D. Consider approval, under the direction of staff, the request from the Jingle and Mingle Committee to hold the Hastings Jingle and Mingle Event on Friday December 1, 2023, through Sunday December 3, 2023, in downtown Hastings.

Comments from Library Director Hemerling, representative for Jingle and Mingle.

Motion by Bowers, with support from Resseguie, to approve, under the direction of staff, the request from the Jingle and Mingle Committee to hold the Hastings

Jingle and Mingle Event on Friday December 1, 2023, through Sunday December 3, 2023, in downtown Hastings.

Ayes: Bowers, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Barlow.

Motion carried.

- E. Consider a proposal for design phase services for the TangleTown playground from Playgrounds by Leathers for an amount not to exceed **\$52,600**.

Comments from City Manager Moyer-Cale.

Questions from Jarvis, Bowers, and Furrow.

Motion by Nesbitt, with support from Resseguie, to accept the proposal from for design phase services for the TangleTown playground by Playgrounds by Leathers, for an amount not to exceed **\$52,600**.

Ayes: Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: Bowers and Furrow.

Absent: Barlow.

Motion carried.

- F. Consider approval of a submission of an urban and community forestry grant application to the Michigan Department of Natural Resources (MDNR) with a match of **\$36,000**.

Motion by McLean, with support from Jarvis, to approve the submission of an urban and community forestry grant application to the MDNR with a match of **\$36,000**.

Comments from City Manager Moyer-Cale.

Question from Furrow.

Ayes: Bowers, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Barlow.

Motion carried.

- G. Consider approval of repairs to the Fire Department's 1999 ladder truck by Allied Fire Sales and Service LLC for an amount not to exceed **\$28,000**.

Motion by Nesbitt, with support from McLean, to approve repairs to the Fire Departments 1999 ladder truck by Allied Fire Sales and Service LLC for an amount not to exceed **\$28,000**.

Question from Bowers.

Comments from Fire Chief Jordan.

Ayes: Bowers, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Barlow.

Motion carried.

- H. Consider approval of a contract for plumbing services associated with the fall 2023 lead line replacements with Advantage Plumbing and Drain in the amount of **\$43,785**.

Motion by Jarvis, with support from McLean, to approve a contract for plumbing services associated with the fall 2023 lead line replacements with Advantage Plumbing and Drain in the amount of **\$43,785**.

Ayes: Bowers, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Barlow.

Motion carried.

Question from Jarvis.

Comments from City Manager Moyer-Cale.

- I. Consider Mayor Tossava's request to approve a pay increase to step six (4.7%) for City Manager Sarah Moyer-Cale, effective October 9, 2023.

Comments from Mayor Tossava.

Comments from Resseguie.

Motion by Bowers, with support from McLean, to approve a pay increase to step 6 (4.7%) for City Manager Sarah Moyer-Cale, effective October 9, 2023.

Ayes: Bowers, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Barlow.

Motion carried.

- J. Consider a request from Hastings Police Chief Dale Boulter to close Green Street from Broadway Avenue to Cass Street including all intersecting roadways in between on Tuesday October 31, 2023, from 5:00 PM until 8:00 PM.

Question from Mayor Tossava.

Comment from Chief of Police Boulter.

Motion by McLean, with support from Nesbitt, to close Green Street from Broadway Avenue to Cass Street to include all intersecting roadways in between on Tuesday October 31, 2023, from 5:00 PM until 8:00 PM.

Ayes: Bowers, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
 Nays: None.
 Absent: Barlow.
 Motion carried.

11. Staff Presentations and Policy Discussions: (None)

12. City Manager Report:

Comments from City Manager Moyer-Cale.

- A. Public Services Director Tate presented his monthly report.
- B. Fire Chief Jordan presented his monthly report and addressed council.
- C. Assessor Rashid's monthly report was received.
- D. Memorandum regarding appointment of Fourth (4th) Ward Councilmember

Comments from Mayor Tossava.

Motion by McLean, with support from Jarvis, to seek applications, interview, and appoint a Fourth (4th) Ward Councilmember at the November 7, 2023, special meeting.

Ayes: Bowers, Furrow, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
 Nays: None.
 Absent: Barlow.
 Motion carried.

13. Reports and Communications:

- A. Draft DDA Minutes for September 21, 2023
- B. Event Calendar for October 2023

Motion by Bowers, with support from Jarvis, to approve and place items A-B on file.
 All ayes. Motion Carried.

14. Public Comment:

Aaron Gross, Hastings, general comments
 Tina Harnish, 118 E. Walnut Street, sewer issues
 Abby Taylor, 509 S. Jefferson Street, general comments
 Joel Ibbotson, Rutland Township, general comments

15. Mayor and Council comment:

Comments from Nesbitt and Mayor Tossava.

16. Adjourn

Motion by McLean, with support from Nesbitt, to adjourn at 8:10 PM.
All ayes. Motion carried.

Read and Approved:

David J. Tossava, Mayor

Christopher R. Bever, City Clerk

DRAFT

9.A.

No.	Vendor	Amount	Description
1	Katerberg Verhage Inc.	\$129,375.00	Streetscape project construction through 9/30/23
2	Kellogg Community College	\$13,163.09	Police academy classes, fall 2023 - Kiersten Bailey
3	Summit Point Roofing	\$74,597.00	Water treatment plant roof replacement
4	B.C. Glass	\$134,671.50	Hastings Library window replacement capital project
	4 Invoices	\$351,806.59	

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: THE CITY OF HASTINGS
201 E. STATE ST
HASTINGS, MI 49058

FROM CONTRACTOR: KATERBERG VERHAGE, INC.
3717 MICHIGAN ST NE
GRAND RAPIDS, MI 49525

CONTRACT FOR: SITEWORK/EXCAVATION

PROJECT: HASTINGS STREETScape

VIA ARCH / ENG / CM:
MCSA GROUP
529 GREENWOOD AVE
E. GRAND RAPIDS, MI 49506

APPLICATION NO.: 1
PERIOD TO: 9/30/2023
PROJECT NOS.:

CONTRACT DATE: 8/15/2023

Distribution to: OWNER
CONSTRUCTION
MANAGER
ARCHITECT
CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	2,800,777.00
2. Net Change By Change Orders	\$	-
3. CONTRACT SUM TO DATE	\$	2,800,777.00
4. TOTAL COMPLETE & STORED TO DATE	\$	143,750.00
5. RETAINAGE:		
a. _10_% of completed work	\$	14,375.00
b. _10_% of stored material	\$	
Total Retainage	\$	14,375.00
6. TOTAL EARNED LESS RETAINAGE	\$	129,375.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	-
8. CURRENT PAYMENT DUE	\$	129,375.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	2,671,402.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ -	\$ -
Total approved this month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$ -	\$ -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: KATERBERG VERHAGE, INC.

Date: 10/2/2023

State of: MICHIGAN

County of: KENT

Subscribed and sworn to before me this 2 day of October

Notary Public:

My Commission expires: 7-17-2025

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations & the data comprising this application, the Construction Manager & Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 129,375.00

CONSTRUCTION MANAGER:

By:

Date:

ARCHITECT:

By:

Date:

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.





450 North Avenue Battle Creek, MI 49017 | 269-965-3931 | kellogg.edu

ID #70688
1790

ATTN: DALE BOULTER
CHIEF OF POLICE
HASTINGS POLICE DEPARTMENT
201 E STATE STREET
HASTINGS, MI 49058

FISCAL

Invoice No.
218700

23-24-
YEAR

9/26/2023

Re: Billing for classes taken during the 23/FA semester at Kellogg Community College

Description	Student ID	Amount
Bailey, Kiersten	432126	13,163.09

TOTAL: \$ 13,163.09

V. O'Connell

Victoria O'Connell
Manager, Business Office
Kellogg Community College
269-660-2370

For Office Use Only

Acct. No.	
01-7416-347101-000	\$ 13,163.09

D38-1942-332

TO PAY BY PHONE CALL 269-965-4140



BOARD OF TRUSTEES

Steven A. Claywell
Chair

Matthew A. Davis
Vice Chair

Carla C. Reynolds
Treasurer

Patrick A. O'Donnell
Secretary

Xenia C. McKay
Trustee

Lisa L. Mueller
Trustee

Dr. Paul R. Watson II
President

**Summit Point Roofing**

6360 Fulton St E
Ada, Michigan, 49301
616-622-6343

FISCAL
23 - 24 -
YEAR

Invoice

7995

Balance Due
\$74,597.00

Bill To
City of Hastings
201 E State Street
Hastings MI 49058

Invoice Date : 09/20/2023
Terms : Net 7
Due Date : 09/27/2023
Project Address : 135 W Mill St

#	Item & Description	Qty	Rate	Amount
1	Roof Replacement Labor & materials to replace the roof, as per contract.	1.00	64,631.00	64,631.00
2	Replace OSB (Per Sheet) Replace damaged/deteriorated sheathing to create a sound nailing surface.	75.00	70.08	5,256.00
3	Miscellaneous Labor Miscellaneous Labor - sister joists for adequate support	1.00	150.00	150.00
4	Install Power Vent(s)	1.00	4,560.00	4,560.00

Sub Total 74,597.00

Total \$74,597.00

Balance Due \$74,597.00

**Terms & Conditions**

Payments made by debit/credit card are subject to a 3% processing fee. Payment by check should be made payable to SUMMIT POINT ROOFING. Please reference your invoice number and/or property address to ensure your account is properly credited.

Please be advised that both Summit Point Roofing and manufacturer warranties do not take effect until the balance due is paid in full.

5438



Battle Creek Glass
21472 Bedford Road N
Battle Creek, MI 49017-8035

FISCAL

23-24-

YEAR

Invoice

Date	Invoice #
9/20/2023	3368

Phone # 269-968-2791

Bill To
Hastings Public Library
227 E State Street
Hastings, MI 49058

Ship To
Job # 232773
Hastings Library

P.O. No.	Terms	Due Date	Account #	Project
223019-18	Net 30	10/20/2023		232773 Hastings ...
Qty	Item	Description	Price Each	Amount
1	335	Billing #2 for Glass, Glazing & Aluminum Work per Our Contract	132,871.50	132,871.50
1	335.1	Construction Sales Labor	1,800.00	1,800.00



A 3% FEE WILL BE ADDED FOR ALL CREDIT CARD PAYMENTS

Total	\$134,671.50
Payments/Credits	\$0.00
Balance Due	\$134,671.50

Dave Tossava, Mayor
City of Hastings
201 E. State Street
Hastings, MI 49058

October 16, 2023



**Lawrence J. Bauer Post 45,
2160 S. M37 Highway, Hastings, MI 49058**

Dear Mayor Tossava;

Lawrence J. Bauer Post 45 of the American Legion wishes to hold Veteran's Day ceremonies at the Veteran's Plaza, Tyden Park on Saturday, November 11 at 11 am. We anticipate the event requiring about 30 minutes. We ask permission to use the venue and would like to invite yourself and city council members to attend. Legionnaire Carla Wilson Neil of Barry County Veterans Affairs Committee will speak regarding the history and meaning of Veteran's Day and we would like to invite you to offer remarks as well.

We would appreciate it if the City would arrange to have the electricity turned on at the plaza. We plan to bring an amplifier as a contingency. If there are maintenance or set up needs that the city cannot provide, please let us know of those.

Please contact me at bj.shumway@yahoo.com or call/text 269.719.5545 with question or concerns.

Our thanks for all you do on behalf of Barry County veterans.

Brian Shumway, Post Historian

Lawrence J. Bauer Post 45, Department of Michigan, The American Legion

Richard Craven, Commander

Lawrence J. Bauer Post 45, Department of Michigan, The American Legion

THE AMERICAN LEGION FAMILY



Lawrence J. Bauer Post 45, The American Legion, Department of Michigan



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: St. Rose of Lima Catholic School Annual 5K Fun Run

Meeting Date: October 23, 2023

Recommended Action:

Motion to approve, under direction of staff, a request from St. Rose of Lima Catholic School to hold their annual 5K Fun Run at Thornapple Plaza on Saturday May 4, 2024 from 8:00 AM to 12:00 PM.

Background Information:

St. Rose of Lima Catholic School has held the annual 5K Fun Run since 2016. The event is held to encourage community outreach and physical fitness.

The event will take place at 10:00 AM, but with setting up and closing down the event, the plaza will be reserved from 8:00 AM to 12:00 PM. Staff has reviewed the request and the special event application and has no issues.

Financial Implications:

There are no financial implications for the City.

Attachments:

- St. Rose of Lima Catholic School Request Letter
- Special Event Application



October 11, 2023

The Honorable David Tossava
Mayor of Hastings
201 East State Street
Hastings, MI 49058

Dear Mayor Tossava,

This letter is respectfully written to ask for the approval from the City of Hastings for the St. Rose annual 5K / Fun Run. The event is scheduled for Saturday, May 4th, 2024 at 10:00 am.

GOAL FOR COMMUNITY OUTREACH TO HASTINGS AND SURROUNDING AREA

Our mission is community outreach via health and fitness. Our race committee's goal is to continue to make this an annual event as we have since 2016. We hope, through this family event, that the Hastings and neighboring communities will be exposed to the variety of rich resources our town has to offer. We believe the chosen race route will provide a safe experience via our Hastings downtown district. Post-race events will encourage participants to enjoy the downtown restaurants and shopping. Finally, this race will also serve to raise funds for the St. Rose of Lima School programs.

RACE REQUIREMENTS

Arrangements for traditional race amenities include a disc jockey and restroom accessibility. St. Rose requests the use of the Thornapple Plaza and restrooms. St. Rose of Lima will provide their own tables and tents.

Through our marketing efforts, via flyers and social media, we plan to inform race participants of above amenities as well as the free parking options in downtown Hastings.

Our race committee plans to have volunteers available for first aid, race-course guides, traffic control, and a start/finish line. We will ensure during the check in process that participants are aware that the streets are not closed to traffic. In addition, there will be a liability clause in the registration process.

RACE ROUTE AND REQUEST FOR APPROVAL FROM CITY OF HASTINGS

We understand that the Chief of Police requires that participants are made aware that the streets are not closed and must wait for traffic if a volunteer is not present at said intersection. Via our registration process, and a public announcement prior to the start, participants will be informed of

this information. With that said, efforts are underway to provide volunteers at the intersections along our race route to ensure traffic control and that participants stay on course.

The proposed race route is mainly on the River Walk Trail except for a small portion: Please see route below.

- Start at Thornapple Plaza
- Go North to M-43
- Make a U-Turn going all the way south to Industrial Park (across from Bliss)
- Turn around and return to Plaza
- Go across Pedestrian Bridge
- Go far enough down Mill and return to Plaza for Finish



Finally, for the one-mile fun run, participants will utilize the same 5K route immediately starting after the start of the 5K race. This will be an out and back race route.

SAFETY PRECAUTIONS

Post-race food will be prepackaged items and bottled water.

In the event of cancellation, refunds and notification will be communicated through our website.

Thank you for your consideration.

Sincerely,

Diane Bennett, Principal

269-945-3164

dbennett@srish.org



City of Hastings
Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

St. Rose School

269-945-3164

Applicant/Organization Name

Phone

Kelly Maurer

945-3164

kmaureresrlsh.org

Contact Name

Phone

Email

707 S. Jefferson St. Hastings, MI 49058

Street

City

State

Zip

Kelly

616-460-9449

Contact person on day of event (if different than above)

Phone

Section 2: Event Information

St. Rose Run for the Roses

Name of Event

5K / Fun Run

Description of Event

Sat. May 4th, 2024

10:00 - 11:30 am

Event Dates

Time (From/To)

5/4 8:00 am

11:30 - 12:00

Set up Date(s) and Time(s)

Clean Up Date(s) and Time(s)

Thornapple Plaza

Location(s) of Event

25

100 - 125

Estimated number of volunteers

Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- ☐ Road closure
 - ☐ If checked, please provide a proposed detour route.
- ☐ Closure of public parking area
- ☐ Use of park area
- ☐ Firepits/open flame
- ☐ Fireworks or pyrotechnics
 - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☐ Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
 - ☐ If yes, provide copy of Health Department Food Service License
- ☒ Temporary structures (including tents or pavilions)
- ☒ Music
 - ☐ If yes, what time will music begin and end? 9:30 - 11:30
 - ☒ If yes, what type of music is proposed? Live - Acoustic Live - Amplification Recorded
Loudspeakers or public address system
- ☐ Parade
- ☒ Race (ex: 5K)
- ☐ Vendors/sale of goods
- ☐ Carnival rides
 - ☐ If yes, provide a copy of liability insurance listing the City as an additional insured party.
- ☒ Signs or banners
- ☐ Animals/petting zoo
- ☐ Portable restroom facilities
- ☐ Donation collection/free will offering
- ☐ Other _____
- ☐ Alcohol
 - ☐ If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - ☐ If yes, provide a copy of Michigan Liquor Control License.
 - ☐ If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - ☐ If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

Volunteers will dispose of trash properly.

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

Cinco (Jon Anderson) & Sound System,
Music, registration table plus 1
tent.

Start & finish line are all staged
at the Thornapple Plaza.

Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Kelly Maurer, St. Rose

Printed Name of Applicant & Name of Organization

Kelly Maurer

Signature

10-10-23

Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

☐ Trash receptacles ☐ Barricades ☐ Traffic cones ☐ Restroom Cleaning
☐ Fencing ☐ Water or Electric ☐ Other

Will this event require additional staff? If yes, please describe:

Other Comments:

C. Fire Chief Review

Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? ☐ Yes ☐ No



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Christopher Bever, City Clerk/Treasurer/Finance Director

Subject: Resolution 2023-30 - Early Voting

Meeting Date: October 23, 2023

Recommended Action:

Motion to approve Resolution 2023-30 to approve an early voting plan for the City of Hastings.

Background Information:

During the November 2022 elections, Proposition 2022-2 was passed by the voters of the State of Michigan to require nine consecutive days of early voting for general even year elections.

As part of early voting, there is the opportunity for multiple municipalities to partner and conduct early voting at a consolidated site. City of Hastings staff reviewed this opportunity and met with other Barry County Townships to discuss their plans. After review, it was determined that the City of Hastings would hold its own early voting, consolidating its four precincts/four wards at one site, similar to election day. A resolution is required to state the city's intention regarding early voting.

Currently, the city plans to hold early voting at its facility located at Fish Hatchery Park. Additional details are still being finalized regarding this plan. The first election impacted by this plan will be the February 27, 2024, Presidential Primary Election. Nine consecutive days of early voting will be held in advance of election day.

Financial Implications:

None, costs for early voting were included in the fiscal year 2023/2024 budget. Additionally, the State of Michigan may reimburse the city for some of the early voting expenses.

Attachments:

- Resolution 2023-30

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

Resolution 2023-30

Resolution Approving Early Voting Plan for Even Year General Elections

WHEREAS, Proposition 2022-2 was passed by the voters in 2022 to require nine consecutive days of early voting for general even year elections; and

WHEREAS, the City of Hastings City Council wishes to conduct its own early voting without partnering with any other governmental entity.

THEREFORE, BE IT RESOLVED, that the City of Hastings will conduct its own early voting for general even year elections.

A motion to adopt the foregoing resolution being offered by Member_____, with support by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 23rd day of October 2023 by the City Council of the City of Hastings, by a vote of ____ member(s) voting in favor thereof, ____ member(s) voting against, and ____ member(s) absent.

Christopher Bever, City Clerk



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: NLC Service Line Warranty Program

Meeting Date: October 23, 2023

Recommended Action:

Motion to enter into the Marketing Agreement with Service Line Warranties of America.

Background Information:

Property owners are responsible for sewer laterals from their buildings to the City's mains and for their water services from the building to the curb stop. Many property owners are unaware that they are responsible for this, nor do they know that homeowner's insurance typically does not cover exterior service lines. The cost of a service line replacement can be very expensive, especially if the service line extends into a major street or the house sits back from the property line.

National League of Cities (NLC) has sponsored a nationwide service line warranty program. The program is entirely optional to homeowners, and they can choose a sewer service policy, water service policy, or both. The program is very reasonably priced for homeowners. The cost for the water service plan is \$6.49/month, the cost for the sewer line plan is \$8.49/month. NLC's affiliates handle all marketing and sign up. The City agrees to allow them to use the City's logo as a part of the marketing to help residents understand the validity of the program. I am familiar with this program because it was used with success in another community I worked in.

Information was presented to Council on November 22, 2021 and January 10, 2022 regarding the Service Line Warranties of America program. At that time, some members had concerns about moving forward with the agreement. A consensus could not be reached on the agreement. Given that some time has passed, I wanted to bring it back to your attention to see what if any questions you have and if you wanted to reconsider.



Regular Council Agenda Item Memorandum

Financial Implications:

The City will receive a small license fee based on how many people participate the program. There are no costs to the City to allow this program.

Attachments:

- Marketing Agreement
- PowerPoints Slides with information about the program

MARKETING AGREEMENT

This MARKETING AGREEMENT (“**Agreement**”) is entered into by and between the City of Hastings, Michigan (“**City**”), and Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America (“**Company**”), herein collectively referred to singularly as “**Party**” and collectively as the “**Parties**”. This Agreement shall be effective on the last signature date set forth below (“**Effective Date**”).

RECITALS:

WHEREAS, sewer and water line laterals between the mainlines and the connection on residential private property are owned by individual residential property owners residing in the City (“**Property Owner**”); and

WHEREAS, City desires to offer Property Owners the opportunity, but not the obligation, to purchase a service plan and other similar products set forth in Exhibit A or as otherwise agreed in writing from time-to-time by the Parties (each, a “**Product**” and collectively, the “**Products**”); and

WHEREAS, Company, a subsidiary of HomeServe USA Corp., is the administrator of the National League of Cities Service Line Warranty Program and has agreed to make the Products available to Property Owners subject to the terms and conditions contained herein; and

NOW, THEREFORE, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and with the intent to be legally bound hereby, the Parties agree as follows:

1. **Purpose.** City hereby grants to Company the right to offer and market the Products to Property Owners subject to the terms and conditions herein.

2. **City Obligations.**

A. Grant of License. City hereby grants to Company a non-exclusive license (“**License**”) to use City's branding (“**Marks**”), on marketing materials in accordance with Exhibit A to be sent to Property Owners from time to time, and to be used in advertising (including on the Company's website), all at Company's sole cost and expense and subject to City's prior review and approval, which will not be unreasonably conditioned, delayed, or withheld. Company's use of the Marks in accordance with this Agreement will not infringe any other party's rights. In the event that City extends a similar license to a competitor of Company during the Term and any Renewal Term of this Agreement, the City shall provide thirty (30) days' notice prior to such grant of license and Company may immediately terminate this Agreement.

B. **Property Owner Data.** If City elects to do so, City may provide Company with Property Owner Data for use by Company in furtherance of the advertisement, marketing, and sale of the Products. Any name, service address, postal address, and any other appropriate or necessary data for Property Owners in City is defined as “**Property Owner Data**”. Property Owners Data shall be and remain City’s property. For any Property Owner Data provided by City to Company, City warrants that Property Owner Data has been and will be collected in compliance with all laws, statutes, treaties, rules, codes, ordinances, regulations, permits, official guidelines, judgments, orders and interpretations (“**Applicable Laws**”); and City is permitted by Applicable Laws and by any applicable privacy policy to provide Property Owner Data to Company and to permit Company to use Property Owner Data for the purposes of this Agreement. A Property Owner who has purchased a Product is a member (“**Member**”) and, following such purchase, all data in Company’s control or possession relating to Members is Company’s property.

3. **Term.** The term of this Agreement (“**Initial Term**”) shall be for three (3) years from the Effective Date. The Agreement will automatically renew for additional one (1) year terms (each a “**Renewal Term**”, and collectively with the Initial Term, the “**Term**”) unless one of the Parties gives the other written notice at least ninety (90) days prior to end of the Initial Term or of a Renewal Term that the Party does not intend to renew this Agreement. In the event that Company is in material breach of this Agreement, the City may terminate this Agreement thirty (30) days after giving written notice to Company of such breach, if said breach is not cured during said thirty (30) day period. Company will be permitted to complete any marketing initiative initiated prior to termination of this Agreement after which time, neither Party will have any further obligations to the other and this Agreement will terminate.

4. **Consideration.** As consideration for such license, Company will pay to City a License Fee of as set forth in Exhibit A (“**License Fee**”) during the Term of this Agreement. The first payment shall be due by January 30th of the year following the conclusion of the first year of the Term. Succeeding License Fee payments shall be made on an annual basis throughout the Term, due and payable on January 30th of the succeeding year. City agrees to provide a completed Form W-9 to Company in order to facilitate proper payment of the License Fee. City will have the right, at its sole expense, to conduct an audit, upon reasonable notice and during normal business hours, of Company's books and records pertaining to any fees due under this Agreement while this Agreement is in effect and for one (1) year after any termination of this Agreement.

5. **Confidentiality.** Each party will treat all non-public, confidential and trade secret information received from the other party as confidential, and such party shall not disclose or use such information in a manner contrary to the purposes of this Agreement. Notwithstanding the foregoing, the City shall not be liable for any disclosure of confidential information that is required to be disclosed under any applicable public records act or under court order. City shall provide notice to Company prior to any such disclosure.

6. **Code Change.** The Parties understand that the pricing of the Products and compensation provided for in this Agreement are based upon the currently applicable City, municipal or similar codes. In the event Company discovers a code change, Company shall have the ability to reassess the pricing of this Agreement.

7. **Indemnification.** Each Party (the “**Indemnifying Party**”) hereby agrees to protect, indemnify, and hold the other Party, its officers, employees, contractors, subcontractors, and agents (collectively or individually, “**Indemnatee**”) harmless from and against any and all third party claims, damages, losses, expenses, suits, actions, decrees, judgments, awards, reasonable attorneys' fees and court costs (individually or collectively, “**Claim**”), which an Indemnatee may suffer or which may be sought against or are recovered or obtainable from an Indemnatee, as a result of or arising out of any breach of this Agreement by the Indemnifying Party, or any negligent or fraudulent act or omission of the Indemnifying Party or its officers, employees, contractors, subcontractors, or agents in the performance of this Agreement; provided that the applicable Indemnatee notifies the Indemnifying Party of any such Claim within a time that does not prejudice the ability of the Indemnifying Party to defend against such Claim. Any Indemnatee hereunder may participate in its, his, or her own defense, but will be responsible for all costs incurred, including reasonable attorneys' fees, in connection with such participation in such defense.

8. **Notice.** Any notice required to be given hereunder shall be deemed to have been given when notice is (i) received by the Party to whom it is directed by personal service, (ii) sent by electronic mail (provided confirmation of receipt is provided by the receiving Party), or (iii) deposited as registered or certified mail, return receipt requested, with the United States Postal Service, addressed as follows:

To: City:
ATTN: Sarah Moyer-Cale
City of Hastings
201 E. State Street
Hastings, MI 49058
Email: smoyer-cale@hastingsmi.org
Phone: (269) 945-2468

To: Company:
ATTN: Chief Growth Officer
Utility Service Partners Private Label, Inc.
601 Merritt 7, 6th Floor
Norwalk, CT 06851
Phone: (866) 974-4801

9. **Modifications or Amendments/Entire Agreement.** Except for the list of available Products under the Agreement, which may be amended from time to time by the Parties in writing and without signature, any and all of the representations and obligations of the Parties are contained herein, and no modification, waiver or amendment of this Agreement or of any of its conditions or provisions shall be binding upon a Party unless in writing signed by that Party.

10. **Assignment.** Neither Party may assign its rights or delegate its duties under this Agreement without the prior written consent of the other Party unless such assignment or delegation is to an affiliate or to an acquirer of all or substantially all of the assets of the transferor.

11. **Counterparts/Electronic Delivery; No Third Party Beneficiary.** This Agreement may be executed in counterparts, all such counterparts will constitute the same contract and the signature of any Party to any counterpart will be deemed a signature to, and may be appended to, any other counterpart. Executed copies hereof may be delivered by email and upon receipt will be deemed originals and binding upon the Parties hereto, regardless of whether originals are delivered thereafter. Nothing expressed or implied in this Agreement is intended, or should be construed, to confer upon or give any person or entity not a party to this agreement any third- party beneficiary rights, interests, or remedies under or by reason of any term, provision, condition, undertaking, warranty, representation, or agreement contained in this Agreement.

12. **Choice of Law/Attorney Fees.** The Parties shall maintain compliance with all Applicable Laws with respect to its obligations under this Agreement. The governing law shall be the laws of the State of Michigan, without regard to the choice of law principles of the forum state. THE PARTIES HERETO HEREBY KNOWINGLY, VOLUNTARILY, AND INTENTIONALLY WAIVE ANY RIGHT THAT MAY EXIST TO HAVE A TRIAL BY JURY IN RESPECT OF ANY LITIGATION BASED UPON OR ARISING OUT OF, UNDER, OR IN ANY WAY CONNECTED WITH, THIS AGREEMENT.

13. **Incorporation of Recitals and Exhibits.** The above Recitals and Exhibit A attached hereto are incorporated by this reference and expressly made part of this Agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year first written below.

CITY OF HASTINGS

Name:

Title:

Date:

UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.

Name: Michael Backus

Title: Chief Growth Officer

Date:

Exhibit A
NLC Service Line Warranty Program
City of Hastings
Term Sheet
October 3, 2023

- I. Initial Term. Three Years.
- II. License Fee. \$0.50 per Product for each month that a Product is in force for a Property Owner (and for which payment is received by Company), aggregated and paid annually, for:
 - A. Use of City logo and name on letterhead, advertising, signature line, and marketing materials.
- III. Products.
 - A. External water service line plan (initially, \$6.49 per month)
 - B. External sewer/septic line plan (initially, \$8.49 per month)
 - C. Interior plumbing and drainage plan (initially, \$9.99 per month)

Pricing does not include taxes. Company may adjust the foregoing Product fees; provided, that any such monthly fee adjustment shall not exceed \$0.50 in any 12-month period. If such adjustment shall exceed \$0.50, both Parties must agree in writing.
- IV. Scope of Coverage.
 - A. External water service line plan:
 - i. Covers Property Owner responsibility: From the curbstop to the external wall of the home.
 - ii. Covers thawing of frozen external water lines.
 - iii. Covers well service lines if applicable.
 - B. External sewer/septic line plan:
 - i. Covers Property Owner responsibility: From the external wall of the home to the sewer main.
 - ii. Covers septic lines if applicable.
 - C. Interior plumbing and drainage plan:
 - i. Covers water supply pipes and drainage pipes within the interior of the home.
- V. Marketing Campaigns. Company shall have the right to conduct up to three campaigns per year (each campaign consists of two mailings) and such other channels as may be mutually agreed. Initially, Company anticipates offering the interior plumbing and drainage plan Product via in-bound phone or web only.

Savings Solutions for Aging Infrastructure

NLC Service Line Warranty Program

NLC Service Line
Warranty Program by  HomeServe

Mike Chambers
mike.chambers@homeserveusa.com
724-678-6075

NLC NATIONAL
LEAGUE
OF CITIES
CITIES STRONG TOGETHER

NLC SAVINGS AND SOLUTIONS PROGRAMS

The NLC Service Line Warranty Program is one of seven Savings & Solutions Programs that are offered through corporate partnerships

NLC launched its partnership with Utility Service Partners in 2010, and now there are 1,000+ participating municipalities and utilities



UTILITY SERVICE PARTNERS



EXPERIENCE



REPUTATION



PARTNERSHIP



This award underscores one of the primary reasons the National League of Cities selected USP as a partner and extended our agreement for another five years. The organization's exemplary record of customer service and transparency is what has driven the success of this partnership over the years.

— Clarence Anthony, Executive Director
National League of Cities



AGING INFRASTRUCTURE IS PROBLEMATIC FOR CITIES & HOMEOWNERS



- Lateral lines are subjected to the same elements as public lines -ground shifting, fluctuating temperatures, tree root penetration, corrosion and more
- Failed lines waste thousands of gallons of water and present an environmental hazard
- Common homeowner misconceptions the municipality is responsible for maintenance of the water and sewer lines on their property or repairs are covered by their homeowner's policy

FINANCIAL SHOCK – AN UNPLANNED EXPENSE

78% of homeowners surveyed believe the utility provider should educate them on repairs and preventative measures



59% of homeowners surveyed have had a home repair emergency in the past year



40% 4 out of 10 Americans can't afford a \$400 emergency expense (and would have to sell something or take out a loan to cover it).*



NLC SERVICE LINE WARRANTY PROGRAM BENEFITS



- Only Service Line Program Endorsed by the National League of Cities
- No cost for the Municipality to participate
- Ongoing Revenue Stream for the Municipality
- Educates homeowners about their lateral line responsibilities
- Free Public Awareness Campaign
- Peace of Mind - with one toll-free call a reputable plumber is dispatched
- All repairs performed to code by local licensed contractors
- Contractors undergo rigorous vetting process to ensure quality service

NLC SERVICE LINE WARRANTY PROGRAM AND WHAT IT COVERS



SEWER/SEPTIC LATERAL
COVERAGE



WATER/WELL LINE
COVERAGE

Homeowner repair protection for leaking, clogged or broken water and sewer lines from the point of utility connection to the home exterior

Coverage includes:

- Educating homeowners about their service line responsibilities
- Up to \$8,500 coverage per repair incident
- Includes coverage for thawing of frozen external water lines
- No annual or lifetime limits, deductibles, service fees, forms, or paperwork
- 24/7/365 availability
- Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

NLC SERVICE LINE WARRANTY PROGRAM AND WHAT IT COVERS




INTERIOR PLUMBING
AND DRAINAGE

Coverage includes:

Homeowner repair protection for in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry

- Up to \$3,000 coverage per repair incident.
- Repair of clogged toilets
- Includes coverage for broken or leaking water, sewer, or drain lines under the slab or basement floor
- No annual or lifetime limits, deductibles, service fees, forms, or paperwork
- 24/7/365 availability
- Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

MARKETING APPROACH

- No Public Funds are used in marketing, distribution, or administration of the program.
 - Only market by direct mail, no telemarketing
 - Would never mail without your review and approval of marketing material before each and every campaign
 - Limited mailing campaigns per year
 - Consumer friendly marketing
 - Always voluntary for the homeowner
- 
- Consumers can enroll one of three ways:
 - Calling into our toll free number that is provided on the mailing;
 - Returning the bottom of the letter to us in the self addressed stamped envelope provided
 - Visiting our consumer website www.slwofa.com at any time

SOLUTIONS FOR MUNICIPALITIES AND THEIR HOMEOWNERS



- More than 1,100 municipal and utility partnerships
- Currently serving over 4.5 million customers
- Saved customers over \$520 million in repair costs over the past 3 years
- Consistent customer satisfaction rating of 4.8 out of 5
- 9 of every 10 customers surveyed have recommended the program to friends, family and neighbors



Revenue share and other benefits to city

- Non-tax revenue can be estimated at \$0.50 per product, per month
- Cities utilize funds for important initiatives including:
 - ✓ Infrastructure improvements
 - ✓ Low-income assistance/community charities
 - ✓ Partially offset rate increases
- Saves money for residents that can be re-invested in the local economy
- Reduces calls to the city
- Timely repairs reduce water loss from line breaks

CURRENT MICHIGAN PARTNERS

City of Lathrup Village	Village of Beverly Hills
City of Roseville	City of St Clair Shores
City of Clawson	City of Huntington Woods
City of Highland Park	City of Saline
City of Center Line	Village of Paw Paw
City of Royal Oak	City of Big Rapids
City of Berkley	City of Hamtramck
City of Pleasant Ridge	Village of Kalkaska
City of Ferndale	Village of St Charles
City of Howell	City of Bangor
City of Perry	City of Burton
City of Hazel Park	City of Keego Harbor
City of Lincoln Park	Village of Decatur
	City of Rochester



QUESTIONS?

For more information contact:

Mike Chambers

mike.chambers@homeserveusa.com

724-678-6075 (office)



Regular Council Agenda Item Memorandum

To: City Council

From: Travis Tate, P.E., Director of Public Services

Subject: Approve purchase of upfitting from Truck & Trailer for New Small Dump Trucks

Meeting Date: October 23, 2023

Recommended Action:

*Motion to approve a quote for the upfitting of each F-550 chassis for new small dump trucks #80 and #350 from Truck and Trailer Specialties for **\$71,324 (35,662 each)**.*

Background Information:

Two 2023 Ford F-550 chassis have already been approved (August 14, 2023, Council Meeting) and ordered for \$111,346 (\$55,673 each).

Financial Implications:

Currently there is \$44,327 left for the remaining upfitting for each chassis or \$88,654 total. A quote has been provided for \$35,662 for each chassis upfit for a total of \$71,324. Including the costs of the chassis (\$111,346), the total cost will be \$17,330 less than the fiscal year 2023/2024 capital improvement budget of \$200,000.

Attachments:

- *Tractor & Trailer Quote No. DQ0004064 (Truck #80 & #350)*

Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.

Dutton, MI. 49316

Phone 616-698-8215, Fax 616-698-0972

Quote No. DQO004064

City of Hastings

Attn: Rob Neil

Phone: 269-838-8395

October 9, 2023

Equipment Quotation

Chassis: 2024 Ford F550, C&C, DRW, 84" CA, 7.3L gas, integrated electronic brake controller, upfitter switches

Truck & Trailer to supply and install the following:

RC Industries R-series behind cab storage pack (backpack) toolbox including the following:

RM825524.ATSG

Dimensions: 82" W x 55" H x 24" deep

14 ga. smooth steel construction

Gloss Black powder coat finish

Two stacked side-swing doors on each end

Automotive style bulb seals on each door

Gas spring door prop installed on each door

Stainless steel "L" style door hinges

3 slide-out trays on C-channels, 42" L x 17 5/16" W x 2 1/2" H

2 swivel rope hooks

Notched bottom of box

Reinforced floor and integrated mounting angles

Storage pack to be installed directly behind the chassis cab, in front of dump body

Crysteel E-tipper carbon steel dump body including the following:

Outside Length 9' Body ID 87" Body OD 96"

Front height: 40", material: 7 ga. A1011 steel

Side height: 14", material: 7 ga. A1011 steel, Style: both rigid

Boxed top rail

Tailgate height: 20", material: 7 ga. A1011 steel

Double panel quick drop, manual release tailgate

Quick drop handle located on the right-hand side

Frame style: Western Tubular

Longbeam material: 7 ga. steel, Rustproofed 7" Longbeam height

Floor material: 3/16" AR450 steel

1/2 straight integral cabshield (20")

Window: 9" x 35" tapered

Select style chain slot brackets

One oval light hole cutout in each rear pillar, mounted as low as possible

Mud flaps mounted in front and behind rear drive tires, anti-sail brackets installed on rear flaps only

Four shovel holders mounted to front side of dump body, two each side

Fabricate and install mounting bracketry for use with factory supplied fuel fill

Dump box to be sandblasted, primed, and painted Black in color

Model LB510 Lo-Boy hoist with subframe including the following:

NTEA Performance Class C, Type I

Double acting cylinder, 2" Cylinder shaft diameter

Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.

Dutton, MI. 49316

Phone 616-698-8215, Fax 616-698-0972

Quote No. DQO004064

Full length subframe, rail material 10 ga. A1011 Steel

Greaseable hinge pins

Body prop to support empty body weight

Crysteel 12-volt hydraulic pump including the following:

Double acting for power up and relived power down functions

In-cab controls, loose

200-amp breaker, and new power cable run in convoluted loom

Aluminum Roll-Rite electric tarp system including the following:

High torque electric motor with aluminum wind deflector

Aluminum tarp and tension bows

Aluminum 3 spring pivot set

45-degree elbows for loader clearance

In cab controls

14' premium mesh tarp

Custom lighting and electrical including the following:

SoundOff LED amber/green Mpower warning flashers, grill mounted at front of the chassis, one each side

SoundOff LED amber/green Pinnacle mini light bar warning flasher mounted forward of cabshield using mild steel mounting bracketry, centered, installed high enough for 360-degree viewing, no brush guard included

Maxxima LED stop/turn/taillights mounted in rear pillar light hole cutouts, one each side

SoundOff LED amber/green Mpower warning flashers, mounted to rear pillars above S/T/T lights, one each side

LED marker lighting

Two Maxxima LED work lights mounted at rear, one each side, installed under rear bolster, facing rearward

Proximity switch with dash mounted body-up light

Betts Dry seal junction box mounted at rear

Back up alarm

Reinstall chassis supplied backup camera if applicable

Chassis supplied upfitter switches to be wired for the following:

Front Flasher

Top Flasher

Rear Flasher

Work lights

Fabricate and install 3/4" rear hitch plate including the following:

2" Reese style receiver tube, mounted 20" from ground to bottom of Reese tube

Two 3/4" D-rings

6" heavy channel ICC rear bumper

7-way flat RV style plug wired into factory equipped trailer harness/brake controller

Remount OEM taillights on outsides of hitch plate

Boss 9'2" Power-V XT Steel Snowplow including the following:

Full moldboard trip design

Blade Crate: MSC10192B

SmartHitch2 Plow Box: MSC15005C

Undercarriage: LTA10200

SmartTouch2 Control Kit: MSC09601

Wiring Kit: MSC25012

Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.

Dutton, MI. 49316

Phone 616-698-8215, Fax 616-698-0972

Quote No. DQO004064

Snow deflector kit: MSC01565TTS

Cast Iron Plow shoes (3): MSC01570

Full-moldboard trip design

Blade Width: 110"

Plowing Width (Scoop): 92"

Plowing Width (V position): 99"

Plowing Width @ 30-degree Angle: 95"

Blade Height: 38" at end, 30" at center

Blade Thickness: 11-ga Steel

Cutting Edge: 1/2" x 6" High Performance

Reinforcement Ribs: 8 vertical, 2 diagonal

Trip Springs: 4

Lift Cylinder: 2" x 1-1/8" x 10"

Smart Lock Cylinders: 1-3/4" x 10"

Weight: 842 lbs.

Lighting: SL3 L.E.D. with Ice Shield Technology

Miscellaneous:

Paint hoist, rear hitch, bumper, and any bare metal black in color

Above installed Price: \$35,662.00 ea.

Lead time: Roughly 20 weeks (Chassis lead times may affect lead times)

Payment Terms: Net 30

Pricing good for: 30 days

Thank you for the opportunity to quote.

Submitted by:

Chad Veenstra / Mike Bouwman

Information needed at time of order:

Only two chassis supplied auxiliary switches are wired to battery power on Ford Chassis.

City of Hastings to determine the order of switches, and which two functions are wired to battery power.

The remaining functions wired to the chassis supplied upfitter switches will be wired to keyed power.

This layout for the storage pack normally comes with 4 slide-out trays on C-channels, we only

quoted three per request from Jr. Need to confirm what side only gets one slide out tray.

Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.

Dutton, MI. 49316

Phone 616-698-8215, Fax 616-698-0972

Quote No. DQO004064

City of Hastings

Attn: Rob Neil

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October 9, 2023

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2 swivel rope hooks

Notched bottom of box

Reinforced floor and integrated mounting angles

Storage pack to be installed directly behind the chassis cab, in front of dump body

Crysteel E-tipper carbon steel dump body including the following:

Outside Length 9' Body ID 87" Body OD 96"

Front height: 40", material: 7 ga. A1011 steel

Side height: 14", material: 7 ga. A1011 steel, Style: both rigid

Boxed top rail

Tailgate height: 20", material: 7 ga. A1011 steel

Double panel quick drop, manual release tailgate

Quick drop handle located on the right-hand side

Frame style: Western Tubular

Longbeam material: 7 ga. steel, Rustproofed 7" Longbeam height

Floor material: 3/16" AR450 steel

1/2 straight integral cabshield (20")

Window: 9" x 35" tapered

Select style chain slot brackets

One oval light hole cutout in each rear pillar, mounted as low as possible

Mud flaps mounted in front and behind rear drive tires, anti-sail brackets installed on rear flaps only

Four shovel holders mounted to front side of dump body, two each side

Fabricate and install mounting bracketry for use with factory supplied fuel fill

Dump box to be sandblasted, primed, and painted Black in color

Model LB510 Lo-Boy hoist with subframe including the following:

NTEA Performance Class C, Type I

Double acting cylinder, 2" Cylinder shaft diameter

Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.

Dutton, MI. 49316

Phone 616-698-8215, Fax 616-698-0972

Quote No. DQO004064

Full length subframe, rail material 10 ga. A1011 Steel

Greaseable hinge pins

Body prop to support empty body weight

Crysteel 12-volt hydraulic pump including the following:

Double acting for power up and relived power down functions

In-cab controls, loose

200-amp breaker, and new power cable run in convoluted loom

Aluminum Roll-Rite electric tarp system including the following:

High torque electric motor with aluminum wind deflector

Aluminum tarp and tension bows

Aluminum 3 spring pivot set

45-degree elbows for loader clearance

In cab controls

14' premium mesh tarp

Custom lighting and electrical including the following:

SoundOff LED amber/green Mpower warning flashers, grill mounted at front of the chassis, one each side

SoundOff LED amber/green Pinnacle mini light bar warning flasher mounted forward of cabshield using mild steel mounting bracketry, centered, installed high enough for 360-degree viewing, no brush guard included

Maxxima LED stop/turn/taillights mounted in rear pillar light hole cutouts, one each side

SoundOff LED amber/green Mpower warning flashers, mounted to rear pillars above S/T/T lights, one each side

LED marker lighting

Two Maxxima LED work lights mounted at rear, one each side, installed under rear bolster, facing rearward

Proximity switch with dash mounted body-up light

Betts Dry seal junction box mounted at rear

Back up alarm

Reinstall chassis supplied backup camera if applicable

Chassis supplied upfitter switches to be wired for the following:

Front Flasher

Top Flasher

Rear Flasher

Work lights

Fabricate and install 3/4" rear hitch plate including the following:

2" Reese style receiver tube, mounted 20" from ground to bottom of Reese tube

Two 3/4" D-rings

6" heavy channel ICC rear bumper

7-way flat RV style plug wired into factory equipped trailer harness/brake controller

Remount OEM taillights on outsides of hitch plate

Boss 9'2" Power-V XT Steel Snowplow including the following:

Full moldboard trip design

Blade Crate: MSC10192B

SmartHitch2 Plow Box: MSC15005C

Undercarriage: LTA10200

SmartTouch2 Control Kit: MSC09601

Wiring Kit: MSC25012

Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.

Dutton, MI. 49316

Phone 616-698-8215, Fax 616-698-0972

Quote No. DQO004064

Snow deflector kit: MSC01565TTS

Cast Iron Plow shoes (3): MSC01570

Full-moldboard trip design

Blade Width: 110"

Plowing Width (Scoop): 92"

Plowing Width (V position): 99"

Plowing Width @ 30-degree Angle: 95"

Blade Height: 38" at end, 30" at center

Blade Thickness: 11-ga Steel

Cutting Edge: 1/2" x 6" High Performance

Reinforcement Ribs: 8 vertical, 2 diagonal

Trip Springs: 4

Lift Cylinder: 2" x 1-1/8" x 10"

Smart Lock Cylinders: 1-3/4" x 10"

Weight: 842 lbs.

Lighting: SL3 L.E.D. with Ice Shield Technology

Miscellaneous:

Paint hoist, rear hitch, bumper, and any bare metal black in color

Above installed Price: \$35,662.00 ea.

Lead time: Roughly 20 weeks (Chassis lead times may affect lead times)

Payment Terms: Net 30

Pricing good for: 30 days

Thank you for the opportunity to quote.

Submitted by:

Chad Veenstra / Mike Bouwman

Information needed at time of order:

Only two chassis supplied auxiliary switches are wired to battery power on Ford Chassis.

City of Hastings to determine the order of switches, and which two functions are wired to battery power.

The remaining functions wired to the chassis supplied upfitter switches will be wired to keyed power.

This layout for the storage pack normally comes with 4 slide-out trays on C-channels, we only

quoted three per request from Jr. Need to confirm what side only gets one slide out tray.



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Christopher Bever, City Clerk/Treasurer/Finance Director

Subject: Special Meeting to Appoint a New Fourth Ward Councilmember

Meeting Date: October 23, 2023

Recommended Action:

Motion to set a special City Council meeting on Wednesday, November 8, 2023, at 6:00 PM to consider appointment of a new Councilmember to fill the Fourth (4th) Ward vacancy.

Background Information:

At the October 9, 2023, City Council meeting, the City Manager shared with City Council a recommendation for the process of filling the vacant Fourth (4th) Ward City Council seat. After reviewing the calendar, staff is recommending that a special meeting be held on Wednesday, November 8, 2023, at 6:00 PM to interview candidates for the vacancy and have Council appoint a new Councilmember.

Financial Implications:

None

Attachments:

None



Hastings City Police

201 E. State St.
Hastings, MI 49058
(269) 948-4800 Dispatch
(269) 945-5744 Office
(269) 945-4358 Fax



12.A.

Dale Boulter
Chief of Police

Julissa Kelly
Deputy Chief

Hastings Police Department Council report for month of September 2023

Staffing

Staffing remains the same as of last months report. I anticipate adding another officer to the roster prior to my next report providing everything clears with background checks and MCOLES requirements. Ofc. James has been turned over to Sgt. Rangel to continue with the Field Training process. Kiersten Bailey is continuing with the police academy and progressing well in the program.

STATS

The past month officers responded to **577** calls for service, with a total of 30 arrests, 9 traffic accidents, 3 non-traffic accidents. Officers issued a total of 35 citations, 12 being moving violations, 23 being Non-moving violations. Officers conducted a total of 143 traffic contacts for the month of September.

RESERVE OFFICERS

The Reserve Department contributed 37 hours for the month of September.

Reserve officers worked the Household Hazardous Waste takeback event in September controlling traffic and safety for the event.

UPCOMING EVENTS

Green Street road closure Tuesday October 31st from 5:00 PM – 8:00 PM

The Police Department along with DPS and the Fire Department will be present for the nights event. As always, we will begin closing the roadways prior to 5:00 with total road closure happening at 5:00 PM. The road will then be reopened promptly at 8:00 PM for normal traffic.

NATIONAL DEA DRUG TAKEBACK EVENT OCTOBER 28th 10:00 AM -2:00 PM

The Hastings Police along with Barry County Substance Abuse Task Force will be at Walgreens on October 28th accepting unused and expired medications. The event is from 10:00 AM – 2:00 PM in the parking lot of Walgreens.

2:00 AM – 6:00 AM WINTER PARKING ON STREETS

The police department will begin enforcing the 2:00 AM – 6:00 AM parking restrictions next month. Beginning November 1st no vehicles are to be parked on the city streets between the hours of 2:00 – 6:00 AM. The enforcement will continue throughout the winter months and will be reassessed in the spring of 2024.

SCHOOL CROSSING SIGNS Grand/Hanover

The Power supply has been installed; the breakaway posts have been put in place. We are getting closer to having the lighted signs put in place. We will update on our Facebook page as the project nears completion.

Code Compliance report

Code enforcement took a total of 80 complaints for the month of September.

Report attached

Respectfully submitted,

Dale Boulter

Chief of Police

HASTINGS CITY COUNCIL MONTHLY REPORT MONTH OF September 2023

From Hastings Police Department

Chief Dale Boulter

Total Complaints: 577

Total Arrests: 30

Adults: 14 Poss. of Cocaine-1, Narcotic equipment-1, A&B-5, R&O Police-2, Reckless driving-1, Larceny from MV-1, OWI-2, Poss. of Meth-1.

Juveniles: 0

Arrests Warrants for other Departments: 16 Obstruction of justice-16.

Traffic Summary:

Traffic Accidents: 9

Property Damage: 8 Injuries: 1 Fatal: 0 Non-Traffic: 3

Tickets Issued: 35

Moving Violations Issued: 12

Non-Moving Violations: 23

Total: 35

POLICE VEHICLES

TOTAL MILES: **8,235**

TOTAL GALLONS OF FUEL USED: **595.7**

<u>VEHICLE</u>	<u>MILAGE</u>	<u>VEHICLE</u>	<u>MILAGE</u>
41/2020 FORD	41,308	45/2015 FORD	51,992
42/2021 FORD	37,041	46/2010 DODGE	63,659
43/2020 FORD	44,432	47/2023 FORD	4,165
44/2017 FORD	36,633	48/2016 FORD	92,025

ADDITIONAL INFORMATION:

The Hastings Police Reserve officers worked a total of 37 hours for the month.

<u>CLASSIFICATION</u>	<u>CURRENT MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YTD CURRENT</u>	<u>YTD PREVIOUS</u>	<u>YTD COMPARED</u>
FATAL ACCIDENTS	0	0	0	1	-1
INJURY ACCIDENTS	1	3	30	25	+5
P.D. ACCIDENTS	8	11	83	76	+7
NON-TRAFFIC	3	2	47	48	-1
SPEEDING	0	1	5	12	-7
OTHER HAZARDOUS	12	6	110	60	+50
NON-HAZARDOUS	23	11	238	94	+144
PARKING	0	1	259	322	-65
<u>TOTAL VIOLATIONS</u>	<u>47</u>	<u>35</u>	<u>772</u>	<u>638</u>	<u>+87</u>

City of Hastings
Code Compliance Officer
September 2023 Activity
Report



QUANTITY	COMPLAINT
3	Animal related (90-835)
13	Grass and weeds more than 8" tall (38-105)
17	Compostable yard debris and refuse in right-of-way, snow piles (74-39, 74-71, 74-72)
9	Garbage Code Violations (66-88/89/90/93/94)
19	Vehicles parked on unapproved surfaces – residential zones (90-929)
12	Unlicensed/Inoperable vehicles, parts, or tire storage (38-76, 77, 78)
13	Refuse and debris in unscreened area of yard (90-881, 90-882)
4	Rental Unit complaints
19	Signage issues/ Signs in Right-Of-Way
0	Sign Permits Issued
1	Fencing Issues
2	Fence Permits Issued
6	Structure & Building Maintenance Issues
2	Recreational Vehicle Issues
0	Abandoned refrigerator w/door attached (54-61)
10	Sidewalk parking/right-of-way obstructions (74-71)
14	Miscellaneous Issues & Complaints
144	Total Violations/Complaints Handled
26	Letters sent
2	Citations issued
154	Follow Ups
NOTES:	Miscellaneous Issues/ Complaints details

CITY OF HASTINGS

12.B.

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

THIS YEAR FISCAL YTD 30-SEP-23	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-SEP-22	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 101 - GENERAL FUND

REVENUE

* TAXES	3,717,677.49	3,463,000	107.00%	3,393,391.90	3,362,500	101.00%
SPECIAL ASSESSMENTS	24,654.63	43,650	56.00%	.00	56,750	0.00%
LICENSES & PERMITS	13,537.56	21,175	64.00%	2,779.28	26,525	10.00%
FEDERAL REVENUES	.00	268,199	0.00%	.00	365,000	0.00%
STATE SHARED REVENUES	356,797.82	1,398,813	26.00%	177,300.13	1,273,000	14.00%
INTERGOVERNMENTAL REVENUES	5,703.51	868,416	1.00%	.00	590,320	0.00%
CHARGES FOR SERVICES	3,433.50	614,950	1.00%	7,914.72	599,950	1.00%
FINES & FORFEITURES	1,029.92	6,500	16.00%	2,158.00	6,500	33.00%
INTEREST AND RENTALS	40,136.13	209,000	19.00%	45,426.88	113,000	40.00%
OTHER REVENUE	165,124.28	30,500	541.00%	2,993.53	16,500	18.00%
INCOMING TRANSFERS	.00	0	0.00%	.00	0	0.00%

TOTAL REVENUE & INCOMING TRANSFERS	4,328,094.84	6,924,203	63.00%	3,631,964.44	6,410,045	57.00%
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*Transfers to DDA, LDFA and Brownfields not completed as of September 30, 2023.

EXPENDITURES

CITY COUNCIL	6,289.67	74,001	8.00%	33,566.75	68,604	49.00%
MAYOR	2,710.93	14,752	18.00%	3,841.55	13,347	29.00%
CITY MANAGER	43,850.13	183,080	24.00%	46,395.09	181,323	26.00%
FINANCE DEPARTMENT	86,918.08	313,745	28.00%	76,468.44	328,063	23.00%
CLERK	60,205.97	118,397	51.00%	9,440.43	146,355	6.00%
INFORMATION TECHNOLOGY	63,558.53	244,000	26.00%	63,536.26	223,000	28.00%
BOARD OF REVIEW	247.60	2,862	9.00%	372.54	2,392	16.00%
TREASURER	14,150.30	78,808	18.00%	15,912.81	75,496	21.00%
ASSESSOR	26,810.22	162,581	16.00%	27,675.82	122,169	23.00%
ELECTIONS	5,947.95	64,277	9.00%	20,630.15	38,970	53.00%
CITY HALL & GROUNDS	13,743.32	187,500	7.00%	20,058.39	175,945	11.00%
LEGAL AND AUDIT	740.00	70,000	1.00%	7,009.89	78,000	9.00%
OTHER GENERAL GOVERNMENT	17,374.39	753,387	2.00%	334,070.89	764,675	44.00%
POLICE	375,626.80	2,005,929	19.00%	419,328.13	2,026,807	21.00%
CODE COMPLIANCE	10,534.41	50,171	21.00%	11,597.47	47,690	24.00%
FIRE DEPARTMENT	178,447.82	525,814	34.00%	167,463.95	526,004	32.00%
INSPECTIONS	58,153.00	55,000	106.00%	2,356.00	40,000	6.00%
DEPT OF PUBLIC SERVICE ADMIN	38,575.44	182,683	21.00%	38,664.83	173,662	22.00%
PARKING LOTS - NON SAD	1,845.18	19,750	9.00%	6,468.80	59,500	11.00%
PARKING LOTS - SAD	8,778.89	234,000	4.00%	4,507.43	80,850	6.00%
STREET LIGHTING	7,246.95	102,500	7.00%	21,319.54	94,500	23.00%
COMMUNITY SERVICES	65,979.24	162,085	41.00%	16,923.57	114,022	15.00%
BROWNFIELD GRANT	.00	0	0.00%	.00	0	0.00%
PLANNING AND ZONING	686.12	18,285	4.00%	1,079.03	21,570	5.00%
JOINT PLANNING & ZONING	.00	550	0.00%	190.00	600	32.00%
COMMUNITY & ECONOMIC DEVELOPMNT	34,898.31	141,500	25.00%	36,285.08	137,886	26.00%

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

THIS YEAR FISCAL YTD YTD ACTUAL	REVISED BUDGET BUDGET	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-SEP-22	REVISED BUDGET BUDGET	FISCAL YTD % OF BUDGET
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FUND 101 - GENERAL FUND

COMMUNITY DEVELOPMENT GRANTS	3,369.00	75,100	4.00%	.00	75,000	0.00%
CABLE ACCESS	2,462.35	13,457	18.00%	2,897.93	23,757	12.00%
PARKS AND RECREATION	60,472.57	1,009,640	6.00%	55,123.45	714,164	8.00%
ARTS AND CULTURAL ACTIVITIES	11,714.74	80,400	15.00%	8,851.00	57,775	15.00%
OTHER FINANCING USES	.00	316,449	0.00%	.00	160,105	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	1,201,337.91	7,260,703	17.00%	1,452,035.22	6,572,231	22.00%
NET REVENUE OVER EXPENDITURES	3,126,756.93	(336,500)		2,179,929.22	(162,186)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

	THIS YEAR FISCAL YTD 30-SEP-23	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-SEP-22	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
FUND 202 - MAJOR STREETS						
REVENUES	204,926.66	1,045,218	20.00%	280,246.94	942,650	30.00%
INCOMING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	204,926.66	1,045,218	20.00%	280,246.94	942,650	30.00%
EXPENDITURES	62,718.69	1,097,335	6.00%	65,287.75	944,877	7.00%
OUTGOING TRANSFERS	.00	150,000	0.00%	.00	150,000	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	62,718.69	1,247,335	5.00%	65,287.75	1,094,877	6.00%
NET REVENUE OVER EXPENDITURES	142,207.97	(202,117)		214,959.19	(152,227)	

FUND 203 - LOCAL STREETS

REVENUES	83,329.65	351,008	24.00%	75,766.70	320,075	24.00%
INCOMING TRANSFERS	.00	300,000	0.00%	.00	150,000	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	83,329.65	651,008	13.00%	75,766.70	470,075	16.00%
EXPENDITURES	85,708.72	733,661	12.00%	100,626.10	730,651	14.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	85,708.72	733,661	12.00%	100,626.10	730,651	14.00%
NET REVENUE OVER EXPENDITURES	(2,379.07)	(82,653)		(24,859.40)	(260,576)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

	THIS YEAR FISCAL YTD 30-SEP-23	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-SEP-22	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
<i>FUND 209 - CEMETERY FUND</i>						
* REVENUES	237,726.34	244,780	97.00%	219,749.17	426,800	51.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	237,726.34	244,780	97.00%	219,749.17	426,800	51.00%
*Transfers to DDA, LDFA and Brownfields not completed as of September 30, 2023.						
EXPENDITURES	50,804.53	279,100	18.00%	176,027.57	400,499	44.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	50,804.53	279,100	18.00%	176,027.57	400,499	44.00%
NET REVENUE OVER EXPENDITURES	186,921.81	(34,320)		43,721.60	26,301	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

THIS YEAR FISCAL YTD 30-SEP-23	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-SEP-22	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 243 - BROWNFIELD REDEVELOPMENT AUTH

* REVENUES	.00	23,000	0.00%	.32	22,700	0.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	.00	23,000	0.00%	.32	22,700	0.00%
*Transfers to General Fund and Cemetery Fund not completed as of September 30, 2023.						
EXPENDITURES	.00	9,000	0.00%	7,337.99	9,500	77.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	.00	9,000	0.00%	7,337.99	9,500	77.00%
NET REVENUE OVER EXPENDITURES	.00	14,000		(7,337.67)	13,200	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

	THIS YEAR FISCAL YTD 30-SEP-23	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-SEP-22	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
*REVENUES	2,768,674.50	3,463,990	80.00%	2,293.44	703,200	0.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	2,768,674.50	3,463,990	80.00%	2,293.44	703,200	0.00%
* Transfers from General Fund and Cemetery Fund not completed as of September 30, 2023.						
EXPENDITURES	146,412.70	3,745,207	4.00%	19,773.25	535,357	4.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	146,412.70	3,745,207	4.00%	19,773.25	535,357	4.00%
NET REVENUE OVER EXPENDITURES	2,622,261.80	(281,217)		(17,479.81)	167,843	

FUND 250 - LCL DVLPMNT FINANCE AUTHORITY

* REVENUES	1,995.00	81,500	2.00%	2,397.77	46,700	5.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	1,995.00	81,500	2.00%	2,397.77	46,700	5.00%
* Transfers from General Fund and Cemetery Fund not completed as of September 30, 2023.						
EXPENDITURES	135,495.49	187,800	72.00%	170.41	10,550	2.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	135,495.49	187,800	72.00%	170.41	10,550	2.00%
NET REVENUE OVER EXPENDITURES	(133,500.49)	(106,300)		2,227.36	36,150	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

	THIS YEAR FISCAL YTD 30-SEP-23	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-SEP-22	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
FUND 265 - DRUG ENFORCEMENT						
REVENUES	.00	2,800	0.00%	.00	3,500	0.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	.00	2,800	0.00%	.00	3,500	0.00%
EXPENDITURES	.00	5,600	0.00%	.00	5,600	0.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	.00	5,600	0.00%	.00	5,600	0.00%
NET REVENUE OVER EXPENDITURES	.00	(2,800)		.00	(2,100)	

FUND 266 - POLICE TRAINING						
REVENUES	.00	2,950	0.00%	12.49	2,901	0.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	.00	2,950	0.00%	12.49	2,901	0.00%
EXPENDITURES	.00	4,600	0.00%	250.00	4,600	5.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	.00	4,600	0.00%	250.00	4,600	5.00%
NET REVENUE OVER EXPENDITURES	.00	(1,650)		(237.51)	(1,699)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

	THIS YEAR FISCAL YTD 30-SEP-23	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-SEP-22	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
FUND 271 - LIBRARY FUND						
OPERATIONS						
OPERATING REVENUES	82,397.21	1,373,449	6.00%	27,835.32	1,331,794	2.00%
OPERATING INCOMING TRANSFERS						
TOTAL OPERATING REV & IN TRNSFRS	82,397.21	1,373,449	6.00%	27,835.32	1,331,794	2.00%
OPERATING EXPENDITURES	170,022.34	1,708,154	10.00%	165,264.18	1,737,347	10.00%
OPERATING OUTGOING TRANSFERS						
TOTAL OPERATING EXP & OUT TRNSFRS	170,022.34	1,708,154	10.00%	165,264.18	1,737,347	10.00%
NET OPERATING REV OVER EXP	(87,625.13)	(334,705)		(137,428.86)	(405,553)	
CAPITAL IMPROVEMENTS						
CAP IMPRVMT EXPENDITURES	.00	0	0.00%	.00	0	0.00%
CAP IMPRVMT OUTGOING TRANSFERS						
TOTAL CAP IMPRVMT EXP & OUT TRNSFRS	.00	0	0.00%	.00	0	0.00%
NET CAP IMPRVMT REV OVER EXP	.00	0		.00	0	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

	THIS YEAR FISCAL YTD 30-SEP-23	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-SEP-22	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
<i>FUND 592 - WATER & SEWER FUND</i>						
REVENUES	1,222,453.40	4,347,620	28.00%	1,006,118.19	3,512,690	29.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	1,222,453.40	4,347,620	28.00%	1,006,118.19	3,512,690	29.00%
EXPENDITURES	626,455.60	4,106,072	15.00%	616,723.25	3,544,182	17.00%
OUTGOING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	626,455.60	4,106,072	15.00%	616,723.25	3,544,182	17.00%
NET REVENUE OVER EXPENDITURES	595,997.80	241,548		389,394.94	(31,492)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

	THIS YEAR FISCAL YTD 30-SEP-23	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-SEP-22	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
<i>FUND 661 - EQUIPMENT REVOLVING FUND</i>						
REVENUES	43,370.65	939,500	5.00%	87,137.63	913,750	10.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	43,370.65	939,500	5.00%	87,137.63	913,750	10.00%
EXPENDITURES	76,026.45	510,592	15.00%	96,622.82	487,225	20.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	76,026.45	510,592	15.00%	96,622.82	487,225	20.00%
NET REVENUE OVER EXPENDITURES	(32,655.80)	428,908		(9,485.19)	426,525	

City of Hastings
Investments & Deposits Status Report as of September 30, 2023

<u>Institution</u>	<u>Account Description</u>	<u>9/30 Balance</u>	<u>Interest Rate</u>
Flagstar	Common Cash (Primary Checking)	\$ 1,069,681.04	1.05%
	Payroll	\$ 7,122.09	1.06%
	*Savings	\$ 6,157,641.87	4.23%
	**Tax Collection	\$ 136,711.83	1.06%
	Total	\$ 7,371,156.83	
<i>*Includes proceeds from DDA/Streetscape Bonds</i>			
<i>** Includes funds collected on behalf of other governmental agencies</i>			
Highpoint	Common Cash	\$ 20,096.16	N/A
	Drug Enforcement	\$ 18,211.94	N/A
	Library PayPal	\$ 500.00	N/A
	Tax Collection	\$ 17,587.27	N/A
	Total	\$ 56,395.37	
Michigan CLASS	General Fund (Pooled)	\$ 5,909,555.24	5.4704%
	Water & Sewer	\$ 556,002.02	5.4704%
	Equipment Fund	\$ 282,399.34	5.4704%
	LDFA	\$ 141,200.29	5.4704%
	Total	\$ 6,889,156.89	
American Dep Mgmt Co	Money Market Account	\$ 2,951,805.47	5.30%
	3-Month Certificates of Deposit	\$ -	N/A
	6-Month Certificates of Deposit	\$ 720,000.00	5.25-5.30%
	Total	\$ 3,671,805.47	
Total, All Investments & Deposits		\$ 17,988,514.56	

<u>Institution</u>	<u>9/30 Balance</u>	<u>% of Total</u>
Flagstar	\$ 7,371,156.83	41.0%
Highpoint	\$ 56,395.37	0.3%
Michigan CLASS	\$ 6,889,156.89	38.3%
American Dep Mgmt Co	\$ 3,671,805.47	20.4%
Total	\$ 17,988,514.56	

<u>Type of Investment or Deposit</u>	<u>9/30 Balance</u>	<u>% of Total</u>
Interest	\$ 17,932,119.19	99.7%
Non-Interest	\$ 56,395.37	0.3%
Total	\$ 17,988,514.56	



Hastings City Council Memorandum

Date: October 17, 2023
To: Honorable Mayor Tossava & Members of the Hastings City Council
From: Dan King, Community Development Director
Subject: October Community Development Department Report

A summary of the current activities in the Community Development Department includes:

Streetscape

City staff attends bi-weekly construction progress meetings with MCSA and Katerberg VerHage. Construction on the streetscape is progressing as anticipated and on schedule.



Neighborhood Enhancement Program Grant (NEP)

With recent outreach efforts, three additional NEP applications were submitted totaling approximately \$29,000. We still have approximately \$6,000 to commit to a homeowner. As a reminder, the grant target area is pictured below.



Redevelopment Ready Communities/Tyden Lofts Celebration

Mark your calendars for Friday October 27th at 3:30 PM for the celebration event recognizing the certification of the City of Hastings as a Redevelopment Ready Communities community as well as the ribbon cutting/ground breaking for the Tyden Lofts project. We look forward to seeing as many of you that are able attend.



Neighborhood Enhancement Program Round 9

Sandy Ponsetto is working on the NEP Round 9 grant submission to the Michigan State Housing Development Authority. The grant submission deadline is October 31st. Once again, we intend to apply for a \$75,000 grant for exterior home improvements.

DDA Façade Grant

Along with the exciting streetscape project, the property owner at 144 and 148 East State Street has commenced façade reconstruction with financial assistance provided by the DDA Façade Grant Program.



Upcoming Events

Farmer Market Wednesdays and Saturdays until October 31

RRC/Tyden Lofts Celebration October 27

Halloween October 31

If you have any questions, concerns, or ideas please feel free to contact Maiya, Sandy, or me at mmerick@hastingsmi.gov sponsetto@hastingsmi.gov dking@hastingsmi.gov



City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

**Riverside Cemetery Preservation Advisory Board Minutes
September 13, 2023**

1. Call to Order by Chair Huntley at 3:00pm in the City Hall Conference Room.
2. Present at Roll Call: Coleman, Huntley, Watson, Bever, Hubbell, Mayor Tossava, and Nesbitt. Tate arrived at 3:05pm.

3. Approval of Agenda

Motion by Watson and supported by Coleman to amend the Agenda to include Unfinished Business item A1 regarding the Phase 1 and Phase 2 email sent by Chair Huntley to discuss. All ayes. Motion carried.

4. Approval of the Minutes of the Meeting of August 9, 2023

Motion by Coleman and supported by Watson to approve the minutes of the August 9, 2023 Riverside Cemetery Preservation Advisory Board meeting. All Ayes. Motion carried.

5. Public Comment and Communications

None

6. Sexton Update

Updates given via phone prior to meeting per Hubbell. Storm damaged limbs and trash cleared. Hubbell to update on fence replacement due to theft at the next meeting.

7. Unfinished Business

- A. Cemetery Memorial Design Update (Travis Tate)

Director of Public Services Tate gave opinion on the road project discussion. Will provide a cost estimate at the next meeting.

- A1. Review Chair Huntley's email regarding Phase 1 and Phase 2.

Discussion about changing some elements in Phase 1 and Phase 2. The board decided to have further discussion tabled.

B. Fundraising Update (Amy Hubbell)

Hubbell provided an updated mailing list for the fundraising. Will have brochures and mailing labels ready for the November meeting.

8. New Business

- A. Barry Community Foundation (BCF) Funds Report as of June 30, 2023, July 31, 2023, and August 31, 2023
- B. Fiscal Year 2024 Revenues and Expenditures through July 31, 2023
- C. Preliminary and Unaudited Estimate of Fund Balance as of June 30, 2023

Bever will provide final balances when audit is complete. Motion by Mayor Tossava and supported by Coleman to accept reports. All ayes. Motion carried.

9. Board Member Comments

None

10. Public Comment

None

11. Adjourn

Motion by Coleman and supported by Mayor Tossava to adjourn at 4:10pm. The next meeting is Wednesday October 11, 2023, at 3:00pm in City Hall.

OCTOBER 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Library 4:30 PM Planning Commission 7:00 PM	3	4	5	6	7
8	9 Columbus Day Council 7:00 PM	10	11 Cemetery 3:00 PM	12	13	14
15	16 JPA @Rutland	17 ZBA 7:00 PM	18 JPC@Rutland 5:30 Nature Board 4:00 PM	19 DDA 8:00 PM	20	21
22	23 Council Wkshp 6:00 PM Council 7:00 PM	24	25 Airport 4:30 PM	26 LDFA 8:00 AM	27	28
29	30	31 Halloween	1 Nature Board 4:00 PM	2	3	4

NOVEMBER 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 Nature Board 4:00 PM	2	3	4
5 Daylight Savings Time Ends	6 Planning Commission 7:00 PM	7	8 Cemetery 3:00 PM	9	10 City Hall Closed	11 Veterans Day
12	13 Council 7:00 PM	14	15 JPC @Rutland 5:30 PM	16 DDA 8:00 AM	17	18
19	20	21 ZBA 7:00 PM	22 Airport 4:30 PM	23 Thanksgiving Day City Hall Closed LDFA 8:00 AM	24 City Hall Closed	25
26	27 Council 7:00 PM	28	29	30	1	2