

HASTINGS DOWNTOWN DEVELOPMENT AUTHORITY

April 20, 2023 Meeting - Communication

To: DDA Members and Staff

From: Dan King

Date: April 5, 2023

Subject: Information Regarding April 20, 2023 Meeting of DDA

The next meeting of the Hastings DDA is scheduled for **8:00 a.m.** on **Thursday April 20th** in the Council Chambers, second floor of City Hall.

5. Financial Statement and Budget Review

Budget data has been updated through March 31, 2023. Staff continues to work on the fiscal Year 2023/2024 budget preparation. The streetscape project and reconstruction of parking Lot 8 will be a primary area of focus in development of the DDA budget.

6. Façade and BEIG Update

The façade grant and BEIG spreadsheets have been updated through March 31, 2023.

8. Old Business

A. We will have a streetscape progress update as well as samples of materials to review.

9. New Business

- A. We have received a quote from Flatlanders Sculpture Supply for the conservation of 5 sculptures. Since the budgeted annual amount for sculpture conservation is \$5,000, we chose the conservation of 4 sculptures totaling \$3,650.00. Flatlanders will pickup the sculptures at the same time they install the new sculptures. New sculpture installation is slated for the first week in June.
- B. We have received a façade grant application in the total amount of \$11,000 from Kevin Anderson who owns both 144 and 148 East State Street. There will be two separate grant applications for \$11,000 to review and consider. Mr. Anderson will be removing the old brick from both buildings and will be replacing with new brick veneer. MCSA Group has completed renderings for both buildings at the agreed upon cost of \$1,000 per building.
- D. With the streetscape project looming, it is prudent to begin discussions on the replacement of the aging holiday street decorations. The bulk of the holiday decorations have exceeded their useful life as reported by DPS staff that install the decorations.

Please let us know if you are unable to attend the meeting. See you on the 20th!

HASTINGS DOWNTOWN DEVELOPMENT AUTHORITY AGENDA

Meeting Thursday April 20, 2023

MEETING AT CITY HALL

1. Call to Order/ Roll Call. (Meeting starts at 8:00 a.m.)
2. Pledge to the Flag
3. Approval/Additions/Deletions to Agenda
4. Approval of Minutes – Review Minutes from the March 16, 2023 Meeting
5. Receive Financial Statements & Budget Review
6. Façade and BEIG update
7. Open Public Discussion and Comments
8. Old Business:
 - A. Receive Progress Update on Streetscape Project.
9. New Business
 - A. Sculpture Rehabilitation Budgeted Expenditure Information.
 - B. Review and Consider Façade Grant for 144 East State Street in the amount of \$11,000.
 - C. Review and Consider Façade Grant for 148 East State Street in the amount of \$11,000.
 - D. Discuss Holiday Street Decorations.
10. DDA member comments
11. Open Public Discussion and Comments
12. Adjourn

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes
March 16, 2023

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:00 a.m. by Woods

Roll Call –

Present: Baker, Bolthouse, Button, Hatfield, Tossava, Wiswell, Woods

Absent: Albrecht, Ulberg

City Staff and Appointees: King, Merrick, Moyer-Cale, Nesbitt, Ponsetto

Others Present:

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Woods added discussion of local billboard vendor as Item C. under Old Business

Motion by Wiswell, second by Hatfield, to approve the agenda as amended

All ayes, motion carried

4. Approval of Minutes –

Motion by Wiswell, second by Hatfield, to approve the minutes as presented

All ayes, motion carried

5. Financial Statements & Budget for Review –

King said budget data has been updated through February 28, 2023; staff is working with Clerk/Treasurer during March and April compiling budget information for the 2023/2024 fiscal year

6. Façade and BEIG Update-

King said there were no updates

7. Open Public Comment and Discussion – None

8. Old Business-

A. Review and Consider Approval of DDA Development and TIF Plan Amendments-

Board reviewed and discussed amendments to the DDA Development and TIF plan with City Staff

B. Review and Consider Adoption of Resolution Approving Amendments-

Motion by Wiswell, second by Hatfield, to approve the adoption of the resolution approving and recommending Development Plan and Tax Increment Financing Plan to City Council

Ayes: Baker, Bolthouse, Button, Hatfield, Tossava, Wiswell, Woods

Nays:

Absent: Albrecht, Ulberg

All ayes, motion carried

C. Discussion of Contracting with Owner of Local Billboard-

After discussion, the board directed City Staff to contact the owner of the local billboard to let him know that when the DDA's current contract is due to expire he is welcome to submit a proposal per the specs of the RFP

9. New Business

A. Review and Consider Expenditure for Barry County Fair Booth-

Motion by Hatfield, second Baker, to approve the expenditure of \$440.00 to rent a booth at the Barry County Fair; King said City Staff has contacted both the Village of Middleville and Thornapple Township to determine if they would be willing to split the cost equally with the City

10. DDA Member Comment –

Tossava said some business owners had expressed concern about graffiti wall proposed by the Thornapple Arts Council (TAC) for the rear wall of one of the downtown businesses; he asked if the City had an ordinance regulating that type of project; City staff said the only time City ordinance would come into effect is if the content of the graffiti became signage; Staff was directed to contact TAC regarding downtown merchant and building owners concern about the wall

Wiswell asked staff if the Thornapple Garden Club had been notified that several of the Adopt a Corner plots would be eliminated with the construction of the new streetscape; Tossava and City Staff have spoken with the president of the Garden Club, who is aware of it

Woods said the Garden Club is promoting pollinator gardens, possibly for downtown but is starting with a few beds at Kellogg Community College

Baker said that during the downtown streetscape open house on Monday, March 13, 2023, there were many comments and concerns about loss of parking with the addition of mid-block crossings; she asked if there

were plans to repave Parking Lot 8; Moyer-Cale said the DPS Director is in the process of redesigning the project after the bids received for the RFP last fall exceeded the City's budget for the project

11. Open Public Comment and Discussion –

Merrick said due to streetscape construction this summer, no MSI sculptures would be displayed on State St. in the Downtown Business District

12. Adjournment

Motion by Tossava, second by Baker, to adjourn

All ayes, motion carried

Meeting adjourned at 9:06 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings

DDA Budget 2022/2023 April 4, 2023 Update (thru 03.31.23)					
Account Number	Title	Budget	Year to Date	Projected	Recommended 2023/2024
248.100.404.000	Tax Capture	\$ 656,000	\$ 515,252	\$ 656,000	\$ 656,000
248.100.573.000	LCSA Appropriation	\$ 40,000	\$ 60,282	\$ 60,282	\$ 40,000
248.100.642.000	Sculpture Sales	\$ 5,000	\$ 500	\$ 500	\$ 5,000
248.100.642.010	Advertising Sales	\$ -	\$ -	\$ -	
248.100.648.000	Application Fees	\$ 1,000	\$ 680	\$ 900	\$ 1,000
248.100.654.000	Electrical Vehicle Station	\$ 175	\$ 256	\$ 325	\$ 175
248.100.665.000	Interest Earned	\$ 25	\$ 3,584	\$ 3,584	\$ 25
248.100.672.000	Other Revenue				
248.100.674.000	Private Contributions or Donations		\$ -	\$ -	
248.100.675.000	Sponsorships	\$ 1,000	\$ 500	\$ 700	\$ 1,000
Total Revenue		\$ 703,200	\$ 581,054	\$ 722,291	\$ 703,200
248.728.756.000	Repair and Maintenance Supplies				
248.728.772.000	Promotion Supplies	\$ 2,000	\$ 393	\$ 600	\$ 2,000
248.728.803.000	Administrative Services	\$ 35,000		\$ 35,000	\$ 35,000
248.728.806.000	Legal Services	\$ 3,500	\$ 280	\$ 500	\$ 3,500
248.728.807.000	Planning Services	\$ 10,000	\$ 2,000	\$ 5,000	\$ 10,000
248.728.861.000	Transportation (Milage)	\$ 100		\$ 200	\$ 100
248.728.872.000	Parking SAD	\$ 15,962		\$ 15,962	\$ 15,962
248.728.879.000	Website	\$ 1,500		\$ 500	\$ 1,500
248.728.882.000	Advertising - Social Media	\$ 13,000	\$ 10,435	\$ 12,000	\$ 13,000
248.728.883.000	Advertising - Print	\$ 5,000			\$ 5,000
	Michigan Trails Magazine	\$ 736	\$ 812	\$ 812	\$ 736
	Hastings Reminder - Holiday	\$ 2,000	\$ 2,080	\$ 2,080	\$ 2,000
	Battle Creek Shopper - Holiday	\$ 750	\$ 751	\$ 751	\$ 750
	Lowell's Buyers Guide - Holiday	\$ 130	\$ 110	\$ 110	\$ 130
	J-Ad Summer Fun Guide	\$ 475		\$ 475	\$ 475
248.728.884.000	Billboards	\$ 9,000	\$ 7,620	\$ 9,000	\$ 9,000
248.728.885.000	Advertising-Radio	\$ 2,000	\$ 1,326	\$ 2,000	\$ 2,000
248.728.886.000	Videography	\$ 6,000			\$ 6,000
248.728.887.000	Speakers/Performers				
248.728.891.000	Licenses and Fees	\$ 250		\$ 250	\$ 250
248.728.900.000	Printing and Publishing	\$ 5,900			\$ 5,900
	J-Ad Dine and Shop Brochures	\$ 700	\$ 729	\$ 729	\$ 700
	J-Ad (Event Schedules)	\$ 300	\$ 258	\$ 298	\$ 300
	J-Ad (Roubaix Booklets)	\$ 2,700		\$ 2,700	\$ 2,700
	J-Ad (Farmers Market Brochures)	\$ 1,300		\$ -	\$ 1,300
	Progressive Graphics Mag. Calendar	\$ 650	\$ 709	\$ 709	\$ 650
	Progressive Graphics Rack Cards	\$ 500	\$ 34	\$ 500	\$ 500
	J-Ad (Downtown Parking Brochures)	\$ 250	\$ 298	\$ 298	\$ 250
	J-Ad RFP-Snow, Bond, etc publishing		\$ 573	\$ 573	
248.728.902.000	Newsletter	\$ 2,000			\$ 2,000
248.728.906.000	Promotions/Marketing	\$ 1,000	\$ 147	\$ 500	\$ 1,000
248.728.907.000	Sponsorship and Donations	\$ 14,575			\$ 14,575
	Chamber of Commerce	\$ 2,000			\$ 2,000
	Summerfest	\$ 1,000			\$ 1,000
	Jingle and Mingle	\$ 2,900	\$ 2,900	\$ 2,900	\$ 2,900

Account Number	Title	Budget	Year to Date	Projected	Recommended 2022/2023
	Ball Drop	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	Farmer's Market	\$ 1,500		\$ -	\$ 1,500
	Gus Macker				
	Barry Roubaix	\$ 2,000		\$ 2,000	\$ 2,000
	Barry Community Foundation	\$ 3,000			\$ 3,000
248.728.911.000	Conferences/Trainings	\$ 1,450			\$ 1,450
	MFEA	\$ 295		\$ 295	\$ 295
	Boyne USA	\$ 333		\$ 333	\$ 333
	Other Training	\$ 800		\$ 800	\$ 800
248.728.912.000	Meetings	\$ 100	\$ 50	\$ 100	\$ 100
248.728.915.000	Membership Dues	\$ 600			\$ 600
	West Michigan Tourist Assoc.	\$ 270	\$ 284	\$ 284	\$ 270
	MI Festivals and Events	\$ 250		\$ 250	\$ 250
248.728.918.000	Water/Sewer		\$ 8,087		
248.728.920.000	Electric		\$ 452	\$ 600	
248.728.926.000	Property Taxes	\$ -			\$ -
248.728.929.000	Ground Repair and Maintenance		\$ 14	\$ 14	
248.728.929.010	Snow Plowing and Removal	\$ 20,000			\$ 20,000
248.728.930.000	Repair and Maintenance	\$ 100			\$ 100
248.728.940.000	Equipment Fund Rental		\$ 2,164		
248.728.946.000	Engineering (SME) Light Pole Inspect.		\$ 19,800	\$ 19,800	
248.728.974.000	Land Improvements (Depreciable)	\$ 174,450			\$ 174,450
	Doornbos - Signs -Plaza/Welcome				
	Tree Grates/Vaults Repair				
	Parking Lot Imp/Paving	\$ 174,450	\$ 92,600	\$ 92,600	\$ 174,450
	Fencing/Screening				
	Lighting conduit/Switching and Panels				
	Streetscape Project			\$ 2,609,680	
	Downtown Street Short Pole Globes				
	Street Light Painting				
	Consort 6 Banner Flags				
248.728.974.010	Land Improvements (Non-Dep)				
	Lighting and Bollards				
	Lighting- Paint				
	Sculpture Purchase				
	Spray Plaza Maintenance				
248.728.978.010	Technology - Non Depreciable				
248.728.986.000	Sculpture Rehab				
248.728.991.000	Façade Improvement Grants	\$ 50,000	\$ 28,758		\$ 50,000
Total Expenditures		\$ 373,487	\$ 185,091	\$ 2,802,830	\$ 373,487
248.728.905.000	Transfer to Other Governments	\$ 256,320			\$ 256,320
	Administration	\$ 197,225			\$ 197,225
	Spray Plaza Security (EPS)	\$ 1,400			\$ 1,400
	MSI	\$ 21,600			\$ 21,600
	Speakers and Performers (Buskers)	\$ 1,000			\$ 1,000
	J-Ad - Hastings Live	\$ 5,000			\$ 5,000
	J-Ad - Sculpture Tour Booklets	\$ 1,500			\$ 1,500
	J-Ad Park Booklets	\$ 700			\$ 700
	TAC Sponsorship	\$ 5,925			\$ 5,925
	Water and Sewer - Spray Plaza	\$ 9,900			\$ 9,900
Total Transfers		\$ 256,320	\$ -	\$ -	\$ 256,320

Account Number	Title	Budget	Year to Date	Projected	Recommended 2022/2023
Total	Expenditures and Transfers	\$ 629,807	\$ 185,091	\$ 2,802,830	\$ 629,807
Total Revenue		\$ 703,200	\$ 581,054	\$ 722,291	\$ 703,200
Total Expenditure and Transfers		\$ 629,807	\$ 185,091	\$ 2,802,830	\$ 629,807
Total Net Position		\$ 73,393	\$395,963	\$ (2,080,539)	\$ 73,393
Beginning Fund Balance		\$ 239,556	\$ 487,444	\$ 291,791	\$ 487,444
Ending Fund Balance		\$ 312,949	\$883,408	\$ (1,788,748)	\$ 560,837

Façade Improvement Grant 2022/2023 Budget**\$50,000.00**

April 5, 2023

Paid FY 2022/23 To Date (01/31)

228 N. Jefferson Street - Nathan Winick Hastings Riverwalk Café	7/26/2022	\$5,000.00
135 E. State Street - Ortwein International	9/21/2022	\$3,910.00
109 E. State Street - Tim and Tracey Baker - At Home Real Estate	10/17/2022	\$5,000.00
760 W. State Street, Suite C - B2 Outlets	9/16/2022	\$10,000.00
760 W. State Street, Suite C - B2 Outlets - Architectural Rendering	9/16/2022	\$1,000.00
205 S. Jefferson Street - Terri and Philip O'Connell - Gallery Suites	10/20/2022	\$3,847.50

TOTAL DISBURSED

\$28,757.50***Façade Grants Pledged for the 2022/2023 FY Budget***

110 W. State Street (Front Façade) - Tom Kramer	11/21/2019	\$5,000.00
150/152 W. State Street (Phase II) - Seasonal Grille	1/20/2022	\$4,500.00
107 E. State Street - Tim and Tracy Baker - At Home Real Estate	6/16/2022	\$5,000.00
112 E. Court Street - Donna and Dave Kensington - Razor's Edge	2/16/2023	\$10,000.00

TOTAL PLEDGED

\$24,500.00***Architectural Renderings Pledged for the 2022/2023 FY Budget***

110 W. State Street (Front Façade) - Tom Kramer	11/21/2019	\$500.00
112 E. Court Street - Donna and Dave Kensington - Razor's Edge	2/16/2023	\$1,000.00

TOTAL PLEDGED FOR ARCHITECTURAL

\$1,500.00**Total Approved 2022/2023 Budget****\$50,000.00****Total Approved and Disbursed 2022/2023 Projects****\$54,757.50**

Available

(\$4,757.50)

BEIG LOAN TOTAL BUDGET	\$100,000.00
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109 and 111 E. State Street - Barlow Florist #1	\$1,606.86
109 and 111 E. State Street - Barlow Florist #2	\$5,446.33
125 S. Jefferson Street - Jacinto	\$7,023.75
124 E. State Street - Leonard	\$5,645.15

<i>Total BEIG Loans Outstanding as of March 31, 2023</i>	\$19,722.09
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BEIG Loans Committed and Not Funded

TOTAL	\$0.00
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Total Approved 2022/2023 Budget	\$100,000.00
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Total Outstanding and Approved Projects 2022/2023 Budget	\$19,722.09
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Available for Loan Commitments	\$80,277.91
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MEMORANDUM

DATE: March 30th, 2023

TO: City of Hastings DDA

FROM: Maiya Merrick

SUBJECT: Sculpture Tour 2023 Repairs

After looking at each sculpture downtown, we identified the sculptures that are in need of repair. We will be repairing Petosky Bench, First Flight, A Dream Takes Flight, and Kinderbells. The total will not exceed \$3,650. Sculptures that need to go to the shop will be picked up on June 1st, when our sculptures on lease will be dropped off. The sculptures will be returned when completed.

We will wait to fix Summer Solstice in another year.

Attached is a summary of the repairs that will be completed in 2023.

FLATLANDERS

SCULPTURE SUPPLY & ART GALLERIES

and Midwest Sculpture Initiative, LLC

11993 East U.S. 223, Blissfield, MI 49228
517.486.4591

March 6, 2023

Maiya Merrick
City of Hastings
201 East State Street
Hastings, MI 49058

Dear Maiya,

After reviewing the images of the various sculptures that you have submitted for conservation, I am prepared to submit a 'not to exceed' bid as follows:

Petosky Bench Remove rust, prime and touch-up paint to match. Re-apply clear coat. Remove and re-install to site.

\$350.00

First Flight Walnut blast base of bronze sculpture and re-apply patina. Repair steel as necessary. Re-apply clear coat. Prime and paint steel base. Remove and re-install to site.

\$950.00

A Dream Takes Flight Remove old paint and rust by way of sandblasting. Epoxy prime and paint to match. Remove and re-install at site.

\$1500.00

Klinderbells Prime and paint to match. Remove and re-install to site.

\$850.00

Summer Solstice Remove old paint and rust by way of sandblasting. Repair steel as necessary. Epoxy prime and paint to match. Remove and re-install to site.

\$2750.00

Faithfully submitted,



Kenneth M. Thompson, DFA, MLS/S

Façade Improvement Grant Request

Date: April 3, 2023

Business:

Property Owner: Kevin Anderson

Address: 144 East State Street

Request: \$11,000.00

The applicant, Kevin Anderson, is requesting a \$10,000.00 façade grant for removal of old brick and install new brick veneer where old brick is to be removed. An additional grant in the amount of \$1,000.00 for façade rendering to the MCSA Group will also be reserved. Contractor's estimate and pictures of the existing exterior have been provided below. Architect's rendering has also been provided as part of the application. Staff recommends approval of this request.

144 East State Street





City of Hastings

DOWNTOWN DEVELOPMENT AUTHORITY

FAÇADE & FENCING/SCREENING IMPROVEMENT GRANT APPLICATION

APPLICANT INFORMATION

1. Property/Business Owner Name: KEVIN L ANDERSON
2. Business Name: _____
3. Property Address: 144 EAST STATE ST
4. Phone Numbers: Home: 219-629-5175
Work: _____
Email: KEVIN LEWIS ANDERSON@GMAIL.COM
5. Is the building/property owned by the applicant? ☒ YES ☐ NO
If No, please attach a signed letter from the property owner expressing approval of the proposed project.
6. Is this the first time applying for a façade grant? ☒ YES ☐ NO
7. Is this project on a corner lot? YES ☒ NO

PROJECT INFORMATION

On separate sheets of paper, please describe your project in detail. Tell:

- a) What it is you want to accomplish - drawings are required.
- b) How this project meets the Purpose and Priorities of the DDA Façade Improvement Program as listed in the Guidelines.
- c) Who you have identified to do the work and the reason(s) for your selection, and
- d) What is the preliminary timetable for accomplishing the work? Also enclose a detailed expense budget/estimate for this project.

8. The project will involve (please check all that apply):

- ☒ Repairs or replacement of windows, doors, walls, or other appropriate architectural elements
- ☒ Exterior painting (Non-Maintenance)
- ☐ Awnings (Historic in appearance or reflects the character of the Downtown)
- ☐ Exterior Lighting
- ☒ Masonry repair or restoration
- ☐ Restoration of vintage elements, for example:
 - ☐ Removal of historically unsuitable façade treatments
 - ☐ Removal/replacement of historically unsuitable signs and/or lighting (new signs/lights must be compatible with existing architecture and the character of the Downtown)
 - ☐ Repair or restoration of original brick and woodwork
- ☐ Fencing/Screening
- ☐ Conversion to retail or entertainment storefront

9. Additional grant up to \$1,000 for architectural rendering.

_____ Name of architectural firm: MCSA

10. Total Project Budget \$ 28,400

11. Grant Request (Not to exceed 50% of project budget and not to exceed \$10,000 plus #9 for maximum of \$11,000) \$ 11,000

12. Proposed Starting Date: 8-1-23

13. Proposed Completion Date: _____

14. What is (are) the existing use(s) of the building/property:

Computer Shop
1 - Apartment above

15. Will the proposed project result in a change in the use(s) of the building/property:

Yes

☒ No

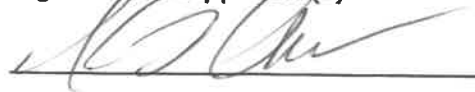
If yes, please explain:

NOTE: There is a \$100 non-refundable application fee due at the time this application is submitted.

THE UNDERSIGNED APPLICANT(S) AFFIRMS THAT:

- ☐ The information submitted herein is true and accurate to the best of my (our) knowledge.
- ☐ The property contained in the application is in the Hastings DDA District.
- ☐ I (we) have read and understand the conditions of the Downtown Development Authority's Façade Improvement Program and agree to abide by its conditions and guidelines.
- ☐ If I (we) do not implement improvements submitted by me (us) on a plan approved by the Façade Improvement Program I will not be eligible for reimbursement of any costs associated with said improvements.
- ☐ I (we) understand that if I (we) are found to be non-compliant with the conditions of this program, the DDA may nullify the grant award and that I (we) may not apply to this program again for a period of one (1) year following the DDA's decision.

Signature of Applicant(s):



I.D.#: _____

I.D.#: _____

Date: _____

Date: _____

Federal Business Tax ID#: _____

If a tenant, signature of property owner(s):

_____ I.D.#: _____

Date: _____

Staff Use Only

Scoring: 12 Points Available

3 New Projects (1st time applicant) [3pts]

0 Projects Identified on Corner Lots [1pt]

0 Projects in which the Building is Owner Occupied [1pt]

1 Projects Containing a High Ratio of Private to Public Dollars 51-75% [1pt]
> 76% [2pts]

1 Project designed to resolve deteriorated/inappropriate/ unsightly conditions that
have existed for many years (boarded windows, deteriorated electrical fixtures,
etc.) [1-3 pts]

0 Project enhances pedestrian movement from the rear to the front of buildings [1pt]

1 Project will complete the improvement of a block or portion of a block (ex.
replacement of an inappropriate facade that exists on a block containing many
appropriate, well-preserved, or improved facades) [1pt]

6 **Total Points Awarded**

PROPOSAL

**Cabral Construction
445 Stauffer Dr.
Hastings, MI 49058**

To: KEVIN

Date: 3/14/2023

**WORK PERFORMED INSTALL NEW BRICK VENEER ON SECOND FLOOR OF BUILDING.
JOB LOCATION 144 EAST STATE STREET HASTINGS MICHIGAN 49058 .MATRIX BUILDING.**

- **REMOVE OLD BRICK FROM FRONT OF BUILDING.**
- **INSTALL NEW BRICK VENEER WHERE OLD BRICK WAS REMOVED.**
- **INSTALL WALL TIES BEHIND BRICK.**
- **BRICK DETAIL WILL BE TO DETAILED DRAWINGS.**
- **CLEAN UP MESS COMPLETE.**

BURKEYS GLASS WILL BE INSTALLING NEW WINDOWS AND WILL PROVIDE A SEPARATE QUOTE.

TOTAL ON LABOR AND MATERIALS. \$25,400.00

OFFICE PHONE # 1-269-945-3749

CELL PHONE # 1-269-838-6081

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of: \$.
Money will need to be paid in full once job is complete.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon accidents or delays beyond our control.

Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

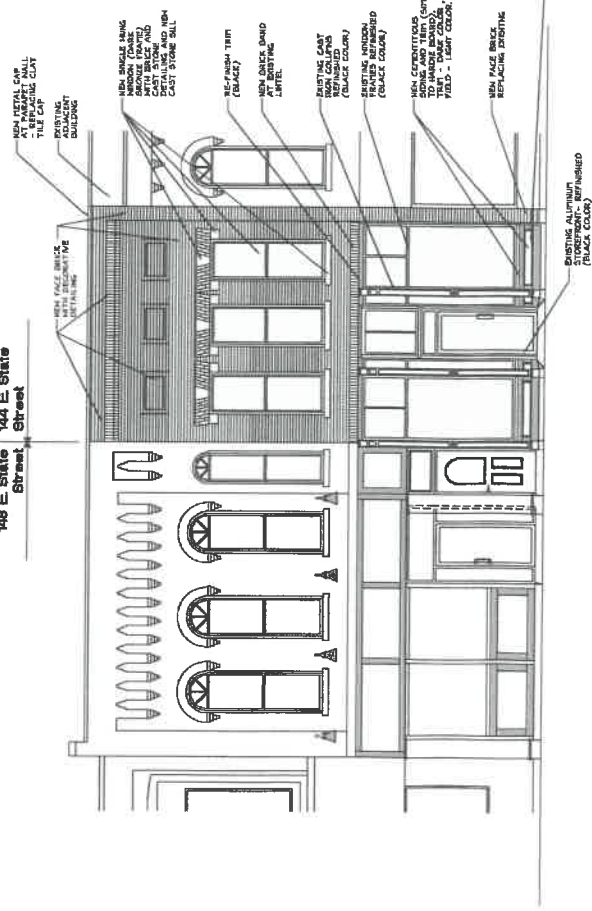
Jim Cabral

Licensed and Insured



**TYPICAL NEW FACE BRICK AND
TYPICAL NEW BINGLE HUNG
WINDOW FRAME FINISH DARK
BRONZE OR BLACK.**

148 E. State Street | 144 E. State Street

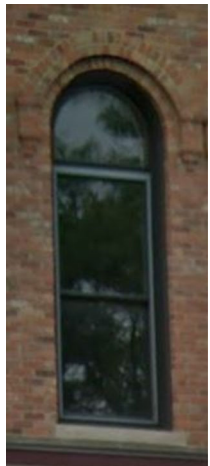


TYPICAL SIDING AND
TRIM COLORS
COMBINATION FOR 144 E.
BUILDING:

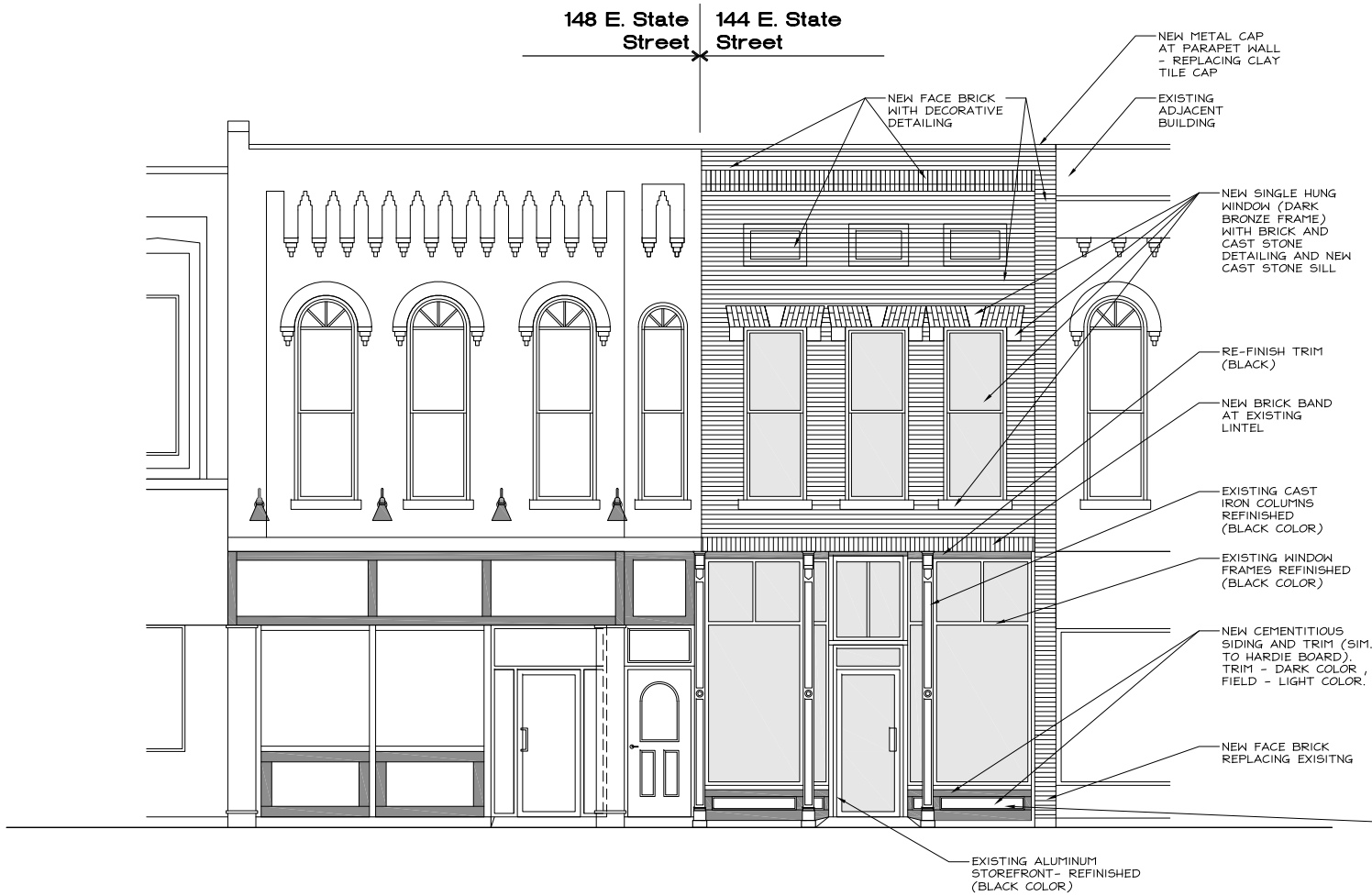
144 E STATE STREET. - FRONT (NORTH) ELEVATION
SCALE 1/4" = 1'-0"

144 East State St Facade Improvement

- A. Removal of old filled in arches. Removal and replacement of brick to add keys on windows, recessed rectangle above windows and deco dentile at the top of the building. Bottom window frames and adjoining non masonry to be resurfaced or painted. Broked Glass to be repaired.
- B. Signifcant improvement to the facade visable from the public right of way. Quality Facade Improvment.
- C. Cabral Construction, Jim's name was given to me by another local contractor. He has done work in the downtown area (seasonal grill) and I beleive is highly qualified to do the work. Also, he likes working on these old buildings and knows how they were originally constructed.
- D. Should be starting by August 1rst 2023, quote is attached.



TYPICAL NEW FACE BRICK AND
TYPICAL NEW SINGLE HUNG
WINDOW FRAME FINISH: DARK
BRONZE OR BLACK.



TYPICAL SIDING AND
TRIM COLORS
COMBINATION FOR 144 E.
BUILDING:

Façade Improvement Grant Request

Date: April 3, 2023

Business:

Property Owner: Kevin Anderson

Address: 148 East State Street

Request: \$11,000.00

The applicant, Kevin Anderson, is requesting a \$10,000.00 façade grant for removal of old brick and install new brick veneer where old brick is to be removed. An additional grant in the amount of \$1,000.00 for façade rendering to the MCSA Group will also be reserved. Contractor's estimate and pictures of the existing exterior have been provided below. Architect's rendering has also been provided as part of the application. Staff recommends approval of this request.

148 East State Street





City of Hastings

DOWNTOWN DEVELOPMENT AUTHORITY

FAÇADE & FENCING/SCREENING IMPROVEMENT GRANT APPLICATION

APPLICANT INFORMATION

1. Property/Business Owner
Name: KEVIN L ANDERSON

2. Business
Name: _____

3. Property
Address: 148 EAST STATE STREET

4. Phone Numbers: Home: 219-629-5175

Work: SAME

Email: KEVINLEWISANDERSON@GMAIL.COM

5. Is the building/property owned by the applicant?

☒ YES

☐ NO

If No, please attach a signed letter from the property owner expressing approval of the proposed project.

6. Is this the first time applying for a façade grant?

☒ YES

☐ NO

7. Is this project on a corner lot?

☐ YES

☒ NO

PROJECT INFORMATION

On separate sheets of paper, please describe your project in detail. Tell:

- a) What it is you want to accomplish - drawings are required.
- b) How this project meets the Purpose and Priorities of the DDA Façade Improvement Program as listed in the Guidelines.
- c) Who you have identified to do the work and the reason(s) for your selection, and
- d) What is the preliminary timetable for accomplishing the work? Also enclose a detailed expense budget/estimate for this project.

8. The project will involve (please check all that apply):

- ☒ Repairs or replacement of windows, doors, walls, or other appropriate architectural elements
- ☒ Exterior painting (Non-Maintenance)
- ☐ Awnings (Historic in appearance or reflects the character of the Downtown)
- ☐ Exterior Lighting
- ☒ Masonry repair or restoration
- ☐ Restoration of vintage elements, for example:
 - ☐ Removal of historically unsuitable façade treatments
 - ☐ Removal/replacement of historically unsuitable signs and/or lighting (new signs/lights must be compatible with existing architecture and the character of the Downtown)
 - ☐ Repair or restoration of original brick and woodwork
- ☐ Fencing/Screening
- ☐ Conversion to retail or entertainment storefront

9. Additional grant up to \$1,000 for architectural rendering.

_____ Name of architectural firm: MLSA Group

10. Total Project Budget \$ 33,600

11. Grant Request (Not to exceed 50% of project budget and not to exceed \$10,000 plus #9 for maximum of \$11,000) \$ 11,000

12. Proposed Starting Date: 8.1.23

13. Proposed Completion Date: _____

14. What is (are) the existing use(s) of the building/property:

TATTOO Shop

2 - Apartments Above

15. Will the proposed project result in a change in the use(s) of the building/property:

Yes

No

If yes, please explain:

NOTE: There is a \$100 non-refundable application fee due at the time this application is submitted.

THE UNDERSIGNED APPLICANT(S) AFFIRMS THAT:

- ☐ The information submitted herein is true and accurate to the best of my (our) knowledge.
- ☐ The property contained in the application is in the Hastings DDA District.
- ☐ I (we) have read and understand the conditions of the Downtown Development Authority's Façade Improvement Program and agree to abide by its conditions and guidelines.
- ☐ If I (we) do not implement improvements submitted by me (us) on a plan approved by the Façade Improvement Program I will not be eligible for reimbursement of any costs associated with said improvements.
- ☐ I (we) understand that if I (we) are found to be non-compliant with the conditions of this program, the DDA may nullify the grant award and that I (we) may not apply to this program again for a period of one (1) year following the DDA's decision.

Signature of Applicant(s):



I.D.#: _____

I.D.#: _____

Date: _____

Date: _____

Federal Business Tax ID#: _____

If a tenant, signature of property owner(s):

_____ I.D.#: _____

Date: _____

Staff Use Only

Scoring: 12 Points Available

3 New Projects (1st time applicant) [3pts]

0 Projects Identified on Corner Lots [1pt]

0 Projects in which the Building is Owner Occupied [1pt]

1 Projects Containing a High Ratio of Private to Public Dollars 51-75% [1pt]
> 76% [2pts]

1 Project designed to resolve deteriorated/inappropriate/ unsightly conditions that
have existed for many years (boarded windows, deteriorated electrical fixtures,
etc.) [1-3 pts]

0 Project enhances pedestrian movement from the rear to the front of buildings [1pt]

1 Project will complete the improvement of a block or portion of a block (ex.
replacement of an inappropriate facade that exists on a block containing many
appropriate, well-preserved, or improved facades) [1pt]

6 **Total Points Awarded**

PROPOSAL

**Cabral Construction
445 Stauffer Dr.
Hastings, MI 49058**

To: KEVIN

Date: 3/14/2023

**WORK PERFORMED INSTALL NEW BRICK VENEER ON SECOND FLOOR OF BUILDING.
JOB LOCATION . 148 EAST STATE STREET HASTINGS MICHIGAN 49058. OUTLAW TATOO**

- **REMOVE OLD FACE BRICK FROM FRONT OF BUILDING.**
- **INSTALL NEW BRICK VENEER WHERE OLD BRICK WAS REMOVED.**
- **INSTALL WALL TIES BEHIND BRICK.**
- **BRICK DETAIL WILL BE TO DETAILED DRAWINGS.**
- **CLEAN UP MESS COMPLETE.**

BURKEYS GLASS WILL BE INSTALLING NEW WINDOWS AND WILL PROVIDE A SEPARATE QUOTE.

TOTAL ON LABOR AND MATERIALS. \$29,600.00

OFFICE PHONE # 1-269-945-3749

CELL PHONE # 1-269-838-6081

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of: \$.
Money will need to be paid in full once job is complete.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon accidents or delays beyond our control.

Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

Jim Cabral



146 E. State Street
144 E. State Street



148 East State St Facade Improvement

A. Removal and replacement of old brick work, arches to remain and new deco dentile at the top of the Building. Bottom window frames and adjoining non masonry to be resurfaced and or painted.

B. Significant improvement to the facade visible from the public right of way. Quality Facade Improvement.

C. Cabral Construction, Jim's name was given to me by another local contractor. He has done work in the downtown area (seasonal grill) and I believe is highly qualified to do the work. Also, he likes working on these old buildings and knows how they were originally constructed.

D. Should be starting by August 1st 2023, quote is attached.



TYPICAL NEW FACE BRICK AND
TYPICAL NEW SINGLE HUNG
WINDOW FRAME FINISH: DARK
BRONZE OR BLACK.

148 E. State Street
144 E. State Street



TYPICAL SIDING AND TRIM COLORS COMBINATION FOR 148 E. BUILDING: