

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes
February 19, 2026

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:00 a.m. by Woods

Roll Call –

Present: Albrecht, Baker, Button, Hatfield, Peterson, Shantz, Tossava, Woods

Absent: Wiswell

City Staff and Appointees: DeVries, Jaquays, King, Ponsetto

Others Present:

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Motion by Hatfield, second by Peterson, to approve the agenda as presented.

All ayes motion carried.

4. Approval of Minutes –

Motion by Hatfield, second by Peterson, to approve the minutes as presented.

All ayes motion carried.

5. Financial Statements & Budget for Review –

King said the budget data has been updated through January 31, 2026.

6. Façade and BEIG Update-

King said the façade grant spreadsheet has been updated through January 31, 2026.

7. Open Public Comment and Discussion –

Assistant City Manager Hana Jaquays was introduced to the board.

8. Old Business-

A. Strategic Plan Update—

King gave an update on the strategic plan process.

B. Snow Removal Bid Discussion—

The board discussed additional snow removal for the downtown business district and asked staff to find a previous snow removal RFP for the board to review.

C. Draft Part-Time Maintenance Job Description—

The board discussed the draft job description for a part-time city employee to do maintenance work in the downtown business district.

D. Christmas Decoration Purchase Discussion—

The board discussed the purchase of additional Christmas decorations for the downtown business district.

E. 2026 Sculpture Selection Discussion—

DeVries said the MSI sculpture selection would be done March 2 – 4, 2026.

9. New Business

A. Thornapple Arts Council Annual Funding Request—

Motion by Hatfield, second by Albrecht, to approve the Thornapple Arts Council's annual request for support in the amount of \$5,925.

Ayes: Albrecht, Baker, Button, Hatfield, Peterson, Schantz, Woods

Nays: Tossava

Absent: Wiswell

7 ayes, 1 nay, motion carried.

B. 133 E. State Street (Former Vinnie's Site) Discussion-

The board discussed potential options for activating the vacant lot.

C. Capital Improvement Plan Information—

King provided information about Capital Improvement Plans for parts of the downtown business district.

Hatfield left the meeting at 9:07 a.m.

Button left the meeting at 9:14 a.m.

10. DDA Member Comment –

Baker asked staff to research the cost of umbrellas for the benches at the spray plaza.

Patterson said tickets for the high school musical are now on sale.

Albrecht said she would like the city to install a permanent sign at the corner of M-43 and M-37, directing people to the downtown business district.

Woods encouraged DDA members to attend the upcoming MDOT open house concerning the reconstruction of W. State St between Broadway and Cook Rd.

Tossava said there are several permanent sculptures that need some repair.

Jaquays encouraged board members to attend the Citizen Academy.

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Tossava, second by Schantz, to adjourn.

All ayes motion carried.

Meeting adjourned at 9:24 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings