

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes

June 18, 2026

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:01 a.m. by Woods.

Roll Call –

Present: Albrecht, Baker, Button, Hatfield, Peterson, Tossava, Wiswell, Woods

Absent: Schantz

City Staff and Appointees: Jaquays, Moyer-Cale, King, Ponsetto

Others Present: Patterson, student representative; Lyke and Shults, BCCEDA; Hinton, Mill Street Market; Mitch Foster, Double Haul Solutions (via Zoom)

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Woods added the following items to the agenda: Website Discussion as item C. under Old Business; Billboard Discussion as item D. under Old Business; Presentation by BCCEDA about DDA Board Training session offered by the Michigan Downtown Association as item C. Under New Business; and Request for Mill Street Repair Funding by Hinton as item D. Under New Business.

Motion by Baker, second by Hatfield, to approve the agenda as amended.

All ayes motion carried.

4. Approval of Minutes –

Motion by Wiswell, second by Hatfield, to approve the minutes as presented.

All ayes motion carried.

5. Financial Statements & Budget for Review –

King said the financial statement and budget information had been updated through May 31, 2026.

6. Façade and BEIG Update-

King said the Façade grant and BEIG information had been updated through May 31, 2026.

7. Open Public Comment and Discussion – None

8. Old Business-

A. Double Haul Solutions Presentation of Strategic Plan—

Motion by Hatfield, second by Tossava, to adopt Resolution No. DDA 2026-01, approving the 2026-2031 Strategic Plan

Ayes: Albrecht, Baker, Button, Hatfield, Peterson, Tossava, Wiswell, Woods

Nays:

Absent: Schantz

All ayes motion carried.

B. Continued Discussion of Church/Jefferson Streetscape Plan—

Board discussed extending the streetscape from Center to Apple Street on both Jefferson and Church Streets. Staff directed to get proposal from MCSA to be presented to board for further discussion of details and scope.

C. DDA Website Discussion—

Board discussed DDA website options and requested proposal prepared by former staff member to be considered by the DDA Marketing Committee.

D. Billboard Discussion—

Board discussed billboards and who will oversee content and communication with the billboard company.

9. New Business

A. Conduct First 2026 PA 57of 2018 Informational Meeting—

Presented information about DDA activities during the 2025-2026 fiscal year.

B. Review and Consider Funding of Handrails at Thornapple Plaza--

Motion by Hatfield, second by Tossava, to approve the expenditure of \$14,843.45 for the installation of handrails on the steps at the Thornapple Plaza.

Ayes: Albrecht, Baker, Button, Hatfield, Peterson, Tossava, Wiswell, Woods

Nays:

Absent: Schantz

All ayes motion carried.

C. BCCEDA Presentation about DDA Training Session—

Motion by Hatfield, second by Peterson, to approve the expenditure of \$900 for a DDA training session presented by the Michigan Downtown Association.

Ayes: Albrecht, Baker, Button, Hatfield, Peterson, Tossava, Wiswell, Woods

Nays:

Absent: Schantz

All ayes motion carried.

E. Mill Street Repair Funding Request from Mill Street Market—

Heard a request and discussed a funding request from Hinton for repairs to E. Mill Street.

10. DDA Member Comment –

King asked the DDA to consider approving City staff soliciting bids for a Downtown Parking Study. It was approved by consensus.

The board also approved by consensus a request presented by King on behalf of the ELKS to purchase United States 250th Anniversary flags to be purchased and installed in the downtown business district until Labor Day, providing staff deemed the flags to be appropriate.

Hatfield asked about the duties of the part-time worker hired to keep the downtown business district sidewalks and assets clean and free of debris, and if he had or needed access to equipment such as a leaf blower.

Woods said that the DDA's BCCEDA Level Up Campaign contribution is up for renewal next month and introduced discussion about continuing to search for solutions to provide shade at the Spray Plaza.

Albrecht said that she had been told that heated sidewalks are easy and relatively inexpensive to install using small boilers installed in the basement of nearby buildings.

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Hatfield, second by Baker, to adjourn.

All eyes motion carried

Meeting adjourned at 9:31 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings