

**City of Hastings**  
**Downtown Development Authority**  
**DRAFT Meeting Minutes**  
**March 19, 2026**

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:02 a.m. by Woods.

**Roll Call –**

Present: Albrecht, Baker, Button, Hatfield, Peterson, Tossava, Wiswell, Woods

Absent: Schantz

City Staff and Appointees: DeVries, Jaquays, King, Ponsetto, Resseguie

Others Present: Patterson

**2. Pledge to the Flag**

**3. Approval/Additions/Deletions to Agenda –**

Woods added the following items to the agenda: Billboard Presentation and Discussion as Item E. under Old Business and Review and Consideration of Façade Grant Application for the rear of 148 E. State St. as Item D. under New Business.

Motion by Hatfield, second by Button, to approve the agenda as amended.

All ayes motion carried.

**4. Approval of Minutes –**

Motion by Hatfield, second by Tossava, to approve the minutes as presented.

All ayes motion carried.

**5. Financial Statements & Budget for Review –**

King said the budget data has been updated through February 28, 2026.

**6. Façade and BEIG Update-**

King said the façade grant spreadsheet has been updated through February 28, 2026.

**7. Open Public Comment and Discussion – None**

**8. Old Business-**

**A. Choose Strategic Plan Mission and Vision Statements—**

Motion by Tossava, second by Wiswell, to approve the hybrid mission and vision statement presented by Hatfield.

Ayes: Albrecht, Baker, Button, Hatfield, Peterson, Tossava, Wiswell, Woods

Nays:

Absent: Shantz

All ayes motion carried.

**B. Review and Approve Part Time Maintenance Position—**

Motion by Tossava, second by Hatfield, to approve the creation of a part time maintenance position for the downtown business district.

Ayes: Albrecht, Baker, Button, Hatfield, Peterson, Tossava, Wiswell, Woods

Nays:

Absent: Schantz

All ayes motion carried.

**C. 133 E. State Street Open Space Design Discussion--**

The board consensus was to ask Devries to create design proposals for the open space at 133 E. State St.

**D. Review Prior Snow Removal Bid—**

The board reviewed the information presented and asked staff to proceed with an snow removal RFP for the 2026/2027 fiscal year.

**E. Billboard Presentation and Discussion—**

The board reviewed the information presented and asked DeVries to bring information about various billboard packages to an upcoming DDA meeting for consideration.

## 9. New Business

### A. Consider Farmers Market Annual Funding Request—

Motion by Tossava, second by Hatfield, to approve the Barry County Community Foundation's annual request of \$1,500, to support the Farmers Market.

Ayes: Albrecht, Baker, Button, Hatfield, Peterson, Tossava, Wiswell, Woods

Nays:

Absent: Schantz

All ayes motion carried.

### B. Review and Consider Façade Grant Application from Kevin Anderson for the Rear Façade of 144 E. State St.—

Motion by Wiswell, second by Button, to approve the façade grant application totaling \$11,000.

Ayes: Albrecht, Baker, Button, Hatfield, Peterson, Tossava, Wiswell, Woods

Nays:

Absent: Schantz

All ayes motion carried.

### C. Review and Consider Removing Deteriorated Landscape Screen and Replacing with Off-Street Parking Approved Fencing for Tyden Park Parking Lot—

Motion by Hatfield, second by Wiswell, to approve the payment of half of the estimated \$40,000 cost to remove the existing landscape screen at Tyden Park and replace it with off-street parking approved fencing.

Ayes: Albrecht, Naker, Button, Hatfield, Peterson, Wiswell, Woods

Nays:

Absent: Schantz

Abstain: Tossava

All ayes motion carried.

### D. Review and Consider Façade Grant Application from Kevin Anderson for the Rear Façade of 148 E. State St.—

The board asked staff to take the application back to Anderson for clarification.

## 9. DDA Member Comment –

Woods said she would like to form a committee to work with the Barry County Chamber of Commerce and Economic Development Alliance on what the DDA would like from the organization for its Level Up sponsorship. Wiswell, Baker and Woods said they would form the committee.

Woods also directed staff to look at repairing a cracked and potentially rusting streetscape pole which supports the string lights.

Baker said some banners are coming loose and flapping in the breeze and may need to be replaced. She also mentioned that some downtown residents are not picking up dog feces and it is creating a mess.

Button and Hatfield left the meeting at 9:18 a.m.

**10. Open Public Comment and Discussion – None**

**11. Adjournment**

Motion by Wiswell, second by Tossava,

to adjourn

All ayes motion carried

Meeting adjourned at 9:19 a.m.

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Patty Woods, Chair

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Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings