

**City of Hastings**  
**Downtown Development Authority**  
**DRAFT Meeting Minutes**  
**November 16, 2023**

**1. Meeting Call to Order and Roll Call—**

The meeting was called to order at 8:00 a.m. by Woods.

**Roll Call –**

Present: Baker, Button, Hatfield, Tossava, Ulberg, Wiswell, Woods

Absent: Albrecht, Bolthouse

City Staff and Appointees: King, Moyer-Cale, Ponsetto

Others Present:

**2. Pledge to the Flag**

**3. Approval/Additions/Deletions to Agenda –**

Woods added a request from the New Year's Eve Ball Drop Committee for \$2,000 in support as item 9 C. and cancellation of December 21, 2023, DDA Meeting as 9 D. under New Business.

Motion by Baker, second, by Hatfield, to approve the agenda as amended.

All ayes, motion carried.

**4. Approval of Minutes from the October 19, 2023, DDA meeting—**

Motion Hatfield, second by Baker, to approve the minutes as presented.

All ayes, motion carried.

**5. Financial Statements & Budget for Review –**

King said the budget data has been updated through October 31, 2023.

**6. Façade and BEIG Update-**

King gave a brief update on the BEIG loan and façade grant programs and told the DDA that the spread sheets had been updated through October 31, 2023.

**7. Open Public Comment and Discussion – None**

**8. Old Business-**

**A. Streetscape Update-**

King gave an update and answered questions about the streetscape.

**B. Streetscape Flower Bid Update-**

King said that while the RFP for streetscape flowers did not receive and bids, City staff had contacted the owners of Cotant’s Farm Market, who said they would submit a bid by early December 2023.

**9. New Business**

**A. Establish DDA Meeting Schedule for 2024-**

Motion by Baker, second by Ulberg, to set 8 a.m. on the third Thursday of each month as the meeting 2024 DDA meeting schedule.

All ayes, motion carried.

**B. Façade Grant Request from Nathan Winick/River Walk Café 228 N. Jefferson St.-**

Motion by Hatfield, second by Tossava, to approve the façade grant request in the amount of \$3,550.00.

Ayes: Baker, Button, Hatfield, Tossava, Ulberg, Wiswell, Woods

Nays:

Absent: Albrecht, Bolthouse

All ayes, motion carried.

**C. Request for \$2,000 Support for Annual NYE Ball Drop-**

Motion by Tossava, second by Hatfield, to approve the expenditure of \$2,000.00 to support the annual New Year’s Eve Ball Drop

Ayes: Baker, Button, Hatfield, Tossava, Ulberg, Wiswell, Woods

Nays:

Absent: Albrecht, Bolthouse

All ayes, motion carried.

**D. Cancellation of December 21, 2023, DDA Meeting-**

It was the consensus of the board to cancel the DDA’s regular December meeting, scheduled for Dec. 21, 2023, unless there is business requiring board action.

**10. DDA Member Comment –**

Button said she saw the DDA’s digital Christmas billboard, and it looked good and was easy to read.

Hatfield asked about when construction would begin on apartments on the former Royal Coach site and asked about issues with the apartment building on N. Michigan Ave.

The board discussed downtown snow removal.

**11. Open Public Comment and Discussion – None**

**12. Adjournment-**

Motion by Tossava, second by Button, to adjourn.

All ayes, motion carried.

Meeting adjourned at 9:50 a.m.

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Patty Woods, Chair

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Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings