

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

**Riverside Cemetery Preservation Advisory Board Minutes
September 13, 2023**

1. Call to Order by Chair Huntley at 3:00pm in the City Hall Conference Room.
2. Present at Roll Call: Coleman, Huntley, Watson, Bever, Hubbell, Mayor Tossava, and Nesbitt. Tate arrived at 3:05pm.

3. Approval of Agenda

Motion by Watson and supported by Coleman to amend the Agenda to include Unfinished Business item A1 regarding the Phase 1 and Phase 2 email sent by Chair Huntley to discuss. All ayes. Motion carried.

4. Approval of the Minutes of the Meeting of August 9, 2023

Motion by Coleman and supported by Watson to approve the minutes of the August 9, 2023 Riverside Cemetery Preservation Advisory Board meeting. All Ayes. Motion carried.

5. Public Comment and Communications

None

6. Sexton Update

Updates given via phone prior to meeting per Hubbell. Storm damaged limbs and trash cleared. Hubbell to update on fence replacement due to theft at the next meeting.

7. Unfinished Business

- A. Cemetery Memorial Design Update (Travis Tate)

Director of Public Services Tate gave opinion on the road project discussion. Will provide a cost estimate at the next meeting.

- A1. Review Chair Huntley's email regarding Phase 1 and Phase 2.

Discussion about changing some elements in Phase 1 and Phase 2. The board decided to have further discussion tabled.

B. Fundraising Update (Amy Hubbell)

Hubbell provided an updated mailing list for the fundraising. Will have brochures and mailing labels ready for the November meeting.

8. New Business

- A. Barry Community Foundation (BCF) Funds Report as of June 30, 2023, July 31, 2023, and August 31, 2023
- B. Fiscal Year 2024 Revenues and Expenditures through July 31, 2023
- C. Preliminary and Unaudited Estimate of Fund Balance as of June 30, 2023

Bever will provide final balances when audit is complete. Motion by Mayor Tossava and supported by Coleman to accept reports. All ayes. Motion carried.

9. Board Member Comments

None

10. Public Comment

None

11. Adjourn

Motion by Coleman and supported by Mayor Tossava to adjourn at 4:10pm. The next meeting is Wednesday October 11, 2023, at 3:00pm in City Hall.