

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes
February 16, 2023

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:00 a.m. by Woods

Roll Call –

Present: Albrecht, Baker, Button, Hatfield, Tossava, Wiswell, Woods

Absent: Bolthouse, Ulberg

City Staff and Appointees: King, Moyer-Cale, Ponsetto

Others Present: Thornapple Arts Council Executive Director Megan Lavell, Hunter McLaren, J-Ad Graphics reporter

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Motion by Hatfield, second by Wiswell to approve the agenda as presented

All ayes, motion carried

4. Approval of Minutes –

Motion by Wiswell, second by Albrecht, to approve the minutes as presented

All ayes, motion carried

5. Financial Statements & Budget for Review –

King said budget data has been updated through January 31, 2023; and, per the request of the DDA at the January meeting, the estimated streetscape expenditure has been added to the budget; the City's annual budget preparation underway; DDA budget discussions to take place at the March meeting

6. Façade and BEIG Update-

King said the façade grant spread sheet has been updated through January 31, 2023

7. Open Public Comment and Discussion – None

8. Old Business-

A. Streetscape Timeline-

Board received information from City staff about the timeline for the streetscape project, which members then discussed and asked questions about design elements and the potential timeline for streetscape improvements to cross streets in the downtown business district

B. DDA Development and TIF Plan Discussion—

City staff gave overview of proposed changes to the DDA Development and TIF plan, which would be presented to the board for approval during its March 16, 2023, meeting

9. New Business

A. Review and Consider Façade Grant Request for 112 E. Court Street/Razor’s Edge-

Motion by Tossava, second by Hatfield, to approve a façade grant request totaling \$11, 000 from Dave and Donna Kensington for Razor’s Edge at 112 E. Court St.

Ayes: Albrecht, Baker, Button, Hatfield, Tossava, Woods

Nays:

Absent: Bolthouse, Ulberg

Abstain: Wiswell

All ayes, motion carried

B. Review and Consider Request from Thornapple Arts Council-

Thornapple Arts Council requested \$7,125 for program support for FY 2023/2024, including the Thornapple Jazz Festival, Hastings Live, and a public art display (mural/graffiti wall on behind Miller Real Estate, the content to be overseen by Mark Hewitt of Miller Real Estate)

Ayes: Albrecht, Baker, Button, Hatfield, Wiswell, Woods

Nays: Tossava

Absent: Bolthouse, Ulberg

Motion carried by a six (6) to one (1) vote

B. Façade Grant Reimbursement for 205 S. Jefferson St./Gallery Suites—

King said the façade work has been completed and approved by staff and funds, totaling \$3,847.50, have been dispersed

10. DDA Member Comment –

Woods asked about 2023/2024 MSI sculpture selection dates; and introduced discussion about the placement of DDA billboards in the region

Baker introduced discussion about handicapped accessibility to State St. in the downtown business district

Hatfield asked if there were something the DDA could do to encourage business owners to make the entrances to their buildings handicapped accessible

King said plans for White Water Car Wash on W. State St. have been approved and the project is moving forward; he said the Tyden Lofts projects is preparing to let bids; and the City's 2023/2024 budget process has started

Moyer-Cale said the DDA board would receive a draft of the DDA Development and TIF plan at the March 16, 2023, meeting

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Tossava, second by Button, to adjourn

All ayes, motion carried

Meeting adjourned at 9:07 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings