

**City of Hastings**  
**Downtown Development Authority**  
**DRAFT Meeting Minutes**  
**July 20, 2023**

**1. Meeting Call to Order and Roll Call—**

The meeting was called to order at 8:00 a.m. by Button

**Roll Call –**

Present: Albrecht, Baker, Button, Tossava, Wiswell, Ulberg

Absent: Bolthouse, Hatfield, Woods

City Staff and Appointees: King, Moyer-Cale, Tate

Others Present: None

**2. Pledge to the Flag**

**3. Approval/Additions/Deletions to Agenda –**

Button added 8 B. Billboards and 8 C. Parking Lot 8 to Old Business.

Motion by Tossava, second by Ulberg to approve the agenda as amended

All ayes, motion carried

**4. Approval of Minutes –**

Motion by Tossava, second by Ulberg, to approve the minutes from the June 15, 2023, DDA meeting as presented

All ayes, motion carried

**5. Financial Statements & Budget for Review –**

King said the budget data has been updated through June 30, 2023. King stated FY 22/23 has ended and as typical, adjustments will likely be made in preparation for the annual audit.

Motion by Tossava, second by Wiswell, to approve the financials as presented

All Ayes, motion carried

## **6. Façade and BEIG Update-**

King stated the information presented was updated through June 30, 2023.

## **7. Open Public Comment and Discussion – None**

## **8. Old Business-**

### **A. Streetscape Progress Update**

Moyer-Cale updated the board on the streetscape progress. Bid packets were sent to several contractors but only one bid was received. The bid packet received came from a highly respected company and was reflective of the market. Construction bid is \$500,000 over initial estimate but there are financial options that will allow the project to be funded and completed as designed.

Motion by Tossava, support by Baker, to approve bid and financing contingent upon City Council acceptance of same.

Roll Call:

Ayes: Albrecht, Baker, Button, Tossava, Ulberg, Wiswell

Nays: None

Absent: Bolthouse, Hatfield, Woods

Motion Carried 6-0

### **B. Billboards**

Button discussed the static billboards and informed the board that advertising banners can be added to the boards. Hatfield has agreed to solicit advertising from local merchants for the banners.

### **C. Parking Lot 8**

Tate stated that bids will be solicited within the coming two weeks for the reconstruction of parking Lot 8.

## **9. New Business**

### **A. Façade Reimbursement for Tim and Tracy Baker at 107 E State St**

King stated that the Baker's completed the door as part of the grant but were not able to complete the windows. A partial reimbursement of the grant was processed, and the grant was closed.

**10. DDA Member Comment –**

King thanked the board for approving the streetscape bid and stated that with the commencement of the project on the former Royal Coach site as well as the commencement of the Tyden Lofts, the City will experience progress towards housing and development not seen in the City of Hastings for decades.

**11. Open Public Comment and Discussion – None**

**12. Adjournment**

Motion by Tossava, second by Baker, to adjourn

All ayes, motion carried

Meeting adjourned at 8:45 a.m.

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Deb Button, Vice- Chair

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Dan King, Recording Secretary

Prepared by: Dan King, City of Hastings