

**City of Hastings**  
**Downtown Development Authority**  
**DRAFT Meeting Minutes**  
**January 18, 2024**

**1. Meeting Call to Order and Roll Call—**

The meeting was called to order at 8:02 a.m. by Woods.

**Roll Call –**

Present: Baker, Button, Hatfield, Peterson, Tossava, Ulberg, Woods

Absent: Albrecht, Wiswell

City Staff and Appointees: Hoke, King, Ponsetto, Resseguie

Others Present: Jackie Elliott

**2. Pledge to the Flag**

**3. Approval/Additions/Deletions to Agenda –**

Woods added Discussion of Billboards as Item C. under Old Business

Motion by Hatfield, seconded by Ulberg, to approve the agenda as amended.

All ayes, motion carried.

**4. Approval of Minutes –**

Motion by Tossava, seconded by Baker, to approve the minutes of the November 16, 2023, DDA meeting as presented.

All ayes, motion carried.

**5. Financial Statements & Budget for Review –**

King said the DDA budget has been updated through December 31, 2023.

**6. Façade and BEIG Update-**

King said the BEIG and Façade Grant spreadsheets have been updated through December 31, 2024.

**7. Open Public Comment and Discussion – None**

**8. Old Business-**

**A. Streetscape Update-**

King gave the DDA a brief update on the streetscape project, which will resume in the spring.

**B. Streetscape Flower Bid Update-**

King said Cotant's Greenhouse is still working on their bid and he will reach out to them soon.

**C. Billboard Discussion-**

King answered DDA members questions about the timing and current placement of the billboards.

**9. New Business**

**A. Annual Election of Officers—**

Motion by Tossava, seconded by Baker, to approve the re-election of the board's current officers: Woods, chair; Hatfield, vice-chair; Button, secretary.

All ayes, motion carried.

**B. Façade Grant Reimbursement for Norm and Carole Barlow 109/111 W. State Street—**

King said the rear façade work for 109/111 W. State Street has been completed, approved by staff, and the reimbursement is complete.

**C. Façade Grant Requests from Jackie Elliott for 325 and 329 N. Broadway—**

Motion by Tossava, seconded by Baker, to approve the façade grant application for 325 N. Broadway, totaling \$6,170.

Ayes: Baker, Button, Hatfield, Peterson, Tossava, Ulberg, Woods

Nays:

Absent: Albrecht, Wiswell

All ayes, motion carried.

Motion by Button, seconded by Baker, to approve the façade grant application for 329 N. Broadway, totaling \$3910,00.

Ayes: Baker, Button, Hatfield, Peterson, Tossava, Ulberg, Woods  
Nays:  
Absent: Albrecht, Wiswell

All ayes, motion carried.

**10. DDA Member Comment –**

Woods brought up discussion of the City allowing a student from the Hastings High School Youth in Government program join the DDA or City Council as a non-voting member.

Button expressed her gratitude and appreciation for the way City DPS crews cleared the downtown business district after the recent winter storm.

Baker said that a record number of children participated in cookies with Santa this year despite the rain.

King said that CopperRock is moving forward with its plans to develop the lot across the river from the Thornapple Plaza and they are hoping to begin work on the 134-unit project in the spring or early summer.

Hatfield asked staff about the empty storefronts in the downtown business district. King gave a brief update on new businesses that are expected to be opening soon.

**11. Open Public Comment and Discussion – None**

**12. Adjournment**

Motion by Tossava, seconded by Baker, to adjourn.

All ayes, motion carried.

The meeting was adjourned at 8:47 a.m.

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Patty Woods, Chair

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Deb Button, Secretary